

**REGULAR COUNCIL MEETING AND  
ANNUAL GENERAL MEETING MINUTES**



Minutes of the Regular Council Meeting, including the Annual General Meeting, held on Tuesday, July 26, 2016 in Council Chambers at Village Hall, 2697 Sunnyside Road, Anmore, BC

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**ELECTED OFFICIALS PRESENT**

Mayor John McEwen  
Councillor Ryan Froese  
Councillor Ann-Marie Thiele  
Councillor Paul Weverink  
Councillor Kim Trowbridge

**STAFF PRESENT**

Juli Kolby, Chief Administrative Officer  
Martin Greig, Building Inspector and Bylaw Enforcement Officer

**1. Call to Order**

Mayor McEwen called the meeting to order at 7:00 p.m.

**2. Approval of the Agenda**

It was MOVED and SECONDED:

R139/2016    **“THAT THE AGENDA BE APPROVED AS CIRCULATED.”**

**CARRIED UNANIMOUSLY**

**3. Public Input**

Mayor McEwen advised that Public Input will also be permitted under item 11(a) – Annual Report and Statement of Financial Information.

Nil

**4. Delegations**

Nil

**5. Adoption of Minutes**

**(a) Minutes of the Regular Council Meeting held on June 21, 2016**

It was MOVED and SECONDED:

R140/2016                   **“THAT THE MINUTES OF THE REGULAR COUNCIL MEETING HELD ON JUNE 21, 2016 BE ADOPTED AS CIRCULATED.”**

**CARRIED UNANIMOUSLY**

**(b) Minutes of the Special Council Meeting held on July 12, 2016**

It was MOVED and SECONDED:

R141/20168                   **“THAT THE MINUTES OF THE SPECIAL COUNCIL MEETING HELD ON JULY 12, 2016 BE ADOPTED AS CIRCULATED.”**

**CARRIED UNANIMOUSLY**

**6. Business Arising from Minutes**

Nil

**7. Consent Agenda**

It was MOVED and SECONDED:

R142/2016                   **“THAT THE FOLLOWING RECOMMENDATIONS BE ADOPTED ON CONSENT.”**

**CARRIED UNANIMOUSLY**

**(a) City of Maple Ridge**

Recommendation adopted on consent:

R143/2016                   **“THAT THE LETTER FROM CITY OF MAPLE RIDGE DATED JUNE 24, 2016 REGARDING APPLICATION FOR HPS FUNDING BE RECEIVED; AND THAT VILLAGE OF ANMORE COUNCIL SUPPORTS THE CITY OF MAPLE RIDGE’S APPLICATION FOR HOMELESSNESS PARTNERING STRATEGY FUNDING.”**

**(b) Metro Vancouver Request for Endorsement**

Recommendation adopted on consent:

R144/2016                    **“THAT THE LETTER FROM METRO VANCOUVER DATED JUNE 29, 2016 REGARDING REGIONAL AFFORDABLE HOUSING STRATEGY BE RECEIVED FOR INFORMATION; AND THAT VILLAGE OF ANMORE COUNCIL SUPPORTS THE METRO VANCOUVER REGIONAL AFFORDABLE HOUSING STRATEGY, REVISED JUNE 20, 2016, AS A COLLABORATIVE APPROACH TO ADDRESSING REGIONAL HOUSING NEEDS.”**

**8. Items Removed from the Consent Agenda**

Nil

**9. Legislative Reports**

Nil

**10. Unfinished Business**

Nil

**11. New Business**

**(a) Annual General Meeting**

**(i) Presentation of the Annual Report 2015**

It was MOVED and SECONDED:

R145/2016                    **“THAT THE 2015 ANNUAL REPORT BE RECEIVED.”**

Mayor McEwen presented the following required subjects for the annual report:

- Audited Financial Statements
- Report on Permissive Tax Exemptions
- Declarations or Disqualifications
- Report on Municipal Operations and Services for the Previous Year (2015)
- Statement of Objectives and Measures for Current and Following Years
- Progress Report for Previous Years’ Objectives

NB: Two public questions were received. No public comments were received.

**CARRIED UNANIMOUSLY**

**(ii) Presentation of the Statement of Financial Information**

Juli Kolby presented the following subject overview:

- Remuneration and expenses are outlined for all members of Council, and any employee that had a salary in excess of \$75,000 per year
- Statement of severance agreement
- Payments made to suppliers, with suppliers named if payments exceeded \$25,000
- Reconciliation of the financial statement

It was MOVED and SECONDED:

R146/2016                    **“THAT THE 2015 STATEMENT OF FINANCIAL INFORMATION BE RECEIVED.”**

NB: No public questions were received. No public comments were received.

**CARRIED UNANIMOUSLY**

**(b) Hazardous Drainage Conditions at 176 Wollny Court**

It was MOVED and SECONDED:

R147/2016                    **“THAT COUNCIL HEREBY DECLARE THE RETAINING WALL LOCATED AT THE NORTH PROPERTY LINE OF 176 WOLLNY COURT IS IN, OR CREATES, AN UNSAFE CONDITION AND IS A NUISANCE WITH RESPECT TO SECTION 74 OF THE *COMMUNITY CHARTER*; AND THAT COUNCIL ORDERS THE OWNER OF THE PROPERTY, WALDEMAR DOMZAL AND DANUTA DOMZAL, TO INSTALL DRAINAGE MEASURES THAT PREVENT THE DISCHARGE OF STORM WATER FROM THE RETAINING WALL TO 176 WOLLNY COURT WITHIN THIRTY-FIVE (35) DAYS AFTER RECEIPT OF THIS ORDER; AND THAT COUNCIL ORDERS THE OWNERS OF 176 WOLLNY COURT, WALDEMAR DOMZAL AND DANUTA DOMZAL, TO OBTAIN A BUILDING PERMIT TO RECTIFY THE UNSAFE CONDITIONS OF THE RETAINING WALL WITHIN THIRTY (30) DAYS AFTER RECEIPT OF THIS ORDER; AND THAT COUNCIL AUTHORIZES STAFF TO UNDERTAKE THE REQUIRED WORK AND RECOVER THE ACTUAL COST FROM THE HOMEOWNERS, IN ACCORDANCE WITH SECTION 258 OF THE *COMMUNITY CHARTER*, SHOULD WALDEMAR DOMZAL AND DANUTA DOMZAL DEFAULT ON THE REMEDIAL ACTION REQUIREMENT ORDER.”**

**CARRIED UNANIMOUSLY**

**12. Mayor's Report**

Mayor McEwen reported that:

- On July 13, there was a Sasamat Board Trustees meeting; to pass the budget, discuss arrival of the new fire truck in December, and new signage that will be located in front of the fire hall to indicate fire rating.
- On July 14, he and Councillor Weverink attended a dinner hosted in Belcarra
- On July 15, he ran in the Port Coquitlam Grand Prix, and it was a spectacular event.
- On July 22, he did a full-day Metro Vancouver Parks tour, including visits to UBC, the Surrey Bend, and Derby Reach.
- A few hours ago today he spoke to a CTV news reporter about Anmore, which focused on the old Ma Murray house, and the challenges faced by the Village for community involvement, retaining the rural lifestyle, and budgetary issues.

**13. Councillors Reports**

Councillor Thiele reported that:

- Ma Murray Day is on September 11, and we are looking for people to register for the car show, the talent show and market, and a lawn mower race.
- She congratulates the Sasamat Volunteer Fire Department as they reached their goal of \$60,000 to buy the breathing apparatus, and thanks the residents of Anmore and Belcarra who provided most of the donations.

Councillor Weverink reported that:

- He enjoyed the Northeast Sector Council Meeting on Affordable Housing.
- He will be running the Anmore Youth Talent Show, and hopes to have participants this year as he enjoys doing it.
- The next Parks Committee meeting will be in September, and he would like to bring forward an Adopt a Trail program.

It was MOVED and SECONDED:

R148/2016

**“TO REFER THE CONCEPT OF AN ADOPT A TRAIL PROGRAM TO THE PARKS COMMITTEE.”**

**CARRIED UNANIMOUSLY**

**14. Chief Administrative Officer's Report**

Juli Kolby reported that:

- She has spent a lot of time on getting the trailer set up, which will include:
  - air conditioning once full power is connected, within the next couple of weeks
  - all of the records moved from the old village hall and stored in the trailer
  - an office re-shuffle once items have been moved to storage, to facilitate more efficient use of office space, and

- development of a program for approval by council that will permit different community uses for the trailer
- A number of 'No Parking' signs have been installed throughout the Village, which will be effective in connection with Coquitlam Towing.
- Spirit Park will be filled, with fill being donated by local trucking companies which is why it is taking longer than it would otherwise. Staff anticipates fill to be completed by Ma Murray Day, and will then be seeded/grassed in time for fireworks at end-October.
- There is currently a call out for nominations for the Community Spirit Award.
- Two RFP's have both closed; one for the relocation of the Ma Murray Homestead, where one response was received, and one for a rebranding exercise for the Village to update its brand identity and logo.
- She will leave the Metro Vancouver Affordable Housing Strategy at the back of the room for anyone interested in reading it.
- The Village finally received an inspection for the solar panels and it is fully connected and drawing power.

Council requested that staff monitor what is being put back into the grid from the solar panels.

**15. Information Items**

**(a) Committees, Commissions, and Boards – Minutes**

Nil

**(b) General Correspondence**

- Letter dated June 27, 2016 from City of Coquitlam regarding Diagnosis of Work Related Mental Health Injuries Among First Responders

**16. Public Question Period**

Teresa Reid, Anmore resident, asked a question regarding the letter she sent to Mayor McEwen yesterday by email.

Mayor McEwen reported that between 10:10-11:30 a.m. today, speed watch recorded 176 vehicles, with 11 traveling between 10-19 km over the limit, and no cars were found to be excessively speeding. Speed Watch had advised that they wouldn't include Anmore, however, they attended at our Constables request.

Lynn Burton, Anmore resident, asked a question regarding the connection of the solar panels.

Lynn Burton, Anmore resident, asked a question regarding the cost to rent the trailers.  
Stuart Reid, Anmore resident, asked a question regarding the time chosen for the speed watch.

Stuart Reid, Anmore resident, asked a question regarding knowledge of licence plate information being collected by Speed Watch.

**17. Adjournment**

It was MOVED and SECONDED:

R149/2016                      **“TO ADJOURN.”**

**CARRIED UNANIMOUSLY**

The meeting adjourned at 8:02 p.m.

Certified Correct:

**C. MILLOY**

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Christine Milloy  
Manager of Corporate Services

Approved by:

**J. McEWEN**

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John McEwen  
Mayor