

REGULAR COUNCIL MEETING AGENDA

VILLAGE OF ANMORE

Agenda for the Regular Council Meeting scheduled for
Tuesday, April 5, 2016 at 7:00 p.m. in the portable classroom
at Anmore Elementary School 30 Elementary Road, Anmore, BC



1. Call to Order

2. Approval of the Agenda

Recommendation: That the agenda be approved as circulated.

3. Public Input

Note: The public is permitted to provide comments to Council on any item shown on this meeting agenda.

4. Delegations

5. Adoption of Minutes

(a) Minutes of the Regular Council Meeting held on March 29, 2016

Recommendation: That the Minutes of the Regular Council Meeting held on March 29, 2016 be adopted as circulated.

6. Business Arising from Minutes

7. Consent Agenda

Note: Council may adopt in one motion all recommendations appearing on the Consent Agenda or, prior to the vote, request that an item be removed from the Consent Agenda for debate or discussion, voting in opposition to a recommendation, or declaring a conflict of interest with an item.

8. Items Removed from the Consent Agenda

9. Legislative Reports

(a) Anmore Five-Year Financial Plan Bylaw No. 548-2016

Recommendation: THAT ANMORE FIVE-YEAR FINANCIAL PLAN BYLAW NO. 548-2016 BE RECONSIDERED, FINALLY PASSED AND ADOPTED.

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(b) Water Shortage Response Plan Bylaw No. 550-2016

Report dated March 31, 2016 submitted by the Manager of Corporate Services.

Recommendation: THAT ANMORE WATER SHORTAGE RESPONSE PLAN BYLAW NO. 550-2016 BE READ A FIRST, SECOND AND THIRD TIME.

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(c) Tax Rates Bylaw No. 551-2016

Recommendation: THAT ANMORE TAX RATES BYLAW NO. 551-2016 BE READ A FIRST, SECOND AND THIRD TIME.

10. Unfinished Business**11. New Business**

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(a) New Westminster & District Labour Council – Request for Proclamation

Letter dated March 10, 2016 is attached for consideration.

Recommendation: THAT VILLAGE OF ANMORE COUNCIL HEREBY PROCLAIMS APRIL 28 AS AN ANNUAL DAY OF MOURNING FOR WORKERS KILLED AND INJURED ON THE JOB; AND THAT STAFF BE ENCOURAGED TO OBSERVE ONE MINUTE OF SILENCE AT 11:00 A.M. ON APRIL 28, 2016.

12. Mayor's Report**13. Councillors Reports****14. Chief Administrative Officer's Report****15. Information Items****(a) Committees, Commissions, and Boards – Minutes****(b) General Correspondence**

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Letter dated March 31, 2016 from Auditor General for Local Government regarding Planned Performance Audit.

16. Public Question Period

Note: The public is permitted to ask questions of Council regarding any item pertaining to Village business.

17. Adjournment

REGULAR COUNCIL MEETING – MINUTES

VILLAGE OF ANMORE



Minutes of the Regular Council Meeting held on
Tuesday, March 29, 2016 in the portable classroom at Anmore
Elementary School, 30 Elementary Road, Anmore, BC

ELECTED OFFICIALS PRESENT

Mayor John McEwen
Councillor Ryan Froese
Councillor Ann-Marie Thiele
Councillor Kim Trowbridge
Councillor Paul Weverink

STAFF and OTHERS PRESENT

Juli Kolby, Chief Administrative Officer & Finance Officer
Christine Milloy, Manager of Corporate Services
Kate Lambert, Planning Consultant

1. Call to Order

Mayor McEwen called the meeting to order at 7:00 p.m.

2. Approval of the Agenda

It was MOVED and SECONDED:

R76/2016 "THAT THE AGENDA BE APPROVED AS CIRCULATED."

CARRIED UNANIMOUSLY

3. Public Input

Nil

4. Delegations

Steve Carter presented a poem entitled 'Anmore's Pride'. The poem is attached and forms part of these Minutes herein.

5. Adoption of Minutes

(a) Minutes of the Regular Council Meeting held on March 1, 2016

It was MOVED and SECONDED:

R77/2016 **"THAT THE MINUTES OF THE REGULAR COUNCIL MEETING HELD ON MARCH 1, 2016 BE ADOPTED AS CIRCULATED."**

CARRIED UNANIMOUSLY

6. Business Arising from Minutes

Nil

7. Consent Agenda

Nil

8. Items Removed from the Consent Agenda

Nil

9. Legislative Reports

(a) Water Rates and Regulations Amending Bylaw No. 546-2016

It was MOVED and SECONDED:

R78/2016 **"THAT ANMORE WATER RATES AND REGULATIONS AMENDING BYLAW NO. 546-2016 BE RECONSIDERED, FINALLY PASSED AND ADOPTED."**

CARRIED UNANIMOUSLY

(b) Anmore Erosion and Sediment Control Bylaw No. 547-2016

It was MOVED and SECONDED:

R79/2016 **"THAT ANMORE EROSION AND SEDIMENT CONTROL BYLAW NO. 547-2016 BE RECONSIDERED, FINALLY PASSED AND ADOPTED."**

CARRIED UNANIMOUSLY

(c) Anmore Five-Year Financial Plan Bylaw No. 548-2016

It was MOVED and SECONDED:

R80/2016 **"THAT ANMORE FIVE-YEAR FINANCIAL PLAN BYLAW NO. 548-2016 BE READ A FIRST, SECOND AND THIRD TIME."**

Juli Kolby presented the Five-Year Financial Plan. One public question was received regarding the Plan.

CARRIED UNANIMOUSLY

10. Unfinished Business

Nil

11. New Business

- (a) Ministry of Forests, Lands and Natural Resource Operations – Request for Comment on Proposed Naming of Tim Jones Peak**

It was MOVED and SECONDED:

R81/2016 **"THAT STAFF BE DIRECTED TO PROVIDE COMMENTS TO THE MINISTRY OF FORESTS, LANDS AND NATURAL RESOURCE OPERATIONS ADVISING THAT VILLAGE OF ANMORE COUNCIL HOLDS NO OBJECTION TO THE NAMING OF TIM JONES PEAK."**

CARRIED UNANIMOUSLY

- (b) Anmore Elementary School – Request for Traffic Control on April 29, 2016**

It was MOVED and SECONDED:

R82/2016 **"THAT STAFF BE DIRECTED TO ADVISE ANMORE ELEMENTARY SCHOOL THAT THE VILLAGE DOES NOT HAVE THE RESOURCES TO FULFILL THEIR REQUEST."**

CARRIED UNANIMOUSLY

- (c) Council Policy No. 43 – In-Camera Council Meeting Rules of Order**

It was MOVED and SECONDED:

R83/2016 **"THAT COUNCIL AUTHORIZES THE REVISION TO POLICY NO. 43 AS CIRCULATED."**

CARRIED UNANIMOUSLY

- (d) Sign Permit – Request for Approval to Exceed Zoning Bylaw Requirement**

It was MOVED and SECONDED:

R84/2016 **"THAT SECTION 218(2) REQUIREMENTS OF ANMORE ZONING BYLAW NO. 374-2004 BE WAIVED TO AUTHORIZE BELLA TERRA INVESTMENTS INC. TO OBTAIN A SIGN PERMIT FOR INSTALLATION OF A SIGN, NO LARGER THAN 4 FEET BY 8 FEET IN DIMENSION, ON LOT 27 AT EAGLECREST ROAD AND SUNNYSIDE ROAD TO PROMOTE THE PRESENTATION CENTRE FOR THE BELLA TERRA BY THE LAKE SUBDIVISION; AND, THAT THE SIGN SHALL BE REMOVED NO MORE THAN 12 MONTHS AFTER INSTALLATION; AND FURTHER, THAT A SECURITY DEPOSIT IN THE AMOUNT OF \$500 SHALL BE PAID TO THE VILLAGE PRIOR TO ISSUANCE OF THE PERMIT."**

CARRIED

Councillor Thiele opposed

Councillor Weverink opposed

- (e) **Development Permit Authorization for Bella Terra (Lot 2, Section 20, Township 39, New Westminster District, Plan LMP49409 and PARCEL A, Section 20, Township 39, New Westminster District Plan BCP32330)**

It was MOVED and SECONDED:

R85/2016 **"THAT COUNCIL APPROVE ISSUANCE OF A WATERCOURSE PROTECTION DEVELOPMENT PERMIT FOR BELLA TERRA FOR LAND LEGALLY DESCRIBED AS LOT 2, SECTION 20, TOWNSHIP 39, NEW WESTMINSTER DISTRICT, PLAN LMP49409 AND PARCEL A, SECTION 20, TOWNSHIP 39, NEW WESTMINSTER DISTRICT PLAN BCP32330, ON THE TERMS AS ATTACHED HERIN, SUBJECT TO CONFIRMATION OF SATISFACTORY RECEIPT FROM THE MINISTRY OF FORESTS, LANDS AND NATURAL RESOURCE OPERATIONS THAT THE RAR ASSESSMENT REPORT HAS BEEN SUBMITTED AND ALIGNS WITH RAR METHODOLOGY."**

CARRIED UNANIMOUSLY

12. Mayor's Report

Mayor McEwen reported that:

- On March 5 he attended the SHARE Society's Imagine Gala, where he came in second place in a culinary challenge
- On March 8 he attended the Chamber of Commerce's International Women's Day event
- On March 8 he also attended Constable Colin Kent's retirement party
- On March 10 Anmore hosted a meeting with Mayors and CAOs from Village of Anmore, Village of Belcarra and Lions Bay, where they discussed possible sharing opportunities
- On March 20 he took part in the Spirit Park Cleanup event with the Garden Club

- He was at the Easter event; he met the new events coordinator and saw approximately 70 kids with close to 200 people in total.

13. Councillors Reports

Councillor Weverink reported that:

- He attended the Easter egg hunt
- He attended Colin Kent's retirement party
- He couldn't attend the Spirit Park Cleanup as he was out of town.

Councillor Thiele reported that:

- The Protective Services Committee is meeting this Thursday to review the Wildfire Protection Plan report
- On April 7 the Emergency Preparedness Committee will hold a joint stakeholder meeting to discuss scenario-based planning for the Village
- She welcomes Christine Milloy as the Emergency Program Coordinator as part of her role for the Village
- She was at the Spirit Park Clean Up event; she thanked volunteers for helping out.

14. Chief Administrative Officer's Report

Juli Kolby reported that:

- She is awaiting the Auditor General's report that will be released tomorrow
- She is awaiting the TransLink report that will be released regarding service levels
- Staff has begun working to organize the Village's records; records will be moved into the 2006 addition which has recently been deep cleaned
- Our new Community Events Coordinator has started
- She is busy getting ready for the annual audit
- Staff will be out reading meters in the next couple of weeks, and bills will be sent out soon after that.

15. Information Items

(a) Committees, Commissions, and Boards – Minutes

Nil

(b) General Correspondence

- Letter dated February 16, 2016 from Ministry of Jobs, Tourism and Skills Training and Minister Responsible for Labour regarding Canada Starts Here: The BC Jobs Plan
- Letter dated February 25, 2016 from TransLink regarding Local Government Engagement in TransLink's Transit Fare Policy Review
- Letter dated March 14, 2016 from The Corporation of Delta regarding George Massey Tunnel Replacement Project

16. Public Question Period

Lynn Burton, Sugar Mountain Way, asked a question regarding the meeting that staff was going to have with BC Hydro regarding the Transmission Study.

Lynn Burton, Sugar Mountain Way, asked a question regarding the recent vehicle accident and how the Village will address access through Fern Drive.

Peter Ablett, Countryside Village, asked a question regarding the cause of the recent vehicle accident.

17. Adjournment

It was MOVED and SECONDED:

R86/2016 **"TO ADJOURN."**

CARRIED UNANIMOUSLY

The meeting adjourned at 8:22 p.m.

Certified Correct:

Approved by:

Christine Milloy
Manager of Corporate Services

John McEwen
Mayor

ANMORE'S PRIDE

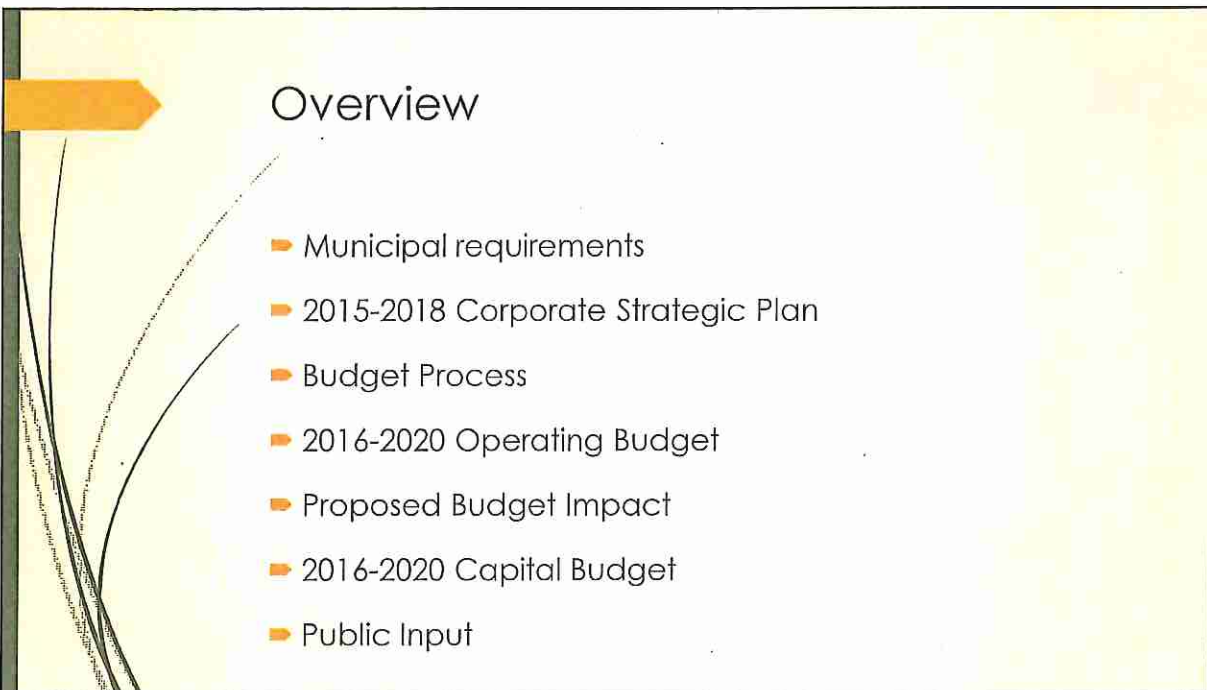
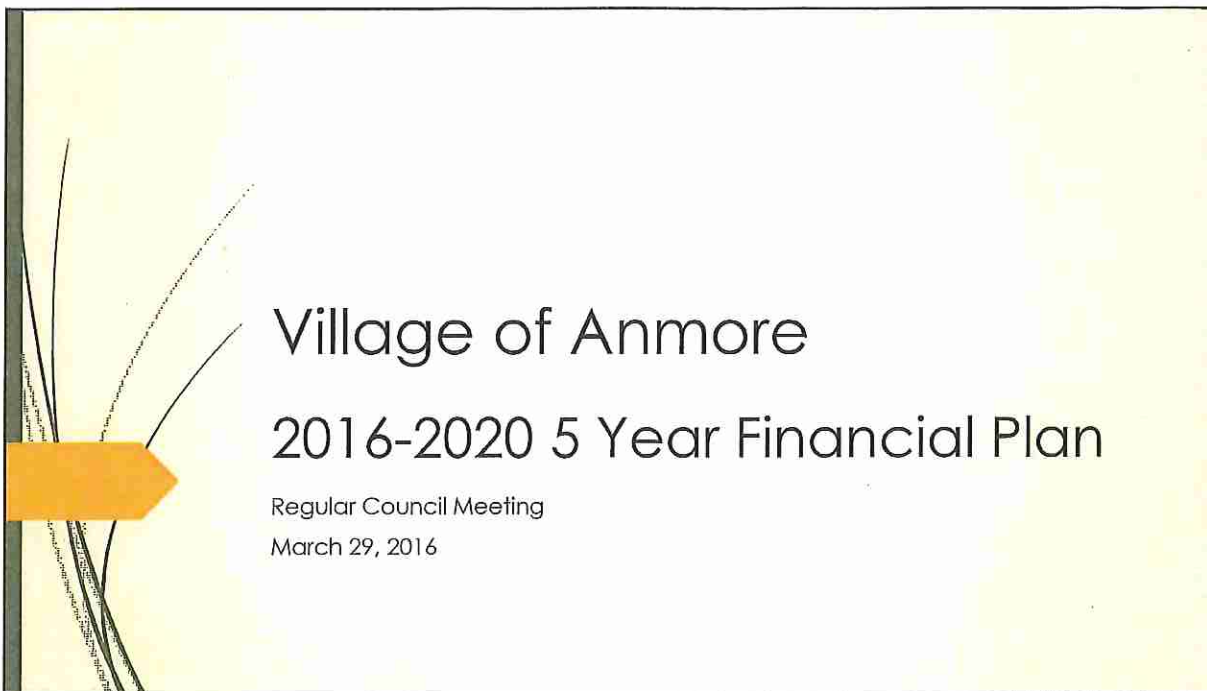
Eagle Mountain crowned with snow
Looked on a valley far below,
Where fire had swept o'er hill and dale
'Stump land' was offered up for sale.
With ax and saw and dynamite,
Homesteaders cleared a logger's blight.

And up a steep and muddy track
They carried lumber for a shack.
Too wet for wheat, just right for hay
Only the very tough would stay.
And those who did would oft reside
Along East Road and Sunnyside.

Where these roads met a village grew.
A school, Hart's hall, to name a few
Bedard's P.O., Ma Murray's place,
A legacy we won't erase.
Sometimes from pictures on the wall
We hear the ghosts of settlers call,

"Resist the city's urban strife,
Preserve your rural way of life.
From Sunnyside to Buntzen Lake
Keep Anmore green for Heaven's sake.
In Mother Nature we confide,
She is our future, Anmore's pride."

By: Steve Carter
Mar 02, 2016





Municipal Requirements

- Adopt a 5 year financial plan by May 15 annually (*Community Charter* section 165)
- Include public consultation (Regular Council meeting March 29, 2016)
- Adopt tax rates by bylaw by May 15 annual (*Community Charter* section 197)



2015-2018 Corporate Strategic Plan Strategic Objectives

- Ensure financial sustainability
- Keep pace with best practices in community safety, and municipal operations
- Explore diversity in land use, housing, parks and recreation
- Foster preservation of the Village's natural environment
- Enrich the community through activity, learning, arts, and culture

Budget Process

- Initial draft budget presented to Finance Committee December 21, 2015
- Revised draft budget presented to Finance Committee on January 25, 2016 and February 22, 2016
- Public consultation and first three readings on March 29, 2016

2016-2020 Operating Budget

- Revenue Changes – (\$4,500) – (0.30%)
 - Increase to building permit fees (as a result of increased activity & changes to fees & charges bylaw)
 - Increase to grants-in-lieu following confirmation by utility companies
 - Reduction in penalties & interest (more residents are paying before the due date)
 - Reduction in miscellaneous income

2016-2020 Operating Budget

- Expenditure Changes - \$21,900 – 1.43%
 - Increase to professional services (legal, engineering, environmental, audit)
 - Emergency preparedness funding increase
 - Events Coordinator included in base budget
 - Contractual staff salary and training obligations
 - Reduced fuel budget to reflect actuals
 - Reduced insurance costs with new provider

Asset Replacement Levy

- Capital Asset Levy - \$135,000 - 8.80%
 - Annual contribution in 2016 = \$690,000
 - Increases by \$135,000 annually in 5 Year Financial Plan
 - Asset Management Plan completed in 2016
- Water Infrastructure Levy (included in water rate)
 - Annual contribution in 2016 = \$160,000
 - Increases by \$30,000 annually to a maximum of \$285,000 in 2020

Proposed Budget Impact

\$1,265,000 Average 2016 Assessed Value Household*

	Adjustment (\$)	Adjustment (%)
Revenue Changes	(\$4,530)	(0.30%)
Expenditure Changes	21,932	1.43
Fixed Asset Levy	135,000	8.80
	<u>\$152,402</u>	<u>9.93%</u>

\$19 for each 1% increase = \$189/avg. household

*based on March 24, 2016 BC Assessment revised roll

2016-2020 Capital Budget

- Road Reconstruction - \$945,000
 - Sunnyside (between Elementary & Alder)
 - East Road (between Charlotte & Lanson)
 - East Road (north & south of Mossom Creek)
 - Elementary Road (west)



2016-2020 Capital Budget

- ▢ Facility Upgrades - \$501,000
 - ▢ Emergency Generator
 - ▢ Works Yard Security Upgrades and Improvements
 - ▢ Refurbishment of Gazebo
 - ▢ Village Hall Replacement Design
 - ▢ Expansion of Village Hall (portables)



2016-2020 Capital Budget

- ▢ Roads Master Plan - \$12,000
- ▢ GIS Mapping - \$15,000
- ▢ Kinsey Wall Engineering Assessment - \$3,500
- ▢ Spirit Park Lot Clearing - \$5,000
- ▢ Fleet Repairs - \$25,000
- ▢ Replacement Tractor - \$110,000



2016-2020 Capital Budget

2017-2020

- Electronic Sign Boards - \$45,000
- Replacement of Village Hall - \$3,250,000*
- Road Rehabilitation - \$200,000 (annually)

*refined cost estimate and year of replacement will be determined during 2017-2021 5 Year Financial Plan deliberations



2016-2020 Capital Budget

- Water Infrastructure Upgrades - \$65,000
 - Installation of new hydrants
 - Sampling Station
 - Automatic Flushing Valves
 - Water Meter Replacement Program (annual)



2016-2020 Capital Budget

2017-2020

- Unidirectional Watermain Flushing - \$20,000
- Watermain Connection Spence to Leggett - \$166,400
- Upsize Watermain on Sugar Mountain Way - \$364,650
- Connections along Wyndham Crescent - \$139,750



Public Input

VILLAGE OF ANMORE

BYLAW NO. 548-2016

A bylaw to approve the Five-Year Financial Plan for the years 2016 through 2020

WHEREAS pursuant to the provisions of the *Community Charter* stating that a municipality must have a Financial Plan adopted annually, by bylaw, before the 15th of May in each year;

AND WHEREAS the Municipal Council has caused to be prepared a Five-Year Financial Plan for the period 2016-2020 inclusive;

NOW THEREFORE the Council of the Village of Anmore enacts as follows:

1. This bylaw may be cited as "Anmore Five-Year Financial Plan Bylaw No. 548-2016".
2. Council hereby adopts the Five-Year Financial Plan for the years 2016-2020 inclusive, for each year of the plan, as set out in Schedules A and B, attached hereto and forming part of this bylaw.
3. If a portion of this bylaw is held invalid by a Court of competent jurisdiction, the invalid portion must be severed and the remainder of this bylaw is deemed to have been adopted without the severed section, subsection, paragraph, subparagraph, clause or phrase.
4. That "Anmore Five-Year Financial Plan Bylaw No. 538-2015" is hereby repealed in its entirety.

READ a first time the 29th day of March, 2016

READ a second time the 29th day of March, 2016

READ a third time the 29th day of March, 2016

RECONSIDERED, FINALLY PASSED AND ADOPTED this day of , 2016

MAYOR

MANAGER OF CORPORATE SERVICES

Certified as a true and correct copy of "Anmore Five-Year Financial Plan Bylaw No. 548-2016".

DATE

MANAGER OF CORPORATE SERVICES¹⁶

SCHEDULE "A"

2016-2020 FINANCIAL PLAN STATEMENT OF OBJECTIVES AND POLICIES

1. In accordance with the *Community Charter*, the Village of Anmore is required to include in the Five-Year Financial Plan, objectives and policies regarding each of the following:
 - (a) The proportion of total revenue that comes from each of the funding sources described in the Community Charter;
 - (b) The distribution of property taxes among the property classes; and
 - (c) The use of permissive tax exemptions.

2. Funding Sources

Table 1, below, shows the proportion of total revenue proposed to be raised from each fund source in 2016.

Property value tax revenues are the largest portion of planned revenues. Property Taxation provides a stable and consistent revenue source for general services that cannot be recovered from user-pay fees. It is simple to administer and easy for residents to understand.

Fees & charges provide the second largest proportion of revenue and are sourced from the utility fees collected for water and garbage, recycling & organic waste collection, as well as various permit fees.

Government grants provide for the third largest proportion of revenue and are sourced from the Major Road Network Fund (MRN), the Small Communities Fund, grants in lieu of taxes, as well as from miscellaneous provincial grants.

Objectives

- Over the next five years, the Village will increase the portion of revenue received from user fees and charges to reflect service levels and changes in inflation.

Policies

- All user-fee levels will be reviewed, on an annual basis, to ensure they are adequately meeting both the respective service delivery and capital costs.
- Revenues will be recovered from user fees and charges where possible, rather than general taxation, to lessen the burden on the Village's limited property tax base.

Table 1 – Sources of Revenue

REVENUE SOURCE	% OF TOTAL REVENUE	DOLLAR VALUE
Taxation	45	\$ 1,659,323
Fees and Charges	25	934,245
Government Grants	20	746,100
Reserve Transfers	8	281,685
Interest and Other	2	105,000
TOTAL	100	\$ 3,726,353

3. Distribution of Property Tax Rates

Table 2 outlines the distribution of property taxes among the property classes. The residential property class provides the largest proportion of property tax revenue. This is appropriate as this class also forms the largest portion of the assessment base and consumes the majority of Village services.

Objectives

- Tax rates set maintain tax stability in accordance with the Village's operational and capital requirements.

Policies

- Supplement, where possible, revenues from user fees and charges to help to offset the burden on the entire property tax base.
- Regularly review and compare the Village's distributions of tax burden relative to other municipalities having similar property class composition.

Table 2 – Distribution of Property Tax Rates

PROPERTY CLASS	% OF TOTAL PROPERTY TAXATION
Residential (1)	97
Utilities (2)	2
Business and Other (6)	1
TOTAL	100

4. Permissive Tax Exemptions

No property in the Village of Anmore is permissively exempt. Village properties do not meet the legislated criteria.

SCHEDULE "B"

Village of Anmore					
Financial Plan					
2016 - 2020					
	2016	2017	2018	2019	2020
REVENUES					
Property Tax	\$ 1,659,323	\$ 1,853,264	\$ 2,029,466	\$ 2,199,326	\$ 2,369,826
Parcel Tax	\$ 6,482	\$ 6,482	\$ -	\$ -	\$ -
Permits, Fees and Charges	\$ 934,245	\$ 1,015,690	\$ 1,063,350	\$ 1,111,560	\$ 1,165,210
Grants	\$ 746,100	\$ 739,600	\$ 741,700	\$ 743,800	\$ 746,000
Interest & Other	\$ 105,000	\$ 106,700	\$ 108,610	\$ 110,520	\$ 112,430
SUBTOTAL REVENUES	\$ 3,451,150	\$ 3,721,736	\$ 3,943,126	\$ 4,165,206	\$ 4,393,466
EXPENSES					
General Government	\$ 1,829,917	\$ 1,289,904	\$ 1,305,180	\$ 1,310,978	\$ 1,341,449
Public Works	\$ 1,503,700	\$ 520,000	\$ 528,000	\$ 536,200	\$ 544,400
Protective and Inspection Services	\$ 121,190	\$ 123,960	\$ 126,796	\$ 129,678	\$ 132,636
Planning & Development	\$ 160,500	\$ 3,531,700	\$ 88,700	\$ 90,700	\$ 92,700
Water Utility	\$ 561,345	\$ 1,090,140	\$ 550,350	\$ 681,800	\$ 622,980
Capital	\$ 137,000	\$ 137,000	\$ 137,000	\$ 137,000	\$ 137,000
Interest & Debt Charges	\$ 6,482	\$ 6,482	\$ -	\$ -	\$ -
Amortization	\$ 870,000	\$ 870,000	\$ 870,000	\$ 870,000	\$ 870,000
SUBTOTAL EXPENSES	\$ 5,190,134	\$ 7,569,186	\$ 3,606,026	\$ 3,756,356	\$ 3,741,166
SURPLUS / (DEFICIT)	-\$ 1,738,984	-\$ 3,847,450	\$ 337,100	\$ 408,850	\$ 652,300
INTERNAL TRANSFERS					
Transfer to (from) Reserves	\$ 587,300	\$ 2,983,450	-\$ 1,225,100	-\$ 1,272,850	-\$ 1,516,300
Transfer to (from) Surplus	\$ 281,685	-\$ 6,000	\$ 18,000	-\$ 6,000	-\$ 6,000
Transfer from DCCs	\$ -	\$ -	\$ -	\$ -	\$ -
Investment in TCA	\$ 870,000	\$ 870,000	\$ 870,000	\$ 870,000	\$ 870,000
SUBTOTAL INTERNAL EXPENSES	\$ 1,738,985	\$ 3,847,450	-\$ 337,100	-\$ 408,850	-\$ 652,300
FINANCIAL PLAN BALANCE	\$ 0	\$ 0	\$ 0	-\$ 0	\$ 0



VILLAGE OF ANMORE

REPORT TO COUNCIL

Date: March 31, 2016

Submitted by: Christine Milloy, Manager of Corporate Services

Subject: Anmore Water Shortage and Response Plan Bylaw No. 550-2016

Purpose / Introduction

To present for council consideration a new bylaw to regulate water use and respond to water shortages in the Village of Anmore.

Recommended Resolutions

1. That Anmore Water Shortage and Response Plan Bylaw No. 550-2016 be read a first, second and third time.
- OR**
2. That Anmore Water Shortage and Response Plan Bylaw No. 550-2016 be read a first, second and third time, with amendments.
-

Background

At its February 26, 2016 regular meeting, the Greater Vancouver Water District Board of Directors adopted a resolution that includes amending the *Water Shortage Response Plan* from June 1 - September 30 to May 15 - October 15.

Our office received a letter dated March 16, 2016 from Metro Vancouver's Commissioner requesting that we amend our Water Shortage Response Plan Bylaw to reflect amendments made to their *Plan*, by May 15, 2016.

Discussion

The Village does not currently have a Water Shortage Response Plan Bylaw. The Village presently adheres to Metro Vancouver watering regulations through *Anmore Lawn Sprinkler Regulation Bylaw No. 356-2003*. Although this bylaw is valid in its current state, staff has drafted a

Report/Recommendation to Council

Anmore Water Shortage and Response Plan Bylaw No. 550-2016

March 31, 2016

comprehensive bylaw to reference Metro Vancouver regional regulations. The proposed bylaw is similar in composition to bylaws already in use by other municipalities in the region.

The current penalty for a person who contravenes the bylaw is \$75. A new penalty structure is proposed, where penalty amounts increase with the increased water restriction level (see page 6 of proposed bylaw). The increased penalty amounts are intended to deter persons from using water during times when restrictions have been imposed by Metro Vancouver at reasonable rates.

Subsequent to adoption of the proposed Water Shortage and Response Plan Bylaw, an update to the Fees and Charges Bylaw will be brought forward for council consideration to allow staff the authority to impose the new penalty amounts.

Staff requests that Council agree to adopt the first recommendation, giving three readings to the bylaw.

Attachments

1. Anmore Lawn Sprinkler Regulation Bylaw No. 356-2003
2. Letter dated March 16, 2016 from Metro Vancouver regarding Amendments to the *Water Shortage Response Plan*

Prepared by:	
 Christine Milloy Manager of Corporate Services	
Reviewed for Form and Content / Approved for Submission to Council:	
Chief Administrative Officer's Comment/Concurrence  Chief Administrative Officer	
Corporate Review	Initials
Building & Bylaws	WHL per MG

VILLAGE OF ANMORE

BYLAW NO. 550-2016

A bylaw to regulate water use and respond to water shortages in the Village of Anmore

WHEREAS, pursuant to section 8 of the *Community Charter*, Council has the authority to enact bylaws that regulate, prohibit and impose requirements in relation to a municipal service;

AND WHEREAS, the Village has established and maintains a water distribution system, under Anmore Works and Services Bylaw No. 242-1988, as amended, and recognizes the need to provide an effective method of water conservation in the Village and has agreed to cooperate with the Greater Vancouver Water District to regulate the use of water supplied by the water distribution system;

NOW THEREFORE, the Council of the Village of Anmore, in open meeting assembled, enacts as follows:

1. CITATION

This bylaw may be cited for all purposes as “Anmore Water Shortage Response Plan Bylaw No. 550-2016”.

2. DEFINITIONS AND INTERPRETATION

In this bylaw,

Automatic Shut-off Device means a device attached to a water hose that is spring-loaded and shuts off the supply of water automatically unless hand pressure is applied to allow the supply of water;

Commissioner means the Commissioner of the Greater Vancouver Water District;

Manager of Development Services means the Manager of Development Services of the Village of Anmore, and shall include their duly authorized designate;

Manager of Corporate Services means the Manager of Corporate Services of the Village of Anmore, and shall include their duly authorized designate;

Drip Irrigation means a system using irrigation components which consume less than 20 gallons (91 litres) per hour and operate at less than 25 PSI (172 kPa) to deliver water to the root zone of the plant material being irrigated;

Permit means a permit as issued under Part 5;

Person does not include a municipality, a regional district, the provincial government, or any other body appointed or created under an enactment of British Columbia or Canada;

Public Announcement means one or more notifications or public service announcements in any combination of two or more of the following:

- (a) a radio broadcast from a station that broadcasts to the Village; or
- (b) the Village's website located at the web address of www.anmore.com; or
- (c) a newspaper or other publication intended for general circulation, including one that is distributed without charge to the reader, that contains news and advertising, and is distributed within the Village at least once per week; or
- (d) a mail drop circular, distributed to households by unaddressed mail.

Restriction Stage means Stage 1 Restrictions, Stage 2 Restrictions, Stage 3 Restrictions, or Stage 4 Restrictions;

Service includes, but is not restricted to, both the supply of water delivered in any manner to any person, company or corporation and all pipes, taps, valves, connections and facilities used for the purpose of such supply of water;

Stage 1 Restrictions means the restrictions on water use described in sections 1.1 and 1.2 of Schedule A;

Stage 2 Restrictions means the restrictions on water use described in sections 2.1 and 2.2 of Schedule A;

Stage 3 Restrictions means the restrictions on water use described in sections 3.1 and 3.2 of Schedule A;

Stage 4 Restrictions means the restrictions on water use described in sections 4.1 and 4.2 of Schedule A;

Village means the Village of Anmore

Water used as a noun means water supplied directly or indirectly by Greater Vancouver Water District, the City of Port Moody, or the Village of Anmore, whether or not mixed with rain water, gray water or recycled water;

Water used as a verb, and **Watering**, means the application or distribution of water (used as a noun) to lands or plants, but does not include the method known as 'drip irrigation'; and

Water Restriction Announcement means a Stage 1 Announcement, Stage 2 Announcement, a Stage 3 Announcement or a Stage 4 Announcement.

- 2.1 The schedules to this bylaw are integral parts of this bylaw.
- 2.2 The Manager of Development Services may delegate some or all of his/her powers and duties under this bylaw.

3. DECLARATION AND ANNOUNCEMENT OF RESTRICTION STAGES

- 3.1
 - (a) The Commissioner may declare, in writing to the Manager of Corporate Services or the Manager of Development Services, that the Greater Vancouver Water District has activated a Restriction Stage.
 - (b) If the Commissioner makes a declaration under subsection (a), the Restriction Stage described in the declaration comes into force in the Village seventy-two hours after the Commissioner or the Manager of Corporate Services or the Manager of Development Services makes a public announcement of the declaration.
 - (c) When a Restriction Stage comes into force under this section, a Restriction Stage that had been in force, if any, ceases to be in force.
- 3.2 If no Restriction Stage is in force on May 15 of any year, Stage 1 Restrictions come into force on that date without prior declaration of the Commissioner or announcement under section 3.3.
- 3.3
 - (a) If the Commissioner declares that the Greater Vancouver Water District has activated Stage 1 Restrictions, a public announcement by the Manager of Corporate Services or Manager of Development Services or the Commissioner is sufficient for the purposes of paragraph 3.1(b) if it contains substantially the information set out in Schedule B.
 - (b) If the Commissioner declares that the Greater Vancouver Water District has activated Stage 2 Restrictions, a public announcement by the Manager of Corporate Services or Manager of Development Services or the Commissioner is sufficient for the purposes of paragraph 3.1(b) if it contains substantially the information set out in Schedule C.
 - (c) If the Commissioner declares that the Greater Vancouver Water District has activated Stage 3 Restrictions, a public announcement by the Manager of Corporate Services or Manager of Development Services or the Commissioner is sufficient for the purposes of paragraph 3.1(b) if it contains substantially the information set out in Schedule D.

- (d) If the Commissioner declares that the Greater Vancouver Water District has activated Stage 4 Restrictions, a public announcement by the Manager of Corporate Services or Manager of Development Services or the Commissioner is sufficient for the purposes of paragraph 3.1(b) if it contains substantially the information set out in Schedule E.
- 3.4
 - (a) No Restriction Stage remains in force after October 15 of any year, unless the Commissioner makes a declaration under this section.
 - (b) At any time before or after October 15 of any year the Commissioner may, by letter to the Manager of Corporate Services or the Manager of Development Services, declare that notwithstanding subsection (a), a Restriction Stage will remain in force or come into force after October 15.
 - (c) Subsections 3.1(b), 3.1 (c) and section 3.3 apply to a declaration made under this section, with such changes as are necessary, except that a public announcement of a declaration under this section shall state that the Restriction Stage that is continued in force or that comes into force after October 15 will remain in force until further declaration of the Commissioner.
 - (d) The Commissioner may make one or more declarations under this section.

4. FIRE CHIEF AUTHORITY

In any area within the Village where the fire hazard rating has been set at “extreme” for a minimum of three consecutive days, the Fire Chief of Sasamat Volunteer Fire Department may issue a public announcement on behalf of the Village of Anmore to identifying some or all of those areas within the Village as areas where the lawn sprinkling and garden watering regulations otherwise imposed under this bylaw will be suspended for the period specified in the notice whereby allowing property owners and occupants take the measures as specified by the Fire Chief in the public announcement to reduce the fire hazard to their property by watering their lawns and gardens. Authority is extended to the Fire Chief in accordance with Anmore Fire Prevention Bylaw No. 281-2000.

5. PERMITS

- 5.1 A person who has installed a new lawn, either by placing sod or turf or by seeding, or who has installed new landscaping on a substantial part of the outdoor portion of a premises may apply to the Manager of Development Services for a permit authorizing the person to water the new lawn and new landscaping when Stage 1 Restrictions or Stage 2 Restrictions are in force, at times specified in the permit, at the premises described in the permit, during the currency of the permit. A permit does not exempt the holder from Stage 3 Restrictions or Stage 4 Restrictions.

- 5.2 The Manager of Development Services, upon being satisfied that an applicant qualifies under section 5.1, shall issue a permit to the applicant using a form similar to the form set out in Schedule F, upon receipt of payment of a fee prescribed in the Anmore Fees and Charges Bylaw.
- 5.3 A permit issued under section 5.2 shall be affixed to a post facing the street serving the premises, beside the principal driveway from the street to the premises.
- 5.4 A permit issued under section 5.2 shall expire and be of no force or effect 21 days after the date of its issue, unless the person has been issued an extension under section 5.5.
- 5.5 Before or after the expiration of a permit issued under section 5.2 a person may apply for one extension of the permit on the same terms and conditions as may be imposed under section 5.2. Such an extension shall end on or before 42 days from the date of the issue of the permit under section 5.2.
- 5.6 A person who has treated a lawn by applying nematodes that requires additional watering outside of the allowable sprinkling restrictions may apply to the Manager of Development Services for a permit authorizing the person to water the affected area when Stage 1 Restrictions or Stage 2 Restrictions are in force, at times specified in the permit, at the premises described in the permit, during the currency of the permit. A permit does not exempt the holder from Stage 3 Restrictions or Stage 4 Restrictions.
- 5.7 The Manager of Development Services, upon being satisfied that an applicant qualifies under section 5.6, shall issue a permit to the applicant similar in appearance to the form set out in Schedule G.
- 5.8 A permit issued under section 5.6 shall be affixed to a post facing the street serving the premises, beside the principal driveway from the street to the premises.
- 5.9 A permit issued under section 5.6 shall expire and be of no force or effect 14 days after the date of its issue.

6. OFFENCES AND PENALTIES

- 6.1 Any Person who violates or contravenes any of the provisions of this bylaw, or suffers or allows to be done any act or thing that violates or contravenes this bylaw, commits an offence.
- 6.2 A prosecution under this bylaw may be commenced by:
- (a) proceedings under Division 3 of Part 8 of the *Community Charter*; or
 - (b) prosecution of the offence in accordance with the *Offence Act*.

- 6.3 If a prosecution is commenced pursuant to section 6.2(a), upon conviction the offender shall be liable to a fine of:
- (a) \$100 if the offence is committed when Stage 1 Restrictions are in force;
 - (b) \$200 if the offence is committed when Stage 2 Restrictions are in force;
 - (c) \$300 if the offence is committed when Stage 3 Restrictions are in force;
 - (d) \$400 if the offence is committed when Stage 4 Restrictions are in force;
- 6.4 Subject to section 6.5, if a prosecution is commenced pursuant to section 6.2(b), upon conviction the offender shall be liable to pay a fine:
- (c) for a first conviction for an offence, of not more than \$10,000 and not less than \$3,000; and
 - (b) for a second or subsequent conviction for an offence, of not more than \$10,000 and not less than \$5,000 for each offence.
- 6.5 Where a prosecution is commenced against a commercial entity pursuant to section 6.2(b) for an offence committed while Stage 4 restrictions are in effect, upon conviction that person shall be liable to pay a fine of not less than \$5,000.
- 6.6 Section 6.4(b) applies whether or not a second or subsequent conviction is for conduct that preceded the conduct that is the subject matter of the prosecution then before the court.
- 6.7 If an offence under this bylaw continues for more than one day, separate fines each not exceeding the maximum fine for that offence may be imposed for each day or part thereof in respect of which the offence occurs or continues.
- 6.8 In a prosecution under this bylaw the onus of establishing an exemption under subsections 1.2, 2.2, or 3.2 of Schedule A lies on the person claiming the exemption.

REPEAL

Adoption of this bylaw will repeal "Anmore Lawn Sprinkler Regulation Bylaw No. 356-2003" in its entirety.

READ a first time the _____ day of _____, 2016

READ a second time the _____ day of _____, 2016

READ a third time the _____ day of _____, 2016

RECONSIDERED, FINALLY PASSED AND ADOPTED the _____ day of _____, 2016

MAYOR

MANAGER OF CORPORATE SERVICES

Certified as a true and correct copy of "Anmore Water Shortage Response Plan Bylaw No. 550-2016".

DATE

MANAGER OF CORPORATE SERVICES

SCHEDULE A
RESTRICTION STAGES

1. STAGE 1 RESTRICTIONS

1.1 Subject to section 1.2 of this Schedule, when Stage 1 Restrictions are in force, no person shall:

- (a) water lawns, except:
 - (i) at residential premises with even numbered civic addresses, on Mondays, Wednesdays and Saturdays between the hours of 4:00 a.m. and 9:00 a.m.;
 - (ii) at residential premises with odd numbered civic addresses, on Tuesdays, Thursdays and Sundays between the hours of 4:00 a.m. and 9:00 a.m.;
 - (iii) at non-residential premises with even numbered civic addresses, on Mondays and Wednesdays between the hours of 1:00 a.m. and 6:00 a.m., and Fridays between the hours of 4:00 a.m. and 9:00 a.m.; and
 - (iv) at non-residential premises with odd numbered civic addresses, on Tuesdays and Thursdays between the hours of 1:00 a.m. and 6:00 a.m., and Fridays between the hours of 4:00 a.m. and 9:00 a.m.
- (d) use a hose providing water to wash boats or motor vehicles, unless the hose is equipped with an Automatic Shut-off Device.

1.2 Section 1.1 of this Schedule does not apply to:

- (a) a person who waters lawns, waters landscaping or applies nematodes for chafer beetle control at a premises described in a valid and subsisting permit, provided the person is and has been at all times in compliance with the permit;
- (b) watering:
 - (i) school yards; or
 - (ii) flower gardens, vegetable gardens, decorative planters, shrubs or trees; and filling of pools, spas, water play parks and fountains.

2. STAGE 2 RESTRICTIONS

2.1 Subject to section 2.2 of this Schedule, when Stage 2 Restrictions are in force, no person shall:

- (a) water lawns, except:
 - (i) at residential premises with even numbered civic addresses on Mondays between the hours of 4:00 a.m. and 9:00 a.m.;
 - (ii) at residential premises with odd numbered civic addresses on Thursdays between the hours of 4:00 a.m. and 9:00 a.m.;
 - (iii) at non-residential premises with even numbered civic addresses on Wednesdays between the hours of 1:00 a.m. and 6:00 a.m.; and
 - (iv) at non-residential premises with odd numbered civic addresses on Tuesdays between the hours of 1:00 a.m. and 6:00 a.m.
- (b) use a hose providing water to wash boats or motor vehicles, unless the hose is equipped with an automatic shut-off device.
- (c) use a hose providing water to wash sidewalks, driveways, walls, roofs or other outdoor surfaces, unless the hose is equipped with an automatic shut-off device, and the purpose of washing the surface is:
 - (i) to prepare a surface for painting, sealing, or similar treatment; or
 - (ii) for the health or safety of any person, or to prevent or control fires.

2.2 Section 2.1 of this Schedule does not apply to:

- (a) a person who waters lawns, waters landscaping or applies nematodes for chafer beetle control at a premises described in a valid and subsisting permit, provided the person is and has been at all times in compliance with the permit;
- (b) watering:
 - (iii) school yards; or
 - (iv) flower gardens, vegetable gardens, decorative planters, shrubs or trees; and filling of pools, spas, water play parks and fountains; and
- (c) hosing of outdoor surfaces for the purpose of aesthetic cleaning, if performed by a commercial cleaning services, and must be done using an automatic shut-off device.

3. STAGE 3 RESTRICTIONS

3.1 Subject to section 3.2 of this Schedule, when Stage 3 Restrictions are in force, no person shall:

- (a) water:
 - (i) lawns; or
 - (ii) flower gardens, vegetable gardens, decorative planters, shrubs or trees, unless such watering is carried by hand with hoses equipped with Automatic Shut-off Devices, and is not carried out using sprinklers or soaker hoses.
- (b) use a hose providing water to wash boats or motor vehicles, unless the hose is equipped with an Automatic Shut-off Device, and the purpose of washing is to maintain visibility of lights or licence plates, or through windows, or is otherwise for the safe operation of the boat or motor vehicle;
- (d) use a pressure washer or hose providing water to wash sidewalks, driveways, walls, roofs or other outdoor surfaces, unless the hose is equipped with an Automatic Shut-off Device, and the purpose of washing the surface is:
 - (i) to prepare a surface for painting, sealing, or similar treatment; or
 - (ii) for the health or safety of any person, or to prevent or control fires.
- (e) operate ornamental fountains;
- (f) use water to fill or re-fill garden ponds, ornamental fountains, hot tubs, or swimming pools; or
- (g) use a hose providing water unless the hose is equipped with an Automatic Shut-off Device.

3.2 Section 3.1 of this Schedule does not apply to:

- (a) watering:
 - (i) school yards; and
- (b) exemption permits issued by the Manager of Development Services, to water new lawns or landscaping, or for nematode application, prior to the date on which the Commissioner declared Stage 3 restrictions to be in effect.

4. STAGE 4 RESTRICTIONS

4.1 Subject to section 4.2 of this Schedule, when Stage 4 Restrictions are in force, no person shall:

- (a) water, or engage in drip irrigation using water, of:
 - (i) lawns or landscaping, whether newly planted or otherwise;
 - (ii) flower or vegetable gardens;
 - (iii) decorative planters;
 - (iv) shrubs or trees; or
 - (v) artificial turf.
- (c) use a hose providing water to wash boats or motor vehicles, unless the hose is equipped with an Automatic Shut-off Device, and the purpose of washing is to maintain visibility of lights or licence plates, or the ability to see through windows, or is otherwise for the safe operation of the boat or motor vehicle;
- (c) operate a lawn sprinkler using water for play;
- (d) use a hose or pressure washer providing Water to wash sidewalks, driveways, walls, roofs or other outdoor surfaces, unless the hose is equipped with an Automatic Shut-off Device, and the washing has been ordered by a regulatory authority;
- (e) operate ornamental fountains;
- (f) operate a water play park or water slide;
- (g) use water to fill or re-fill garden ponds, ornamental fountains, hot tubs, or swimming pools; or
- (h) use water from a hose providing water unless the hose is equipped with an Automatic Shut-off Device.

4.2 For greater certainty, section 4.1 of this Schedule applies to all areas of:

- (a) school yards.

SCHEDULE B
INFORMATION FOR PUBLIC ANNOUNCEMENT OF STAGE 1 RESTRICTIONS

Public Announcement of Stage 1 Restrictions is sufficient for the purposes of section 3.3 of this bylaw if it includes substantially the following information:

- (a) for residential premises with even numbered civic addresses, watering is only allowed on Mondays, Wednesdays and Saturdays between the hours of 4:00 a.m. and 9:00 a.m.;
- (b) for residential premises with odd numbered civic addresses, watering is only allowed on Tuesdays, Thursdays and Sundays between the hours of 4:00 a.m. and 9:00 a.m.;
- (c) for non-residential premises with even numbered civic addresses, watering is only allowed on Mondays and Wednesdays between the hours of 1:00 a.m. and 6:00 a.m., and on Fridays between the hours of 4:00 a.m. and 9:00 a.m.;
- (d) for non-residential premises with odd numbered civic addresses, watering is only allowed on Tuesdays and Thursdays between the hours of 1:00 a.m. and 6:00 a.m., and on Fridays between the hours of 4:00 a.m. and 9:00 a.m.;
- (e) that these sprinkling regulations apply only to lawns, and not to gardens, shrubs, trees and flower beds; and
- (f) that when washing a boat or motor vehicle water hoses must be equipped with an automatic shut-off device (e.g. a nozzle that shuts off automatically unless hand pressure is applied).

SCHEDULE C
INFORMATION FOR PUBLIC ANNOUNCEMENT OF STAGE 2 RESTRICTIONS

Public Announcement of Stage 2 Restrictions is sufficient for the purposes of section 3.3 of this bylaw if it includes substantially the following information:

- (a) for residential premises with even numbered civic addresses, watering is only allowed on Mondays between the hours of 4:00 a.m. and 9:00 a.m.;
- (b) for residential premises with odd numbered civic addresses, watering is only allowed on Thursdays between the hours of 4:00 a.m. and 9:00 a.m.;
- (c) for non-residential premises with even numbered civic addresses, watering is only allowed on Wednesdays between the hours of 1:00 a.m. and 6:00 a.m.;
- (d) for non-residential premises with odd numbered civic addresses, watering is only allowed on Tuesdays between the hours of 1:00 a.m. and 6:00 a.m.;
- (e) that these sprinkling regulations apply only to lawns, and not to gardens, shrubs, trees and flower beds;
- (f) that hosing or pressure washing of outdoor surfaces is only allowable for health, safety, or preparing a surface for painting, sealing, or similar treatment, unless used by commercial cleaning services for aesthetic cleaning;
- (g) that ornamental fountains must be shut down;
- (h) that when washing a boat or motor vehicle water hoses must be equipped with an automatic shut-off device (e.g. a nozzle that shuts off automatically unless hand pressure is applied).

SCHEDULE D
INFORMATION FOR PUBLIC ANNOUNCEMENT OF STAGE 3 RESTRICTIONS

Public Announcement of Stage 3 Restrictions is sufficient for the purposes of section 3.3 of this bylaw if it includes substantially the following information:

- (a) That lawn sprinkling is not allowed by homes or businesses, including use of sprinklers for playing;
- (b) That residential gardens, shrubs, trees and flower beds may only be watered by hand, by containers, or drip irrigation;
- (c) That residential (private) pressure washing is prohibited, and that commercial hosing or pressure washing is only allowed for health, safety or preparing a surface for painting;
- (d) That ornamental fountains must be shut down;
- (e) That hand washing of vehicles is restricted to features required for safety (i.e. windows, lights, license plates);
- (f) That refilling of private, commercial and public swimming pools is prohibited;
- (g) That when washing a boat or motor vehicle hoses must be equipped with an automatic shut-off device (e.g. a nozzle that shuts off automatically unless hand pressure is applied);
- (h) That exemption permits issued prior to the announcement of a Stage 3 Restriction shall remain valid.

SCHEDULE E
INFORMATION FOR PUBLIC ANNOUNCEMENT OF STAGE 4 RESTRICTIONS

Public Announcement of Stage 4 Restrictions is sufficient for the purposes of section 3.3 of this Bylaw if it includes substantially the following information:

- (a) That lawn sprinkling by homes or businesses is prohibited, including using sprinklers for playing;
- (b) That watering of residential and commercial gardens, shrubs, trees and flower beds by any method is prohibited;
- (c) That drip irrigation is prohibited;
- (d) That private and commercial hosing or pressure washing is prohibited except if ordered by the Fire Chief or a regulatory authority;
- (e) That washing of vehicles using any method is prohibited except for features required for safety (windows, lights, license plates);
- (f) That ornamental fountains must be shut down;
- (g) That refilling of private, commercial and public garden ponds, ornamental fountains, hot tubs and swimming pools is prohibited; and
- (h) That the operation of water play parks is prohibited.

SCHEDULE F

SAMPLE TEMPORARY EXEMPTION PERMIT – NEW LAWN OR LANDSCAPING

**THIS PROPERTY IS TEMPORARILY EXEMPT
FROM CURRENT WATER RESTRICTIONS FOR NEW LAWN OR LANDSCAPING**

In compliance with Anmore Water Shortage Response Plan Bylaw No. 550-2016

**HOURS OF IRRIGATION WITH PERMIT
4:00 A.M. TO 9:00 A.M. DAILY**

PROPERTY OWNER

PROPERTY ADDRESS

EXPIRY DATE

PERMIT NUMBER

L2016-

APPROVED BY

FOR FURTHER INFORMATION PLEASE PHONE VILLAGE OF ANMORE STAFF AT 604-469-9877

This permit **MUST BE DISPLAYED** in the front yard next to the principal driveway

This permit does not exempt the holder from Stage 3 or Stage 4 Restrictions

SCHEDULE G

SAMPLE TEMPORARY EXEMPTION PERMIT – NEMATODE TREATMENT

**THIS PROPERTY IS TEMPORARILY EXEMPT
FROM CURRENT WATER RESTRICTIONS FOR NEMATODE APPLICATION**

In compliance with Anmore Water Shortage Response Plan Bylaw No. 550-2016

HOURS OF IRRIGATION WITH PERMIT

4:00 A.M. TO 9:00 A.M. DAILY

PROPERTY OWNER

PROPERTY ADDRESS

EXPIRY DATE

PERMIT NUMBER

N2016-

APPROVED BY

FOR FURTHER INFORMATION PLEASE PHONE VILLAGE OF ANMORE STAFF AT 604-469-9877

This permit **MUST BE DISPLAYED** in the front yard next to the principal driveway

This permit does not exempt the holder from Stage 3 or Stage 4 Restrictions

VILLAGE OF ANMORE

BYLAW NO 356-2003

A bylaw regulating the use of lawn sprinklers
in the Village of Anmore

The Council of the Village of Anmore in open Council meeting assembled; ENACTS AS
FOLLOWS:

1. This bylaw may be cited as "Anmore Lawn Sprinkler Regulation Bylaw No. 356-2003".
2. Prohibition
 - (a) All lawn sprinkling and the hosing of outside surfaces must comply with the Greater Vancouver Regional District Lawn Sprinkling Regulations and the Greater Vancouver Regional District Water Shortage Response Plan.

3. Penalty

Every person who contravenes this bylaw shall be liable to a fine of \$75.00 for each occurrence.

READ a first time this 11th day of September, 2003

READ a second time this 11th day of September, 2003

READ a third time this 11th day of September, 2003

RECONSIDERED, FINALLY PASSED AND ADOPTED this 16th day of
September, 2003




Mayor



Clerk

I hereby certify that the foregoing is a true and correct copy of "Anmore Lawn Sprinkler Regulation Bylaw No. 356-2003"



DATE



CLERK

MAR 16 2016

File: CR-12-01
Ref: WD 2016 Feb 26

Ms. Juli Kolby, Chief Administrative Officer
Village of Anmore
2697 Sunnyside Road RR1
Anmore, BC V3H 5G9

Dear Ms. Kolby:

Re: Amendments to the *Water Shortage Response Plan*

I am writing to advise that at its February 26, 2016 regular meeting, the Greater Vancouver Water District (GVWD) Board of Directors adopted the following resolution:

That the GVWD Board:

- a) Receive for information the report titled "Consultation Results and Proposed Amendments to the Water Shortage Response Plan", dated February 2, 2016; and,*
- b) Authorize amending the Water Shortage Response Plan as follows:*
 - i) Amend Stage 2 to allow water to be used by commercial cleaning services for aesthetic cleaning; and,*
 - ii) Amend Stage 3 to allow previously issued local government exemption permits to water new lawns or for treatment to control the European Chafer Beetle to remain valid.*

As noted in the February 2, 2016 report, at its November 27, 2015 meeting the GVWD Board authorized amending the activation period for Stage 1 of the *Water Shortage Response Plan* from June 1 – September 30 to May 15 - October 15.

In summary, the GVWD Board has authorized the following amendments to the *Water Shortage Response Plan*:

- amending Stage 1 to extend the activation period from June 1 - September 30 to May 15 - October 15;
- amending Stage 2 to allow water to be used by commercial cleaning services for aesthetic cleaning; and,
- amending Stage 3 to allow previously issued lawn sprinkling exemption permits to remain valid.

We would ask that you please make the corresponding changes to your *Water Shortage Response Plan* bylaws by May 15, 2016. To assist you with this process two attachments are provided which itemize the amendments to the *Water Shortage Response Plan* (Attachment 1) and provide the amended *Water Shortage Response Plan* dated February 2016 (Attachment 2).

We thank you for your continued cooperation and support in amending our regional *Water Shortage Response Plan* to both respond to customer needs and address our water supply demands. Please contact Stan Woods (604-436-6909) with regard to technical questions about the *Water Shortage Response Plan*, or Larina Lopez (604-451-6673) with regard to water conservation campaign materials or communications.

Yours truly,



Carol Mason
Commissioner/Chief Administrative Officer

CM/IS/sw

cc: Tim Jervis, General Manager, Water Services
Inder Singh, Director, Policy, Planning and Analysis, Water Services

Attachments:

1. Amendments to the Water Shortage Response Plan, February 2016 (*Orbit #17498800*)
2. Water Shortage Response Plan, February 2016 (*Orbit #17147047*)

Amendments to the Water Shortage Response Plan, February 2016

Section and Page of 2011 WSRP	Text from 2011 WSRP	Text in Amended WSRP
Title, page 1	2011 WATER SHORTAGE RESPONSE PLAN	WATER SHORTAGE RESPONSE PLAN
Date, page 1	February 21, 2011	February 2016
Stage 1 Water Use Restrictions, Page 3	Activated automatically on June 1 of each year, or at the discretion of the GVWD Commissioner, and remains in effect until September 30. This end date may be extended by direction of the GVWD Commissioner.	Activated automatically on May 15 of each year, or at the discretion of the GVWD Commissioner, and remains in effect until October 15 . This end date may be extended by direction of the GVWD Commissioner.
Stage 2 Water Use Restrictions, Page 4	This stage remains in effect until September 30. However, this end date may be extended by direction of the GVWD Commissioner.	This stage remains in effect until October 15 . However, this end date may be extended by direction of the GVWD Commissioner.
Stage 2 Water Use Restrictions, Page 4	Hosing of outdoor surfaces (e.g. driveways, sidewalks, roofs) will not be allowed unless required to avoid public health and safety concerns or to prepare a surface for painting/sealing or similar treatment, and must be done using a spring-loaded shutoff nozzle.	Hosing of outdoor surfaces (e.g. driveways, sidewalks, roofs) will not be allowed unless required to avoid public health and safety concerns or to prepare a surface for painting/sealing or similar treatment, and must be done using a spring-loaded shutoff nozzle. Hosing of outdoor surfaces for the purpose of aesthetic cleaning will be allowed if performed by a commercial cleaning service, and must be done using a spring-loaded shutoff nozzle.
Stage 2 Water Use Restrictions, Page 4	Pressure washing is equivalent to hosing of an outdoor surface, and will not be permitted except to prepare a surface for painting, sealing or similar treatment. Pressure washing for the purpose of aesthetic cleaning will not be permitted. This will apply to both private and commercial pressure washing.	Pressure washing is equivalent to hosing of an outdoor surface, and will not be permitted except to prepare a surface for painting, sealing or similar treatment. Pressure washing for the purpose of aesthetic cleaning will not be permitted, unless performed by a commercial cleaning service.

Amendments to the Water Shortage Response Plan, February 2016

Section and Page of 2011 WSRP	Text from 2011 WSRP	Text in Amended WSRP
Stage 3 Water Use Restrictions, Page 5	This stage remains in effect until September 30. However, this end date may be extended by direction of the GVWD Commissioner.	This stage remains in effect until October 15 . However, this end date may be extended by direction of the GVWD Commissioner.
Stage 3 EXEMPTIONS, Page 6		Newly-planted lawns or lawns being treated to control for European Chafer Beetle will be allowed to be watered provided the municipal permit was issued prior to the date on which the GVWD Commissioner declared Stage 3 restrictions to be in effect and must comply with municipal lawn sprinkling bylaw requirements.
Stage 4 Emergency Water Use Restrictions, Page 6	This stage remains in effect until September 30. However, this end date may be extended by direction of the GVWD Commissioner.	This stage remains in effect until October 15 . However, this end date may be extended by direction of the GVWD Commissioner.

WATER SHORTAGE RESPONSE PLAN

Includes amendments approved by the GVWD Board on
November 27, 2015 and
February 26, 2016

February 2016

Preface

The purpose of the Water Shortage Response Plan (WSRP) is to manage demand for drinking water during the summer months, and if necessary during times of emergencies. This is important because:

- rainfall is lowest and demand is highest in the summer
- storage, transmission and distribution system capacities are limited
- continued population and industrial growth have led to increased demand
- water shortages may result from unforeseen emergency situations (e.g. earthquakes, major service disruptions, etc.)

The WSRP focuses on reducing demand for outdoor water use. If persistent drought conditions occur, the WSRP contains actions that will produce significant reductions in daily water demand in the region.

The WSRP uses a staged approach, ranging from an initial standard level of water restrictions combined with timely and effective public notification to be automatically implemented each summer season, through to a highest level of restrictions intended for emergencies affecting the delivery of water.

The WSRP defines water shortage assessment general guidelines which would trigger each stage. However, water supply systems are complex and cannot always be measured by a single set of numbers. For example, a WSRP action may be needed to respond to a deficiency in the supply system such as local transmission capacity limitations, a failure of a major transmission line or other unforeseen problems with water treatment and supply infrastructure. Therefore, if the GVWD Commissioner deems it necessary, any stage of the WSRP may be enacted or delayed at any time or enacted in any order as the Commissioner deems necessary.

In cases where summer drought conditions strain the source water storage capacity of the Capilano and Seymour watersheds, a more restrictive stage of the WSRP may be activated. The factors to be monitored and considered in determining if a WSRP action (e.g., moving from Stage 1 to Stage 2) might be warranted under summer drought conditions include the following:

- storage capacity of Capilano and Seymour watersheds and draw down rates. Most of this information is reflected in the Capilano and Seymour storage graphic;
- forecasts of Capilano and Seymour storage, based on assumptions about; inflows to the watersheds, weather, supply volumes from the Coquitlam source, and GVWD water demand;
- recent trends, and forecasts of the GVWD water demand taking into account customer compliance with current restrictions;
- trends and forecasts of precipitation, snowmelt, and climatic conditions and how they may influence inflows to the source watersheds and source reservoirs;
- current levels, and recent trends in water storage (usable, emergency, total) for the Coquitlam source and how they relate to the GVWD's nominations for Coquitlam water;
- expected reduction in GVWD demand associated with taking a WSRP action.

The WSRP applies only to the use of treated drinking water. The WSRP restrictions do not apply to the use of rain water, gray water, any forms of recycled water, or other sources of water outside the GVWD/municipal water supply system.

Stage 1 Water Use Restrictions

Activated automatically on May 15 of each year, or at the discretion of the GVWD Commissioner, and remains in effect until October 15. This end date may be extended by direction of the GVWD Commissioner.

The WSRP restrictions do not apply to the use of rain water, gray water, any forms of recycled water, or other sources of water outside the GVWD/municipal water supply system.

Under Stage 1 of the WSRP:

- Municipalities will suspend hydrant flushing except for unscheduled safety or public health reasons. Routine system flushing will be scheduled outside the WSRP time frame.
- Lawn sprinkling will be restricted to three periods a week, mornings only, enforced by the member municipalities. Outdoor sprinkling of lawns using hose-connected or automatic in-ground sprinklers will be permitted only as follows:

Residential Addresses¹;

Even-numbered addresses - Monday, Wednesday and Saturday mornings (4 - 9 am)

Odd-numbered addresses - Tuesday, Thursday and Sunday mornings (4 - 9 am)

Non-residential Addresses¹;

Even numbered addresses – Monday and Wednesday mornings (1 - 6 am)

Odd numbered addresses – Tuesday and Thursday mornings (1 - 6 am)

All non-residential addresses – Friday mornings (4 - 9 am)

Cemetery lawns, ornamental lawns belonging to municipal facilities, and grassed boulevards will not be exempt and may be watered only within the three-weekly times noted above. Operation of sprinklers for children's play will not be exempt from these restrictions. Automated lawn sprinkler systems will not be exempt.

EXEMPTIONS:

- Sports playing fields and school yards, because their size makes them difficult to irrigate within the time limits, they are generally built on sand bases which do not hold moisture, and because replacement costs are high. Some artificial turf also needs to be watered for safety reasons.
- Municipal parks, because their size makes them difficult to irrigate within the time limits. However, municipalities will reduce sprinkling of parks, playing fields, etc. to minimum levels required to maintain these areas in useable condition. E.g. sand-based fields may require more frequent watering.
- Lawns at golf courses and turf farms, because the restrictions are not intended to cause undue economic hardship or disruption to a business for which lawns are the primary product or service being provided. However, municipalities will request that golf course operators cut water use on fairways by as much as possible.
- Artificial turf requiring wetting and outdoor tracks requiring hosing for dust control or safety.

¹ In cases of mixed zoning or mixed use, where commercial or industrial components are included on the same property along with residential and subject to the landscaping being watered by an in-ground sprinkling system, the designation shall then be classified as "Non-residential".

- Newly-planted lawns will be allowed to be watered outside of restricted times, but will be required to obtain a municipal permit to be displayed on the lawn.
- Watering of flower and vegetable gardens, decorative planters, shrubs and trees will be allowed.
- Filling of pools, spas, water play parks, and fountains will be allowed.
- Washing of cars or boats will be permitted, but prudent use of water will be encouraged. Washing must be done using a spring-loaded shutoff nozzle.

Stage 2 Water Use Restrictions

The GVWD Commissioner has the discretion to enact or delay this stage under different conditions if deemed necessary.

This stage remains in effect until October 15. However, this end date may be extended by direction of the GVWD Commissioner.

The WSRP restrictions do not apply to the use of rain water, gray water, any forms of recycled water, or other sources of water outside the GVWD/municipal water supply system.

Under Stage 2 of the WSRP:

- Lawn sprinkling will be restricted to one morning a week only, enforced by the municipalities. Outdoor sprinkling of lawns using hose-connected or automatic in-ground sprinklers will be permitted only as follows:

Residential Addresses¹;

Even-numbered addresses - Monday morning only (4 – 9 am)

Odd-numbered addresses - Thursday morning only (4 – 9 am)

Non-residential Addresses¹;

Even-numbered addresses – Wednesday morning only (1 – 6 am)

Odd-numbered addresses – Tuesday mornings only (1 – 6 am)

Municipal parks, cemetery lawns, ornamental lawns belonging to municipal facilities, and grassed boulevards will not be exempt and may be watered only within the once-weekly times noted above.

Hosing of outdoor surfaces (e.g. driveways, sidewalks, roofs) will not be allowed unless required to avoid public health and safety concerns or to prepare a surface for painting/sealing or similar treatment, and must be done using a spring-loaded shutoff nozzle. Hosing of outdoor surfaces for the purpose of aesthetic cleaning will be allowed if performed by a commercial cleaning service, and must be done using a spring-loaded shutoff nozzle.

Pressure washing is equivalent to hosing of an outdoor surface, and will not be permitted except to prepare a surface for painting, sealing or similar treatment. Pressure washing for the purpose of aesthetic cleaning will not be permitted, unless performed by a commercial cleaning service.

Ornamental fountains must be shut down. This includes residential, commercial, institutional and government fountains.

Only water play parks with user-activated switches will be permitted to operate.

EXEMPTIONS:

- Golf courses may water greens and tee areas normally; fairways may only be watered once weekly. Where applicable, signage indicating the use of non-GVWD water will be encouraged.
 - Sports playing fields, school yards and sand-based playing fields may be watered at minimum levels required to maintain areas in useable condition.
 - Artificial turf requiring wetting and outdoor tracks requiring hosing for health or safety reasons.
 - Newly-planted lawns will be allowed to be watered outside of restricted times, but will be required to obtain a municipal permit to be displayed on the lawn.
 - Watering of flower and vegetable gardens, decorative planters, shrubs and trees and turf at commercial turf farms will be allowed.
 - Washing of cars or boats will be permitted, but prudent use of water will be encouraged. Washing must be done using a spring-loaded shutoff nozzle.
-

Stage 3 Water Use Restrictions

The GVWD Commissioner has the discretion to enact or delay this stage under any condition as deemed necessary.

The WSRP restrictions do not apply to the use of rain water, gray water, any forms of recycled water, or other sources of water outside the GVWD/municipal water supply system.

This stage remains in effect until October 15. However, this end date may be extended by direction of the GVWD Commissioner.

Under Stage 3 of the WSRP:

All forms of lawn watering using treated drinking water will be banned completely, for sprinklers of any type. New lawns, cemetery lawns, ornamental lawns belonging to municipal buildings, and grassed boulevards will not be exempt.

Watering of shrubs and trees, flower and vegetable gardens, and decorative planters will not be permitted unless done by hand using a spring-loaded shutoff nozzle, containers or drip irrigation systems. Watering of gardens and planters using sprinklers or soaker hoses is prohibited.

Pressure washing is equivalent to hosing of an outdoor surface. Only commercial pressure washing to prepare a surface for painting, sealing or similar treatment will be permitted. Pressure washing for the purpose of aesthetic cleaning will not be permitted. Private pressure washing will be prohibited.

Exterior washing of vehicles (e.g. cars, motorcycles, recreational vehicles, trucks, boats and other marine vessels) will be prohibited, except for safety (windows, lights, licenses) and only then if using a spring-loaded shutoff nozzle. This includes residential, commercial, institutional and government vehicles.

Ornamental fountains must be shut down. This includes residential, commercial, institutional and government fountains.

Only water play parks with user-activated switches will operate.

Filling or refilling of garden ponds, hot tubs, or swimming pools will be prohibited.

EXEMPTIONS:

- Watering of turf at turf farms and flowers and vegetable at commercial gardens.
 - Commercial car washes may continue to operate in this stage, as studies have shown that commercial car washes use significantly less water per vehicle than manual washing.
 - Golf courses may water greens and tee areas at minimum levels required to maintain areas in useable condition; fairways may not be watered.
 - Sports playing fields (including sand-based) and school yards may be watered at minimum levels required to maintain areas in useable condition.
 - Artificial turf requiring wetting and outdoor tracks if required for dust control or safety reasons.
 - Newly-planted lawns or lawns being treated to control for European Chafer Beetle will be allowed to be watered provided the municipal permit was issued prior to the date on which the GVWD Commissioner declared Stage 3 restrictions to be in effect and must comply with municipal lawn sprinkling bylaw requirements.
 - Hosing of outdoor surfaces (e.g. driveways, sidewalks, roofs) only if required to avoid public health and safety concerns or to prepare a surface for painting/sealing or similar treatment.
-

Stage 4 Emergency Water Use Restrictions

The measures listed in this Stage are intended for cases of EMERGENCY water shortages. The GVWD Commissioner has the discretion to enact or delay this stage under any condition as deemed necessary.

This stage remains in effect until October 15. However, this end date may be extended by direction of the GVWD Commissioner.

The WSRP restrictions do not apply to the use of rain water, gray water, any forms of recycled water, or other sources of water outside the GVWD/municipal water supply system.

Under Stage 4 of the WSRP:

Restrictions are the same as Stage 3 except for:

- Any form of watering (even if done by hand, containers, soaker hoses or drip irrigation) using treated drinking water will be prohibited for:
 - commercial flower gardens
 - residential flower gardens
 - residential vegetable gardens
 - trees and shrubs
 - golf courses

- turf farms
 - new lawns
 - sports playing fields (including sand-based)
 - municipal parks
 - cemeteries
 - ornamental lawns belonging to municipal buildings, residences or businesses
 - school yards
 - artificial turf
 - outdoor tracks
 - grassed boulevards
- Municipal permits for watering new lawns will be discontinued.
 - Commercial or private pressure washing and hosing of any outdoor surfaces will not be allowed unless ordered by a regulatory authority (e.g. WCB, public health inspectors) for health and safety reasons.
 - Filling or refilling of garden ponds, hot tubs, or swimming pools will be prohibited.
 - Municipal and commercial water parks will be shut down.
 - Municipal outdoor pools will be closed, and winterization of those pools will be deferred until Stage 4 is lifted by the GVWD Commissioner.
 - All commercial car washes will be shut down.
 - Municipalities will shut down faucets in parks and public spaces (does not apply to drinking fountains with spring-loaded shutoff nozzle).
 - In addition to the outdoor water restrictions of this stage, the GVWD will request that industries that consume large amounts of indoor water implement voluntary reductions/postponements in production during Stage 4.
 - Municipalities will increase their respective enforcement and penalties for violations of the water restrictions with each successive stage of the WSRP.
-

Communication of the Water Shortage Response Plan:

The GVWD supports the WSRP with region-wide communications initiatives. Advertising in the daily newspapers will be arranged by GVWD; advertising in community papers will be arranged by member municipalities. The GVWD and its member municipalities will coordinate annual public notification in newspapers, radio and other media as appropriate, including information on the frequency and amount of lawn sprinkling.

Public communications and notices by the GVWD and municipalities regarding water restrictions will be carried out in English and other languages as appropriate and increased with each successive stage of the WSRP.

Outdoor and indoor water use efficiency information and resource materials will be produced and distributed by the GVWD on behalf of the municipalities. This information will be in the most appropriate formats and media.

A staffed water conservation information service will be provided by the GVWD. Member municipalities will provide information services for inquiries on matters of enforcement and municipality-specific water issues using telephones and/or other media as appropriate.

Implementation of the Water Shortage Response Plan

The GVWD Commissioner is responsible for activating different stages of the WSRP and will notify member municipalities of the need for implementing or discontinuing each of the successive phases of the plan through the regular WSRP update bulletins.

As much notice will be provided as practically possible.

The WSRP is adopted into bylaws by each GVWD member municipality to enable consistent implementation throughout the region. Municipalities are responsible for enforcement of the WSRP in their communities. Municipalities utilize a variety of measures for enforcement, including advisory letters, ticketing and water supply restrictions.

VILLAGE OF ANMORE

BYLAW NO. 551-2016

A bylaw for the levying of rates for municipal general purposes, water utility and for regional district purposes for the fiscal year 2016

WHEREAS pursuant to the provisions of section 197 of the *Community Charter*, after adoption of the five year financial plan and before May 15, a municipality must by bylaw impose property value taxes for the year;

AND WHEREAS the required bylaw establishes the tax rates for the municipal revenue proposed to be raised in the year from property value taxes as provided in the financial plan;

AND WHEREAS the required bylaw establishes the tax rates for the amounts to be collected in the year by the municipality to meet its taxing obligations to the regional district;

NOW THEREFORE the Municipal Council of the Village of Anmore, in open meeting assembled, enacts as follows:

1. This bylaw may be cited for all purposes as "Anmore Tax Rates Bylaw No. 551-2016".
2. The following rates are hereby imposed and levied for the year 2016;
 - (a) For all lawful and general purposes of the Municipality on the value of land and improvements for general municipal purposes, rates appearing in column A of Schedule A attached hereto and forming a part hereof.
 - (b) For all lawful and general purposes of the Capital Asset on the value of land and improvements for general municipal purposes, rates appearing in column B of Schedule A attached hereto and forming a part hereof.
 - (c) For all lawful and general purposes of the Metro Vancouver Regional District on the value of land and improvements taxable for regional hospital district purposes, rates appearing in column C of Schedule A attached hereto and forming a part hereof.

RECONSIDERED, FINALLY PASSED AND ADOPTED this day of , 2016

MANAGER OF CORPORATE SERVICES

MANAGER OF CORPORATE SERVICES

**VILLAGE OF ANMORE
BYLAW NO. 551-2016
SCHEDULE "A"**

PROPERTY CLASS	A	B	C
	GENERAL MUNICIPAL	CAPITAL ASSET	REGIONAL DISTRICT
	per \$1,000 assessed value	per \$1,000 assessed value	per \$1,000 assessed value
1. RESIDENTIAL	0.9786	0.6966	0.2238
2. UTILITY	0.9786	0.6966	0.7831
3. SUPPORTIVE HOUSING	0.0000	0.0000	0.2238
4. MAJOR INDUSTRY	0.0000	0.0000	0.7607
5. LIGHT INDUSTRY	0.0000	0.0000	0.7607
6. BUSINESS	0.9786	0.6966	0.5482
7. MANAGED FOREST LAND	0.0000	0.0000	0.6712
8. SEASONAL/RECREATIONAL	0.9786	0.6966	0.2238
9. FARM	0.0000	0.0000	0.2238



March 10, 2016

John McEwen, Mayor
Village of Anmore
2697 Sunnyside Road
Anmore, BC V3H 5G9

RECEIVED

MAR 16 2016

Village of Anmore

Dear Mayor McEwen & Members of Council:

The New Westminster & District Labour Council represents over 56,000 affiliated members in the Lower Mainland, in an area representing 14 communities. On behalf of our members and their families living and/or working in your community, we request your Council declare **April 28th** as the official "*Day of Mourning for Workers Killed and Injured on the Job*".

We request the Council **observe one minute of silence** in the Council Chambers at the evening Council meeting **on or before April 28th**.


In 1984 our national organization, the Canadian Labour Congress, introduced the annual day of remembrance for workers killed and injured on the job. April 28th was chosen as the day of remembrance because this was the day that third reading took place for the first comprehensive Workers' Compensation Act (Ontario 1914) in Canada. The "Workers Mourning Day Act" (Bill C223) became law on February 1, 1991, an Act which states, "the day of April 28th shall be respected as the day of official recognition". The day of recognition was proclaimed by the government of British Columbia in 1989.

There will be activities taking place across the country on April 28th to recognize those who have suffered from workplace injury, accident or disease and the devastating impact this has on families and communities. Labour organizations like ours, sponsor an event in one of our communities each year to increase the awareness of labour's active role in fighting for improvements to workplace safety and health. On April 28th we mourn for those who have died from workplace accidents or disease but we also recommit ourselves to fight for the living. **This year's Day of Mourning event information will be posted on our website <http://nwdlc.ca> and on our Facebook page: <https://www.facebook.com/nwdlc.ca> as the day draws closer.**

If your Council **continues to issue proclamations**, a copy of our Proclamation is enclosed to assist Council in endorsing the "Workers Day of Mourning".

We thank-you for your leadership in your workplace by encouraging staff to **observe one minute of silence at 11:00 a.m. on April 28th**.

Sincerely,


Carolyn Rice,
Secretary-Treasurer.

encl: proclamation
cr/sf

Proclamation

WHEREAS: Every year, more than 1,000 Canadian workers are killed on the job.

AND WHEREAS: Thousands more are permanently disabled.

AND WHEREAS: Hundreds of thousands are injured.

AND WHEREAS: Thousands of others die from cancer, lung disease, and other ailments caused by exposure to toxic substances at their workplaces.

AND WHEREAS: April 28 of each year has been chosen by the Canadian Labour Congress as:

- a Day of Mourning for these victims of workplace accidents and disease;
- a day to remember the maximum sacrifice they have been forced to make in order to earn a living;
- a day to renew approaches to governments for tougher occupational health and safety standards, and more effective Compensation;
- a day to rededicate ourselves to the goal of making Canada's workplaces safer.

AND WHEREAS: April 28th was proclaimed a "Day of Mourning" by an Act of Parliament on February 1st, 1991.

I _____, of _____
do hereby proclaim April 28 as an annual Day of Mourning in recognition of workers killed, injured or disabled on the job.

Signed: _____





AUDITOR GENERAL FOR
LOCAL GOVERNMENT

ACCESSIBILITY INDEPENDENCE TRANSPARENCY PERFORMANCE



March 31, 2016

Ref #166721

His Worship Mayor John McEwen and
Members of Council
Village of Anmore
2697 Sunnyside Road
Anmore, BC V3H 5G9

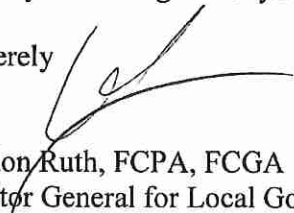
Dear Mayor McEwen:

Re: Planned Performance Audit

Further to our telephone discussion today and on March 9, 2016, and to our previous letters of May 29, 2014 and December 2, 2014, please be advised that upon further review, as part of our work planning for 2016/17, the Village of Anmore will not be included in our performance audit related to the topic "*Managing the Inherent Risks of Limited Human Resources Within Small Local Governments*".

Thank you once again for your time and discussion on this issue.

Sincerely


Gordon Ruth, FCPA, FCGA
Auditor General for Local Government

cc Juli Kolby, Chief Administrative Officer