

## REGULAR COUNCIL MEETING – AGENDA

VILLAGE OF ANMORE

Agenda for the Regular Council Meeting scheduled for  
Tuesday, February 21, 2017 in Council Chambers at  
Village Hall, 2697 Sunnyside Road, Anmore, BC



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1. **Call to Order**

2. **Approval of the Agenda**

Recommendation: That the agenda be approved as circulated.

3. **Public Input**

*Note: The public is permitted to provide comments to Council on any item shown on this meeting agenda. A two-minute time limit applies to speakers.*

4. **Delegations**

5. **Adoption of Minutes**

page 1

(a) **Minutes of the Regular Council Meeting held on February 7, 2017**

Recommendation: That the Minutes of the Regular Council Meeting held on February 7, 2017 be adopted as circulated.

6. **Business Arising from Minutes**

7. **Consent Agenda**

*Note: Any Council member who wants to remove an item for further discussion may do so at this time.*

Recommendation: That Council adopts the Consent Agenda.

page 6

(a) **West Coast Environmental Law – Request for Action**

Recommendation: That the letter dated January 25, 2017 from West Coast Environmental Law be received for information.

(b) **BC Government Francophone Affairs Program – Financial Assistance**

page 9

Recommendation: That the letter dated January 30, 2017 from BC Minister of Agriculture and BC Minister of Community, Sport and Cultural Development be referred to staff for review.

**(c) Canadian Fallen Heroes Foundation – Request for Donation**

page 11

Recommendation: That the e-mail dated February 2, 2017 from Canadian Fallen Heroes Foundation be referred to staff for discussion with Eagle Mountain Middle School, and that staff report back to Council on this matter at a future meeting.

**8. Items Removed from the Consent Agenda****9. Legislative Reports****10. Unfinished Business****11. New Business****(a) Infill Development**

page 17

Report dated January 31, 2017 from the Manager of Development Services is attached.

**12. Mayor's Report****13. Councillors Reports****14. Chief Administrative Officer's Report****15. Information Items****(a) Committees, Commissions, and Boards – Minutes****(b) General Correspondence**pages  
38-40

- Letter dated January 30, 2017 (copied) from Coquitlam Public Library Board to Jodie Wickens, MLA, regarding support for inflation-adjusted funding.
- Letter dated February 2, 2017 (copied) from Coquitlam Public Library Board to Linda Reimer, MLA, regarding support for inflation-adjusted funding.
- Letter dated February 2, 2017 from Coquitlam Public Library Board to Selina Robinson, MLA, regarding support for inflation-adjusted funding.

**16. Public Question Period**

*Note: The public is permitted to ask questions of Council regarding any item pertaining to Village business. A two-minute time limit applies to speakers.*

**17. Adjournment**

## REGULAR COUNCIL MEETING – MINUTES

VILLAGE OF ANMORE

Minutes of the Regular Council Meeting held on Tuesday,  
February 7, 2017 in Council Chambers at Village Hall,  
2697 Sunnyside Road, Anmore, BC



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### ELECTED OFFICIALS PRESENT

Mayor John McEwen  
Councillor Ann-Marie Thiele  
Councillor Kim Trowbridge  
Councillor Paul Weverink

### ELECTED OFFICIALS ABSENT

Councillor Ryan Froese

### OTHERS PRESENT

Juli Kolby, Chief Administrative Officer

#### 1. Call to Order

Mayor McEwen called the meeting to order at 7:12 p.m.

#### 2. Approval of the Agenda

It was MOVED and SECONDED:

R17/2017

**"THAT THE AGENDA BE APPROVED AS CIRCULATED."**

**CARRIED UNANIMOUSLY**

#### 3. Public Input

Nil

#### 4. Delegations

Nil

#### 5. Adoption of Minutes

(a) Minutes of the Regular Council Meeting held on January 24, 2017

It was MOVED and SECONDED:

R18/2017

**"THAT THE MINUTES OF THE REGULAR COUNCIL MEETING HELD  
ON JANUARY 24, 2017 BE ADOPTED AS CIRCULATED."**

**CARRIED UNANIMOUSLY**

6. **Business Arising from Minutes**

Nil

7. **Consent Agenda**

Nil

8. **Items Removed from the Consent Agenda**

Nil

9. **Legislative Reports**

Nil

10. **Unfinished Business**

Nil

11. **New Business**

(a) **Anmore Community Grant Requests (2017)**

It was MOVED and SECONDED:

R19/2017

***“THAT COUNCIL WAIVES ANMORE PROCEDURE BYLAW NO. 541-2016, TO PERMIT APPLICANTS TO PRESENT THEIR REQUESTS AND RESPOND TO QUESTIONS OF COUNCIL.”***

**CARRIED UNANIMOUSLY**

Councillor Weverink declared a conflict of interest due to his position as Secretary for the 1st Anmore Scouts Executive, and then left the meeting at 7:44 p.m.

It was MOVED and SECONDED:

R20/2017

***“THAT COUNCIL APPROVE THE 1<sup>ST</sup> ANMORE SCOUTS COMMUNITY GRANT REQUEST AS OUTLINED IN THE REPORT DATED FEBRUARY 2, 2017 FROM THE CHIEF ADMINISTRATIVE OFFICER REGARDING 2017 COMMUNITY GRANT REQUESTS.”***

**CARRIED UNANIMOUSLY**

Councillor Weverink returned to the meeting at 7:45 p.m.

It was MOVED and SECONDED:

R21/2017                    **“THAT COUNCIL APPROVE THE ANMORE ELEMENTARY SCHOOL PAC GRANT REQUEST AS OUTLINED IN THE REPORT DATED FEBRUARY 2, 2017 FROM THE CHIEF ADMINISTRATIVE OFFICER REGARDING 2017 ANMORE COMMUNITY GRANT REQUESTS.”**

**CARRIED UNANIMOUSLY**

It was MOVED and SECONDED:

R22/2017                    **“THAT COUNCIL APPROVE THE COMMUNITIES EMBRACING RESTORATIVE ACTION SOCIETY GRANT REQUEST AS OUTLINED IN THE REPORT DATED FEBRUARY 2, 2017 FROM THE CHIEF ADMINISTRATIVE OFFICER REGARDING 2017 ANMORE COMMUNITY GRANT REQUESTS.”**

**CARRIED UNANIMOUSLY**

It was MOVED and SECONDED:

R23/2017                    **“THAT COUNCIL APPROVE THE BURSARY REQUESTED BY FRIENDLY FOREST PRESCHOOL AS OUTLINED IN THE REPORT DATED FEBRUARY 2, 2017 FROM THE CHIEF ADMINISTRATIVE OFFICER REGARDING 2017 COMMUNITY GRANT REQUESTS.”**

**CARRIED UNANIMOUSLY**

It was MOVED and SECONDED:

R24/2017                    **“THAT COUNCIL APPROVES THE PLAYScape ENHANCEMENT GRANT REQUEST BY FRIENDLY FOREST PRESCHOOL AS OUTLINED IN THE REPORT DATED FEBRUARY 2, 2017 FROM THE CHIEF ADMINISTRATIVE OFFICER REGARDING 2017 COMMUNITY GRANT REQUESTS.”**

**CARRIED UNANIMOUSLY**

**12.    Mayor’s Report**

Mayor McEwen reported that:

- On January 26, he attended a TransLink meeting, where they discussed implementing Translink’s Phase 1 of the 10-Year Investment Plan.
- On January 27, he attended the Metro Vancouver Board meeting.
- On January 28, he attended the Tri-Cities Chamber of Commerce gala.
- On February 3, he attended the Joint Regional Mobility Pricing Committee meeting.

- He attended the debrief meeting following the Village's Christmas event, where they discussed options to make future improvements, including power at Spirit Park.
- With recent snow events, the Village has faced challenges with equipment; public works staff is doing an incredible job with the resources they do have. He added that the plows were manufactured in 2008 and 2010, and the Village will need to make some decisions regarding upgrading or replacing the equipment.

### **13. Councillors Reports**

Councillor Weverink reported that:

- He attended the Reza Doust art show and welcome reception, thanks to invitation from Zoe Royer.
- He thanks Member of Parliament Fin Donnelley for his letter of support regarding the Ma Murray Homestead project and grant application.
- He wrote an article for the Anmore Times regarding infill development, adding that he would like people to know that there are pros and cons to infill.
- He received an email from a resident with suggestion that the Village pass a bylaw to ban overhead powerlines.

Councillor Thiele reported that:

- There will be a Protective Services Meeting on February 9.

### **14. Chief Administrative Officer's Report**

Juli Kolby reported that:

- She thanks public works staff for their efforts during the last snow storm.
- Greater Vancouver Regional District has received approval from the provincial government to formally change their name to Metro Vancouver Regional District, and added that this will also impact the Sewerage and Drainage District and the Water District.
- The notice asking for volunteers to submit applications for committees will be in resident mailboxes by Friday.
- All required information has been received from The Anmore Heritage Society to enable the Village to submit for the Provincial Heritage Grant, as directed by Council. She added that the deadline is Friday, February 10, 2017.
- The Zoning Bylaw is currently under review and it has been presented to the Advisory Planning Commission and to local builders for feedback. The Manager of Development Services will continue to meet with the groups most affected by the proposed changes and will bring the bylaw forward to Council and the public in mid-April.

**15. Information Items****(a) Committees, Commissions, and Boards – Minutes**

- Protective Services Committee Meeting Minutes of May 12, 2016

Councillor Thiele requested an update on the staff report back on the cost implications of the Wildfire Protection Plan. Juli Kolby replied that Fire Chief Sharpe was reviewing the plan and that staff were waiting on a reply prior to developing cost estimates.

**(b) General Correspondence**

- Letter dated January 25, 2017 from Ripe Holdings Inc. regarding application to the Passenger Transportation Board for 150 new taxi licenses. (letter only; attachments available online at <https://anmore.civicweb.net/filepro/documents/1874?preview=1881>.)

**16. Public Question Period**

Nil

**17. Adjournment**

It was MOVED and SECONDED:

R25/2017

**“TO ADJOURN.”**

**CARRIED UNANIMOUSLY**

The meeting adjourned at 8:04 p.m.

Certified Correct:

Approved by:

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Christine Milloy  
Manager of Corporate Services

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John McEwen  
Mayor

**OPEN LETTER TO BC LOCAL GOVERNMENTS**  
**ATTN: Mayor & Council, all BC local governments**  
January 25, 2017

Dear Sirs/Mesdames:

**Re: We must hold fossil fuel companies responsible for climate change**

Wildfires. Drought. Flooding. Rising sea levels. Climate change is already reshaping and impacting BC communities in profound and frightening ways. As unchecked fossil fuel pollution continues to push global temperatures ever higher, we are frightened for our communities, for communities around the world, and for the world we leave our children. These impacts are still more challenging for vulnerable groups - the poor, Indigenous people, women and children - who are often unable to respond to unexpected weather or other climate impacts.

But there is hope. If the fossil fuel companies – whose products are the major drivers of climate change – had to pay even a fraction of the associated climate costs, they would not be able to out-compete renewables and would pivot towards sustainable alternatives without delay. BC communities can play a key role in demanding accountability from the fossil fuel industry for the harm that they are causing our communities, and challenge the myth that the fossil fuel economy can continue business as usual despite the destruction it is causing to our atmosphere.

The fossil fuel industry is keen to avoid a conversation about its responsibility for climate change. Just 90 entities – primarily fossil fuel companies – have caused almost 2/3 of human caused greenhouse gas emissions, and just three – Chevron, Exxon Mobil and Saudi Aramco – are responsible for almost 10%<sup>1</sup>. Like the tobacco industry before it, Big Oil relies on the perception that individual consumers are responsible for climate change while pocketing billions of dollars in profits from products that they know are disastrous for our atmosphere and communities around the world.<sup>2</sup>

BC and Canadian taxpayers will end up paying the costs of climate change in many different ways. But unless our communities demand that fossil fuel companies pay their fair share of these costs, this industry will continue pushing products that the world cannot afford to burn.

1. Heede, R. "Tracing anthropogenic carbon dioxide and methane emissions to fossil fuel and cement producers, 1854–2010 Climatic Change (2014) 122: 229. doi:10.1007/s10584-013-0986-y. See also <http://www.climateaccountability.org/> for emissions figures through to 2013.

2. <https://www.smokeandfumes.org/>; <https://insideclimatenews.org/content/Exxon-The-Road-Not-Taken>.





BC's local governments are well placed to play a global leadership role by demanding accountability. We can come together to start a new global conversation about the moral and legal responsibility of the fossil fuel industry for its role in fueling climate change.

**We – as BC-based community groups – support the Climate Law in our Hands Initiative and are asking you to:**

### 1. DEMAND FOSSIL FUEL ACCOUNTABILITY

It has been rare for anyone to even ask the fossil fuel industry to take responsibility for its role in causing the global crisis – and the local climate impacts like floods, wildfires and droughts. This avoidance of responsibility ends in BC – when you, and other local governments across the province, write to the world's fossil fuel companies asking them to take their fair share of responsibility for climate change.

This demand can take the form of a detailed invoice for climate costs or a letter simply enquiring as to the company's position on paying a fair share. It can be tailored to reflect the needs and capacity of each community.<sup>3</sup>

### 2. WORK TOWARDS A CLASS ACTION LAWSUIT

BC communities can demand accountability from the fossil fuel industry in a variety of ways, but if necessary, we may need local governments to demand accountability through the courts.

Lawyers at West Coast Environmental Law have exhaustively researched how a class action – a joint legal action brought by one or more “representatives” of BC's local governments – could be brought against major fossil fuel companies for their role in causing climate change.

We ask you to consider whether your municipality would be willing to launch a class action as a representative and/or how you might support a case launched by other local governments. BC communities need to come together and get behind this type of legal action. Bringing this case will make it clear that fossil fuel companies cannot avoid a legal conversation about accountability – and if we win, we will set a precedent that could change the world – putting us on a global path that will avoid more dangerous climate change.<sup>4</sup>

3. Sample accountability letters are available online at [www.climatelawinourhands.org/demand-accountability](http://www.climatelawinourhands.org/demand-accountability).

4. See <http://www.climatelawinourhands.org/bcclassaction> or have your lawyers speak with the Climate Law in our Hands team at West Coast Environmental Law for more information on the legal basis for a class action.



## Conclusion

Both of these actions, as well as a general public discussion about the role of fossil fuels in our future economy, are most likely to move forward if our communities understand how we are being, and will be, impacted by climate change. We urge you to work with your citizens, climate scientists and other experts in a publicly transparent way to explore what needs to be done to prepare your community for climate change.

Whether we realize it or not, our communities are facing a tidal wave of costs, debt and disaster relief arising from the many effects of climate change. It is time to ask whether we alone are going to bear those expenses, or whether the companies that have made billions of dollars creating this situation also bear some responsibility.

By demanding that those who profit the most from climate change pay their fair share, BC local governments can dramatically reshape the global conversation about climate change and the fossil fuel industry. Community groups around BC will be calling on fossil fuel companies to take responsibility for their role in causing the climate crisis and we hope that you will join us.

Signed by:

West Coast Environmental Law Association	350.org Canada	Canadian Association of Physicians for the Environment
Coalition to Protect East Kamloops	Douglas Channel Watch	Public Health Association of BC
Kelowna Chapter Council of Canadians	BC Yukon Kairos	KAIROS Metro Van
KAIROS BC/Yukon Kootenay Subregion	Pacific Wild	Prince George Public Interest Research Group
Silva Forest Foundation	Sierra Club BC	Climate Change in Focus
Blewett Conservation Society	Dogwood Initiative	We Love This Coast
West Kootenay EcoSociety	Gibson Alliance of Business and Community Society	Comox Valley Global Awareness Network
SFU350	Alliance4Democracy	Earthkeepers: Christians for Climate Justice
UBC Environmental Law Group	Sunshine Coast Conservation Association	Burnaby Residents Opposing Kinder Morgan Expansion-BROKE
Voters Taking Action on Climate Change	Comox Valley Council of Canadians	LeadNow
Wilderness Committee	Parksville Qualicum Beach KAIROS	Fraser Voices Association
The WaterWealth Project	Georgia Strait Alliance	Stand.earth
UBC350	Northwest Institute	Knox United Church
Citizens Against Urban Sprawl Society (CAUSS)	Friends of Wild Salmon Coalition	Association of Whistler Area Residents for the Environment
Atira Women's Resource	Friends of Morice Bulkley	Salmon Coast Field Station Society
MiningWatch Canada	My Sea to Sky	Saanich Inlet Network
The Canadian Youth Climate Coalition	Divest Victoria	
Council of Canadians	Wildsight	
Kitimat Terrace Clean Air Coalition	Greenpeace Canada	
	Burnaby Pipeline Watch	
	Environmental Defense Working Group	

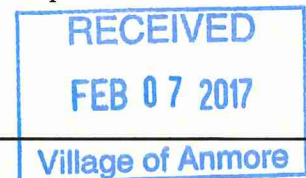


Legislative Office:  
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[norm.letnick@gov.bc.ca](mailto:norm.letnick@gov.bc.ca)



Norm Letnick, M.L.A.  
(Kelowna-LakeCountry)  
Minister of Agriculture  
Province of British Columbia

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Fax: 250 765-7283  
<http://normletnickmla.bc.ca>



January 30, 2017

Mayor John McEwen  
Village of Anmore  
2697 Sunnyside Rd  
Anmore  
BC V3H 5G9

Dear Mayor John McEwen,

We are writing to encourage your local government to access financial assistance from the B.C. Government Francophone Affairs Program (FAP), to support the delivery of French programs and services in your jurisdiction.

There are 70,000 Francophones and 300,000 Francophiles across British Columbia. One of the mandates of FAP is to deliver the Canada-British Columbia official Languages Agreement on French-Language Services. By partnering with FAP, local governments can access funding through the Official Languages Agreement for projects either with a French component or entirely in French.

Eligible projects must support service development, planning and delivery in one or more of the five priority areas identified in the Agreement: Health and Social Services, Economic Development, Arts and Culture, Justice and Communications. The B.C. Government has already successfully partnered with many local governments on multiple projects, such as:

- City of Nelson – Regional Visitor Gateway / Bilingual Signage
- City of Prince George – 2015 Canada Games / Civic Plaza Enhancement Project
- Township of Esquimalt – Centennial Walkway / Historical Pavers Bricks
- City of Vancouver – Public Library / Purchase of French Material
- District of Tofino – Recreation Program / Early Childhood French Activities
- City of Coquitlam – Arts and Culture / Art in Public Places

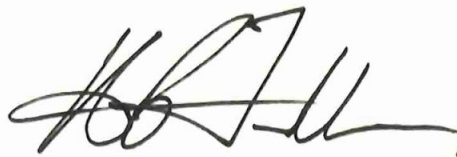
We invite you to share this funding opportunity with your senior staff and to invite them to contact Chantal Brodeur, the Manager of the Program, to discuss ideas, program guidelines and explore partnerships. Chantal Brodeur can be reached at (250) 387-2028 or [chantal.brodeur@gov.bc.ca](mailto:chantal.brodeur@gov.bc.ca). You can also access more information about the Program and the funding guidelines by consulting the FAP website at: [www.gov.bc.ca/francophoneaffairs](http://www.gov.bc.ca/francophoneaffairs).

Many successful projects start with a conversation and grow to benefit the entire community. We look forward to seeing more partnerships between FAP and local governments to increase access to French services to British Columbians.

Sincerely,

A blue ink signature, likely of Norm Letnick, consisting of a stylized 'N' followed by a long horizontal stroke.

Norm Letnick  
Minister of Agriculture,  
Responsible for Francophone Affairs Program

A black ink signature, likely of Peter Fassbender, featuring a complex, overlapping loop structure.

Peter Fassbender  
Minister of Community, Sport and Cultural Development

## Christine Milloy

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**From:** Canadian Fallen Heroes Foundation <memorials@canadianfallenheroes.com>  
**Sent:** February-02-17 3:07 PM  
**To:** Christine Milloy  
**Subject:** Village of Anmore Attn: Mayor & Council  
**Attachments:** YRI\_BC\_Information Letter.pdf; Ad Sample.pdf; Sample - Kids In Action.jpg; Youth Remembrance Initiative Application - 2017.pdf

**Categories:** Council/Committees/Etc

Dear Mayor & Council,

I have attached our information letter for you as well as an example of an ad and an explanation of our kids' program. We are hoping that we can get the kids from Anmore doing research about your local soldiers that gave their lives during wartimes for the freedoms we all enjoy today. As we are a registered charity, we rely on donations from the community in order to continue this important project. We feel that this program teaches the younger generation the reason why these people should never be forgotten. I am also attaching a copy of the Youth Initiative Application Form for your local schools. If you would like to pass this information along, that would be wonderful. Please let us know if there is a Grant in Aid Form that needs to be filled out for your next meeting. You may contact me via email or by phone at 250.921.5180. Thank you for taking the time to review our project.

Have a nice day,

Toni Hall

Canadian Fallen Heroes Foundation  
E. [memorials@canadianfallenheroes.com](mailto:memorials@canadianfallenheroes.com)

[www.canadianfallenheroes.com](http://www.canadianfallenheroes.com)

# Youth Remembrance Initiative



## Canadian Fallen Heroes Foundation

### Who We Are:

For nearly fourteen years, the Canadian Fallen Heroes Foundation has been tasked with creating memorials for each of Canada's fallen soldiers. It is an honour to do so. One soldier at a time, we hope to share their story, to shed light on their pre enlistment lives and gain a greater understanding of their dreams and aspirations. They went to school here, they enlisted here and thousands would leave their parents, homes and families, never to return. That they would sacrifice this future for their family and friends, community and nation is heroic and no effort is spared to honour their memory.

### Our Mission:

To create memorials in honour of the fallen and bring them home. Providing for them a permanent and prominent place in the community.

### Our Programs:

**Youth Outreach & Partnerships** – Our foundation actively supports youth involvement in this process of research and Remembrance and is pleased to contribute towards the efforts of the Army Cadet League of Canada's 2016 Battlefield Tour. Through partnerships with public schools, legions, community centers and historical societies, we greater increase the education of Remembrance in home communities. As the nation nears its 150<sup>th</sup> anniversary, we remember well the rights and freedoms we enjoy today came at a heavy cost and those who gave their lives in service deserve a significant role in the celebrations planned for this year and beyond. To help ensure each community who lost a son or daughter in the cause of freedom and democracy is represented, the Foundation is inviting 1000 classrooms and youth groups across Canada to participate in the 150 Memorial project. Those selected to participate are provided a gift of \$150.00 and a set of age-appropriate tasks to perform as part of their contribution to the Memorial project. Applications for funding can be made online and we hope to involve schools from every corner of our province.

**In Memoriam** – In 2012, we successfully designed and rolled out an online version of the memorials to better engage youth with a medium they are familiar with. Please visit the IN MEMORIAM section of our website at [www.canadianfallenheroes.com](http://www.canadianfallenheroes.com) to view the soldiers from your area.

**Physical Memorial Prints** – Donated for permanent display in the towns once called home, these beautiful 23" x 19" oak-framed Memorials are printed with archival inks and laminated with UV resistant film. They feature a photograph and biography including military history and once complete serve as a permanent reminder of those that would leave their home and not return.



# Bringing Home The Fallen – 2017/2018

## *How can you help?*

We had great success this year involving students from two Winnipeg schools. They were invited to help research and later write biographies for the soldiers they found. Memorials for some of those whose pictures were found were included as part of a large display at Polo Park mall prior to Remembrance Day. We provided funding and support from donations made to the Foundation and created a template allowing school-aged children an opportunity to participate in an age appropriate manner. The children did a wonderful job and our Foundation is going to continue pledging money for research this coming year to similar partnerships with schools and youth groups throughout Canada. A complete honour roll for every community who lost a son or daughter in service to the country will be built in this way as a special initiative on Canada's 150th.

As a nationally registered charity, we depend solely on the community to complete this important mission. We hope you will consider a gift to the foundation with one of the levels below. All donations are welcome and in accordance with our charitable status, all donors will receive an official tax receipt. The ads we place will be on our website and will come up as soon as you open the soldiers from your municipality. For every 500.00 raised a local classroom will receive \$ 150.00 to help with research of the local soldiers. Website ad rates are below:

### **Municipal Rate**

**\$1000.00 – Full Page**

**\$500.00 – Half Page**

**\$250.00 – Quarter Page**

**\$125.00 – Honourable Mention**

### **Provincial Rate**

**\$4000.00 - Full Page**

**\$2000.00 - Half Page**

**\$1000.00 – Quarter Page**

**\$500.00 – Honourable Mention**

## **Contact Us**

Canadian Fallen Heroes Foundation  
PO Box 293  
Fruitvale BC V0G 1L0

Phone: 778.459.2224

Email: [memorials@canadianfallenheroes.com](mailto:memorials@canadianfallenheroes.com)

### **Media:**

<http://aptn.ca/news/2016/11/10/family-surprised-to-see-great-grandfather-in-war-memorial-display/>

<https://goo.gl/photos/EDq2uwwHFKXs7Dse7>

*The Canadian Fallen Heroes Foundation is proud to be a registered Canadian charity.  
Charity Tax No. 86563 9447 RR0001*

## Sponsorship Ad

### In Memoriam

Search by: **Heroes** Sponsors

Soldier Name:

\* When searching by name, please enter the surname followed by a comma.

War:

All Wars ▼

Province:







Ontario ▼

City/Town:

Thunder Bay ▼

SEARCH NOW

Your search returned **40** soldiers. Soldiers are matched to the search criteria above. Some soldiers belong to multiple towns.

Rank/Name	Hometown
 <b>Boneca, Anthony Joseph</b> Corporal	Thunder Bay, Ontario
 <b>Cameron, William Hugh</b> Private	Thunder Bay, Ontario
 <b>Costall, Robert Howard</b> Private	Thunder Bay, Ontario
 <b>Cunningham, Walter Garfield</b> Flying Officer	Thunder Bay, Ontario
 <b>Klukie, Joshua James</b> Private	Thunder Bay, Ontario
 <b>Bell, George Raymond</b>	Thunder Bay, Ontario

## Remembering and Honouring Our Fallen Heroes



**Bill Mauro, MPP**  
Thunder Bay-Atikokan

240 South Syndicate Avenue  
Thunder Bay, ON P7E 1C8  
T: 807-623-9237 | [bmauro.mpp.co@liberal.ola.org](mailto:bmauro.mpp.co@liberal.ola.org)

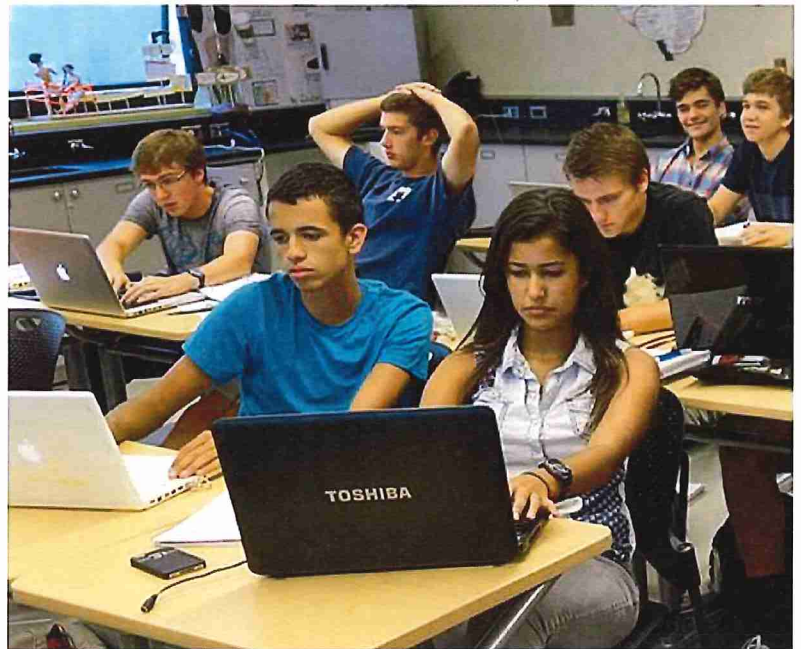


# Kids In Action



Our foundation is pleased to invite **STUDENTS** to participate with research and help us find the fallen.

Apply now for funding for your classroom or youth group and help us share their story.



Funding for this program provided by:

## Canadian Fallen Heroes Foundation

Suite 116 3 212 Henderson Hwy  
Winnipeg MB R2L 1L8

**SPONSORSHIP  
INFORMATION**



[facebook.com/CanadianFallenHeroes](https://facebook.com/CanadianFallenHeroes)

204.818.0430

[www.CanadianFallenHeroes.com](http://www.CanadianFallenHeroes.com)



## Bring Home The Fallen 2017

### Youth Remembrance Initiative Application

Thank you for your interest in the **2017 Youth Remembrance Initiative** sponsored by the Canadian Fallen Heroes Foundation! We are excited to have your classroom join our team of national researchers! In conjunction with the 150<sup>th</sup> Birthday of Canada, our foundation is offering a grant of \$150/classroom for your help in researching and honouring the men and women that paid the supreme sacrifice for our nation. These funds should be used to offset any costs associated with the project as well as a celebration for your students at the end of your project.

Please fill out this short application and submit it by email to [cadetresearch@canadianfallenheroes.com](mailto:cadetresearch@canadianfallenheroes.com). *We invite multiple classrooms from your school to apply for this grant.*

School Name:	
Teacher Name :	
Phone Number:	
Mailing Address:	
Email Address:	
Number of students in class:	
Does your classroom have access to computers including internet and word processing software?	
Is the Canadian Fallen Heroes Foundation allowed to use pictures of your students in future advertising and social media?	

Upon approval of this application, a list containing names of fallen soldiers from Canada will be sent to you by email along with an information package on how to get started.

Thank you again for your interest in bringing the education of Remembrance to your classroom!

Canadian Fallen Heroes Foundation  
[www.canadianfallenheroes.com](http://www.canadianfallenheroes.com)

*The Canadian Fallen Heroes Foundation is proud to be a registered Canadian charity.  
 Charity Tax No. 86563 9447 RR0001*





## VILLAGE OF ANMORE

### REPORT TO COUNCIL

Date: January 31, 2017

Submitted by: Jason Smith, Manager of Development Services

Subject: Infill Development

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#### Purpose / Introduction

To inform Council on infill development including the implications of proceeding and options for how to move forward.

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#### Recommended Resolutions

1. That Council direct staff to proceed with further consideration of infill development by conducting a public information meeting to present the findings gathered to-date and solicit feedback for use in development of an Infill Development Policy and associated policy changes, as per the report dated January 31, 2017 from the Manager of Development Services regarding Infill Development;

And That staff be directed to report the public feedback to Council prior to development of an Infill Development Policy or drafting changes to associated policies.

OR

2. That Council direct staff not to proceed with further action on the issue of Infill Development.

OR

3. That Council provide alternative direction to staff on how to proceed.
- 

#### Background

Infill development, which allows for additional development within an already developed area, has been discussed in the community for some time. There was some discussion of the possibility of infill development during the creation of the current Official Community Plan (OCP), adopted in 2014, but it was not included as it was indicated by the Village's planning consultant at the time that it would be more appropriately reviewed under the Zoning Bylaw update.

## **Report/Recommendation to Council**

Infill Development

January 31, 2017

There was some continuing interest within the community to see the issue of infill development discussed more widely. As a result, the Mayor's Task Force on Land Use (Mayor's Task Force) was struck in early 2016 and met six times in March and April, 2016.

The mandate given to the Mayor's Task Force is as follows:

The Mayor's Task Force on Land Use shall conduct research for the following specified deliverables:

1. Define "infill"
2. Identify regulatory limitations
3. Identify potential impacts on the Village (e.g. financial, operational)
4. Identify possible Community Amenity Contributions to Village in-lieu
5. Identify how many parcels are potentially affected, and the possible parcel yield(s)

Subsequent to research and discussions, a written report shall be prepared for Council on behalf of the Task Force. The report must address each of the deliverables and any regulatory influences that they might have.

The Mayor's Task Force provided a report with a series of recommendations on how to move forward, should Council so choose, with infill development (Attachment 1). It was clear both in the mandate to the Mayor's Task Force and their recommendations that a blanket rezoning for RS-1 to ½ acre lots was not going to be considered.

The Mayor's Task Force articulated the following a policy statement that captured what they saw as the intent of infill development:

Infill zoning and subsequent development of a new residence will be done in such a way as to support the existing semi-rural nature of Anmore. Homes will blend into the neighbourhood and will be designed and adhere to the same setbacks as the existing neighbourhood. The premise behind infill is that it will enhance or at least not take away from the look and feel of the neighbourhood. Homes will be built in a like manner to existing homes.

The Mayor's Task Force began the process of identifying the area where infill development could be considered, namely properties in the RS-1 zone that are under 2 acres in size (meaning that they do not currently have the ability to subdivide under the existing zoning). An OCP amendment to allow for a density of 2 units per acre would be required. Additionally, the Mayor's Task Force identified the requirement that new lots have a minimum road frontage of 25 m. The 25 m frontage requirement would help to ensure adequate spacing between houses and that the Village's semi-rural character would be preserved.

## **Report/Recommendation to Council**

Infill Development

January 31, 2017

Council received the report at their June 21, 2016 meeting and passed the following resolution:

*"That Council receive the report from the Mayor's Task Force on Land Use for information; and that Council provide direction to staff to outline a work plan to analyze the directions outlined by the Mayor's Task Force on Land Use, including a public process."*

## **Discussion**

This report and its recommendations are intended to build off of the recommendations that the Mayor's Task Force made.

### **Number of Potential Infill Development Lots**

To determine the number of potential infill development lots, staff engaged the BC Assessment Authority (BCAA) to conduct a property analysis of all the lots in the Village of Anmore and asked them to analyze properties based on the parameters identified by the Mayor's Task Force. The results of this analysis are attached in map form (Attachment 2).

#### *Lot Sizes*

The BCAA analysis identified a total of 367 lots between 0.9-1.99 acres in size in the RS-1 zone. The lot size parameter was expanded from 1 acre to 0.9 of an acre, as an earlier analysis excluded lots that many knew to be 1 acre in size. Further staff analysis identified that 5 of those lots were either civic or park, thus there are 362 privately owned lots in the RS-1 zone that are between 0.9-1.99 acres.

#### *Road Frontage*

The next parameter was to identify lots between 0.9 and 1.99 acres that have at least 50 m of frontage on an existing public road and thus would be able to be subdivided and create 2 new lots with 25 m frontage. The initial BCAA analysis identified 159 lots that met this requirement but further staff analysis identified the 5 lots that were either park or civic and an additional 7 lots that were either on a strata road or had frontage on an unconstructed road right of way. Removing those lots identifies a total of 147 privately owned lots that meet the size and road frontage parameters.

#### *Hillside Residential or Steep Lots*

Staff also considered an additional restriction where infill development could occur by excluding lots that are designated Hillside Residential in the existing OCP. Steeper lots are more challenging to develop and build on, in particular providing safe access and an adequate building site often requires retaining walls. On the steeper sites it is challenging to provide access with retaining walls that meet the existing zoning bylaw restrictions. The challenge of developing on steeper slopes is only exasperated by smaller lots.

## Report/Recommendation to Council

Infill Development

January 31, 2017

The Hillside Residential designation is based on lots where a portion or all of the lot includes slopes equal to or greater than 20% and is shown in Schedule B2: Land Use Map in the OCP (Attachment 3). The underlying data used to identify the slopes was based on LIDAR and is accurate for these purposes. Staff have prepared a more detailed slopes map, based on the LIDAR data, that shows where the steepest areas of the Village are and also shows that there are properties that were arbitrarily included in the Hillside Residential designation even though large portions of the lot is under 20% slope. Therefore exceptions could be built into this parameter, for example the consideration of allowing infill lots where it can be shown that the new proposed lot has an average slope less than 20% based on natural grades. Taking the 147 lots that meet the requirements identified by the Mayor's Task Force and excluding those lots that are designated Hillside Residential (as per the current OCP definition), the number of potential infill lots is reduced to 70.

### *Current Development Potential*

Staff conducted air photo and field analysis of these 70 potential lots to consider their current development potential. Nearly all of these lots have an existing home on the site and in many cases the placement of the existing home is such that it would preclude infill development as the placement of the home prevents the creation of 2 lots where the minimum frontage could be met and have both lots meet the setback requirements of the RS-1 zone. Based on this work, staff would estimate that there are 35 lots that would currently be eligible for infill development within all of the parameters without having to move or demolish the existing home.

The results of the BCAA and staff analysis are summarized in the following table:

Parameters	Privately Owned Lots 0.9-1.99 acres
No parameters	362
Minimum 50m frontage on public road	147
50m frontage and not Hillside Residential (as per current OCP definition)	70
50m frontage, not Hillside Residential, existing house location does not preclude subdivision	Approximately 35

### **Infrastructure Considerations**

#### *Roads*

If Council chooses to allow infill development only in areas where there is existing public road and therefore no expansion to the existing road network, the impacts of infill development would be minimal in terms of upfront cost and ongoing maintenance. Based on conversations with the Village's engineering consultant, the addition of 30-70 new lots, and the associated vehicle traffic, would not have meaningful impact on increasing the maintenance requirements for the existing roads.

## **Report/Recommendation to Council**

### **Infill Development**

January 31, 2017

Should Council choose to allow infill development to proceed in areas that would see the addition of new public roads, the initial construction cost would be required to be paid for by the proponent (as is typical in all subdivisions) but the ongoing maintenance of the new public road would be borne by the Village.

#### *Water*

Currently, all new lots created in the Village of Anmore are required to connect to the community water system for the provision of water services.

If Council chooses to allow infill development only in areas where there is existing public water infrastructure and not in areas that would require the extension of public water mains, then there is sufficient water capacity to service all of the new lots. The water mains are sized to deliver adequate fire flows during an emergency, which far exceeds the typical residential water demand.

Should Council choose to allow infill development to proceed in areas that would require the extension of public water mains to provide the necessary water service, the initial cost of construction would be required to be paid for by the proponent but the ongoing maintenance costs would be borne by the Village.

#### *Septic*

Proven septic capacity is a standard requirement for all new lots created in the Village and this would be the same for infill development. The siting of a septic system on a relatively flat ½ acre lot is generally achievable based on past experience.

### **Financial Implications**

Infill development would have financial implications for the Village and could be an important step towards achieving financial sustainability.

Each new lot would be required to pay development cost charges (DCCs) of \$10,719 per lot, which could be used to pay for improved infrastructure.

Community Amenity Contributions (CACs) are commonly included with rezoning applications, such as the Village's current Comprehensive Developments (CD). The consideration of CACs was considered by the Mayor's Task Force and their recommendation was that Council direct staff to hire an outside consultant to assist staff in arriving at a reasonable, defensible amount that assists in the community's interests being achieved. The expectation of CACs could be prescribed in an Infill Development Policy with some consideration given for any in kind contribution of land for improved trails or negotiated on a site by site basis. There are several ways to calculate CACs. The two most common are:

- charging a flat rate per area; or
- negotiating on a portion of the value gained through the rezoning (lift).

## **Report/Recommendation to Council**

### **Infill Development**

January 31, 2017

These options would be considered by staff and a consultant (upon approval of funds). It is important to note that Council may consider any form of CAC on a per rezoning basis. CACs may include any contribution which would benefit the community as a whole and does not need to be in the form of cash. An example of such would include contributions towards the construction of a new Village Hall and other infrastructure improvements not directly related to the rezoning.

There would also be increased property tax revenue generated by each new lot. As a comparison, the typical ½ acre lot in Ravenswood paid an average of \$6,400 per year (2015) in property tax. The Village does not receive all of these funds but typically receives about 38% of the total property tax (including the Fixed Asset Levy). Therefore the Village could expect approximately \$2,400 per new lot created through infill development.

There are costs associated with each new lot created in the Village as there would be increased demand for services that are not covered by fees and charges. These types of services include bylaw enforcement, general enquiries and the managing of billing. While there is currently sufficient capacity to manage these with the existing staffing complement, as the Village grows there may be the need to hire additional staff to maintain a level of service that residents expect. Allowing infill development could potentially result in new staff being required sooner than under existing development conditions. Conversely, technological advances and process efficiencies may result in current staffing levels being sufficient.

As mentioned earlier in this report, infill development restricted to using existing infrastructure would not have a significant impact on infrastructure maintenance costs and the increased revenue from these lots could help defray current infrastructure costs.

It is staff's view that permitting infill development on existing infrastructure would improve the Village's financial sustainability through the collection of DCCs, CACs and ongoing property tax revenue.

### **Preservation of semi-rural character**

The Mayor's Task Force was clear that if infill development were to be permitted in the Village, the development would be required to maintain or enhance the existing semi-rural character of the Village. Minimum road frontages are one means to do so.

Additional ideas that could help preserve the semi-rural character and mitigate impacts on the existing neighbourhood include:

- Tree retention/replanting consistent with other CD developments
- Guidelines on the form and character of the new homes and accessory buildings
- House sizes that are relative to the size of an existing home on the lot
- Rules concerning landscaping and retaining walls



## **Report/Recommendation to Council**

### **Infill Development**

January 31, 2017

Council's and the public's input would be crucial to determine how best to preserve the semi-rural character of the Village, if infill development were to be permitted. To ensure this, staff is proposing that all infill development go through a rezoning process, similar to a Comprehensive Development (CD) rezoning process.

### **Potential Next Steps**

Should Council wish to proceed with further consideration of infill development, the first recommendation by staff would be to present the information gathered to-date to the public in order to solicit their feedback and comments.

Once public feedback is reported back to Council and if Council directs staff to continue with further consideration of infill development, the following policy changes would be recommended:

1. An OCP amendment that captures the broad intent, along the lines of what Mayor's Task Force identified, with some possible additional items added – as discussed later in this report.
2. The development of an Infill Development Policy to be adopted by Council as a means to guide all infill development rezoning applications.

### OCP Amendment

The OCP is a high level policy document that guides development in the Village. It is not itself a regulatory tool, but instead provides policy direction to regulatory tools, such as the zoning bylaw. As such, it is common for a local government to make multiple amendments to its OCP in between more significant updates.

The current the maximum density in the OCP is 1.8 units per acre for the creation of CD zones.

If Council would like to proceed with drafting an OCP amendment, then language from the policy statement developed by the Mayor's Task Force would form the basis of the OCP language.

If, as the Mayor's Task Force recommends, Council wishes to enable 1 acre lots in the RS-1 zone to be subdivided into ½ acre parcels then the OCP will need to be amended to allow for densities up to 2 units per acre.

The area where infill development would be permitted will need to be identified. The Mayor's Task Force began to define this area as lots in the RS-1 zone that are less than 2 acres.

As discussed earlier in this report, Council could also consider limiting infill development to properties outside of the Hillside Residential area (as identified in the OCP) or by other criteria.

Another possible limitation, that would address the financial sustainability issue, would be to restrict infill development to areas that do not require any expansion of Village infrastructure, namely roads and water.

## **Report/Recommendation to Council**

Infill Development

January 31, 2017

### Infill Development Policy

The intent of an Infill Development Policy would be to make clear Council's and the community's expectations with regards to infill development and would assist in clearly outlining the rezoning process.

While density and land use would be set out in the OCP, an Infill Development Policy could outline expectations around design details (including form and character and house sizing), the requirement to meet RS-1 setbacks, road frontage requirements, the minimum and maximum parcel sizes that would be considered for infill development, approaches to lot and/or road frontage averaging, environmental considerations, and CAC expectations.

### Zoning Bylaw Changes

As proposed, all infill development would be required to go through the rezoning process in order to ensure Council oversight and control of the process.

The Mayor's Task Force discussed the possibility of creating a generic infill development zone within the zoning bylaw. It is staff's view that this would be premature at this point as it is challenging to anticipate all of the unique characteristics of potential infill development sites and write a zone that would accommodate all of them. The Infill Development Policy would contain many of the details that would be found in an infill development zone. Should Council choose to proceed with infill development, the first few proposals could have their own unique zones written for them, similar to the CD zones. If consistent patterns emerge as staff monitor development proposals and approvals, an infill development zone could subsequently be drafted.

## **Financial Implications**

See section earlier in the report for a description of the financial implications of infill development.

## **Communications / Civic Engagement**

There is a need for further public consultation on this matter as permitting infill development would be a change from the current development pattern in much of the Village. Should Council desire to move forward with considering infill development, a public meeting(s) presenting this information and soliciting input and opinions from Village residents should be held. The intent of this public engagement would be to gather as wide a range of views as possible to help inform any OCP amendment and Infill Development Policy.

Efforts to inform all residents will be made if Council chooses to proceed by utilizing the website, social media and a mail out to all residents.

## Report/Recommendation to Council

Infill Development

January 31, 2017

### Council Strategic Plan Objectives

Proceeding with infill development would help realize Council Strategic Plan Objectives with regards to Financial Sustainability, Exploring Diversity in Land Use, and Enriching the Community through enhanced community amenities.

### Attachments:

1. Mayor's Task Force on Land Use – Infill Zoning Report dated June 10, 2016.
2. BCAA Map – Potential Infill Development
3. OCP Schedule B2: Land Use Map
4. Village of Anmore Slopes Map

<b>Prepared by:</b>	
 _____ Jason Smith Manager of Development Services	
<b>Reviewed for Form and Content / Approved for Submission to Council:</b>	
<i>Chief Administrative Officer's Comment/Concurrence</i>	
 _____ Chief Administrative Officer	



## VILLAGE OF ANMORE

### REPORT TO COUNCIL

Date: June 10, 2016

Submitted by: Mayor's Task Force on Land Use

Subject: Infill Zoning

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#### Purpose / Introduction

To provide Council with a written report produced by the Mayor's Task Force on Land Use ("Task Force") as per the Terms of Reference, approved by Mayor McEwen on March 9, 2016 (see Appendix A).

The Task Force consisted of the following members:

- Herb Mueckel, Chair
- Doug Salberg, Vice Chair
- Kim Trowbridge, Councillor
- Paul Weverink, Councillor

In addition, the Task Force had the resources of the Village of Anmore (Village) planners, CitySpaces, at our disposal. In particular, Kate Lambert was in attendance at all meetings.

The Task Force met throughout the month of March and April, 2016. The Task Force findings are included in this report.

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#### Background

Over the last two years, several residents of Anmore have requested that Council consider the possibility of allowing residents in the RS1 zone to sub-divide their lots. This process has been referred to as "Infill". The Task Force was asked to research the possibility of allowing this and to determine what the process would be to achieve this. The Task Force was not asked to provide an opinion as to the merits of moving forward with this.

#### Policy

If Council was to move forward with creating a new Infill zone it was agreed unanimously and strongly by all participants of the Task Force that the Infill zone should include a policy statement defining the zone. The policy statement would be crafted to provide underlining guidance to the zone and would include:

*Infill zoning and subsequent development of a new residence will be done in such a way as to support the existing semi-rural nature of Anmore. Homes will blend into the neighbourhood and*

## Report/Recommendation to Council

### Infill Zoning

June 10, 2016

*will be designed and will adhere to the same setbacks as the existing neighbourhood. The premise behind infill is that it will enhance or at least not take away from the look and feel of the neighbourhood. Homes will be built in a like manner to existing homes.*

## Discussion

### 1. DEFINING INFILL

Infill is intended to allow property owners within the current RS1 zone to split (subdivide) their existing lot. Infill is applicable to those homes currently under the RS1 zone only and would apply to lots that are less than 2 acres in size. Lots equal to or greater than 2 acres are currently able to subdivide to two one acre lots.

### 2. REGULATORY LIMITATIONS (see Appendix B)

In order for an Infill zone to be created, CitySpaces have advised the following process would need to be followed:

- A. Amend Official Community Plan (OCP), changing density from the current 1.8 units per acre to a new density of 2 units per acre in the Infill zone. This would be an amendment to the current OCP and would require a public hearing. The result of this amendment would be that the maximum density in the Village would be changed to 2 units per acre from the current 1.8 units per acre for the new Infill zone only.
- B. A new zone would need to be created, the Infill zone, which would also require a public hearing.

It is the Task Force's understanding that an update of the zoning bylaw is currently under way. Assuming there is a desire by Council to move forward, the Infill zone could be included in the zoning bylaw update and the public process required to update the zoning bylaw.

#### Task Force Recommendations:

- Infill zone to be created only within the RS-1 zone for existing lots less than 2 acres;
- Village Engineer must be satisfied that infrastructure (water, etc.) is sufficient;
- Fire Chief's input would be required in regards to fire safety impact;
- In general it is anticipated that newly created lots would be ½ acre lots, however the Task Force has agreed that in certain circumstances property owners may desire to split a lot where one of the lots would not be ½ acre in size. Therefore, under lot averaging we propose to allow a minimum lot size of 1/3 acre (1,349 m<sup>2</sup>). Under lot averaging all other requirements would need to be satisfied.

## Report/Recommendation to Council

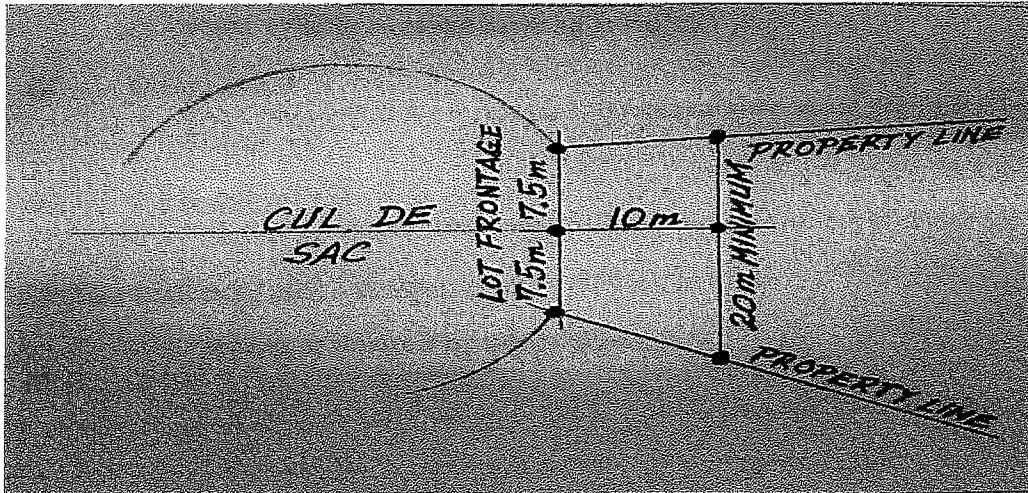
### Infill Zoning

June 10, 2016

In addition, we may have circumstances where because of a Community Amenity Contribution (CAC) (i.e. trail access), a lot does not adhere to the ½ acre minimum; this would be allowed and reviewed on a case by case basis.

#### Additional Recommendations:

- Panhandles to divide a 1 acre lot – Shall be considered when meeting minimum lot frontage of 83.5 ft inclusive of pan handle width.
- Minimum lot frontage - Same as RS1 Zone = 25.45 m (83.5 ft) minimum
- Minimum lot frontage - When lot size averaging, first lot = 25.45 m (83.5 ft) minimum
- Minimum lot frontage - When lot size averaging, second lot = 19.35 m (63.5 ft) minimum
- Minimum lot frontage in a cul-de-sac – see sketch below



The following regulations should be the same as the RS1 zone:

- Lot coverage on new lot
- Building setbacks
- Height restrictions
- Accessory buildings (however no more than one accessory building on a new lot, existing lot would be grandfathered)
- Off-street parking
- Accessory suites
- Home occupation
- Boarding
- Bed and breakfast

In addition, the Infill zone should:

- Adhere to 20% Tree Retention or Replanting, as per Anmore Tree Management Bylaw
- Adhere to the Village's Watercourse Protection Development Permit Area

## **Report/Recommendation to Council**

Infill Zoning

June 10, 2016

### **3. POTENTIAL IMPACTS ON THE VILLAGE**

#### Financial

- Village to collect fees for rezoning, subdivision and DCC charges and other related permit fees
- Community Amenity Contributions to be implemented (see Section 4)
- Additional lots and homes added to tax base
- More efficient use of existing services

#### Operational

- Increase demand on services, infrastructure and Village staff resources

### **4. COMMUNITY AMENITY CONTRIBUTIONS TO VILLAGE IN-LIEU**

The Task Force believes it is appropriate that residents of the Village wishing to proceed with subdividing, assuming adoption of the Infill zone, would be willing to provide a Community Amenity Contribution for the betterment of all Anmore residents.

A Community Amenity Contribution could be in either in the form of land or cash in lieu. In the situation proposed under Infill most properties would not be able to contribute land. Having said that the Task Force wishes to include land here as in certain unique situations a resident might be able to contribute land in the form of a trail access perhaps connecting two separate streets with a trail right of way. In our opinion this would be a welcome contribution as it would help with the connectivity of our trail network.

In regards to the other option the task force has considered CACs for the new infill zone (should it be created), in the context of providing value to the village at large. To that end we looked for current models to follow, in order to maximize value to the village, while maintaining a sense of reasonableness. We also wanted to have a formula that is supportable by way of comparable(s) and logic but not so complicated that it is difficult to support or derive its origins.

We contemplated several methods that respect the rules governing CAC creation (see appendix C) but found them to all relate to developments and subdivisions which are aimed at creating multiple lots, in a single location. It is difficult to apply these rules and policies to individual lots created one at a time in multiple locations around the village. As a result, we recommend that the Village enlist the services of an appraiser to assist in the establishment of an appropriate CAC formula.

### **5. IDENTIFYING POTENTIALLY AFFECTED NUMBER (YIELD) OF AFFECTED PROPERTIES**

The Task Force did not attempt to identify the number of affected properties. As a group we felt this task would be better left to the staff of the Village of Anmore.

## **Conclusion**

By way of comment we offer the following:



## Report/Recommendation to Council

Infill Zoning

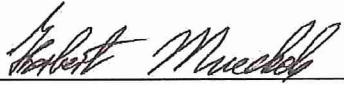
June 10, 2016

The ability to sub-divide an existing lot would be based on the parameters as outlined above. Many residents who might qualify may have no interest in proceeding. Many lots that might qualify currently have homes situated in such a way that they could not sub-divide without re-locating their home.

The Task Force feels that depending on the specifics of a particular piece of property there may very well be many impediments to sub-dividing. Having said that, there are residents who are well set up to do this and indeed their homes were located on their properties specifically in anticipation of this.

### Attachments:

1. Appendix A – Terms of Reference
2. Appendix B – RS1 zone regulations (excerpt from Village of Anmore Zoning Bylaw No. 374, 2004)

<b>Prepared by:</b>	
 _____	
On behalf of the Mayor's Task Force on Land Use Herb Mueckel, Chair	
<b>Reviewed for Form and Content / Approved for Submission to Council:</b>	
<i>Chief Administrative Officer's Comment/Concurrence</i>	
 _____	
Chief Administrative Officer	
<b>Corporate Review</b>	<b>Initials</b>
Corporate Officer	



## MAYOR'S TASK FORCE ON LAND USE TERMS OF REFERENCE



### Governance

The Mayor's Task Force on Land Use is governed by the applicable provisions in the *Local Government Act, Community Charter, Anmore Procedure Bylaw* and *Code of Conduct*.

### Purpose

The purpose of these Terms of Reference is to address items that are not dealt with in the *Local Government Act, Community Charter, Anmore Procedure Bylaw* and *Code of Conduct*.

### Mandate

The Mayor's Task Force on Land Use shall conduct research for the following specified deliverables:

1. Define "infill"
2. Identify regulatory limitations
3. Identify potential impacts on the Village (e.g. financial, operational)
4. Identify possible Community Amenity Contributions to Village in-lieu
5. Identify how many parcels are potentially affected, and the possible parcel yield(s)

Subsequent to research and discussions, a written report shall be prepared for Council on behalf of the Task Force. The report must address each of the deliverables and any regulatory influences that they might have.

### Membership

Membership has been established by the Mayor and is comprised of four members: two Councillors and two resident or non-resident property owners.

Members shall elect one member to act as Chair.

The term of appointment will commence in March 2016 and will conclude in 2016. The Task Force will not be renewed.

A quorum is a majority of all members of the Task Force.

As referenced in the *Anmore Procedure Bylaw*, the Mayor is an ex-officio of the Task Force and when present may constitute a quorum.

### Decision Making and Recommendations

No decision making or recommendations are requested of the Task Force.

### Meetings

At its first meeting, the Task Force will establish a meeting schedule and the Chair shall provide the schedule to the Manager of Corporate Services. The Task Force will only meet on dates previously scheduled, unless alternative arrangements have been made with the Manager of Corporate Services and proper notification has been provided to Task Force members and the public.

### Public and Developer Involvement

All meetings of the Mayor's Task Force on Land Use shall be open to the public. The Task Force is not permitted to meet In-Camera.

Members of the public who attend the meetings are present as observers. No input from the public or a developer will be considered at a meeting. If a public member or a developer wants to present information or questions to the Task Force, they are requested to do so outside of the meeting.

Written documents received by a Task Force member by a member of the public or a developer shall be provided to the Manager of Corporate Services for the Village's records.

### Staff Involvement

When requested by the Task Force, staff or a staff representative will attend a meeting in a technical capacity only. Attendance by staff or a staff representative will not constitute quorum.

### Agendas

Agendas and supporting materials shall be distributed in advance of a meeting by staff. Subsequent to the first meeting, staff will prepare the agenda in consultation with the Mayor and/or the Chair. Agendas shall be circulated by email 72 hours prior to the meeting and shall be posted to the website, in accordance with the Procedure Bylaw.

### Minutes

Minutes of all meetings shall be electronically recorded for the purpose of transcription by staff. Staff will attempt to prepare the draft minutes for review and adoption at the next scheduled meeting.

APPROVED BY MAYOR JOHN McEWEN ON:	MARCH 9, 2016
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APPROVED BY THE TASK FORCE ON:	
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# APPENDIX "B"

## 302 • RESIDENTIAL 1

RS-1

This zone is intended to provide land solely for the purpose of single family housing housing.

### 302.1 Permitted Land Uses

#### Minimum Lot Size<sup>(a)</sup>

One Family Residential	4047 m <sup>2</sup>
Home Occupation <sup>(b)</sup>	n/a
Bed and Breakfast <sup>(c)</sup>	n/a
Boarding	n/a
Accessory Suite <sup>(d)</sup>	n/a
Accessory Uses	n/a

- (a) For subdivision exemptions, see Section 404.
- (b) Home Occupation shall be subject to the requirements of Section 207.
- (c) Bed and Breakfast shall be subject to the requirements of Section 220.
- (d) Accessory Suite shall be subject to the requirements of Section 210.

### 302.2 Buildings and Structures

#### Maximum Maximum Number

#### Size

#### Height

Principal Buildings	1 <sup>(a)</sup>	0.25 FAR <sup>(b)</sup>	10 m
Accessory Buildings and Structures	2	25% - 100 m <sup>2(c)</sup>	7 m <sup>(d)</sup>

- (a) May be increased to two One-Family Residential dwellings, provided that the lot size is greater than 0.8 ha.
- (b) The maximum Gross Floor Area for the principal building and all accessory buildings on the parcel shall not exceed a Floor Area Ratio (FAR) of 0.25, except that:
  - (i) in cases where all buildings are sited on a parcel in such a manner that all the setbacks for all the buildings are increased 1.5 m beyond that which are required pursuant to Section 302.3 for every 152 m<sup>2</sup> of additional floor area;
  - (ii) notwithstanding this restriction, a principal building with a Gross Floor Area of not more than 232.4 square meters will be permitted on any parcel; and
- (c) The maximum Gross Floor Area inclusive of parking areas and basements of all accessory buildings on a parcel shall not exceed 25% of the Gross Floor Area of the principal dwelling up to a maximum of 100 square meters. Notwithstanding this restriction, an accessory building of not more than 55.7 square meters will be permitted on any parcel.
- (d) Maximum height of fence is subject to Section 215.

### 302.3 Minimum Building Setbacks

Use	Front Lot Line Setback	Rear Lot Line Setback	Exterior Lot Line Setback	Interior Lot Line Setback
Principal Building	10 m <sup>(a)</sup>	7.6 m	7.6 m	5m
Accessory Buildings and Structures	10 m	7.6 m	7.6 m	5 m

- (a) For a lot that is less than 4047 m<sup>2</sup>, the front lot line setback may be reduced to 7.6 m.

### 302.4 Off-Street Parking

Off-street parking spaces shall be provided on the same lot as the use being served in accordance with the following requirements:

- (a) 2 spaces per dwelling unit;
- (b) 1 space per employee for home occupation;
- (c) 1 space per boarder;
- (d) 2 spaces per accessory suite.

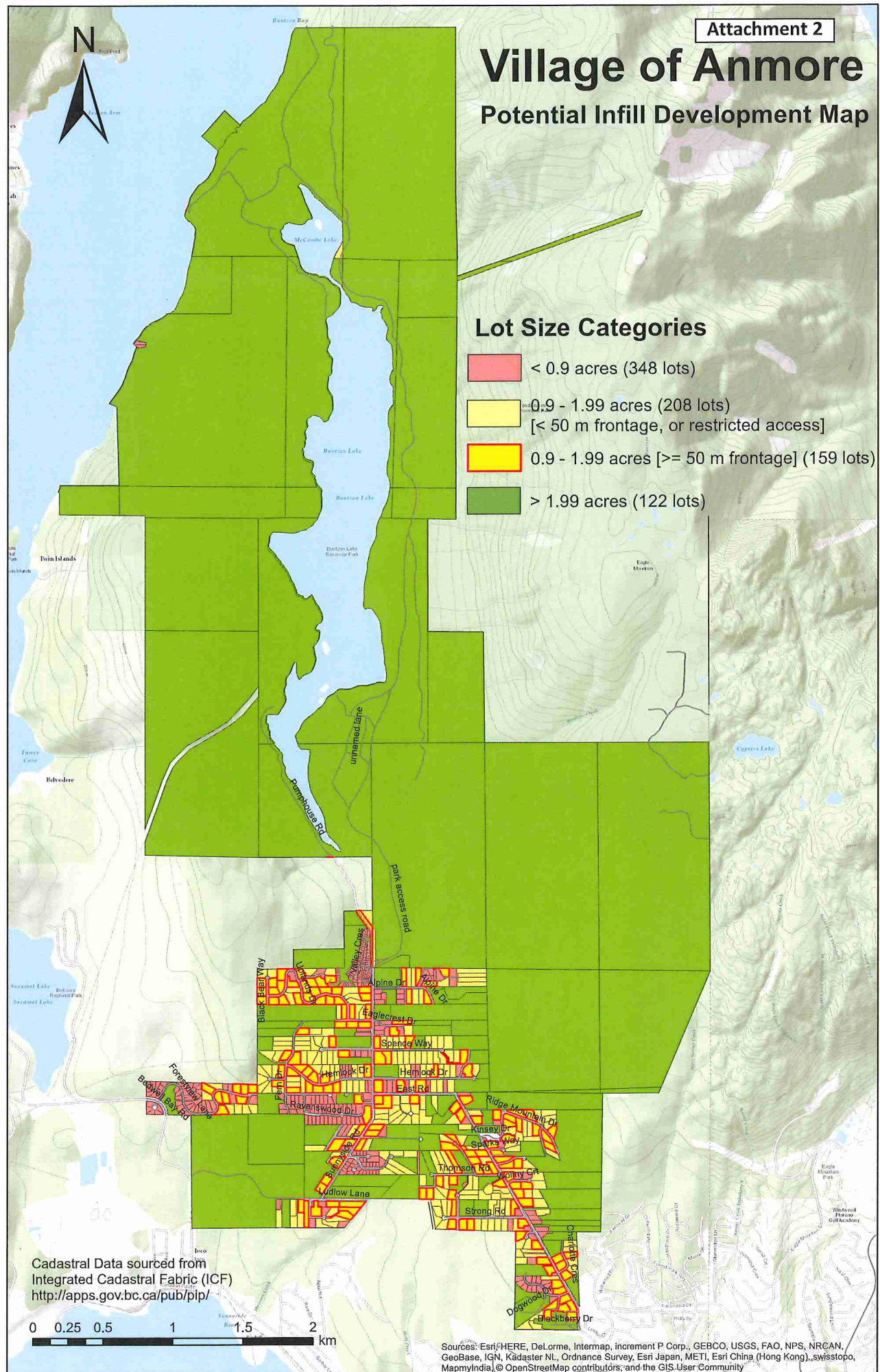
### 302.5 Maximum Lot Coverage: 20%

# Village of Anmore

## Potential Infill Development Map

### Lot Size Categories

- < 0.9 acres (348 lots)
- 0.9 - 1.99 acres (208 lots)  
[< 50 m frontage, or restricted access]
- 0.9 - 1.99 acres [ $\geq$  50 m frontage] (159 lots)
- > 1.99 acres (122 lots)



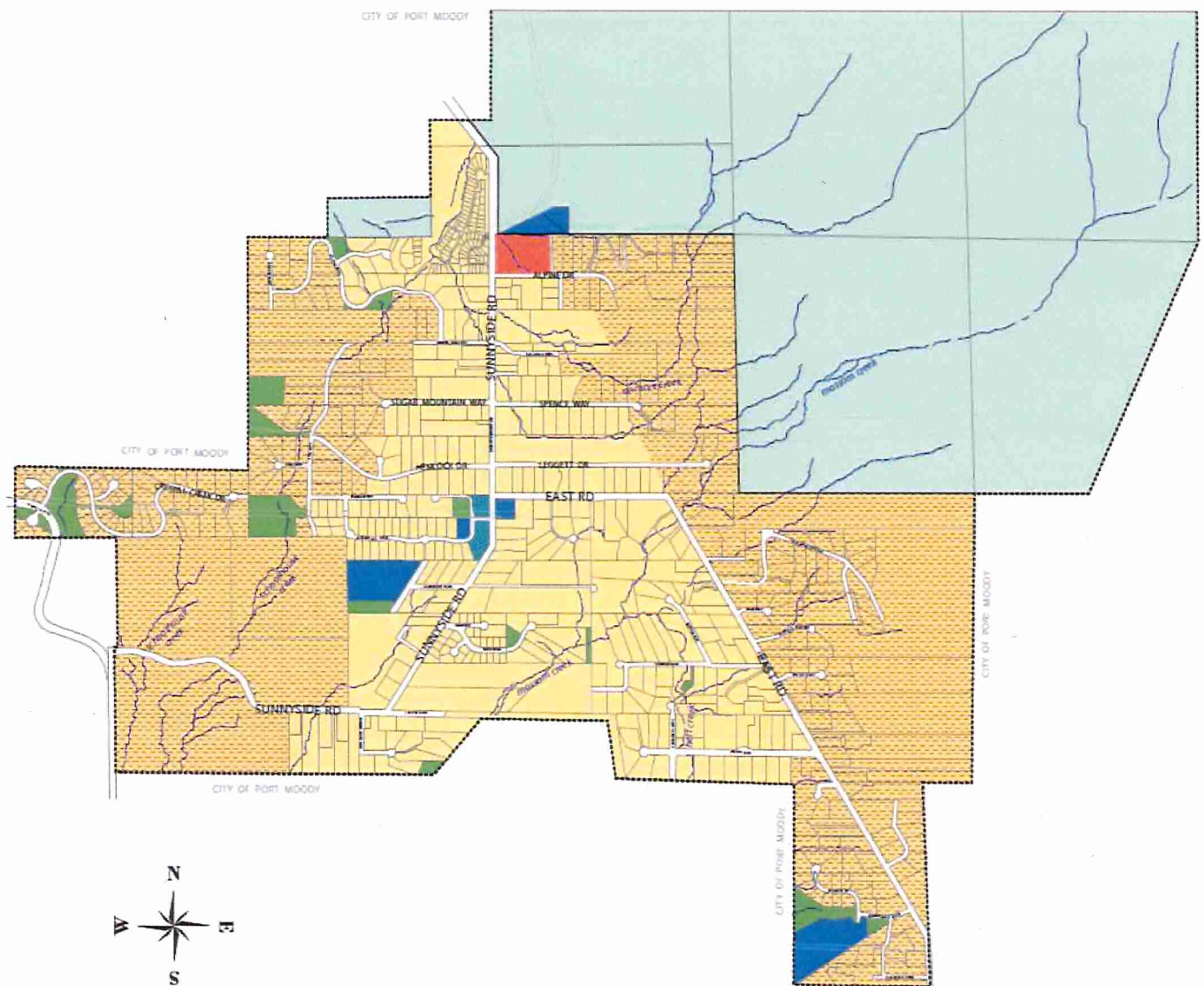
Cadastral Data sourced from  
Integrated Cadastral Fabric (ICF)  
<http://apps.gov.bc.ca/pub/pip/>

0 0.25 0.5 1 1.5 2 km

Sources: Esri/HERE, DeLorme, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), swisstopo, MapmyIndia, © OpenStreetMap contributors, and the GIS User Community



# SCHEDULE B2: LAND USE MAP (DETAILED)



## LEGEND

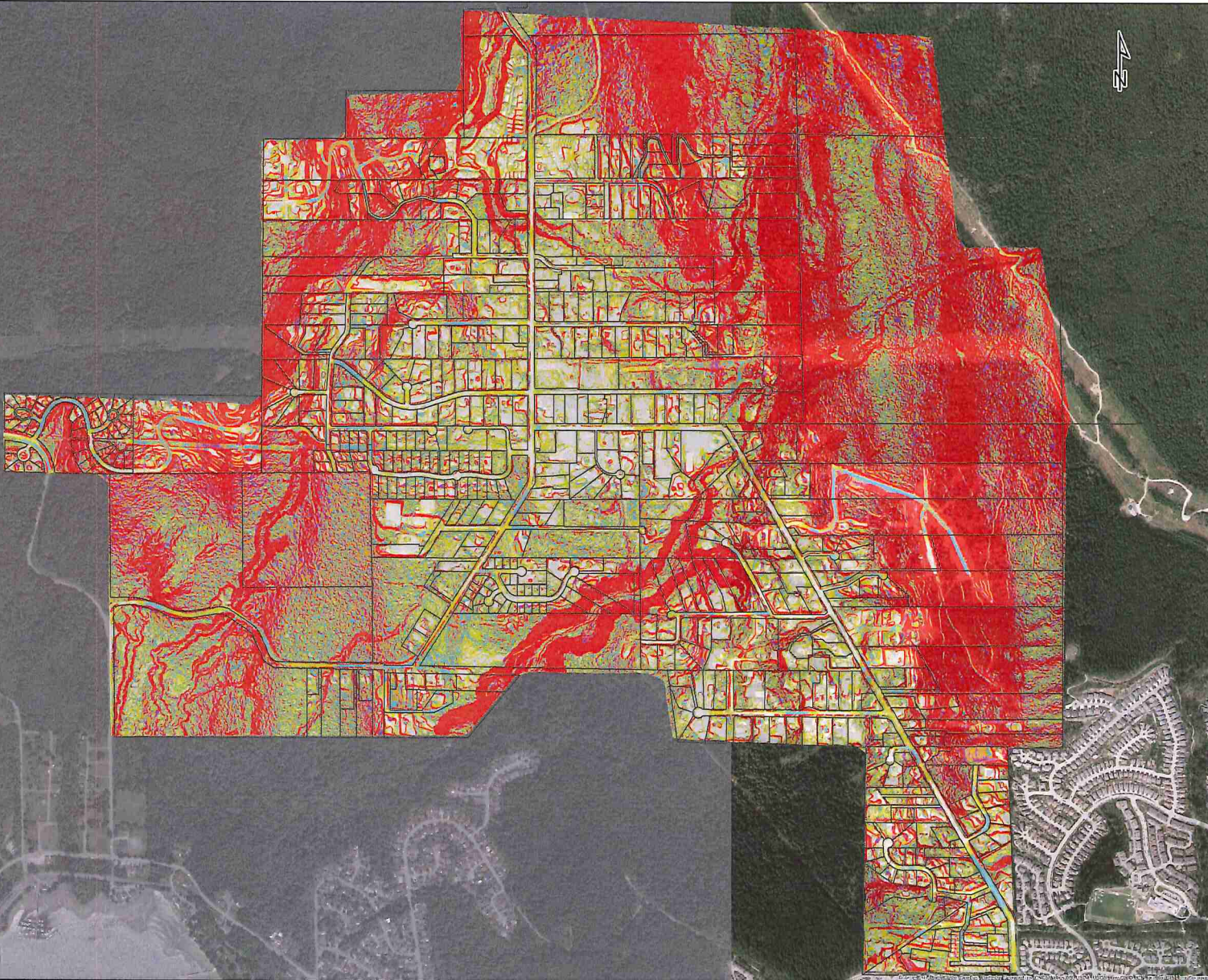
- Residential
- Hillside Residential
- Parks
- Conservation & Recreation
- Commercial
- Institutional
- Village Centre Commercial
- Watercourses
- Municipal Boundary
- Right of Way



2697 Sunnyside Road, Anmore, BC, V3H 5G9 Ph: 604-469-9877

THE VILLAGE OF ANMORE DOES NOT ASSUME RESPONSIBILITY FOR THE CORRECTNESS OF THIS MAP AS IT IS INTENDED FOR GENERAL REFERENCE ONLY. LAST UPDATED MARCH 2014.

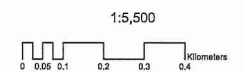
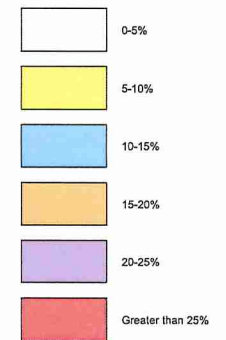




## Legend

### Slope

Preent Rise



Village of Anmore

CHANGE IN ELEVATION  
VILLAGE OF ANMORE  
GIS SYSTEM REDEVELOPMENT





January 30, 2017

Jodie Wickens, M.L.A.  
2950 Glen Dr, Unit #510  
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Coquitlam Public  
Library Board

Alice Hale,  
Chair

Naresh Sahota,  
Vice-Chair

Brian McBride,  
Treasurer

Erin Adams

Matt Djonlic

Julie Fisher

Sandra Hochstein

Dave Whelan

Bonita Zarrillo,  
City Councillor

Todd Gnissios  
Director & Secretary to  
the Board

**Re: Support for inflation adjusted increase in the Libraries Branch allocation as outlined in the Select Standing Committee on Finance and Government Services Report on the Budget 2017 Consultations**

Dear Ms. Wickens:

In November, the Ministry of Education Public Library Services Branch announced the division's strategic plan *Inspiring Libraries, Connecting Communities: A vision for public library service in British Columbia* ([LINK](#)), and the recommendations from the *Select Standing Committee on Finance and Government Services' Report on the Budget 2017 Consultations* ([LINK](#)) as they relate to public libraries.

We are now writing to advise you that the Select Standing Committee's Report on the Budget 2017 Consultations will be tabled in the House in February 2017 and to request your support for the Committee's specific recommendation:


82. Provide inflation-adjusted funding increases to public libraries to enable them to sustain basic levels of service and consider additional increases to implement new innovations in service delivery ("indexation of the grant").

While we appreciate that Provincial grant allocations to public libraries have been stable since 2010, there has been no increase in Provincial funding to public libraries since 2005. As a result, the Provincial share of municipal library budgets has been decreasing annually as costs continue to rise.

Public libraries are strategic assets in B.C. communities with existing physical and digital infrastructure and well-established community partnerships. Through our facilities and staff libraries provide support for citizens across the Province to access provincial information and resources. Public libraries are an integral part of the information flow between the Province and all of its communities.

We respectfully request, for an annual inflationary adjustment be made for public libraries and that annual increases be indexed in future. We are asking you to support a minimum of a 2% increase over the 2016 allocation, which equals a modest \$280,000 increase in the Libraries Branch's 14 million allocation.

We appreciate your consideration of our request and welcome an opportunity to speak with you in person if you would like further information.



Alice Hale  
Board Chair



Todd Gnissios  
Executive Director

Copy: Mayor and Council, City of Coquitlam  
Mayor and Council, City of Port Moody  
Mayor and Council, City of Port Coquitlam  
Mayor and Council, Village of Anmore  
Mayor and Council, Village of Belcarra



February 2, 2017

Linda Reimer, M.L.A.  
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City Councillor

Todd Gnissios  
Director & Secretary to  
the Board

**Re: Support for inflation adjusted increase in the Libraries Branch allocation as outlined in the Select Standing Committee on Finance and Government Services Report on the Budget 2017 Consultations**

Dear Ms. Reimer:

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Alice Hale  
Board Chair



Todd Gnissios  
Executive Director

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Mayor and Council, City of Port Moody  
Mayor and Council, City of Port Coquitlam  
Mayor and Council, Village of Anmore  
Mayor and Council, Village of Belcarra

February 2, 2017

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**Re: Support for inflation adjusted increase in the Libraries Branch allocation as outlined in the Select Standing Committee on Finance and Government Services Report on the Budget 2017 Consultations**

Dear Ms. Robinson:

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