

## ENVIRONMENT COMMITTEE MEETING – AGENDA

VILLAGE OF ANMORE

Agenda for the Environment Committee Meeting scheduled for Monday, November 7, 2016 at 7:00 p.m. in Council Chambers at Village Hall, 2697 Sunnyside Road, Anmore, BC



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1. **CALL TO ORDER**

2. **APPROVAL OF THE AGENDA**

3. **MINUTES**

(a) **Minutes of the Meeting held on March 7, 2016**

Recommendation: That the resolution made on October 3, 2016 to adopt the Minutes of the Environment Committee Meeting held on March 7, 2016 be rescinded.

Recommendation: That the Minutes of the Environment Committee Meeting held on March 7, 2016 be adopted as circulated.

(b) **Minutes of the Meeting held on October 3, 2016**

Recommendation: That the Minutes of the Environment Committee Meeting held on October 3, 2016 be adopted as circulated.

4. **BUSINESS ARISING FROM THE MINUTES**

5. **UNFINISHED BUSINESS**

6. **NEW BUSINESS**

(a) **Welcome to Anmore Brochure (Final)**

Committee to develop a brochure, focusing on environment related matters.

7. **ADJOURNMENT**

## ENVIRONMENT COMMITTEE MEETING – MINUTES

VILLAGE OF ANMORE

Minutes of the Environment Committee Meeting held on Monday, March 7, 2016 in the portable classroom at Anmore Elementary School, 30 Elementary Road, Anmore, BC



### **MEMBERS PRESENT**

Councillor Ryan Froese (Chair)  
Grace Bergman  
Paige Crawley  
Coleen Hackinen

### **MEMBERS ABSENT**

Mike Barnes  
Elaine Willis

#### **1. CALL TO ORDER**

Chair Froese called the meeting to order at 7:10 p.m.

#### **2. APPROVAL OF THE AGENDA**

It was Moved and Seconded:

**“That the Agenda be approved as circulated.”**

**Carried Unanimously**

#### **3. MINUTES**

##### **(a) Minutes of the Meeting held on February 1, 2016**

It was Moved and Seconded:

**“That the Minutes of the Environment Committee Meeting held on February 1, 2016 be adopted, as amended.”**

**Carried Unanimously**

#### **4. BUSINESS ARISING FROM THE MINUTES**

Nil

#### **5. UNFINISHED BUSINESS**

Nil

**6. NEW BUSINESS****(a) Review of Anmore Tree Management Bylaw (Consolidated)****(b) Review of Anmore Works and Services Bylaw (Consolidated)**

Committee reviewed items 6(a) and (b) in parallel. The following points were raised during discussion:

- Bonding for 5 years to ensure trees remain in good health
- Tree removal on steep land change from 30% to 20% slope and ensure percentage is consistent throughout bylaw
- Include a prohibition for damaging a tree; intent to kill it or in addition to cutting it down
- Include the protection of trees and vegetation within tree protection area
- Tree cutting on lot sizes more than 1 acre
- Require root protection to ensure there is no damage from machines

*Action item: The Chair will talk to staff to request that someone inquire with the environmental consultant regarding the safe distance on top of bank.*

- Require a no disturbance buffer at top of bank, irrespective of RAR regulations
- Require replanting of trees along top of bank on slopes where trees fell due to previous clearing along top of bank.
- Enforceability with the ticketing bylaw
- Ability to issue Stop Work if non compliance
- Unsure on whether village could enforce a review of security

**(c) Review of Anmore Municipal Ticket Information Bylaw No. 479-2009**

Committee recommended to strengthen the bylaw to ensure applicable fines are included.

**(d) Waste Diversion - Communication to Residents**

Committee reviewed a brochure prepared by a neighbouring municipality and it was agreed that some information could be used in the same template for Anmore.

Committee reviewed an article written by a member to be included in the Anmore Times edition regarding tips on keeping residents and Bears in Anmore. Further information on waste diversion will be compiled for members to review.

**(e) Welcome to Anmore Brochure**

Committee agreed that a Welcome to Anmore brochure should be incorporated within the Waste Diversion brochure, and that tabs be included for each category.

7. **ADJOURNMENT**

It was Moved and Seconded:

**“That the meeting be adjourned.”**

**Carried Unanimously**

The meeting adjourned at 8:45 p.m.

Certified Correct:

Approved:

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Christine Milloy  
Manager of Corporate Services

Councillor Ryan Froese  
Chair, Environment Committee

Minutes of the Environment Committee Meeting held on Monday, October 3, 2016 in Council Chambers at Village Hall, 2697 Sunnyside Road, Anmore, BC



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**MEMBERS PRESENT**

Councillor Ryan Froese (Chair)  
Mike Barnes (arrived at 7:20 p.m.)  
Grace Bergman  
Paige Crawley  
Coleen Hackinen  
Elaine Willis

**1. CALL TO ORDER**

Chair Froese called the meeting to order at 7:12 p.m.

**2. APPROVAL OF THE AGENDA**

Members agreed to add to the agenda item 6(e) – Finalize and Ratify Steep Slope and Tree Management Bylaw comments.

It was Moved and Seconded:

**“That the Agenda be approved as amended.”**

**Carried Unanimously**

**3. MINUTES**

**(a) Minutes of the Meeting held on March 7, 2016**

It was Moved and Seconded:

**“That the Minutes of the Environment Committee Meeting held on March 7, 2016 be adopted as amended.”**

**Carried Unanimously**

**(b) Minutes of the Meeting held on May 2, 2016**

It was Moved and Seconded:

**“That the Minutes of the Environment Committee Meeting held on May 2, 2016 be adopted as circulated.”**

**Carried Unanimously**

**4. BUSINESS ARISING FROM THE MINUTES**

Nil

**5. UNFINISHED BUSINESS**

Nil

**6. NEW BUSINESS****(a) Welcome to Anmore Brochure (Draft)**

Highlights of discussion regarding the brochure are as follows:

- This item has been included on an agenda a number of times and it needs to move forward.
- The Committee could contribute ideas on the environment portion of the brochure (e.g. bears, garbage etc.) and staff could create the concept of the brochure.
- Chair Froese explained that staff would not be involved in the creation of the brochure and it would be the Committee's responsibility, if agreeable to the Committee.

*Action item: Chair Froese to forward an editable document to Coleen Hackinen.*

- The following points should be included as tabs for the brochure:
  - Waste and recycling
    - Brush chipping
  - Septic
  - Identifying and treating invasive species
  - Wildlife
  - Riparian areas
  - Tree Management Bylaw
  - Nature scape principals
  - Open burning ban, campfire permits

*Action item: Committee to prepare key topics for discussion at an upcoming workshop.*

**(b) Spill Response Regime Report**

Committee reported that three members previously discussed the document titled 'Spill Preparedness and Response in BC – Proposed Amendments to the *Environmental Management Act* and Proposed Regulations' at a meeting which had been cancelled due to lack of quorum.

**(c) Lawn and Garden Watering Methods**

Highlights of discussion regarding materials from Metro Vancouver and Saving Water Partnership are as follows:

- Include information within the upcoming Welcome to Anmore brochure.
- When water restrictions are implemented in the spring, it is recommended that staff provide information to residents of the water wise tips on the Village's website and through local Anmore media channels.
- New development specifications and new construction should incorporate or incentivize water wise design (for example, grey water recycling for lawn and garden watering).
- Refunds and rebates for water wise improvements.
- Fast track homes that incorporate environmentally friendly lawn and garden watering methods.
- When water restrictions are put in place and notices are issued, contact information for who to report infractions to, and what information is required (i.e. address and time of day of the events).
- When water restrictions are implemented, the committee recommends that staff provide information to residents in the spring on water wise tips on the Village's website and through local Anmore media channels.

**(d) Noxious Weeds**

It was highlighted during discussion regarding the 2015 ISCMV Invasive Plant Management Final Report that noxious weeds are specified in a regulation under the *Weed Control Act*, however it excludes private land. Therefore, it is left to local governments to put into a bylaw where they can enforce the provincial statute.

The Committee recommends to Council to include a bylaw that allows the Village to enforce the *Weed Control Act*.

**(e) Finalize and Ratify Steep Slope and Tree Management Bylaw Comments**

Highlights of discussion regarding steep slope protection and tree management bylaw are as follows:

- The OCP says 20% steep slope, and the Tree Management Bylaw says 30%
- Run over rise is 3:1 for a minimum distance of 15 metres
- Development permit areas would help to protect steep slopes. It was shown in a draft of the OCP, but it was removed. It should be re-introduced as a tool to protect steep slopes.
- Preservation of natural environment
- Require permit for all trees as documentation process
- Require development permit for areas designated as steep slope (OCP schedule D2)

- Require top of bank protection area no disturbance buffer on adjacent slope
- Top of bank to be determined on best practice and our environmental consultant's recommendations
- Use Top of Bank definition in the *Riparian Areas Regulation* of the *BC Fish Protection Act, 376-2004*, section 1 definitions, page 4.
- Require replanting of trees along the top of bank of slopes where trees fell due to previous clearing or natural falling along top of bank

**7. ADJOURNMENT**

The Chair adjourned the meeting.

The meeting adjourned at 9:03 p.m.

Certified Correct:

Approved:

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Christine Milloy  
Manager of Corporate Services

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Councillor Ryan Froese  
Chair, Environment Committee