

## REGULAR COUNCIL MEETING – MINUTES

VILLAGE OF ANMORE

Minutes of the Regular Council Meeting held on Tuesday, May 3, 2016 in the portable classroom at Anmore Elementary School, 30 Elementary Road, Anmore, BC



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### ELECTED OFFICIALS PRESENT

Mayor John McEwen  
Councillor Ryan Froese  
Councillor Ann-Marie Thiele  
Councillor Kim Trowbridge  
Councillor Paul Weverink

### STAFF PRESENT

Juli Kolby, Chief Administrative Officer  
Christine Milloy, Manager of Corporate Services

#### 1. Call to Order

Mayor McEwen called the meeting to order at 7:00 p.m.

#### 2. Approval of the Agenda

It was MOVED and SECONDED:

R103/2016                      **“THAT THE AGENDA BE APPROVED AS CIRCULATED.”**

**CARRIED UNANIMOUSLY**

#### 3. Public Input

Nil

#### 4. Delegations

Nil

#### 5. Adoption of Minutes

(a) **Minutes of the Regular Council Meeting held on April 19, 2016**

It was MOVED and SECONDED:

R104/2016                      **“THAT THE MINUTES OF THE REGULAR COUNCIL MEETING HELD ON APRIL 19, 2016 BE ADOPTED AS CIRCULATED.”**

**CARRIED UNANIMOUSLY**

**6. Business Arising from Minutes**

Nil

**7. Consent Agenda**

Nil

**8. Items Removed from the Consent Agenda**

Nil

**9. Legislative Reports**

**(a) Water Shortage Response Plan Bylaw No. 550-2016**

It was MOVED and SECONDED:

R105/2016                    **“THAT ANMORE WATER SHORTAGE RESPONSE PLAN BYLAW NO. 550-2016 BE FINALLY RECONSIDERED AND ADOPTED.”**

Christine Milloy reported that the requested amendments were not made as there were no errors found. She added that Metro Vancouver will provide municipalities with information to help staff clarify terms used in the bylaw.

**CARRIED UNANIMOUSLY**

It was Moved and Seconded:

R106/2016                    **“THAT STAFF BE DIRECTED TO PROVIDE INFORMATION TO THE ENVIRONMENT COMMITTEE FROM METRO VANCOUVER AND SAVING WATER PARTNERSHIP, REGARDING LAWN AND GARDEN WATERING METHODS, MAINTENANCE, AND RESTRICTIONS, FOR REVIEW AND COMMENTS TO STAFF FOR USE IN PROVIDING FEEDBACK TO METRO VANCOUVER AND FOR DEVELOPING COMMUNICATION FOR ANMORE RESIDENTS.”**

**CARRIED UNANIMOUSLY**

**(b) Tax Rates Bylaw No. 551-2016**

It was MOVED and SECONDED:

R107/2016                    **“THAT ANMORE TAX RATES BYLAW NO. 551-2016 BE FINALLY RECONSIDERED AND ADOPTED.”**

**CARRIED UNANIMOUSLY**

**10. Unfinished Business**

Nil

**11. New Business**

**(a) National Public Works Week, May 15-21, 2016 – Public Works – Always There**

It was MOVED and SECONDED:

R108/2016                    **“THAT COUNCIL HEREBY PROCLAIMS MAY 15-21, 2016 AS NATIONAL PUBLIC WORKS WEEK IN THE VILLAGE OF ANMORE.”**

**CARRIED UNANIMOUSLY**

**(b) Transportation and Accommodation Services in British Columbia**

It was MOVED and SECONDED:

R109/2016                    **“THAT COUNCIL AGREES TO RECEIVE THE LETTER DATED APRIL 8, 2016 FROM MINISTER FASSBENDER, REGARDING TRANSPORTATION AND ACCOMMODATION SERVICES IN BRITISH COLUMBIA, WITHOUT ACTION.”**

Council directed staff to keep the letter on file in anticipation of future bylaw interest.

**CARRIED UNANIMOUSLY**

**(c) Village Hall Update**

It was MOVED and SECONDED:

R110/2016                    **“THAT COUNCIL AUTHORIZE STAFF TO ISSUE A CALL FOR PROPOSALS FOR THE RELOCATION OF THE ORIGINAL HOMESTEAD, AS DESCRIBED IN THE REPORT DATED APRIL 29, 2016 FROM THE CHIEF ADMINISTRATIVE OFFICER TITLED VILLAGE HALL UPDATE; AND THAT COUNCIL AUTHORIZE STAFF TO ENTER INTO AN AGREEMENT WITH ATCO TO LEASE AND DELIVER AN ADDITIONAL THIRTY-SIX FOOT BY SIXTY FOOT UNIT FOR THE PURPOSES OF COUNCIL CHAMBERS, RECORD STORAGE AND COMMUNITY USE, AS APPLICABLE.”**

**CARRIED UNANIMOUSLY**

**(d) Rezoning Application – 3230 Sunnyside Road, Anmore, BC**

It was MOVED and SECONDED:

R111/2016                   **“THAT THE REPORT DATED APRIL 29, 2016 REFERENCED FROM JULI KOLBY TITLED “REZONING APPLICATION – 3230 SUNNYSIDE ROAD, ANMORE, BC” BE RECEIVED; AND THAT THE APPLICANT BE INSTRUCTED TO REVISE THE APPLICATION, TO CONSULT WITH THE PUBLIC AND TO PROVIDE ADDITIONAL INFORMATION BASED ON THE SUBJECT REPORT AND COUNCIL DISCUSSION TO ENABLE A MORE COMPLETE AND DETAILED EVALUATION THE PROPOSAL.”**

**MOTION DEFEATED**

It was MOVED and SECONDED:

R112/2016                   **“THAT THE DEVELOPMENT PROPOSAL BE WITHHELD UNTIL SUCH TIME AS STAFF CAN OBTAIN FURTHER INFORMATION FROM THE APPLICANT, AS DIRECTED BY COUNCIL.”**

**MOTION DEFEATED**

**12. Mayor’s Report**

Mayor McEwen reported that:

- Last Thursday he attended the Hard Rock Casino grand re-opening
- The Council of Councils session was held at the Giggle Dam Theatre last week
- He attended a recent TransLink meeting where they discussed funding options ranging from tolls, gas tax, property tax
- Last Wednesday he was a guest at the Regional Prosperity Forum in Vancouver
- Last Tuesday Council hosted Volunteer Appreciation night; he thanked staff for their efforts in preparing the event
- Last Monday Council held a workshop to discuss the village hall
- This upcoming Saturday is the Sasamat Fire Department car wash, adding that the fire hall looks good
- Last weekend he noticed increased lake traffic and some drivers were stuck near village hall
- There are issues with parties being held at Pinnacle Ridge so lock blocks (with chains) will be installed to keep people out
- He has been urged to attend the Lower Mainland Local Government Association conference next week; he is on the waiting list.

**13. Councillors Reports**

Councillor Thiele reported that:

- Emergency Preparedness Committee Meeting on Thursday, planning to recap the stakeholder meeting held
- Protective Services Committee meeting on May 12, hoping to finalize a report to council on the wildfire protection plan
- She will be attending, on May 7, the pancake breakfast and May Day parade
- She will be meeting with Rachel Carrier, the Village's Event Coordinator, on Thursday, regarding Ma Murray Day
- Volunteer appreciation night had a good turnout and a highlight was the Garden Club's donation to the Sasamat Fire Department for the breathing apparatus fundraiser
- Anmore Elementary held their annual walkathon on Friday; firefighters helped direct traffic. The school raised almost \$9,300 for use toward school computers and other classroom needs.
- This week is Emergency Preparedness Week and the Emergency Preparedness Committee put together an initiative to build awareness in the school; this is being done with an emergency supplies checklist and a contest.

Councillor Froese reported that:

- Noxious weeds are becoming a big problem to the point where the Real Estate Board is amending their disclosure statement to include noxious weeds and specifically knot weed. He asked Council to ask the Environment Committee to discuss how to noxious weeds by bylaw or having a policy in place, to control any outbreak of noxious weeds in the municipality.

Council expressed agreement for the request to direct staff to look into what policies/bylaws the Village has in place, and then refer the information to the Environment Committee for review and comments.

Councillor Weverink reported that:

- He attended the Council of Councils meeting, and thought it was a good meeting
- At the last Parks Committee Meeting he said goodbye to Bruce Wall, who is leaving the Committee
- He will be driving the Acting Mayor and Kim Trowbridge in the May Day Parade on May 7, and Kim Trowbridge will be driving Greg Moore's parents, who are the honorary Marshalls.

**14. Chief Administrative Officer's Report**

Juli Kolby reported that:

- The Operations Superintendent position was recently filled by Luke Guerin, who will start with the Village on May 16
- The Village recently hired a co-op student who will help set up the GIS system, working with ISL

- Since the Financial Plan was approved, ISL Engineering has begun work on the Roads Master Plan
- The Asset Management Plan agreement has been signed and a kick-off meeting will be held on May 19. It is expected that the Plan will be before Council in fall 2016.
- She gave authorization to a local contractor to begin clearing the ½ acre lot adjacent to Spirit Park, which was part of the Financial Plan, for use over the summer and into the fall.
- Utility bills are out. The due date is June 3 and a penalty will be applied on June 4. Information on payment options can be found online.

## 15. Information Items

### (a) Committees, Commissions, and Boards – Minutes

- Environment Committee Meeting Minutes of February 1, 2016
- Parks and Recreation Committee Meeting Minutes of December 17, 2015
- Parks and Recreation Committee Meeting Minutes of February 18, 2015

### (b) General Correspondence

- Letter dated April 13, 2016 from MLA for Port Moody – Coquitlam regarding DNA Analysis Costs.
- Letter dated April 14, 2016 from BCGEU regarding wine sales in grocery stores.
- Letter dated April 15, 2016 from Metro Vancouver to Ministry of Public Safety & Solicitor General regarding 911 Information Request for Regional Districts  
Note: Attachments filed in the Village office
- Letter dated April 19, 2016 from City of Port Moody regarding Joint Family Court and Youth Justice Committee

## 16. Public Question Period

Lynn Burton, Sugar Mountain Way, asked a question regarding Anmore vehicle decals to permit access to Buntzen Lake for Anmore residents.

Lynn Burton, Sugar Mountain Way, asked a question regarding a need to borrow money for the new village hall.

## 17. Adjournment

It was MOVED and SECONDED:

R113/2016

**“TO ADJOURN.”**

**CARRIED UNANIMOUSLY**

The meeting adjourned at 8:37 p.m.

Certified Correct:

**C. MILLOY**

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Christine Milloy  
Manager of Corporate Services

Approved by:

**J. McEWEN**

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John McEwen  
Mayor