

PARKS AND RECREATION COMMITTEE MEETING – AGENDA

Agenda for the Parks and Recreation Committee Meeting scheduled for Wednesday, May 15, 2019 at 7:00 p.m. in Council Chambers at Village Hall, 2697 Sunnyside Road, Anmore, BC



1. CALL TO ORDER

2. APPROVAL OF THE AGENDA

Recommendation: That the Agenda be approved as circulated.

3. MINUTES

(a) Minutes of the Meeting held on April 3, 2019

Recommendation: That the Minutes of the Parks and Recreation Committee Meeting held on April 3, 2019 be adopted as circulated.

4. BUSINESS ARISING FROM THE MINUTES

5. UNFINISHED BUSINESS

6. NEW BUSINESS

(a) Trail mapping exercise

- Committee members to conduct trail mapping exercise.

7. ADJOURNMENT

PARKS AND RECREATION COMMITTEE MEETING – MINUTES

Minutes of the Parks and Recreation Committee Meeting held on Wednesday April 3, 2019 in Council Chambers at Village Hall, 2697 Sunnyside Road, Anmore, BC



MEMBERS PRESENT

Councillor Kim Trowbridge (Chair)
Mike Dykstra
Bruce Scatchard
Jay Sheere

MEMBERS ABSENT

Susan Meuckel

OTHERS PRESENT

Juli Halliwell, CAO
Luke Guerin, Operations Superintendent
Karen Elrick, Manager of Corporate Services

1. CALL TO ORDER

Chair Trowbridge called the meeting to order at 6:00 p.m.

2. APPROVAL OF THE AGENDA

It was MOVED and SECONDED:

That the Agenda be approved as circulated.

CARRIED UNANIMOUSLY

3. MINUTES

(a) Minutes of the Meeting held on November 21, 2018

It was MOVED and SECONDED:

That the Minutes of the Parks and Recreation Committee Meeting held on November 21, 2018 be adopted as circulated.

CARRIED UNANIMOUSLY

4. BUSINESS ARISING FROM THE MINUTES

None.

5. UNFINISHED BUSINESS

None.

6. NEW BUSINESS**(a) Committee Orientation**

Ms. Karen Elrick, Manager of Corporate Services, provided an overview of committee process and procedures.

Discussion points included:

- Process and need for recommendations to be forwarded to Council.
- Two way communication including feedback from Council on recommendations forwarded by the Committee.

(b) Meeting Schedule for Current Term April 1, 2019 – March 31, 2021

It was agreed by consensus of the Committee to continue the current meeting schedule of the Parks and Recreation Committee the 3rd Wednesday of each Month at 7 p.m., as needed.

(c) Trail expansion and maintenance.

Committee members and Staff engaged in discussions regarding trail expansion and maintenance.

Discussion points included:

- Communication lines between the Committee and Council
- Potential delegation of Parks and Recreation Committee to Council
- Land acquisition for trail expansion
- Recommendations to be made through to Council
- Committee will undertake mapping exercise to identify potential areas for trail expansion and maintenance
- Type of trails desired (walking, mountain bike)
- Priority for ease of maintenance with machine grooming for trails
- Village currently maintains walking trails but not mountain biking trails
- Potential for partnership opportunity with mountain bike club for trail maintenance.

Action: Staff to provide one large scale trail map for marking and 11x17 trail maps for individual Committee members for mapping exercise.

(d) Funding and approval from Council.

Staff and Committee members engaged in discussions regarding land acquisition approaches and securing current and future trail connections.

Discussion points included:

- Potential to explore potential acquisition of land or use of land through easement or right of way
- Whether incentive programs could be developed to encourage donation of land or use of land
- Effect of identification of areas of interest on potential development activity
- Trail marker dedication program is separate from any recognition that could be considered for incentive

IT was MOVED and SECONDED:

THAT the Committee recommend THAT Council consider development of land acquisition strategies for additional trail network systems.

Carried Unanimously

Discussion continued regarding securing future trail connections and points included:

- Existing maintenance of park and trail network consists of vegetation control by Village staff
- Spirit Park trail is machine maintained
- Pinnacle Trail needs further work which may require independent contractor due to lack of machine access
- \$25,000 per year is budgeted by the Village to bring up the trail network standards and the funds are allocated as high priority areas are identified
- Some park areas are land locked and continuous network for travel could be considered
- Consideration of trail connections which lead into existing park space

Action: Staff to circulate hard copies of Parks Master Plan to all Committee members for reference.

- Status and scope of project contemplated for stairway to fish hatchery:
 - Noted that \$30,000 of funds set aside for this project
 - Previous quotes obtained are over budget and do not take into consideration machine access so would likely rise more

It was MOVED and SECONDED:

THAT the Committee request THAT Council provide direction on the desire to proceed with construction of the stairway trail to the hatchery.

CARRIED UNANIMOUSLY

7. **ADJOURNMENT**

It was MOVED and SECONDED:

To Adjourn.

Carried Unanimously

The meeting adjourned at 7:25 p.m.

Certified Correct:

Approved:

Karen Elrick
Manager of Corporate Services

Councillor Kim Trowbridge
Chair, Parks and Recreation Committee