

**REGULAR COUNCIL MEETING – MINUTES**



Minutes of the Regular Council Meeting held on  
Tuesday, January 19, 2016 in the portable classroom at  
Anmore Elementary School, 30 Elementary Road, Anmore, BC

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**ELECTED OFFICIALS PRESENT**

Mayor John McEwen  
Councillor Ryan Froese  
Councillor Ann-Marie Thiele  
Councillor Kim Trowbridge  
Councillor Paul Weverink

**STAFF and OTHERS PRESENT**

Juli Kolby, Chief Administrative Officer  
Christine Milloy, Manager of Corporate Services  
Kevin Dicken, Director of Operations  
Brent Elliott, Planning Consultant  
Kate Lambert, Planning Consultant

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**1. CALL TO ORDER**

Mayor McEwen called the meeting to order at 7:00 p.m.

**2. ADDITIONS AND DELETIONS TO THE AGENDA**

R17/2016 It was MOVED and SECONDED:

**“THAT ANMORE PROCEDURE BYLAW NO. 510-2011 SECTION 39  
RULES BE WAIVED, ADDING ITEM NO. 4 PUBLIC INPUT TO THE  
AGENDA, AS PRESENTED.”**

**CARRIED UNANIMOUSLY**

**3. APPROVAL OF THE AGENDA**

Council agreed to discuss item 5 after item 3.

R18/2016 It was MOVED and SECONDED:

**“THAT THE AGENDA BE APPROVED, AS AMENDED.”**

**CARRIED UNANIMOUSLY**

**5. PETITIONS AND DELEGATIONS****(a) Harriette Chang with students from Maple Creek Middle School**

Harriette Chang and students from Maple Creek Middle School presented information regarding Real Acts of Caring Week, February 14-20, 2016. Council was requested to allow information to be posted on the signboards, and that a proclamation be provided by the Mayor in support of Real Acts of Caring Week.

**4. PUBLIC INPUT**

Doug Salberg, 150 Hemlock Drive, Anmore, provided input regarding consideration of infill development (item 10(a)).

Andrew Robertson, 1085 Thompson Road, Anmore, provided input regarding consideration of infill development (item 10(a)).

**6. ADOPTION OF THE MINUTES****(a) Minutes of the Regular Council Meeting held on January 5, 2016**

R19/2016 It was MOVED and SECONDED:

**“THAT THE MINUTES OF THE REGULAR COUNCIL MEETING HELD ON JANUARY 5, 2016 BE ADOPTED AS CIRCULATED.”**

**CARRIED UNANIMOUSLY**

**7. BUSINESS ARISING FROM THE MINUTES****(a) Christmas Lights Purchase Update**

Juli Kolby stated that she spoke to the sponsor. The sponsor made a partial payment and advised that no additional funds would be paid. The discrepancy will be funded by the Village’s contingency fund.

**8. BYLAWS****(a) Anmore Procedure Bylaw No. 541-2016**

Council directed staff to remove clauses 14 and 17 of the draft bylaw.

R20/2016 It was MOVED and SECONDED:

**“THAT ANMORE PROCEDURE BYLAW NO. 541-2016 BE READ A FIRST, SECOND AND THIRD TIME, AS AMENDED.”**

**CARRIED UNANIMOUSLY**

**9. CORRESPONDENCE**

R21/2016 It was MOVED and SECONDED:

**“THAT ALL GENERAL CORRESPONDENCE CIRCULATED AND FILED IN THE VILLAGE OFFICE BE RECEIVED.”**

**CARRIED UNANIMOUSLY**

- (a) Ministry of Children and Family Development – The Provincial Office for the Early Years (EYO)**

R22/2016 It was MOVED and SECONDED:

**“TO RECEIVE.”**

**CARRIED UNANIMOUSLY**

The foregoing resolution indicates Council agreement to receive for information the letter dated December 18, 2015 from Minister Stephanie Cadieux.

- (b) Ministry of Environment – Spill Response Regime**

R23/2016 IT WAS MOVED AND SECONDED:

**“THAT THE SPILL RESPONSE REPORT BE REFERRED TO THE ENVIRONMENT COMMITTEE FOR REVIEW AND COMMENT.”**

**CARRIED UNANIMOUSLY**

- (c) Metro Vancouver – Draft Regional Food System Action Plan**

R24/2016 It was MOVED and SECONDED:

**“THAT COUNCIL RECEIVE FOR INFORMATION THE REPORT DATED OCTOBER 15, 2016, TITLED *DRAFT REGIONAL FOOD SYSTEM ACTION PLAN*; AND THAT COUNCIL DIRECT THE PLANNING CONSULTANT TO REVIEW THE *DRAFT REGIONAL FOOD SYSTEM ACTION PLAN* FOR REVIEW AND COMMENT.”**

**CARRIED UNANIMOUSLY**

**(d) Creative BC**

R25/2016 It was MOVED and SECONDED:

**“TO RECEIVE.”**

**CARRIED UNANIMOUSLY**

The foregoing resolution indicates Council agreement to receive for information the letter dated January 8, 2016 from Prem Gill, CEO.

**(e) Ministry of Transportation and Infrastructure – Discussion of the Emergency Program Act**

R26/2016 It was MOVED and SECONDED:

**“THAT THE DISCUSSION PAPER PREPARED AND RESILIENT BE REFERRED TO THE EMERGENCY PREPAREDNESS COMMITTEE FOR REVIEW AND COMMENT.”**

**CARRIED UNANIMOUSLY**

**(f) City of Burnaby – National Energy Board Process**

R27/2016 It was MOVED and SECONDED:

**“TO RECEIVE.”**

**CARRIED UNANIMOUSLY**

The foregoing resolution indicates Council agreement to receive for information the letter dated January 11, 2016 from Mayor Corrigan to Prime Minister Trudeau.

**10. COMMITTEE REPORTS AND RECOMMENDATIONS**

**(a) Advisory Planning Commission**

R28/2016 It was MOVED and SECONDED:

**“TO REFER TO STAFF THE ESTABLISHMENT OF A TASK FORCE OR SUBCOMMITTEE, AND THE LEGALITIES, AND CONFIRM ITS APPROPRIATENESS.”**

**CARRIED UNANIMOUSLY**

- (b) Board of Variance
- (c) Emergency Preparedness Committee
- (d) Environment Committee
- (e) Finance Committee
- (f) Heritage and Cultural Committee
- (g) Parks and Recreation Committee
- (h) Protective Services Committee
- (i) Sasamat Volunteer Fire Department Board of Trustees
- (j) Youth Advisory Committee

**11. UNFINISHED BUSINESS**

Nil

**12. NEW BUSINESS**

**(a) Metro Vancouver Draft Regional Affordable Housing Strategy**

R29/2016 It was MOVED and SECONDED:

**“THAT COUNCIL RECEIVE THE REPORT FOR INFORMATION; AND THAT COUNCIL DIRECT THE PLANNING CONSULTANT TO RESPOND TO THE REQUEST FOR COMMENTS ON METRO VANCOUVER’S DRAFT REGIONAL AFFORDABLE HOUSING STRATEGY, INDICATING ANMORE’S SUPPORT FOR THE DRAFT STRATEGY.”**

**CARRIED UNANIMOUSLY**

**(b) Contaminated Sites**

R30/2016 It was MOVED and SECONDED:

**“THAT COUNCIL APPROVE THE PROPERTIES IDENTIFIED AS BEING IN USE FOR THE PURPOSES OF THE PUBLIC SECTOR ACCOUNTING BOARD STANDARD PS3260, LIABILITY FOR CONTAMINATED SITES, AS RECOMMENDED IN THE REPORT DATED JANUARY 12, 2016 FROM THE CHIEF ADMINISTRATIVE OFFICER REGARDING CONTAMINATED SITE IDENTIFICATION PROCESS.”**

**CARRIED UNANIMOUSLY**

**(c) 2015 Invasive Plant Management on Village of Anmore Municipal Property**

R31/2016 It was MOVED and SECONDED:

**“THAT COUNCIL DIRECT STAFF TO ADHERE TO THE RECOMMENDATIONS IDENTIFIED ON PAGE 3 OF THE ISCMV INVASIVE PLANT MANAGEMENT FINAL REPORT (VILLAGE OF ANMORE 2015); AND TO FORWARD THIS TO THE ENVIRONMENT COMMITTEE FOR INFORMATION.”**

**CARRIED UNANIMOUSLY**

**13. MAYOR’S REPORT**

Nil

**14. COUNCILLORS’ REPORTS**

Councillor Thiele reported that:

- There is an Emergency Preparedness Committee meeting next Thursday. The consultant hired by the Village is going to present his findings of the review.

**15. CHIEF ADMINISTRATIVE OFFICER’S REPORT**

Juli Kolby reported that:

- Financial Disclosure Statements are required to be filed to the Corporate Officer by elected officials each year by January 15, and all statements were filed within the deadline. Newly collected this year are statements from staff designated as officers, which were also submitted by the deadline.
- The public works foreman job posting closed last week. 14 applications were received and interviews will be conducted end of January.

**16. PUBLIC QUESTION PERIOD**

Doug Salberg, 150 Hemlock Drive, Anmore, asked a question regarding the timeline to look into creation of the task force.

**17. ADJOURNMENT**

R32/2016 It was MOVED and SECONDED:

**“TO ADJOURN.”**

**CARRIED UNANIMOUSLY**

The meeting adjourned at 8:37 p.m.

Certified Correct:

**C. MILLOY**

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Christine Milloy  
Manager of Corporate Services

Approved:

**J. McEWEN**

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John McEwen  
Mayor