

# VILLAGE OF ANMORE

## Report to the CAO

---

**To:** Tim Harris, CAO  
**From:** Mindy Smith, Manager of Financial Services  
**Date:** 5/27/2014  
**Re:** Statement of Financial Information for the Year 2013

---

In accordance with Section 2 of the *Financial Information Act*, please find attached the Statement of Financial Information (SOFI) for the year ending December 31, 2013.

The Statement of Financial Information requires Council's approval and is available for inspection by any person at Village Hall during business hours.

The SOFI includes schedules of remuneration and expenses paid to Council and employees, severance agreements, and payments of goods and services.

The document once approved will be submitted to the Ministry of Community, Aboriginal and Women's Services on or before the due date of June 30, 2014.

# VILLAGE OF ANMORE

## MANAGEMENT REPORT

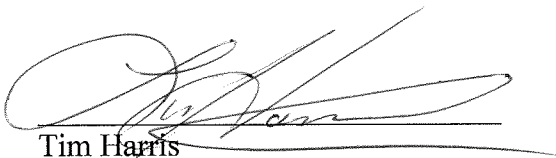
The Financial Statements contained in this Statement of Financial Information under the *Financial Information Act* have been prepared by management in accordance with generally accepted accounting principles or stated accounting principles, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all the statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

The Council is responsible for ensuring that management fulfills its responsibilities for financial reporting and internal control and exercises this responsibility through the Audit Committee of the Council. The Audit Committee meets with management and the external auditor once per year.

The external auditors, BDO Dunwoody, conduct an independent examination, in accordance with generally accepted auditing standards, and express their opinion on the financial statements. Their examination does not relate to the other schedules and statements required by the Act. Their examination includes a review and evaluation of the corporation's system of internal control and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly. The external auditors have full and free access to the Audit Committee of the Council.

On behalf of the Village of Anmore

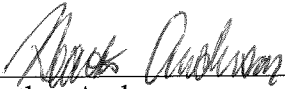


Tim Harris  
Chief Administrative Officer  
June 24, 2014

# VILLAGE OF ANMORE

## STATEMENT OF FINANCIAL INFORMATION APPROVAL

The undersigned represents the Council of the Village of Anmore and approves all the statements and schedules included in this Statement of Financial Information, produced under the *Financial Information Act*.




Heather Anderson

Mayor

June 24, 2014

The undersigned, as authorized by the Financial Information Regulation, Schedule 1, subsection 9(2), approves all the statements and schedules included in the Statement of Financial Information, produced under the *Financial Information Act*.



Tim Harris

Chief Administrative Officer

June 24, 2014

**VILLAGE OF ANMORE**  
**SCHEDULE SHOWING THE REMUNERATION AND EXPENSES**  
**PAID TO OR ON BEHALF OF EACH EMPLOYEE**

1. Elected Officials, employees appointed by Council			
Name	Position	Remuneration	Expenses
Heather Anderson	Mayor	18,340.26	1,629.15
Thiele, Ann-Marie	Councillor	9,410.92	1,085.42
McEwen, John	Councillor	9,410.92	807.05
Palmer-Isaak, Kerri	Councillor	9,410.92	1,909.51
Green, Tracy	Councillor	9,410.92	1,751.20
Harris, Tim	CAO	105,938.00	493.94
Milloy, Christine	Manager of Corporate Services	81,771.33	2,685.51
Total: Elected Officials, employees appointed by Council		243,693.27	10,361.78
2. Other Employees (excluding those listed in Part 1 above)			
Consolidated total of other employees with remuneration of 75,000 or less		417,862.06	8,000.93
Total Other Employees		661,555.33	8,000.93
3. Reconciliation			
Total remuneration - elected officials, employees appointed by Council		243,693.27	10,361.78
Total remuneration - other employees		417,862.06	8,000.93
<b>Subtotal</b>		661,555.33	18,362.71
Reconciling Item	WCB	5,536.53	
<b>Total</b>		685,454.57	
Total Per Statement of Revenue & Expenditure			
Variance		0.00	0.00

## **VILLAGE OF ANMORE**

### **STATEMENT OF SEVERANCE AGREEMENTS**

There were **no** severance agreements made between the Village of Anmore and its non-unionized employees during the fiscal year January 1<sup>st</sup>, 2013 to December 31<sup>st</sup>, 2013.

**VILLAGE OF ANMORE  
SCHEDULE SHOWING PAYMENTS MADE FOR THE PROVISION OF  
GOODS OR SERVICES**

**1. Alphabetical list of suppliers who received aggregate payments exceeding  
\$25,000.00**

<b>Supplier Name</b>	<b>Aggregate amount paid to supplier</b>
ATCO Structures & Logistics	\$ 231,543.57
Bortolo & Sons Paving Ltd.	\$ 44,776.39
BDO Dunwoody	\$ 32,572.87
Bryco Projects Inc.	\$ 308,202.36
City of Port Moody	\$ 261,316.76
City Spaces Consulting Ltd.	\$ 178,857.27
Gary Morrissey	\$ 84,941.64
K. Spence Trucking	\$ 106,216.80
Matcon Civil Constructors	\$ 451,352.52
Mindy Smith Consulting	\$ 47,412.50
Murdy & McAllister	\$ 57,642.33
Opus DaytonKnight Consultants	\$ 69,362.77
Pacific Blue Cross	\$ 40,673.43
Smithrite Disposal Ltd.	\$ 28,448.35
Stantec Consulting Ltd.	\$ 470,871.59
Vannstruth Consulting	\$ 28,218.76
<b>Total aggregate amount paid to suppliers</b>	<b>\$2,442,409.91</b>

**2. Consolidated total paid to suppliers who received aggregate payments of \$25,000 or less**

Total Consolidated payments to suppliers \$ 514,918.11

**3. Total payments to suppliers for grants and contributions exceeding \$25,000**

There were no payments to suppliers for grants and contributions exceeding \$25,000.00.

**4. Supplier Reconciliation**

<b>Description</b>	<b>Amount</b>
Greater than \$25,000	\$ 2,442,409.91
Less than \$25,000	514,918.11
<b>Sub-total</b>	<b>\$ 2,957,328.02</b>
Amortization	780,891.00
Disposals	54,561.00
Remuneration	685,454.57
TCA Acquisitions	- 853.164.00
Debt Principal Repayment	- 14,669.00
Net Change in Operating Accounts	- 306,970.59
Net DCCs	- 313,317.00
<b>Sub-total</b>	<b>\$ 2,990,114.00</b>
Per Financial Statement	\$ 2,990,114.00

**5. Consolidated total of all grants & contributions exceeding \$25,000 \$ 0.00**