

## REGULAR COUNCIL MEETING – AGENDA

VILLAGE OF ANMORE

Agenda for the Regular Council Meeting scheduled for  
Tuesday, April 18, 2017 in Council Chambers at  
Village Hall, 2697 Sunnyside Road, Anmore, BC



---

1. **Call to Order**

2. **Approval of the Agenda**

Recommendation: That the agenda be approved as circulated.

3. **Public Input**

*Note: The public is permitted to provide comments to Council on any item shown on this meeting agenda. A two-minute time limit applies to speakers.*

4. **Delegations**

5. **Adoption of Minutes**

(a) **Minutes of the Regular Council Meeting held on April 4, 2017**

Recommendation: That the Minutes of the Regular Council Meeting held on April 4, 2017 be adopted as circulated.

6. **Business Arising from Minutes**

7. **Consent Agenda**

*Note: Any Council member who wants to remove an item for further discussion may do so at this time.*

Recommendation: That Council adopts the Consent Agenda.

(a) **Council Meeting Schedule – Request for Change**

Recommendation: That Council agrees to move the scheduled Regular Council Meeting date of June 6 to May 30.

(b) **SeaLegacy Society – Application to Designate the Salish Sea a UNESCO World Heritage Site**

Recommendation: That Council is in support of SeaLegacy Society's application to designate the Salish Sea a UNESCO World Heritage Site, and requests that staff submit a letter regarding this matter to MLA Linda Reimer and MP Finn Donnelly.

page 20      **(c)      Vancouver Humane Society – Proclamation Request for “Meatless Monday”**

Recommendation:      That Council proclaims Monday, May 15, 2017 to be Meatless Monday in the Village of Anmore, to raise awareness of the links between diet and the environment, health, and animal welfare.

page 23      **(d)      City of Victoria – Restoration of Land Value Tax**

Recommendation:      That Council is in support of City of Victoria’s request that the Government of British Columbia restore authority to local governments to introduce a Land Value Tax, to incentivize improvements for housing and other purposes, and to create a disincentive to holding vacant property for speculative purposes.

page 25      **(e)      City of Victoria – Taxation Authority for Vacant and Derelict Buildings**

Recommendation:      That Council is in support of City of Victoria’s request that the Province of British Columbia extend the authority to introduce a surtax on taxation of vacant and derelict residential properties to local governments, and to encourage the occupancy, maintenance, and improvement of buildings to address housing affordability and public safety.

**8.      Items Removed from the Consent Agenda**

**9.      Legislative Reports**

page 27      **(a)      Anmore Five-Year Financial Plan Bylaw No. 560-2017**

Recommendation:      That Anmore Five-Year Financial Plan Bylaw No. 560-2017 be adopted.

page 31      **(b)      Anmore Tax Rates Bylaw No. 561-2017**

Recommendation:      That Anmore Tax Rates Bylaw No. 561-2017 be read a first, second and third time.

page 34      **(c)      Anmore Pre-Authorized Debit Plan Bylaw No. 562-2017**

Recommendation:      That Anmore Pre-Authorized Debit Plan Bylaw No. 562-2017 be read a first, second and third time.

**10.      Unfinished Business**

**11. New Business**

**(a) Corporate Branding Strategy & Website Launch**

Council to receive a presentation from Ion Design.

**12. Mayor's Report**

**13. Councillors Reports**

**14. Chief Administrative Officer's Report**

**15. Information Items**

**(a) Committees, Commissions, and Boards – Minutes**

**(b) General Correspondence**

page 39

- E-mail message received April 3, 2017 from City of Vernon regarding lobbying to eliminate the GST charge on provincial carbon tax.

**16. Public Question Period**

*Note: The public is permitted to ask questions of Council regarding any item pertaining to Village business. A two-minute time limit applies to speakers.*

**17. Adjournment**

## REGULAR COUNCIL MEETING – MINUTES

VILLAGE OF ANMORE

Minutes of the Regular Council Meeting held on  
Tuesday, April 4, 2017 in Council Chambers at  
Village Hall, 2697 Sunnyside Road, Anmore, BC



---

### ELECTED OFFICIALS PRESENT

Mayor John McEwen  
Councillor Ryan Froese  
Councillor Paul Weverink

### ELECTED OFFICIALS ABSENT

Councillor Ann-Marie Thiele  
Councillor Kim Trowbridge

### OTHERS PRESENT

Juli Kolby, Chief Administrative Officer  
Christine Milloy, Manager of Corporate Services  
Jason Smith, Manager of Development Services

#### 1. Call to Order

Mayor McEwen called the meeting to order at 7:00 p.m.

#### 2. Approval of the Agenda

It was MOVED and SECONDED:

R57/2017

“THAT THE AGENDA BE APPROVED AS AMENDED.”

CARRIED UNANIMOUSLY

#### 3. Public Input

Nil

#### 4. Delegations

Nil

#### 5. Adoption of Minutes

(a) Minutes of the Regular Council Meeting held on March 21, 2017

It was MOVED and SECONDED:

R58/2017

“THAT THE MINUTES OF THE REGULAR COUNCIL MEETING HELD  
ON MARCH 21, 2017 BE ADOPTED AS CIRCULATED.”

CARRIED UNANIMOUSLY



6. **Business Arising from Minutes**

Nil

7. **Consent Agenda**

It was MOVED and SECONDED:

R59/2017                    **"THAT COUNCIL ADOPTS THE CONSENT AGENDA WITH ITEM 7(B) REMOVED."**

**CARRIED UNANIMOUSLY**

(a) **Committees – Appointments to Council Advisory Groups**

It was MOVED and SECONDED:

R60/2017                    **"THAT COUNCIL RECEIVES FOR INFORMATION THE REPORT DATED MARCH 29, 2017 FROM THE MANAGER OF CORPORATE SERVICES REGARDING APPOINTMENTS TO COUNCIL ADVISORY GROUPS."**

**ADOPTED ON CONSENT**

8. **Items Removed from the Consent Agenda**

(a) **Committees – Terms of Reference**

(i) **Community Engagement and Inclusion Committee**

It was MOVED and SECONDED:

R61/2017                    **"THAT COUNCIL APPROVES THE TERMS OF REFERENCE FOR THE COMMUNITY ENGAGEMENT AND INCLUSION COMMITTEE, AS PREPARED BY STAFF."**

**CARRIED UNANIMOUSLY**

(ii) **Environment Committee**

It was MOVED and SECONDED:

R62/2017                    **"THAT COUNCIL APPROVES THE TERMS OF REFERENCE FOR THE ENVIRONMENT COMMITTEE, AS PREPARED BY STAFF."**

**CARRIED UNANIMOUSLY**

**(iii) Finance Committee**

It was MOVED and SECONDED:

R63/2017                    **“THAT COUNCIL APPROVES THE TERMS OF REFERENCE FOR THE  
FINANCE COMMITTEE, AS PREPARED BY STAFF.”**

**CARRIED UNANIMOUSLY**

**(iv) Parks and Recreation Committee**

It was MOVED and SECONDED:

R64/2017                    **“THAT COUNCIL APPROVES THE TERMS OF REFERENCE FOR THE  
PARKS AND RECREATION COMMITTEE, AS PREPARED BY STAFF.”**

**CARRIED UNANIMOUSLY**

**(v) Public Safety Committee**

It was MOVED and SECONDED:

R65/2017                    **“THAT COUNCIL APPROVES THE TERMS OF REFERENCE FOR THE  
PUBLIC SAFETY COMMITTEE, AS PREPARED BY STAFF.”**

**CARRIED UNANIMOUSLY**

**(vi) Youth Committee**

It was MOVED and SECONDED:

R66/2017                    **“THAT COUNCIL APPROVES THE TERMS OF REFERENCE FOR THE  
YOUTH COMMITTEE, AS PREPARED BY STAFF.”**

**CARRIED UNANIMOUSLY**

**(b) Legislative Reports**

**(a) Anmore Five-Year Financial Plan Bylaw No. 560-2017**

It was MOVED and SECONDED:

R67/2017                    **“THAT COUNCIL AGREES TO ALLOW PUBLIC COMMENTS AND  
QUESTIONS IMMEDIATELY FOLLOWING THE STAFF  
PRESENTATION, AND PRIOR TO COUNCIL DELIBERATION.”**

**CARRIED UNANIMOUSLY**

Juli Kolby presented the Five-Year Financial Plan. There were no public comments or questions following the presentation. A copy of the presentation is attached and forms part of these Minutes herein.

It was MOVED and SECONDED:

R68/2017                    **"THAT ANMORE FIVE-YEAR FINANCIAL PLAN BYLAW NO. 560-2017 BE READ A FIRST, SECOND AND THIRD TIME."**

**CARRIED UNANIMOUSLY**

**10.    Unfinished Business**

Nil

**11.    New Business**

**(a)    Active Communities Grant Partnership**

It was MOVED and SECONDED:

R69/2017                    **"THAT COUNCIL APPROVE THE PARTNERSHIP AS OUTLINED IN THE REPORT DATED MARCH 29, 2017 FROM THE CHIEF ADMINISTRATIVE OFFICER REGARDING ACTIVE COMMUNITIES GRANT PARTNERSHIP."**

**CARRIED UNANIMOUSLY**

**(b)    Federation of Canadian Municipalities – Legal Defense Fund**

It was MOVED and SECONDED:

R70/2017                    **"THAT COUNCIL APPROVES THE 2017 REQUEST FROM THE FEDERATION OF CANADIAN MUNICIPALITIES FOR A CONTRIBUTION TO THEIR LEGAL DEFENSE FUND, IN THE AMOUNT OF FIFTY-TWO DOLLARS AND FIFTY CENTS (\$52.50)."**

**CARRIED UNANIMOUSLY**

**12.    Mayor's Report**

Mayor McEwen reported that:

- On March 24, he attended the Zoning Bylaw workshop hosted by the Village's Planner, Jason Smith. It was a great session that included discussion of technical information.

- On March 25, he and Councillor Weverink attended the Persian New Year Festival. It was a great event hosted by the Moallam family. It was another reminder of the need for an improved community gathering space.
- On March 27, the Finance Committee met.
- On March 28, he and Councillor Froese met the Lieutenant Governor, who is touring 150 schools for Canada's 150 year celebration, which included ceremonial stops at Eagle Mountain Middle School and Heritage Mountain Secondary School.
- On March 28, he attended a boisterous meeting that outlined changes to the Zoning Bylaw that would cause effect for residents of Countryside Estates. He thanked Jason Smith for the productive meeting and for being transparent with the information.
- On March 29, he attended an announcement event by Fraser Health regarding an upgrade to Eagle Ridge Hospital's emergency ward expansion, where it was announced that \$30 million is budgeted to double the emergency ward, with intent to start in 2018.
- On March 30, he hosted the Mayor's Talk Forum at the Tri Cities Chamber, where he had the opportunity to tell people about Anmore's positive attributes and challenges.
- On March 31, he attended the Metro Vancouver Board meeting, where the Belcarra cabins were discussed; Metro Vancouver wants to keep two houses as historic properties.
- On April 3, he attended a roundtable lunch with Finance Minister Mike de Jong, where the provincial budgeting process was discussed.
- On April 3, he attended the Village's public information session on infill development. Many residents attended and he heard a lot of positive comments.
- On April 9, the Spirit Park Cleanup will be held 11:00 a.m. to 3:00 p.m. to prepare the park ready for the Easter event.
- Today, he met with staff to convey that the Village needs to move forward with the Village Centre Master Plan.

### **13. Councillors Reports**

Councillor Weverink reported that:

- He wants to give a special thank you to the local craft breweries in Port Moody: Twin Sails, Yellow Dog, Parkside Brewing, and Moody Ales. They collaborated to create the Brewers Row Belgian Pale Ale with Peach, and will donate partial proceeds of product sales to Sasamat Volunteer Fire Department. He thinks it is amazing that a business in Port Moody would offer charity to Anmore.
- On March 28, he attended the Countryside Estates meeting. He thought it was a tough crowd, but staff were professional.
- On April 3, he attended the public information session on infill development, and noticed that the crowd was large and respectful.
- On March 25, he attended the Persian New Year event; it was an amazing event that was joyful and positive event.



**14. Chief Administrative Officer's Report**

Juli Kolby reported that:

- The Easter Egg Hunt is scheduled for Saturday, April 15 at 2:00 p.m. Registration is \$2 per child; details are posted to the website and through the Village's social media.
- Staff is busy preparing water invoices, and residents can expect to receive them in mailboxes in the next couple of weeks.
- The Village was successful in its application, with great thanks to Anmore Heritage Society, for the provincial Canada 150 grant for the Ma Murray Museum start-up project. The grant was approved for \$25,000.

**15. Information Items****(a) Committees, Commissions, and Boards – Minutes**

- Finance Committee meeting minutes of March 6, 2017

**(b) General Correspondence**

- Letter received March 13, 2017 from Anmore Elementary School regarding the Great Walk event.
- Letter received March 29, 2017 from Pool & Hot Tub Council of Canada regarding water conservation and management of swimming pool and spa water during drought conditions.

**16. Public Question Period**

Lynn Burton, Sugar Mountain Way, asked if there was a conscious change not to include all correspondence addressed to Mayor and Council on council meeting agendas.

Lynn Burton, Sugar Mountain Way, commented that the grant amount of \$25,000 will help the Society move forward in the right direction.

Mayor McEwen requested a correction to a typo shown on page 7 of the agenda package; the number for Parks and Recreation Committee vacancies should be changed from 4 to 0.

**17. Adjournment**

It was MOVED and SECONDED:

R71/2017

**"TO ADJOURN."**

**CARRIED UNANIMOUSLY**



The meeting adjourned at 7:47 p.m.

Certified Correct:

Approved by:

---

Christine Milloy  
Manager of Corporate Services

---

John McEwen  
Mayor



# Village of Anmore

## 2017-2021 5 Year Financial Plan

Regular Council Meeting

April 4, 2017



### Overview

- Municipal requirements
- 2015-2018 Corporate Strategic Plan
- Budget Process
- 2017-2021 Operating Budget
- Proposed Budget Impact
- 2017-2021 Capital Budget
- Public Input



## Municipal Requirements

- ▶ Adopt a 5 year financial plan by May 15 annually (*Community Charter* section 165)
- ▶ Include public consultation (Regular Council meeting April 4, 2017)
- ▶ Adopt tax rates by bylaw by May 15 annual (*Community Charter* section 197)



## 2015-2018 Corporate Strategic Plan

### Strategic Objectives

- ▶ Ensure financial sustainability
- ▶ Keep pace with best practices in community safety, and municipal operations
- ▶ Explore diversity in land use, housing, parks and recreation
- ▶ Foster preservation of the Village's natural environment
- ▶ Enrich the community through activity, learning, arts, and culture



## Budget Process

- ▶ Initial draft budget presented to Finance Committee January 23, 2017
- ▶ Revised draft budget presented to Finance Committee on February 27, 2017 and March 6, 2017
- ▶ Public consultation and first three readings on April 4, 2016



## 2017-2021 Operating Budget

- ▶ Revenue Changes – (\$7,000) – (0.40%)
  - ▶ Burrard Thermal discontinuation of grant-in-lieu
  - ▶ Fees relating to development increased
  - ▶ Increase to solid waste fees to reflect costs of providing service



## 2017-2021 Operating Budget

- ▶ Expenditure Changes - \$34,800 – 1.9%
  - ▶ Staff salary/benefits and Council honorariums
  - ▶ Insurance costs (fleet, property, liability)
  - ▶ Increase to professional services (engineering & environmental)
  - ▶ Snow and ice control increased
  - ▶ Public works safety gear and minor tools



## Asset Replacement Levy

- ▶ Capital Asset Levy - \$135,000 - 7.40%
  - ▶ Annual contribution in 2017 = \$825,000
  - ▶ Increases by \$135,000 annually in 5 Year Financial Plan
  - ▶ Asset Management Plan completed in 2017
- ▶ Water Infrastructure Levy (included in water rate)
  - ▶ Annual contribution in 2017 = \$190,000
  - ▶ Increases by \$30,000 annually to a maximum of \$285,000 in 2020



## Proposed Budget Impact

\$1,822,000 Average 2017 Assessed Value Household\*

	Change (\$)	Change (%)
Revenue Changes	(\$7,000)	(0.40%)
Expenditure Changes	34,832	1.90
Fixed Asset Levy	135,000	7.40
	<u>\$162,832</u>	<u>8.90%</u>

\$22 for each 1% increase = \$200/avg. household

\*based on March 24, 2017 BC Assessment revised roll

## 2017-2021 Capital Budget

- Road Improvements
  - Strong Road Rehabilitation (\$250,000)
  - Sunnyside Road Improvements (\$98,000)
  - Road ROW off East Road, north of Kinsey (\$25,000)
  - East Elementary Road Improvements (\$5,000)



## 2017-2021 Capital Budget

- Other infrastructure improvements
  - Walkways (\$10,000)
  - Replace pedestrian bridge on Sunnyside (\$27,000)
  - Repair Heron Way swale (\$53,000)
  - Sightline improvement at East Road & Kinsey (\$25,000)



## 2017-2021 Capital Budget

- Spirit Park & Events
  - Spirit Park Electrical Upgrades (\$5,000)
  - PA System (\$4,000)
  - Event Banner (\$5,000)
  - Ma Murray Day/Canada 150 Celebration (\$5,000)



## 2017-2021 Capital Budget

- ▶ New & Replacement Equipment
  - ▶ Replace 2008 Ford F550 (\$90,000)
  - ▶ New multi-function vehicle (\$50,000)
  - ▶ New utility trailer (\$10,000)




## 2017-2021 Capital Budget

- ▶ Administrative & software
  - ▶ Records management (\$35,000)
  - ▶ Bylaw updates (\$40,000)
  - ▶ GIS improvements (\$10,000)
  - ▶ Office chairs (\$5,000)
  - ▶ Accounting software upgrades (\$5,000)



## 2017-2021 Capital Budget




### 2018-2021

- Pinnacle Ridge Trail Improvements (\$10,000)
- Events Utility Trailer (\$10,000)
- Spirit Park Irrigation Upgrades (\$12,000)
- Replace 2010 Ford F550 (\$92,000)
- Replace 2015 Ford F250 (\$65,000)
- Annual projects for road rehabilitation and walkway improvements



## 2017-2021 Capital Budget

- 
- Water Infrastructure Upgrades - \$95,000
    - Seymour View watermain upgrades
    - Sampling Station (annual)
    - Automatic Flushing Valves (annual)
    - Water Meter Replacement Program (annual)





## 2017-2021 Capital Budget



### 2018-2021

- Unidirectional Watermain Flushing (\$20,000)
- Watermain Connection Spence to Leggett (\$166,400)
- Upsize Watermain on Sugar Mountain Way (\$364,650)
- Connections along Wyndham Crescent (\$139,750)
- Elementary Road PRV Replacement (\$68,900)



Public Input



SeaLegacy Society  
#101-200 West First Avenue  
Qualicum Beach, BC, V9K 2J3  
[www.WeAreTheSalishSea.eco](http://www.WeAreTheSalishSea.eco)

To: Local Governments, BC  
Mayors and Councils

February, 27<sup>th</sup> 2017

**RE: Application to designate the Salish Sea a UNESCO World Heritage Site**

Dear Mayor and Council,

Last August our Minister of Environment invited Canadians to submit applications for places of outstanding natural and cultural value to be included on Canada's tentative list of UNESCO World Heritage Sites. In response, Vancouver Island resident Laurie Gourlay submitted an application nominating the Salish Sea, on behalf of the Salish Sea Trust.

The Salish Sea—officially named in 2009 for the Coast Salish peoples—extends from the north end of the Strait of Georgia and Desolation Sound to the south end of the Puget Sound and west to the mouth of the Strait of Juan de Fuca. If successful, the Salish Sea will carry the same designation of Australia's Great Barrier Reef, the Galapagos Islands in Ecuador, the Great Wall of China, and Canada's Gros Morne National Park.

The application was formed with the help of other Salish Sea residents and neighbours, and is "dedicated to all who call the Salish Sea home". The move is being applauded by *National Geographic* photographers and Salish Sea residents, Cristina Mittermeier and Paul Nicklen, who are working with Gourlay through their non-profit organization SeaLegacy, to support phase two.

Having submitted the application, there are two months remaining to submit letters of support before the April 30<sup>th</sup> deadline. We are reaching out to the community, First Nations, local government and non-governmental representatives, as well as tourism and heritage associations, Chambers of Commerce and Business Improvement Associations.

As a leader in the community, your support is valuable. All communities in British Columbia benefit from the iconic nature that makes this province unique, and we want you to help us celebrate the Salish Sea. We're requesting you ask your MLA and MP for their support for the UNESCO World Heritage Site designation.

Please contact us with questions, or assistance in drafting a letter of support on your behalf. Thank you in advance for your consideration.

Sincerely,

Laurie Gourlay  
Executive Director, Salish Sea Trust  
p. 250-722-3444  
e. [salishseatrust@shaw.ca](mailto:salishseatrust@shaw.ca)

Kait Burgan  
SeaLegacy Society  
p. 250 816 0046  
e. [Kait@SeaLegacy.org](mailto:Kait@SeaLegacy.org)

Subject: Press Release:  
From: Salish Sea Trust <SalishSeaTrust@shaw.ca>  
Date: 2017-04-10 3:59 PM

Media Release  
FOR IMMEDIATE RELEASE  
April 10, 2017

**New Documentary Highlights Community Voices  
in Campaign to Declare the Salish Sea a World Heritage Site**

[QUALICUM BEACH - April 10th, 2017] – With World Heritage Day only one week away, a new documentary has just been released. Featuring stunning video, *The Salish Sea: A Legacy Moment*, captures the beauty and diversity of the west coast's unique inner ocean, the landscapes, mountains, peoples and wildlife that live along its shores, and below its surface.

"My father liked to fish ...and as a kid it was a really good bond, going out with him on the ocean," says Willie Mitchell, local NHL Hockey Star and Team Canada champion, who is also an avid fisherman in the Salish Sea. Mitchell opens and ends the documentary, talking of salmon sandwiches, the importance of salmon within the Sea's ecosystem, and the healing power of simply fishing in the clean ocean waters and estuarine reaches of its rivers.

"It is the richest marine habitat in the world," says Paul Nicklen in the video. Nicklen is a National Geographic Photographer and cinematographer, with a worldwide following. In the video, he jokes about being a chew-toy for friendly Stellar sea lions who live and play in the islets and channels of the Salish Sea. "You cannot ever find rock because it's covered with life upon life upon life...it is truly the best diving in the world."

Commissioned by SeaLegacy, a local organization led by National Geographic Photojournalists Cristina Mittermeier and Paul Nicklen, the documentary packs a punch, providing a platform for those who live and work by the Salish Sea to tell their stories.

Tom Stenner, a Gibson resident with Dolphin Marine Services, speaks about working his life on the water, on the yarding boats, booms and tugs, and talks about some of the simple joys he's experienced being raised by the ocean. "I used to come down and swim off the dock here," he says, pointing out the window of his boat. "My kids have done that, and my grandkids have done that."

This powerful 10-minute production touches on the significance of the cultural and natural heritage which the Salish Sea embodies, and was produced by Filter Studios in Nanaimo.

"It is our medicine, it is our life ...and if we don't care for it we're not doing our job," says Snuneymux'w Elder, Geraldine Manson, in reference to the indigenous peoples customs, and of the Sea as a cupboard which has supplied all their needs from time immemorial. "...whether it was the seafoods, the clams, or the different types of salmon. From the mountains to the rivers to

the oceans, all these are connected. And each individual who is on earth today is responsible for understanding what that means."

The documentary gives voice to high-profile and community residents alike, all calling for the Salish Sea to be recognized on Canada's list of World Heritage Sites.

"Only once every decade do you get an opportunity to make a nomination for a World Heritage Site," says Laurie Gourlay, Salish Sea Trust Director. "This means a new sustainable development approach for business and all of us around the Salish Sea; that any activity taking place cannot undermine the historical, cultural and natural significance of the area."

The application to have the Salish Sea considered for Canada's Tentative List as a World Heritage Site was submitted in January by Gourlay.

Cristina Mittermeier, a National Geographic Photographer and SeaLegacy President, sums up the importance of protecting the Salish Sea for all who live by its shores. "A World Heritage Site classification would be something quite extraordinary, celebrated by the entire world, by all humanity...a super, natural British Columbia."

With the world in mind, this local campaign on Canada's west coast has until April 30th to gather Petition signatures and support letters. These will accompany the final submission to Parks Canada, to decide whether the Salish Sea will make it onto a short list to be declared a World Heritage Site.

Watch "Salish Sea - A Legacy Moment": <https://vimeo.com/212160230>

For more information, or print-ready photos: <https://www.wearethesalishsea.eco>

- 30 -

Kait Burgan  
SeaLegacy  
250-816-0046  
[kait@sealegacy.org](mailto:kait@sealegacy.org)

Laurie Gourlay  
Interim Director, Salish Sea Trust  
250-722-3444  
[salishseatrust@shaw.ca](mailto:salishseatrust@shaw.ca)

Join us in helping to designate the Salish Sea as a World Heritage SiteWe Are the Salish Sea

--

Salish Sea Trust, Box 333, Cedar, B.C., V9X 1W1  
250.722.3444, <[salishseatrust@shaw.ca](mailto:salishseatrust@shaw.ca)> ([www.salishseatrust.ca](http://www.salishseatrust.ca))





April 3, 2017

Dear Mayor McEwen and Council,

I am writing you regarding the globally popular Meatless Monday initiative and the City of Vancouver's recent proclamation declaring Monday, May 15<sup>th</sup>, 2017 as "Meatless Monday". It is my hope that Anmore can join this effort and pass a similar proclamation, on either the same date or another that might be preferable. Such a proclamation would reflect solidarity with the City of Vancouver and the citizens, schools and organizations throughout Metro Vancouver who are actively participating in this humane, healthy and sustainable-eating initiative.

Please see the attached Meatless Monday background information and the attached draft proclamation for your consideration. I welcome any questions you may have and look forward to hearing back from you regarding this request.

Thank you for your time and consideration.

Sincerely,

Emily Pickett  
Program Coordinator  
Vancouver Humane Society  
[emily@vancouverhumanesociety.bc.ca](mailto:emily@vancouverhumanesociety.bc.ca)  
604-266-9744

RECEIVED  
APR 03 2017 *CM*  
Village of Anmore

# Meatless Monday

## What?

- Per capita, Canadians eat approx. 100kg's of meat per year. That is among the highest in the world. The global average is approx. 40kg's per capita.
- Meatless Monday is a global movement with a simple message: once a week, cut the meat. Reducing our consumption of meat is a powerful way to protect animal welfare, the environment, improve individual and public health, and save money.

## Why?

### Health:

- Reducing our overconsumption of meat and incorporating more plant-based proteins has health benefits: helps protect against heart disease, stroke, and cancer, reduces risk for diabetes, curbs obesity and improves the nutritional quality of a diet by reducing saturated and total fat.

### Environment:

- Raising plant crops to feed livestock is much less efficient than eating plant crops directly.
- Animal agriculture is identified as a major contributor to climate change, pollution, water use, land degradation, deforestation, biodiversity decline, and ocean degradation.

### Animal welfare:

- Our overconsumption of meat is responsible for the rise of factory farming – Over 700 million animals per year are raised and killed for food in Canada.

### Economic:

- Plant-based proteins tend to be cheaper, making meatless eating easier on your budget.

## Who?

- Meatless Monday is active in 30+ countries. Many cities have passed proclamations in support of the initiative, including San Francisco, Washington, Los Angeles, Pittsburgh and most recently, Vancouver.
- Locally, ten Metro Vancouver schools are participating in Meatless Monday, including Eric Hamber Secondary, Winston Churchill Secondary, David Thompson Secondary, Killarney Secondary, Sutherland Secondary, Langara, BCIT, Capilano, Simon Fraser University and UBC. Several others are also in the process of joining.

## How?

- Participating is simple and flexible!
- Follow the lead of the above-mentioned communities and enact a proclamation declaring Monday, May 15<sup>th</sup>, 2017 (or another date, if preferable) as "Meatless Monday". Want to go the extra mile? Share meatless recipes/tips on Monday(s) to help raise awareness and inspire others to participate.
- For more information & support:  
Emily Pickett, Program Coordinator, Vancouver Humane Society  
[emily@vancouverhumanesociety.bc.ca](mailto:emily@vancouverhumanesociety.bc.ca)  
604-266-9744



WHEREAS overconsumption of meat, dairy and eggs is associated with many major environmental problems, including climate change, worsened human health outcomes, and animal welfare concerns;

WHEREAS Anmore is dedicated to developing food systems that are sustainable and that support community health and well-being;

WHEREAS a growing number of people are reducing their meat consumption to help address issues related to factory farming and to help prevent animal cruelty;

WHEREAS numerous schools in Metro Vancouver have implemented Meatless Mondays, including Langara College, Simon Fraser University, Capilano University, British Columbia Institute of Technology, University of British Columbia, Winston Churchill Secondary, David Thompson Secondary, Killarney Secondary, Eric Hamber Secondary and Sutherland Secondary.

WHEREAS the City of Vancouver has passed a proclamation declaring Monday, May 15<sup>th</sup>, 2017 as "Meatless Monday" and Anmore has been approached to pass a similar proclamation in solidarity with the Metro Vancouver citizens, schools and organizations participating in Meatless Monday.

RESOLVED that Anmore proclaims Monday, May 15<sup>th</sup>, 2017 to be Meatless Monday in an effort to raise awareness of the links between diet and the environment, health, and animal welfare.

**From:** Christine Havelka [<mailto:chavelka@victoria.ca>]

**Sent:** April-07-17 11:04 AM

**To:** [UBCM MUNICIPALITIES E-MAIL ADDRESSES HAVE BEEN HIDDEN BY ANMORE STAFF]

**Subject:** City of Victoria Resolution for AVICC & UBCM

Attached please find a City of Victoria resolution that will be considered at AVICC this weekend and potentially at the UBCM Annual Convention.

Best regards,

Christine Havelka  
Deputy City Clerk  
Legislative & Regulatory Services Department  
City of Victoria  
1 Centennial Square, Victoria BC V8W 1P6

T 250.361.0346

F 250.361.0348



RECEIVED  
APR 10 2017 *CM*  
Village of Anmore



April 7, 2017

To All British Columbia Municipalities and Regional Districts;

I am writing on behalf of Victoria City Council, requesting favourable consideration and resolutions of support for the restoration of Land Value Tax.

At the February 9, 2017 Council Meeting, Council approved the following resolution for the restoration of Land Value Tax:

WHEREAS, concern around housing affordability is widespread in British Columbia communities; AND

WHEREAS the Land Value Tax provides a fiscal mechanism to incentivize improvements to property for housing and other purposes, and creates a disincentive to holding vacant property for speculative purposes; AND

WHEREAS local governments in British Columbia previously had the authority to introduce Land Value Taxes - taxing land at a higher rate than improvements;

THEREFORE BE IT RESOLVED THAT the Government of British Columbia restore the authority of local governments to introduce a Land Value Tax, to incentivize improvements to property for housing and other purposes, and create a disincentive to holding vacant property for speculative purposes.

We eagerly look forward to your support on this matter.

Sincerely,

Lisa Helps  
Victoria Mayor

**From:** Christine Havelka [<mailto:chavelka@victoria.ca>]  
**Sent:** April-07-17 3:09 PM  
**To:** Christine Havelka <[chavelka@victoria.ca](mailto:chavelka@victoria.ca)>  
**Subject:** City of Victoria Resolution for AVICC & UBCM

Attached please find a City of Victoria resolution regarding the Taxation Authority for Vacant and Derelict Properties that will be considered at AVICC this weekend and potentially at the UBCM Annual Convention.

Best regards,

Christine Havelka  
Deputy City Clerk  
Legislative & Regulatory Services Department  
City of Victoria  
1 Centennial Square, Victoria BC V8W 1P6

T 250.361.0346

F 250.361.0348



RECEIVED  
APR 10 2017  
on.  
Village of Anmore



April 7, 2017

To All British Columbia Municipalities and Regional Districts;

I am writing on behalf of Victoria City Council, requesting favourable consideration and resolutions of support for the extension of taxation authority for vacant and derelict buildings to local governments.

At the February 9, 2017 Council Meeting, Council approved the following resolution for the Extension of Taxation Authority for Vacant and Derelict Buildings to Local Governments:

WHEREAS the Government of British Columbia and Legislative Assembly responded to a housing affordability crisis in July 2016 by proceeding with legislation that empowered the City of Vancouver to introduce a surtax on vacant residential properties; AND

WHEREAS communities across British Columbia face housing affordability pressures, while a portion of the housing supply in all communities remains vacant, including properties that have remained derelict for years or decades; AND

WHEREAS vacant and derelict buildings pose substantial risks in terms of public safety in communities, as well as livability and desirability for nearby and adjoining neighbourhoods and properties;

THEREFORE BE IT RESOLVED THAT the Province of British Columbia extend the authority to introduce a surtax on vacant and derelict residential properties to local governments across British Columbia, and encourage the occupancy, maintenance, and improvement of buildings to address housing affordability and public safety.

We eagerly look forward to your support on this matter.

Sincerely,

Lisa Helps  
Victoria Mayor



**VILLAGE OF ANMORE**

**BYLAW NO. 560-2017**

A bylaw to approve the Five-Year Financial Plan for the years 2017 through 2021

---

**WHEREAS** pursuant to the provisions of the *Community Charter* stating that a municipality must have a Financial Plan adopted annually, by bylaw, before the 15th of May in each year;

**AND WHEREAS** the Municipal Council has caused to be prepared a Five-Year Financial Plan for the period 2017-2021 inclusive;

**NOW THEREFORE** the Council of the Village of Anmore enacts as follows:

1. This bylaw may be cited as "Anmore Five-Year Financial Plan Bylaw No. 560-2017".
2. Council hereby adopts the Five-Year Financial Plan for the years 2017-2021 inclusive, for each year of the plan, as set out in Schedules A and B, attached hereto and forming part of this bylaw.
3. If a portion of this bylaw is held invalid by a Court of competent jurisdiction, the invalid portion must be severed and the remainder of this bylaw is deemed to have been adopted without the severed section, subsection, paragraph, subparagraph, clause or phrase.
4. That "Anmore Five-Year Financial Plan Bylaw No. 548-2016" is hereby repealed in its entirety.

<b>READ</b> a first time the	21st day of March, 2017
<b>READ</b> a second time the	21st day of March, 2017
<b>READ</b> a third time the	21st day of March, 2017
<b>ADOPTED</b> this	day of , 2017

---

MAYOR

---

MANAGER OF CORPORATE SERVICES

Certified as a true and correct copy of "Anmore Five-Year Financial Plan Bylaw No. 560-2017".

---

DATE

---

MANAGER OF CORPORATE SERVICES

## SCHEDULE "A"

### 2017-2021 FINANCIAL PLAN STATEMENT OF OBJECTIVES AND POLICIES

1. In accordance with the *Community Charter*, the Village of Anmore is required to include in the Five-Year Financial Plan, objectives and policies regarding each of the following:
  - (a) The proportion of total revenue that comes from each of the funding sources described in the Community Charter;
  - (b) The distribution of property taxes among the property classes; and
  - (c) The use of permissive tax exemptions.

2. Funding Sources

Table 1, below, shows the proportion of total revenue proposed to be raised from each fund source in 2017.

Property value tax revenues are the largest portion of planned revenues. Property Taxation provides a stable and consistent revenue source for general services that cannot be recovered from user-pay fees. It is simple to administer and easy for residents to understand.

Fees & charges provide the second largest proportion of revenue and are sourced from the utility fees collected for water and garbage, recycling & organic waste collection, as well as various permit fees.

Government grants provide for the third largest proportion of revenue and are sourced from the Major Road Network Fund (MRN), the Small Communities Fund, grants in lieu of taxes, as well as from miscellaneous grants.

#### Objectives

- Over the next five years, the Village will increase the portion of revenue received from user fees and charges to reflect service levels and changes in inflation.

#### Policies

- All user-fee levels will be reviewed, on an annual basis, to ensure they are adequately meeting both the respective service delivery and capital costs.
- Revenues will be recovered from user fees and charges where possible, rather than general taxation, to lessen the burden on the Village's limited property tax base.

**Table 1 – Sources of Revenue**

REVENUE SOURCE	% OF TOTAL REVENUE	DOLLAR VALUE
Taxation	46	\$ 1,822,155
Fees and Charges	27	1,059,590
Government Grants	19	737,490
Reserve Transfers	6	227,163
Interest and Other	2	110,000
<b>TOTAL</b>	<b>100</b>	<b>\$ 3,956,398</b>

### 3. Distribution of Property Tax Rates

Table 2 outlines the distribution of property taxes among the property classes. The residential property class provides the largest proportion of property tax revenue. This is appropriate as this class also forms the largest portion of the assessment base and consumes the majority of Village services.

#### Objectives

- Tax rates set maintain tax stability in accordance with the Village's operational and capital requirements.

#### Policies

- Supplement, where possible, revenues from user fees and charges to help to offset the burden on the entire property tax base.
- Regularly review and compare the Village's distributions of tax burden relative to other municipalities having similar property class composition.

**Table 2 – Distribution of Property Tax Rates**

PROPERTY CLASS	% OF TOTAL PROPERTY TAXATION
Residential (1)	97
Utilities (2)	2
Business and Other (6)	1
<b>TOTAL</b>	<b>100</b>

### 4. Permissive Tax Exemptions

No property in the Village of Anmore is permissively exempt. Village properties do not meet the legislated criteria.

**SCHEDULE "B"**

<b>Village of Anmore</b>						
<b>Financial Plan</b>						
<b>2017 - 2021</b>						
		2017	2018	2019	2020	2021
<b>REVENUES</b>						
	Property Tax	\$ 1,822,155	\$ 1,988,110	\$ 2,169,810	\$ 2,346,310	\$ 2,523,510
	Parcel Tax	\$ 6,482	\$ -	\$ -	\$ -	\$ -
	Permits, Fees and Charges	\$ 1,059,590	\$ 1,106,030	\$ 1,153,000	\$ 1,205,400	\$ 1,229,150
	Grants	\$ 737,490	\$ 737,490	\$ 737,490	\$ 737,490	\$ 737,490
	Interest & Other	\$ 110,000	\$ 110,120	\$ 110,250	\$ 110,380	\$ 110,510
	<b>SUBTOTAL REVENUES</b>	<b>\$ 3,735,717</b>	<b>\$ 3,941,750</b>	<b>\$ 4,170,550</b>	<b>\$ 4,399,580</b>	<b>\$ 4,600,660</b>
<b>EXPENSES</b>						
	General Government	\$ 1,747,250	\$ 1,454,500	\$ 1,452,200	\$ 1,484,600	\$ 1,517,600
	Public Works	\$ 1,429,451	\$ 642,900	\$ 719,200	\$ 633,600	\$ 705,000
	Protective and Inspection Services	\$ 18,300	\$ 18,800	\$ 19,300	\$ 19,800	\$ 20,300
	Planning & Development	\$ 185,000	\$ 127,500	\$ 130,200	\$ 132,900	\$ 135,700
	Water Utility	\$ 654,090	\$ 1,142,200	\$ 723,400	\$ 665,380	\$ 609,760
	Capital	\$ 60,500	\$ 60,500	\$ 60,500	\$ 60,500	\$ 60,500
	Interest & Debt Charges	\$ 6,482	\$ -	\$ -	\$ -	\$ -
	Amortization	\$ 870,000	\$ 870,000	\$ 870,000	\$ 870,000	\$ 870,000
	<b>SUBTOTAL EXPENSES</b>	<b>\$ 4,971,072</b>	<b>\$ 4,316,400</b>	<b>\$ 3,974,800</b>	<b>\$ 3,866,780</b>	<b>\$ 3,918,860</b>
	<b>SURPLUS / (DEFICIT)</b>	<b>-\$ 1,235,356</b>	<b>-\$ 374,650</b>	<b>\$ 195,750</b>	<b>\$ 532,800</b>	<b>\$ 681,800</b>
<b>INTERNAL TRANSFERS</b>						
	Transfer to (from) Reserves	\$ 138,193	-\$ 519,350	-\$ 1,059,750	-\$ 1,396,800	-\$ 1,545,800
	Transfer to (from) Surplus	\$ 227,163	\$ 24,000	-\$ 6,000	-\$ 6,000	-\$ 6,000
	Transfer from DCCs	\$ -	\$ -	\$ -	\$ -	\$ -
	Investment in TCA	\$ 870,000	\$ 870,000	\$ 870,000	\$ 870,000	\$ 870,000
	<b>SUBTOTAL INTERNAL EXPENSES</b>	<b>\$ 1,235,356</b>	<b>\$ 374,650</b>	<b>-\$ 195,750</b>	<b>-\$ 532,800</b>	<b>-\$ 681,800</b>
	<b>FINANCIAL PLAN BALANCE</b>	<b>\$ 0</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



**VILLAGE OF ANMORE**

**BYLAW NO. 561-2017**

A bylaw for the levying of rates for municipal general purposes,  
water utility and for regional district purposes for the fiscal year 2017

---

**WHEREAS** pursuant to the provisions of section 197 of the *Community Charter*, after adoption of the five year financial plan and before May 15, a municipality must by bylaw impose property value taxes for the year;

**AND WHEREAS** the required bylaw establishes the tax rates for the municipal revenue proposed to be raised in the year from property value taxes as provided in the financial plan;

**AND WHEREAS** the required bylaw establishes the tax rates for the amounts to be collected in the year by the municipality to meet its taxing obligations to the regional district;

**NOW THEREFORE** the Municipal Council of the Village of Anmore, in open meeting assembled, enacts as follows:

1. This bylaw may be cited for all purposes as "Anmore Tax Rates Bylaw No. 561-2017".
2. The following rates are hereby imposed and levied for the year 2017;
  - (a) For all lawful and general purposes of the Municipality on the value of land and improvements for general municipal purposes, rates appearing in column A of Schedule A attached hereto and forming a part hereof.
  - (b) For all lawful and general purposes of the Capital Asset on the value of land and improvements for general municipal purposes rates appearing in column B of Schedule A, attached hereto and forming a part hereof.
  - (c) For all lawful and general purposes of the Metro Vancouver Regional District on the value of land and improvements taxable for regional hospital district purposes, rates appearing in column C of Schedule A, attached hereto and forming a part hereof.
3. The minimum amount of taxation on a parcel of real property shall be one dollar (\$1.00).

**READ** a first time the            day of    , 2017

**READ** a second time the       day of    , 2017

**READ** a third time the        day of    , 2017

**ADOPTED** this                day of    , 2017

---

MAYOR

---

MANAGER OF CORPORATE SERVICES

Certified as a true and correct copy of "Anmore Tax Rates Bylaw No. 561-2017".

---

DATE

---

MANAGER OF CORPORATE SERVICES

**VILLAGE OF ANMORE  
BYLAW NO. 561-2017  
SCHEDULE "A"**

<b>PROPERTY CLASS</b>	<b>A</b>	<b>B</b>	<b>C</b>
	<b>GENERAL MUNICIPAL</b>	<b>CAPITAL ASSET</b>	<b>REGIONAL DISTRICT</b>
	per \$1,000 assessed value	per \$1,000 assessed value	per \$1,000 assessed value
<b>1. RESIDENTIAL</b>	0.7607	0.6294	0.1980
<b>2. UTILITY</b>	0.7607	0.6294	0.6929
<b>3. SUPPORTIVE HOUSING</b>	0.0000	0.0000	0.1980
<b>4. MAJOR INDUSTRY</b>	0.0000	0.0000	0.6731
<b>5. LIGHT INDUSTRY</b>	0.0000	0.0000	0.6731
<b>6. BUSINESS</b>	0.7607	0.6294	0.4851
<b>7. MANAGED FOREST LAND</b>	0.0000	0.0000	0.5939
<b>8. SEASONAL/RECREATIONAL</b>	0.7607	0.6294	0.1980
<b>9. FARM</b>	0.0000	0.0000	0.1980

## VILLAGE OF ANMORE

### BYLAW NO. 562-2017

#### A bylaw to authorize a Pre-Authorized Debit Plan

---

**WHEREAS** the Community Charter provides that the Council may, by bylaw, authorize the Finance Officer to receive money for taxes and/or utilities before the due date and may provide the terms for accepting and holding the money including interest on it and its rate;

**AND WHEREAS** it is desirable to encourage the prepayment of property taxes and utilities, and implement a monthly installment system for the convenience of taxpayers;

**NOW THEREFORE** the Municipal Council of the Village of Anmore in open meeting assembled, enacts as follows:

1. This bylaw may be cited as "Anmore Pre-Authorized Debit Plan Bylaw No. 562-2017".
2. That Anmore Prepayment Plan Bylaw No. 539, 2015 be repealed in its entirety.
3. Any person being liable to the Village of Anmore for property tax and/or utilities may apply to the Finance Officer of the Village to pay taxes and/or utilities on a 10 month installment basis.
4. The payment of taxes and/or utilities on a 10 month installment basis shall commence upon the execution by the taxpayer of a form prepared by the Village authorizing automatic deduction from the taxpayer's bank account to the credit of the Village and the form shall be deposited with the Finance Officer of the Village a minimum of 10 days prior to an installment date. The pre-authorized debit amount is to be determined by the taxpayer who is responsible to ensure it does not create an excessive credit on their account.
5.
  - (a) Payments due under the 10 monthly installment basis will be processed and collected on the 15th day of each calendar month for the months from August to May.
  - (b) Monthly installment payments made after a property tax or utility notice due date shall be designated as a credit against the taxes and/or utilities to be assessed in the next billing cycle.
  - (c) The Finance Officer shall, on the last day of each month, credit interest on the amount paid to that day to the benefit of the taxpayer participating in the 10 monthly installment system at a rate equal to the Prime rate of the Village's principal banker at that date, less 3%. Such interest is to be calculated and credited to the taxpayer's benefit based upon the daily balances in the taxpayer's account during the current month.



6. The Finance Officer shall indicate on each annual tax bill and/or utility bill to any participating taxpayer, the total of all payments received plus interest earned and show the amount required to pay the balance of the taxes and/or utilities due on the due date of that year and such tax bill and/or utility bill shall be calculated on the basis that amounts due on the Pre-Authorized Debit plan shall be paid as scheduled. Payment of outstanding taxes and/or utilities and claiming of the Home Owner Grant (if applicable) are required by notice due date to avoid penalty and/or interest on the account.
7.
  - (a) A participating taxpayer may give notice in writing 10 days prior to the installment date, to discontinue participating in the monthly installment system but no monies paid into the plan will be returned or refunded and the Finance Officer shall continue to pay interest as set out in the bylaw on those monies previously paid.
  - (b) In the event of the sale of the property, prepayments are to stay on the property's account and responsibility for adjustment shall be between the vendor and purchaser. Furthermore, it is the taxpayer's responsibility to submit a written request to stop pre-authorized debits 10 days prior to the installment date.
  - (c) The Finance Officer may cancel the privilege of continuing in the monthly installment system if two consecutive installments fail to be honoured. Dishonored payments are subject to the current non-sufficient funds (NSF) fee as per the Fees and Charges Bylaw.
  - (d) In the event of an overpayment after paying property taxes and/or utilities, the overpayment will remain on the account and the Finance Officer shall continue to pay interest as set out in the bylaw on those monies overpaid.
  - (e) In the event that the taxpayer's mortgage company is to pay property taxes, it is the taxpayer's responsibility to submit a written request to stop pre-authorized debits 10 days prior to the installment date.
8. Participation in the monthly installment system shall continue until terminated by either party in writing. The amount will remain unchanged unless the participant submits a written request for change 10 days prior to installment date.
9. In addition to the monthly installment system authorized herein, the Finance Officer is also authorized to accept and to hold monies to be applied at a future date in payment of taxes and/or utilities upon the following terms and conditions:
  - (a) when tendering any amount under this bylaw the taxpayer shall, in writing addressed to the Finance Officer, designate the account for which such tendered amount is to be accepted and held;

- (b) any amount accepted hereunder shall be held in the amount for the parcel of land and any improvements designed by the taxpayer, and shall, together with interest accrued on the day taxes and/or utilities are due, be applied on account of the payment of taxes and/or utilities; and
- (c) All current and prior year property taxes and utilities must be paid in full prior to enrolling in the Pre-Authorized Debit Plan.

**READ** a first time this                      day of                      , 2017

**READ** a second time this                      day of                      , 2017

**READ** a third time this                      day of                      , 2017

**ADOPTED** this                      day of                      , 2017

---

MAYOR

---

MANAGER OF CORPORATE SERVICES

Certified as a true and correct copy of "Anmore Pre-Authorized Debit Plan Bylaw No. 562-2017".

---

DATE

---

MANAGER OF CORPORATE SERVICES



# Village of Anmore Pre-Authorized Debit Plan Application Form

2697 Sunnyside Road, Anmore, B.C. V3H 5G9  
Phone: 604.469-9877 Fax: 604.469-0537

## Part 1 – Customer Information

Applicant Name: \_\_\_\_\_

Property Address: \_\_\_\_\_ Anmore, B.C. Postal Code: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Email: \_\_\_\_\_

## Part 2 – Bank Account Information

**Note: A void personalized cheque must be attached to this form.**

Bank Account Number

Transit Number

Financial Institution Number

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

--	--	--	--	--	--

--	--	--	--

Monthly Pre-Payment to Property Tax Roll # \_\_\_\_\_ in the amount: \$ \_\_\_\_\_

Monthly Pre-Payment to Utility Account # \_\_\_\_\_ in the amount: \$ \_\_\_\_\_

Effective Date: 15<sup>th</sup> of \_\_\_\_\_, 20\_\_\_\_

**\*\*CURRENT AND PRIOR YEAR PROPERTY TAXES/UTILITIES MUST BE PAID IN FULL PRIOR TO ENROLLING\*\***

New ☐

Change Amount ☐

Change Bank Account ☐

Cancel ☐

## Part 3 – Pre-Authorized Debit Details

I/We hereby authorize the Village of Anmore to debit my/our bank account, as per the attached VOID cheque, on the 15<sup>th</sup> of each month, from August to May of each year and do not require advance notice of any withdrawal before it is processed. **I/We have read, understand and agree to the Terms and Conditions (see reverse) and understand that prepayments WILL NOT be refunded. Withdrawals will continue until 10 days written notification of cancellation has been received. I/we will instruct the Village to discontinue the plan if the property is sold.** I/we understand that it is my/our responsibility to ensure that the conveyancing lawyer or notary provides me/us with a credit on the Statement of Adjustments, where applicable.

For a joint bank account, all depositors must sign if more than one signature is required on cheques issued against the account.

\_\_\_\_\_  
Signature(s) of Bank Account Holder(s)

\_\_\_\_\_  
Signature of Registered Owner (if different)

\_\_\_\_\_  
Print Name(s)

\_\_\_\_\_  
Print Name

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Please reverse for Terms and Conditions

Office Use Only

PAD Acct#: \_\_\_\_\_ Date Entered: \_\_\_\_\_ Initials: \_\_\_\_\_ TX \_\_\_\_\_ UB \_\_\_\_\_



# Village of Anmore -Authorized Debit Plan Terms and Conditions

Please retain a copy for your records.

1. It is the responsibility of the property owner to ***instruct the Village to discontinue the Pre-Authorized Debit BEFORE the property is sold.*** This is important since we will continue to draw payments from your bank account until advised in writing. Any overpayment will be applied to the credit of the new owner. Credits must be adjusted between vendors and purchasers on the Statement of Adjustments. No refunds will be issued as a result of failure to cancel the plan upon transfer of the property.
2. In the event the taxpayer's mortgage company is to pay property taxes, it is the tax payer's responsibility to submit a written request to stop pre-authorized debits 10 days prior to the installment date.
3. Your Pre-Authorized Debit Plan may be changed or cancelled any time provided written notice is received by the Village of Anmore 10 days prior to the next scheduled withdrawal.
4. **All current & prior TAXES and UTILITIES must be paid in full prior to enrolling in the plan. Payments in subsequent billings will be applied to any outstanding balance first as required.**
5. PAYMENTS will be collected on the **15th day of each month from August to May.** There are no withdrawals in June or July.
6. Your annual PROPERTY TAX NOTICE (mailed in May) will indicate total taxes levied, less amount prepaid including any interest earned, and the balance owing (or any overpayment on your account which will remain as a credit for the next year's tax notice).
7. Your bi-annual UTILITY INVOICES (mailed in April and October) will indicate total utility charges for the billing period less amount prepaid to invoice date including any interest earned, and the balance owing (or any overpayment on your account which will remain as a credit for the next invoice).
8. **DISHONoured PAYMENTS** are subject to the current NSF fee as per the Fees and Charges Bylaw. This fee may be increased in the future without notice. Your Pre-Authorized Debit Plan may be terminated after two dishonoured Electronic Transfers within one year. The Village may not provide notice of non-payment or cancellation.
9. Interest will be earned at the prime lending rate of the Village's principal banker, in effect on the last day of the previous month, less 3%.
10. You may ENROLL in the Pre-Authorized Debit Plan at any time during the year.
11. It is your responsibility to make appropriate changes to the withdrawal amount in subsequent years. **Overpayments will not be refunded and will remain on the tax &/or utility account(s) as a credit to be applied against future billings.**
12. A VOID **PERSONALIZED** CHEQUE must be attached to this application and returned to the Village of Anmore 10 days prior to your start date.
13. The Village of Anmore Pre-Authorized Debit Plan is in accordance with Bylaw No. 562-2017

If eligible, the HOME OWNER GRANT must continue to be claimed by the owner each year. **TO AVOID PENALTIES, CLAIM THE GRANT AND PAY ANY OUTSTANDING BALANCE NOTED ON YOUR TAX &/OR UTILITY NOTICES PRIOR TO DUE DATES.**

The following calculations are provided for your convenience and are an estimate only; they are not a warranty or guarantee of the amount of taxes &/or utilities which may be levied. Tax payers may wish to add a percentage (%) increase to their prepayment amount to account for potential increases to property tax and utility rates in future years.

ESTIMATION OF THE PROPERTY TAX PREPAYMENT AMOUNT	ESTIMATION OF THE UTILITIES PREPAYMENT AMOUNT
1. Property taxes for current year _____ (A)	1. Utility charges on last two billings _____ (A)
2. <b>Subtract</b> Home Owner Grant, if applicable: Basic Grant (under 65)           -\$570 Basic and Additional Grant       -\$845 _____ (B)	2. <b>Subtract</b> Credit on Account (overpayment), if any: _____ (C)
3. <b>Subtract</b> Credit on Account (overpayment), if any: _____ (C)	2. Total Utility Charges over the year (A) + (B) - (C) _____ (D)
3. Total Prepayment Amount (A) - (B) - (C) _____ (D)	3. Divide (D) by 10 or provide other amount you wish to pay _____ (E)
4. Divide (D) by number of months remaining to May 1 or provide other amount you wish to pay _____ (E)	<p style="text-align: center;"><i><b>Be sure to enter the amount you would like withdrawn from your bank account on the opposite side of this form (in Part 2).</b></i></p>

The personal information collected on this form is collected in accordance with the *Freedom of Information and Protection of Privacy Act*. The Village has authority to collect your information for the purposes of administering the Village of Anmore Property Tax *Pre-Authorized Debit Plan* Bylaw No. 562-2017. Should you have any questions or concerns about the collection of your personal information please call the Village at 604-469-9877.



**From:** Maria Doyle [<mailto:MDoyle@vernon.ca>]  
**Sent:** March-30-17 11:18 AM  
**To:** [Village.hall@anmore.com](mailto:Village.hall@anmore.com)  
**Subject:** PETITION TO REMOVE GST BEING CHARGED ON CARBON TAX

RECEIVED  
APR 03 2017 *CM*  
Village of Anmore

Dear Mayor, Chair, Councillor, Electoral Area Director

Recently, Councillor Bob Spiers brought to our Council's attention the practice of the Federal Government applying Goods for Services Tax (GST) on the Provincial government's Carbon Tax. This is not GST applied on the "goods" (gasoline, natural gas, propane, diesel fuel) rather it is GST applied on the Carbon Tax. Essentially, a Tax on Tax.

This Tax on Tax affects British Columbians across the Province and in some manner affects every resident, business, and visitor in our respective municipalities. Folks we represent.

In 2016 the Federal Government collected \$63 million of federal taxes imposed on BC's carbon tax. The Federal Government will collect many times this amount across Canada as more Provinces apply a Carbon Tax, ironically at the strong insistence of the Federal Government.

Councillor Spiers has initiated an ePetition to the House of Commons to remove the GST on Carbon Tax. The subject ePetition is now before the Parliament of Canada. The ePetition does not question the Carbon Tax. It is focused on the imposition of a tax (GST) on a tax.

I have attached a resolution, passed by our Council which has been submitted to the Southern Interior Local Government Association for consideration at their Annual Convention in April. The resolution has also been forwarded to the Union of British Columbia Municipalities and to the Federation of Canadian Municipalities.

On March 20, 2017, Mark Warawa, MP for Langley-Aldergrove and Mel Arnold, MP for North Okanagan-Shuswap have introduced a bill in the House of Commons that seeks to eliminate the charging of GST on existing and future carbon taxes.

To be successful, to reduce the weight of taxation on our residents, requires individual action. We are not seeking Council or Board action. We are encouraging Councillors, Electoral Area Directors, Mayors and Chairs from across BC to become aware of the issue. If, as individuals, you feel the imposition of a federal tax on top of a provincial tax is unwarranted – I would ask you to act, to sign the ePetition.

The online petition closes May 3, 2017 at 1:32pm (EDT) and may be accessed at <https://petitions.parl.gc.ca/en/Petition/Details?Petition=e-713>

Regards,

Mayor Akbal Mund

**Maria Doyle**

Sr. Executive Assistant to Mayor & Chief Administrative Officer

Office: 250.550.3572 | [www.vernon.ca](http://www.vernon.ca)



Legal Notice: This transmission (including any attachments) is confidential information and may be legally privileged. If you have received this transmission in error, please immediately reply to the sender and delete this information from your system. Use, dissemination, distribution, or reproduction of this transmission by unintended recipients is not authorized and may be unlawful.

City of Vernon Disclaimer: This transmission (including any attachments) may contain confidential information, privileged material (including material protected by the FOI act or other applicable privileges), or constitute non-public information. Any use of this information by anyone other than the intended recipient is prohibited. If you have received this transmission in error, please immediately reply to the sender and delete this information from your system. Use, dissemination, distribution, or reproduction of this transmission by unintended recipients is not authorized and may be unlawful.



## THE CORPORATION OF THE CITY OF VERNON

---

### RESOLUTION OF COUNCIL

At their March 13, 2017 Regular meeting, Vernon City Council passed the following resolution in respect to Federal GST Charges on Provincial Carbon Tax:

"THAT Council endorse the resolution as presented and direct the Clerk to submit the resolution with the background statement to the Southern Interior Local Government Association (SILGA);

"WHEREAS the Government of British Columbia instituted a "carbon tax" in 2008;

AND WHEREAS, the Government of Canada imposes GST on the "carbon tax", essentially a tax on tax;

AND WHEREAS, the carbon tax and subsequently the GST on the carbon tax applies widely on carbon tax fuels and affects the cost of living for British Columbians;

NOW THEREFORE BE IT resolved that SILGA and UBCM lobby the provincial and federal governments to eliminate the GST being charged on the provincial carbon tax."

*CARRIED.'*

The undersigned hereby certifies the above resolution  
to be a true copy of the resolution passed by  
Council of the City of Vernon on March 13, 2017

Susan Blakely, Deputy Corporate Officer  
The Corporation of the City of Vernon