

PARKS AND RECREATION COMMITTEE MEETING – AGENDA

Agenda for the Parks and Recreation Committee Meeting scheduled for Wednesday, February 7, 2018 at 7:00 p.m. in Council Chambers at Village Hall, 2697 Sunnyside Road, Anmore, BC



1. CALL TO ORDER

2. APPROVAL OF THE AGENDA

Recommendation: That the Agenda be approved as circulated.

3. MINUTES

(a) Minutes of the Meeting held on December 13, 2017

Recommendation: That the Minutes of the Parks and Recreation Committee Meeting held on December 13, 2017 be adopted as circulated.

4. BUSINESS ARISING FROM THE MINUTES

5. UNFINISHED BUSINESS

6. NEW BUSINESS

(a) Spirit Park Drainage

Staff to present information in response to the Committee resolution of June 21, 2017:

"THAT WE ASK THAT STAFF PROVIDE US WITH THE RESULTS OF THE INVESTIGATION AS IT RELATES TO THE DRAINAGE AT SPIRIT PARK."

(b) Mossom Creek Bridge Project

Staff to present information in response to the Committee resolution of June 21, 2017:

"THAT WE ASK STAFF TO INVESTIGATE THE VALIDITY OF THE ENVIRONMENTAL STUDY FROM ISL ENGINEERING DATED OCTOBER 14 2015; AND ASK STAFF TO ESTABLISH CURRENT COSTS TO COMPLETE THE MOSSOM CREEK BRIDGE PROJECT."

(c) Stairs at Summerwood Lane – Build Costs

Staff to present information in response to the Committee resolution of June 21, 2017:

"THAT WE ASK STAFF TO INVESTIGATE THE COSTS OF BUILDING THE STAIRS AT SUMMERWOOD LANE."

7. ADJOURNMENT

PARKS AND RECREATION COMMITTEE MEETING – MINUTES

Minutes of the Parks and Recreation Committee Meeting held on Wednesday, December 13, 2017 in Council Chambers at Village Hall, 2697 Sunnyside Road, Anmore, BC



MEMBERS PRESENT

Councillor Kim Trowbridge (Chair)
Polly Krier
Susan Mueckel
Bruce Scatchard

MEMBERS ABSENT

Mike Dykstra

OTHERS PRESENT

Mayor John McEwen, Council Liaison
Jason Smith, Manager of Development Services

1. CALL TO ORDER

Chair Trowbridge called the meeting to order at 7:05 p.m.

2. APPROVAL OF THE AGENDA

It was MOVED and SECONDED:

“THAT THE AGENDA BE APPROVED AS CIRCULATED.”

CARRIED UNANIMOUSLY

3. MINUTES

(a) **Minutes of the Meeting held on October 10, 2017**

It was MOVED and SECONDED:

“THAT THE MINUTES OF THE PARKS AND RECREATION COMMITTEE MEETING HELD ON OCTOBER 10, 2017 BE ADOPTED AS CIRCULATED.”

CARRIED UNANIMOUSLY

4. BUSINESS ARISING FROM THE MINUTES

Nil

5. UNFINISHED BUSINESS

Nil

6. NEW BUSINESS**(a) Trail Connectivity**

Jason Smith presented two options for acquiring the needed land required for trail connectivity:

1. Acquisition – purchase or obtain permission from land owners;
2. Acquire during the development process during rezoning, subdivision

Jason Smith highlighted the key points regarding zoning process:

- New benchmark for rezoning is around 30% open space, with part to be used towards trails
- Rezoning process has the most opportunities to secure specifics to include money as opposed to “just land”
- Most recent rezoning had land secured as well as trail building
- Some of the following items would be helpful for the Committee to provide input on when discussing a rezoning application:
 - back up policy work; identifying priorities
 - provide community’s expectations
 - provide good detailed mapping
 - knowing where the best areas within the village are for future trails
- Further opportunities for trails could come forward if the Village proceeds with infill development.

Jason Smith highlighted the key points regarding subdivision process:

- When creating four more lots, 5% of the land is required for park through the *Land Title Act*
- OCP states that 5% is given in land with the Village’s discretion to take cash in-lieu as opposed to land owner’s discretion
- In future, all subdivision applications will be brought to the Parks and Recreation Committee for review and comments.

Committee agreed to walk Mossom Creek crossing and identify properties regarding easement for connectivity.

Committee agreed to create a village-wide “wish list” of desired connections to complete the trail system.

Committee agreed to, once connections are identified, draft a letter to land owners requesting permission to use their land, for use and issuance by the Village.

**(b) Subdivision Application – 3051 Anmore Creek Way
Zhou and Hao Enterprises Ltd.**

Key points raised during review of this matter are noted as follows:

- Identify trail to connect the upper portion of Uplands to Fern Drive
- Identify trail to connect the lower portion of Uplands Drive to the existing park and trail head
- Ensure protection of the riparian areas.

**(c) Subdivision Application – Spence Way
Frustagli Investments Ltd.**

Key points raised during review of this matter are noted as follows:

- Request Frustagli Investments Ltd. to identify trail to connect Crown Land on the hillside to Leggett Drive
- Possibly request a plot of land as close to the road for future Village use.

7. ADJOURNMENT

It was **MOVED** and **SECONDED**:

“TO ADJOURN.”

CARRIED UNANIMOUSLY

The meeting adjourned at 8:10 p.m.

Certified Correct:

Approved:

Christine Baird
Manager of Corporate Services

Councillor Kim Trowbridge
Chair, Parks and Recreation Committee