

REGULAR COUNCIL MEETING – MINUTES

VILLAGE OF ANMORE

Minutes of the Regular Council Meeting held on
Tuesday, January 5, 2016 in the portable classroom at
Anmore Elementary School, 30 Elementary Road, Anmore, BC



ELECTED OFFICIALS PRESENT

Mayor John McEwen
Councillor Ryan Froese
Councillor Ann-Marie Thiele
Councillor Kim Trowbridge (via telephone)
Councillor Paul Weverink

STAFF PRESENT

Juli Kolby, Chief Administrative Officer
Christine Milloy, Manager of Corporate Services
Kevin Dicken, Director of Operations

1. CALL TO ORDER

Mayor McEwen called the meeting to order at 7:00 p.m.

2. ADDITIONS AND DELETIONS TO THE AGENDA

It was MOVED and SECONDED:

R1/2016 **“THAT ANMORE PROCEDURE BYLAW NO. 510-2011 SECTION 39
RULES BE WAIVED, TO ALLOW *ITEM NO. 4 PUBLIC INPUT* TO BE
ADDED TO THE AGENDA, AS PRESENTED.”**

CARRIED UNANIMOUSLY

3. APPROVAL OF THE AGENDA

It was MOVED and SECONDED:

R2/2016 **“THAT THE AGENDA BE APPROVED AS CIRCULATED.”**

CARRIED UNANIMOUSLY

4. PUBLIC INPUT

Marcus Schmieder of 755 Spence Way provided comment regarding agenda item 12(d), stating that he provided a proposal to the Village in July 2015 to convert the old village hall into a restaurant. He asked council to consider the proposal and keep the building

intact while doing so. Mayor McEwen advised that this would be an extensive undertaking due to existing conditions, and offered to give him a tour of the building.

5. PETITIONS AND DELEGATIONS

Nil

6. ADOPTION OF THE MINUTES

(a) Minutes of the Regular Council Meeting held on December 1, 2015

It was MOVED and SECONDED:

R3/2016 **“THAT THE MINUTES OF THE REGULAR COUNCIL MEETING HELD ON DECEMBER 1, 2015 BE ADOPTED AS CIRCULATED.”**

CARRIED UNANIMOUSLY

(b) Minutes of the Special Council Meeting held on December 8, 2015

It was MOVED and SECONDED:

R4/2016 **“THAT THE MINUTES OF THE SPECIAL COUNCIL MEETING HELD ON DECEMBER 8, 2015 BE ADOPTED AS CIRCULATED.”**

CARRIED UNANIMOUSLY

7. BUSINESS ARISING FROM THE MINUTES

Nil

8. BYLAWS

Nil

9. CORRESPONDENCE

It was MOVED and SECONDED:

R5/2016 **“THAT ALL GENERAL CORRESPONDENCE CIRCULATED AND FILED IN THE VILLAGE OFFICE BE RECEIVED.”**

CARRIED UNANIMOUSLY

(a) School District No. 43 – Eligible School Site Proposal

It was MOVED and SECONDED:

R6/2016 **“THAT COUNCIL ACCEPTS THE SCHOOL BOARD’S 2015 ELIGIBLE SCHOOL SITES RESOLUTION AND PROPOSED REQUIREMENTS FOR THE SCHOOL DISTRICT IN 2015-2025.”**

CARRIED UNANIMOUSLY

(b) Metro Vancouver – Water Shortage Response Plan Review Process

It was MOVED and SECONDED:

R7/2016 **“THAT COUNCIL DIRECTS STAFF TO PREPARE COMMUNICATION TO RESIDENTS REGARDING THE AMENDED WATER SHORTAGE RESPONSE PLAN ACTIVATION PERIOD; AND FURTHER, THAT STAFF COMMENCE REVIEW AND UPDATE OF THE ANMORE LAWN SPRINKLING BYLAW.”**

Council requested staff to review the lawn sprinkling bylaw concurrently with the building bylaw with respect to issuance of fines.

CARRIED UNANIMOUSLY

10. COMMITTEE REPORTS AND RECOMMENDATIONS

(a) Advisory Planning Commission

(i) Minutes of the Meeting held on November 9, 2015

Council received the minutes of the Advisory Planning Commission Meeting held on November 9, 2015.

(b) Emergency Preparedness Committee

Nil

(c) Environment Committee

(i) Minutes of the Meeting held on November 2, 2015

Council received the minutes of the Environment Committee Meeting held on November 2, 2015.

(d) Finance Committee

(i) Minutes of the Meeting held on November 16, 2015

Council received the minutes of the Finance Committee Meeting held on November 16, 2015.

It was MOVED and SECONDED:

R8/2016

“THAT THE FINANCE COMMITTEE AGREES TO KEEP ADDITIONAL REVENUES TO A DEDICATED RESERVE TO SMOOTH OUT REVENUE AND TO HIRE STAFF POSITIONS BASED ON RECOMMENDATIONS FROM THE CAO TO COUNCIL.”

CARRIED UNANIMOUSLY

The foregoing resolution reflects Council’s endorsement of the, verbatim, Committee recommendation.

(ii) Recommendations from the Meeting held on December 21, 2015

Council considered three resolutions of the Committee Meeting held on December 21, 2015.

That Finance Committee recommends to Council to proceed with the Mossom Creek Bridge Project, with approval that the shortfall of \$75,000 be funded from the parks reserve.

It was MOVED and SECONDED:

R9/2016

“THAT THIS ITEM GET TABLED UNTIL THE PARKS COMMITTEE HAS A CHANCE TO DELIBERATE ON IT, WEIGH OUT THE PROS AND CONS, AND SHARE THEIR FINDINGS.”

CARRIED UNANIMOUSLY

It was MOVED and SECONDED:

R10/2016

“THAT FINANCE COMMITTEE RECOMMENDS TO COUNCIL TO APPROVE A TEMPORARY, AUXILIARY POSITION TO BE HIRED IN 2016 FOR A MAXIMUM OF TWO DAYS PER WEEK, TO SUPPORT THE BUILDING & BYLAW DEPARTMENT, TO BE FUNDED FROM THE DEVELOPMENT RESERVE.”

CARRIED UNANIMOUSLY

The foregoing resolution reflects Council’s endorsement of the, verbatim, Committee recommendation.

It was MOVED and SECONDED:

R11/2016 **“THAT THE FINANCE COMMITTEE RECOMMENDS TO COUNCIL TO AUTHORIZE THE PUBLIC WORKS FOREMAN RECRUITMENT TO COMMENCE, AND THE POSITION TO BE FILLED, AS SOON AS POSSIBLE.”**

CARRIED UNANIMOUSLY

The foregoing resolution reflects Council’s endorsement of the, verbatim, Committee recommendation.

(e) Heritage and Cultural Committee

Nil

(f) Parks and Recreation Committee

(i) Minutes of the Meeting held on November 19, 2015

Council received the Minutes of the Parks and Recreation Committee Meeting held on November 19, 2015.

(g) Protective Services Committee

(i) Minutes of the Meeting held on June 1, 2015

Council received the Minutes of the Protective Services Committee Meeting held on June 1, 2015.

(h) Youth Advisory Committee

Nil

11. UNFINISHED BUSINESS

(a) Rezoning Application Update: 2307 Sunnyside Road (Lancaster Walk)

It was MOVED and SECONDED:

R12/2016 **“TO LIFT FROM THE TABLE.”**

CARRIED UNANIMOUSLY

It was MOVED and SECONDED:

R13/2016 **“THAT COUNCIL DIRECT STAFF AND THE PLANNING CONSULTANT TO CEASE PROCESSING THE APPLICATION AND INFORM THE APPLICANT THAT THEIR PROPOSAL FOR REZONING WILL NOT MOVE FORWARD TO FIRST READING.”**

CARRIED UNANIMOUSLY

12. NEW BUSINESS

(a) Sasamat Volunteer Fire Department Board of Trustees – Minutes of the Meeting held on November 18, 2015

Council received the minutes of the meeting held on November 18, 2015.

(b) Administrative Appointment

Juli Kolby presented a verbal report on this matter.

It was MOVED and SECONDED:

R14/2016 **“WHEREAS COMMUNITY CHARTER SECTION 146 REQUIRES THAT A MUNICIPALITY APPOINT A FINANCIAL OFFICER, AND WHEREAS COUNCIL IS SUPPORTIVE OF THE ORGANIZATIONAL REVIEW PRESENTED IN NOVEMBER 2015, COUNCIL HEREBY AGREES TO APPOINT JULI KOLBY AS CHIEF ADMINISTRATIVE OFFICER AND CHIEF FINANCIAL OFFICER FOR THE VILLAGE OF ANMORE.”**

CARRIED UNANIMOUSLY

(c) Christmas Lights Purchase Update

Juli Kolby presented a verbal report on this matter, advising that the event is \$705 over budget; \$500 of that amount is sponsorship money that was committed, but not yet received. Council directed staff to follow up with the respective sponsor to obtain the outstanding funds.

Council requested that for next year’s event, the Village should change the way sponsors are represented on the banner, and requested that letters of appreciation be sent to sponsors if this has not already been done.

(d) Village Hall Building Replacement – Next Steps

Juli Kolby presented the report dated December 21, 2015, highlighting the next steps shown on page 3.

It was MOVED and SECONDED:

R15/2016

“THAT COUNCIL ENDORSE THE VILLAGE HALL REPLACEMENT NEXT STEPS AS OUTLINED IN THE REPORT DATED DECEMBER 21, 2015 FROM THE CHIEF ADMINISTRATIVE OFFICER REGARDING VILLAGE HALL REPLACEMENT – NEXT STEPS.”

CARRIED UNANIMOUSLY

13. MAYOR’S REPORT

Mayor McEwen reported that:

- He and Juli Kolby met with school board staff to review several matters, and added that Juli Kolby will continue to meet with their staff to ensure the relationship continues with the school board.
- He thanks Kevin Dicken for filling in as staff relief for salting the roads.

14. COUNCILLORS’ REPORTS

Councillor Thiele reported that:

- There was a Finance Committee Meeting on December 21.
- The Emergency Preparedness Committee met in December, but a meeting was not held due to lack of quorum; the January meeting was cancelled; a meeting will be held January 28.
- The Protective Services Committee is meeting on January 14.

Mayor McEwen stated that it’s nice to have Christine Milloy, Corporate Officer, back to work after her maternity leave.

15. CHIEF ADMINISTRATIVE OFFICER’S REPORT

Juli Kolby reported that:

- She thanks Kevin Dicken for his hard work over the Christmas break.
- She and Kevin Dicken will be meeting with Port Moody staff to discuss the water supply agreement on January 14.
- Staff will be moving forward with the Public Works Foreman posting and recruitment for the part-time plan checker position as well.

16. PUBLIC QUESTION PERIOD

Herb Mueckel of 285 Alpine Drive asked about the change to the agenda format and Mayor McEwen replied that every agenda will show the list of all committees to keep everyone informed of committee business regardless of whether a meeting was held.

17. ADJOURNMENT

It was MOVED and SECONDED:

R16/2016 **“TO ADJOURN.”**

CARRIED UNANIMOUSLY

The meeting adjourned at 7:58 p.m.

Certified Correct:

C. MILLOY

Christine Milloy
Manager of Corporate Services

Approved:

J. McEWEN

John McEwen
Mayor