



# VILLAGE OF ANMORE

## COUNCIL MINUTES

Minutes of the Regular Council Meeting held on Tuesday, July 7<sup>th</sup>, 2015 at the Spirit Park Gazebo behind the Village Hall at 2697 Sunnyside Road, Anmore, B.C.

### ELECTED OFFICIALS PRESENT

Mayor John McEwen  
Councillor Ryan Froese  
Councillor Kim Trowbridge  
Councillor Paul Weverink

### ELECTED OFFICIALS ABSENT

Councillor Ann-Marie Thiele

### STAFF PRESENT

Karen-Ann Cobb, *Acting* Chief Administrative Officer  
Kevin Dicken, Manager of Public Works and *Acting* Approving Officer  
Carmen Disiewich, *Acting* Deputy Corporate Officer  
Brent Elliott, Planning Consultant  
Kate Lambert, Planning Consultant

#### 1. CALL TO ORDER

Mayor McEwen called the meeting to order at 7:00 p.m.

#### 2. ADDITIONS AND DELETIONS TO THE AGENDA

Nil

#### 3. APPROVAL OF THE AGENDA

R121/2015 It was MOVED and SECONDED:

**“THAT THE AGENDA BE APPROVED.”**

**CARRIED UNANIMOUSLY**

#### 4. PETITIONS AND DELEGATIONS

Nil

**5. ADOPTION OF MINUTES**

**(a) Minutes of the Regular Council Meeting held on June 16<sup>th</sup>, 2015**

R122/2015 It was MOVED and SECONDED:

**“THAT THE MINUTES OF THE REGULAR COUNCIL MEETING  
HELD ON JUNE 16<sup>th</sup>, 2015 BE ADOPTED AS CIRCULATED.”**

**CARRIED UNANIMOUSLY**

**6. BUSINESS ARISING FROM THE MINUTES**

Nil

**7. BYLAWS**

Nil

**8. CORRESPONDENCE**

R123/2015 It was MOVED and SECONDED:

**“THAT ALL CORRESPONDENCE CIRCULATED AND FILED IN THE  
VILLAGE OFFICE BE RECEIVED.”**

**CARRIED UNANIMOUSLY**

**9. COMMITTEE REPORTS AND RECOMMENDATIONS**

Nil

## 10. UNFINISHED BUSINESS

### (a) Rezoning Application Review Summary – Bella Terra

Brent Elliott presented his report dated July 3<sup>rd</sup>, 2015 from himself and Kate Lambert, Planning Consultants, CitySpaces.

Mr. Elliott explained the application was received by Council in January 2015 to rezone from RS-1 to CD zone to accommodate a 34 lot subdivision with the majority of lot sizes to be a ¼ acre. With the clustering notion dedicating close to 40% of the site in various forms of park dedication, open space and riparian area. He further explained on March 24, 2015, Council referred the application to the Advisory Planning Commission, Environment Committee and the Parks and Recreation Committee for their feedback.

Kate Lambert provided a summary of the following key issues discussed by the various Committee's:

- Lot size and house size
- Building Siting
- Infrastructure and Financial Sustainability
- Parkland Dedication
- Trail Connections
- Wildlife Corridors & RAR Setbacks
- Hillside and Steep Slopes
- Tree Retention
- Community Amenity Contributions

Mr. Elliott explained the process if Council agreed to continue with the application:

- Staff, on a technical level, to resolve the issues.
- Draft a bylaw, codifying the Comprehensive Development Plan that's within the package.
- Bring it forward for a 1<sup>st</sup> and 2<sup>nd</sup> reading; if Council passes, refer to public hearing.
- After public hearing, consider a 3<sup>rd</sup> reading including any changes that are needed through public input.
- Decide on whether or not a 4<sup>th</sup> reading will be given.

Council discussed further and supports the concept and felt that it was similar to Ravenswood Drive with suggestions to include a wider road for parking and easier accessibility for emergency vehicles. They also agreed that tree retention was priority when considering the application.

**10. UNFINISHED BUSINESS (CONTINUED)**

**(a) Rezoning Application Review Summary – Bella Terra (Continued)**

R124/2015 It was MOVED and SECONDED:

**“THAT COUNCIL DIRECT STAFF AND THE PLANNING CONSULTANT TO CONTINUE PROCESSING THE BELLA TERRA REZONING APPLICATION AND RESOLVE IDENTIFIED ISSUES, TOWARDS PREPARING THE APPLICATION FOR FIRST READING.”**

**CARRIED UNANIMOUSLY**

**11. NEW BUSINESS**

**(a) Workplace Bullying and Harassment Program**

Kevin Dicken spoke to the report dated July 3<sup>rd</sup>, 2015 from Karen-Ann Cobb, Acting Chief Administrative Officer.

R125/2015 It was MOVED and SECONDED:

**“THAT THE VILLAGE OF ANMORE WELCOMES DIVERSITY AND IS COMMITTED TO ENSURE THAT ALL STAFF WILL BE TREATED IN A FAIR AND RESPECTFUL MANNER, BULLYING AND HARASSMENT ARE NOT ACCEPTABLE OR TOLERATED IN THE WORKPLACE. ALL INCIDENTS MUST BE REPORTED AND INVESTIGATED IMMEDIATELY.”**

**CARRIED UNANIMOUSLY**

**(b) Disclosure of Contracts with Council Members & Former Council Members**

Karen-Ann Cobb spoke to her report dated July 3<sup>rd</sup>, 2015 regarding Kazooky Media, the company who was updating the Village’s website where former Councillor, Tracy Green may have a direct or indirect pecuniary interest.

**11. NEW BUSINESS (CONTINUED)**

**(b) Disclosure of Contracts with Council Members & Former Council Members (Continued)**

R126/2015 It was MOVED and SECONDED:

**“MOVED TO RECEIVE.”**

**CARRIED UNANIMOUSLY**

**(c) Council Committees – Code of Conduct, Terms of Reference and Bylaw Amendments**

Karen-Ann Cobb spoke to her report dated July 3<sup>rd</sup>, 2015 regarding Code of Conduct, Terms of Reference and Bylaw Amendments.

R127/2015 It was MOVED and SECONDED:

**“THAT THE CODE OF CONDUCT POLICY BE ADOPTED.”**

**CARRIED UNANIMOUSLY**

R128/2015 It was MOVED and SECONDED:

**“THAT THE TERMS OF REFERENCE POLICY AND BYLAW AMENDMENTS BE TABLED UNTIL THE NEXT REGULAR COUNCIL MEETING.”**

**CARRIED UNANIMOUSLY**

## **12. MAYOR'S REPORT**

Mayor McEwen reported that:

- On June 23<sup>rd</sup>, he met with The Brilliant Circle Group which included discussions regarding the environmental aspect with the development of the loco Lands.
- On June 27<sup>th</sup>, he attended the Golden Spike opening ceremony.
- On June 28<sup>th</sup>, he attended Belcarra Days with his son.
- On July 1<sup>st</sup>, 2015 along with Mayor Drew and Mayor Clay he attended the Canada Day Celebrations at Rocky Point.
- On July 1<sup>st</sup> traffic in the Village for those going to the lake was extremely busy and feels that Council needs to meet with Coquitlam RCMP as well as a lake representative to address this issue.
- He attended a TransLink meeting on July 2<sup>nd</sup> where the plebiscite was discussed.
- On July 6<sup>th</sup> he and Kevin Dicken met with City of Port Moody where they discussed direct access to the loco Lands. Two Open Houses will take place on July 23<sup>rd</sup> and July 26<sup>th</sup> at Old Orchard Hall for public feedback with the loco Lands.
- He complimented Staff on their hard work during the property tax season and noted that Council hosted a BBQ lunch for Staff to thank them.
- He was pleasantly surprised by the outstanding job that the SVFD did on quickly working on the house fire on Birch Wynde. The City of Port Moody and Metro Vancouver Interface Fire Team also were present at the fire.
- Later on in the week, City of Port Moody will be holding its "Rib Fest."
- City of Port Coquitlam will be hosting their 1<sup>st</sup> Croquette tournament.

## **13. COUNCILLORS' REPORT**

Councillor Weverink reported that:

- He attended the meeting with The Brilliant Circle Group and was quite impressed at how they are addressing many concerns.
- He attended Belcarra days and had a nice talk with Mayor Drew.
- He too was impressed with the quick response by the SVFD on Birch Wynde fire.

## **14. CHIEF ADMINISTRATIVE OFFICER'S REPORT**

Karen-Ann Cobb reported that:

- She is looking forward to the new Building Inspector/Bylaw Enforcement Officer, Martin Greig starting on Monday.
- The C.A.O. posting closed on June 19<sup>th</sup> and are in the process of short listing candidates and will soon be arranging interviews.
- 95% of the property taxes have been paid.

**15. PUBLIC QUESTION PERIOD**

Lynn Burton, Sugar Mountain Way thanked Kevin Dicken for helping remove the Elephant Grass from her home.

**16. CONCLUSION**

R129/2015 It was MOVED and SECONDED:

**“THAT THE MEETING BE ADJOURNED.”**

**CARRIED UNANIMOUSLY**

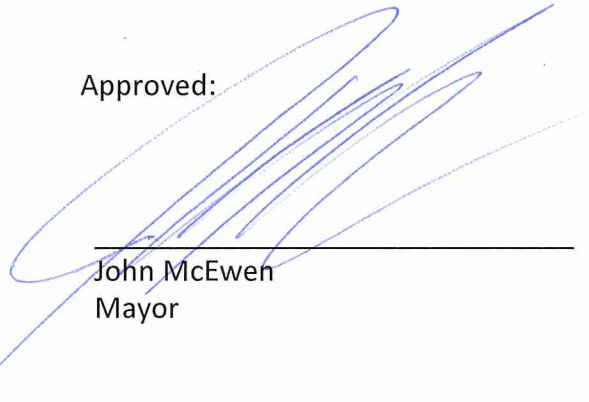
The meeting adjourned at 8:49 p.m.

Certified Correct:

Approved:



Carmen Disewich  
Acting Deputy Corporate Officer



John McEwen  
Mayor