

**PARKS and RECREATION COMMITTEE – AGENDA**



Agenda for the Parks and Recreation Committee Meeting scheduled for Thursday, April 21, 2016 at 7:00 p.m. in the portable classroom at Anmore Elementary School, 30 Elementary Road, Anmore, BC

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**1. CALL TO ORDER**

**2. ADDITIONS AND DELETIONS TO THE AGENDA**

**3. APPROVAL OF THE AGENDA**

Recommendation: That the Agenda be approved.

**4. DELEGATIONS**

**5. MINUTES**

**(a) Minutes of the Parks and Recreation Committee held on December 17, 2015**

Recommendation: That the Minutes of the Parks and Recreation Committee Meeting held on December 17, 2015 be adopted as circulated.

**(b) Minutes of the Parks and Recreation Committee held on February 18, 2016**

Recommendation: That the Minutes of the Parks and Recreation Committee Meeting held on February 18, 2016 be adopted as circulated.

**6. BUSINESS ARISING FROM THE MINUTES**

**7. UNFINISHED BUSINESS**

**8. NEW BUSINESS**

**(a) Member Accolades**

Chair to lead discussion.

**(b) Municipal Property – Corner of Ravenswood Drive & Ma Murray Lane**

Committee to receive an update from the Chair, and to consider possible allocation of Parks funding to properly level and grass the area.

**9. ADJOURNMENT**





**VILLAGE OF ANMORE  
PARKS & RECREATION COMMITTEE  
MINUTES – DECEMBER 17, 2015**

Minutes of the Parks and Recreation Committee Meeting held on Thursday, December 17, 2015 in the portable located at Anmore Elementary School, 30 Elementary Road, Anmore, B.C.

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**MEMBERS PRESENT**

Councillor Paul Weverink (Chair)  
Mike Dykstra  
Susan Mueckel  
Bruce Wall

**MEMBERS ABSENT**

Bruce Scatchard

**1. CALL TO ORDER**

Chair Weverink called the meeting to order at 7:00 p.m.

**2. ADDITIONS AND DELETIONS TO THE AGENDA**

Members agreed to add item 8(b) – Bench Placement for Anmore Community Spirit Award Recipients along Trails in the Community

**3. APPROVAL OF THE AGENDA**

It was MOVED and SECONDED:

**“THAT THE AGENDA BE APPROVED, AS AMENDED.”**

**CARRIED UNANIMOUSLY**

**4. DELEGATIONS**

Nil

**5. MINUTES**

**(a) Minutes of the Parks and Recreation Committee held on November 19<sup>th</sup>, 2015**

It was MOVED and SECONDED:

**"THAT THE MINUTES OF THE PARKS AND RECREATION COMMITTEE MEETING HELD ON NOVEMBER 19<sup>TH</sup>, 2015 BE ADOPTED AS CIRCULATED."**

**CARRIED UNANIMOUSLY**

**6. BUSINESS ARISING FROM THE MINUTES**

Nil

**7. UNFINISHED BUSINESS**

**(a) Trail to Mossom Creek Hatchery**

An update on the trail to Mossom Creek Hatchery project was not available, therefore, there was no discussion on this item.

**8. NEW BUSINESS**

**(a) Memorial for Clara Crespi**

Chair Weverink presented the letter dated November 12, 2015 from Laura Wilson requesting planting of a tree in the Village to honour Clara Crespi, a Youth Scout who recently passed away. Highlights of discussion are as follows:

- Ask Staff to implement a Village policy to identify areas where trees are able to be planted within Anmore.
- Members agreed to allow the First Anmore Scouts to plant a tree to honour Clara Crespi.
- Trees planted will need to be native.
- The Village will not be responsible for maintaining the trees.
- Plaques, flowers, candles, etc. should not be allowed due to the difficulties of maintaining.

**8. NEW BUSINESS (CONTINUED)**

**(b) Bench Placement for Anmore Community Spirit Award Recipients  
along Trails in the Community**

Chair Weverink stated that the Manager of Public Works informed him that Spirit Park lacks any more available space for community benches, and requested the Committee to discuss possible options. Highlights of discussions are as follows:

- Benches would be great in trails, however, can be susceptible to vandalism.
- May have to eliminate awarding benches and going with trees.
- For CD developments, when trails are incorporated as part of the development, the developer could accommodate specific areas dedicated to future benches with concrete pads.
- Members are in support of placing benches at bus stops.
- Members are in support of placing benches on trails.

**9. ADJOURNMENT**

It was MOVED and SECONDED:

**"THAT THE MEETING BE ADJOURNED."**

**CARRIED UNANIMOUSLY**

The meeting adjourned at 7:23 p.m.

Certified Correct:

Approved:

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Christine Milloy  
Manager of Corporate Services

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Paul Weverink  
Chair



**PARKS and RECREATION COMMITTEE – MINUTES**



Minutes of the Parks and Recreation Committee Meeting held on Thursday, February 18, 2016 in the portable classroom at Anmore Elementary School, 30 Elementary Road, Anmore, BC

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**MEMBERS PRESENT**

Councillor Paul Weverink (Chair)  
Mike Dykstra  
Susan Mueckel  
Bruce Scatchard  
Bruce Wall

**1. CALL TO ORDER**

The Chair called the meeting to order at 7:00 p.m.

**2. ADDITIONS AND DELETIONS TO THE AGENDA**

Members agreed to add item 8(b) – Spirit Park Lot Clearing to the agenda.

**3. APPROVAL OF THE AGENDA**

It was Moved and Seconded:

**“That the Agenda be approved as amended.”**

**Carried Unanimously**

**4. DELEGATIONS**

Nil

**5. MINUTES**

**(a) Minutes of the Parks and Recreation Committee held on December 17, 2015**

It was Moved and Seconded:

**“That the Minutes of the Parks and Recreation Committee Meeting held on December 17, 2015 be adopted as circulated.”**

Members reported that the incorrect meeting minutes were included in the agenda package, and then agreed to table until the next scheduled meeting.



**6. BUSINESS ARISING FROM THE MINUTES**

Nil

**7. UNFINISHED BUSINESS**

Nil

**8. NEW BUSINESS****(a) Mossom Creek Bridge Project**

Members discussed the report dated January 18, 2016 from the Manager of Corporate Services, and the report dated October 13, 2015 from the Manager of Public Works.

The Chair reported that the existing bridge is located on private property and it was not built to Code, adding that it could become a liability issue so it will need to be replaced.

Members agreed to use of funds from the Parks Reserve, but added that there are concerns in having no public access to the bridge. They would like confirmation of a secured connection from Elementary Road to Bert Flinn Park.

It was Moved and Seconded:

**"That the Parks Committee recommends the overage for the Mossom Creek Bridge Project, the maximum amount of \$75,000 contingent on there being secured access for eternity from the end of Elementary Road to Bert Flinn Park."**

**Carried Unanimously**

**(b) Spirit Park Lot Clearing**

The Chair reported that it was suggested to remove the deciduous trees, leaving behind evergreen trees, plant grass and clear the lot that runs along Ravenswood Drive to allow more useable land and to increase visibility for drivers.

It was Moved and Seconded:

**"To clear, level and grass the one acre lot off of Ravenswood adjacent to Spirit Park."**

**"To proceed with the clearing of that lot."**

NB: No vote was held on either Motion.



**9. ADJOURNMENT**

It was Moved and Seconded:

**"That the meeting be adjourned."**

**Carried Unanimously**

The meeting adjourned at 7:26 p.m.

Certified Correct:

Approved:

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Christine Milloy  
Manager of Corporate Services

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Councillor Paul Weverink  
Chair, Parks and Recreation Committee