REGULAR COUNCIL MEETING AGENDA



Agenda for the Regular Council Meeting scheduled for Tuesday, October 4, 2016 at 7:00 p.m. in Council Chambers at Village Hall, 2697 Sunnyside Road, Anmore, BC

1. <u>Call to Order</u>

- 2. <u>Approval of the Agenda</u>
- 3. <u>Public Input</u>

Note: The public is permitted to provide <u>comments</u> to Council on any item shown on this meeting agenda.

- 4. Delegations
- 5. Adoption of Minutes
- page 1 (a) Minutes of the Regular Council Meeting held on September 20, 2016

Recommendation: That the Minutes of the Regular Council Meeting held on September 20, 2016 be adopted as circulated.

6. <u>Business Arising from Minutes</u>

- 7. <u>Consent Agenda</u>
- 8. <u>Items Removed from the Consent Agenda</u>
- 9. Legislative Reports

page 8 (a) Officer Designation and Delegation of Authority Bylaw No. 556-2016

- Recommendation: That the first, second and third reading of Anmore Officers Designation Bylaw No. 556-2016 be repealed.
- Recommendation: That Anmore Officer Designation and Delegation of Authority Bylaw No. 556-2016 be read a first, second and third time.
- 10. Unfinished Business

11. <u>New Business</u>

page 12 (a) Anmore Heritage Group Proposal for Ma Murray Homestead

Report dated September 28, 2016 from the Chief Administrative Officer is attached.

page 26 (b) Associate Member Insurance – Anmore Garden Club

Report dated September 30, 2016 from the Chief Administrative Officer is attached.

- 12. <u>Mayor's Report</u>
- 13. <u>Councillors Reports</u>
- 14. <u>Chief Administrative Officer's Report</u>
- 15. Information Items
 - (a) Committees, Commissions, and Boards Minutes

pages 33 to 44 (b) General Correspondence

- Letter dated September 8, 2016 from Youth Parliament of B.C. Alumni Society regarding British Columbia Youth Parliament, 88th Parliament
- Letter dated September 14, 2016 from Cathy Peters, North Vancouver, regarding human trafficking/sexual exploitation in BC
- Letter dated September 21, 2016 from The Provincial Government-UBCM Green Communities Committee regarding the Climate Action Recognition Program
- Letter dated September 26, 2016 from Ministry of Community, Sport and Cultural Development regarding the Village's application under the *Local Government Grants Act*
- E-mail message received September 29, 2016 from Auditor General for Local Government regarding Audit Planning Process for 2017/2018 2019/2020
- E-mail message received September 30, 2016 from Ministry of Children and Family Development regarding their proclamation of October as Foster Family Month

16. <u>Public Question Period</u>

Note: The public is permitted to ask <u>questions</u> of Council regarding any item pertaining to Village business.

17. Adjournment

REGULAR COUNCIL MEETING – MINUTES



Minutes of the Regular Council Meeting held on Tuesday, September 20, 2016 in Council Chambers at Village Hall, 2697 Sunnyside Road, Anmore, BC

ELECTED OFFICIALS PRESENT

Mayor John McEwen Councillor Ann-Marie Thiele Councillor Kim Trowbridge Councillor Paul Weverink

STAFF and OTHERS PRESENT

Juli Kolby, Chief Administrative Officer Jason Smith, Manager of Development Services Chris Boit, Engineering Consultant, ISL Engineering

1. <u>Call to Order</u>

Mayor McEwen called the meeting to order at 7:00 p.m.

2. <u>Approval of the Agenda</u>

It was MOVED and SECONDED:

R172/2016 **"THAT THE AGENDA BE APPROVED."**

CARRIED UNANIMOUSLY

3. Public Input

Nil

4. Delegations

(a) Linda Reimer, Member of Legislative Assembly, Port Moody – Coquitlam

Hon. Linda Reimer presented to Council a cheque in the amount of \$30,000 that she received in 2015 for use toward an Anmore community centre. She reported that she was pleased to hear that the grant for the green gym was authorized to be repurposed for the same project. She asked Council to advise her of any meetings at UBCM that the Village would like her to attend, and Mayor McEwen replied that the Village asked for meetings with BC Hydro and Minister Fassbender.

5. Adoption of Minutes

(a) Minutes of the Regular Council Meeting held on September 13, 2016

ELECTED OFFICIALS ABSENT Councillor Ryan Froese

It was MOVED and SECONDED:

R173/2016 **"THAT THE MINUTES OF THE REGULAR COUNCIL MEETING HELD** ON SEPTEMBER 13, 2016 BE ADOPTED AS AMENDED."

CARRIED UNANIMOUSLY

6. **Business Arising from Minutes**

Item 11(a) – Councillor Thiele asked if there is new information and staff replied that this is an outstanding item for action.

7. <u>Consent Agenda</u>

It was MOVED and SECONDED:

R174/2016 **"TO MOVE THE CONSENT AGENDA."**

CARRIED UNANIMOUSLY

(a) Appointment of Approving Officer

R175/2016 "THAT JASON SMITH, MANAGER OF DEVELOPMENT SERVICES, BE APPOINTED AS APPROVING OFFICER FOR THE VILLAGE OF ANMORE."

ADOPTED ON CONSENT

(b) Designation of Signing Authority

R176/2016 "THAT JASON SMITH, MANAGER OF DEVELOPMENT SERVICES, BE DESIGNATED AS AN ADDITIONAL STAFF SIGNATORY FOR THE VILLAGE OF ANMORE."

ADOPTED ON CONSENT

- (c) Kidney Foundation of Canada Saving Lives Through Organ Donation Campaign kidney.ca
- R177/2016 "THAT THE VILLAGE OF ANMORE ENDORSES THE KIDNEY FOUNDATION'S SAVING LIVES THROUGH ORGAN DONATION & COMMUNITY WELLNESS CAMPAIGN INITIATIVE, AND AGREES TO WORK WITH THE FOUNDATION TO INCREASE THE NUMBER OF PEOPLE REGISTERED AS ORGAN DONORS IN THE VILLAGE."

8. Items Removed from the Consent Agenda

(a) Coalition of Child Care Advocates of BC - \$10aDay Child Care Plan

It was MOVED and SECONDED:

R178/2016 "THAT THE VILLAGE OF ANMORE URGES THE PROVINCIAL GOVERNMENT TO COMMIT TO THE COALITION OF CHILD CARE ADVOCATES AND EARLY CHILDHOOD EDUCATORS OF BC'S VISION AND WORK WITH COMMUNITIES TO IMMEDIATELY BEGIN ITS IMPLEMENTATION."

CARRIED UNANIMOUSLY

9. Legislative Reports

(a) Water Rates and Regulations Bylaw No. 555-2016

It was MOVED and SECONDED:

R179/2016"THAT ANMORE WATER RATES AND REGULATIONS BYLAW NO.555-2016 BE FINALLY RECONSIDERED AND ADOPTED."

CARRIED UNANIMOUSLY

(b) Officers Designation Bylaw No. 556-2016

It was MOVED and SECONDED:

R180/2016 **"THAT ANMORE OFFICERS BYLAW NO. 556-2016 BE READ A** FIRST, SECOND AND THIRD TIME."

CARRIED UNANIMOUSLY

10. Unfinished Business

Nil

11. <u>New Business</u>

(a) Policy No. 51 Contractor Coordinator Program

Juli Kolby presented Policy No. 51, reporting that it will be in effect at the end of September, and reported that letters will be issued to contractors who have worked on Village property in the last year to advise them of the Policy and to request that they provide the required documentation.

- (b) Roads Master Plan
- (c) Graphic Information System (GIS)
- (d) Engineering 10-Capital Replacement

Chris Boit presented items (b) through (d) simultaneously. He reported that:

- Information was gathered from reports previously completed for the Village and tried to include them in a cohesive document.
- A Roads Master Plan was created, using the OCP and policies to create a document that says what should be followed in future and to be brought into a strategic plan.
- A GIS was created a few months ago, which will help eliminate risk (e.g. BC One Call information). The current focus is on infrastructure information. The system is now live for use by staff.
- The Roads Master Plan identifies that there are many cul-de-sacs and not many evacuation routes, and a perceived perception of speed on East and Sunnyside Roads.
- The North Charlotte connection should be top of mind, however, all roads noted for connection should be reviewed by Engineering and Operations.
- The 10-Year Capital Replacement will be reviewed by Engineering and the Village's operations department.

It was MOVED and SECONDED:

R181/2016 "THAT COUNCIL REFERS THE 10-YEAR CAPITAL REPLACEMENT INFORMATION TO THE FINANCE COMMITTEE FOR BUDGET DELIBERATIONS."

CARRIED UNANIMOUSLY

(e) Covenant Discharge Request for 2525 and 2571 East Road

It was MOVED and SECONDED:

R182/2016"THAT THE MAYOR AND CORPORATE OFFICER BE AUTHORIZED
TO SIGN AND SEAL THE DOCUMENTATION REQUIRED TO
REMOVE THE REGISTERED COVENANT DOCUMENTS BP124510,
BP124515, BP124517, BP296276 ON LOT A, AT 2571 EAST ROAD,
AND ON LOT B AT 2525 EAST ROAD FOR THE REASONS
OUTLINED IN THE REPORT DATED SEPTEMBER 13, 2016 FROM
THE CHIEF ADMINISTRATIVE OFFICER."

CARRIED UNANIMOUSLY

(f) Letter to Port Moody Council re: Port Moody Road Right of Way commonly referred to as David Avenue Connector

It was MOVED and SECONDED:

R183/2016"THAT THE DRAFT LETTER RE: PORT MOODY ROAD RIGHT OF
WAY COMMONLY REFERRED TO AS DAVID AVENUE CONNECTOR
BE SIGNED BY MAYOR MCEWEN AND SENT TO THE ATTENTION
OF PORT MOODY COUNCIL."

CARRIED UNANIMOUSLY

(g) Draft Civic Addresses for Bella Terra Development

It was MOVED and SECONDED:

R184/2016"THAT THE DRAFT CIVIC ADDRESSES AND STREET NAMES FOR
THE BELLA TERRA DEVELOPMENT, AS SHOWN ON THE MAP
TITLED BELLA TERRA CIVIC ADDRESS ASSIGNMENT, BE
APPROVED."

CARRIED UNANIMOUSLY

12. Mayor's Report

Mayor McEwen reported that:

- He and Juli Kolby met with the School Board last week, where they discussed signage for the middle school, user group fees and insurance, and full enrollment concerns.
- The Terry Fox Run was held last Saturday, and was run by Gord Bytelaar. MLA Linda Reimer was in attendance along with Dave McCloskey and other members of the SVFD. \$3,500 was raised (approximate) with 150 persons participating (approximate).
- Council will meet with BC Hydro regarding the impact that Buntzen Lake has on our community.
- Council will meet soon with Minister Fassbender regarding funding challenges.
- He has been working over the past year with Mayors of Belcarra and Lions Bay and respective CAOs on a letter that outlines the inequalities that small villages are faced with in the Metro region.
- He will submit a letter tomorrow to MLA Linda Reimer to request more money (\$1million) for the development of a village hall community space.
- There was a TransLink meeting last Thursday; he has been advocating for better service in Anmore as they receive a lot of money from the Village and it only gets one bus every hour. TransLink has agreed to increase service to 30 minute service during the day; the exact schedule is yet to be confirmed.
- He made a difficult vote in favour of a nominal property tax increase for transit funding. In 2016, the estimated TransLink property tax per household in Anmore is \$268. If the increase is implemented in 2017, at 1.5%, the impact will be a \$4.02 increase per household.

• He will be in council chambers every Friday afternoon from 2:00 to 4:00 p.m., starting October 7, for a coffee chat with the Mayor. Anyone who is interested to contact the village hall.

13. <u>Councillors Reports</u>

Councillor Weverink reported that:

• He had a good Parks Committee Meeting last week. TORCA attended to start discussion regarding trail development maintenance. He would like to invite TORCA back to the next meeting, as well as invite Luke Guerin from staff.

It was MOVED and SECONDED:

R185/2016"THAT COUNCIL REFER TO PARKS COMMITTEE: THE OPERATIONS
SUPERINTENDENT TO ATTEND THE NEXT MEETING; FOR TORCA
TO ATTEND AS A DELEGATION; AND TO INVITE HERBERT
MUECKEL TO THE NEXT PARKS COMMITTEE MEETING SO HE CAN
GIVE SOME HISTORY ON THE TRAILS IN THE AREA; AND TO ASK
STAFF TO RESEARCH AN ADOPT-A-TRAIL PROGRAM AND TO
BRING FORWARD TO THE COMMITTEE FOR REVIEW."

CARRIED UNANIMOUSLY

- He took part in the Terry Fox Run.
- He will attend UBCM with Mayor McEwen.
- He will be attending a TransLink information meeting on Thursday.

14. Chief Administrative Officer's Report

Juli Kolby reported that:

- We were provided a ten minute video from Tri-Cities Community TV about Ma Murray Day. It will be distributed through our website and to Anmore Alternative and Anmore Times.
- Following the initial kick-off meeting with the company hired to do the branding workshop, public workshops will be held on October 11 from 2:00 to 4:00 p.m. and from 6:00 to 8:00 p.m. in Council Chambers. All residents are encouraged to attend and participate, and staff and user groups will be invited to participate as well.

15. Information Items

- (a) Committees, Commissions, and Boards Minutes
- Nil
- (b) General Correspondence
- Nil

16. Public Question Period

- (a) Pam Blackman, East Road, asked a question regarding raising issues of trails at the UBCM Small Communities Forum.
- (b) Lynn Burton, Sugar Mountain Way, asked a question regarding the Village's strategy for approaching BC Hydro at the upcoming meeting at UBCM.
- (c) Herb Mueckel, Alpine Drive, asked a question regarding the date of the next Parks Committee Meeting.
- (d) Herb Mueckel, Alpine Drive, asked a question regarding the date of the public open house.

17. <u>Adjournment</u>

It was MOVED and SECONDED:

R186/2016 **"TO CONCLUDE."**

CARRIED UNANIMOUSLY

The meeting adjourned at 8:26 p.m.

Certified Correct:

Approved by:

Christine Milloy Manager of Corporate Services John McEwen Mayor

VILLAGE OF ANMORE

BYLAW NO. 556-2016

A bylaw to provide for the designation of officers and the delegation of authority

WHEREAS section 146 of the *Community Charter* requires that Council must, by bylaw, establish officer positions having responsibility under sections 148 and 149 of the *Community Charter*;

AND WHEREAS section 147 of the *Community Charter* authorizes Council, by bylaw, to establish a chief administrative officer position having responsibility under section 147 of the *Community Charter*;

AND WHEREAS section 154 of the *Community Charter* authorizes Council, by bylaw, to delegate its powers, duties and functions, including those specifically established by an enactment;

NOW THEREFORE, the Council of the Village of Anmore, in open meeting assembled, enacts as follows:

CITATION

1. That this bylaw may be cited for all purposes as "Anmore Officer Designation and Delegation of Authority Bylaw No. 556-2016".

DEFINITIONS

2. In this bylaw,

Chief Administrative Officer means the person appointed by Council to the position of Chief Administrative Officer of the Village;

Council means the elected council of the Village of Anmore.

Corporate Officer, also known as **Manager of Corporate Services**, **Village Clerk** or **Municipal Clerk**, means the person hired by the Village for the position of Corporate Officer of the Village;

Financial Officer means the person hired by the Village for the position of Financial Officer of the Village;

Village means the Village of Anmore, a municipality incorporated under the *Local Government Act* and the *Community Charter*.

ESTABLISHMENT OF OFFICER POSITIONS

- 3. The following positions are designated as officer positions for the Village;
 - (i) Chief Administrative Officer
 - (ii) Corporate Officer
 - (iii) Financial Officer
 - (iv) Manager of Development Services
 - (v) Bylaw Enforcement Officer
- 3.1 The Chief Administrative Officer is a legislated officer of the Village and is assigned the responsibility of chief administration pursuant to section 147 of the *Community Charter.* The Chief Administrative Officer is authorized to designate one or more deputies to act in his or her absence.
- 3.2 The Corporate Officer is a legislated officer of the Village and is assigned the responsibility of corporate administration pursuant to section 148 of the *Community Charter.*
- 3.3 The Financial Officer is a legislated officer of the Village and is assigned the responsibility of financial administration pursuant to section 149 of the *Community Charter.*
- 3.4 The Manager of Development Services is an officer of the Village and is assigned the responsibility of planning and development administration pursuant to the associated job description.
- 3.5 The Bylaw Enforcement Officer is an officer of the Village and may exercise the following powers on behalf of the Village:
 - (a) Enforcement of the Village's regulatory bylaws and related policies;
 - (b) Entry onto or into private premises to verify compliance with the Village's regulations, prohibitions or requirements pursuant to section 16 of the *Community Charter*;
 - (c) The service of summons pursuant to section 28 of the *Offence Act*; and
 - (d) For certainty, the issuance of Municipal Ticket Information as provided by Anmore Municipal Ticket Information Bylaw No. 217-1998, and any amendments thereto.

APPOINTMENT TO TWO OR MORE POSITIONS

4. Nothing in this bylaw shall prevent the appointment of the same person to two or more offices or positions.

SIGNING AUTHORITY

5. Except for provisions in this bylaw, any contract, agreement, debenture, plan or other document or instrument to be executed or approved by the Village shall be executed by the Mayor and Corporate Officer.

SERVICING AGREEMENTS

6. The Chief Administrative Officer is authorized, on behalf of the Village, to enter into works and services agreements pursuant to section 940(2)(b) of the *Local Government Act* in accordance with applicable Village bylaws regulating and requiring the provision of works and services in respect of the subdivision and development of land.

DELEGATION TO PERSONS HOLDING AN OFFICER POSITION

7. Where this bylaw delegates a power, duty or function to a named position, the delegation of the power, duty or function is to the person who from time to time holds the position and to any person who from time to time is the deputy of that person so appointed by Council.

NO DELEGATION BY A DELEGATE

8. For clarity, a person to whom a power, duty or function has been delegated under this bylaw has no authority to further delegate to another person any power, duty, or function that has been delegated by this bylaw.

SCOPE OF BYLAW

9. For clarity, subject to the *Local Government Act*, unless a power, duty or function of Council has been expressly delegated by this bylaw or another Village bylaw, all of the powers and duties and functions of Council remain with Council.

REPEALMENT

10. That "Anmore Officer & Delegation Bylaw No. 398-2005" is hereby repealed.

RECONSIDERED, FINALLY PASSED AND ADOPTED the			
READ a third time the	day of		
READ a second time the	day of		
READ a first time the	day of		

day of

MAYOR

MANAGER OF CORPORATE SERVICES

Certified as a true and correct copy of "Anmore Officer Designation and Delegation of Authority Bylaw No. 556-2016".

DATE

MANAGER OF CORPORATE SERVICES

Council Agenda Information Regular Council October 04, 2016



VILLAGE OF ANMORE REPORT TO COUNCIL

Date:September 28, 2016Submitted by:Juli Kolby, Chief Administrative OfficerSubject:Anmore Heritage Group Proposal for Ma Murray Homestead

Purpose / Introduction

To seek Council's direction regarding the next steps of the Ma Murray Homestead relocation and demolition of the Old Village Hall.

Recommended Resolutions

 THAT Council provide direction to staff to demolish the Old Village Hall, including the Ma Murray Homestead and save the stained glass window and newel post for incorporation into the replacement village hall as recommended in the report dated September 28, 2016 from the Chief Administrative Officer regarding Anmore Heritage Group Proposal for Ma Murray Homestead.

AND THAT the demolition project be referred to the Finance Committee to determine an appropriate funding source.

OR

2. THAT Council direct staff to work with the Anmore Heritage Group to apply for a Building Communities Through Arts and Heritage - Legacy Fund grant through the department of Canadian Heritage to obtain funds for the Ma Murray Museum and Welcome Centre project.

AND THAT Council direct staff to demolish the Old Village Hall, with the exception of the Ma Murray Homestead, which is to remain in place until such time as a permanent location is determined.

OR

3. THAT Council direct staff to relocate the Ma Murray Homestead to the civic lot south of the Village Hall.

AND THAT Council refer the relocation project to Finance Committee for an appropriate funding source.

Anmore Heritage Group Proposal for Ma Murray Homestead September 28, 2016

4. THAT Council direct staff to relocate the Ma Murray Homestead to the public works yard.

AND THAT Council refer the relocation project to Finance Committee for an appropriate funding source.

Background

Council authorized staff to issue a RFP at the May 3, 2016 regular Council meeting by passing the following resolution:

THAT Council authorize staff to issue a call for proposal for the relocation of the original homestead, as described in the report dated April 29, 2016 from the Chief Administrative Officer titled Village Hall Update.

At the July 26, 2016 in-camera Council meeting, the following resolutions were passed and released to the public:

THAT Council provide direction to staff to contact the Anmore Welcome Centre and Newspapering Murrays Museum Steering Committee to advise that the Village will allocate not more than 1/3rd of the demolition cost for the Old Village Hall as outlined in the report dated July 19, 2016 from the Chief Administrative Officer titled Relocation of Ma Murray Homestead RFP Response;

AND THAT Council requests public feedback on the proposed Anmore Welcome Centre, museum, coffee shop and gallery be solicited by the Anmore Welcome Centre and Newspapering Murrays Museum Steering Committee, at no cost to the Village of Anmore;

AND THAT Council agrees to store the Ma Murray Homestead at the Public Works Yard location until such time as a detailed business and financial plan is developed and approved, provided the relocation and ongoing storage costs are fully funded by the Anmore Welcome Centre and Newspapering Murrays Museum Steering Committee, with the exception of the 1/3rd reallocated demolition cost contribution by the Village of Anmore;

AND THAT Council authorize the immediate release of the foregoing resolutions to the public.

The group is now working under the title "Anmore Heritage Group" and have submitted an updated proposal following a request by staff to provide an update prior to the end of September.

Anmore Heritage Group Proposal for Ma Murray Homestead September 28, 2016

Discussion

On September, 22, 2016, staff received an updated proposal package which included:

- 1. information about Ma Murray
- 2. various newspaper articles regarding the Ma Murray Homestead
- 3. a letter outlining the group's recommended option (Attachment 1)
- 4. alternative options for next steps (Attachment 2)
- 5. online survey results (Attachment 3)

The group has recommended the following option:

"The Village take control of the project and seek the collaboration of other levels of government to fund it. Since Council has decided to save the building, the original homestead could be cut off from the part to be demolished and kept on the original foundation, pending Council's decision to either incorporate it into the new Village Hall or have it stand alone on the daycare site. This saves the heavy cost of moving and allows for much great financial efficiencies in planning the entire Village Centre. The Anmore Heritage Group would be available to help as needed."

Other options include: demolishing the building entirely and saving the stained glass window, moving the Homestead to the site originally earmarked for a daycare centre, moving the Homestead to the public works yard or that it be severed from the rest of the Old Village Hall and kept in its current location.

Further email correspondence was shared by one of the group's representatives regarding conversations she subsequently had with the Government of Canada around funding for the project. The government has indicated that the "Building Communities Through Arts and Heritage - Legacy Fund" would be an appropriate program to submit an application for. The fund provides a grant up to a maximum of \$500,000. There are no deadlines for the grant program, with the exception that anniversary date of the event or personality to be commemorated hasn't passed. In this case, the "event date" is the occupation of the building by the Murray Family in 1917.

Financial Implications

Council previously identified that up to 1/3 of the cost to demolish the Old Village Hall would be contributed to the moving of the Homestead, to a maximum of \$5,000.

It was expected that the Anmore Heritage Group would be able to secure private funding or find grant programs which would fund the relocation of the Homestead, estimated to be in excess of \$42,000. The group appears to have been unsuccessful in either of these endeavours and has not indicated if they have secured any funding to contribute.

Anmore Heritage Group Proposal for Ma Murray Homestead September 28, 2016

The cost estimate of \$42,000 by Nickel Bros Moving does not include traffic control costs and other ancillary support that would be required to relocate the Homestead.

Preliminary cost estimates for the demolition of the Old Village Hall in its entirety is \$15,000. This includes the equipment and operator at no fee (volunteered time) and only takes into consideration the disposal costs.

Communications / Civic Engagement

Decisions made will be communicated to the Anmore Heritage Group, as required.

Corporate Strategic Plan Objectives

Consideration of the relocation of the Homestead is in line with Council's Strategic Initiative to explore Village Hall Funding and Next Steps. The recommendation to demolish the Old Village Hall is within the Corporate Objective of ensuring financial sustainability of municipal resources (fiscal and personal) and service delivery to facilitate a fiscally viable future for the Village.

Attachments:

- 1. Letter from Anmore Heritage Group.
- 2. Document outlining alternative options for next steps.
- 3. Online survey results as conducted by the Anmore Heritage Group.

Prepared by:

Juli Kolby Chief Administrative Officer

1020 Sugar Mountain Way Anmore, BC, V3H4Y7 September 21, 2016.

Reference: Your request for feedback on the restoration of the Murray homestead from the Anmore Heritage Group by September 23rd.

Dear Ms. Kolby,

The Anmore Heritage Group is pleased to present you and Council with the results of our public consultation, media engagement, and a quote from Nickel Brothers to move the original Murray homestead to the Village Works Yard. Based on all of our consultations both internally and with the public, and the continuing evolution of the project, we have also analyzed various options for further action and have made a recommendation on how to proceed for consideration by Council.

With reference to the public consultation, Murray grandchildren, Dan, Betsy, and Ted, along with a friend Marlene Hancock, greeted residents at Ma Murray Day and talked about their memories of George and Margaret. At the same station under the solar panels, Gaetan Royer and his group facilitated the engagement of the public and gathered their thoughts on the second resurrection of the Murray homestead.

As per your earlier request, participants were asked three questions by the Anmore Heritage Group. 72 people completed the questions both on-line and in person. With reference to the first question about housing the proposed Welcome Centre and Murray Museum inside an architecturally designed art gallery and coffee shop: 61 out of the 72 respondents said "Yes, I love this idea"; 8 out of 72 want to proceed 'but at no cost to the Village'; and only 3 out of 72 said "No. Do not save this old building." Fully 96% of the respondents want to save the original Murray homestead. See attached spread sheet for further information.

At Ma Murray Day, there were four offers of artefacts for the museum – a same vintage adjunct to the printing press, a book about the Murrays with Ma's autograph inside the cover, a signed portrait of Margaret, and an audio tape of Margaret chatting with Eileen Perkiss ("Perky") for Marlene Hancock. A CD of this very funny conversation is tucked inside this package.

The members of the media are also keen on the Ma Murray homestead resurrection story. Goeff Scott of Tri-cities Community Television featured the 100th anniversary of the homestead in his filming at Ma Murray Day. It will be broadcast over the next few weeks on Shaw TV. The Tri-city News has done a recent article and other media sources have expressed interest as the story unfolds. A revised e-book on the *Newspapering Murrays* with a forward by Conrad Black is also scheduled to be released in the very near future. Relative to your request for quotes to move the Murray homestead to the Village Works Yard, we requested quotes from two service providers. The quote from Nickel Brothers for \$42,000 is attached. It does not include the extra policing, traffic control, and other ancillary support which would need to be provided by the Village. Neither does it include the 10% contingency recommended by Lloyd Lucas of our group. Unfortunately, the second quote for the move has not yet arrived from Pridy Brothers from Victoria. When we receive it, we will forward it to your office.

Lastly, the Anmore Heritage Group has looked at all of our consultations, both internally and with the public, we have also looked at the continuing evolution of the project and new information from the Mayor and Council. Based on our analysis, which is attached, we recommend that:

The Village take control of the project and seek the collaboration of other levels of government to fund it. Since Council has decided to save the building, the original homestead could be cut off from the part to be demolished and kept on the original foundation, pending Council's decision to either incorporate it into the new Village Hall or have it stand alone on the daycare site. This saves the heavy cost of moving and allows for much greater financial efficiencies in planning the entire Village Centre. The Anmore Heritage Group would be available to help as needed.

Thank you for the opportunity to contribute to saving this very important heritage connection to our roots in Anmore, British Columbia, and Canada. I will be away from September 22nd to October 18th. Ms Trudy Schneider has graciously agreed to assume the role of Interim Chair while I am in India.

Sincerely yours,

Dr. Low Clin Burton

Dr. Lynn Elen Burton (Interim Chair) Anmore Heritage Group **ISSUE:** GIVEN THAT GEORGE AND MARGARET 'MA" MURRAY ARE IMPORTANT HISTORICAL FIGURES IN BRITISH COLUMBIA AND CANADA, HOW CAN COUNCIL SAVE THE HERITAGE 100 YEAR-OLD MURRAY HOMESTEAD IN ANMORE AND GAIN BROADER SUPPORT OUTSIDE OF THE VILLAGE.

BACKGROUND:

- Anmore is a small Village of approximately 2,300 residents. It is adjacent to Port Moody and is designated 'Rural' in the Metro Vancouver Regional Growth Strategy.
- The Village was incorporated in 1988. At this time the original homestead of Liberal MP George Murray and his colourful wife Margaret 'Ma' Murray was donated to Anmore as the Village Hall.
- The 'Newspapering Murrays' were famous pioneers in the early history of British Columbia. George served both as a Liberal MLA and MP. The original publisher of the Vancouver Courrier, the Murrays were responsible for several community newspapers throughout the North West.
- Margaret appeared a number of times on CBC's Front Page Challenge, had her own CBC program, has BC Community Newspaper Awards named after her, and received the Order of Canada. A revised e-book on the Newspapering Murrays is about to be released with a forward by Conrad Black.
- The homestead served as the Village Hall until November 2012 when staff was moved into ATCO trailers ostensibly because of a rodent infestation and bad air. Subsequent tests verified that the air quality was fine. A subsequent building inspection indicated that it would cost approximately \$600,000 to completely bring the building and several additions up to commercial standards.
- The previous Anmore Council had indicated that they wanted a new municipal building the summer prior to the overnight evacuation. They wanted to "bulldoze it, but save the stained glass window."
- The building lay fallow from this time until now. The current Council has been informed that while the add-ons are of little architectural or historical value, the original 800 sq. foot Murray homestead is of great historical significance to both British Columbia and Canada.
- The original Murray homestead is also structurally sound and according to a Heritage BC architect is an excellent candidate for restoration. It has many original artefacts and architectural accoutrements from very early Vancouver building scrounged by George Murray when the family was building the homestead.
- The 5 member current Council is totally in support of reclaiming the Murray homestead but is also committed to building a new municipal building and does not have the funds to restore the original Murray homestead portion of the old Village Hall.

- In June 2016, Council put out a Request for Expressions of Interest in 'saving' and 'moving' the building elsewhere. A group of ten learned and experienced proponents responded with the only Expression of Interest received by the Village. They proposed creating a hybrid not-for-profit Welcome Centre and 'Newspapering Murray' Museum coupled with a commercial coffee shop and gallery.
- Council, and a subsequent consultation with the stakeholders, shows considerable support for this idea in the community.
- There is however no funding available from Council for the restoration of the original homestead.
- On September 19, 2016, Anmore Mayor John McEwen explained the situation as follows in the Anmore Alternative News:

MAYOR McEWEN: Our community roots are extremely important to me and all members of Anmore Council. When the Anmore Village Hall was condemned in November of 2012 because of neglect over the years, uncertainty evolved regarding next steps.

Initially Council focused on the entire building which, other than the original homestead which served as the Council chambers, has since been determined to have little if any historical content. For example the counter area addition was a closed-in garage.

During the years that the building has been vacant, architectural, structural, and historical professionals confirmed for Council that, while most of the building is not worth saving, the original 800 sq. ft. Murray homestead is not only of major historical significance but it is also in good condition to restore. Council was thrilled with this news because now, not only could we save this building so important to our Anmore identity but it would be more economical to address.

Currently Council is waiting for cost estimates to: severe the original Murray homestead from the existing portion, and to move and secure it until an overall plan for the Village Centre is developed. These costs will dictate the future.

As a small community, our funds are limited. We definitely need help from other levels of government, as well as community groups, to pull this off. Council will pursue every avenue to make this happen, but we need your help.

The 'Newspapering Murray' legacy is bigger than our little village. This heritage belongs not only to Anmore, but also to BC and Canada. So I ask residents of Anmore, please take our stewardship responsibility seriously, engage with whoever will listen, and seek the collaboration and support of others. Let's save this piece of history within our Village!

OPTIONS:

OPTION ONE: BULLDOZE THE OLD VILLAGE HALL IN ITS ENTIRETY BUT SAVE THE STAINED GLASS WINDOW. HANG A PAINTING OF THE ORIGINAL MURRAY HOMESTEAD IN THE ENTRANCE WAY TO THE NEW VILLAGE HALL.

Strengths:

- This is an easy solution.
- No restoration is required.

Weaknesses:

- In a province with very little pioneering history, the original Murray homestead with all of its early Vancouver artefacts will be gone for good.
- A living testament to two of Canada's early pioneers will be gone. The Murray handprints, George's Free Mason symbols, and Margaret's Roman Catholic symbols are etched in the foundation.
- The general public (90% without qualification) has spoken very loudly and clearly that it wants the Council to save the original Murray homestead.

OPTION TWO: IMMEDIATELY MOVE THE HOMESTEAD TO THE PROPERTY ORIGINALLY DESIGNATED FOR THE DAYCARE CENTRE WHICH IS NOW HOUSED IN THE NEW MIDDLE SCHOOL AS PROPOSED BY THE ANMORE HERITAGE GROUP. A HYBRID NOT-FOR-PROFIT WELCOME CENTRE AND MURRAY MUSEUM IN THE HOMESTEAD AND A COMMERCIAL COFFEE SHOP AND GALLERY WOULD BE BUILT AROUND IT.

Strengths:

- The proponents group will try and move the original homestead to this site.
- Fundraising and construction can start quickly.
- 2017 should be a good time for fundraising because of Canada 150.
- The Village contribution of the land should help leverage funds for the Anmore Heritage Society.

Weaknesses:

- The Council needs to quickly decide how reconfigure the Village Centre.
- In other communities where heritage buildings have been repurposed, the municipality maintains control over the restoration and subsequent use of the facility. In the case of the Port Moody

Arts Centre, while the city owns the building, a not-for-profit society runs the operation.

- This plan depends on the commercial venture to help support the not-for-profit society.
- The proponents group will do this if necessary to save the original Murray homestead, however they prefer that Council assumes this role as in other communities.

OPTION THREE: THE VILLAGE WILL MOVE THE HOMESTEAD TO THE PUBLIC WORKS YARD FOR AN INDETERMINANT PERIOD OF TIME WHILE COUNCIL DECIDES HOW TO RECONFIGURE THE VILLAGE CENTRE. THIS COULD INCLUDE INCORPORATING THE 800 SQ FT MURRAY HOMESTEAD INTO THE DESIGN OF THE NEW MUNICIPAL BUILDING.

Strengths:

- Council keeps control of the project.
- The Murray homestead is included in the planning for a new Municipal Hall and Village Centre.
- Funding could then be part of the overall building of the new municipal hall.
- The Anmore Heritage Society could be asked to operate the facility much like in Port Moody.

Weaknesses:

- An additional two more years of non-use will be hard on a heritage building which is currently in good condition for restoration.
- Nickel Brothers estimate the cost of moving the structure to the Works Yard at \$42,000 one way, plus the policing, traffic control, and on-going maintenance costs to the Village. There are also on-going costs for cradle rental and the return costs for moving the homestead back to the Village Centre.
- The Canada 150 window of funding opportunity will be gone by the time Council is ready to move forward.
- There are risks of vandalism and decay of the original homestead under a tarp in an 'out-of-sight' location.
- Community support for Council's initiative may wane and stakeholders may become impatient with the inaction.

OPTION FOUR: NOW THAT STAFF AND COUNCIL MORE FULLY UNDERSTAND THE IMPORTANCE OF THE NEWSPAPERING MURRAYS AND THEIR HOMESTEAD TO THE COMMUNITY AND COUNCIL IS 'TOTALLY ON-BOARD' TO SAVE IT, THERE IS NO NEED TO PAY THE EXTRA \$100,000+ TO MOVE THE HOMESTEAD TO THE WORKS YARD. INSTEAD, WITH TREMENDOUS COST EFFICIENCIES, THE ORIGINAL HOMESTEAD COULD BE SEVERED FROM THE SECTION TO BE DEMOLISHED, WRAPPED, AND KEPT ON THE EXISTING FOUNDATION OR NEARBY.

Strengths:

- This would allow for a more measured, low cost assessment of what Council ultimately wants to do with the building. It will take at least a year if not more to plan the new Municipal Hall complex. After that there will be approvals, Building Permit drawings and the like. This would be 18 months minimum before any excavation takes place for the new Municipal Hall complex (more likely 2 years +)
- All planning and approvals can be done with the homestead sitting right where it has sat for 100 years, including the past 4 years as vacant. It can be shrink-wrapped and protected there.
- If the building is eventually attached to, or forms a basis for the new Municipal Hall complex (say an entry icon), the \$100,000+ to move it will have been saved.
- There would be tremendous cost efficiencies if it were eventually to stay on the subject property (or across the road on the daycare site), if that move and associated upgrading costs are wrapped into a much larger contract for the entire complex.
- The Village now has a new Manager of Development Services to oversee the project.

Weaknesses:

- This requires a re-thinking on the part of Council and staff.
- It requires challenging the architect and planners to imagine the homestead in their designs for the Village Centre.

OPTION FIVE: THE MURRAYS ARE HISTORICAL FIGURES IN BRITISH COLUMBIA AND CANADA. EXPLORE POSSIBILITIES TO WORK IN COLLABORATION WITH OTHER LEVELS OF GOVERNMENT TO ANNOUNCE THE RESURRECTION OF THE MURRAY HOMESTEAD AS A MAJOR PROJECT IN CELEBRATION OF THE 150th ANNIVERSARY OF CANADA.

Strengths:

- Anmore could leverage funding from other levels of government with the use of the building and the land as the Village contribution to the project.
- Canada 150 discretionary money might be available for the restoration.
- Responsibility is shared.

- There is an announcement of a major collaboration Federal, Provincial, Municipal during Canada 150.
- The Anmore Heritage Society could run the operation on behalf of the Village.

Weaknesses:

- While the mayor has recently called for such collaboration, it is uncertain whether other levels of government will be interested.
- Short-term responsibility and costs would accrue to the Village.

RECOMMENDATION: The preferred option combines Options Four and Five. The Village should take control of the project and seek the collaboration of other levels of government to fund it. Since Council has decided to save the building, the original homestead should be cut off from the part to be demolished and kept on the original foundation, pending Council's decision to either incorporate it into the new Village Hall or have it stand alone on the daycare site. This saves the heavy cost of moving and allows for much greater financial efficiencies in planning the entire Village Centre. The Anmore Heritage Group would be available to help as needed.

The Anmore Heritage Group September 21, 2016.

Date Received	Email?	nternet survey	Address? Note	1. Heritage BC is a big supporter of this	2. The Heritage BC architect proposed that the	Voluntary participation survey administer 3. The proposal includes a large deck under
	Note	Tame	that the	proposal and has indicated that the	homestead be relocated to the land donated to	of trees for outside informal gatherings. Do
	that			original structure is strong. The	the Village on the south side of Ravenswood at	such an amenity would enrich the spirit com
	110.00000000000000000000000000000000000		address is	building team propose cradling the	Sunnyside. This lot was originally planned for the	
	email is		available but	Murray homestead housing the	daycare centre which was moved to Eagle	
	hidden		hidden for	Welcome Centre and Murray Museum	Mountain Middle School. Ravenswood would be	
	for			inside an architecturally designed art	a bridge from the old Village Hall to the new	
	privacy			gallery and coffee shop. Do you like	Village Hall which Council plans to site on the	
	reasons			this proposal?	north side of Ravenswood. Do you think this is a good location for the Welcome Centre?	ъ
09-10-2016 1:31 PM		Edith Gayet	Port Moody	Yes. I love this idea.	Yes. It is perfect.	Yes. I love the idea
09-09-2016 11:20 PM		Jack meoff	Anmore	No. Do not save this old building.	No. I do not want it on Village land.	No. I do not like this idea
09-07-2016 10:49 AM				No. Do not save this old building.	No. I do not want it on Village land.	No. I do not like this idea
09-06-2016 8:41 AM	_	Bill Cooke	Anmore	Yes. I love this idea.	Yes. It is perfect.	Yes. I love the idea
09-06-2016 8:45 AM		Jody Cooke	Anmore	Yes. I love this idea.	Yes. It is perfect.	Yes. I love the idea
09-06-2016 12:57 AM		Joerge Dyrkton	Anmore	Yes. I love this idea.	Yes. It is perfect.	Yes, I love the idea
09-04-2016 2:37 PM		Jennifer Ayer MacMillan	Burnaby	Yes. I love this idea.	Yes. It is perfect.	Yes. I love the idea
09-01-2016 2:42 PM		Frieda Robertson	Anmore	Yes. But at no cost to the Village.	Yes. It is perfect.	Yes. I love the idea
8/29/2016 4:06 PM		Donna Webber		Yes. But at no cost to the Village.	Yes. It is perfect.	Yes. Be sure there is enough off-street p
3/28/2016 12:45 PM		Melanie Sedergreen	Coquitlam	Yes. I love this idea.	Yes. It is perfect.	Yes. I love the idea
8/27/2016 3:57 PM		Michelle Montico	Belcarra	Yes. I love this idea.	Yes. It is perfect.	Yes. I love the idea
3/26/2016 11:51 AM		Betty Siegel	Langley	Yes. I love this idea.	Yes. It is perfect.	Yes. I love the idea
3/26/2016 4:43 AM		Brenda Parrish	Anmore	Yes. I love this idea.	Yes. It is perfect.	Yes. Be sure there is enough off-street p
8/26/2016 1:21 AM		T Schneider	Anmore	Yes. I love this idea.	Yes. It is perfect.	Yes. Be sure there is enough off-street p
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	Attachment 3
ered throu	igh VistaPrint from August 19 2016 to September 12 2016
r a canopy o you think mmunity?	COMMENTS
arking	
	It is vitally important to save this home for Anmore!
	Ensure adequate parking
parking	
parking	,
	A
1	
	Preserve History, Don't destroy it.
, 	
	It would be a real shame to lose a building in such good condition with so much history.
	Sounds like a good solution to me.
	yes save this house
-	
	Great initiative.
-	24

	louse internet survey				voluntary participation survey administered thro	ugh VistaPrint from August 19 2016 to September 12 20
aper survey forms filled d	uring Ma Murray Day and at CityState Consult					
	Ann Tuininga	Coquitlam	Yes. I love this Idea.	Yes. It is perfect.	Yes. Be sure there is enough off-street parking.	
	John Perry	Coquitlam	Yes. I love this idea.	Yes. It is perfect.	Yes. I love the idea.	
	Bill Wilson	Coquitlam	Yes. I love this idea.	Yes. It is perfect.	Yes. I love the idea.	This is the right thing to do. She is a BC icon.
	Lloyd Lucas	Port Moody	Yes. I love this idea.		Yes. I love the idea.	I believe the Village of Anmore should raise some mo
	Nancy Maloney and Bruce Landon	Anmore	Yes. I love this idea.	Yes. It is perfect.	Yes. I love the idea.	We will help save the homestead. Many thanks for yo
	Mr. & Mrs. A. Liggins	Coquitlam	Yes. I love this idea.	Yes. It is perfect.	Yes. Be sure there is enough off-street parking.	
	John Cherry	Anmore	Yes. I love this idea.	Yes. It is perfect.	Yes. I love the idea.	Very supportive. Retain Homestead.
	Laura Dick	Port Moody	Yes. I love this idea.	Yes. It is perfect.	Yes. I love the idea.	· · · · · · · · · · · · · · · · · · ·
	Sharon Lusignan	Port Moody	Yes. I love this idea.	Yes. It is perfect.	Yes. I love the idea.	
	Keith Evans	Belcarra	Yes. I love this idea.	Yes. It is perfect.	Yes. I love the idea.	Save the building.
	Sheryl Parter	Anmore	Yes. I love this idea.	Yes. It is perfect.	Yes. I love the idea.	
	Sandra Albanese + Tom Albanese	Anmore	Yes. I love this idea.	Yes. It is perfect.	Yes. Be sure there is enough off-street parking.	Thank you for all your hard work. Always willing to he
	Greg & Cheryl Winterbottom	Anmore	Yes. I love this idea.	Yes. It is perfect.	Yes. I love the idea.	
	Frann Simpson	Maple Ridge	Yes. I love this idea.	Yes. It is perfect.	Yes. I love the idea.	I hope the Murray homestead will return to this area
	Dylan Mork	Anmore	Yes. I love this idea.	Yes. It is perfect.	Yes. I love the idea.	Keep the house as it is Anmore.
	Coleen Hackinen	Anmore	Yes. But at no cost to the Village.	Yes. It is perfect.	Yes. I love the idea.	
	Krista Schofield	Port Moody	Yes. I love this idea.	Yes. It is perfect.	Yes. Be sure there is enough off-street parking.	
	Julie Prior	Anmore	Yes. I love this idea.	Yes. It is perfect.	Yes. I love the idea.	Great idea! I would be happy to do any volunteering.
	Kevin Jarvie	Anmore	Yes. I love this idea.	I prefer a different location on Village land.	Yes. I love the idea.	
	Rhys Daley	Langley	Yes. I love this idea.	Yes. It is perfect.	Yes. I love the idea.	
	Lori Bennett	Anmore	Yes. I love this idea.	Yes. It is perfect.	Yes. I love the idea.	So glad the home is being saved as it is a historical cer
	Rick Weber	Anmore	Yes. I love this idea.	Yes. It is perfect.	Yes. Be sure there is enough off-street parking.	
	Andrew Burke	Anmore	Yes. But at no cost to the Village.	No. I do not want it on Village land.	Yes. Be sure there is enough off-street parking.	
	Lauren Burke	Anmore	Yes. But at no cost to the Village.	No. I do not want it on Village land.	Yes. I love the idea.	
	Ruth Foster	Belcarra	Yes. I love this idea.	Yes. It is perfect.	Yes. I love the idea.	Preserving this valuable heritage building is a must.
	Susan & Greg Mork	Anmore	Yes. I love this idea.	Yes. It is perfect.	Yes. I love the idea.	
ъ	Kim Mathews	Anmore	Yes. I love this idea.	Yes. It is perfect.	Yes. I love the idea.	
ned the sign-up sheet to	be added to our email list during Ma Murray	Day.				
1	Yes George Edward Murray					
	es Peter Murray					
١	es Cory Tardiff					
<u> </u>	es Sheryl Parter					
	Frann Simpson					
١	es Aaliyah Daley					
۱	es Lori Bennett					
١	Yes Bill Fraser		• 12-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-		1	
١	es Lauren Burke					
Y	es John Cherry					
١	es Geoff Scott					
Y	es Nancy Maloney					
Y	es Bruce Landon					
	es Gerry Schumacker					



VILLAGE OF ANMORE

Date:	September 30, 2016
Submitted by:	Juli Kolby, Chief Administrative Officer
Subject:	Associate Member Insurance – Anmore Garden Club

Purpose / Introduction

To obtain Council approval entering into a Service Provider Agreement with the Anmore Garden Club and to sponsor the Anmore Garden Club as an associate member for liability insurance purposes.

Recommended Resolutions

THAT Council approve the Service Provide Agreement and the sponsorship of Anmore Garden Club as an associate member, as recommended in the report dated September 30, 2016 from the Chief Administrative Officer regarding Associate Member Insurance – Anmore Garden Club.

AND THAT Council approve the payment of the premium for such insurance from the 2016 budgeted account for contingencies.

OR

THAT Council not sponsor the Anmore Garden Club as an associate member and provide direction for alternate insurance coverage to be sought by the group.

Background

The Anmore Garden Club has provided valuable volunteer services relating to Spirit Park and other public facilities for a number of years. Their work has typically included weeding, planting flowers and tidying of garden beds within our parks and at our public facilities, such as the Fire Hall.

Through recent discussions with the School District #43, the requirement for facility users to provide proof of liability insurance has been highlighted. As a result, the Village has been working with all community groups who have previously used the school to assist them in obtaining their own liability insurance coverage.

At its AGM in September 2014, the membership of the Municipal Insurance Association of BC (MIABC), who provide liability insurance coverage to the Village, voted in favour of expanding coverage to

Associate Member Insurance – Anmore Garden Club September 30, 2016

individuals, group and associations that provide a service to, or on behalf of, a member. The Village is a member of the MIABC and received both liability and property insurance coverage.

Discussion

While the majority of the community user groups are not eligible to receive Associate Member insurance coverage (i.e. volleyball, soccer, Scouts), the Anmore Garden Club <u>is</u> eligible as they are providing a service for the Village. The service is the weeding and tidying of Spirit Park in the spring and to provide information to the community about gardens and plants.

In order to provide the liability coverage, the MIABC requires the following:

- The associate member is sponsored by an existing MIABC member;
- The sponsoring member has a written agreement for the provision of services with the associate member (the "Service Provider Agreement");
- The services provided are services to the community provided for or on behalf of the sponsoring member;
- The Service Provider Agreement has been approved by the sponsoring member's council or board by resolution or bylaw; and
- The MIABC has received payment of a premium from, or on behalf of, the associate member.

Attachment 1 is the signed Service Provider Agreement that is required to be approved by Anmore Council. It is important to note that there is no requirement for the volunteer group to continue providing services as a result of them signing the Service Provider Agreement.

Attachment 2 is included to provide Council with additional information regarding the liability coverage. Coverage is provided up to a limit of \$5,000,000.

Financial Implications

The annual premium for associate member liability insurance coverage was being quoted at the time this report was submitted. It is expected that the figure will be known for consideration at the October 4, 2016 Regular Council meeting.

Communications / Civic Engagement

Staff will continue communicating with the Anmore Garden Club regarding insurance coverage and decisions made in relation to such coverage.

Council Strategic Plan Objectives

The Anmore Garden Club provides a tremendous service on behalf of the Village and for the community as a whole. Supporting the facilitation and payment of liability insurance coverage helps to ensure financial sustainability (by supporting volunteer efforts) and provides alternate forms of service delivery, both of which facilitate a fiscally viable future for the Village.

Associate Member Insurance – Anmore Garden Club September 30, 2016

Attachments:

- 1. Service Provider Agreement (as provided by the Anmore Garden Club).
- 2. Associate Member information (as provided by the Municipal Insurance Association of BC).

Prepared by: Juli Kolby **Chief Administrative Officer**

Attachment 1



SERVICE PROVIDER AGREEMENT

This Service Provider Agreement (the "Agreement") is made and entered into this 26 day of by and in between Village of ANMORE Sept. 2016 (the "Local Government") and the Anmore Garden Clo (the "Service Provider"). The Service Provider agrees to provide the following services for or on behalf of the Local Government: The weeding & Tidying of Spirit pfore information activities in the commonity about + henesticia to other companyity groups abou garden issoles consultation rouio The term of the Agreement is from the _____ day of and the _____ day of ______, ____ The term of the Agreement is perpetual commencing the 26 day of 2016

While providing the agreed service, the Service Provider agrees to comply with: all applicable laws, rules and regulations; the practices, procedures and policies of the Local Government; and any special instructions given to the Service Provider by representative(s) of the Local Government.

The Local Government agrees to obtain commercial general liability insurance coverage from the Municipal Insurance Association of British Columbia (MIABC) naming the Service Provider as an Additional Named Insured entitled to full coverage in the amount of \$5,000,000 with respect to third party liability claims arising from the provision of the agreed service. The Service Provider agrees to carry its own statutory worker's compensation insurance and automobile liability insurance, if appropriate.

The Service Provider agrees to indemnify, defend and hold harmless the Local Government, its agents, servants, employees, trustees, officers and representatives from any liability, loss or damage which the Local Government may suffer as a result of any claims, demands, costs, actions, causes of actions, or judgments, including legal fees, asserted against or incurred by the Local Government arising out of, during, or as a result of the provision of services outlined in the Agreement except such liability, loss, or damage which is the result of, or arising out of, the sole negligence of the Local Government or that is covered by the MIABC liability insurance policy.

The Local Government agrees to be responsible for any and all deductible amounts including any claim expenses incurred and policy premium payments.

The Service Provider agrees to be responsible for any and all deductible amounts including any claim expenses incurred and policy premium payments.

The Local Government reserves the right to terminate this Agreement and the associated commercial general liability insurance coverage provided to the Service Provider by the MIABC at any time upon written notification to the Service Provider of the termination.

ON BEHALF OF <LOCAL GOVERNMENT> JASON Smith Name: Title: Munuger Development Sources 164 Signature: Date:

Å

ON BEHALF OF <SERVICE PROVIDER>

Name: Title: ρ Signature: Date:



Expansion of Coverage to the Liability Protection Agreement 2015

At the September 2014 AGM the membership voted in favor of expanding coverage in two significant areas, both of which will take effect as of January 1, 2015.

Associate Members

Coverage will now be extended to individuals, groups and associations **that provide services for, or on behalf of our members**, upon request of an MIABC member, up to a limit of \$5,000,000. These individuals, groups and associations must be individually sponsored by a member in order to qualify for "associate member" status. Once accepted as an associate member, these parties will be entitled to full coverage under the Liability Protection Agreement, but only for services provided for, or on behalf of, the sponsoring member.

In order to qualify as an associate member, the following conditions must be met:

- The associate member is sponsored by an existing MIABC member;
- The sponsoring member has a written agreement for the provision of services with the associate member (the "Service Provider Agreement");
- The services provided are services to the community provided for or on behalf of the sponsoring member;
- The Service Provider Agreement has been approved by the sponsoring member's council or board by resolution or bylaw; and
- The MIABC has received payment of a premium from, or on behalf of, the associate member.

It is important to understand that the sponsoring member's deductible will apply to claims brought against the associate member and the sponsoring member will be responsible for the payment of any costs incurred below the deductible. In addition, all claims brought against the associate member will form part of the sponsoring member's claims history and experience rating.



The MIABC has drafted two versions of a service provider agreement template for your convenience. One version contemplates that the sponsoring member will be responsible for payment of the premium and deductible amounts and one contemplates that the associate member will be responsible for these payments. Electronic versions of these forms can be downloaded from our website or obtained by emailing Susan Ackerman at sackerman@miabc.org or Megan Chorlton at mchorlton@miabc.org.

Claims for Breach of Contract

Coverage in 2015 will be expanded to include liability for breach of contract. The extension applies only to any compensatory damages (damages for what was lost due to the breach) that our members must pay as a result of a breach of contract claim. We will also cover breach of contract arising from the assumed liability of others, but only if the member is found to be at least partially liable for the loss.

Please contact Susan Ackerman at sackerman@miabc.org or Megan Chorlton at mchorlton@miabc.org if you have any questions about the implementation of either of these resolutions.

Youth Parliament of British Columbia



Alumni Society

RECEIVED

SEP 2 7 2016

Village of Anmore

509 – 1383 Marinaside Cr Vancouver, BC V6Z 2W9

> (604) 604-646-6623 registrar@bcyp.org

Dear Sir or Madam:

8 September 2016

Re: British Columbia Youth Parliament, 88th Parliament

The British Columbia Youth Parliament's 88th Parliament will hold its parliamentary session in Victoria at the Provincial Legislative Chambers from December 27 to 31, 2016. The Youth Parliament is a province-wide non-partisan organization for young people ages 16 to 21. It teaches citizenship skills through participation in the December parliamentary session and in community service activities throughout the year. Youth Parliament is a one year commitment.

I invite you to encourage eligible youth from your municipality or region to apply to sit as members of the Youth Parliament. Youth Parliament is non-partisan, and applicants need only be interested in learning more about the parliamentary process and in serving their community.

Each applicant who is accepted to attend as a member of BCYP must pay a \$310 registration fee. Thanks to fundraising efforts, a portion of the cost of transportation and accommodation is covered for all members. Financial support is available for applicants who cannot meet the expense of the registration fee. Requesting financial assistance will not affect an applicant's chance of being selected as a member. We also provide resources for applicants attempting to secure funding from community sources, including schools and service clubs (see www.bcyp.org/joinus.html).

Members will sit and debate in the Legislative Chambers for five days and will be accommodated for four nights at the Harbour Towers Hotel in Victoria. During that time, participants are supervised by members of the Board of Directors of the Youth Parliament of B.C. Alumni Society and other youth parliament alumni. In addition, transportation to and from Victoria will be provided for all members who require it.

I have enclosed an application form and two copies of a brochure about BCYP. I encourage you to make the application form and brochure available to interested young people and to make copies of the forms as needed. If your municipality sponsors a "youth of the year" award or has a municipal youth council, young people with that sort of initiative and involvement are ideal candidates for our organization. A soft copy of the form is available from our website at www.bcyp.org/joinus.html, along with soft copies of the brochure and a promotional poster.

All applications must be received by October 27, 2016. Applicants will be notified whether they have been selected in early November. If you require more information, please contact me by telephone or e-mail as indicated above, or visit our website at www.bcyp.org.

Yours truly,

1 ANS

Rhonda Vanderfluit Registrar, Youth Parliament of B.C. Alumni Society

Mayor McEwen, Anmore Council,

Dear Mayors, Councillors, Regional District Directors September 14, 2016.

We have been "raising awareness" to the issue of **Human trafficking/sexual exploitation, youth and child exploitation, youth porn use/addiction** with civic leaders in BC for the past 4 years.

This culminated in 2 UBCM Resolutions last September B53 on Human Trafficking and B80 on Rape Culture (see yellow sheet). We are encouraging civic leaders to implement and fund these resolutions.

We are also encouraging the implementation of Bill C-36 "The Protection of Communities and Exploited Persons Act" (see yellow sheet).

Human trafficking/sexual exploitation is the fastest growing crime in the world, in Canada and locally. It is a "low risk, high return" crime that has been "invisible" to the public. However, as the demand for commercial paid sex increases, due to an unhindered internet, the supply must increase, making our youth and children vulnerable and targets.

We have included 10 strategies for Councils to consider in stopping this egregious crime.

Please let us know what you are doing in your communities. Please let us know if you need more information. Please let me know if I can present to your Council.

Most Sincerely, Mrs. Cathy Peters; former inner city high school teacher, volunteer for 2 Federal MP's (John Weston- West Vancouver, BC & Joy Smith-St. Paul/Kildonan, Manitoba), speaker and advocate addressing Human Trafficking/Sexual Exploitation in BC.

#302-150 W. 15th St., North Vancouver, BC V7M 0C4 ca.peters@telus.net

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10 strategies for cities and municipalities to consider:

- Learn about the issue. Read the books "Invisible Chains" by UBC law professor Benjamin Perrin, "Pornland" by Dr. Gail Dines (world expert on porn research), have staff take the OCTIP (Office to Combat Trafficking in Persons) free online course. Encourage police to take HT course on the Police Knowledge Network.
- 2. Incorporate the United Nations 4 Pillars to stop Human trafficking/sexual exploitation: Prevention, Protection, Prosecution, Partnerships.
- 3. **Prevention**: raise awareness in community. "Education is our greatest
- weapon". Ie. Children of the Street Society does school programs.
- 4. Encourage "Men end exploitation" movements: ie. Moosehide Campaign, Fortress Foundation (in Victoria).
- 5. Use communications to support a cultural mindshift. Ontario has "Saving the girl next door program", the RCMP has the "I'm Not for Sale" campaign.
- Protection: help victims, have exit strategies in place for them, consider 24-7 "wrap-around programs" ie. Salvation Army "Deborah's Gate", Covenant House, Servants Anonymous.
- Prosecution: increase policing budget, training and priorities. Have "john" deterrants in place, enforce Bill C-36 "Protection of Communities and Exploited Persons Act" which addresses "demand" ie. perpetrators, johns, facilitators.
- Train community stakeholders: Health care workers, fire department, municipal business licensing managers to recognize human trafficking/sexual exploitation ie. Fraser Health Authority has a human trafficking protocol, Surrey Fire department is trained to recognize HT indicators.
- 9. **Partnerships: Collaboration:** with other cities and municipalities at local government associations, Police agencies and RCMP, 3 levels of government (civic, provincial, federal); UBCM, FCM with Resolutions.
- **10.**No decriminalization of prostitution because the vulnerable (aboriginal girls/women, youth, children) in our communities will be targets to be lured, groomed and exploited for the sex trade. **Goal: safe communities.**

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B53

HUMAN TRAFFICKING; NCLGA Executive

WHEREAS human trafficking is a real and devastating issue in British Columbia;

AND WHEREAS significant work & research has been done as of late to aid in the prevention and prosecution of human trafficking throughout Canada:

THEREFORE BE IT RESOLVED that UBCM call on the RCMP, local police forces and local governments to work collaboratively in order to implement the recommendations found within the National Task Force on Sex Trafficking of Women and Girls in Canada's recent report ("NO MORE' Ending Sex -Trafficking In Canada") as well as the Province of British Columbia's "Action Plan to Combat Human Trafficking."

ENDORSED BY THE NORTH CENTRAL LOCAL GOVERNMENT ASSOCIATION

UBCM RESOLUTIONS COMMITTEE RECOMMENDATION

B80

RAPE CULTURE IN CANADA; NCLGA Executive

WHEREAS sexual assaults continue to be committed across Canada, and victims are of every age, race, income and gender;

AND WHEREAS sexual assaults are under reported, and prosecution and conviction rates are low:

THEREFORE BE IT RESOLVED that UBCM advocate for an intergovernmental task force to be convened to determine the steps needed to erase the "rape culture" that is pervasive in schools, universities, workplaces and elsewhere across Canada;

AND BE IT FURTHER RESOLVED that the task force be mandated to elicit testimony from victims in order to determine the steps needed to improve the reporting, arrest and conviction rates across Canada.

ENDORSED BY THE NORTH CENTRAL LOCAL GOVERNMENT ASSOCIATION

UBCM RESOLUTIONS COMMITTEE RECOMMENDATION

Canadian Federal Bill C-36: "The Protection of Communities and Exploited Persons Act"

(versus the New Zealand Model of Decriminalization):

1. **Targets the demand** by targeting the buyer of sex; the predator, pimp, trafficker, john are criminalized

2. Recognizes the seller of sex is a victim; usually female and is not criminalized

3. Exit strategies put in place to assist the victim out of the sex trade.

Reasons to say NO to legalization/decriminalization:

-human trafficking, juvenile/child prostitution, and organized crime explodes

-sex tourism explodes (USA to Canada)

-international crime syndicates move in

-the sex industry grows and becomes legitimized and normalized in the culture

-porn/prostitution/rape culture are a toxic mix and all become normalized. Every girl and woman will become vulnerable and a possible target. Canada becomes a pimp and prey culture.

-significant violence against girls and women will increase. Prostituted girls and women currently experience extreme violence, torture, degrading and brutal acts.

-the health and the community /public safety all become compromised in our communities to the point they will not be safe, vibrant, healthy or working.

-once children are involved in the sex industry our society breaks down. -aboriginal girls and women are the first casualties.



RECEIVED SEP 2 7 2016 Village of Anmore

September 21, 2016

Ref: 168779

His Worship Mayor John McEwen and Members of Council Village of Anmore 2697 Sunnyside Rd Anmore, BC V3H 5G9

Dear Mayor John McEwen and Councillors:

On behalf of the joint Provincial-Union of British Columbia Municipalities (UBCM) Green Communities Committee (GCC), we would like to extend our congratulations for your efforts to reduce greenhouse gas emissions in your corporate operations and community over the 2015 reporting year.

As a signatory to the Climate Action Charter you have demonstrated your commitment to work with the Province of British Columbia and UBCM to take action on climate change and to reduce greenhouse gas emissions in your community and corporate operations.

The work that local governments are undertaking to reduce their corporate emissions demonstrates significant climate leadership and sets the stage for broader climate action in the community. With the recent release of the B.C. Climate Leadership Plan, your leadership and commitment continues to be essential to building on progress already made and ensuring the achievement of our collective climate action goals. For more information about B.C.'s Climate Leadership Plan, please go to: https://news.gov.bc.ca/releases/2016PREM0089-001501.

The GCC was established under the Charter to support local governments in achieving their climate goals. In acknowledgement of the efforts of local leaders, the GCC is again recognizing the progress and achievements of local governments such as yours through the multi-level Climate Action Recognition Program. A description of this program is enclosed for your reference.

As a Charter signatory who has demonstrated progress on the fulfillment of one of more of your commitments, we are pleased to acknowledge your achievement of Level 1 recognition –'Progress on Charter Commitments.'

Congratulations again on your progress. We wish you continued success in your ongoing commitment to the goal of corporate carbon neutrality and your efforts to reduce emissions in the broader community.

.../2

His Worship Mayor John McEwen and Councillors Page 2

Sincerely,

Haganelly

Tara Faganello Assistant Deputy Minister Local Government Division

Gory Mar Jorac

Gary MacIsaac Executive Director Union of British Columbia Municipalities

Enclosures



GCC Communiqué on the Climate Action Recognition Program

B.C. local governments continue to play a critical role in reducing GHG emissions across the province. In acknowledgment of the ongoing efforts of local leaders, the joint Provincial-UBCM Green Communities Committee (GCC) is pleased to be continuing the Climate Action Recognition Program for B.C. local governments for the 2015 reporting year. This is a multi-level program that provides the GCC with an opportunity to review and publicly recognize the progress and achievements of each Climate Action Charter (*Charter*) signatory.

Recognition is provided on an annual basis to local governments who demonstrate progress on their *Charter* commitments, according to the following:

Level 1: Progress on Charter Commitments

All local governments who demonstrate progress on fulfilling one or more of their *Charter* commitments will receive a letter from the GCC acknowledging their accomplishments.

Level 2: Measurement

Local governments who achieve Level 1 recognition, have completed a corporate carbon inventory for the reporting year, and demonstrate that they are familiar with the Community Energy and Emissions Inventory (CEEI) will receive a 'Climate Action Community 2015' logo, for use on websites, letter head and similar.

Level 3: Achievement of Carbon Neutrality

Local governments who achieve Level 1 and Level 2 recognition and achieve carbon neutrality in the reporting year will receive a 'Climate Action Community – Carbon Neutral 2015' logo, for use on websites, letter head and similar.

To be eligible for this program, local governments will need to complete a Climate Action Revenue Incentive Program (CARIP) Climate Action/Carbon Neutral Progress Survey and submit it online to the Province in accordance with the program guidelines. Determination of the level of recognition that each community will receive will be based on the information included in each local government's annual CARIP report. Additional information on CARIP reporting is available online at: www.cscd.gov.bc.ca/lgd/greencommunities/carip.htm.



Ref: 168689

September 26, 2016

His Worship Mayor John McEwen and Councillors Village of Anmore 2697 Sunnyside Rd Anmore, BC V3H 5G9

Dear Mayor McEwen and Members of Council:

On behalf of the Province of British Columbia, I am pleased to advise you that your application under the *Local Government Grants Act* for an infrastructure planning grant has been approved for the following project:

Grant Description Asset Management Plan

Amount \$10,000

Details of the terms and conditions attached to this grant will be dealt with in an agreement that will be forwarded to you by Ministry of Community, Sport and Cultural Development staff as soon as possible. This agreement must be signed and returned to the Ministry, indicating your acceptance of the terms and conditions.

The Province welcomes the opportunity to support planning in the Village of Anmore. We believe that early and ongoing planning is the best way to ensure that the environmental, social, and economic needs of your community will continue to be met in the years ahead.

Through your planning efforts, the Province encourages you to find ways to use new technology to promote environmental excellence and sustainable economic development.

Congratulations on your successful application and my best wishes with your infrastructure study.

Sincerely,

Peter Fassbender Minister

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Ministry of Community, Sport and Cultural Development and Minister Responsible for TransLink Office of the Minister

Mailing Address: PO Box 9056 Stn Prov Govt Victoria BC V8W 9E2 Phone: 250 387-2283 Fax: 250 387-4312

Location: Room 310 Parliament Buildings Victoria BC

41

www.gov.bc.ca/cscd

From: Schellenberg, Evelyn AGLG:EX [mailto:Evelyn.Schellenberg@aglg.ca] On Behalf Of Ruth, Gordon AGLG:EX
Sent: September-29-16 3:54 PM
To: Schellenberg, Evelyn AGLG:EX <<u>Evelyn.Schellenberg@aglg.ca</u>>
Subject: Auditor General for Local Government – Audit Planning for 2017/18

(Sent on behalf of Gordon Ruth, Auditor General for Local Government)

Good afternoon,

The following email was sent to introduce the start of our audit planning process for 2017/18 on September 19th. Unfortunately our email was rejected in some cases, so we are trying again. Please accept our apologies for the delay in getting this to you.

September 19, 2016

To: Mayors and Councils, Chairs and Boards

Re: Auditor General for Local Government – Audit Planning for 2017/18

I am writing to inform you of the office of the Auditor General for Local Government's initiation of three-year planning activities for 2017/18-2019/20 and to invite your local government's participation in the audit planning process. This will be the second three-year planning process the office has undertaken since opening in 2013.

This planning process will inform our Annual Service Plan and, more particularly, the performance audit topics we will undertake under the *Auditor General for Local Government Act*. We will use several different methods to gather input from local government representatives and other interested stakeholders.

First, we will conduct telephone interviews with a cross-section of our stakeholders between late-September and early October - many of you will be contacted directly as part of that process. Then, we will conduct a survey of all local government chief administrative officers to canvas their input on potential audit topics. Finally, we will hold a full day audit planning workshop in Richmond B.C. on October 21st, 2016. We will invite representatives from a cross-section of local governments and stakeholder groups to participate in the workshop.

Through the interviews, survey and workshop, participants will have an opportunity to identify themes and topics of importance to them and to their communities. We will send out invitations over the next week to the individuals we select to participate in these planning activities.

I encourage your participation in our planning activities. The input you provide will be an important source of information for our audit planning process.

Our office is committed to working collaboratively with local governments and related stakeholders. We value your input in the shaping of our priorities and your participation helps ensure our accountability and transparency.

If you have any questions or general input for our planning process, please do not hesitate to contact our office through our website (www.aglg.ca), by phone at (604) 930-7100 or by e-mail at info@aglg.ca.

Regards,

Gordon Ruth FCPA, FCGA Auditor General for Local Government



AUDITOR GENERAL FOR LOCAL GOVERNMENT

ACCESSIBILITY - INDEPENDENCE - TRANSPARENCY - PERFORMANCE

From: MCF Info MCF:EX [mailto:MCF.Info@gov.bc.ca] Sent: September-30-16 9:57 AM To: <u>Village.hall@anmore.com</u> Subject: Letter from the Honourable Stephanie Cadieux

Ref: 229383

His Worship Mayor John McEwen and Council Village of Anmore E-mail: <u>village.hall@anmore.com</u>

Dear Mayor McEwen and Council:

As Minister of Children and Family Development, I am delighted to once again proclaim October as Foster Family Month. This is the 26th Anniversary of Foster Family Month in British Columbia - a time to recognize and celebrate foster families for their tremendous contributions and commitment to the children, youth and families in our communities.

The Ministry of Children and Family Development and Delegated Aboriginal Agencies provide supports and services to children and families in your community. With approximately 7,200 children- and youth-in care-across British Columbia, government relies on caregivers to open their hearts and homes and provide a safe and nurturing environment for our province's most vulnerable.

Foster Family Month is an opportunity to show our appreciation and thank caregivers for their incredible kindness and generosity, as well to recognize and celebrate the day-to-day support, comfort and compassion they provide to the children and youth in their care, each and every day.

The Fostering Connections Web site has materials, including printable posters and videos, to help raise awareness of fostering in your community. To access this information, please open the following link at: http://fosteringconnections.ca/.

I encourage you to recognize Foster Family Month wherever possible. Your personal acknowledgement and recognition of caregivers in your community will help show these remarkable families that their hard work and efforts are valued, appreciated and greatly needed.

On behalf of the Government of British Columbia and its citizens, thank you for your recognition and continued support of caregivers in your community.

Sincerely,

ORIGINAL SIGNED BY

Stephanie Cadieux Minister of Children and Family Development