

## PARKS AND RECREATION COMMITTEE MEETING – AGENDA

Agenda for the Parks and Recreation Committee Meeting scheduled for Wednesday, June 21, 2017 at 7:00 p.m. in Council Chambers at Village Hall, 2697 Sunnyside Road, Anmore, BC

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### 1. CALL TO ORDER

### 2. APPROVAL OF THE AGENDA

Recommendation: That the Agenda be approved as circulated.

### 3. MINUTES

### 4. BUSINESS ARISING FROM THE MINUTES

### 5. UNFINISHED BUSINESS

### 6. NEW BUSINESS

#### (a) Welcome and Introductions

Welcome to the new Parks and Recreation Committee term!

Attachments:

- Parks and Recreation Committee Terms of Reference
- Committee Orientation (2017) [to members only]
- Parks and Recreation Committee Action Item List (2016) [to members only]

#### (b) Committee Orientation

Presentation by Staff.

#### (c) Review 2016 Action Item List and Discuss Objectives for Current Term

Committee to review the 2016 action items and discuss desired objectives for the current term.

### 7. ADJOURNMENT

## **PARKS AND RECREATION COMMITTEE TERMS OF REFERENCE**

### **Purpose**

To provide Council with advice and recommendations on issues relative to parks, trails and recreation opportunities in Anmore, as outlined below and as aligned with the Corporate Strategic Plan.

### **Mandate**

The Committee will provide advice and recommendations, on the request of Council, in the following areas.

- Protection and enhancement of dedicated park lands;
- Protection and enhancement of the trail network and its designated trails;
- Enhancement of sport and recreation opportunities;
- Consideration of existing or proposed bylaws and policies related to parks and recreation;
- Any other matters referred by Council; and
- Other areas identified by the Committee for approval by Council.

Decisions of the Committee are advisory and are not binding on the Village. Comments or decisions of the Committee must be in a form of a recommendation, and will be referred to Council for consideration after the respective Committee minutes have been adopted, unless otherwise directed by the Chief Administrative Officer. Where Committee members are not in favour of a recommendation, dissenting comments must be noted in the Committee minutes.

### **Membership**

One (1) Council member will be Chair, as appointed by the Mayor. The Committee will consist of up to a maximum of four (4) volunteer members as appointed by Council. Membership is open to all residents and non-resident property owners of Anmore. The membership term is in effect from April 1, 2017 to March 31, 2019.

### **Committee Support**

When requested by Council or the Committee Chair, Staff or their representative will attend a Committee meeting to provide technical support. Administrative support is provided by Staff.

### **Meetings**

At its first meeting, the Committee will endorse the recommended meeting schedule provided by Staff. The Committee will meet monthly, or at the call of the Chair.

This Committee is not authorized to hold a meeting In-Camera.

**Agendas and Minutes**

Meeting agendas, minutes, and other related meeting documents will be distributed to the Committee by Staff in accordance with Anmore Procedure Bylaw regulations.

**Governance**

All Anmore Committees are governed in accordance with the applicable provisions of the Local Government Act, Community Charter, Anmore Procedure Bylaw, and Anmore Code of Conduct.