

REGULAR COUNCIL MEETING – MINUTES

Minutes of the Regular Council Meeting held on
Tuesday, January 23, 2018 in Council Chambers at
Village Hall, 2697 Sunnyside Road, Anmore, BC



ELECTED OFFICIALS PRESENT

Mayor John McEwen
Councillor Ryan Froese
Councillor Ann-Marie Thiele
Councillor Kim Trowbridge (via telephone)
Councillor Paul Weverink

ELECTED OFFICIALS ABSENT

Nil

OTHERS PRESENT

Juli Halliwell, Chief Administrative Officer
Christine Baird, Manager of Corporate Services
Jason Smith, Manager of Development Services
Luke Guerin, Operations Superintendent

1. Call to Order

Mayor McEwen called the meeting to order at 7:00 p.m.

2. Approval of the Agenda

It was MOVED and SECONDED:

R13/2018

“THAT THE AGENDA BE APPROVED AS AMENDED.”

CARRIED UNANIMOUSLY

3. Public Input

Mr. Christie, Sunnyside Road, asked why Council wants money from cannabis sales. Mayor McEwen responded that Public Input is for comments related to current agenda items, and asked Mr. Christie to raise his question under Public Question Period.

4. Delegations

(a) **Harriette Chang with Leadership students in the TriCities – Real Acts of Caring Week**

Two student presenters, accompanied by Harriette Chang, provided historical information about Real Acts of Caring Week. They asked the Village to help promote RAC Week by advertising the event on the Village’s sign board. They also asked Council to proclaim February 11 to 17 as RAC Week.

Council requested staff to have RAC Week information posted to the sign boards, and agreed to proclaim February 11 to 17 as RAC Week.

It was MOVED and SECONDED:

R14/2018 **“THAT FEBRUARY 11 TO 17, 2018 BE PROCLAIMED AS REAL ACTS OF CARING WEEK IN THE VILLAGE OF ANMORE.”**

CARRIED UNANIMOUSLY

5. Adoption of Minutes

(a) Minutes of the Regular Council Meeting held on January 9, 2018

It was MOVED and SECONDED:

R15/2018 **“THAT THE MINUTES OF THE REGULAR COUNCIL MEETING HELD ON JANUARY 9, 2018 BE ADOPTED AS CIRCULATED.”**

CARRIED UNANIMOUSLY

6. Business Arising from Minutes

Nil

7. Consent Agenda

Nil

8. Items Removed from the Consent Agenda

Nil

9. Legislative Reports

(a) Zoning Amendment Bylaw No. 571-2018

It was MOVED and SECONDED:

R16/2018 **“THAT THE PUBLIC HEARING FOR ZONING AMENDMENT BYLAW NO. 571-2018 BE RESCHEDULED TO FEBRUARY 13, 2018 AT 7:00 P.M.”**

CARRIED UNANIMOUSLY

(b) Records Management Bylaw No. 572-2018

It was MOVED and SECONDED:

R17/2018 **“THAT ANMORE RECORDS MANAGEMENT BYLAW NO. 572-2018 BE ADOPTED.”**

CARRIED UNANIMOUSLY

(c) Presentation of Five-Year Financial Plan Bylaw No. 573-2018

Juli Halliwell presented the proposed Five-Year Financial Plan Bylaw. Copy of the presentation of the proposed 2018-2022 5-Year Financial Plan is attached and forms part of these Minutes herein.

Public Input on Proposed Five-Year Financial Plan Bylaw

Charles Christie, Sunnyside Road, commented that the 9.8% tax increase is pretty hefty. Mayor McEwen replied that it is not dissimilar to previous year increases, and some of the increases includes savings for future use.

It was MOVED and SECONDED:

R18/2018 **“THAT ANMORE FIVE-YEAR FINANCIAL PLAN BYLAW NO. 573-2018, AS AMENDED TO REMOVE THE VILLAGE HALL ARCHITECTURAL DESIGN PROJECT FROM THE 2018 CAPITAL PLAN, BE READ A FIRST, SECOND AND THIRD TIME.”**

CARRIED

Councillor Thiele opposed

Councillor Weverink opposed

(d) Fees and Charges Amendment Bylaw No. 574-2018

It was MOVED and SECONDED:

R19/2018 **“THAT ANMORE FEES AND CHARGES AMENDMENT BYLAW NO. 574-2018 BE READ A FIRST, SECOND AND THIRD TIME.”**

CARRIED UNANIMOUSLY

10. Unfinished Business

Nil

11. New Business**(a) Metro Vancouver – Transit-Oriented Affordable Housing Study**

It was MOVED and SECONDED:

R20/2018

“THAT THE LETTER DATED DECEMBER 22, 2017 FROM METRO VANCOUVER REGARDING TRANSIT-ORIENTED AFFORDABLE HOUSING STUDY BE REFERRED TO STAFF FOR COMMENT, WITH INPUT FROM THE COMMUNITY ENGAGEMENT, CULTURE AND INCLUSION COMMITTEE.”

CARRIED UNANIMOUSLY

12. Mayor’s Report

Mayor McEwen reported that:

- On January 22, he spent time touring trails with staff to identify some challenges for expanding the trail network.
- On January 25, he will attend a TransLink Mayor’s Meeting where they intend to discuss the Pattullo Bridge and 10-Year Mayors’ Vision.
- On January 27, he will attend the TriCities Chamber awards gala, with awards going to local businesses.
- Reminder – that the Infill and Community Amenity Contribution information session will be held on February 6, with the consultant, so please come out and have your questions ready.

13. Councillors’ Reports

Councillor Weverink reported that:

- He ran into MLA Rick Glumac recently and they discussed Anmore’s position on the Anmore Green septic/sewer situation.

14. Chief Administrative Officer’s Report

Juli Halliwell reported that:

- Reminder - comments about the Village Centre Site Development Plan are to be submitted by February 1, which will be forwarded to Council at the February 13 Council Meeting.
- The Public Hearing has been approved to move to February 13 at 7:00 p.m.
- A mail drop notice is being sent out this week, outlining a number of committee volunteer opportunities in the Village.
- A mail drop notice is being sent out this week, which is a job posting for the Events and Volunteer Coordinator position.
- Urban Systems’ surveyors are surveying the Village’s major culverts, which is work to be completed as part of the as part of the Storm Water Master Plan.

15. Information Items

(a) Committees, Commissions and Boards – Minutes

Nil

(b) General Correspondence

- Letter dated January 4, 2018 from City of Victoria regarding Modernizing the BC Motor Vehicle Act
- Letter dated January 16, 2018 from District of Kent regarding Cannabis Sales Revenue Sharing
- Letter dated January 16, 2018 from Corporation of the Town of Spallumcheen regarding Letter of Support for the Adoption of a Flexible Ride-Sharing Regulation in the Province of BC

16. Public Question Period

Charles Christie, Sunnyside Road, commented that Council should use a referendum to make decisions regarding the village hall.

Charles Christie, Sunnyside Road, commented that Council should reject getting any money from the provincial government related to cannabis sales.

17. Adjournment

It was MOVED and SECONDED:

R21/2018 **“TO ADJOURN.”**

CARRIED UNANIMOUSLY

The meeting adjourned at 8:11 p.m.

Certified Correct:

C. BAIRD

Christine Baird
Manager of Corporate Services

Approved by:

J. McEWEN

John McEwen
Mayor



Overview

- MUNICIPAL REQUIREMENTS
- 2015 – 2018 CORPORATE STRATEGIC PLAN
- BUDGET PROCESS
- 2018 – 2022 OPERATING BUDGET
- PROPOSED BUDGET IMPACT
- 2018 – 2022 CAPITAL BUDGET
- 2018 – 2022 WATER OPERATING & CAPITAL BUDGET
- PUBLIC INPUT



Municipal Requirements

- **ADOPT A 5 YEAR FINANCIAL PLAN BEFORE MAY 15 ANNUALLY (COMMUNITY CHARTER S. 165)**
- **INCLUDE PUBLIC CONSULTATION (REGULAR COUNCIL MEETING JANUARY 23, 2018)**
- **ADOPT TAX RATES BY BYLAW BEFORE MAY 15 ANNUALLY (COMMUNITY CHARTER S. 197)**



2015 – 2018 Corporate Strategic Plan

STRATEGIC OBJECTIVES

- Ensure financial sustainability
- Keep pace with best practices in community safety, and municipal operations
- Explore diversity in land use, housing, parks and recreation
- Foster preservation of the Village's natural environment
- Enrich the community through activity, learning, arts, and culture



Budget Process

- INITIAL DRAFT BUDGET PRESENTED TO FINANCE COMMITTEE OCTOBER 18, 2017
- REVISED DRAFT BUDGET PRESENTED TO FINANCE COMMITTEE NOVEMBER 27, 2017 AND DECEMBER 11, 2017
- FINANCE COMMITTEE REFERRED THE BUDGET TO COUNCIL FOR CONSIDERATION DECEMBER 11, 2017
- PUBLIC CONSULTATION AND FIRST THREE READINGS OF THE FINANCIAL PLAN BYLAW ON JANUARY 23, 2018
- ADOPTION (ANTICIPATED) FEBRUARY 13, 2018 WITH TAX RATE AND SOLID WASTE BYLAWS TO FOLLOW IN LATE WINTER/EARLY SPRING



2018 – 2022 Operating Budget

- **REVENUE CHANGES**
- Investment portfolio creation - \$30,000
- Increase to grants & grants in lieu (inflation) - \$12,000
- Increase in fees - \$11,000
- Other inflationary increases - \$8,000



2018 – 2022 Operating Budget

- **EXPENDITURE CHANGES**
- Salaries & benefits - \$43,000
- Full time labourer - \$30,600
- Increased solid waste fees - \$10,900
- Insurance premium reduction – (\$6,300)
- Trail maintenance - \$5,000



Asset Replacement Levy

- **CAPITAL ASSET LEVY**
- Increased by \$135,000
- Total \$960,000 annually
- **WATER INFRASTRUCTURE LEVY**
- Increased by \$30,000
- Total \$220,000 annually



Proposed Budget Impact

\$1,894,723 AVERAGE 2018 ASSESSED VALUE HOUSEHOLD*

	Change (\$)	Change (%)
Revenue Changes	(\$61,900)	(3.0%)
Expenditure Changes	124,600	6.1%
Fixed Asset Levy	135,000	6.7%
	\$197,700	9.8%

\$24 FOR EACH 1% INCREASE = \$235/AVG. PER HOUSEHOLD

*BASED ON COMPLETED ROLL DATED DECEMBER 7, 2017



2018 – 2022 Capital Budget

- **VILLAGE CENTRE SITE DEVELOPMENT**
- Ravenswood Road Realignment (\$250,000)
- Sunnyside Road Improvements & Parking Lot Expansion (\$400,000)
- Spirit Park Improvements (\$75,000)
- Septic System Analysis and Upgrade (\$100,000)
- Village Hall Architectural Design (\$80,000)



2018 – 2022 Capital Budget

- **TRANSPORTATION IMPROVEMENTS**
- Uplands Road Rehabilitation (\$195,000)
- Lower Sunnyside Road Improvements (\$98,000)
- Walkway Improvements (\$15,000)
- Anmore Creek Pedestrian Walkway Replacement (\$20,000)



2018 – 2022 Capital Budget

- **TRAIL IMPROVEMENTS**
- Upgrade trails to new standards (\$25,000)





2018 – 2022 Capital Budget

- **2019 – 2022**
- Replace Ford 550 Truck (\$92,000)
- Thompson Road Rehabilitation (\$190,000)
- Walkway Improvements annually (\$15,000)
- Trail Improvements annually (\$25,000)



2018 – 2022 Water Budget

- **WATER OPERATING BUDGET**
- Largest cost water from Port Moody
- No rate increase for 2018
- **WATER CAPITAL BUDGET**
- Automatic flushing valves
- Water meter replacement program



PUBLIC INPUT

