

Rezoning Application

Office Use Only	Office Use Only for Referral	
File No: _____	<input type="checkbox"/> Building Services	<input type="checkbox"/> Fee Simple
Fees: _____	<input type="checkbox"/> Municipal Planner	<input type="checkbox"/> Bare Land Strata
Receipt No: _____	<input type="checkbox"/> Municipal Engineer	<input type="checkbox"/> Strata Conversion
Received By: _____	<input type="checkbox"/> Engineering & Public Works	<input type="checkbox"/> Phased Strata
Associated Files: _____	<input type="checkbox"/> Sasamat Volunteer Fire Dept	<input type="checkbox"/> Road Closure
	<input type="checkbox"/> School District No. 43	<input type="checkbox"/> Extension

Fees are not refundable except as outlined in the Fees and Charges Bylaw and do not guarantee approval of application in any way.

APPLICANT INFORMATION

Name: _____

Contact Name (if applying under business name): _____

Address (of applicant): _____

Contact number: _____ Email: _____

PROPERTY OWNER(S) INFORMATION

Name	Address w/ Postal Code	Phone	Email
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

PROPERTY DESCRIPTION

Property Address: _____

Property Identification Number(s): _____

Legal Description: _____

Number of Existing Lots: _____ Existing Zones: _____

Are there any easements or restrictive covenants affecting the property? Yes No

If yes, please provide copies with the current title search for all properties.

PROPOSAL

Describe the proposed rezoning (add description on supplemental sheets as necessary):

PROPOSED LOTS (add supplemental sheets as necessary)

Lot number(s) *	Proposed use(s) of lot	Lot area

* The lot number should be used in identifying the lot on the preliminary plan.

OTHER APPLICATIONS BEING SUBMITTED CONCURRENTLY

Type (e.g. Dev. Permit, Dev. Variance Permit, OCP Amendment)	Application Number (completed by staff)
1.	
2.	
3.	

APPLICANT ACKNOWLEDGEMENT

By signing this application form, the applicant / owner attests that the information provided on this and supplemental application forms for land use permits from the Village of Anmore is true and correct to the best of their knowledge. Any material falsehood or any omission of a material fact made by the applicant / owner with respect to this application may result in an issued permit becoming null and void.

I, the applicant / owner, certify that this application is being made with the full knowledge and consent of all owners of the property in question.

Signature of Applicant or Authorized Representative

Date

AUTHORIZATION OF APPLICANT

I, hereby designate _____ to act as my agent in all matters related to this application.

Owner's Name (printed)

Owner's Signature

Note: A letter of applicant authorization with the signatures of all owners will also be accepted.



DEVELOPMENT APPLICATION REQUIREMENTS AND CHECKLIST

Note: Items listed are required at the time of submission of application. This checklist must be followed and submitted with your application form. If any of the required documents are not included, the Village will not accept the application. Note, all drawings need to also be electronically provided to the Village of Anmore in pdf format.

Project Address: _____

APPLICATION TYPE: REZONING (one copy is required for each item listed below)		Attached
A	Completed Rezoning Application Form Including signatures of authorization from all property owners.	
B	State of Title Certificate or Title Search For each parcel affected in the application, including copies of any right-of-ways, restrictive covenants, easements, etc. that are registered on title. Title Search to be not older than 30 days from application date.	
C	Application Fee Based on the current Fees and Charges Bylaw.	
D	Letter of Intent Detailing the proposal, site context, rationale for development, community benefits, impacts on community and neighbouring properties (economic, social and environmental). Please include all relevant development statistics, including: site area, existing lots, proposed lots, proposed density, proposed dedicated open space/park, total area of dedicated road, lot/unit breakdown (parcel size, proposed FAR).	
E	Site Plan Prepared by a Professional Engineer illustrating a North Arrow, PID, legal description of every existing and proposed parcel, bearings and dimensions and setback of all existing buildings and structures to be retained on site, sources of domestic water on the site and all adjacent domestic water sources within 30m of the proposed site, sewerage systems with their offset distance from the lot lines, building envelopes indicating all Zoning Bylaw setbacks, the location and dimensions of all streets, property accesses, registered easements, covenants, encroachments and right-of-way, existing and proposed street names, location of the natural boundary of any existing watercourse(s) including the elevation of the crest and toe if slope at regular intervals, approximate location of all existing and proposed utility services, approximate extent of area available for sewerage disposal surrounding the test holes, locations of any on-site water sources to be developed, locations of sewage-disposal systems on adjacent properties within 30m of any external lot line of the proposed - (24 x 36 and 11 x 17).	
F	Tree and Topographic Survey Conducted by a B.C.L.S. and identifies the overall health and quality of the trees (over 1.0m) on or adjacent to the subject site, all natural or man-made features such as ponds, bridges, traverse lines with hub numbers, etc. Also, identifies the site elevations including grades at each corner of the lot(s) and contours at one metre intervals - (24 x 36 and 11 x 17).	
G	Preliminary Geotechnical Report (required by Hillside Residential Area only) A preliminary geotechnical report shall be submitted which confirms the suitability of the lands for the intended purposes. The report shall be sealed by a Professional Engineer licensed to practice in BC.	
H	Infill Development Requirement If the rezoning application is seeking to be considered under the Infill Development OCP policy, the following documentation is required: 1. Survey showing that the parcel is between 3925 m ² and 8094 m ² in area	



	<ol style="list-style-type: none">2. A survey verifying that the parcel has an average slope equal to or less than 20%, as determined by a registered surveyor3. A survey identifying the proposed building sites and that these sites have a slope equal to or less than 20%, as determined by a registered surveyor.4. A survey identifying that the parcel has 50 m frontage on a public highway and that each proposed new parcel has 25 m frontage on a public highway, as determined by a registered surveyor.5. Provide documentation to show that that the parcel for which the rezoning is being sought has been in existence for 10 years	
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I certify that the attached submission is complete and accurate, and includes all of the above items.

Applicant Signature: _____ Date: _____

