

VILLAGE OF ANMORE

REGULAR COUNCIL MEETING MINUTES

Minutes of the Regular Council Meeting held on Tuesday, February 11, 2014 at
Anmore Elementary School (portable classroom), 30 Elementary Road, Anmore, BC

ELECTED OFFICIALS PRESENT

Mayor Heather Anderson
Councillor Tracy Green
Councillor John McEwen
Councillor Kerri Palmer Isaak
Councillor Ann-Marie Thiele

STAFF PRESENT

Tim Harris, Chief Administrative Officer
Christine Milloy, Manager of Corporate Services
Kevin Dicken, Manager of Public Works
Brent Elliott, Planning Consultant

1. CALL TO ORDER

Mayor Anderson called the meeting to order at 7:05 p.m.

2. ADDITIONS AND DELETIONS TO THE AGENDA

Council agreed to accept the addendum into the agenda, adding item 8(e) Burrard Inlet Marine Enhancement Society – Mossom Creek Hatchery and adding item 9(a) Environment Committee.

3. APPROVAL OF THE AGENDA

It was MOVED and SECONDED:

“THAT THE AGENDA BE APPROVED, AS AMENDED.”

CARRIED UNANIMOUSLY

4. PETITIONS AND DELEGATIONS

Nil

5. ADOPTION OF THE MINUTES

(a) Meeting Minutes of January 21, 2014

It was MOVED and SECONDED:

**“THAT THE SPECIAL COUNCIL MEETING MINUTES OF
JANUARY 21, 2014 BE ADOPTED.”**

CARRIED UNANIMOUSLY

(b) Meeting Minutes of January 28, 2014

It was MOVED and SECONDED:

**“THAT THE REGULAR COUNCIL MEETING MINUTES OF
JANUARY 28, 2014 BE ADOPTED, AS AMENDED.”**

CARRIED UNANIMOUSLY

6. BUSINESS ARISING FROM THE MINUTES

Special Council Meeting – January 21, 2014 – item 5(b) - Council inquired when Reserve Fund Bylaw will be brought back to a council meeting and Mayor Anderson replied that staff will follow up with the Manager of Financial Services to confirm the date.

7. BYLAWS

Nil

8. CORRESPONDENCE

It was MOVED and SECONDED:

**“THAT ALL CORRESPONDENCE CIRCULATED AND FILED IN THE
VILLAGE OFFICE BE RECEIVED.”**

CARRIED UNANIMOUSLY

8. CORRESPONDENCE (CONTINUED)

(a) B.C. Road Builders & Heavy Construction Association – A Municipal Council’s Guide to Infrastructure Construction

It was MOVED and SECONDED:

“THAT THE LETTER DATED JANUARY 9, 2014 FROM JACK DAVIDSON, PRESIDENT, BE REFERRED TO PUBLIC WORKS STAFF.”

CARRIED UNANIMOUSLY

(b) School District No. 43 (Coquitlam) – Accolades

It was MOVED and SECONDED:

“THAT THE LETTER DATED JANUARY 14, 2014 FROM MELISSA HYNDES, BOARD OF EDUCATION CHAIR, BE RECEIVED.”

CARRIED UNANIMOUSLY

(c) City of Parksville – Provincial Emergency Notification System

It was MOVED and SECONDED:

“THAT A LETTER BE SENT TO UBCM AND ITS MEMBERSHIP TO CONTINUE TO ADVOCATE FOR THE UPDATE OR REPLACEMENT OF THE PROVINCIAL EMERGENCY NOTIFICATION SYSTEM FOR THE SAFETY OF RESIDENTS LIVING IN COASTAL COMMUNITIES IN BRITISH COLUMBIA.”

CARRIED UNANIMOUSLY

Council requested staff to send a copy of the letter to the City of Parksville.

8. CORRESPONDENCE (CONTINUED)

(d) Claude Gravelle, MP for Nickel Belt

It was MOVED and SECONDED:

“THAT THE VILLAGE OF ANMORE CALLS ON ALL LEVELS OF GOVERNMENT AND THE FEDERATION OF CANADIAN MUNICIPALITIES TO ADOPT A NATIONAL DEMENTIA STRATEGY.”

CARRIED UNANIMOUSLY

Council requested staff to send letters to the federal government and to Federation of Canadian Municipalities.

(e) Burrard Inlet Marine Enhancement Society – Mossom Creek Hatchery

It was MOVED and SECONDED:

“THAT THE VILLAGE OF ANMORE PROVIDE A LETTER TO BURRARD INLET MARINE ENHANCEMENT SOCIETY IN SUPPORT OF THEIR GRANT APPLICATION TO THE PACIFIC SALMON FOUNDATION; AND THAT THE LETTER BE FORWARDED BEFORE FEBRUARY 15, 2014.”

CARRIED UNANIMOUSLY

9. COMMITTEE REPORTS AND RECOMMENDATIONS

(a) Environment Committee

(i) Recommendation from the Meeting held January 23, 2014

It was MOVED and SECONDED:

“THAT THE VILLAGE OF ANMORE ENCOURAGES THE ENVIRONMENT COMMITTEE TO PUT IN AN APPLICATION FOR FIVE HUNDRED DOLLARS (\$500) FOR A GRANT TO THE WILDLIFE SEED GRANT TO PROVIDE UP TO TWO THOUSAND DOLLARS (\$2,000) TO COMMUNITIES TO WORK TOWARDS PROVIDING WILDSAFEBC SERVICES WITHIN THEIR COMMUNITY; AND THAT ANMORE PROVIDE UP TO A MINIMUM OF FIVE HUNDRED DOLLARS (\$500) TOWARDS THE PROJECT; AND THAT THE ENVIRONMENT COMMITTEE WILL DISCUSS WITH THE EXISTING BEAR AWARE VOLUNTEERS SO IT CAN BE PUT FORWARD AS A COMMUNITY PROJECT REQUEST.”

CARRIED UNANIMOUSLY

10. UNFINISHED BUSINESS

Nil

11. NEW BUSINESS

(a) Outdoor Fitness and Recreation Park – Location Analysis

The Manager of Public Works presented the report dated February 5, 2014. The CAO advised that the Architect will provide a location analysis as part of the Parks Master Plan.

Mayor Anderson left the meeting at 7:54 p.m. and returned at 7:55 p.m.

11. NEW BUSINESS (CONTINUED)

**(a) Outdoor Fitness and Recreation Park – Location Analysis
(Continued)**

It was MOVED and SECONDED:

“TO REQUEST THAT THE VILLAGE OF ANMORE STAFF RESEARCH OPTIONS FOR THE INSTALLATION OF THE OUTDOOR FITNESS CIRCUIT ON OR NEAR THE SPIRIT PARK SITE AND BRING FORWARD A REPORT TO THE MARCH 11, 2014 REGULAR COUNCIL MEETING. THIS REPORT SHOULD INCLUDE A COMPLETE COST ANALYSIS OF OPTIONS AVAILABLE AND AN ITEMIZED BUDGET BASED ON THE GRANT FUNDS AVAILABLE AND ANY PARK FUNDS OR ADDITIONAL FUNDS REQUIRED FOR THE COMPLETION OF THE PROJECT.”

CARRIED UNANIMOUSLY

12. MAYOR’S REPORT

Mayor Anderson reported that:

- She attended the opening of the new Port Moody fire hall.
- She attended a TransLink meeting and will attend a meeting next week regarding the possible referendum.
- She attended an Emergency Preparedness Meeting.
- She will be attending the Parks Planning session.

13. COUNCILLORS’ REPORTS

Councillor Palmer Isaak reported that:

- She attended a productive Social, Youth, and Recreation Committee meeting where an event calendar was discussed.
- She attended an Agricultural Regional Plan meeting where they discussed the problem of illegally dumped soil.
- She thanked staff for dealing with the roads during icy conditions.

13. COUNCILLORS' REPORTS (CONTINUED)

It was MOVED and SECONDED:

“THAT STAFF HAVE A LOOK AT OUR POLICY FOR SOIL REMOVAL FOR SITES THAT ARE BEING DEVELOPED, AND TO INCLUDE INTO PELIMINARY LAYOUT REVIEWS.”

CARRIED UNANIMOUSLY

Councillor Thiele reported that:

- She attended an Emergency Preparedness Working Group meeting where they discussed accomplishments over the past year as well as upgrading the emergency response binder.
- She is happy to see that staff will be taking an emergency planning course next week.
- She is actively looking for volunteer members for the Protective Services Committee.
- She will be attending the Finance Committee meeting.

Councillor Green reported that:

- She will be attending an Environment Committee meeting on February 13.

14. CHIEF ADMINISTRATIVE OFFICER'S REPORT

Nil

15. PUBLIC QUESTION PERIOD

A member of the public asked questions of Council, and Council responded.

16. ADJOURNMENT

Brent Elliott joined the meeting at 8:20 p.m.

It was MOVED and SECONDED:

“THAT THE MEETING BE ADJOURNED.”

CARRIED UNANIMOUSLY

The meeting adjourned at 8:21 p.m.

Certified Correct:



Christine Milloy
Manager of Corporate Services

Approved:



Heather Anderson
Mayor