



Buntzen Lake in winter

VILLAGE OF ANMORE ANNUAL REPORT 2015

For the Fiscal Year Ended December 31, 2015

MESSAGE FROM THE MAYOR

Message from the Mayor

On behalf of Council, I am pleased to present the Village of Anmore's 2015 Annual Report. This report is an important tool for Council and staff to monitor and evaluate the evolution of our growing community, and to ensure that the residents of Anmore are provided information with openness and transparency. It provides an overview of our financial performance for the fiscal year ending on December 31, 2015, as well as an overview of the Village's progress as determined in the Corporate Strategic Plan 2015-2018.



2015 presented the Village with significant staffing and consultant challenges. As part of Council's Corporate Strategic Plan, the Village hired an in-house building inspector/bylaw enforcement officer. This position is now providing the required rigor to all building related permits to ensure the safety of new homeowners in Anmore. In the fall, we hired a new Chief Administrative Officer, Juli Kolby, and the Village has been steadily improving service levels and becoming better prepared for future opportunities and challenges since.

As residential growth continues, the Village is taking a proactive and collaborative approach to ensure that future development is managed properly, aligned with our strategic priorities and addresses resident concerns in regards to varied housing options.

The health, safety and financial viability of our community is of great importance to me. In working toward a financially sustainable future, I have improved relationships with neighbouring municipalities and begun working with fellow Mayors in Metro Vancouver to explore partnerships that are mutually beneficial.

We continue to see volunteers organize and participate in our annual community events, including the Easter Egg Hunt, Ma Murray Day, Halloween Fireworks and Light Up Spirit Park. In seeing many long-term resident volunteers move out of Anmore in 2015, I encourage all current and future residents to become more engaged in their community.

I look forward to the continued support and ideas from my colleagues on Council, Village staff, and residents, to ensure that Anmore continues to be a community we are proud of.



John McEwen, Mayor
Village of Anmore

About Anmore



The Village of Anmore was incorporated on December 7th, 1987, and is a semi-rural residential community situated north of Port Moody in the northeast sector of the Metro Vancouver Regional District. Growth has been steady since incorporation and the current population is 2,092*.

The Buntzen Lake Reservoir Recreation area is operated by BC Hydro and is set within the Village's boundary. This recreation area attracts numerous visitors throughout the year where they enjoy hiking, biking and the use of horse trails located throughout the park, and it is also an enjoyable spot for relaxing picnics, swimming, canoeing and fishing.

The Village provides its residents with water supply, solid waste (garbage, recycling and green waste) and road maintenance services. Individual property owners are required to provide for onsite septic treatment. Additional services, provided by third party agencies, include electricity (BC Hydro), natural gas (Fortis BC), telephone (TELUS) and cable television (Shaw).

There are no recreational facilities owned or operated by the municipality, however, the Village boasts about the excellent services provided by volunteers of the community, which includes the Sasamat Volunteer Fire Department. Due to the number of residents who volunteer their time for community events, the Village is able to host a number of events for all residents to take part in and enjoy. Some of these highlighted events include the Ma Murray Heritage Day held annually in September and a children's Christmas Party held annually in December.

**2011 Census, Including Increases Certified By Minister*

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Photo Credits

'Buntzen Lake in winter'	David Dossot
Mayor John McEwen (sitting)	John McEwen personal files
Juli Kolby (headshot)	Heather Escaravage
Buntzen Lake (image untitled)	Google Images
Looking Ahead (image untitled)	Google Images
Council - Group and Individual	Wolfgang Knauer
Map of Anmore and surrounding Area	Google Maps



TO OUR STAKEHOLDERS

To Our Stakeholders

2015 was a time of change for the Village of Anmore. In my first few months as Chief Administrative Officer (CAO), I was struck at the high level of dedication and skill that the staff team delivered to Council and the residents every day. Their knowledge of Anmore and its residents is also remarkable, and contributes to the sense of community that is so important. Staff were open to change when it came time to streamline their responsibilities and they have embraced their new roles, all while improving service levels to residents.

The CAO's role is to serve Council and be the primary liaison between Council and staff. As such, it is my responsibility to ensure that Council's priorities and strategic objectives are implemented.

In 2015, staff were able to begin a number of the tasks that have been identified in the 2015-2018 Corporate Strategic Plan. In addition, we were successful in hiring a Building Inspector/Bylaw Enforcement Officer. This position has been instrumental in helping to ensure homes built in Anmore are safe and sound for decades to come.

Staff also worked with a consultant to finalize a comprehensive Water Utility Master Plan which provides us with the detailed information we need to properly plan for the replacement of the Village's most important asset. To round out Council's objective to keep pace with best practices, an Asset Management Plan will be completed in 2016 to provide similar information for the remaining assets owned by the Village.

2016 promises to bring additional change. Through a restructuring of staff, the Village will be hiring a Manager of Development Services. This in-house role will be responsible for providing guidance to myself and Council through future years of continued development, in a way that is manageable, maximizes benefit for the Village and safeguards our semi-rural nature. This is an exciting time for Anmore and I am proud to be a part of it.



A handwritten signature in blue ink that reads "Juli Kolby". The signature is stylized and fluid.

Juli Kolby
Chief Administrative Officer
June 30, 2016

FINANCIAL STATEMENTS

Financial Statements

Village of Anmore
Financial Statements
For the year ended December 31, 2015

Village of Anmore
Financial Statements
For the year ended December 31, 2015

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Statement of Management Responsibility

The financial statements contained herein have been prepared by management in accordance with Canadian public sector accounting standards as recommended by the Public Sector Accounting Board of Chartered Professional Accountants Canada. A summary of the significant accounting policies are described in the summary of significant policies which proceed the notes to the financial statements. Management is also responsible for all statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

Mayor and Council meet with management and the external auditors to review the financial statements and discuss any significant financial reporting or internal control matters prior to their approval of the financial statements.

The external auditors, BDO Canada LLP, conduct an independent examination, in accordance with Canadian generally accepted auditing standards, and express their opinion on the financial statements. Their examination includes a review and evaluation of the Village's system of internal control and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly.



Chief Administrative Officer

May 3, 2016

Independent Auditor's Report

To the Mayor and Council of
The Village of Anmore

We have audited the accompanying financial statements of the Village of Anmore, which comprise the Statement of Financial Position as at December 31, 2015 and the Statements of Operations, Change in Net Financial Assets and Cash Flows for the year then ended, and summary of significant accounting policies, and other explanatory information.

Management's Responsibility for Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of the Village of Anmore as at December 31, 2015 and the results of its operations, changes in net financial assets, and cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Emphasis of Matter

Without modifying our opinion, we draw attention to Note 6 of the financial statements, which explains that certain comparative information for the year ended December 31, 2014 has been restated.

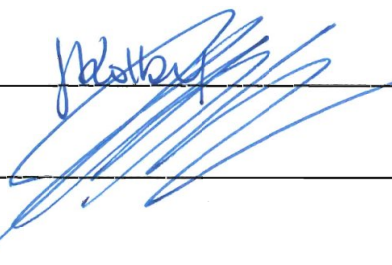



Chartered Professional Accountants
Vancouver, British Columbia
May 3, 2016

BDO Canada LLP, a Canadian limited liability partnership, is a member of BDO International Limited, a UK company limited by guarantee, and forms part of the international BDO network of independent member firms.

Village of Anmore
Statement of Financial Position

December 31	2015	2014
		(restated note 6)
Financial Assets		
Cash	\$ 7,923,465	\$ 6,676,202
Accounts receivable (Note 1)	211,000	310,007
Taxes receivable	105,882	135,882
	<u>\$ 8,240,347</u>	<u>\$ 7,122,091</u>
Liabilities		
Accounts payable and accrued liabilities	\$ 277,834	\$ 290,678
Unearned revenues (Note 2)	1,477,495	1,190,976
Development cost charges (Note 3)	1,198,991	1,181,921
Deposits	986,426	926,002
Long-term debt (Note 4)	12,768	18,700
	<u>3,953,514</u>	<u>3,608,277</u>
Net Financial Assets	<u>4,286,833</u>	<u>3,513,814</u>
Non-Financial Assets		
Tangible capital assets (Schedule 2)	48,488,741	49,323,206
Prepaid expenses	24,599	13,431
Inventories	25,950	43,630
	<u>48,539,290</u>	<u>49,380,267</u>
Accumulated surplus (Note 5)	<u>\$ 52,826,123</u>	<u>\$ 52,894,081</u>


 _____ Chief Administrative Officer


 _____ Mayor

Village of Anmore
Statement of Operations

For year ended December 31	2015 Fiscal Plan	2015 Actual	2014 Actual (restated Note 6)
Revenue (Schedule 1)			
Taxation (Note 8)	\$ 1,627,785	\$ 1,631,625	\$ 1,473,657
Government grants	622,400	563,492	458,528
Permits, fees and other revenues	336,177	349,211	475,812
Interest income	72,000	52,337	74,047
Water utility	520,005	515,059	427,587
Developer levy	-	1,400	20,007
	<u>3,178,367</u>	<u>3,113,124</u>	<u>2,929,638</u>
Expenses (Schedule 1)			
General government	1,826,508	1,845,929	1,735,651
Public works	442,960	233,638	490,553
Protective and inspection services	112,353	111,612	119,704
Planning and development	169,679	163,568	133,971
Water utility	789,133	821,670	774,715
Interest and debt charges	13,884	4,665	7,870
	<u>3,354,517</u>	<u>3,181,082</u>	<u>3,262,464</u>
Annual deficit	(176,150)	\$ (67,958)	\$ (332,826)
Accumulated surplus, beginning of year	52,894,081	\$ 52,894,081	\$ 53,226,907
Accumulated surplus, end of year	<u>\$ 52,717,931</u>	<u>\$ 52,826,123</u>	<u>\$ 52,894,081</u>

Village of Anmore
Statement of Changes in Net Financial Assets

For year ended December 31	2015 Fiscal Plan	2015 Actual	2014 Actual (restated Note 6)
Annual deficit	\$ (176,150)	\$ (67,958)	\$ (332,826)
Acquisition of tangible capital assets	-	(28,914)	(296,252)
Amortization of tangible capital assets	785,000	863,379	864,242
Change in prepaid expenses	-	(11,168)	3,879
Change in inventories	-	17,680	(27,782)
Change in net financial assets for the year	608,850	773,019	211,261
Net financial assets, beginning of year	3,513,814	3,513,814	3,302,553
Net financial assets, end of year	\$ 4,122,664	\$ 4,286,833	\$ 3,513,814

Village of Anmore
Statement of Cash Flows

For the year ended December 31	2015	2014
		(restated Note 6)
Cash provided by (used in)		
Operating activities		
Annual deficit	\$ (67,958)	\$ (332,826)
Items not involving cash:		
Actuarial gain on long-term debt	(3,344)	(3,062)
Amortization	863,379	864,242
Contributed tangible capital assets	(6,500)	-
	<u>785,577</u>	<u>528,354</u>
Changes in non-cash operating balances:		
Accounts receivable	99,007	371,401
Taxes Receivable	30,000	1,638
Prepaid expenses	(11,168)	3,879
Accounts payable	(12,844)	(28,403)
Unearned revenue	286,519	88,793
Deposits	60,424	(394,355)
Inventories	17,680	(27,782)
	<u>1,255,195</u>	<u>543,525</u>
Capital activities		
Acquisition of tangible capital assets	(22,414)	(296,252)
Financing transactions		
Development cost charges received and interest earned	17,070	15,608
Repayment of long-term debt	(2,588)	(2,588)
	<u>14,482</u>	<u>13,020</u>
Increase in cash during the year	1,247,263	260,293
Cash, beginning of year	6,676,202	6,415,909
Cash, end of year	\$ 7,923,465	\$ 6,676,202

Village of Anmore

Summary of Significant Accounting Policies

For the year ended December 31, 2015

The Village of Anmore (the "Village") is a municipality in the province of British Columbia incorporated under the Local Government Act (British Columbia) and operates under the provisions of the Community Charter. The Village provides municipal services such as public works, planning, parks and other general government services.

Basis of Accounting

The Village prepares its financial statements in accordance with Canadian public sector accounting standards for local governments using guidelines developed by the Public Sector Accounting Board (PSAB) of the Chartered Professional Accountants Canada.

The basis of accounting followed in these financial statements is an accrual method and includes revenues in the period in which the transactions or events occurred that gave rise to the revenues and expenses in the period the goods and services are acquired and a liability is incurred.

The financial statements include the accounts of all funds of the Village. Interfund transactions and balances have been eliminated.

Tangible Capital Assets

Tangible capital assets are recorded at cost less accumulated amortization and are classified according to their functional use. Cost includes all costs directly attributable to acquisition or construction of the tangible capital asset including transportation costs, installation costs, design and engineering fees, interest, legal fees, and site preparation costs. Amortization is recorded on a straight-line basis over the estimated life of the tangible capital asset commencing once the asset is put into use. Contributed tangible capital assets are recorded at fair value at the time of the contribution.

Estimated useful lives of tangible capital assets are as follows:

Roads	10 to 50 years
Buildings	20 to 40 years
Machinery and vehicles	8 to 20 years
Equipment and furniture	5 to 20 years
Water infrastructure	5 to 50 years
Other infrastructure	40 to 50 years

Use of Estimates

The preparation of financial statements in accordance with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from management's best estimates as additional information becomes available in the future. Significant estimates include estimating the value of contributed assets and useful lives of tangible capital assets.

Village of Anmore

Summary of Significant Accounting Policies

For the year ended December 31, 2015

Revenue Recognition

Taxes are recorded when they meet the definition of an asset, have been authorized and the taxable event has occurred. Annual levies for non-optional municipal services and general administrative services are recorded as taxes for municipal services in the year they are levied. Taxes receivable are recognized net of an allowance for anticipated uncollectible amounts.

Through the British Columbia Assessment's appeal process, taxes may be adjusted by way of supplementary roll adjustments. The effects of these adjustments on taxes are recognized at the same time they are awarded. Levies imposed on behalf of other taxing authorities are not included as taxes for municipal purposes.

Charges for water usage are recorded as user fees as delivered. Connection fee revenues are recognized when the connection has been established.

Sale of services and other revenue is recognized on an accrual basis as the services are delivered.

Collection of Taxes on Behalf of Other Taxation Authorities

The Village collects taxation revenue on behalf of other entities. Such levies, other revenues, expenses, assets and liabilities with respect to the operations of the entities are not reflected in these financial statements.

Government Transfers

Government transfers, which include legislative grants, are recognized as revenue in the financial statements when the transfer is authorized and any eligibility criteria are met, except to the extent that the transfer stipulations give rise to an obligation that meets the definition of a liability. Where stipulations give rise to a liability, transfers are initially recognized as deferred revenue when transferred and subsequently as revenue in the statement of operations as the stipulation liabilities are settled.

Unearned Revenue

Contributions with stipulations giving rise to a liability and revenues (building permits) pertaining to services required in future years have been deferred. These amounts will be recognized as revenue once the conditions giving rise to the liability have been settled.

Financial Instruments

Financial instruments consist of cash, accounts receivable, accounts payable and long-term debt. Unless otherwise noted, it is management's opinion that the Village is not exposed to significant interest rate, currency or credit risk arising from these financial instruments.

Village of Anmore
Summary of Significant Accounting Policies

For the year ended December 31, 2015

Segmented Information

The Village segments its operations for financial reporting purposes based upon areas of managerial responsibility. This information is provided in Schedule 1.

Liability for Contaminated Sites - Adoption of New Accounting Standards

Effective January 1, 2015, the Village adopted the new Public Sector Accounting Standard PS 3260, Liability for Contaminated Sites. The new standard can be applied retroactively or prospectively and the Village has elected to apply it prospectively.

Under PS 3260, governments are required to accrue a liability for the costs to remediate a contaminated site. Liabilities are recognized when an environmental standard exists, contamination exceeds the standard, the government has responsibility for remediation, future economic benefits will be given up and a reasonable estimate can be made.

Management has assessed its potential liabilities under the new standard including sites that are no longer in productive use and sites for which the Village accepts responsibility. There were no such sites that had contamination in excess of an environmental standard which required remediation at this time, therefore no liability was recognized on transition as at January 1, 2015 or at December 31, 2015.

Village of Anmore
Notes to the Financial Statements

For the year ended December 31, 2015

1. Accounts Receivable

	2015	2014
Provincial grants	\$ 10,000	\$ 10,000
Water levies	116,966	132,570
GST receivable	19,944	61,141
Other	64,090	106,296
	<u>\$ 211,000</u>	<u>\$ 310,007</u>

2. Unearned Revenue

Unearned revenue represents revenues to be recognized as revenue in operations in subsequent years when the related expenditures are incurred or services delivered. Unearned revenue is comprised as follows:

	2015	2014
Community centre developer restricted donations	\$ 595,236	\$ 595,236
Major road network grant	303,068	223,620
Outdoor fitness grant	95,158	94,357
Unearned building permits and other	306,135	94,334
Tax prepayments	177,898	183,429
	<u>\$ 1,477,495</u>	<u>\$ 1,190,976</u>

3. Development Cost Charges

Development cost charges (DCC's) are collected to pay for the general capital and utility expenditures required for developments. In accordance with the *Community Charter*, these funds must be deposited into a separate reserve fund. The Village records DCC's levied as deferred revenues until the related expenditures are incurred, then the DCC's are recognized as revenue.

	2015	2014
Balance, beginning of year	\$ 1,181,921	\$ 1,166,313
Receipts in the year	-	21,438
Interest earned and deferred	17,070	11,177
Amounts spent and recognized as revenue	-	(17,007)
Balance, end of year	<u>\$ 1,198,991</u>	<u>\$ 1,181,921</u>

Village of Anmore
Notes to the Financial Statements

For the year ended December 31, 2015

4. Long-term Debt

Security Issuing Bylaw	Purpose	Year of Maturity	Rate	Balance Outstanding 2015	2014
Water 173	Specified Area No. 4	2017	6.90%	\$ 12,768	\$ 18,700

Future principal requirements on existing debt:

2016	\$ 6,229
2017	6,539
	<u>\$ 12,768</u>

5. Accumulated Surplus

The Village segregates its accumulated surplus in the following categories:

	2015	2014 (restated Note 6)
Current funds	\$ 915,574	\$ 848,620
Reserve funds	3,434,576	2,740,955
Investment in tangible capital assets	48,475,973	49,304,506
Balance, end of year	<u>\$52,826,123</u>	<u>\$ 52,894,081</u>

The investment in tangible capital assets represents amounts already spent and invested in infrastructure, net of associated debt financing.

Reserve funds represent amounts set aside by bylaw or council resolution for specific purposes. Details of reserve funds are shown below:

	2015	2014
Parks	\$ 418,942	\$ 412,921
Capital	1,846,155	1,214,377
Capital roads	614,515	566,668
Water storage	35,284	34,777
Water utility	519,680	512,212
	<u>\$ 3,434,576</u>	<u>\$ 2,740,955</u>

Village of Anmore
Notes to the Financial Statements

For the year ended December 31, 2015

6. Prior Period Adjustment

While reviewing the Village's listing of tangible capital assets for the purposes of implementing the requirements of Canadian public sector accounting standard section 3260 - Liability for contaminated sites, the Village identified that portions of land, road and associated infrastructure had not been capitalized by the Village in 2009 while implementing the requirements of Canadian public sector accounting standard section 3150 - Tangible capital assets. Accordingly, accumulated surplus, tangible capital assets, and amortization expense has been adjusted for these discrepancies.

	Land	Other	Total
Tangible capital assets as previously stated - January 1, 2014	\$ 27,903,891	\$ 21,113,932	\$ 49,017,823
Additional tangible capital assets identified	831,107	42,266	873,373
Tangible capital assets restated - January 1, 2014	<u>\$ 28,734,998</u>	<u>\$ 21,156,198</u>	<u>\$ 49,891,196</u>
Accumulated surplus previously stated - January 1, 2014		\$ 52,353,534	
Add: tangible capital assets		<u>873,373</u>	
Accumulated Surplus restated - January 1, 2014		<u>\$ 53,226,907</u>	
Annual deficit previously stated - year ended December 31, 2014		\$ (330,125)	
Adjustment to amortization for tangible capital assets capitalized		<u>(2,701)</u>	
Annual deficit restated - year ended December 31, 2014		<u>\$ (332,826)</u>	

7. Contingent Liabilities

- (a) The Village is partially self-insured through the Municipal Insurance Association of British Columbia. Should the Association pay out claims in excess of premiums received, it is possible that the Village along with the other participants, would be required to contribute towards the deficit.
- (b) The Village is responsible as a member of Metro Vancouver for its proportion of any operating deficits or long-term debt related to functions in which it participates.

Village of Anmore
Notes to the Financial Statements

For the year ended December 31, 2015

8. Taxation - Net

	2015	%	2014	%
Total taxation	\$ 4,251,183	100.00	\$ 4,083,132	100.00
Collections on behalf of other governments:				
Metro Vancouver	201,411	4.74	211,242	5.17
School District - school tax	1,905,658	44.83	1,893,054	46.36
Municipal Finance Authority	176	-	169	-
BC Assessment Authority	54,062	1.27	53,253	1.30
Transportation Authority	284,052	6.68	285,356	6.99
Police	174,199	4.10	166,401	4.08
	2,619,558	57.52	2,609,475	62.60
General municipal taxation	\$ 1,631,625		\$ 1,473,657	

9. Developer Contribution of Tangible Capital Assets

Developer contribution of tangible capital assets represent assets such as roads and water infrastructure, which upon substantial completion of the subdivision and remedy of all significant deficiencies are transferred to the Village. During the year \$6,500 (2014 - \$nil) was contributed to the Village.

10. Pension Plan

The Village and its employees contribute to the Municipal Pension Plan (a jointly-trusted pension plan). The Board of Trustees, representing plan members and employers, is responsible for administering the plan, including investment of the assets and administration of the benefits. The plan is a multi-employer defined benefit pension plan. Basic pension benefits provided are based on a formula. As at December 31, 2015, plan membership has about 185,000 active members, 80,000 retired members, and 33,000 inactive members. Active members include approximately 37,000 contributors from local government. The plan holds assets in excess of \$40 billion.

Every three years, an actuarial valuation is performed to assess the financial position of the plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate is then adjusted to the extent there is amortization of any funding deficit.

For the year ended December 31, 2015

10. Pension Plan (continued)

The most recent actuarial valuation for the Municipal Pension Plan as at December 31, 2012, indicated a \$1,370 million funding deficit for basic pension benefits on a going concern basis.

The next valuation will be as at December 31, 2015 with results available later in 2016.

Employers participating in the plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plan records accrued liabilities and accrued assets for the plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to the individual employers participating in the plan.

The Village paid \$44,152 (2014 - \$51,378) for employer contributions while employees contributed \$41,126 (2014 - \$45,463) to the plan in fiscal 2015.

11. Segmented Information

The Village is a diversified municipal government institution that provides a wide range of services to its citizens such as roads, water and drainage infrastructure, garbage collection and parkland. The Village also contributes to the costs of police protection and transit which are under the jurisdiction of the provincial government and of TransLink, respectively. Distinguishable functional segments have been separately disclosed in the segmented information. The nature of the segments and the activities they encompass are as follows:

General Government

The general government department is the communications link between Council and the other municipal departments and the general public, providing assistance and advice to citizens with respect to Council/Committee processes, reporting procedures and decisions. This department is also responsible for the overall financial and risk management of the Village.

Public Works

Public works is responsible for the essential services of the Village:

- ensuring clean and safe water to the Village, supplied through underground pipes;
- providing and maintaining the Village's roads, sidewalks, street lights, signage and line markings, storm drainage and hydrants; and
- providing other key services including street cleaning and the coordination of residential garbage collection services.

For the year ended December 31, 2015

11. Segmented Information (Continued)

Protective and Inspection Services

Protection and inspection services are comprised of bylaw enforcement and building inspection.

- Bylaw enforcement administers, monitors and seeks compliance with the bylaws enacted by the Mayor and Council to regulate the conduct of affairs in the Village of Anmore.
- The Village of Anmore's Building Department maintains the quality of life for the Village's citizens by regulating all construction within the Village. This is achieved through the use of the Village of Anmore's Building Bylaw, the British Columbia Building Code, the British Columbia Fire Code and other related bylaws and enactments within the Village of Anmore.

Planning and Development

The planning and development department provides short-term and long-term planning services.

- Long-term planning includes work within the community plan on reviewing the Village's Official Community Plan, developing new Neighbourhood Plans, and the review of relevant bylaws.
- Short-term planning includes the processing of subdivision and development applications.

Water Utility

The water utility provides the distribution of water to residents.

Village of Anmore
Schedule 1 - Combined Statement of Operations by Segment

For the year ended December 31, 2015

	General Government	Public Works	Protective & Inspection Services	Planning & Development	Water Utility	2015 Actual	2015 Budget	2014 Actual
Revenues								(restated Note 6)
Taxation	\$ 1,631,625	\$ -	\$ -	\$ -	\$ -	\$ 1,631,625	\$ 1,627,785	\$ 1,473,657
Government grants	421,942	141,550	-	-	-	563,492	622,400	458,528
Permits, fees and other revenue	349,211	-	-	-	-	349,211	336,177	475,812
Water utility	-	-	-	-	515,059	515,059	520,005	427,587
Developer levy	1,400	-	-	-	-	1,400	-	20,007
Other revenue	52,337	-	-	-	-	52,337	72,000	74,047
Total revenue	2,456,515	141,550	-	-	515,059	3,113,124	3,178,367	2,929,638
Expenses								
Goods and Services	394,739	233,638	65,687	95,334	592,473	1,381,871	1,627,415	1,501,468
Labour	809,358	-	45,925	68,234	7,650	931,167	928,218	888,884
Debt charges	-	-	-	-	4,665	4,665	13,884	7,870
Amortization	641,832	-	-	-	221,547	863,379	785,000	864,242
Total Expenses	1,845,929	233,638	111,612	163,568	826,335	3,181,082	3,354,517	3,262,464
Excess (deficiency) in revenues over expenses	\$ 610,586	\$ (92,088)	\$ (111,612)	\$ (163,568)	\$ (311,276)	\$ (67,958)	\$ (176,150)	\$ (332,826)

Village of Anmore
Schedule 2 - Tangible Capital Assets

December 31, 2015

	Land	Building	Equipment & Furniture	Infrastructure	Other Infrastructure	Roads	Machinery & Vehicles	Infrastructure	Water	2015	2014 (restated Note 6)
Balance, beginning of year (restated - Note 6)	\$ 28,734,998	\$ 285,998	\$ 108,844	\$ 8,790,618	\$ 12,179,510	\$ 668,561	\$ 9,480,625	\$ 60,249,154	\$ 59,952,902		
Additions	-	-	12,632	-	-	-	16,282	28,914	296,252		
Disposals	-	-	(5,544)	-	-	(24,561)	-	(30,105)	-		
Cost, end of year	28,734,998	285,998	115,932	8,790,618	12,179,510	644,000	9,496,907	60,247,963	60,249,154		
Accumulated amortization, beginning of year (restated - Note 6)	-	41,902	73,012	3,092,398	5,408,080	401,735	1,908,821	10,925,948	10,061,706		
Amortization	-	13,099	11,680	224,751	338,002	54,300	221,547	863,379	864,242		
Disposals	-	-	(5,544)	-	-	(24,561)	-	(30,105)	-		
Accumulated amortization, end of year	-	55,001	79,148	3,317,149	5,746,082	431,474	2,130,368	11,759,222	10,925,948		
Net book value, end of year	\$ 28,734,998	\$ 230,997	\$ 36,784	\$ 5,473,469	\$ 6,433,428	\$ 212,526	\$ 7,366,539	\$ 48,488,741	\$ 49,323,206		

Village of Anmore
Schedule 3 - Reserve Fund

For the year ended December 31, 2015

	Capital Roads	Parks Reserve	Water Storage	Capital Reserve	Water Utility	2015	2014
Balance, beginning of year	\$ 566,668	\$ 412,921	\$ 34,777	\$ 1,214,377	\$ 512,212	\$ 2,740,955	\$ 2,422,030
Interest earned	8,262	6,021	507	17,706	7,468	39,964	23,211
Transfers in	39,585	-	-	627,475	-	667,060	672,200
Expenditures (transfers out)	-	-	-	(13,403)	-	(13,403)	(376,486)
Balance, end of year	47,847	6,021	507	631,778	7,468	693,621	318,925
	\$ 614,515	\$ 418,942	\$ 35,284	\$ 1,846,155	\$ 519,680	\$ 3,434,576	\$ 2,740,955

PROGRESS REPORT FOR 2015

Progress Report for 2015

In June 2015, at an open meeting, Council endorsed the following objectives for the 2015 calendar year, as part of the Corporate Strategic Plan. The objectives were set following a meeting between Council, Staff, and Planning Consultants where a decision-making framework was created. The framework addressed corporate management and municipal service deliverables by identifying short- and long-term priorities and expectations for when progress was to be made on those objectives.



CORPORATE OBJECTIVES	STRATEGIES	MEASURES	STATUS
Finance and Communication			
Ensure financial sustainability of municipal resources (fiscal and personal) and service delivery to facilitate a fiscally viable future for the Village.	Implement Electronic Sign Boards	Identify service providers to outline options and cost implications. Purchase and install sign board(s).	In progress
	Create a Community and Corporate Identity/Brand	Engage a consultant to lead a community identity and corporate branding exercise with Council/staff and the public	In progress
	Continue to Improve Web and Social Media Communications	Complete website update	In progress
	Develop a Financial Sustainability Position Statement	Develop a statement to communicate the Village's position on financial sustainability	In progress
	Explore Village Hall Funding Options and Next Steps	Explore opportunities to secure funding from other levels of government	In progress
Operations and Maintenance			
Keep pace with best practices for the safety, operations and maintenance of municipal roads and services	Undertake Asset Management	Complete Water Utility Master Plan and	Completed in 2015;
		undertake a full Asset Management Plan	In Progress
	Complete a Road Master Plan	Engage a consultant to undertake Roads Master Plan	In progress
	GIS Mapping	Continue to develop GIS base mapping	Ongoing through 2018
	Continue Wildfire Preparation and Emergency Planning	Continue working with the Emergency Preparedness Working Group and BC Hydro to complete an Emergency Evacuation Plan for Buntzen Lake	In progress

PROGRESS REPORT FOR 2015

Planning and Development

Explore diversity in land use, housing, parks and recreation, and innovative infrastructure to meet the changing needs and demographic shift on the community	Initiate Regulatory Bylaw Review	Undertake a Zoning Bylaw update. Prioritize bylaws for update and identify funding sources and staff resources: • Works and Services • Fees and Charges • DCCs • Building and Plumbing	In progress
	Complete a Procedural Policies Review	Initiate update of: • Staff policies and procedures • Council meeting procedures	In progress
	Create a Bylaw Enforcement Position	Explore funding sources for a Bylaw Enforcement position	Completed in 2015
	Finalize Community Sport and Culture Grant	Consider redefining use of existing funding/assets to suit community needs	In progress
	Explore Opportunities for Commercial Operations, Possible Partnerships	Engage in discussions with potential commercial partners as opportunities arise	Ongoing through 2018

Environment

Foster preservation of the Village's natural environment and enhance awareness of its importance to the character and sense of community found in Anmore	Reduce GHG Emissions	Prepare a Fleet Management Plan to ensure efficiency of Village vehicles	In progress
		Explore potential to hook up solar panels at Village Hall	Completed in early-
	Protect Treed Slopes	Complete a review of the Village's Tree Management Bylaw	In progress
	Protect Riparian Areas	Introduce Development Permit process for the Watercourse Protection Development Permit Area	In progress

Parks, Recreation, Social, Arts and Youth

Enrich the community through integrating physical activity, learning, and arts and culture into daily life.	Establish a Connected Trail Network	Coordinate the development of trail connections according to OCP and Parks Master Plan	Ongoing through 2018
	Continue to Archive our Heritage Resources	Continue archiving the Village's cultural and heritage resources	In progress
	Enhance Community Events and Celebrations	Continue to provide support and funding for community events	Completed in early-

PROGRESS REPORT FOR 2015

Property Tax Exemptions

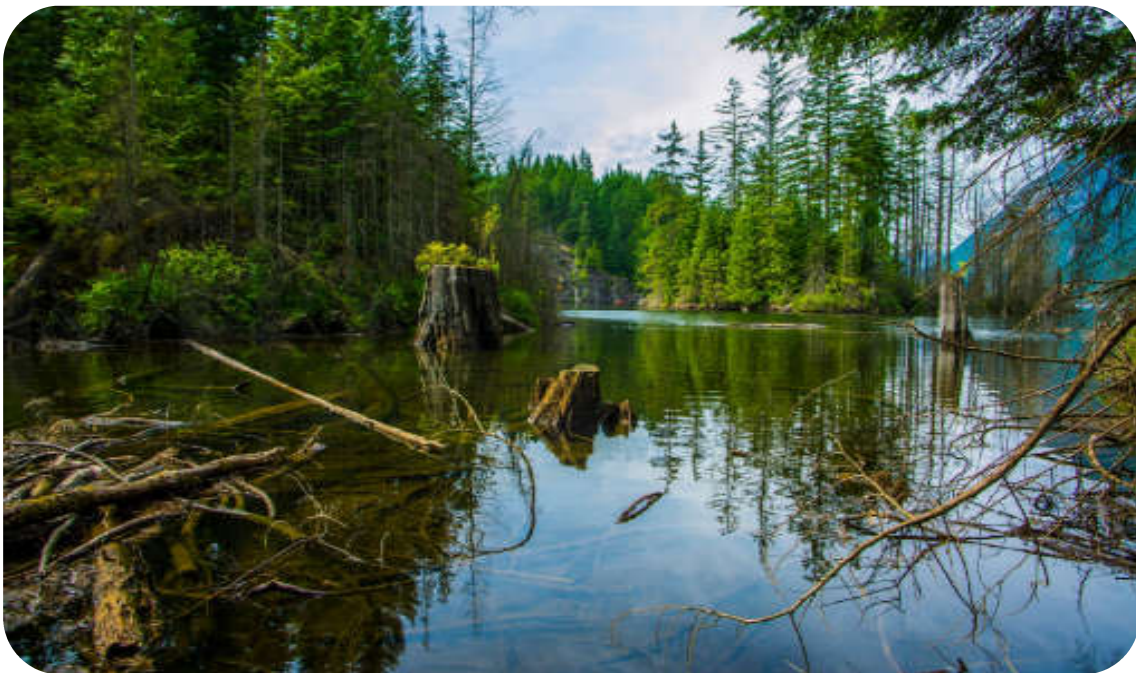
In accordance with section 98(2)(b) of the *Community Charter*, the Village is required to provide a report on the properties that were provided permissive property tax exemptions by Council in 2015.

None.

Declaration and Identification of Disqualified Council Members

Pursuant to section 81 of the *Local Government Act*, a person must meet a set of qualifications in order to hold office. The Village is required to declare and identify any disqualified council members.

None.



PROGRESS FORECAST FOR CURRENT YEAR

Progress Forecast for Current Year

Municipal Objectives and Progress Measures for 2016

In 2015, Council set the following objectives, which it hoped to accomplish in 2016. As in the past, these objectives were reviewed by Council and Staff with consideration of feedback received from constituents throughout the year.

CORPORATE OBJECTIVES	STRATEGIES	MEASURES
Finance and Communication		
Ensure financial sustainability of municipal resources (fiscal and personal) and service delivery to facilitate a fiscally viable future for the Village.	Create a Community and Corporate Identity/Brand	Deliver and support a community identity and brand strategy
	Continue to Improve Web and Social Media Communications	Identify and train key staff to manage social media
	Explore Village Hall Funding Options and Next Steps	Initiate RFP to undertake detailed design and costing for a new Village Hall and seek public input
Operations and Maintenance		
Keep pace with best practices for the safety, operations and maintenance of municipal roads and services	Undertake Asset Management	Complete Asset Management Plan
	Complete a Road Master Plan	Complete and prepare to implement the Roads Master Plan
	GIS Mapping	Continue to develop GIS base mapping
	Continue Wildfire Preparation and Emergency Planning	Work with the Emergency Preparedness Working Group to review and implement a Wildfire Protection Plan
	Retain an Emergency Preparedness Coordinator	Secure funding and hire a contract position [Completed in 2015]
	Investigate Traffic Calming and Speed Reduction	Identify opportunities to improve traffic safety through the Roads Master Plan
Planning and Development		
Explore diversity in land use, housing, parks and recreation, and innovative infrastructure to meet the changing needs and demographic shift on the community	Initiate Regulatory Bylaw Review	Continue review and update of regulatory bylaws: <ul style="list-style-type: none"> • Municipal Ticketing Information (MTI) • Solid Waste and Recycling • Traffic and Highways
	Create a Bylaw Enforcement Position	Hire a Bylaw Enforcement Officer [Completed in 2015]
	Explore Neighbourhood Planning and Character Definition	Explore funding options to develop Neighbourhood Plans

PROGRESS FORECAST FOR CURRENT YEAR

	Explore Opportunities for Commercial Operations, Possible Partnerships	Engage in discussions with potential commercial partners as opportunities arise
Environment		
Foster preservation of the Village's natural environment and enhance awareness of its importance to the character and sense of community found in Anmore	Reduce GHG Emissions	Monitor effectiveness of curb-side waste and recycling pickup in achieving Metro Vancouver's waste management objectives
Parks, Recreation, Social, Arts and Youth		
Enrich the community through integrating physical activity, learning, and arts and culture into daily life.	Establish a Connected Trail Network	Coordinate the development of trail connections according to OCP and Parks Master Plan
	Create a Community Gathering Place	Develop a Village Centre Plan to identify a community gathering place
	Enhance Community Events and Celebrations	Consider reactivating a social/youth committee



PROGRESS FORECAST FOR NEXT YEAR

Progress Forecast for Next Year

Municipal Objectives and Progress Measures for 2017

Looking ahead to 2017, Council hopes to continue to accomplish a range of initiatives. The following objectives were identified by further review of the Corporate Strategic Plan and with consideration of feedback that council members and staff received from constituents.

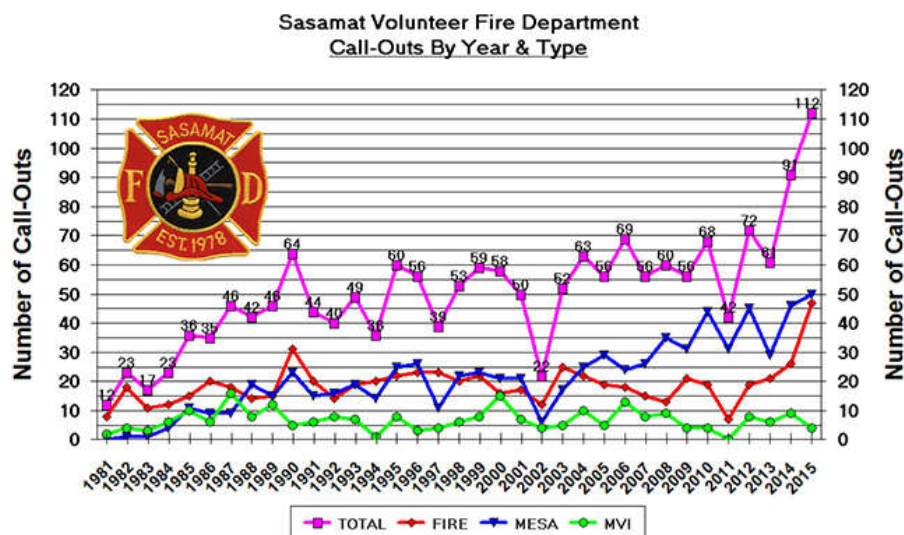
CORPORATE OBJECTIVES	STRATEGIES	MEASURES
Finance and Communication		
Ensure financial sustainability of municipal resources (fiscal and personal) and service delivery to facilitate a fiscally viable future for the Village	Explore Village Hall Funding Options and Next Steps	Work towards achieving necessary planning and design approvals.
Operations and Maintenance		
Keep pace with best practices for the safety, operations and maintenance of municipal roads and services	GIS Mapping	Continue to develop GIS base mapping
	Investigate Traffic Calming and Speed Reduction	Allocate or secure funding to implement specific projects
Planning and Development		
Explore diversity in land use, housing, parks and recreation, and innovative infrastructure to meet the changing needs and demographic shift on the community	Initiate Regulatory Bylaw Review	Finalize Bylaw review and updates
	Explore Neighbourhood Planning and Character Definition	Initiate RFP for Neighbourhood planning process with the community
	Explore Opportunities for Commercial Operations, Possible Partnerships	Engage in discussions with potential commercial partners as opportunities arise
Environment		
Foster preservation of the Village's natural environment and enhance awareness of its importance to the character and sense of community found in Anmore	Reduce GHG Emissions	Monitor effectiveness of curb-side waste and recycling pickup in achieving Metro Vancouver's waste management objectives
Parks, Recreation, Social, Arts and Youth		
Enrich the community through integrating physical activity, learning, and arts and culture into daily life.	Establish a Connected Trail Network	Coordinate the development of trail connections according to OCP and Parks Master Plan
	Continue to Archive our Heritage Resources	Incorporate space for display and storage into plans for the new Village Hall

FIRE RESPONSE LEVELS FOR 2015

Fire Response Levels for 2015 Sasamat Volunteer Fire Department

The SVFD call-outs during 2015 were typical in distribution, but significantly increased over the average of 75 call-outs per year over the past five years (see graph below):

- **Total Call-Outs** amounted to **112** during **2015**, distributed as follows:
 - Anmore Village 71 (63%)
 - Belcarra Village 25 (23%)
 - Park, Lakes, Road 16 (14%)
 - Miscellaneous 11 (10%)
- **Fire Calls (FIRE)** accounted for **47** call-outs (**42%**):
 - Anmore Village 29 (26%)
 - Belcarra Village 12 (11%)
 - Park, Lakes, Road 6 (5%)
- **Medical Emergencies (MESA)** accounted for **50** call-outs (**45%**):
 - Anmore Village 30 (27%)
 - Belcarra Village 10 (9%)
 - Park, Lakes, Road 10 (9%)
- **Motor Vehicle Incidents (MVI)** accounted for **4** call-outs (**4%**):
 - Anmore Village 3 (3%)
 - Belcarra Village 1 (1%)
 - Park, Lakes, Road 0 (0%)



POLICE SERVICE LEVELS FOR 2015

Police Service Levels for 2015

Coquitlam RCMP

In 2015, officers responded to a total of 364 calls for service, including 189 calls to the Buntzen Lake Recreation Area.

Total call-outs, by the numbers*

Buntzen Lake – includes liquor offences, unspecified assist, theft from MV, other Provincial Statutes, etc.	189
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Anmore Specific

Mischief, thefts and thefts from vehicles	41
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False Alarms /911 – False / Abandoned	28
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Suspicious Person/vehicle/occurrence	17
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Noise calls, including Bylaw and Cause Disturbance	16
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Traffic related files	15
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Property found/lost and queries to locate	14
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Unspecified assistance files	10
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Miscellaneous - includes breach of the peace, service of documents, assistance to other agencies, missing persons, etc.	10
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Animal calls	6
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Assaults, including threats	6
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Drug files	5
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Liquor Control files – Permits/consume in public/minor is possession	5
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Break and Enter residence	1
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Sexual Assault	1
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*** Although all calls resulted in a file being created, it may not have initiated a response or attendance. ie. False alarms, LCLA – Permits**



COUNCIL REMUNERATION AND EXPENSES FOR 2015

Council Remuneration and Expenses for 2015

Name	Position	Remuneration	Expenses
McEwen, John	Mayor	18,584.84	2,645.04
Froese, Ryan	Councillor	9,536.45	1,614.62
Thiele, Ann-Marie	Councillor	9,536.45	1,069.67
Trowbridge, Kim	Councillor	9,536.45	748.00
Weverink, Paul	Councillor	9,536.45	1,208.18
Total: Elected Officials		56,730.64	7,285.51

The foregoing is provided pursuant to section 168 of the Community Charter.



Back row: Councillor Ryan Froese; Councillor Paul Weverink; Councillor Kim Trowbridge
Front Row: Juli Kolby, Chief Administrative Officer; Mayor John McEwen; Councillor Ann-Marie Thiele

CONTACT INFORMATION – MAYOR AND COUNCIL

Contact Information – Mayor and Council

John McEwen
MAYOR



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Ryan Froese
COUNCILLOR



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Kim Trowbridge
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Paul Weverink
COUNCILLOR

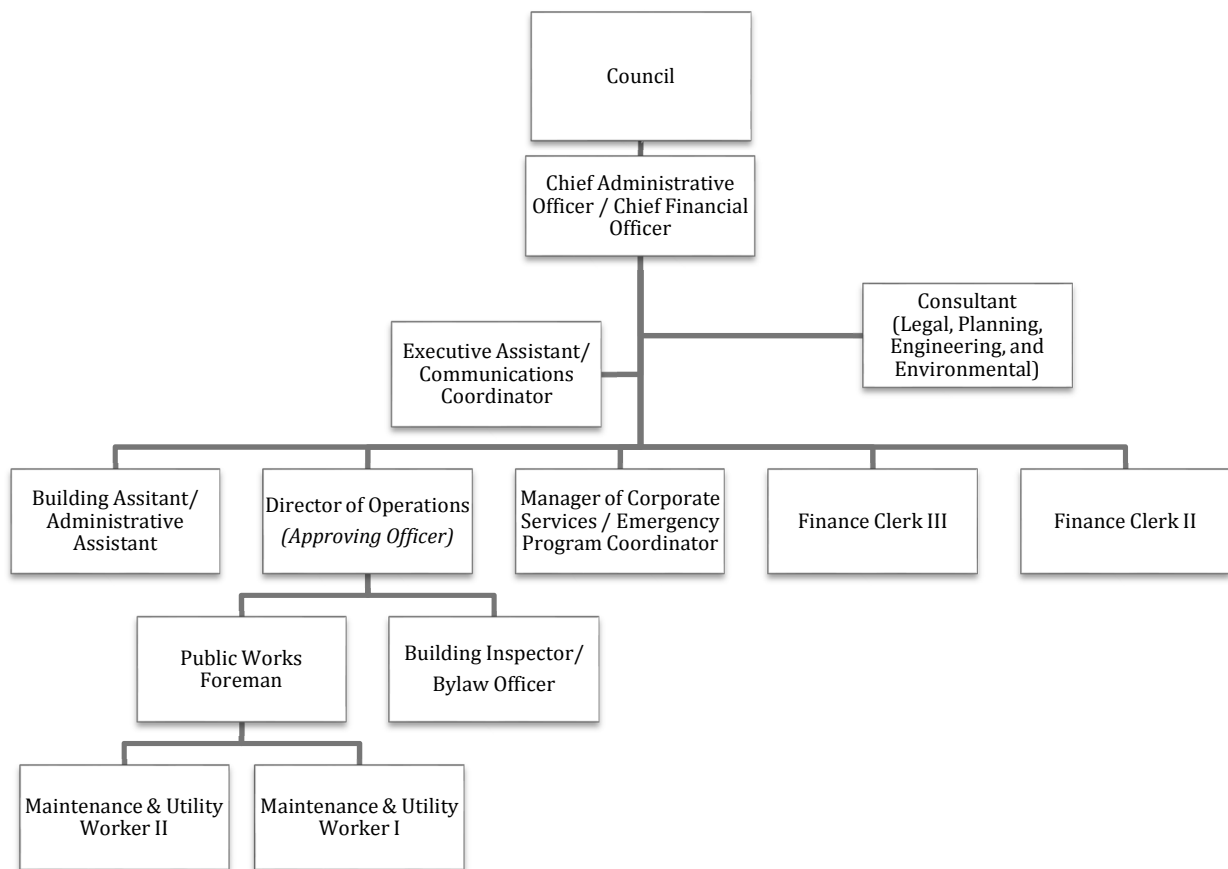


Tel 604-469-4064
paul.weverink@anmore.com

ORGANIZATIONAL CHART

Organizational Chart

As at December 31, 2015



ABOUT THE ANNUAL REPORT

About the Annual Report

In accordance with the *Community Charter*, an annual report must be prepared by Council before June 30 of each year. The report must include the following information:



- audited financial statements,
- report on permissive tax exemptions,
- report on municipal services and operations for the previous year,
- declaration of disqualifications under Section 111 of the *Community Charter*,
- statement of objectives and measures for the current year and following year,
- progress report for the previous year's objectives, and
- any other information Council considers advisable.

Once completed, the annual report must be made available for public inspection. After making the report available, Council must wait a minimum of two weeks before holding an annual meeting on the report. This provides citizens with time to review the annual report, ask questions and prepare submissions. Council must give notice of the date, time and place of the annual meeting in accordance with the *Community Charter's* requirements for public notice.

The 2015 annual report was designed and prepared by the Manager of Corporate Services in cooperation with the Chief Administrative Officer, the Finance Department and external stakeholders. Most photographs and images were obtained by external sources.

ABOUT THE ANNUAL REPORT

Municipal Information

Village of Anmore

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Fax: 604-469-0537

Email (General): village.hall@anmore.com

Website: www.anmore.com

Facebook: <https://www.facebook.com/Village-of-Anmore-1730684220508919>

Twitter: @villageofanmore

