

ENVIRONMENT COMMITTEE MEETING – AGENDA

VILLAGE OF ANMORE

Agenda for the Environment Committee Meeting scheduled for Wednesday, December 14, 2016 at 7:00 p.m. in Council Chambers at Village Hall, 2697 Sunnyside Road, Anmore, BC



1. **CALL TO ORDER**

2. **APPROVAL OF THE AGENDA**

3. **MINUTES**

(a) **Minutes of the Meeting held on November 7, 2016**

Recommendation: That the Minutes of the Environment Committee Meeting held on November 7, 2016 be adopted as circulated.

4. **BUSINESS ARISING FROM THE MINUTES**

5. **UNFINISHED BUSINESS**

6. **NEW BUSINESS**

(a) **Welcome to Anmore Brochure (Final)**

Committee to finalize development thoughts for the brochure.

(b) **Dark Sky Policy**

Committee to discuss.

7. **ADJOURNMENT**

Minutes of the Environment Committee Meeting held on Monday, November 7, 2016 in Council Chambers at Village Hall, 2697 Sunnyside Road, Anmore, BC



MEMBERS PRESENT

Councillor Ryan Froese (Chair)
Grace Bergman
Paige Crawley
Coleen Hackinen
Elaine Willis

MEMBERS ABSENT

Mike Barnes

1. CALL TO ORDER

Chair Froese called the meeting to order at 7:05 p.m.

2. APPROVAL OF THE AGENDA

It was Moved and Seconded:

“That the agenda be approved.”

Carried Unanimously

3. MINUTES

(a) Minutes of the Meeting held on March 7, 2016

It was Moved and Seconded:

“That the document provided by Coleen Hackinen is reflective of the Minutes of the March 7 meeting.”

It was Moved and Seconded:

“That the resolution made on October 3, 2016 to adopt the Minutes of the Environment Committee Meeting held on March 7, 2016 be rescinded.”

Carried Unanimously

It was Moved and Seconded:

That the Minutes of the Environment Committee Meeting held on March 7, 2016 be adopted as amended.

The following amendments were requested:

(i) Items 6(a), (b), (c) – Include the following:

The Committee recommends to Council the following additions be incorporated within the existing Tree Management Bylaw:

- Preservation of a natural environment requires protection of not just the trees, but also the understory, ground cover and intact natural soil profile. Include provisions which encourage protection of native trees, other native vegetation and undisturbed soils within a “protection area”, rather than destruction and replanting.
- Require a permit for all trees, as a documentation process for noting ones being removed, with no application fee if removed as per TMB s 5(2)(c) *"where, in any 12-month period, no more than 2 trees are cut down with a lot size of 0.4 ha (1 acre) or less, plus 1 additional tree for every additional 0.4 ha of lot area"*
- Include a prohibition for removal of "protected tree" (e.g. heritage tree, wildlife protected tree, etc.). Include specific areas and species and any tree protected by covenant in the definition of "protected tree"
- Include explicit wording regarding lots that were previously cleared (prior to TMB, or illegally afterward) that on development (or prior to issuance of any permit), replanting of native trees and vegetation will be required on 20% of the lot
- Steep slope protection
 - Require development permit for areas designated as steep slopes (e.g. OCP Schedule D2).
 - Require a “top of bank protection area” (no disturbance buffer) to reduce the risk of tree windfall on the adjacent slope and slope instability, even where there is no watercourse present. “Top of bank protection area” to be determined in accordance with best practices and our environmental consultants’ recommendations
 - Use “*Top of Bank*” definition in the Riparian Areas Regulation of the BC *Fish Protection Act*, 376-2004, Section 1 Definitions, page 4.
 - Require replanting of trees along the top of bank of slopes where trees fell due to previous clearing or natural falling along top of bank
 - Re TMB section 11(1) *Tree removal on steep land*. Change “with a slope greater than 30%” to “with a slope equal to or greater than 20%” to be consistent with OCP Policy E-1 and Schedule D2 which specify steep slopes as equal to or greater than 20% slope.
 - Definition of a “steep slope” will be a slope angle of 20% or greater over the distance of 9 meters or further horizontally
 - Ensure that the percentage denoting a “steep slope” (i.e. equal to or greater than 20% slope) is consistent throughout all bylaws
- Improve enforceability via:
 - Implement Municipal Ticketing Bylaw

- Provide authority to issue stop work order if non-compliant with Tree Management Bylaw
 - Require bonding for 5 years to ensure trees remain in good health and provide arborist report to release bond; ensure the Village has authority to inspect and take action if trees are not in good health
 - Include mechanisms to prevent a person from willfully damaging a tree for the purpose of subsequently removing it under the “dangerous tree” provisions; include penalty for such in Municipal Ticketing Bylaw.
 - Require root protection to ensure there is no damage from machines; cordon off areas and trees to be protected
 - Timeline for replanting should be included
 - Require replanting in a foot for foot replacement of removed trees as per a predefined calculation based on specific trees.
 - Mandatory replanting of illegally removed trees within a certain time frame, with a minimum height as determined by the tree removed. If not done by the owner, the village will perform the work at the cost of the owner
 - Re: Security TMB s 12(2)(c):
 - Review security annually to ensure that amount of security is still appropriate and replanting work actually gets completed. May be appropriate provision for any bylaw that where security is required.
 - Specify who estimates the cost of replacing/maintaining trees for purpose of establishing amount of security
- (ii) Item 6(e) – Change wording to “Committee agreed that a Welcome to Anmore brochure should be created, and that tabs be included for each category.”

Carried Unanimously

(b) Minutes of the Meeting held on October 3, 2016

It was Moved and Seconded:

“That the Minutes of the Environment Committee Meeting held on October 3, 2016 be adopted as circulated.”

Carried Unanimously

4. BUSINESS ARISING FROM THE MINUTES

Nil

5. UNFINISHED BUSINESS

Nil

6. **NEW BUSINESS**

(a) **Welcome to Anmore Brochure (Final)**

Highlights of discussion regarding the brochure are as follows:

Tab # 1 - Septic

- find links to include
- no bleach
- no harsh chemicals, or paints down the drain
- no fats/oils
- use of organic carts vs garburator
- know where septic field is including the tank
- do not drive or have heavy items on septic field
- do not plant large trees or anything with significant root system on field
- provide plans to new owner when selling home
- know who to call if system fails
- septic pumping is normally required every 2 to 3 years

Tab # 2 - Living in Anmore

Include a small paragraph to include text boxes with pictures and topics specific to living in Anmore such as:

- embraces dark skies policy
- open burning

Tab # 3 – Healthy Streams

- waterways lead to fish habitat
- open ditch policy which lead to streams

Tab # 4 – Waste and Recycling

- green cart/food waste cart (term used within the bylaw)
 - brush chipping program
- blue box
 - recycling and return it depo's
- garbage cart
- clothing bin locations

Tab # 5 - Wildlife and Natural Environment

- bears - pictures of removal of attractants (refer to Port Coquitlam's brochure)
- deer - observe speed limits, drive with caution
- tree removal – check tree management bylaw with the village
- open burning prohibition
- invasive plants
- a number of other wild animals live here
- keep cats indoors and supervise small dogs

Tab # 6 – Village Services

- metered water
- dog licences
- camp fire permits
- brush chipping program
- Who to Call?
 - Coquitlam RCMP
 - SVFD
 - Block Watch
 - Bylaw Enforcement Officer
 - Village Hall (after hours number)

Tab # 7 – Volunteer Opportunities

- fire department
- garden club
- community groups
- variety advisory committees
- many community celebration and events
- youth groups

Anmore map on the back side of brochure or a single sheet to place on fridges to include:

- school zone locations
- Mossom Creek Hatchery
- include all watercourses

Action item: Coleen Hackinen to continue to work on the draft version of the brochure, and bring it back to the December 5, 2016 meeting.

7. ADJOURNMENT

It was Moved and Seconded:

“That the meeting be adjourned.”

Carried Unanimously?

The meeting adjourned at 9:11 p.m.

Certified Correct:

Approved:

Christine Milloy
Manager of Corporate Services

Councillor Ryan Froese
Chair, Environment Committee