

FINANCE COMMITTEE MEETING – AGENDA

VILLAGE OF ANMORE



Agenda for the Finance Committee Meeting scheduled for Monday, March 27, 2017 at 8:00 p.m. in Council Chambers at Village Hall, 2697 Sunnyside Road, Anmore, BC

1. **CALL TO ORDER**

2. **APPROVAL OF THE AGENDA**

Recommendation: That the Agenda be approved as circulated.

3. **MINUTES**

(a) **Minutes of the Meeting held on March 6, 2017**

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Recommendation: That the Minutes of the Finance Committee Meeting held on March 6, 2017 be adopted as circulated.

4. **BUSINESS ARISING FROM THE MINUTES**

5. **UNFINISHED BUSINESS**

6. **NEW BUSINESS**

(a) **Asset Management Plan and Strategic Financial Framework Policy**

Urban Systems to present the Long-term Strategic Financial Framework Policy and Asset Management Plan next steps.

(b) **5-Year Financial Plan (2017-2021)**

Staff to report on outstanding items for the 5-Year Financial Plan (2017-2021).

7. **ADJOURNMENT**

FINANCE COMMITTEE MEETING – MINUTES

VILLAGE OF ANMORE

Minutes of the Finance Committee Meeting held on
Monday, March 6, 2017 in Council Chambers at Village Hall,
2697 Sunnyside Road, Anmore, BC



COMMITTEE MEMBERS PRESENT

Mayor John McEwen
Councillor Ryan Froese
Councillor Ann-Marie Thiele
Councillor Kim Trowbridge
Councillor Paul Weverink
Nick Cheng
Mark Roberts

COMMITTEE MEMBERS ABSENT

Nil

OTHERS PRESENT

Juli Kolby, Chief Administrative Officer
Chris Boit, ISL Engineering and Land Services Ltd.

1. CALL TO ORDER

Chair McEwen called the meeting to order at 7:00 p.m.

2. APPROVAL OF THE AGENDA

It was Moved and Seconded:

“That the Agenda be approved as circulated.”

Carried Unanimously

3. MINUTES

(a) Minutes of the Meeting held on February 27, 2017

It was Moved and Seconded:

**“That the Minutes of the Finance Committee Meeting held on
February 27, 2017 be adopted as circulated.”**

Carried Unanimously

4. BUSINESS ARISING FROM THE MINUTES

Nil

5. UNFINISHED BUSINESS**(a) 5-Year (2017-2021) Water Utility Budget**

Juli Kolby presented the 5-Year Water Utility Budget. Highlights of discussion are noted as follows:

- Members expressed concerns with the retail rate charged by Port Moody to Anmore for delivery of water via Metro Vancouver instead of a wholesale rate.
- Staff will follow up with City of Port Moody regarding the water rate review.
- Staff might want to consider reaching out to Metro Vancouver with a request to subsidize infrastructure costs.
- Water infrastructure levy is \$130,000 higher than last year
- GIS Mapping includes upgrades for added layers
- Seymour View Watermain Upgrades includes upgrade from PVC pipe
- Sampling station budget is to ensure adequate water sampling
- Automatic flushing valves budget is an annual project, which reduces staff time for manual flushing
- Water Meter Replacement budget is for replacement of water meters that have aged out and need to be replaced

It was Moved and Seconded:

“To refer the (2017-2021) 5-Year Financial Plan for the water fund to Council for consideration.”

Carried

Mayor McEwen opposed

6. NEW BUSINESS**(a) 5-Year (2017-2021) General Operating Budget – Requests for Information**

Members reviewed a number of items and decided whether they should remain or be removed from the draft budget. Highlights are noted as follows:

- Council Tablets – remove from budget
- Strong Road Rehabilitation – to remain
- Spirit Park Improvements & Electrical Upgrades – to remain
- Event Banner – to remain
- Farley Road Paving & Culvert – to remain, and awaiting comments from an environmental consultant
- East Elementary Improvements – to remain; up to \$5,000 (maximum)
- Events Utility Trailer – remove from budget; defer to 2018
- Ma Murray Day / Canada 150 Celebration – to remain; up to \$5,000 (maximum)
- Multi-function vehicle – to remain
- New Utility Trailer (flat deck) – to remain

- Pinnacle Ridge Trail Improvements – remove from budget; defer to 2018
- Outdoor PA System – to remain; up to \$4,000 (maximum)
- Brush Chipping Program – to remain; staff to contact Waste Tech to inquire about possible subsidy for Anmore residents.

It was Moved and Seconded:

“To refer the (2017-2021) 5-Year Financial Plan for the general operating fund to Council for consideration, as amended.”

Carried Unanimously

7. ADJOURNMENT

It was Moved and Seconded:

“To adjourn.”

Carried Unanimously

The meeting adjourned at 8:42 p.m.

Certified Correct:

Approved:

Christine Milloy
Manager of Corporate Services

Mayor John McEwen
Chair, Finance Committee