



REGULAR COUNCIL MEETING – MINUTES

Minutes of the Regular Council Meeting held on Tuesday,
September 20, 2016 in Council Chambers at Village Hall, 2697
Sunnyside Road, Anmore, BC

ELECTED OFFICIALS PRESENT

Mayor John McEwen
Councillor Ann-Marie Thiele
Councillor Kim Trowbridge
Councillor Paul Weverink

ELECTED OFFICIALS ABSENT

Councillor Ryan Froese

STAFF and OTHERS PRESENT

Juli Kolby, Chief Administrative Officer
Jason Smith, Manager of Development Services
Chris Boit, Engineering Consultant, ISL Engineering

1. Call to Order

Mayor McEwen called the meeting to order at 7:00 p.m.

2. Approval of the Agenda

It was MOVED and SECONDED:

R172/2016

“THAT THE AGENDA BE APPROVED.”

CARRIED UNANIMOUSLY

3. Public Input

Nil

4. Delegations

(a) **Linda Reimer, Member of Legislative Assembly, Port Moody – Coquitlam**

Hon. Linda Reimer presented to Council a cheque in the amount of \$30,000 that she received in 2015 for use toward an Anmore community centre. She reported that she was pleased to hear that the grant for the green gym was authorized to be repurposed for the same project. She asked Council to advise her of any meetings at UBCM that the Village would like her to attend, and Mayor McEwen replied that the Village asked for meetings with BC Hydro and Minister Fassbender.

5. Adoption of Minutes

(a) **Minutes of the Regular Council Meeting held on September 13, 2016**

It was MOVED and SECONDED:

R173/2016 **“THAT THE MINUTES OF THE REGULAR COUNCIL MEETING HELD ON SEPTEMBER 13, 2016 BE ADOPTED AS AMENDED.”**

CARRIED UNANIMOUSLY

6. Business Arising from Minutes

Item 11(a) – Councillor Thiele asked if there is new information and staff replied that this is an outstanding item for action.

7. Consent Agenda

It was MOVED and SECONDED:

R174/2016 **“TO MOVE THE CONSENT AGENDA.”**

CARRIED UNANIMOUSLY

(a) Appointment of Approving Officer

R175/2016 **“THAT JASON SMITH, MANAGER OF DEVELOPMENT SERVICES, BE APPOINTED AS APPROVING OFFICER FOR THE VILLAGE OF ANMORE.”**

ADOPTED ON CONSENT

(b) Designation of Signing Authority

R176/2016 **“THAT JASON SMITH, MANAGER OF DEVELOPMENT SERVICES, BE DESIGNATED AS AN ADDITIONAL STAFF SIGNATORY FOR THE VILLAGE OF ANMORE.”**

ADOPTED ON CONSENT

**(c) Kidney Foundation of Canada - Saving Lives Through Organ Donation Campaign
kidney.ca**

R177/2016 **“THAT THE VILLAGE OF ANMORE ENDORSES THE KIDNEY FOUNDATION’S SAVING LIVES THROUGH ORGAN DONATION & COMMUNITY WELLNESS CAMPAIGN INITIATIVE, AND AGREES TO WORK WITH THE FOUNDATION TO INCREASE THE NUMBER OF PEOPLE REGISTERED AS ORGAN DONORS IN THE VILLAGE.”**

ADOPTED ON CONSENT

8. Items Removed from the Consent Agenda

(a) Coalition of Child Care Advocates of BC - \$10aDay Child Care Plan

It was MOVED and SECONDED:

R178/2016 **“THAT THE VILLAGE OF ANMORE URGES THE PROVINCIAL GOVERNMENT TO COMMIT TO THE COALITION OF CHILD CARE ADVOCATES AND EARLY CHILDHOOD EDUCATORS OF BC’S VISION AND WORK WITH COMMUNITIES TO IMMEDIATELY BEGIN ITS IMPLEMENTATION.”**

CARRIED UNANIMOUSLY

9. Legislative Reports

(a) Water Rates and Regulations Bylaw No. 555-2016

It was MOVED and SECONDED:

R179/2016 **“THAT ANMORE WATER RATES AND REGULATIONS BYLAW NO. 555-2016 BE FINALLY RECONSIDERED AND ADOPTED.”**

CARRIED UNANIMOUSLY

(b) Officers Designation Bylaw No. 556-2016

It was MOVED and SECONDED:

R180/2016 **“THAT ANMORE OFFICERS BYLAW NO. 556-2016 BE READ A FIRST, SECOND AND THIRD TIME.”**

CARRIED UNANIMOUSLY

10. Unfinished Business

Nil

11. New Business

(a) Policy No. 51 Contractor Coordinator Program

Juli Kolby presented Policy No. 51, reporting that it will be in effect at the end of September, and reported that letters will be issued to contractors who have worked on Village property in the last year to advise them of the Policy and to request that they provide the required documentation.

- (b) Roads Master Plan**
- (c) Graphic Information System (GIS)**
- (d) Engineering 10-Capital Replacement**

Chris Boit presented items (b) through (d) simultaneously. He reported that:

- Information was gathered from reports previously completed for the Village and tried to include them in a cohesive document.
- A Roads Master Plan was created, using the OCP and policies to create a document that says what should be followed in future and to be brought into a strategic plan.
- A GIS was created a few months ago, which will help eliminate risk (e.g. BC One Call information). The current focus is on infrastructure information. The system is now live for use by staff.
- The Roads Master Plan identifies that there are many cul-de-sacs and not many evacuation routes, and a perceived perception of speed on East and Sunnyside Roads.
- The North Charlotte connection should be top of mind, however, all roads noted for connection should be reviewed by Engineering and Operations.
- The 10-Year Capital Replacement will be reviewed by Engineering and the Village's operations department.

It was MOVED and SECONDED:

R181/2016 **"THAT COUNCIL REFERS THE 10-YEAR CAPITAL REPLACEMENT INFORMATION TO THE FINANCE COMMITTEE FOR BUDGET DELIBERATIONS."**

CARRIED UNANIMOUSLY

- (e) Covenant Discharge Request for 2525 and 2571 East Road**

It was MOVED and SECONDED:

R182/2016 **"THAT THE MAYOR AND CORPORATE OFFICER BE AUTHORIZED TO SIGN AND SEAL THE DOCUMENTATION REQUIRED TO REMOVE THE REGISTERED COVENANT DOCUMENTS BP124510, BP124515, BP124517, BP296276 ON LOT A, AT 2571 EAST ROAD, AND ON LOT B AT 2525 EAST ROAD FOR THE REASONS OUTLINED IN THE REPORT DATED SEPTEMBER 13, 2016 FROM THE CHIEF ADMINISTRATIVE OFFICER."**

CARRIED UNANIMOUSLY

- (f) Letter to Port Moody Council re: Port Moody Road Right of Way commonly referred to as David Avenue Connector**

It was MOVED and SECONDED:

R183/2016 **“THAT THE DRAFT LETTER RE: PORT MOODY ROAD RIGHT OF WAY COMMONLY REFERRED TO AS DAVID AVENUE CONNECTOR BE SIGNED BY MAYOR MCEWEN AND SENT TO THE ATTENTION OF PORT MOODY COUNCIL.”**

CARRIED UNANIMOUSLY

(g) Draft Civic Addresses for Bella Terra Development

It was MOVED and SECONDED:

R184/2016 **“THAT THE DRAFT CIVIC ADDRESSES AND STREET NAMES FOR THE BELLA TERRA DEVELOPMENT, AS SHOWN ON THE MAP TITLED BELLA TERRA CIVIC ADDRESS ASSIGNMENT, BE APPROVED.”**

CARRIED UNANIMOUSLY

12. Mayor’s Report

Mayor McEwen reported that:

- He and Juli Kolby met with the School Board last week, where they discussed signage for the middle school, user group fees and insurance, and full enrollment concerns.
- The Terry Fox Run was held last Saturday, and was run by Gord Bytelaar. MLA Linda Reimer was in attendance along with Dave McCloskey and other members of the SVFD. \$3,500 was raised (approximate) with 150 persons participating (approximate).
- Council will meet with BC Hydro regarding the impact that Buntzen Lake has on our community.
- Council will meet soon with Minister Fassbender regarding funding challenges.
- He has been working over the past year with Mayors of Belcarra and Lions Bay and respective CAOs on a letter that outlines the inequalities that small villages are faced with in the Metro region.
- He will submit a letter tomorrow to MLA Linda Reimer to request more money (\$1million) for the development of a village hall community space.
- There was a TransLink meeting last Thursday; he has been advocating for better service in Anmore as they receive a lot of money from the Village and it only gets one bus every hour. TransLink has agreed to increase service to 30 minute service during the day; the exact schedule is yet to be confirmed.
- He made a difficult vote in favour of a nominal property tax increase for transit funding. In 2016, the estimated TransLink property tax per household in Anmore is \$268. If the increase is implemented in 2017, at 1.5%, the impact will be a \$4.02 increase per household.

- He will be in council chambers every Friday afternoon from 2:00 to 4:00 p.m., starting October 7, for a coffee chat with the Mayor. Anyone who is interested to contact the village hall.

13. Councillors Reports

Councillor Weverink reported that:

- He had a good Parks Committee Meeting last week. TORCA attended to start discussion regarding trail development maintenance. He would like to invite TORCA back to the next meeting, as well as invite Luke Guerin from staff.

It was MOVED and SECONDED:

R185/2016

“THAT COUNCIL REFER TO PARKS COMMITTEE: THE OPERATIONS SUPERINTENDENT TO ATTEND THE NEXT MEETING; FOR TORCA TO ATTEND AS A DELEGATION; AND TO INVITE HERBERT MUECKEL TO THE NEXT PARKS COMMITTEE MEETING SO HE CAN GIVE SOME HISTORY ON THE TRAILS IN THE AREA; AND TO ASK STAFF TO RESEARCH AN ADOPT-A-TRAIL PROGRAM AND TO BRING FORWARD TO THE COMMITTEE FOR REVIEW.”

CARRIED UNANIMOUSLY

- He took part in the Terry Fox Run.
- He will attend UBCM with Mayor McEwen.
- He will be attending a TransLink information meeting on Thursday.

14. Chief Administrative Officer’s Report

Juli Kolby reported that:

- We were provided a ten minute video from Tri-Cities Community TV about Ma Murray Day. It will be distributed through our website and to Anmore Alternative and Anmore Times.
- Following the initial kick-off meeting with the company hired to do the branding workshop, public workshops will be held on October 11 from 2:00 to 4:00 p.m. and from 6:00 to 8:00 p.m. in Council Chambers. All residents are encouraged to attend and participate, and staff and user groups will be invited to participate as well.

15. Information Items

(a) Committees, Commissions, and Boards – Minutes

Nil

(b) General Correspondence

Nil

16. Public Question Period

- (a) Pam Blackman, East Road, asked a question regarding raising issues of trails at the UBCM Small Communities Forum.
- (b) Lynn Burton, Sugar Mountain Way, asked a question regarding the Village’s strategy for approaching BC Hydro at the upcoming meeting at UBCM.
- (c) Herb Mueckel, Alpine Drive, asked a question regarding the date of the next Parks Committee Meeting.
- (d) Herb Mueckel, Alpine Drive, asked a question regarding the date of the public open house.

17. Adjournment

It was MOVED and SECONDED:

R186/2016 **“TO CONCLUDE.”**

CARRIED UNANIMOUSLY

The meeting adjourned at 8:26 p.m.

Certified Correct:

Approved by:

C. MILLOY

J. McEWEN

Christine Milloy
Manager of Corporate Services

John McEwen
Mayor