

## Payment Options for Utility Invoices

Payment can be made via the following means:

- Cheque (or post-dated cheque) – payable to “**VILLAGE OF ANMORE**”
- Money Order or Bank Draft – payable to “**VILLAGE OF ANMORE**”
- Debit card / Interac
- Online Banking
- Cash

Note: Credit cards are NOT accepted as a form of payment.

Type of Payment		Description
1.	Online Banking	<p>To pay your <b>UTILITY INVOICE ONLINE</b>, access your personal online banking and add Village of Anmore (or alternate Village payee reference as noted below) as a payee <b><u>using the utility account number (account number without dashes) where the account number is requested.</u></b></p> <p>Note: Payee name can vary with financial institutions. Village of Anmore; Anmore, Village of; Anmore Village, etc. (should you have difficulty finding Anmore as a payee, please contact your financial institution directly to enquire).</p>
2.	Pre-Authorized Withdrawal	<p>Enrol in our monthly Pre-Authorized Debit Plan (PAD) program for <u>future</u> billings. Current and prior year property taxes/utilities must be paid in full prior to enrolling. Visit <a href="http://www.anmore.com">www.anmore.com</a> for further info.</p>
3.	Pay in Person	<p>Be prepared to wait in line the week before payment is due. Prior to visiting the office to make a payment using Interac, please contact your financial institution to ensure the transaction limit amount is sufficient. Post-dated cheques will be accepted and the cancelled cheque is your receipt.</p> <p><b>Payment options: Cheque, Interac, Money Order, Bank Draft, Cash</b></p>
4.	By Mail	<p>Note: All cheques must be received by the deadline date noted on your Property Tax Notice or Utility Invoice to avoid the applicable penalty. *Envelope Postmarks* will not be considered as date of payment.</p> <p><b>Payment options: Cheque only (no cash)</b></p>
5.	Drop off at Village Hall Drop Box	<p>A mail slot (secure drop box) has been installed for your convenience in the main door at the Village Hall office.</p> <p><b>Payment options: Cheque only (no cash)</b></p>