

## PARKS AND RECREATION COMMITTEE MEETING – MINUTES

Minutes of the Parks and Recreation Committee Meeting held on Wednesday, February 7, 2018 in Council Chambers at Village Hall, 2697 Sunnyside Road, Anmore, BC



---

### **MEMBERS PRESENT**

Councillor Kim Trowbridge (Chair)  
Mike Dykstra  
Polly Krier  
Susan Mueckel  
Bruce Scatchard

### **MEMBERS ABSENT**

Nil

### **OTHERS PRESENT**

Luke Guerin, Operations Superintendent

#### **1. CALL TO ORDER**

Chair Trowbridge called the meeting to order at 7:05 p.m.

#### **2. APPROVAL OF THE AGENDA**

It was MOVED and SECONDED:

**“THAT THE AGENDA BE APPROVED AS CIRCULATED.”**

**CARRIED UNANIMOUSLY**

#### **3. MINUTES**

##### **(a) Minutes of the Meeting held on December 13, 2017**

It was MOVED and SECONDED:

**“THAT THE MINUTES OF THE PARKS AND RECREATION COMMITTEE MEETING HELD ON DECEMBER 13, 2017 BE ADOPTED AS CIRCULATED.”**

**CARRIED UNANIMOUSLY**

#### **4. BUSINESS ARISING FROM THE MINUTES**

Item 6(a) – Trail Connectivity

Members agreed that, in order to better understand scope of work, the Committee will meet one afternoon to walk Mossom Creek Crossing, Summerwood Lane and other potential areas of connectivity with Luke Guerin.

**5. UNFINISHED BUSINESS**

Nil

**6. NEW BUSINESS****(a) Spirit Park Drainage**

Luke Guerin presented the following information:

- No drainage, other than a French drain/rock pit at the bottom of the older portion of Spirit Park and one lawn basin that shoots out to Ravenswood.
- No recent work has been done to improve drainage; aerating has been scheduled for this year; sand and materials were added in the past in hopes for better drainage.
- Poor, wet conditions will continue at community events and is most likely something to do with the septic field.
- During construction of a new civic centre, it will be determined if a new septic field is required or further drainage needing to be installed.
- No further action until work begins on Spirit Park enhancements.

**(b) Mossom Creek Bridge Project**

Luke Guerin presented the following information:

- The current cost to complete the project is \$207,000 and is broken down as follows:

Environmental consulting	\$10,000
Design of bridge	\$17,000
Construction costs	\$170,000
Contracted admin	\$10,000

- The trail on the current bridge will not conform to the new trail standards, and further work and costs would apply.
- Difficultly to get equipment into the area as it is located on gas right-of-way.
- Possibly need approval from Fortis to allow construction.
- Fixing access could include one set of stairs or switchbacks (preferably switchbacks).
- Pricing on standardizing the trail will be required before moving ahead with the bridge.
- Surrounding property owners should be approached to grant permanent/accessible access to trails at both ends of Mossom Creek Bridge site securing a right-of-way.

It was MOVED and SECONDED:

**“REQUEST COUNCIL/STAFF TO COME UP WITH AN APPROACH TO ASK LANDOWNERS IF THEY WILL GRANT PERMANENT/ACCESSIBLE ACCESS TO TRAILS AT BOTH ENDS OF PROPOSED MOSSOM CREEK BRIDGE SITE.”**

**CARRIED UNANIMOUSLY**

Luke Guerin advised that he will look into possible liability with leaving the bridge in its current state, in the event that Council decides not to replace it.

**(c) Stairs at Summerwood Lane – Build Costs**

Luke Guerin presented the following information:

- Two quotes were received ranging from \$29,000 to \$47,000 and the lower quote is more desirable as it consists of switchbacks which are lower maintenance.
- Original plan was to place stairs down to the Mossom Creek Hatchery.
- Village is currently holding possibly around \$30,000 in trust for the project.
- There will be additional costs as the current trails are used by residents as a dumping area (e.g. blackberry bushes).
- It was recommended to build a fence for safety reasons.

Luke Guerin advised that he will investigate how much was previously put in trust for this project.

It was MOVED and SECONDED:

**“COUNCIL TO REQUEST STAFF TO SPEAK WITH THE APPROPRIATE AUTHORITIES IN PORT MOODY WITH RESPECT TO BUILDING A STAIRCASE FROM OUR TRAIL NETWORK THAT TERMINATES AT OUR PROPERTY LINE FOR THE BENEFIT OF BOTH PORT MOODY AND ANMORE RESIDENTS.”**

**CARRIED UNANIMOUSLY**

**7. ADJOURNMENT**

It was MOVED and SECONDED:

**“TO ADJOURN.”**

**CARRIED UNANIMOUSLY**

The meeting adjourned at 8:00 p.m.

Certified Correct:

**C. BAIRD**

---

Christine Baird  
Manager of Corporate Services

Approved:

**K. TROWBRIDGE**

---

Councillor Kim Trowbridge  
Chair, Parks and Recreation Committee