

## REGULAR COUNCIL MEETING – AGENDA

Agenda for the Regular Council Meeting scheduled for Tuesday,  
September 19, 2017 at 7:00 p.m. in Council Chambers at  
Village Hall, 2697 Sunnyside Road, Anmore, BC



### 1. Call to Order

### 2. Approval of the Agenda

Recommendation: That the agenda be approved as circulated.

### 3. Public Input

Note: The public is permitted to provide comments to Council on any item shown on this meeting agenda. A two-minute time limit applies to speakers.

### 4. Delegations

### 5. Adoption of Minutes

#### (a) Minutes of the Regular Council Meeting held on September 5, 2017

Recommendation: That the Minutes of the Regular Council Meeting held on September 5, 2017 be adopted as circulated.

### 6. Business Arising from Minutes

### 7. Consent Agenda

Note: Any Council member who wants to remove an item for further discussion may do so at this time.

Recommendation: That Council adopts the Consent Agenda.

#### (a) Observance of the UN International Day of the Older Person

Recommendation: That Council proclaims October 1, 2017 as International Day of Older Persons in the Village of Anmore.

#### (b) Proclamation of Waste Reduction Week

Recommendation: That Council proclaims October 16-22, 2017 as Waste Reduction Week in the Village of Anmore.

page 1

page 9

page 12

**8. Items Removed from the Consent Agenda****9. Legislative Reports****(a) Solid Waste Amendment Bylaw No. 566-2017**

page 14

Recommendation: That Anmore Solid Waste Management Amendment Bylaw No. 566-2017 be adopted.

**(b) Fees and Charges Amendment Bylaw No. 567-2017**

page 15

Recommendation: That Anmore Fees and Charges Amendment Bylaw No. 567-2017 be adopted.

**10. Unfinished Business****11. New Business****(a) Anmore Heritage Society Proposal for Ma Murray Homestead**

page 16

Report dated September 12, 2017 from the Chief Administration Officer is attached.

**(b) Award of Tractor with Flail Mower RFP**

page 120

Report dated September 13, 2017 from the Chief Administration Officer is attached.

**(c) Award of Multi-Function Vehicle RFP**

page 122

Report dated September 13, 2017 from the Chief Administration Officer is attached.

**(d) Support for 2017 UBCM Resolution, City of Abbotsford – The Case for Prevention of the Opioid Crisis**

page 124

Letter dated September 5, 2017 from Mayor Henry Braun is attached.

**(e) Call for Support: Federal Action on Abandoned Vessels**

page 137

Letter dated September 8, 2017 from Sheila Malcolmson, MP for Nanaimo, Ladysmith, is attached.

**12. Mayor's Report****13. Councillors Reports**

**14. Chief Administrative Officer's Report**

**15. Information Items**

**(a) Committees, Commissions and Boards – Minutes**

page 141

- Community Engagement, Culture and Inclusion Committee Meeting minutes of June 8, 2017

**(b) General Correspondence**

page 144

- Letter dated September 1, 2017 from Green Communities Committee regarding Climate Action Recognition Program

**16. Public Question Period**

*Note: The public is permitted to ask questions of Council regarding any item pertaining to Village business. A two-minute time limit applies to speakers.*

**17. Adjournment**

## REGULAR COUNCIL MEETING – MINUTES

Minutes of the Regular Council Meeting held on Tuesday,  
September 5, 2017 at 7:00 p.m. in Council Chambers at  
Village Hall, 2697 Sunnyside Road, Anmore, BC



### ELECTED OFFICIALS PRESENT

Mayor John McEwen  
Councillor Ryan Froese  
Councillor Ann-Marie Thiele  
Councillor Kim Trowbridge  
Councillor Paul Weverink

### ELECTED OFFICIALS ABSENT

Nil

### OTHERS PRESENT

Juli Kolby, Chief Administrative Officer  
Christine Milloy, Manager of Corporate Services  
Jason Smith, Manager of Development Services

#### 1. Call to Order

Mayor McEwen called the meeting to order at 7:00 p.m.

#### 2. Approval of the Agenda

It was MOVED and SECONDED:

R140/2017

**"THAT THE AGENDA BE APPROVED AS CIRCULATED."**

**CARRIED UNANIMOUSLY**

#### 3. Public Input

Robert Boies, Blackberry Drive resident and Anmore Green Estates Strata President, commented on item 9(c) that the proposed Zoning Bylaw would cause hardship for the Strata residents in relation to the failing septic system. He added that the Metro Vancouver Board Chair stated that the Strata would be allowed a stand-alone pipe without formal requirement to join the GVS&DD. He then requested a meeting with Council to discuss this matter.

Sandy Meyer, Robin Way resident, commented on item 9(c), with request to Council to make a decision that means she will not lose her house, claiming that if the Zoning Bylaw passes the value of the home will decrease a lot.

Lois Meyer, Robin Way resident, commented on item 9(c) that if the bylaw goes through then Council is telling residents that they'll have to pay for a septic system, and thereby devaluing his property.



**4. Delegations**

Nil

**5. Adoption of Minutes**

**(a) Minutes of the Regular Council Meeting held on July 11, 2017**

It was MOVED and SECONDED:

R141/2017                    **“THAT THE MINUTES OF THE REGULAR COUNCIL MEETING  
HELD ON JULY 11, 2017 BE ADOPTED AS AMENDED.”**

**CARRIED UNANIMOUSLY**

**(b) Minutes of the Regular Council Meeting held on July 25, 2017**

It was MOVED and SECONDED:

R142/2017                    **“THAT THE MINUTES OF THE REGULAR COUNCIL MEETING  
HELD ON JULY 25, 2017 BE ADOPTED AS CIRCULATED.”**

**CARRIED UNANIMOUSLY**

**6. Business Arising from Minutes**

Nil

It was MOVED and SECONDED:

R143/2017                    **“TO ALLOW THE MA MURRAY COORDINATORS TO HAVE  
THE FLOOR TO GIVE US AN UPDATE.”**

**CARRIED UNANIMOUSLY**

Ma Murray event organizers, Kerri Palmer Isaak and Rachel Carrier, reported that despite the possible rain, the event will proceed as planned. They also reported that:

- The event is being used this year to highlight celebrations of Anmore's 30th year and Canada's 150th year.
- 5 applications have been received for the tractor race;
- 3 applications have been received for the talent show;
- 5 applications (approximate) have been received for the car show;
- Food will be provided by the fire department;

- Establishments from Port Moody's Brewer's Row are supplying beer, tents, tables, ice buckets;
- The event will include a Canada 150 booth, community tables, a petting farm; an ice cream truck, and a cake eating contest;
- The car show will include an award for 'people's choice' and a trophy will be awarded for the lawn mower tractor race.

It was requested that the sign boards be updated to notify residents of the event, and that the Village conduct maintenance on the park prior to the event (reminders).

## **7. Consent Agenda**

It was MOVED and SECONDED:

R144/2017                    **"THAT COUNCIL ADOPTS THE CONSENT AGENDA."**

**CARRIED UNANIMOUSLY**

- (a)     Banking and Investment Services RFP – Award of Contract**  
**In-Camera Finance Committee Recommendation of July 24, 2017 [released]**

R145/2017                    **"THAT COUNCIL AWARDS THE BANKING AND INVESTMENT SERVICES RFP TO TD CANADA TRUST, IN AGREEMENT WITH THE FINANCE COMMITTEE RECOMMENDATION OF JULY 24, 2017."**

**ADOPTED ON CONSENT**

- (b)     Request to Purchase Dump Truck**  
**In-Camera Finance Committee Recommendation of July 24, 2017 [released]**

R146/2017                    **"THAT COUNCIL AUTHORIZES STAFF TO PURCHASE ONE (1) FORD F-550 FROM METRO MOTORS FOR A TOTAL COST OF ONE HUNDRED FIVE THOUSAND FOUR HUNDRED FIFTY-SEVEN DOLLARS AND SIX CENTS (\$105,457.06), IN AGREEMENT WITH THE FINANCE COMMITTEE RECOMMENDATION OF JULY 24, 2017."**

**ADOPTED ON CONSENT**

- (c) **Sasamat Volunteer Fire Department Fundraising**  
**In-Camera Finance Committee Recommendation of July 24, 2017 [released]**

R147/2017            “THAT COUNCIL AUTHORIZES FUNDS TO BE ISSUED TO SASAMAT VOLUNTEER FIRE ASSOCIATION, TO A MAXIMUM OF ONE THOUSAND DOLLARS (\$1,000), TO ASSIST WITH COSTS FOR FOOD AND SUPPLIES FOR THE 2017 MA MURRAY DAY BBQ; AND THAT THE FUNDS BE ALLOCATED TO THE MA MURRAY DAY EVENTS BUDGET, IN AGREEMENT WITH THE FINANCE COMMITTEE RECOMMENDATION OF JULY 24, 2017.”

ADOPTED ON CONSENT

- (e) **Metro Vancouver 2040: Shaping our Future Amendment to Reflect Accepted Regional Context Statements – Bylaw 1246, 2017**

R148/2017            “THAT THE LETTER DATED AUGUST 1, 2017 FROM METRO VANCOUVER REGIONAL DISTRICT REGARDING METRO VANCOUVER 2040: SHAPING OUR FUTURE AMENDMENT TO REFLECT ACCEPTED REGIONAL CONTEXT STATEMENTS – BYLAW 1246, 2017 BE RECEIVED FOR INFORMATION.”

ADOPTED ON CONSENT

- (f) **Proclamation of United Way Day – September 21, 2017**

R149/2017            “THAT COUNCIL PROCLAIMS SEPTEMBER 21, 2017 AS UNITED WAY DAY IN THE VILLAGE OF ANMORE.”

ADOPTED ON CONSENT

- (g) **Proclamation of Light Up Purple for World Mental Health Day – October 10, 2017**

R150/2017            “THAT COUNCIL PROCLAIMS OCTOBER 10, 2017 AS LIGHT UP PURPLE FOR WORLD MENTAL HEALTH DAY IN THE VILLAGE OF ANMORE.”

ADOPTED ON CONSENT

**8. Items Removed from the Consent Agenda**

Nil

**9. Legislative Reports**

**(a) Solid Waste Amendment Bylaw No. 566-2017**

It was MOVED and SECONDED:

R151/2017                **“THAT ANMORE SOLID WASTE MANAGEMENT AMENDMENT BYLAW NO. 566-2017 BE READ A FIRST, SECOND AND THIRD TIME.”**

**CARRIED UNANIMOUSLY**

**(b) Fees and Charges Amendment Bylaw No. 567-2017**

It was MOVED and SECONDED:

R152/2017                **“THAT ANMORE FEES AND CHARGES AMENDMENT BYLAW NO. 567-2017 BE READ A FIRST, SECOND AND THIRD TIME.”**

**CARRIED UNANIMOUSLY**

**(c) Zoning Bylaw No. 568-2017**

It was MOVED and SECONDED:

R153/2017                **“THAT ANMORE ZONING BYLAW NO. 568-2017 BE READ A FIRST AND SECOND TIME, AS AMENDED TO INCLUDE THE NORTHERN ANMORE ZONING MAP AS DISTRIBUTED ON TABLE; AND THAT COUNCIL DIRECT STAFF TO ARRANGE FOR A PUBLIC HEARING TO BE HELD ON SEPTEMBER 18, 2017, IN ACCORDANCE WITH THE REQUIREMENTS OF THE LOCAL GOVERNMENT ACT; AND AS AMENDED TO CHANGE SUBSECTION 9.1.4(C) OF THE ZONING BYLAW TO REMOVE “3.5 M” AND REPLACE IT WITH “1 M”.”**

**CARRIED UNANIMOUSLY**

Council requested that a briefing note be included with the Public Hearing notification to highlight the major changes proposed and how it might affect people, and requested that the bylaw include imperial measurements be added where only metric measurements have been shown.

**10. Unfinished Business**

Nil

**11. New Business****(a) Library Card Reimbursement Program**

It was MOVED and SECONDED:

R154/2017            “THAT COUNCIL APPROVE THE LIBRARY CARD REIMBURSEMENT PROGRAM, WHEREBY RESIDENTS OF THE VILLAGE OF ANMORE WHO PURCHASE A LIBRARY CARD AT A NEIGHBOURING PUBLIC LIBRARY FOR A FEE BE REIMBURSED FOR THE FULL AMOUNT OF THE MOST ECONOMICAL MEMBERSHIP FEE PAID BY THE RESIDENT.”

**CARRIED**

Councillor Froese opposed

Councillor Trowbridge opposed

**(b) Award of 2017 Capital Works Tender**

It was MOVED and SECONDED:

R155/2017            “THAT COUNCIL APPROVE THE AWARD OF THE CONTRACT FOR THE 2017 CAPITAL WORKS FOR A TOTAL CONTRACT PRICE OF THREE HUNDRED SEVENTY-SIX THOUSAND DOLLARS (\$376,000), EXCLUDING GST, TO JACK CEWE LTD.; AND THAT EIGHTY THOUSAND DOLLARS (\$80,000) BE ALLOCATED TO REHABILITATE THE TOP 50 MILLIMETRES OF PAVEMENT ON SUNNYSIDE ROAD FROM EAST ROAD TO BUNTZEN LAKE ENTRANCE, WITH THE BUDGET SHORTFALL OF TWENTY-ONE THOUSAND DOLLARS (\$21,000) BEING FUNDED FROM THE CAPITAL ASSET ROAD RESERVE.”

**CARRIED**

Councillor Thiele opposed

**12. Mayor's Report**

Mayor McEwen reported that:

- He received a letter from newly elected MLA Rick Glumac, which he read aloud.
- He thanked Council for attending his personal gathering on August 11.
- On September 6, he will join a meeting with staff and the Village's consultants who were hired to devise a Site Development Plan.

- On September 7, he will participate in the Tri-Cities Chamber Mayors' BBQ.
- On September 14, he will host a Mayors' coffee talk meeting at Tri-Cities Chamber of Commerce from 8:00 to 9:30 a.m.
- On September 10, the Ma Murray Day event will be held from 12:00 to 4:00 p.m.

### **13. Councillors Reports**

Councillor Froese reported that:

- He is excited for Ma Murray Day on Sunday.

Councillor Thiele reported that:

- The Community Engagement, Culture and Inclusion Committee will meet on September 14.

### **14. Chief Administrative Officer's Report**

Ms. Kolby reported that:

- The Active Communities Grant that Council agreed to apply for, in partnership with City of Port Moody with intention of providing a program at Eagle Mountain Middle School, was confirmed unsuccessful.
- Bear activity continued over the summer. A report from the Conservation Office was received at the end of August and includes sightings of bears. Please be reminded to report any bear activity to the Conservation Office.
- She started working on the budget over the summer, which will be brought forward to Finance Committee by October.
- Work for the site development plan is moving forward and information will be presented to Council in the near future.

### **15. Information Items**

#### **(a) Committees, Commissions and Boards – Minutes**

- Environment Committee Meeting Minutes of June 1, 2017
- Finance Committee Meeting Minutes of March 27, 2017
- Finance Committee Meeting Minutes of June 26, 2017
- Sasamat Volunteer Fire Department Board of Trustees Meeting Minutes of July 13, 2017

#### **(b) General Correspondence**

- Letter dated July 27, 2017 from Metro Vancouver Regional District regarding UBCM Resolutions on Electric Vehicle Charging in Stratified Multi-Unit Residential Buildings.
- E-mail dated August 8, 2017 from BC Hydro regarding Metro North Transmission Project – Fieldwork Notification: Anmore Residents.
- E-mail dated August 8, 2017 from Salish Sea Trust regarding 'Anointed by The

Salish Sea', PM's Cultural & Natural Immersion Bodes Well for Canada's World Heritage Sites.

- Letter dated August 14, 2017 from Metro Vancouver Regional District regarding Waste-to-Energy Facility Environmental Monitoring and Reporting, 2016 Update.

**16. Public Question Period**

Pam Blackman, East Road resident, commented that it would be a good idea to provide additional information with the (Zoning Bylaw) Public Hearing notification.

**17. Adjournment**

It was MOVED and SECONDED:

R156/2017      **"TO ADJOURN."**

**CARRIED UNANIMOUSLY**

The meeting adjourned at 8:21 p.m.

Certified Correct:

Approved by:

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Christine Milloy  
Manager of Corporate Services

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John McEwen  
Mayor



**From:** gudrun langolf [<mailto:langolfgudrun@gmail.com>]

**Sent:** September-11-17 7:46 AM

**Subject:** Fwd: The missing attachment... Letter to Mayor and Council - INTERNATIONAL DAY OF THE OLDER PERSON - Oct.1, 2017

Somehow the attachment was 'detached' in the earlier transmission. My apologies for any inconvenience this has caused

Please forward the attached request

The Council of Senior Citizens' Organizations of BC [COSCO] is the largest non-profit federation of 85 seniors' groups in BC. We advocate on behalf of approx 100,00 women and men

COSCO is affiliated with the 1 million members National Pensioners' Federation which promotes these causes at the national level.

A major focus of COSCO's work is promoting good health. To this end, the COSCO Seniors' Health and Wellness Institute's volunteers provide a series of 43 free workshops ranging from Falls Prevention to Health Literacy. More than 30,000 people have attended these workshops.

We are excited about the positive theme for this years' United Nations International Day of the Older Person. **"Stepping into the Future: Tapping the Talents, Contributions and Participation of Older Persons in Society."**

There are a limited number of flags available. The attached letter has the contact information.

Thank you!  
Gudrun Langolf  
A/Pres COSCO



RECEIVED  
SEP 11 2017  
Village of Anmore

## The Council of Senior Citizens' Organizations of BC

Website: [www.coscobc.org](http://www.coscobc.org)

September 4, 2017

Dear Mayor and Council,

Re: **Observance of the UN International Day of the Older Person – October 1<sup>st</sup>.**

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The Council of Senior Citizens' Organizations of BC (COSCO) invites you, the civic leaders to help celebrate the

### **International Day of Older Persons 2017**

**Theme: "Stepping into the Future: Tapping the Talents, Contributions and Participation of Older Persons in Society."**

This year's day is about enabling and expanding the contributions of older people in their families, communities and society. It focuses on the pathways that support full and effective participation in old age, in accordance with old persons' basic rights, needs and preferences.

The 2017 theme will explore effective means of promoting and strengthening the participation of older persons in various aspects of social, cultural, economic, civic, and political life.

You may acknowledge the special day by a suitable declaration and/ or displaying the flag. Many communities in BC and across Canada did so last year.

If there is any question about this request, please contact AGNES  
JACKMAN 604-376-5188 821 – 20<sup>th</sup> Street, New Westminster BC, V3M 4W7  
email: agnes.jackman@gmail.com

Thank you for your consideration.

Yours truly,



Lorraine Logan

President, COSCO  
phone 604-523-1977, Cell 604-916-5151,  
#807-69 Jamieson Court  
New Westminster BC  
V3L 5R3  
logan33@shaw.ca

**From:** Recycling Council of British Columbia [<mailto:jessie=rcbc.ca@mail215.atl171.mcdlv.net>] **On**  
**Behalf Of** Recycling Council of British Columbia  
**Sent:** September-06-17 2:31 PM  
**To:** [Village.hall@anmore.com](mailto:Village.hall@anmore.com)  
**Subject:** [MARKETING] Waste Reduction Week 2017 Proclamation Request

RECEIVED

SEP 06 2017

Village of Anmore

Proclaim your Support for Waste Reduction Week 2017!

[View this email in your browser](#)



WASTE  
REDUCTION  
WEEK  
IN CANADA

## Proclaim Your Support for Waste Reduction Week in Canada!

Each year the [Recycling Council of British Columbia](#) (RCBC) organizes BC's involvement in observing this important week. **We would like to ask all municipal councils in British Columbia to officially declare October 16th through 22nd, 2017 as Waste Reduction Week in their respective communities.**

[Waste Reduction Week in Canada](#) is intended to raise awareness about waste and its environmental and social impacts. The theme of Waste Reduction Week, "Too Good to Waste", is meant to draw attention to the richness and diversity of the natural world and the importance of working towards ecological sustainability through waste avoidance and resource conservation.

Please join RCBC in proclaiming October 16th-22nd, 2017 as National Waste Reduction Week in Canada and lending your support!

[CLICK HERE FOR A SAMPLE PROCLAMATION](#)

Completed proclamations can be sent by email, fax or mail to the contact below:

**Jessie Christophersen**  
Information Services Assistant  
Recycling Council of British Columbia  
#10 – 119 W. Pender Street, Van., BC V6B 1S5  
E: [jessie@rcbc.ca](mailto:jessie@rcbc.ca)  
W: [www.rcbc.ca](http://www.rcbc.ca)  
Fax: (604)683-7255  
T: (604) 683-6009 ext. 317

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You are receiving this email as a past participating in Waste Reduction Week Proclamations.

**Our mailing address is:**  
RCBC  
10-119 West Pender Street, Vancouver, BC, Canada  
Vancouver, Bc V6H 3J1  
Canada

[Add us to your address book](#)

Want to change how you receive these emails?

You can [update your preferences](#) or [unsubscribe from this list](#)



**VILLAGE OF ANMORE**

**BYLAW NO. 566-2017**

A bylaw to amend Anmore Solid Waste Management Bylaw No. 554-2016

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**WHEREAS** the Community Charter, SBC Chapter 26, authorizes Council to regulate, prohibit and impose requirements in relation to municipal services, by bylaw;

**AND WHEREAS** Council considers it desirable to regulate solid waste services in the Village of Anmore;

**AND WHEREAS** section 137 of the Community Charter authorizes Council the power to amend or repeal such a bylaw;

**NOW THEREFORE** the Municipal Council of the Village of Anmore, in open meeting assembled, enacts as follows:

1. That this bylaw may be cited for all purposes as "Anmore Solid Waste Management Amendment Bylaw No. 566-2017".
2. That Anmore Solid Waste Management Bylaw No. 554-2016, be amended as follows:

Delete section 1(b) of Schedule "A" in its entirety and replace it with the following:

- (b) All owners will receive an annual utility notice that shall be payable by the due date, which will be no less than 21 days from the date of mail out.

January 1 to December 31, 2017	\$259.00 for two Collection Carts
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**READ** a first time the 5th day of September, 2017

**READ** a second time the 5th day of September, 2017

**READ** a third time the 5th day of September, 2017

**ADOPTED** this day of \_\_\_\_\_, 2017

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
MANAGER OF CORPORATE SERVICES

Certified as a true and correct copy of "Anmore Solid Waste Management Amendment Bylaw No. 566-2017".

\_\_\_\_\_  
DATE

\_\_\_\_\_  
MANAGER OF CORPORATE SERVICES



**VILLAGE OF ANMORE**

**BYLAW NO. 567-2017**

A bylaw to amend Anmore Fees and Charges Bylaw No. 557-2016

**WHEREAS** the Community Charter, SBC Chapter 26, authorizes municipalities, by bylaw, to impose fees and charges for the provision of various services and/or information;

**AND WHEREAS** Council deems it necessary and desirable to exercise the authority provided by the Community Charter to cover costs of providing various services and information;

**AND WHEREAS** section 137 of the Community Charter authorizes Council the power to amend or repeal such a bylaw;

**NOW THEREFORE** the Municipal Council of the Village of Anmore, in open meeting assembled, enacts as follows:

1. That this bylaw may be cited for all purposes as "Anmore Fees and Charges Amendment Bylaw No. 567-2017".
2. That Anmore Fees and Charges Bylaw No. 557-2016, be amended as follows:

Delete row 4 of page 7 of Schedule "A" in its entirety and replace it with the following:

Installation of 1.5" water meter at property line	\$998.00
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**READ** a first time the 5th day of September, 2017

**READ** a second time the 5th day of September, 2017

**READ** a third time the 5th day of September, 2017

**ADOPTED** this day of \_\_\_\_\_, 2017

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
MANAGER OF CORPORATE SERVICES

Certified as a true and correct copy of "Anmore Fees and Charges Amendment Bylaw No. 567-2017".

\_\_\_\_\_  
DATE

\_\_\_\_\_  
MANAGER OF CORPORATE SERVICES





## VILLAGE OF ANMORE

### REPORT TO COUNCIL

Date: September 12, 2017

Submitted by: Juli Kolby, Chief Administrative Officer

Subject: Anmore Heritage Society Proposal for Ma Murray Homestead

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#### PURPOSE / INTRODUCTION

To seek direction from Council regarding the future of the Old Village Hall and Ma Murray Homestead.

#### RECOMMENDATIONS

[RECOMMENDED]

That Council direct staff to advise the Department of Canadian Heritage, the Anmore Heritage Society and Heritage BC that the application for the "Restoration of Murray Homestead, Anmore, BC" project is withdrawn;

And that a hazardous material assessment be undertaken as soon as possible;

And that all items of historical significance be removed from the Old Village Hall and appropriately stored until such time as they can be incorporated into a new Village Hall;

And that the Old Village Hall, in its entirety, be dismantled and disposed of appropriately;

And that funds required to undertake the hazardous material assessment, removal and storage of historical items and the dismantling and disposition of the building be allocated from the Capital Asset Reserve – Buildings.

OR

That Council direct staff to update and complete all requirements for the re-submission of the Building Communities Through Arts and Heritage– Legacy Fund application and submit the application by the September 30, 2017 deadline;

And that Council direct staff to liaise with Anmore Heritage Society to discuss their willingness to submit the provincial gaming grant application for a \$250,000 contribution towards the project;

And that Council direct staff to liaise with the Department of Canadian Heritage regarding the acceptance of \$78,000 as an in-kind contribution towards the project funding.

## Report/Recommendation to Council

Anmore Heritage Society Proposal for Ma Murray Homestead

September 12, 2017

### BACKGROUND

The below provides a timeline from the decommissioning of the Old Village Hall up to and including Council's consideration of the Anmore Heritage Society's proposal to restore the Ma Murray Homestead.

Date	Action	Party	Attachment/Resolution
November 27, 2012	Transfer of municipal operations from Old Village Hall to mobile trailer	CAO with Council authorization	"That Council authorizes the CAO to transfer operations of the Village Hall to a mobile trailer until a more permanent structure is in place."
December 10, 2012	Report received regarding condition of Old Village Hall (bulldozer ready)	Consultant (Ed Witzke – WITCO Building Inspection Services)	1
February 21, 2013	Report received regarding costs to remediate Old Village Hall (\$789,700)	Consultant (Lloyd Lucas – Emerald Inspection & Consulting Services)	2
February 26, 2013	Resolution	Council	"That Council is looking to build a new municipal hall; and not entertain the idea of renovating or rebuilding the existing hall for municipal use"
May 2015	Federal Grant application for Canada 150 Community Infrastructure Program (1 <sup>st</sup> intake) misplaced	MP James Moore's office	n/a
January 5, 2016	Resolution	Council	3/"That Council endorse the Village Hall replacement next steps as outlined in the report dated December 21, 2015 from the Chief Administrative Officer regarding Village Hall Replacement – Next Steps."

**Report/Recommendation to Council**

Anmore Heritage Society Proposal for Ma Murray Homestead

September 12, 2017

April 5, 2016	Provincial grant received to renovate the 2006 addition for use as Council Chambers	Provincial Government	4
April 15, 2016	Tour of Old Village Hall provided to Heritage BC representative. Original homestead identified as only portion of Old Village Hall that had heritage significance	Staff	n/a
May 3, 2016	Resolution	Council	5/"That Council authorize staff to issue a call for proposals for the relocation of the original homestead, as described in the report dated April 29, 2016 from the Chief Administrative Officer titled Village Hall Update and that Council authorize staff to enter into an agreement with Atco to lease and deliver an additional thirty six foot by sixty foot unit for the purposes of Council Chambers, record storage and community use, as applicable."
June 23, 2016	Issued of Request for Expression of Interest on BC Bid for Relocation of Ma Murray Homestead – one response received at deadline of July 15, 2016.	Staff	n/a

**Report/Recommendation to Council**

Anmore Heritage Society Proposal for Ma Murray Homestead

September 12, 2017

July 26, 2016	Resolution (in-camera & released)	Council	<p>"That Council provide direction to staff to contact the Anmore Welcome Centre and Newspapering Murrays Museum Steering Committee to advise that the Village will allocate not more than 1/3rd of the demolition cost for the Old Village Hall as outlined in the report dated July 19, 2016 from the Chief Administrative Officer titled Relocation of Ma Murray Homestead RFP Response;</p> <p>And that Council requests public feedback on the proposed Anmore Welcome Centre, museum, coffee shop and gallery be solicited by the Anmore Welcome Centre and Newspapering Murrays Museum Steering Committee, at no cost to the Village of Anmore;</p> <p>And that Council agrees to store the Ma Murray Homestead at the Public Works Yard location until such time as a detailed business and financial plan is developed and approved, provided the relocation and ongoing storage costs are fully funded by the Anmore Welcome Centre and Newspapering Murrays Museum Steering Committee, with the exception of the 1/3rd reallocated demolition cost contribution by the Village of Anmore;</p> <p>And that Council authorize the immediate release of the foregoing resolutions to the public."</p>
August 16, 2016	Resolution	Council	<p>"That Council provide direction to staff to advise the 'Anmore Welcome Centre and Newspapering Murray Museum Group' that the offer to</p>

## Report/Recommendation to Council

### Anmore Heritage Society Proposal for Ma Murray Homestead

September 12, 2017

			relocate the homestead to the public works yard is still open and that Council has provided them an additional 30 days to prepare and develop their business plan."
September 21, 2016	Letter outlining recommended option for moving forward with the project (5 options presented)	Anmore Heritage Society (AHS)	<b>6/AHS RECOMMENDATION:</b> "The preferred option combines Options Four and Five. The Village should take control of the project and seek the collaboration of other levels of government to fund it. Since Council has decided to save the building, the original homestead should be cut off from the part to be demolished and kept on the original foundation, pending Council's decision to either incorporate it into the new Village Hall or have it stand along on the daycare site. This saves the heavy cost of moving and allows for much greater financial efficiencies in planning the entire Village Centre. The Anmore Heritage Group would be available to help as needed."
October 4, 2016	Resolution	Council	<b>6/</b> "That Council direct staff to contact Heritage BC to explore the possibility of them spearheading the grant application process for the Building Communities Through Arts and Heritage – Legacy Fund grant through the Department of Canadian Heritage to obtain funds for the Ma Murray Museum and Welcome Centre Project and that Council direct staff to provide Council with information related to the costs of demolition and securing the Murray Homestead portion of the Old Village Hall and that Council ask staff to be cognisant of using minimal staff time for this project"

**Report/Recommendation to Council****Anmore Heritage Society Proposal for Ma Murray Homestead****September 12, 2017**

November 24, 2016	Federal Grant application for Canada 150 Community Infrastructure Program (2 <sup>nd</sup> intake) denied	Federal Government	7
December 6, 2016	Resolution	Council	"That Council is committed to supporting the Ma Murray Museum and Welcoming Centre Project and is willing to provide an in-kind contribution of \$500,000 in land building and artifacts, subject to receiving a matching federal grant."
June 19, 2017	Conference call and follow up email outlining what was required to make application eligible	Department of Canadian Heritage	8
July 6, 2017	Email reiterating requirements of updated application	Department of Canadian Heritage	8
July 11, 2017	Resolution (in-camera & released)	Council	"That Council direct staff to request the Anmore Heritage Society and Heritage BC redevelop the Legacy Fund application to include the homestead being incorporated into the Village Hall as well as the budget associated and business plan for the purposes of reapplying for the grant."
July 17, 2017	Letter to Anmore Heritage Society regarding July 11 <sup>th</sup> Council decision	Staff	9
July 24, 2017	Letter received advising that updated grant requests are	Anmore Heritage Society	10

## Report/Recommendation to Council

### Anmore Heritage Society Proposal for Ma Murray Homestead

September 12, 2017

	unable to be completed		
July 28, 2017	Email sent to Department of Canadian Heritage	Anmore Heritage Society	11
August 8, 2017	Email response to Anmore Heritage Society sent	Staff	12
August 23, 25 & September 1, 2017	Emails to update staff on application status	Anmore Heritage Society	13
September 6, 2017	Email to reiterate Council support for homestead to be restored as entry way/museum space to Village Hall	Staff	14
September 7, 2017	Withdrawal of support for the project	Anmore Heritage Society	15

## DISCUSSION

As is evident from the above timeline, there is a tremendous amount of history regarding the Old Village Hall and Ma Murray Homestead. For further clarity, the table below outlines the initial project budget and funding sources:

Planned Funding Source	Amount
Department of Canadian Heritage	\$500,000
Village of Anmore (in-kind)	\$500,000
Anmore Heritage Society Fundraising	\$125,000
Community in-kind contributions	\$30,000
Total Initial Project Budget	\$1,155,000

On Jun 19, 2017, Mayor McEwen and I participated in a telephone conference call with representatives from Heritage BC, the Anmore Heritage Society and the Department of Canadian Heritage (CH). The CH reviews and approves grant applications for various heritage projects and funds, including the Building Communities Through Arts and Heritage – Legacy Fund. Representatives from the CH advised us that the budget as submitted with the application (**Attachment 16**), with in-kind contributions of \$500,000, resulted in the grant



## Report/Recommendation to Council

### Anmore Heritage Society Proposal for Ma Murray Homestead

September 12, 2017

funding contributing 80% of the cash contributions, which was too high a risk for the CH to move the application forward for further consideration. As a result, they requested that an updated project budget be provided and the \$500,000 in-kind contribution from the Village be removed. The table below outlines the proposed new project funding sources:

Original Project Budget	\$1,155,000
Remove Village in-kind contribution	(500,000)
New Project Budget	\$655,000

Planned Funding Source	Amount
Department of Canadian Heritage	\$327,000
Village of Anmore	78,000
Provincial Gaming Grant	250,000
Total New Project Budget	\$655,000

The new amount to be requested from the Legacy Fund was to be \$327,000, which represented 50% of the new budget (\$655,000). Supplementary funding could also be applied for in future, although not guaranteed, to a maximum of \$500,000 (the total amount available from the fund for any given project). The updated application is due to the CH on September 30, 2017 and must also include a more refined 10 year business plan for the operation of the museum, an updated fundraising plan, as well as the Village of Anmore being included as the applicant.

As a result of the required changes from the federal grant agency (i.e. the project budget being reduced), the scope of the project also had to change. Through a review of the recommended option from the Anmore Heritage Society (**Attachment 6, letter dated September 21, 2016**), Council agreed to change the scope of the project to include the homestead as an entryway to a new Village Hall. The original homestead, which formerly served as Council Chambers, was identified as the only portion of the Old Village Hall that had any heritage significance by a heritage expert with Heritage BC. His tour and assessment of the Old Village Hall was at the request of Anmore Heritage Society and facilitated by Village staff. In late August 2017, the Anmore Heritage Society identified the "north wing" of the Old Village Hall as being of heritage significance as well and requested that it be saved, in place, and utilized as part of the museum along with the original homestead. This was new information to staff and Council as it had previously been identified as having no historical or heritage significance by Heritage BC.

Under the new requirements of the CH, whereby the in-kind contribution from the Village had to be removed, the Anmore Heritage Society and Heritage BC was tasked to develop a plan to raise the required \$327,000 cash for the Village's portion of the project. The recommendation from both the Anmore Heritage Society and Heritage BC is that a provincial gaming grant for capital projects be applied for, with a maximum amount available of \$250,000. The grant application deadline for these funds is September 30, 2017 and announcements for successful

## **Report/Recommendation to Council**

### **Anmore Heritage Society Proposal for Ma Murray Homestead**

September 12, 2017

applicants will likely be made in February 2018. It should be noted that the Village is not eligible to apply for the provincial gaming grant, as it must be a not-for-profit organization. This would leave approximately \$78,000 needing to be raised by alternative means. While the Anmore Heritage Society has indicated this could be raised by the donation of historical artifacts from the Village (i.e. the printing press), this has not been confirmed as acceptable by the CH. There has also been indication that the \$25,000 BC Canada 150 grant, already approved and received, could be counted towards the \$78,000, this has also not been confirmed by CH and is already allocated for a different heritage project.

The most recent correspondence from the Anmore Heritage Society indicates that all society members unanimously voted to withdrawal their support for the project. This leaves only Village resources available to move forward with the grant application(s) and execution of the project (should we be successful). To reiterate the above, if the Village were to move forward with the provincial gaming grant application, a not-for-profit society would have to sign off as the applicant.

Given the Village's scarce resources, it is my opinion that no further effort should be made to restore the Ma Murray Homestead, particularly in light of the community partners withdrawing their support to the project.

## **FINANCIAL IMPLICATIONS**

Council has agreed, by resolution, to provide in-kind contributions only for this project and that minimal staff time is to be allocated. To date, staff time has been spent on corresponding with the Anmore Heritage Society and Heritage BC, meeting preparation and various discussions internally and externally.

Should Council decide to move forward as the lead on the project, including grant applications, the staff time required will increase significantly. An estimated cost can be developed at the request of Council.

## **COUNCIL STRATEGIC PLAN OBJECTIVES**

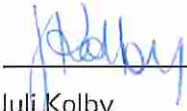
The preservation of historical items from the Old Village Hall aligns with Council's strategic initiative to continue to archive our heritage resources. Demolition of the Old Village Hall aligns with Council's mission to align our provision of municipal services with our financial obligations.

**Report/Recommendation to Council**

Anmore Heritage Society Proposal for Ma Murray Homestead

September 12, 2017

**Prepared by:**



Juli Kolby

Chief Administrative Officer

Ed. R.R. Witzke, B.A., B.Arch., A. Sc. T., C.P.I.  
Licensed Building Psychohistory Analyst  
Witco Building Inspection Services Ltd.  
Suite 720 – 999 West Broadway  
Vancouver, B.C. V5Z 1K5

December 11, 2012

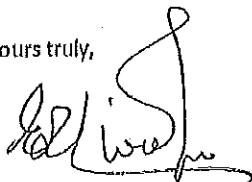
December 10, 2012

Tim Harris, CAO  
Village of Anmore  
2697 Sunnyside Road  
Anmore, B.C. V3H 5G9

Dear Tim,

Enclosed are my thoughts on the brief meeting we had this morning. I'll play the role as your "Back Pocket" consultant. Give me a call at anytime: (604) 309-3812 or email me at: [info@edwitzke.com](mailto:info@edwitzke.com)

Yours truly,



Ed R. R. Witzke  
Licensed Building Psychohistory Analyst  
WITCO Building Inspection Services Ltd.

\*No liability attached to this information -- opinion only\*

REPORT:

*An opinion only (without prejudice)*

Here are my thoughts and interpretations:

- 1) The entire building "Is Bulldozer Ready" - You are wasting your money completely, getting me involved - "You are wasting your money" - "My report would not be worth the ink it is written in". This will be an ongoing huge money pit.
- 2) The problems I visually see are many - work environment fresh air quality - the air smells mouldy - stale. The structure is old and shot - costs of engineering fee will be astronomical.
  - (a) Soils report / perimeter drainage
  - (b) All structural components - the way "things" have been "mended" together visually appears some nails and gravity is holding "things" in place
- 3) Earthquake safety
- 4) Fire Safety - This place needs sprinklers (fire sprinklers) should this place catch fire it would go down in moments
- 5) Visually it appears there is no standard of the same heating system force air mixed with electric - as one walks about one can sense the air quality differences - this is not a healthy environment to work in
- 6) Regular visitations by rodents within the structure - not good for health - health of the occupants and or health of the building overall - rodents chew electrical wiring amongst other things (Google search rodents and diseases)
- 7) Where ever one looks it appears nothing has been done well. Workmanship has that domino effect - "One no good thing leads into another, no good thing and on and on it goes". As is this building was ok for its time and the purposes it was used for, although it is now time to replace completely with a new, healthy environmentally friendly building.
- 8) Energy efficiency throughout - need new insulation throughout / new windows / new doors / energy efficient heating, lighting, lead type energy efficiency (talk to an architect about this)
- 9) Work place safety - steps and stairs are not safe
- 10) The pattern / layout of Worksafe for employees is poor (you have some stuff here some stuff there) - properly designing the interior space and planning the existing floor plan is impossible to work with
- 11) Washroom facilities for staff and public are poor
- 12) Basement has a strange smell to it - could be some dirt flooring still in place, old cistern, old petrified wood, dead animals within walls/ceilings/floors - the list goes on - attic also has a "funny smell"
- 13) All floor areas throughout need high ceilings and it is "claustrophobic" - one cannot be productive in this type of environment
- 14) Acoustic proofing of all work spaces is questioned - need proper acoustic proof walls/glass walls
- 15) I was sitting at an office desk in this building composing my thoughts in what to tell you and suddenly developed a scratchy throat and cough - this is a sick building
- 16) Overview of outside - no better than inside
- 17) Old wood shakes may have been permanently ruined. If one looks carefully at the exterior wood shakes. Someone may have put on some kind of paint at one time. Notice with your finger nails you can pull this paint right off from the wood shakes - this is no good. When using cedar of any kind, always use STAIN - NEVER PAINT. Where ever one looks, there are problems with one thing or another

- 18) Ideally this wood roof (when needs replacing) should be metal (standing seam type)
- 19) From my brief visit this morning I see problems and trouble throughout, putting another 1.2 Million + into this place or \$800,000+ makes absolutely no sense whatsoever – you are wasting time, money and energy on an ongoing bases – it will never stop
- 20) It is like putting money into... let's say, an old car, with absolutely no antique or very little antique value – it's old, has depreciated far too much to sink any more money into it. Salvage it for parts – Well... what parts are salvageable in this building? - See list below" :
  - Stained glass window
  - Balustrade at step – this may be a hollowed out tree trunk of some sort
  - Wall panels in one room that may have come from a hotel (information needs to be verified) and that is it
- 21) The new "Trane" forced air furnace can be independently sold on Craigslist
- 22) One also needs new landscape architect designed exterior landscaping
- 23) Keep in mind Anmore as a community will for-ever-grow in a very positive way – don't make mistakes by dumping piles of money into a horrid place and not work place friendly
- 24) One also needs a fire proof vault large enough to store things

So... What to do?

- 1) Use Darren Boyko Building Inspection survey report along with a Quality Surveyors Report to Quantify Professionally all the costs involved in "upgrading, fixing, retrofitting, repairing and replacing things
- 2) Contract with a quantity surveyor their services and tell them you need exact costs to upgrade this building to the current codes
- 3) Note: Next building code update is 2015. You will need numbers professionally prepared by someone like a quantity surveyor, quantity surveyors of B.C. (google search them); the ones that I'm familiar with are:
  - Evan Stregger @ Costex Management Bty. Group, Roger Artis, P. Eng. At this moment in time you can note proceed with anything further until one gets professionally prepared costs
- 4) I am hesitant in suggesting a professional building envelope and building appreciation report done being done by professional engineers registered in the Province, but if necessary, you may decide to consider some professionals that I have worked with over the years:
  - RDH
  - Reld Jones Christophersen
  - Morrison Hershfield
  - Levelton

The above professionals are building engineers, building scientists and consultants. These firms, in my opinion are excellent and I'm sure there are some local individuals as well, although I am not familiar with any. Highly recommend that you contact and or visit the District of Coldstream in Coldstream, B.C. – Contact Mayor Garlick (I have known his family my entire life). This municipality, its Mayor, Council and Public Works Superintendent will give you excellent information.

As you were talking to me this morning about your building and its future, your words could not have been better placed in sentences.

The District of Coldstream went through the same thing with its municipal building as below:

- Poor air quality
- Unsafe structure
- Basement mould – documents were damaged
- Lighting that caused headaches – couldn't keep staff – It was a revolving door

The above information was brought to the attention of the public in a referendum -- not sure if it passed or not but they built their building anyway.

If I were you – visit the District of Coldstream – meet with their Mayor, staff and so on. Look at the planning of their building – design and construction costs, etc. (to provide ideas of design, planning). The time and energy to visit would be well spent.

I find the District of Coldstream very similar to the Village of Anmore.

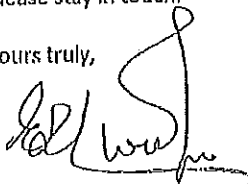
Note: I like the model of your future that you had at the village hall

I also like your idea with regard to having some portable units in the interim to accommodate staff, while proper procedures in planning and getting things done right the first time around, rather than wasting piles of money in an old depreciated building with little or no heritage value (nothing against Ma Murray). I think she deserves valued recognition. I remember her as guest on various TV shows (for example, with Pierre Burton, Sinclair & Betty Davis) and driving her old Mercedes around in Lytton, Lillooet and Boston Bar -- she had a wonderful way with words and had no problem telling any politician exactly what she thought of them -- Hence; in the new building, one could have a special place for her and her legacy; along with her printing press (perhaps in a museum like setting).

In summary Tim; this building is "BULLDOZER READY" – waste no more time, energy or money on it, as this is an ongoing money pit.

Please stay in touch.

Yours truly,



Ed R. R. Witzke  
Licensed Building Psychohistory Analyst  
WITCO Building Inspection Services Ltd.



## ABOUT THE AUTHOR

Ed R.R. Witzke, B.A., B. Arch., C.P.I. is a University of British Columbia graduate in History and Architecture, who presently resides in Vancouver, B.C., has professionally inspected thousands of homes and commercial buildings.

Ed Witzke is president of his own independent building inspection firm, Witco Building Inspections Services Limited, based in Vancouver. His extensive background as a building consultant and consumer information specialist has made him a recognized authority in his field.

He is the author of *The Complete Canadian Home Inspection Guide*, published by McGraw-Hill Ryerson, 1993, which teaches where and how to look for symptoms that indicate existing or future problems. This handy inspection guide covers:

- ☐ neighbourhood, house styles and grounds
- ☐ garages and outbuildings
- ☐ the exterior
- ☐ the structure
- ☐ fireplace and chimney
- ☐ heating, cooling and ventilation systems
- ☐ plumbing
- ☐ domestic hot water systems
- ☐ electrical wiring
- ☐ the attic
- ☐ interior living areas
- ☐ the kitchen
- ☐ the bathroom
- ☐ energy conservation
- ☐ security
- ☐ house care and annual checkup
- ☐ renovations

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He has written numerous articles for newspapers and magazines on home, condominium, commercial and industrial inspections and energy conservation that have been published throughout North America.

Mr. Witzke has extensive experience conducting courses and seminars at educational institutions and conferences on a variety of topics related to the building construction, inspection and renovation industries. In addition, he also contributes regularly to television, radio, home shows and trade exhibitions and is frequently quoted by the media. He is a member of many professional building trade associations. His extensive knowledge of the construction industry is based on education, research, skills, experiences (both successes and mistakes) and interest.

On March 24, 1998 Mr. Witzke was featured in the national TV program W5 in the documentary, *Condominiums That Leak*.

On June 29, 1998 in Vancouver condo consumers were asking for help in the battle against leaky condos – they wanted a tool that would arm them with information that would show them how to avoid buying a leaky condo. In response to the demand, Mr. Witzke worked with local realtors, Canada Mortgage and Housing Corporation, the Real Estate Institute of B.C. and various building specialists in the production of two self-help videos, *A Condo Buyer's Guide* and *What To Do When Your Condo Springs A Leak* to help answer common questions condo buyers have when purchasing new or resale condominiums, and how to visually evaluate a prospective condo, with a focus on how to spot buildings with water problems. The video tour teaches viewers what construction features to look for, features like flashings, windows, roof overhangs and rainscreen barriers. Both videos include a handy, pocket sized checklist viewers can take with them to remember the main points in the videos while shopping for a new home.

**EMERALD** *Inspection & Consulting Services Ltd.*

# 501 - 1952 Kingsway Ave., V3C 6C2    Office: (604) 944-8588 Fax: (604) 944-8782

**BUILDING INSPECTION REPORT**

**VILLAGE OF ANMORE  
2697 SUNNYSIDE ROAD  
ANMORE, B.C.**



**PREPARED FOR:**    **TIM HARRIS, ADMINISTRATOR**

**BY**  
**LLOYD E. LUCAS, ASCT, CPI**  
**PROJECT BUILDING INSPECTOR**

*[www.emeraldics.com](http://www.emeraldics.com)*

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## SUMMARY OF INSPECTION

## OVERVIEW

General building systems are functional and operational for this type and age of building; however the building has areas that are of concern for this type and occupant usage. As a result the areas outlined in our report should be considered for future use and occupancy of the dwelling. We recommended that The Village of Anmore develop a priority plan and undertake targeted repairs and maintenance in areas outlined in our report. The Village of Anmore should also consider the present building use and review the information provided in the content of this report by the writer. The probable costs to remediate the building for occupant use is presented in our Probable Costs at \$ 663,750.00

Further discussion of building components; observed deficiencies, and details of concern are presented within the main text of this report, some or all of which are supported by photographs, recommendations, and future requirements.

Emerald Inspection & Consulting Services Ltd. would be pleased to undertake project management and consulting services for proper application and procedures of repair and maintenance or prepare drawings and specification documents for any larger remedial work to be executed. Trusting that you will find the foregoing information to be in order the writer shall be pleased to address any questions you may have regarding our submission.

Per:

Emerald Inspection & Consulting Services Ltd.



Lloyd E. Lucas, ASCT, CPI



Professional Seal

## PART 1 INTRODUCTION

### 1.1 TERMS OF REFERENCE

The inspection was initiated to have a survey completed for information purposes. The building review was intended to include but not limited to, all exterior cladding materials and finish systems, roof coverings and flashing systems, central heating and final in-place workmanship of originally installed building components.

### 1.2 LIMITATIONS

The information, comment and recommendations contained herein are considered to accurately reflect the relative implications of the deficiencies cited against the long-term performance of the building and materials as well as the extent of corrections and/or maintenance of problematic areas. Where specific reference has not been made to specific areas or components, it is understood that an assessment has not been made. All opinions are necessarily qualified to the extent of the constraints imposed by budget, time frame, and accessibility and information available to the Inspector. Inspections are performed on a random basis with no attempt to review or inspect every element or portion of the building. The report is not intended to be all inclusive of all defects and does not address any environmental or occupant health and safety issues.

### 1.3 QUALIFICATION

Emerald Inspection & Consulting Services Ltd. is an established building and property inspection firm. Our firm has been conducting residential and commercial inspections since 1992. Over this time, the company has generated a wealth of information and has perfected techniques to identify existing defects as well as probable and or reoccurring defects. All of Emeralds Inspection personnel are Certified Professionals that specialize in residential and commercial building inspections. Inspections were conducted during our site visits and performed by Lloyd E. Lucas, ASCT, CPI

This report describes the findings of visual inspection of the building for "The Village City Hall" and is prepared by Lloyd E. Lucas, ASCT, CPI, a duly qualified Applied Science Technologist (building discipline) and Certified Property Inspector, authorized to practice, by the Applied Science Technologists and Technicians of B.C as a member in good standing. The primary method of our investigations is direct visual observation of the building components. Where direct observation of defect or anomaly is present, invasive methods of moisture probes with moisture detecting instruments and cut test openings were used. Observations and instrument readings are recorded as field notes and reported in APPENDIX A DETAILS OF EXAMINATION AND OBSERVATION

## PART 2 – OBSERVATION AND DISCUSSION

### 2.1 BASIC STRUCTURES

#### 2.1.1 PROPERTY AND ACCESS

The Village City Hall building is a ground level entry single-story building with a second level attic space which has been developed for commercial occupancy use. General construction, materials and methods, are typical for this type of building combining cast in place concrete foundations with 2 x 4 stud wall construction and 2 x 6 & 2 x 10 wood floor joist platform framing.

The building is situated on a level lot at the front of the building and a 10 degree sloped grade on the South elevation of the building and supported on cast in place, concrete foundations. Building walls are constructed of 2 x 4 stud wall construction and clad with barn shake wood siding walls on the building exteriors. The main roof assembly is a sloped 4 in 12 pitched roof with wood shakes for a roof covering. Main entry doors, public area windows are residential grade, wood frame, casement and fixed windows with single pane fixed glazing. Doors in secondary exits are solid core, pressed metal doors in metal frames.

#### METHODOLOGY

##### Direct Observation

Visual inspections were carried out at a sufficient number of locations to provide a representative sample of the behaviour of the visible portions of the building structures. The purpose of these inspections was to determine if there was any obvious unusual deterioration or excessive deflections in the exposed structure.

#### 2.1.2 FOUNDATIONS AND SLAB WORK

The principle foundations are constructed of cast in-place reinforced concrete footings, columns, and slab on grade concrete floors. Observations of foundations and slab work present no visible evidence of anomaly to indicate structural distress because of design, materials or methods of original construction.

#### 2.1.3 WALLS

The principle method of wall construction of the office building is 2 x 4 wood frame construction using standard methods and materials. Observations of wall assemblies present no visible evidence of anomaly to indicate structural distress because of design, materials or methods of original construction.

#### 2.1.4 ROOF STRUCTURE

The building presents two distinct types of roof assemblies for the building. Sloped roof areas with a wood shake roof covering over the original structure which are sloped, style roofs, approximately 4 in 12 pitch clad with roofing. The addition on the rear (South) low slope flat roof areas is a built up roof membrane that is applied over the exterior portions of the low slope areas over the rear addition. The typical construction appears (not seen) to be built with 2 x 10 roof joists at 16-inch centres typically with a 5/8-inch plywood roof deck.

Roof structure is reasonably assumed to consist of standard wood frame methods of construction. The principle elements and components of roof structure present no visible evidence of abnormal movement or excessive deflection therefore no major or significant anomalies in roof structures are assumed.

Observations of roof assemblies present no visible evidence of anomaly to indicate structural distress because of design, materials or methods of construction.

## 2.2 ROOF COVERINGS

### OVERVIEW

The "Village City Hall" building presents two distinct types of roof assemblies for the building. Sloped roof areas of over the original structure which are sloped, style roofs, approximately 4 in 12 pitch clad with wood shake roofing. The rear addition low slope roof areas is a built up roof membrane that is applied over the rear addition portion sloping from the 5 in 12 pitched roof at approximately 1-1/2 pitched at a horizontal plane.

### 2.2.1 SLOPED ROOFS

#### DESCRIPTION

The primary waterproofing component over the sloped roofs areas is both a split barn shake and taper sawn shake which is installed over areas where additions have been constructed. Sloped roof interface flashing are comprised of painted metal apron, step and back-pan flashing. Sloped roof drainage is shedding into rain gutters on the perimeters at some locations. This rainwater is collected in the roof drains and discharges into rain water leader pipes and at directly onto ground areas at the rear of the building.

#### OBSERVATION

The overall general conditions of the primary sloped wood shake roof areas interface flashing, and flashing appendages appear normal and remain in typical condition for this type and age of roof. The estimated remaining service life of the shakes is 4 to 5 years. However, there are concerns with the lack of adequate ventilation for the attic spaces both in the original and additions sections of the building. Performance would reasonably be assumed to be continuing as intended observing no visible evidence of major defect or anomaly at the time of inspection.

### 2.2.2 FLAT ROOFS (LOW SLOPE) MEMBRANES

The primary waterproofing component over all flat roof areas is a built-up roof membrane that is approximately 7 - 10 years of age. The addition with the low slope appears to be a single ply torch applied membrane. Flat roof drainage is generally achieved by direct flow to the lower perimeter area that subsequently collected and drain into rain water into the underground storm sewer systems.

The estimated remaining service life of the Flat - Low Slope roof is 3 to 5 years.

### 2.2.3 Discussion - Attic Ventilation Buildings

The performance of roof covering directly corresponds with the expected durability of the roof system as a whole. As a major design consideration, the proper ventilation and adequate insulation of the attic area is an essential factor in the durability of the entire roof system. Proper ventilation greatly increases the opportunity for gaining the maximum service life out of the building materials used in the roof assembly, in addition to improving heating and cooling costs by reducing heat loss and heat gain. During the summer, excess heat that builds up in the attic during the day results in high energy costs for cooling. An obvious and equally costly - consequence can be found on the roof itself. Over time, excess attic heat can cause some shingles to distort or deteriorate. In addition, moisture produced within the home may move into the attic.



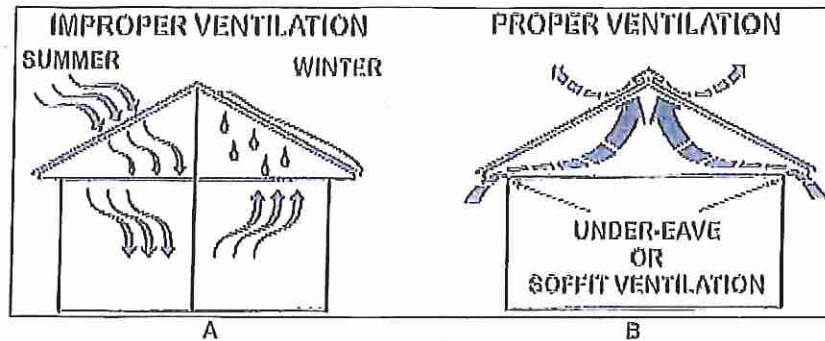


Fig. 1

The problems start when moist air hits cooler rafters, trusses and roof sheathing. Eventually, the condensation drips on the insulation below. If too much water soaks into the insulation, its volume can be compressed and its effectiveness reduced. As with heat build-up, moisture build-up has long-term effects as well, since not all the condensing moisture drips into (the) insulation. The structural elements of the roof assembly absorb moisture, leading to wood rot and the deterioration of roofing materials. Thus, temperature and moisture control are the major reasons for providing adequate attic ventilation. Overlooking this consideration may result in premature failure of the roofing system.

The B.C. Building Code requires that all roof and attic spaces above an insulated ceiling shall be ventilated with openings to the exterior to provide unobstructed vent areas of not less than 1 sq ft/300 sq ft of insulated ceiling area. The code goes on to require that vents shall be uniformly distributed on opposite sides of the building, in such a way that approximately 50% are near the lower part of the roof (inflow) and approximately 50% near the ridge (outflow). In low slope applications such as the addition the building code requires to provide unobstructed vent areas of not less than 1 sq ft/150 sq ft of insulated ceiling area.

In summary, the code attempts to describe the method illustrated by diagram B in Fig. 1. This method is referred to as ventilation by passive air movement. Warm air rises to escape through the vents at or near the ridge; cooler air is drawn in at soffits to replace the exhausted air. Thus, the requirement for balanced distribution; the volume of intake air should be at least equal to or exceed the volume of exhaust air.

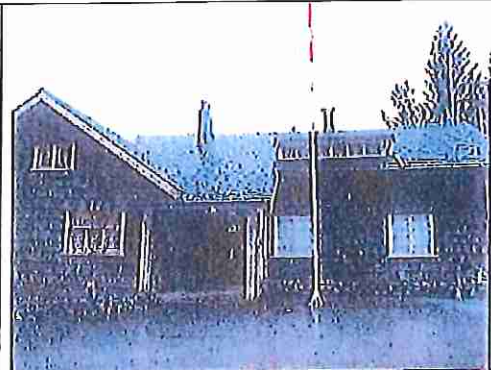


OBSERVATIONS

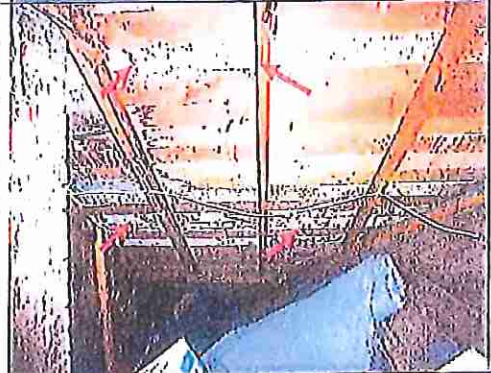
The following observations were made during our inspection of the roof coverings and attic spaces:

Sloped Roof Areas – general view of roof area. The wood shakes are generally found to be in reasonably good condition. The estimated remaining service life of the roof is 3 to 5 years.

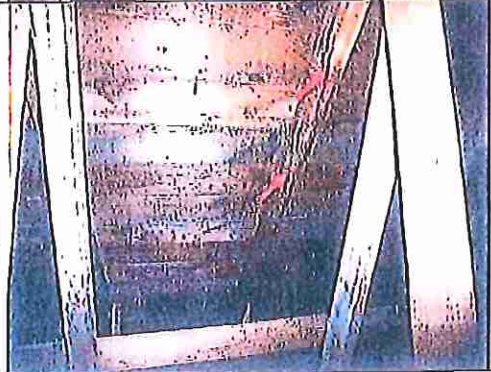
As seen from the underside of the roof deck and roof edges the roof covering is



Sloped Attic Areas (Original Structure) – stains on the underside of the wood roof deck indicating high levels of condensation.



Sloped Attic Areas (Original Structure) – stains on the 2 x 4 rafters again indicating high levels of condensation in the attic space.



Sloped Attic Areas (Original Structure) – the gaps in the planked roof deck showing the underlying roofing felts that are on the roof deck below the wood shake roof.

The white arrow shows the hole for the attic roof vent which is minimal and does not allow adequate roof or attic ventilation for the space.



Sloped Roof Areas Dormer – the underside of the rafters are stained and pulling back the insulation batts clearly shows a lack of airspace between the roof deck and insulation for airflow.



Sloped Roof Areas Dormer – the wood plank roof supports are stained on the ceiling clad roof panels which again clearly shows a lack of airspace between the roof deck and insulation for airflow.

Note: also observed rodent droppings in the insulation, ceiling panels and attic spaces.

Environmental consultants have submitted reports to The Village of Anmore under separate cover for review. I concur that my observations of conditions are likely to develop air quality and will support mould conditions that could effect occupants in the dwelling.



**Sloped Roof Areas** – there are sheets of poly materials which are fastened to the ceiling under the old tile panels. This is another sign that condensation is a problem in the subject area on the upper floors of the structure.



**Roof Summary** -- The roof coverings on the sloped areas and on the rear addition are functional with an estimated service life of 3 to 5 years. However the present application with a lack of adequate ventilation, due to using existing old structures and modifying and adding to the original structure has led to performance issues. The discussion section in (2.2.3 Discussion - Attic Ventilation Buildings) explains the performance and building code requirements of which this structure falls short. In order to bring the roof up to acceptable building standards in my professional opinion the follow should be considered by The Village of Anmore.

#### Recommendation # 1

1. Remove the roof coverings on the original structure and rear addition.
2. Re-construct the roof structure to allow adequate roof ventilation and change of both live and dead load design requirements to install a metal clad panel roof covering.
3. Re-design and re-build the roof structure on the addition to accommodate a 4 in 12 pitch sloped metal panel roof.

#### **PROBABLE COSTS**

Engineering & Design	Demolition & Removal	Rebuild Roof Structure	Install Metal Roofing
\$ 5,000.00	\$ 2,500.00	\$ 50,000.00	\$ 25,000.00
<b>TOTAL</b>			<b>PROBABLE COSTS</b>
\$82,500.00	10% CONTIGENCY	\$8,250.00	\$90,750.00



## 2.3 BUILDING ENVELOPE

### OVERVIEW

The exterior wall finishes are clad with wood shake siding. According to information provided by The Village of Anmore the original structure was moved to this site some time ago and placed on the new concrete foundations.



#### 2.3.1 EXTERIOR WALL FINISHES, TRIM AND FLASHING

##### Wall Cladding:

On the front elevation the ground clearance is too close to the building wall assembly along the front partition where the 20 x 30 council chambers are located in the building use. Generally the exterior wall components on the areas of the building are performing adequately, however there are performance concerns with respect to long term high moisture conditions that could affect the integrity of the wall assembly at these locations.

### OBSERVATIONS

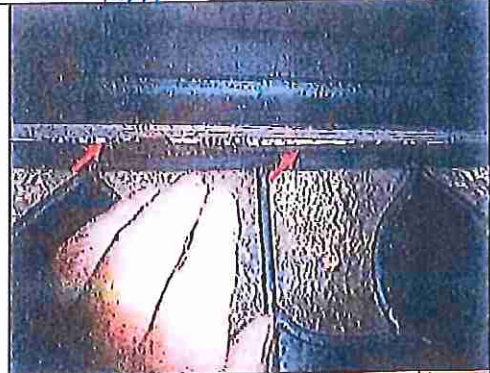
The following observations were made during our inspection of the building exterior and interior spaces:

<p>Exterior Walls – the soil elevation is too close to the wood siding and building structure. This condition will introduce constant high moisture levels and will likely wood decay and rot have developed in the wall assembly at these locations.</p>	
<p>Exterior Walls – pieces of wood shingle siding are rotted and fallen away from the wall.</p>	

**Floor Framing** – anour flex electrical cable has been fed through the framing with gaps around the hole allowing air to infiltrate which will increase the moisture conditions, which will in turn create adverse building conditions to develop both wood rot and air quality in the dwelling.



**Stained Glass Window** – the gaps around the window openings which again will allow air to infiltrate which will increase the moisture conditions, which will in turn create adverse building conditions to develop both wood rot and air quality in the dwelling.



**Concrete Patio and Sliding Glass Door** – the elevation of the door and patio not to acceptable building standards and will contribute to the high moisture conditions in the dwelling.



**Exterior Summary** - Major deficiencies or anomalies are observed or noted by this inspection. Remediation is recommended to re-design and re-construct the exterior to acceptable building standards for present occupant use for the Village of Anmore.

**Recommendation #2**

1. Remove the soil around front and side elevation to bring the dwelling up to acceptable building standards for present occupant use.
2. Re-construct the concrete patio on the side to meet current building standards for finished grade and wall clearances.
3. Re-design and re-build the sections of wall on the building that have been effected by the ongoing high moisture conditions.

**PROBABLE COSTS**

Engineering & Design Geotech Engineer	Demolition & Removal	Rebuild Concrete Patio and Walkways	Re-build rotted sections of the wall assembly
\$ 7,500.00	\$ 10,000.00	\$ 75,000.00	\$ 75,000.00 +
<b>TOTAL</b>			<b>PROBABLE COSTS</b>
<b>\$167,500.00</b>	<b>20% CONTIGENCY</b>	<b>\$33,500.00</b>	<b>\$201,000.00</b>

**2.3 MECHANICAL****DESCRIPTION**

The office areas are serviced by on main high efficiency forced air unit with supplementary cooling by an A/C condensing unit located on the rear of the building. There are supplementary electrical base board heaters and one wall mounted A/C unit in the rear newer addition.

**OBSERVATIONS**

The following observations were made during our inspection of the mechanical heat/cool units:

Ducts Crawlspace Area – the supply air ducts are in contact with the soil in the crawl space.

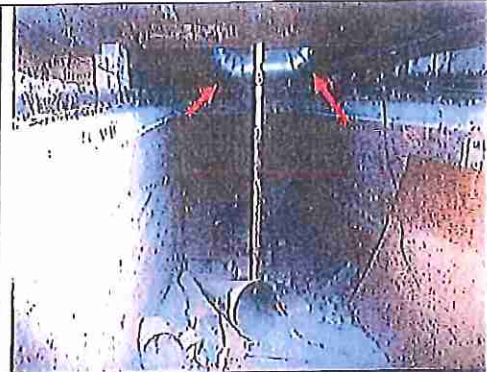
This condition will initiate the development of condensation in the air ducts.





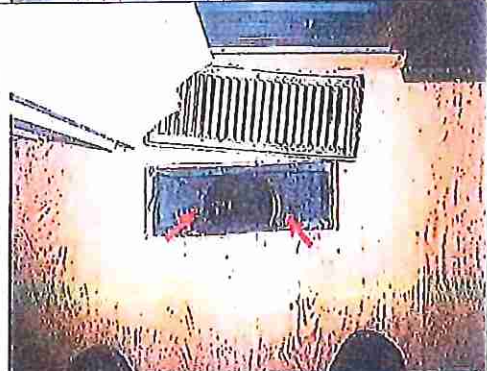
Ducts Crawl Space Area -- the supply air ducts are directly over an old cistern with high moisture conditions.

This condition will initiate the development of condensation in the air ducts.



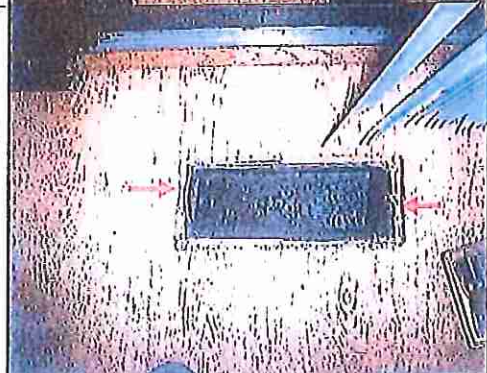
Supply Air Ducts -- rust and corrosion in the supply air ducts.

Air quality and air particulates could likely be a problem for heating the space.



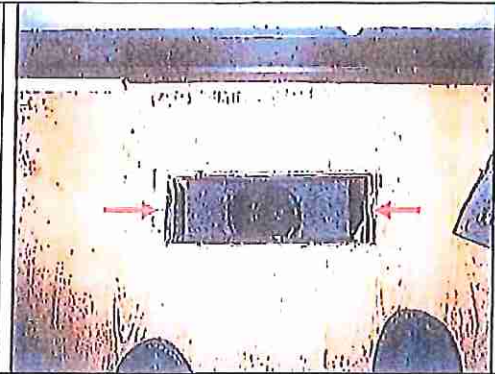
Supply Air Ducts -- rust, corrosion and rodent fecal matter in the supply air ducts.

Air quality and air particulates could likely be a problem for heating the space.



Supply Air Ducts -- rust and corrosion in the supply air ducts.

Air quality and air particulates could likely be a problem for heating the space.



**Mechanical Summary** -- Upon review of the heating and cooling system in the dwelling the development of the system over the construction and usage of the dwelling has offered a modification to a make shift installation in the building. A complete review from a mechanical engineer is recommended to re-design and install a central system which will better suit the buildings present use.

### Recommendation # 3

1. Schedule a mechanical engineer and mechanical contractor to complete a design and costs associated with a new mechanical heat/cool system for the dwelling.

### **PROBABLE COSTS**

Engineering & Design Mechanical Engineer	Demolition & Removal	Install new mechanical system	Balance and Calibrate System
\$ 6,000.00	\$ 15,000.00	\$ 150,000.00	\$ 5,000.00
<b>TOTAL</b>			<b>PROBABLE COSTS</b>
\$175,000.00	20% CONTINGENCY	\$35,000.00.00	\$210,000.00

## **2.4 INTERIOR**

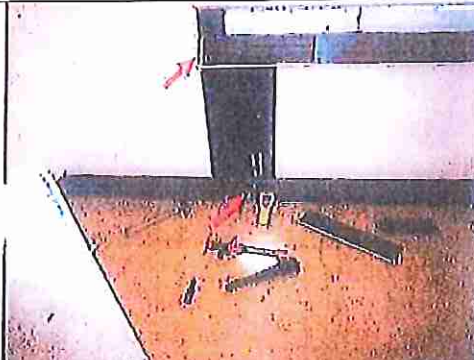


### **DESCRIPTION**

The interior consists of interior wall, ceiling and floor finishes which are mix of wood panel, gyproc, and old fiber board panels. The floor covering are a mix of laminate panels, carpet and ceramic tile. Typical of a building which has been converted from residential to commercial occupant use.





# OBSERVATIONS

The following observations were made during our inspection of the roof top heat/cool units:

<p>Interior Walls Council Chambers – with some of the wall panels removed there are gaps around windows which show the lack of an adequate air barrier. This will allow unwanted moisture into the interior space of the dwelling.</p> <p>Note: This area is on the front section of the building with the soil and wall clearance issues.</p>	
<p>Interior Window Council Chambers – condensation stains on the sill finishes.</p>	
<p>Basement Concrete Floor – there is an opening to the concrete slab allowing ground water exposure in the basement.</p>	

Building Condition Report

Village City Hall

Concrete Foundations -- there are efflorescence deposits from the moisture seeping through the foundations from the exterior of the dwelling.	
Concrete Wall Old Cistern -- there are clear signs of ground water seeping through the old foundation of the old Cistern	

Interior Summary -- Upon review of the building interiors it is evident that there are several issues which are causing the buildings performance for present use as commercial office to be performing poorly.

Recommendation # 4

1. Schedule an design engineer or architect and general contractor to complete a design and costs associated with the interior renovations of the dwelling.

PROBABLE COSTS

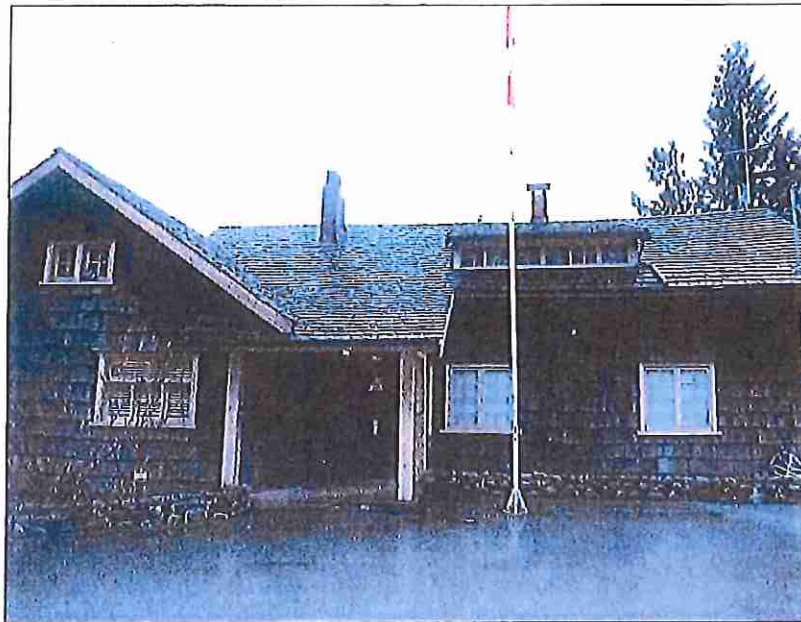
Engineering & Design	Demolition & Removal	Install concrete pad in crawl space	Re-build floor assembly in council chambers area and re-& re floor finishes
\$ 5,000.00	\$ 25,000.00	\$ 30,000.00	\$ 75,000.00
<b>TOTAL</b>			<b>PROBABLE COSTS</b>
\$ 135,000.00	20% CONTINGENCY	\$27,000.00	\$162,000.00

# EMERALD *Inspection & Consulting Services Ltd.*

# 501 – 1952 Kingsway Ave., V3C 6C2    Office: (604) 944-8588 Fax: (604) 944-8782

## **“ADDENDUM” TO ORIGINAL REPORT FROM FEBRUARY 21, 2013**

**VILLAGE OF ANMORE  
2697 SUNNYSIDE ROAD  
ANMORE, B.C.**



**PREPARED FOR:    TIM HARRIS, ADMINISTRATOR**

**BY  
LLOYD E. LUCAS, ASCT, CPI  
PROJECT BUILDING INSPECTOR**

*[www.emeraldics.com](http://www.emeraldics.com)*



## SUMMARY OF INSPECTION

### OVERVIEW

General building systems are functional and operational for this type and age of building; however the building has areas that are of concern for this type and occupant usage. As a result the areas outlined in our report should be considered for future use and occupancy of the dwelling. We recommended that The Village of Anmore develop a priority plan and undertake targeted repairs and maintenance in areas outlined in our report. The Village of Anmore should also consider the present building use and review the information provided in the content of this report by the writer. The probable costs to remediate the building for occupant use is presented in our original Probable Costs at \$ 663,750.00 with the additional electrical and insulation values of Probable Costs at \$125,950.00 for a Total \$789,700.00.

The above costs are supported by our discussions with well qualified contractors and consulting engineers which have experience with the types of remediation; which the Village of Anmore faces with the existing dwelling.

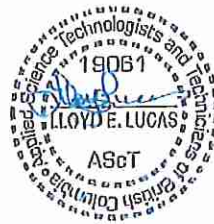
Emerald Inspection & Consulting Services Ltd. would be pleased to undertake project management and consulting services for proper application and procedures of repair and maintenance or prepare drawings and specification documents for any larger remedial work to be executed. Trusting that you will find the foregoing information to be in order the writer shall be pleased to address any questions you may have regarding our submission.

Per:

Emerald Inspection & Consulting Services Ltd.



Lloyd E. Lucas, ASCT, CPI  
February 26, 2013



Professional Seal

## PART 2 – OBSERVATION AND DISCUSSION

## 2.4 ELECTRICAL

## 2.4.1 ELECTRICAL SERVICE

Based on my discussion and information with Mr. Tim Harris of The Village of Anmore and our site review and limited inspection of the electrical service the following is believed to be correct along with my professional opinion.

## 2.4.2 ELECTRICAL SYSTEM

The building electrical service is an overhead 100AMP 120/240 service. The main panel which has been modified with a split junction system has been implemented to supply service to the various additions which have been modified and renovated to accommodate the staff workplace areas. The service cables to the interior spaces are serviced with standard residential and some commercial grade cable services.

The electrical service is reasonably assumed to be functional for its intended present modified use from residential to commercial use. The system should be checked by a licensed electrical contractor for safety levels and for service over loads.

## PROBABLE COSTS

Design	Demolition & Removal	Re-install of Electrical Service	Increase service from 100AMP to 200AMP
\$ 1,500.00	\$ 2,500.00	\$ 50,000.00	\$ 10,000.00
<b>TOTAL</b>			<b>PROBABLE COSTS</b>
\$64,000.00	10% CONTIGENCY	\$6,400.00	\$70,400.00

## 2.5 INSULATION

## DESCRIPTION

The insulation levels in the original are at minimal levels and have been damaged by rodents in other areas. The present level in the roof and attic spaces are estimated at R-05 to R-07, the present insulation levels in the wall assemblies are estimated as R-0 to R-12.

## OBSERVATIONS

The following observations were made during our inspection of the attic and wall spaces:

**Attic Insulation** – the present attic insulation levels are estimated at R-05 to R-07.

The recommended effective levels for energy efficiency are R-30 to R-40.



**Attic Insulation** – the present attic insulation levels at some locations are estimated at R-0

The recommended effective levels for energy efficiency are R-30 to R-40.



**Attic Insulation** – the present attic insulation levels at some locations are estimated at R-0 to R-05

The recommended effective levels for energy efficiency are R-30 to R-40.



#### PROBABLE COSTS

Design	Demolition & Removal of Old fecal and mold contaminated insulation	Re-install of New Insulation Attic Spaces	Install Insulation in Walls with No Insulation
\$ 500.00	\$ 15,000.00	\$ 10,000.00	\$ 25,000.00
<b>TOTAL</b>			<b>PROBABLE COSTS</b>
\$50,500.00	10% CONTIGENCY	\$5,050.00	\$55,550.00





## VILLAGE OF ANMORE REPORT TO COUNCIL

Date: December 21, 2015  
Submitted by: Juli Kolby, Chief Administrative Officer  
Subject: Village Hall Replacement – Next Steps

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### Purpose / Introduction

To seek endorsement from Council in regards to the next steps for the Village Hall Replacement, including the sealing off of the old Village Hall, renovation of the 2006 addition for immediate use and issuing an RFP for the design of the new Village Hall.

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### Recommended Resolutions

**THAT Council endorse the Village Hall replacement next steps as outlined in the report dated December 21, 2015 from the Chief Administrative Officer regarding Village Hall Replacement – Next Steps.**

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### Background

The “old Village Hall”, formerly Ma Murray’s homestead, was gifted to the Village in 1988, following incorporation. The building was originally constructed in 1916 and has been expanded and renovated numerous times over the years in an effort to accommodate a growing Village, staff and display artifacts. In 2012, it was decommissioned as a result of health and safety concerns and has remained unused, with the exception of storage. Since that time, three Atco trailers have been utilized as the Village Hall and a portable classroom at Anmore Elementary School has been utilized as Council Chambers. A number of reports have been presented to Council since 2012 which outline options for renovating the existing Village Hall or replacing it with new construction. A feasibility study was conducted in September 2014 by City Spaces to provide the Village with a preliminary development program for the replacement of the Village Hall, and is attached for your reference as **Attachment 1**.

Although the Village submitted an application for the Canada 150 Federal grant program to renovate the existing Village Hall, the application was unsuccessful.

Upon further review and following professional opinion obtained, the old Village Hall is not structurally sound and would require extensive funds spent to renovate it adequately. It will also continue to fall short of its required use as a civic facility.

**Report/Recommendation to Council**  
**Village Hall Replacement – Next Steps**  
**December 21, 2015**

**Discussion**

2006 Addition

As part of the ongoing renovation work to the old Village Hall, an addition was constructed on the rear portion of the house in 2006. Public washrooms were also constructed as part of this space to address the needs of Spirit Park. The 2006 addition of the old Village Hall has been identified as the only part of the overall structure which could be renovated and used for the immediate needs of the Village. The recommendation is to seal off the 2006 addition from the remainder of the old Village Hall and to renovate it for immediate use.

Council Chambers/Meeting Space

The use of the Anmore Elementary School portable for Council meetings was initially intended to be a short term solution to address the lack of space available following the decommissioning of the old Village Hall. Now going into the fourth year of use, the Village requires its own space to be able to conduct Council, staff and committee business. The Village also utilizes the Sasamat Volunteer Fire Department Fire Hall located in Anmore, where possible, however the fire hall does not always serve as an appropriate meeting space given the lack of security/access afforded. The 2006 addition could be used for the purposes of a Council Chambers and meeting space for the Village and the community.

Old Village Hall

Although an important part of Anmore's past, the old Village Hall is not structurally sound. The work required to bring it up to code and ensure it is able to meet the needs as the Emergency Operations Centre for the Village, are cost prohibitive. It is more financially prudent to demolish the original building (including closed in garage) and build a new Village Hall. Any items of historic significance would be removed from the building prior to demolition and be showcased in the new Village Hall. Items of note are the stained glass window in the Council Chambers, wooden panelling in the Chief Administrator Officer's Office, the post at the foot of the interior staircase leading to the second level, the beams outside of the original entrance to the house and some non-fixed items (such as the printing press). Consideration has been given to "donating" the old Village Hall to any interested party, however the building would likely not withstand the move given its compromised structural integrity. At this time, it is not recommended that the Village move forward with the demolition as it would be more economical to do so once a final design and site layout for the new Village Hall is complete.

Site and Scope for New Village Hall

The feasibility study conducted in September 2014 indicates a desire to construct a new Village Hall on the existing site of the old and current Village Hall. As a result of this, the current Village Hall (Atco trailers) would need to be relocated, likely to the unused parcel of Village owned land to the south of Spirit Park.



## **Report/Recommendation to Council**

### **Village Hall Replacement – Next Steps**

**December 21, 2015**

#### **Village Hall Replacement Next Steps**

Given the information collected to date, the following next steps are being recommended by staff and are included in the 2016-2020 Draft 5 Year Financial Plan for funding.

1. Seal off the old Village Hall (Ma Murray homestead) from the 2006 addition
2. Renovate the 2006 addition to be used as Council Chambers, meeting room, community space and park washrooms
3. Issue and award an RFP for the design of the replacement Village Hall
4. Finalize the design of the replacement Village Hall, following public consultation
5. Issue and award an RFP for the construction of the new Village Hall

#### **Other Options**

1. THAT Council receive the report for information
2. THAT Council requests specific information to be brought back by staff
3. THAT Council provides alternate direction on the site, scope or next steps included in this report

#### **Financial Implications**

The cost for the design of the new Village Hall is estimated to be \$60,000 and is included in the 2016-2020 draft 5 year financial plan. Estimates to seal off the old Village Hall and renovate the 2006 addition are currently being obtained, but are not expected to be more than \$75,000-\$100,000. These funds are proposed to come from the Capital Asset Reserve, which has an adequate balance to fund these projects. Costs for the replacement Village Hall will be identified once the design of the facility is near completion. Subsequently, all funding options will be identified. The intention of completing the design step is to have a project ready for any grant applications available from the provincial or federal government, if such opportunity were to arise.

#### **Communications / Civic Engagement**

A number of the steps included in this report will involve public consultation, either as part of a larger process (i.e. the draft 5 year financial plan) or specific to the step (i.e. design of the new Village Hall).


#### **Council Strategic Plan Objectives**

The next steps identified in this report achieve the strategic initiative of exploring the Village Hall funding options and next steps.

#### **Attachments:**

1. Anmore Village Hall Feasibility Study, September 2014.

**Report/Recommendation to Council**  
Village Hall Replacement – Next Steps  
December 21, 2015

Prepared by:
 _____ Juli Kolby Chief Administrative Officer



April 5, 2016

Ref: 166683

Village of Anmore  
2697 SUNNYSIDE RD  
ANMORE BC V3H 5G9

I am pleased to inform you that a grant has been approved in the amount of \$30,000.00 for funding to: Renovate the 2006 addition of the Old Village Hall. A cheque for this amount is enclosed. Please note this funding is a one-time contribution.

The Province of British Columbia appreciates recipients providing prominent recognition of its financial assistance for projects that receive such support. The following acknowledgement should be used on all print or electronic materials used to give such recognition:

*We gratefully acknowledge the financial support of the Province of British Columbia.*

Please contact Ms. Bonnie Bates Gibbs, Government Communications and Public Engagement, to discuss announcements, press releases or events relating to this funding. Ms. Bates Gibbs can be reached by email at: [Bonnie.BatesGibbs@gov.bc.ca](mailto:Bonnie.BatesGibbs@gov.bc.ca) or by telephone at: 250 356-6334.

Thank you for the significant contribution you make to British Columbia.

Sincerely,

Peter Fassbender  
Minister

Enclosure

pc: Ms. Bonnie Bates Gibbs  
Government Communications and Public Engagement



## VILLAGE OF ANMORE REPORT TO COUNCIL

Date: April 29, 2016  
Submitted by: Juli Kolby, Chief Administrative Officer  
Subject: Village Hall Update

---

### Purpose / Introduction

To provide Council with an update on the Old Village Hall and Village Hall expansion project and to seek approval for entering into an agreement with Atco to lease and deliver an additional 36' X 60' unit for the purposes of Council Chambers, record storage and community use, as applicable.

---

### Resolutions

1. THAT Council authorize staff to issue a call for proposals for the relocation of the original homestead, as described in the report dated April 29, 2016 from the Chief Administrative Officer titled Village Hall Update;

AND THAT Council authorize staff to enter into an agreement with Atco to lease and deliver an additional 36' X 60' unit for the purposes of Council Chambers, record storage and community use, as applicable.

OR

2. THAT Council request further information to be brought back by staff.
  3. THAT Council direct staff to determine the feasibility of renting additional space for record storage/meeting space from School District #43.
- 

### Background

At the January 5, 2016 Regular Council meeting, the following resolution was passed:

*"THAT COUNCIL ENDORSE THE VILLAGE HALL REPLACEMENT NEXT STEPS AS OUTLINED IN THE REPORT DATE DECEMBER 21, 2015 FROM THE CHIEF ADMINISTRATIVE OFFICER REGARDING VILLAGE HALL REPLACEMENT – NEXT STEPS."*

## **Report/Recommendation to Council**

### **Village Hall Update**

**April 29, 2016**

The next steps included the following:

1. Seal off the old Village Hall (Ma Murray homestead) from the 2006 addition
2. Renovate the 2006 addition to be used as Council Chambers, meeting room, community space and park washrooms
3. Issue and award an RFP for the design of the replacement Village Hall
4. Finalize the design of the replacement Village Hall, following public consultation
5. Issue and award an RFP for the construction of the new Village Hall

At the March 1, 2016 Regular Council meeting, Marcus Schmieder presented, as a delegation, his proposal for converting the Old Village Hall into a restaurant. Council asked that Mr. Schmieder come back with additional information regarding his proposal and clarified that the Village would not be willing to sell the land that the Old Village Hall is located on, but would be willing to consider a long term lease arrangement.

## **Discussion**

### **Old Village Hall Update**

While moving forward the project to renovate the 2006 addition of the Old Village Hall, a significant rodent infestation was discovered in the ceiling of the addition. As a result, it has been deemed unusable as a Council Chambers/community space. In addition, a significant amount of black mould was discovered in the archive room, rendering that space unsafe until such time as a costly remediation takes place.

Following the March 1, 2016 Regular Council meeting, Mr. Schmieder advised he would not be moving forward with his restaurant proposal.

At the request of Heritage BC, a local not-for-profit association that supports heritage conservation in BC, members of Council provided a tour of the Old Village Hall for Mr. Tim Ankenman on Friday, April 15, 2016. During the tour, Mr. Ankenman identified that the original homestead of George and Margaret "Ma" Murray, which consisted of the left most portion of the home (previously where Council Chambers was located), could be considered of heritage significance. Mr. Ankenman arranged for Nickel Bros. moving company to assess whether it was feasible that the original homestead be relocated. Following their site visit on Thursday, April 28, 2016, Mr. Nickel advised that it was feasible and that he would prepare a cost estimate for Heritage BC.

Heritage BC has committed to researching grant opportunities for the relocation and potential renovation of the building, as well as assisting the Village in preparing a call for proposals for a member of the public to take on such a project. The Village does not have resources allocated to facilitate a project of this nature.

## **Report/Recommendation to Council**

### **Village Hall Update**

**April 29, 2016**

In light of the new information presented above, it is recommended that the portions of the Old Village Hall which have not been deemed to have heritage significance, be demolished following a resolution to the call for proposals in relation to the original homestead. If the call for proposals for the relocation of the original homestead is unsuccessful, it is recommended that the Old Village Hall be demolished in its entirety.

### **Village Hall Expansion Project**

As part of the recently approved 2016-2020 5 Year Financial Plan, Council approved a project for the expansion of the Village Hall. The purpose of the project was to provide a space for Council Chambers and meeting space for the Village and community. It was initially thought that the 2006 addition could provide such a space, but given the above information, it is not useable. As an alternative, staff have acquired a cost estimate to lease an additional unit of trailers to match the size of the current trailers being used for the Village Hall. The additional 36' X 60' space would be tailored to be able to be used as a Council Chambers, record storage and community space and would be placed adjacent to the current Village Hall.

### **Financial Implications**

Once it is determined whether or not there is a member of the public that would take on the project of relocating the original homestead, an estimate will be provided to Council for the responsible demolition of the remaining portion of the Old Village Hall.

Costs associated with the lease and set up of the expansion on to the existing Village Hall are approximately \$30,000 per year for the term of the lease and \$35,000-\$50,000 for the site preparation and set up. This figure does not include furnishing the new space. The overall project budget of \$300,000 is expected to be adequate to cover all expenses associated with the expansion, including all three years of the lease cost.

### **Communications / Civic Engagement**

A call for proposals will be publicly issued for the relocation and renovation of the original homestead.

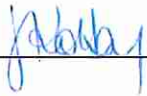
### **Corporate Strategic Plan Objectives**

The steps identified in this report achieve the strategic initiative of exploring the Village Hall funding options and next steps.

**Report/Recommendation to Council**

Village Hall Update

April 29, 2016

<b>Prepared by:</b>
 _____
Juli Kolby Chief Administrative Officer

Council Agenda Information  
☒ Regular Council October 04, 2016



## VILLAGE OF ANMORE REPORT TO COUNCIL

Date: September 28, 2016  
Submitted by: Juli Kolby, Chief Administrative Officer  
Subject: Anmore Heritage Group Proposal for Ma Murray Homestead

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### Purpose / Introduction

To seek Council's direction regarding the next steps of the Ma Murray Homestead relocation and demolition of the Old Village Hall.

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### Recommended Resolutions

1. **THAT Council provide direction to staff to demolish the Old Village Hall, including the Ma Murray Homestead and save the stained glass window and newel post for incorporation into the replacement village hall as recommended in the report dated September 28, 2016 from the Chief Administrative Officer regarding Anmore Heritage Group Proposal for Ma Murray Homestead.**

**AND THAT the demolition project be referred to the Finance Committee to determine an appropriate funding source.**

**OR**

2. **THAT Council direct staff to work with the Anmore Heritage Group to apply for a Building Communities Through Arts and Heritage - Legacy Fund grant through the department of Canadian Heritage to obtain funds for the Ma Murray Museum and Welcome Centre project.**

**AND THAT Council direct staff to demolish the Old Village Hall, with the exception of the Ma Murray Homestead, which is to remain in place until such time as a permanent location is determined.**

**OR**

3. **THAT Council direct staff to relocate the Ma Murray Homestead to the civic lot south of the Village Hall.**

**AND THAT Council refer the relocation project to Finance Committee for an appropriate funding source.**

**OR**



#### **Report/Recommendation to Council**

Anmore Heritage Group Proposal for Ma Murray Homestead  
September 28, 2016

4. **THAT Council direct staff to relocate the Ma Murray Homestead to the public works yard.**

**AND THAT Council refer the relocation project to Finance Committee for an appropriate funding source.**

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#### **Background**

Council authorized staff to issue a RFP at the May 3, 2016 regular Council meeting by passing the following resolution:

*THAT Council authorize staff to issue a call for proposal for the relocation of the original homestead, as described in the report dated April 29, 2016 from the Chief Administrative Officer titled Village Hall Update.*

At the July 26, 2016 in-camera Council meeting, the following resolutions were passed and released to the public:

*THAT Council provide direction to staff to contact the Anmore Welcome Centre and Newspapering Murrays Museum Steering Committee to advise that the Village will allocate not more than 1/3<sup>rd</sup> of the demolition cost for the Old Village Hall as outlined in the report dated July 19, 2016 from the Chief Administrative Officer titled Relocation of Ma Murray Homestead RFP Response;*

*AND THAT Council requests public feedback on the proposed Anmore Welcome Centre, museum, coffee shop and gallery be solicited by the Anmore Welcome Centre and Newspapering Murrays Museum Steering Committee, at no cost to the Village of Anmore;*

*AND THAT Council agrees to store the Ma Murray Homestead at the Public Works Yard location until such time as a detailed business and financial plan is developed and approved, provided the relocation and ongoing storage costs are fully funded by the Anmore Welcome Centre and Newspapering Murrays Museum Steering Committee, with the exception of the 1/3<sup>rd</sup> reallocated demolition cost contribution by the Village of Anmore;*

*AND THAT Council authorize the immediate release of the foregoing resolutions to the public.*

The group is now working under the title "Anmore Heritage Group" and have submitted an updated proposal following a request by staff to provide an update prior to the end of September.

## **Report/Recommendation to Council**

### **Anmore Heritage Group Proposal for Ma Murray Homestead**

September 28, 2016

## **Discussion**

On September, 22, 2016, staff received an updated proposal package which included:

1. Information about Ma Murray
2. various newspaper articles regarding the Ma Murray Homestead
3. a letter outlining the group's recommended option (**Attachment 1**)
4. alternative options for next steps (**Attachment 2**)
5. online survey results (**Attachment 3**)

The group has recommended the following option:

"The Village take control of the project and seek the collaboration of other levels of government to fund it. Since Council has decided to save the building, the original homestead could be cut off from the part to be demolished and kept on the original foundation, pending Council's decision to either incorporate it into the new Village Hall or have it stand alone on the daycare site. This saves the heavy cost of moving and allows for much great financial efficiencies in planning the entire Village Centre. The Anmore Heritage Group would be available to help as needed."

Other options include: demolishing the building entirely and saving the stained glass window, moving the Homestead to the site originally earmarked for a daycare centre, moving the Homestead to the public works yard or that it be severed from the rest of the Old Village Hall and kept in its current location.

Further email correspondence was shared by one of the group's representatives regarding conversations she subsequently had with the Government of Canada around funding for the project. The government has indicated that the "Building Communities Through Arts and Heritage - Legacy Fund" would be an appropriate program to submit an application for. The fund provides a grant up to a maximum of \$500,000. There are no deadlines for the grant program, with the exception that anniversary date of the event or personality to be commemorated hasn't passed. In this case, the "event date" is the occupation of the building by the Murray Family in 1917.

## **Financial Implications**

Council previously identified that up to 1/3 of the cost to demolish the Old Village Hall would be contributed to the moving of the Homestead, to a maximum of \$5,000.

It was expected that the Anmore Heritage Group would be able to secure private funding or find grant programs which would fund the relocation of the Homestead, estimated to be in excess of \$42,000. The group appears to have been unsuccessful in either of these endeavours and has not indicated if they have secured any funding to contribute.

**Report/Recommendation to Council**

Anmore Heritage Group Proposal for Ma Murray Homestead

September 28, 2016

The cost estimate of \$42,000 by Nickel Bros Moving does not include traffic control costs and other ancillary support that would be required to relocate the Homestead.

Preliminary cost estimates for the demolition of the Old Village Hall in its entirety is \$15,000. This includes the equipment and operator at no fee (volunteered time) and only takes into consideration the disposal costs.

**Communications / Civic Engagement**

Decisions made will be communicated to the Anmore Heritage Group, as required.

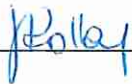
**Corporate Strategic Plan Objectives**

Consideration of the relocation of the Homestead is in line with Council's Strategic Initiative to explore Village Hall Funding and Next Steps. The recommendation to demolish the Old Village Hall is within the Corporate Objective of ensuring financial sustainability of municipal resources (fiscal and personal) and service delivery to facilitate a fiscally viable future for the Village.

**Attachments:**

1. Letter from Anmore Heritage Group.
2. Document outlining alternative options for next steps.
3. Online survey results as conducted by the Anmore Heritage Group.

Prepared by:



Juli Kolby  
Chief Administrative Officer

1020 Sugar Mountain Way  
Anmore, BC, V3H4Y7  
September 21, 2016.

Reference: Your request for feedback on the restoration of the Murray homestead from the Anmore Heritage Group by September 23<sup>rd</sup>.

Dear Ms. Kolby,

The Anmore Heritage Group is pleased to present you and Council with the results of our public consultation, media engagement, and a quote from Nickel Brothers to move the original Murray homestead to the Village Works Yard. Based on all of our consultations both internally and with the public, and the continuing evolution of the project, we have also analyzed various options for further action and have made a recommendation on how to proceed for consideration by Council.

With reference to the public consultation, Murray grandchildren, Dan, Betsy, and Ted, along with a friend Marlene Hancock, greeted residents at Ma Murray Day and talked about their memories of George and Margaret. At the same station under the solar panels, Gaetan Royer and his group facilitated the engagement of the public and gathered their thoughts on the second resurrection of the Murray homestead.

As per your earlier request, participants were asked three questions by the Anmore Heritage Group. 72 people completed the questions both on-line and in person. With reference to the first question about housing the proposed Welcome Centre and Murray Museum inside an architecturally designed art gallery and coffee shop: 61 out of the 72 respondents said "Yes, I love this idea"; 8 out of 72 want to proceed 'but at no cost to the Village'; and only 3 out of 72 said "No. Do not save this old building." Fully 96% of the respondents want to save the original Murray homestead. See attached spread sheet for further information.

At Ma Murray Day, there were four offers of artefacts for the museum – a same vintage adjunct to the printing press, a book about the Murrays with Ma's autograph inside the cover, a signed portrait of Margaret, and an audio tape of Margaret chatting with Eileen Perkiss ("Perky") for Marlene Hancock. A CD of this very funny conversation is tucked inside this package.

The members of the media are also keen on the Ma Murray homestead resurrection story. Goeff Scott of Tri-cities Community Television featured the 100<sup>th</sup> anniversary of the homestead in his filming at Ma Murray Day. It will be broadcast over the next few weeks on Shaw TV. The Tri-city News has done a recent article and other media sources have expressed interest as the story unfolds. A revised e-book on the *Newspapering Murrays* with a forward by Conrad Black is also scheduled to be released in the very near future.

Relative to your request for quotes to move the Murray homestead to the Village Works Yard, we requested quotes from two service providers. The quote from Nickel Brothers for \$42,000 is attached. It does not include the extra policing, traffic control, and other ancillary support which would need to be provided by the Village. Neither does it include the 10% contingency recommended by Lloyd Lucas of our group. Unfortunately, the second quote for the move has not yet arrived from Pridy Brothers from Victoria. When we receive it, we will forward it to your office.

Lastly, the Anmore Heritage Group has looked at all of our consultations, both internally and with the public, we have also looked at the continuing evolution of the project and new information from the Mayor and Council. Based on our analysis, which is attached, we recommend that:

**The Village take control of the project and seek the collaboration of other levels of government to fund it. Since Council has decided to save the building, the original homestead could be cut off from the part to be demolished and kept on the original foundation, pending Council's decision to either incorporate it into the new Village Hall or have it stand alone on the daycare site. This saves the heavy cost of moving and allows for much greater financial efficiencies in planning the entire Village Centre. The Anmore Heritage Group would be available to help as needed.**

Thank you for the opportunity to contribute to saving this very important heritage connection to our roots in Anmore, British Columbia, and Canada. I will be away from September 22<sup>nd</sup> to October 18<sup>th</sup>. Ms Trudy Schneider has graciously agreed to assume the role of Interim Chair while I am in India.

Sincerely yours,



Dr. Lynn Elen Burton (Interim Chair)  
Anmore Heritage Group

**ISSUE:** GIVEN THAT GEORGE AND MARGARET 'MA' MURRAY ARE IMPORTANT HISTORICAL FIGURES IN BRITISH COLUMBIA AND CANADA, HOW CAN COUNCIL SAVE THE HERITAGE 100 YEAR-OLD MURRAY HOMESTEAD IN ANMORE AND GAIN BROADER SUPPORT OUTSIDE OF THE VILLAGE.

**BACKGROUND:**

- Anmore is a small Village of approximately 2,300 residents. It is adjacent to Port Moody and is designated 'Rural' in the Metro Vancouver Regional Growth Strategy.
- The Village was incorporated in 1988. At this time the original homestead of Liberal MP George Murray and his colourful wife Margaret 'Ma' Murray was donated to Anmore as the Village Hall.
- The 'Newspapering Murrys' were famous pioneers in the early history of British Columbia. George served both as a Liberal MLA and MP. The original publisher of the Vancouver Courier, the Murrys were responsible for several community newspapers throughout the North West.
- Margaret appeared a number of times on CBC's Front Page Challenge, had her own CBC program, has BC Community Newspaper Awards named after her, and received the Order of Canada. A revised e-book on the *Newspapering Murrys* is about to be released with a forward by Conrad Black.
- The homestead served as the Village Hall until November 2012 when staff was moved into ATCO trailers ostensibly because of a rodent infestation and bad air. Subsequent tests verified that the air quality was fine. A subsequent building inspection indicated that it would cost approximately \$600,000 to completely bring the building and several additions up to commercial standards.
- The previous Anmore Council had indicated that they wanted a new municipal building the summer prior to the overnight evacuation. They wanted to "bulldoze it, but save the stained glass window."
- The building lay fallow from this time until now. The current Council has been informed that while the add-ons are of little architectural or historical value, the original 800 sq. foot Murray homestead is of great historical significance to both British Columbia and Canada.
- The original Murray homestead is also structurally sound and according to a Heritage BC architect is an excellent candidate for restoration. It has many original artefacts and architectural accoutrements from very early Vancouver building scrounged by George Murray when the family was building the homestead.
- The 5 member current Council is totally in support of reclaiming the Murray homestead but is also committed to building a new municipal building and does not have the funds to restore the original Murray homestead portion of the old Village Hall.

- In June 2016, Council put out a Request for Expressions of Interest in 'saving' and 'moving' the building elsewhere. A group of ten learned and experienced proponents responded with the only Expression of Interest received by the Village. They proposed creating a hybrid not-for-profit Welcome Centre and 'Newspapering Murray' Museum coupled with a commercial coffee shop and gallery.
- Council, and a subsequent consultation with the stakeholders, shows considerable support for this idea in the community.
- There is however no funding available from Council for the restoration of the original homestead.
- On September 19, 2016, Anmore Mayor John McEwen explained the situation as follows in the Anmore Alternative News:

**MAYOR McEWEN:** Our community roots are extremely important to me and all members of Anmore Council. When the Anmore Village Hall was condemned in November of 2012 because of neglect over the years, uncertainty evolved regarding next steps.

Initially Council focused on the entire building which, other than the original homestead which served as the Council chambers, has since been determined to have little if any historical content. For example the counter area addition was a closed-in garage.

During the years that the building has been vacant, architectural, structural, and historical professionals confirmed for Council that, while most of the building is not worth saving, the original 800 sq. ft. Murray homestead is not only of major historical significance but it is also in good condition to restore. Council was thrilled with this news because now, not only could we save this building so important to our Anmore identity but it would be more economical to address.

Currently Council is waiting for cost estimates to: sever the original Murray homestead from the existing portion, and to move and secure it until an overall plan for the Village Centre is developed. These costs will dictate the future.

As a small community, our funds are limited. We definitely need help from other levels of government, as well as community groups, to pull this off. Council will pursue every avenue to make this happen, but we need your help.

The 'Newspapering Murray' legacy is bigger than our little village. This heritage belongs not only to Anmore, but also to BC and Canada. So I ask residents of Anmore, please take our stewardship responsibility seriously, engage with whoever will listen, and seek the collaboration and support of others. Let's save this piece of history within our Village!

### **OPTIONS:**

**OPTION ONE: BULLDOZE THE OLD VILLAGE HALL IN ITS ENTIRETY BUT SAVE THE STAINED GLASS WINDOW. HANG A PAINTING OF THE ORIGINAL MURRAY HOMESTEAD IN THE ENTRANCE WAY TO THE NEW VILLAGE HALL.**

#### **Strengths:**

- This is an easy solution.
- No restoration is required.

#### **Weaknesses:**

- In a province with very little pioneering history, the original Murray homestead with all of its early Vancouver artefacts will be gone for good.
- A living testament to two of Canada's early pioneers will be gone. The Murray handprints, George's Free Mason symbols, and Margaret's Roman Catholic symbols are etched in the foundation.
- The general public (90% without qualification) has spoken very loudly and clearly that it wants the Council to save the original Murray homestead.

**OPTION TWO: IMMEDIATELY MOVE THE HOMESTEAD TO THE PROPERTY ORIGINALLY DESIGNATED FOR THE DAYCARE CENTRE WHICH IS NOW HOUSED IN THE NEW MIDDLE SCHOOL AS PROPOSED BY THE ANMORE HERITAGE GROUP. A HYBRID NOT-FOR-PROFIT WELCOME CENTRE AND MURRAY MUSEUM IN THE HOMESTEAD AND A COMMERCIAL COFFEE SHOP AND GALLERY WOULD BE BUILT AROUND IT.**

#### **Strengths:**

- The proponents group will try and move the original homestead to this site.
- Fundraising and construction can start quickly.
- 2017 should be a good time for fundraising because of Canada 150.
- The Village contribution of the land should help leverage funds for the Anmore Heritage Society.

#### **Weaknesses:**

- The Council needs to quickly decide how reconfigure the Village Centre.
- In other communities where heritage buildings have been re-purposed, the municipality maintains control over the restoration and subsequent use of the facility. In the case of the Port Moody



Arts Centre, while the city owns the building, a not-for-profit society runs the operation.

- This plan depends on the commercial venture to help support the not-for-profit society.
- The proponents group will do this if necessary to save the original Murray homestead, however they prefer that Council assumes this role as in other communities.

**OPTION THREE: THE VILLAGE WILL MOVE THE HOMESTEAD TO THE PUBLIC WORKS YARD FOR AN INDETERMINANT PERIOD OF TIME WHILE COUNCIL DECIDES HOW TO RECONFIGURE THE VILLAGE CENTRE. THIS COULD INCLUDE INCORPORATING THE 800 SQ FT MURRAY HOMESTEAD INTO THE DESIGN OF THE NEW MUNICIPAL BUILDING.**

**Strengths:**

- Council keeps control of the project.
- The Murray homestead is included in the planning for a new Municipal Hall and Village Centre.
- Funding could then be part of the overall building of the new municipal hall.
- The Anmore Heritage Society could be asked to operate the facility much like in Port Moody.

**Weaknesses:**

- An additional two more years of non-use will be hard on a heritage building which is currently in good condition for restoration.
- Nickel Brothers estimate the cost of moving the structure to the Works Yard at \$42,000 one way, plus the policing, traffic control, and on-going maintenance costs to the Village. There are also on-going costs for cradle rental and the return costs for moving the homestead back to the Village Centre.
- The Canada 150 window of funding opportunity will be gone by the time Council is ready to move forward.
- There are risks of vandalism and decay of the original homestead under a tarp in an 'out-of-sight' location.
- Community support for Council's initiative may wane and stakeholders may become impatient with the inaction.

**OPTION FOUR: NOW THAT STAFF AND COUNCIL MORE FULLY UNDERSTAND THE IMPORTANCE OF THE NEWSPAPERING MURRAYS AND THEIR HOMESTEAD TO THE COMMUNITY AND COUNCIL IS 'TOTALLY ON-BOARD' TO SAVE IT, THERE IS NO NEED TO PAY THE EXTRA \$100,000+ TO MOVE THE HOMESTEAD TO THE**

**WORKS YARD. INSTEAD, WITH TREMENDOUS COST EFFICIENCIES, THE ORIGINAL HOMESTEAD COULD BE SEVERED FROM THE SECTION TO BE DEMOLISHED, WRAPPED, AND KEPT ON THE EXISTING FOUNDATION OR NEARBY.**

**Strengths:**

- This would allow for a more measured, low cost assessment of what Council ultimately wants to do with the building. It will take at least a year if not more to plan the new Municipal Hall complex. After that there will be approvals, Building Permit drawings and the like. This would be 18 months minimum before any excavation takes place for the new Municipal Hall complex (more likely 2 years +)
- All planning and approvals can be done with the homestead sitting right where it has sat for 100 years, including the past 4 years as vacant. It can be shrink-wrapped and protected there.
- If the building is eventually attached to, or forms a basis for the new Municipal Hall complex (say an entry icon), the \$100,000+ to move it will have been saved.
- There would be tremendous cost efficiencies if it were eventually to stay on the subject property (or across the road on the daycare site), if that move and associated upgrading costs are wrapped into a much larger contract for the entire complex.
- The Village now has a new Manager of Development Services to oversee the project.

**Weaknesses:**

- This requires a re-thinking on the part of Council and staff.
- It requires challenging the architect and planners to imagine the homestead in their designs for the Village Centre.

**OPTION FIVE: THE MURRAYS ARE HISTORICAL FIGURES IN BRITISH COLUMBIA AND CANADA. EXPLORE POSSIBILITIES TO WORK IN COLLABORATION WITH OTHER LEVELS OF GOVERNMENT TO ANNOUNCE THE RESURRECTION OF THE MURRAY HOMESTEAD AS A MAJOR PROJECT IN CELEBRATION OF THE 150<sup>th</sup> ANNIVERSARY OF CANADA.**

**Strengths:**

- Anmore could leverage funding from other levels of government with the use of the building and the land as the Village contribution to the project.
- Canada 150 discretionary money might be available for the restoration.
- Responsibility is shared.

- There is an announcement of a major collaboration – Federal, Provincial, Municipal during Canada 150.
- The Anmore Heritage Society could run the operation on behalf of the Village.

**Weaknesses:**

- While the mayor has recently called for such collaboration, it is uncertain whether other levels of government will be interested.
- Short-term responsibility and costs would accrue to the Village.

**RECOMMENDATION:** The preferred option combines Options Four and Five. The Village should take control of the project and seek the collaboration of other levels of government to fund it. Since Council has decided to save the building, the original homestead should be cut off from the part to be demolished and kept on the original foundation, pending Council's decision to either incorporate it into the new Village Hall or have it stand alone on the daycare site. This saves the heavy cost of moving and allows for much greater financial efficiencies in planning the entire Village Centre. The Anmore Heritage Group would be available to help as needed.

**The Anmore Heritage Group  
September 21, 2016.**

Annmore Ma Murray House Internet survey

Date Received	Email? Note that email is hidden for privacy reasons	Name	Address? Note that the address is available but hidden for privacy reasons.	1. Heritage Act is a big supporter of this proposal and has indicated that the original structure is strong. The Murray house is proposed to be the Welcome Centre and Murray Museum inside an architecturally designed art gallery and office shop. Do you like this proposal?	2. The Heritage Act is a big supporter of this proposal and has indicated that the original structure is strong. The Murray house is proposed to be the Welcome Centre and Murray Museum inside an architecturally designed art gallery and office shop. Do you like this proposal?	3. The proposal includes a large deck under a canopy of trees for outside informal gatherings. Do you think such an amenity would enrich the spirit community?	COMMENTS
09-10-2016 1:31 PM		Edith Gayet	Port Moody	Yes. I love this idea.	Yes. It is perfect.	Yes. I love the idea	
09-09-2016 11:20 PM		Jack Meoff	Ammore	No. Do not save this old building.	No. I do not want it on Village land.	No. I do not like this idea	
09-07-2016 10:49 AM			Not provided	No. Do not save this old building.	No. I do not want it on Village land.	No. I do not like this idea	
09-06-2016 8:41 AM		Bill Cooke	Ammore	Yes. I love this idea.	Yes. It is perfect.	Yes. I love the idea	
09-06-2016 8:45 AM		Judy Cooke	Ammore	Yes. I love this idea.	Yes. It is perfect.	Yes. I love the idea	
09-06-2016 11:57 AM		George Dykton	Ammore	Yes. I love this idea.	Yes. It is perfect.	Yes. I love the idea	
09-04-2016 2:57 PM		Jennifer Ayer MacMillan	Burnaby	Yes. I love this idea.	Yes. It is perfect.	Yes. I love the idea	
08-31-2016 2:42 PM		Frieda Robertson	Ammore	Yes. But at no cost to the Village.	Yes. It is perfect.	Yes. I love the idea	
8/29/2016 4:06 PM		Dorina Webber	Ammore	Yes. But at no cost to the Village.	Yes. It is perfect.	Yes. I love the idea	
8/28/2016 12:45 PM		Melanie Sedergreen	Coquitlam	Yes. I love this idea.	Yes. It is perfect.	Yes. I love the idea	
8/27/2016 3:57 PM		Michelle Morrison	Belcarra	Yes. I love this idea.	Yes. It is perfect.	Yes. I love the idea	
8/26/2016 11:51 AM		Betty Slegel	Langley	Yes. I love this idea.	Yes. It is perfect.	Yes. I love the idea	
8/25/2016 4:43 AM		Brenda Parrish	Ammore	Yes. I love this idea.	Yes. It is perfect.	Yes. I love the idea	It is vitally important to save this home for Ammore!
8/24/2016 1:21 AM		T Schneider	Ammore	Yes. I love this idea.	Yes. It is perfect.	Yes. Be sure there is enough off-street parking	Ensure adequate parking
8/24/2016 2:35 AM		Trudy Schneider	Ammore	Yes. I love this idea.	Yes. It is perfect.	Yes. Be sure there is enough off-street parking	
8/23/2016 12:25 PM			Not provided	Yes. But at no cost to the Village.	Yes. It is perfect.	Yes. I love the idea	
8/23/2016 11:40 AM			Not provided	Yes. I love this idea.	Yes. It is perfect.	Yes. I love the idea	
FROM 9:30 PM TO 10:11 PM, THE SURVEY SITE WAS SPAMMED BY A ROBOT THAT ENTERED 78 FAKE ENTRIES WITH NAMES SUCH AS "564002374ghidha Alder" AND "564002374ghidha Alder". THESE ENTRIES (#20 TO #98) HAD NO ADDRESS AND NO EMAIL. ALL THESE FAKE ENTRIES WERE NEGATIVE.							
8/23/2016 11:15 AM			Not provided	Yes. I love this idea.	Yes. It is perfect.	Yes. I love the idea.	
8/21/2016 11:10 PM		Greg Mark	Ammore	Yes. I love this idea.	Yes. It is perfect.	Yes. I love the idea.	
8/21/2016 11:05 PM		Susan Mark	Ammore	Yes. I love this idea.	Yes. It is perfect.	Yes. I love the idea.	
8/21/2016 5:48 PM		David H Wallace	Coquitlam	Yes. I love this idea.	Yes. It is perfect.	Yes. I love the idea.	Preserve History, Don't destroy it.
8/20/2016 10:17 PM		Gary Jan	Ammore	No. Do not save this old building.	No. I do not want it on Village land.		
8/20/2016 1:48 PM		Chung	Ammore	Yes. I love this idea.	Yes. It is perfect.		
8/20/2016 12:33 PM							
8/20/2016 12:40 PM		Laura Dick	Port Moody	Yes. I love this idea.	Yes. It is perfect.		It would be a real shame to lose a building in such good condition with so much history.
8/20/2016 12:25 PM		Stephan Wittchen	Ammore	Yes. I love this idea.	Yes. It is perfect.		
8/20/2016 12:25 PM		Ann Marie Okaba	Ammore	Yes. I love this idea.	Yes. It is perfect.		
8/20/2016 12:16 PM		Nicole Henderson	Ammore	Yes. I love this idea.	Yes. It is perfect.		
8/20/2016 12:11 PM		Elaine Gude	Port Moody	Yes. I love this idea.	Yes. It is perfect.		
8/20/2016 1:43 AM		Sharon Kuehn	Port Moody	Yes. I love this idea.	Yes. It is perfect.		Sounds like a good solution to me.
8/20/2016 1:38 AM		Sandy Weverink	Ammore	Yes. I love this idea.	Yes. It is perfect.		
8/20/2016 1:31 AM		Samantha Kuypers	Port Moody	Yes. I love this idea.	Yes. It is perfect.		
8/20/2016 1:19 AM		Christopher Staddon	Port Moody	Yes. I love this idea.	Yes. It is perfect.		
8/20/2016 12:47 AM		netta areneau	Ammore	Yes. I love this idea.	Yes. It is perfect.		yes save this house
8/19/2016 8:15 PM			Not provided	Yes. But at no cost to the Village.	Yes. It is perfect.		
8/19/2016 6:48 PM	Yes	Kristina Martovic	Ammore	Yes. I love this idea.	Yes. It is perfect.		
8/19/2016 4:58 PM			Not provided	Yes. I love this idea.	Yes. It is perfect.		
8/19/2016 2:17 PM	Yes	George Dykton	Ammore	Yes. I love this idea.	Yes. It is perfect.		
8/19/2016 2:00 PM	Yes	Gaelan Royer	Port Moody	Yes. I love this idea.	Yes. It is perfect.		Great Initiative.
8/19/2016 1:05 AM	Yes	Umi Burton	Ammore	Yes. I love this idea.	Yes. It is perfect.		
8/19/2016 12:49 AM	Yes	Marco Plamonte	Ammore	Yes. But at no cost to the Village.	Yes. It is perfect.		

Anmore Ma Murray House internet survey Paper survey forms filled during Ma Murray Day and at CityState Consulting office after the event.									
Ann Tuninga	Yes, I love this idea.	Yes, it is perfect.	Yes, Be sure there is enough off-street parking.						
John Perry	Yes, I love this idea.	Yes, it is perfect.	Yes, I love the idea.						
Bill Wilson	Yes, I love this idea.	Yes, it is perfect.	Yes, I love the idea.						This is the right thing to do. She is a BC icon.
Lloyd Lucas	Yes, I love this idea.	Yes, it is perfect.	Yes, I love the idea.						I believe the Village of Anmore should raise some money
Nancy Maloney and Bruce Landon	Yes, I love this idea.	Yes, it is perfect.	Yes, I love the idea.						We will help save the homestead. Many thanks for your
Mr. & Mrs. A. Legins	Yes, I love this idea.	Yes, it is perfect.	Yes, I love the idea.						Very supportive. Retain Homestead.
John Cherry	Yes, I love this idea.	Yes, it is perfect.	Yes, I love the idea.						
Laura Dick	Yes, I love this idea.	Yes, it is perfect.	Yes, I love the idea.						
Sharon Dufignan	Yes, I love this idea.	Yes, it is perfect.	Yes, I love the idea.						Save the building.
Keith Evans	Yes, I love this idea.	Yes, it is perfect.	Yes, I love the idea.						
Sheryl Parter	Yes, I love this idea.	Yes, it is perfect.	Yes, I love the idea.						Thank you for all your hard work. Always willing to help
Sandra Albanese + Tom Albanese	Yes, I love this idea.	Yes, it is perfect.	Yes, Be sure there is enough off-street parking.						
Greg & Cheryl Winterbottom	Yes, I love this idea.	Yes, it is perfect.	Yes, I love the idea.						I hope the Murray homestead will return to this area w/
Frans Simpson	Yes, I love this idea.	Yes, it is perfect.	Yes, I love the idea.						Keep the house as it is Anmore.
Dylan Mark	Yes, I love this idea.	Yes, it is perfect.	Yes, I love the idea.						
Coleen Backhen	Yes, I love this idea.	Yes, it is perfect.	Yes, I love the idea.						
Krista Scholfield	Yes, I love this idea.	Yes, it is perfect.	Yes, I love the idea.						
Julie Prior	Yes, I love this idea.	Yes, it is perfect.	Yes, Be sure there is enough off-street parking.						
Kevin Jarvie	Yes, I love this idea.	Yes, it is perfect.	Yes, I love the idea.						Great idea! I would be happy to do any volunteering.
Rhys Daley	Yes, I love this idea.	Yes, it is perfect.	Yes, I love the idea.						
Lori Bennett	Yes, I love this idea.	Yes, it is perfect.	Yes, I love the idea.						
Rick Weber	Yes, I love this idea.	Yes, it is perfect.	Yes, I love the idea.						So glad the home is being saved as it is a historical cent
Andrew Burke	Yes, I love this idea.	Yes, it is perfect.	Yes, Be sure there is enough off-street parking.						
Lauren Burke	Yes, I love this idea.	Yes, it is perfect.	Yes, Be sure there is enough off-street parking.						
Ruth Porter	Yes, I love this idea.	Yes, it is perfect.	Yes, I love the idea.						
Susan & Greg Mark	Yes, I love this idea.	Yes, it is perfect.	Yes, I love the idea.						Preserving this valuable heritage building is a must.
Kim Mathews	Yes, I love this idea.	Yes, it is perfect.	Yes, I love the idea.						
Signed the sign-up sheet to be added to our email list during Ma Murray Day.									
Yes	George Edward Murray								
Yes	Peter Murray								
Yes	Cory Tordiff								
Yes	Sheryl Parter								
Yes	Frans Simpson								
Yes	Lailah Daley								
Yes	Lori Bennett								
Yes	Bill Fraser								
Yes	Lauren Burke								
Yes	John Cherry								
Yes	Geoff Scott								
Yes	Nancy Maloney								
Yes	Bruce Landon								
Yes	Gerry Schumader								

**Juli Kolby**

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**From:** BC Canada150 / Canada150 CB (WD/DEO) <wd.bccanada150-canada150cb.deo@canada.ca>  
**Sent:** November-24-16 10:08 AM  
**To:** Juli Kolby  
**Subject:** Canada 150 Community Infrastructure Program Application / Appel de propositions du Programme d'infrastructure communautaire de Canada 150



(Le français suit)

Hello Mrs. Kolby,

Re: Upgrade the historic Anmore Village Hall  
Reference Number: C008453

Thank you for submitting your application to Western Economic Diversification Canada (WD) under the Canada 150 Community Infrastructure Program. WD received many excellent applications; however, the demand for funding greatly exceeded available funds.

WD has assessed applications based on the program criteria outlined in the application guide. Funds have now been fully allocated and we regret to inform you that we are unable to fund your project.

Thank you for your interest in the Canada 150 Community Infrastructure Program.

*This communication is intended for the use of the recipient to which it is addressed, and may contain confidential, personal, and or privileged information. Please contact us immediately if you are not the intended recipient of this communication, and do not copy, distribute, or take action relying on it. Any communication received in error, or subsequent reply, should be deleted or destroyed.*

\*\*\*\*\*

Bonjour,

Objet: Upgrade the historic Anmore Village Hall  
Numéro de référence : C008453

Nous vous remercions de votre demande en réponse à l'appel de propositions du Programme d'infrastructure communautaire de Canada 150 tenu par Diversification de l'économie de l'Ouest Canada (DEO). DEO a reçu d'excellentes demandes en grand nombre, mais le total de l'aide financière demandée était beaucoup plus important que les fonds disponibles.

DEO a évalué les propositions en fonction des critères de programme énumérés dans le Guide du demandeur. Le montant total des fonds disponibles a été alloué pour cette période de réception des demandes, et nous regrettons de vous informer que nous ne pourrions satisfaire à votre demande.

Merci de l'intérêt que vous portez au Programme d'infrastructure communautaire de Canada 150.

*Ce message est destiné à l'usage exclusif de la personne à laquelle il est adressé. Il peut contenir des renseignements confidentiels, personnels ou privilégiés. Veuillez communiquer avec nous immédiatement si ce message vous a été envoyé par erreur. Ne le copiez pas, ne le transmettez à personne et ne faites rien par rapport à ce que vous y avez lu. Tout message reçu par erreur ou tout message de réponse qui en découle doivent être effacés ou détruits.*

Western Economic Diversification Canada  
Diversification de l'économie de l'Ouest Canada  
Government of Canada | Gouvernement du Canada  
[www.wd-deo.gc.ca](http://www.wd-deo.gc.ca)

Canada





**Juli Kolby**

---

**From:** Doyon, Philippe (PCH) <philippe.doyon@canada.ca>  
**Sent:** July-06-17 8:46 AM  
**To:** Juli Kolby; pgravett@heritagebc.ca; leburton@shaw.ca; jefflabelle@rogers.com  
**Cc:** Sutton, Janice (PCH)  
**Subject:** Application for funding - Restoration of the Murray Homestead in Anmore

Good day,

Following our telephone discussion and follow-up email of June 19, regarding your application for funding for the project Restoration of the Murray Homestead, we would like to inform you of the next steps:

- An official letter will be sent by mail confirming that your original application for funding cannot be approved because the applicant, Heritage BC, is not eligible according to the Legacy Fund program guidelines. The original application file will then be closed.
- You are invited to resubmit the same application under a new eligible applicant with a local mandate incorporated for at least two years, potentially the Village of Anmore, as discussed.
- Please make sure to update the general application form where required, as well as the budget form, and include the required documentation related to the new applicant. Please refer to our email of June 19 below regarding expectations for revised documents. As discussed, it will not be necessary to re-submit the application in full, as most of the documents from the original application will be moved to the new file. Only elements that have changed, in view of the requirements will need to be submitted.
- A new application for this project should be submitted to Canadian Heritage by the new eligible applicant no later than September 30, 2017, which is the date of the original event being commemorated. We cannot accept applications for funding submitted after the eligible anniversary date of the original event.

Please do not hesitate to contact me or my colleague Janice Sutton if you have any questions.

Best regards,

Philippe Doyon

Consultant en politiques et programmes, Fonds des legs  
Développement des communautés par le biais des arts et du patrimoine  
Ministère du Patrimoine canadien, Gouvernement du Canada  
Gatineau (Québec) K1A 0M5 | philippe.doyon@canada.ca  
Téléphone : 819-953-3425 / Télécopieur (sans frais) : 1-888-997-3123

Policy and Program Consultant, Legacy Fund  
Building Communities through Arts and Heritage  
Department of Canadian Heritage, Government of Canada  
Gatineau, Quebec K1A 0M5 | philippe.doyon@canada.ca  
Telephone: 819-953-3425 / Teletypewriter (toll free): 1-888-997-3123

From: "Doyon, Philippe (PCH)" <philippe.doyon@canada.ca>  
To: "juli.kolby@anmore.com" <juli.kolby@anmore.com>, "pgravett@heritagebc.ca" <pgravett@heritagebc.ca>, "leburton@shaw.ca" <leburton@shaw.ca>, "jeffabelle@rogers.com" <jeffabelle@rogers.com>  
Copies to: "Sutton, Janice (PCH)" <janice.sutton@canada.ca>  
Subject: **TR: Applicant and budget - Restoration of the Murray Homestead in Anmore**  
Date sent: **Tue, 20 Jun 2017 14:03:01 +0000**

Good morning,

Two attachments were missing in the email below:

- The original submitted application form
- The original budget provided

Best regards,

Philippe Doyon

Consultant en politiques et programmes, Fonds des legs  
Développement des communautés par le biais des arts et du patrimoine  
Ministère du Patrimoine canadien, Gouvernement du Canada  
Gatineau (Québec) K1A 0M5 | philippe.doyon@canada.ca  
Téléphone : 819-953-3425 / Télécopieur (sans frais) : 1-888-997-3123

Policy and Program Consultant, Legacy Fund  
Building Communities through Arts and Heritage  
Department of Canadian Heritage, Government of Canada  
Gatineau, Quebec K1A 0M5 | philippe.doyon@canada.ca  
Telephone: 819-953-3425 / Teletypewriter (toll free): 1-888-997-3123

De : Sutton, Janice (PCH)  
Envoyé : 19 juin 2017 17:26  
À : juli.kolby@anmore.com; pgravett@heritagebc.ca; leburton@shaw.ca; jeffabelle@rogers.com  
Cc : Doyon, Philippe (PCH) <philippe.doyon@canada.ca>  
Objet : Applicant and budget - Restoration of the Murray Homestead in Anmore

Hello,

Thank you for the telephone discussion this afternoon. We appreciate your collaboration. Following our discussion on the phone earlier today, here is a summary of the discussion and what is required to proceed:

1. Identifying an eligible applicant with a local mandate, potentially the Village of Anmore:

- Part A of the General Application Form needs to be updated (please see attached the original submitted application; a new form can be found online here: [http://canada.pch.gc.ca/DAMAssetPub/DAM-PCH2-Arts-PerformingVisual/STAGING/texte-text/legacy\\_application\\_1455303964827\\_eng.pdf](http://canada.pch.gc.ca/DAMAssetPub/DAM-PCH2-Arts-PerformingVisual/STAGING/texte-text/legacy_application_1455303964827_eng.pdf))

- Required documentation for the new applicant (if it's a municipality):

o Letter of support from the partner group

o The agreement or MOU between the municipality and the partner group could be sent at a later date; it will not delay the process of approval at this point.

o A copy of the municipality's documents of incorporation

o A copy of the municipality's by-laws

o A copy of the two most recent financial statements (audited if available)

Please note that any non-profit organization may also apply, as long as they have been in existence for at least two years.

## 2. Recipient's obligations when signing a contribution agreement with the Department of Canadian Heritage:

Once requested funding is approved by the Minister, a contribution agreement has to be signed between the recipient and Canadian Heritage. You are encouraged to consult pages 13 and 14 of the Legacy Fund Guide in the Section entitled "If you receive funding": [http://canada.pch.gc.ca/DAMAssetPub/DAM-PCH2-Arts-PerformingVisual/STAGING/texte-text/legacy\\_guide2013\\_1455303975416\\_eng.pdf](http://canada.pch.gc.ca/DAMAssetPub/DAM-PCH2-Arts-PerformingVisual/STAGING/texte-text/legacy_guide2013_1455303975416_eng.pdf).

Please note that if your application is approved for funding, it will be for a contribution, not a grant.

A recipient's obligations, in a contribution agreement, also include:

The recipient's warranty that the description of the Project in Annex A accurately reflects what it intends to do, that the information contained therein is accurate, and that all relevant information has been disclosed

The recipient will:

- declare any amount owing to the federal government under legislation, contract or contribution agreements during the term of this Agreement and that it recognizes that amounts due to the Recipient may be withheld to offset amounts owing to the Government

- disclose to the Minister, without delay, any fact or event that would or might compromise the Project chances of success or the Recipient's ability to carry out any of the terms and conditions of this Agreement, either immediately or in the long term, including but not limited to, pending or potential lawsuits and audits;

- ensure access by the Minister, her authorized representatives and by the Auditor General of Canada to its premises at all reasonable times and upon not less than two weeks notice for audit and evaluation purposes;

- ensure access by the Minister or her authorized representatives to any of the recipient's real property under the ownership or control of the Recipient where any part of the Project is being carried out, at any time and during reasonable hours, to monitor Project implementation

- provide to the Minister or to his or her authorized representatives all necessary assistance and documentation as may be necessary for the carrying out of this monitoring function;

- where practicable, adopt a competitive process for procurement of goods and services for the Project that enhances access, transparency, competition and fairness and results in best value. The Recipient agrees to ensure that a

reasonable number of suppliers are given an opportunity to bid and should avoid situations where there may be a bias toward awarding a contract for goods or services for the Project to a specific person or entity; and

- ensure that during the term of this Agreement, any persons engaged in the course of carrying out the Agreement shall conduct themselves in compliance with the principles of the Values and Ethics Code for the Public Sector. Should any such interest be acquired during the life of the Agreement that would cause a conflict of interest or seem to cause a departure from the principles, the Recipient shall declare it immediately to the Minister's representative.

- The Minister does not reimburse the tax paid by the Recipient for goods and services for which the Recipient is entitled to tax credit or reimbursement.

- Where, for any reason, the Recipient is not entitled to the contribution or the Minister determines that the amount of the contribution disbursed exceeds the amount to which the Recipient is entitled, any such amount is a debt owing to Her Majesty and is recoverable as such

- When the Recipient's final financial report on revenues and expenditures is completed and an overpayment is identified, the Recipient shall forward a reimbursement cheque to the Department for the amount of the overpayment, payable to the Receiver General for Canada. The due date for the reimbursement shall be the date of the submission of the final financial report and the final activity/ result report to the Minister

- When the Minister or its agents performs a financial analysis or an audit of the financial statements of the Recipient and an overpayment is identified, the overpayment shall be repaid to Her Majesty no later than 30 days after the date of the notice by the Minister.

- In keeping with program objective to develop and install a lasting legacy of the person or event being celebrated, recipients are required to maintain a project for a period of 10 years following project completion. This is stipulated to protect federal investments in projects. Related to this, sale of the property within these 10 years without notifying the Minister could constitute a breach of the terms of the contribution agreement. It is therefore advisable that recipients have a plan to maintain and sustain ownership of the property for a period of at least 10 years from the end date of the project.

### 3. Updating the project budget:

- As discussed, the original budget provided (please see attached), needs to be updated by removing the in-kind land contribution from the Village of Anmore. We recommend that the new amount requested from the Legacy Fund be equivalent to a maximum of 50% of cash costs; approximately \$325,000, according to the new total cost of the project.

- The template for the Legacy Fund budget form can be found here: [http://canada.pch.gc.ca/DAMAssetPub/DAM-PCH2-Arts-PerformingVisual/STAGING/texte-text/legacy\\_budget\\_1455303970710\\_eng.pdf](http://canada.pch.gc.ca/DAMAssetPub/DAM-PCH2-Arts-PerformingVisual/STAGING/texte-text/legacy_budget_1455303970710_eng.pdf)

- As discussed, as the project moves forward once approved, supplementary funding can be requested from the Department, based on a new budget showing additional costs and revenues.

### 4. Other items we require to strengthen the recommendation for this project:

- Maintenance and ongoing operations:

Please provide a letter from the party responsible for the maintenance and ongoing operations for the next ten years. The ten-year commitment has to be specified in the letter. A clearly defined and budgeted maintenance plan is strongly encouraged.

- Fundraising Plan:

The original budget provided identifies \$125,000 as projected cash revenues from community donations and sponsorships. If you already have results from your fundraising activities, you are encouraged to identify the collected amounts as confirmed cash revenue in the new budget, if applicable, since there are no confirmed cash revenues in the original budget provided.

The updated Part A of the general application form and the required documentation, as well as the updated budget form may be emailed directly to Philippe Doyon at [Philippe.Doyon@canada.ca](mailto:Philippe.Doyon@canada.ca) <<mailto:Philippe.Doyon@canada.ca>>. You may reach him by phone at 819-953-3425.

Should you have any questions or wish to discuss further, you are invited to contact Philippe or I.

Best regards,

Janice Sutton

Janice Sutton

Agente principale de programme | Senior Program Officer

Développement des communautés par le biais des arts et du patrimoine | Building Communities Through Arts and Heritage

Direction générale de la Participation des citoyens | Citizen Participation Branch

Patrimoine canadien | Canadian Heritage

Gatineau, Québec K1A 0M5

[Janice.Sutton@canada.ca](mailto:Janice.Sutton@canada.ca) <<mailto:Janice.Sutton@canada.ca>>

Téléphone | Telephone 819-953-3416

Gouvernement du Canada | Government of Canada



July 17, 2017

Anmore Heritage Society  
c/o Lynn Burton

VIA EMAIL: [leburton@shaw.ca](mailto:leburton@shaw.ca)

Heritage BC  
Attn: Paul Gravett  
1459 Barclay Street  
Vancouver, BC V6G 1J6

VIA EMAIL: [pgravett@heritagebc.ca](mailto:pgravett@heritagebc.ca)

Re: Council Decision – Canadian Heritage – Legacy Fund Grant Application

Dear Ms. Burton & Mr. Gravett:

At a Closed meeting of Council on July 11, 2017, Council passed the following resolution:

*"That Council direct staff to request the Anmore Heritage Society and Heritage BC redevelop the Legacy Fund application to include the homestead being incorporated into a new Village Hall as well as the budget associated and business plan for the purposes of reapplying for the grant."*

Council also passed a resolution to release the foregoing resolution to you following the meeting.

Through Council discussion, it was agreed that the project scope, as originally submitted, is no longer feasible. Council would like for the Anmore Heritage Society and Heritage BC to update the application to include a two new project scopes for Canadian Heritage's consideration. The updated project scopes and application should include the following:

1. Option 1: incorporating the Ma Murray Homestead into the new Village Hall (when it is constructed). The homestead would likely remain in place and there would be no requirement for moving costs to be allocated in



the budget. The homestead is proposed be restored to be used as an entry way to the new Village Hall and would include displays, etc. of the Village's historical artifacts (similar to a museum). This project scope must include a budget for severing and demolition of the non-historical portion of the old village hall.

2. Option2: decommission the Ma Murray Homestead and remove historical artifacts (such as the stained glass window, newel post, etc.) to restore the artifacts into a replicated Ma Murray Homestead as the entry way in to the new Village Hall. This project scope must include a budget for the demolition of the entire old village hall.
3. An updated budget to reflect the new project scopes (as described above).
4. An updated 10-year business plan for the use of the space (as described above).

As you are aware, Canadian Heritage has requested that an updated application be submitted by September 30, 2017. The updated application should, therefore, be provided to me no later than September 12, 2017 so that it may be included on the September 19, 2017 Council agenda for their review prior to submission.

I would be happy to discuss the above in greater detail if you wish. Please feel free to contact me.

Yours sincerely,

A handwritten signature in blue ink that reads "Juli Kolby".

**Juli Kolby**  
Chief Administrative Officer  
T 604 469 9877  
[juli.kolby@anmore.com](mailto:juli.kolby@anmore.com)



Ms. Juli Kolby, Chief Administrative Officer, Village of Anmore  
July 24, 2017

Reference: Council Decision re: Canadian Heritage Legacy Fund Application

Dear Ms Kolby,

Thank you for your letter dated July 17, 2017. The Anmore Heritage Society (AHS) is pleased to have helped Anmore Council secure a BC 150 \$25,000 grant to catalogue material in the archives and almost certainly secure \$327,000 (up to \$500,000 with supplement) from the Legacy grant to create the Anmore Welcome Centre and Ma Murray Museum.

Relative to your recent letter to us, Paul Gravett of Heritage BC had a conversation with Philippe Doyon of Canadian Heritage. Option One in your letter could be a win/win proposal if it is simply a relocation of the homestead to the entrance of the new Village Hall and the rest of the application remains intact. To secure further grants to diversify cash revenues, original uses and programs would likely need to be retained unless the Council wishes to simply match the contribution in cash and in-kind. Mr. Gravett has confirmed that there is a good chance of getting 'gaming' funds of up to \$250,000 but, of the current collaborators, the Anmore Heritage Society is the only partner that is eligible to apply.

Mr. Doyon indicated that relative to Option 2 in your letter, a replica will not qualify for funding. Per your request, the AHS has already given the Village an estimate for 'the Demolition and Removal of the Anmore Village - Murray Dwelling' in 'Annex C' of our response to the Village of Anmore RFP Expression of Interest in restoring the Ma Murray homestead.

Canadian Heritage has asked us to "Identify an eligible applicant with a local mandate, potentially the Village of Anmore" by September 30th. Officials have requested that a new applicant complete the first two pages of the carefully vetted 200 plus page application which "they love" and provide supporting documentation. As well, they want the budget amended to eliminate the Village in-kind contribution.

In your letter, you indicate that Council has "agreed that the project scope, as originally submitted, is no longer feasible". Given the uncertainty, the Anmore Heritage Society will not be able to complete the other requests. However, we will be happy to provide you with the necessary letter of support from a voluntary partner should Council decide to take advantage of the grant.

Respectfully

Dr. Lynn Elen Burton, Interim Chair, Anmore Heritage Society

cc. Paul Gravett, Heritage BC

**Juli Kolby**

---

**From:** Lynn Burton <leburton@shaw.ca>  
**Sent:** July-28-17 1:16 PM  
**To:** philippe.doyon@canada.ca  
**Cc:** jeffabelle@rogers.com; janice.sutton@canada.ca; Juli Kolby; paul Gravett; Jason Smith; joerge Dyrkton; dmgeomatics@telus.net; gaetan Royer; trudy Schneider; eawillis@telus.net; robert Simons  
**Subject:** Murray Homestead restoration

Hello Philippe,

Just a quick update. The Anmore Welcome Centre and 'Newspapering' Murray Museum application is now in the hands of Anmore Council. Anmore Heritage Society and Heritage BC have pledged ongoing voluntary support for the project, as appropriate. The well established Heritage Society in neighbouring Port Moody is also highly supportive of this application. We are hopeful that Council will champion the restoration and become the applicant.

Also, Ma Murray Day is September 10th in Spirit Park. If at all possible, the Anmore Heritage Society would greatly appreciate a Canada 150 package of flags, pins, and other celebratory material that might be available from Canadian Heritage to distribute to participants (likely 250-300) at the event. We are hopeful that the Murray grandchildren will be able to participate again this year.

In the meantime, if you haven't seen it, you might enjoy the the Historica Youtube on 'Ma' Murray <<https://www.youtube.com/watch?v=UgnlzfKioF0>> Thank you for your patience and ongoing support.

Very best regards,  
Dr. Lynn Elen Burton, Interim Chair  
Anmore Heritage Society

1020 Sugar Mountain Way  
Anmore  
British Columbia, V3H4Y7  
Lynn Elen Burton  
1020 Sugar Mountain Way  
Anmore, B.C. V3H 4Y7  
Canada

Tel: 1-604-461-7744  
Fax: 1-604-461-7745  
Cell: 1-604-603-3835  
E-mail: leburton@shaw.ca

**Juli Kolby**

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**From:** Juli Kolby  
**Sent:** August-08-17 11:54 AM  
**To:** Anmore Alternative News  
**Cc:** paul Gravett; frieda Robertson; trudy Schneider; joerge Dyrkton; gaetan@citystate.ca; philippe.doyon@canada.ca; jeffabelle@rogers.com; janice.sutton@canada.ca; robert Simons; dmgeomatics@telus.net; eawillis@telus.net; Christine Milloy; Jason Smith; Ann-marie Thiele; John McEwen; Kim Trowbridge; Paul Weverink; Ryan Froese  
**Subject:** Response to letter dated July 24, 2017  
**Attachments:** HC requests No 3.doc; Murray Homestead restoration

Dear Lynn,

Thank you for your letter dated July 24, 2017 (attached). My apologies for the delayed response, however I have been out of the office on holidays for much of the past 2 weeks.

I appreciate the time that Paul Gravett took to discuss the two new options for the homestead put forward by Council at their July 11, 2017 meeting. It is helpful to know that the second option (to replicate the homestead) would not be eligible for funding through the Legacy Fund (see attached email).

As you are aware, and note in your letter, Canadian Heritage requires an updated application that includes: an eligible applicant (the Village has agreed to be that applicant), a revised project scope that does not include in-kind contribution from the Village in the amount of \$500,000, an updated 10-year business plan and a revised budget (both to align with the updated project scope). Given the statement that "...the Anmore Heritage Society will not be able to complete the other requests" the Village understands that the Anmore Heritage Society (AHS) is no longer willing to put in the required effort to complete the updated application for submission to Canadian Heritage. This is disappointing given the passion and efforts that the AHS and Heritage BC has shown for the project to date.

While the Village has provided continuous support for the project overall, given the available resources, we are unable to take ownership of the project. This has been clearly communicated through past Council resolution and was confirmed as understood by the AHS. It is, again, disappointing for the AHS to put the project in the hands of the Village given this knowledge.

As a result of the AHS and Heritage BC's withdrawal from actively participating in moving this project forward, Anmore Council is left with only one outcome to contemplate.


Your letter of July 24<sup>th</sup> and subsequent email to Canadian Heritage dated July 28, 2017 will be considered at the first available in-camera meeting of Council in September. If you would like to clarify the position of the AHS, given the above, before September, I would welcome that clarification. Otherwise, it appears clear that the Village will be left with no choice but to abandon the project as presented by the AHS and Heritage BC in light of your organization's unwillingness to provide assistance in moving the project forward.

Further, it should be clarified that the \$25,000 that was secured cannot be used for this project, as you mention in your August 1, 2017 email to me, because the funds were allocated, as per the funding agreement, for the archiving project.

I look forward to your reply.

Kind regards,  
Juli

Juli Kolby  
Chief Administrative Officer

VILLAGE OF  
ANMORE 

T: 604 469 9877 | F: 604 469 0537 | [anmore.com](http://anmore.com)  
2697 Sunnyside Road, Anmore, BC, V3H 5G9

Correspondence with any government body, including Village of Anmore Council, staff and consultants, is subject to disclosure under the Freedom of Information and Protection of Privacy Act.

**Juli Kolby**

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**From:** Lynn Burton <leburton@shaw.ca>  
**Sent:** September-01-17 2:28 PM  
**To:** Juli Kolby  
**Cc:** trudy Schneider; frieda Robertson; gaetanroyer@hotmail.com; Christine Milloy; Jason Smith; Ann-marie Thiele; John McEwen; Kim Trowbridge; Paul Weverink; Ryan Froese; timothy Ankenman; paul Gravett; robert Simons; dmgeomatics  
**Subject:** Re: Legacy Grant Update  
**Attachments:** Attachment information; Newspapering Murrays.pdf

Hello Juli,

Attached are four pages (52, 53, 54, 55) from 'Ma Murray and the Newspapering Murrays' by Georgina Keddell, Published by McClelland and Stewart, Ltd., 1967, which provides the bona fides for the North Wing of the Village Hall built by George Murray. Also attached is a Tri-city News article from September 14, 1988, on the 'Dedication of the homestead another step for Anmore.'

The grand daughter of the Murrays, Bridget Bird, who's mother Georgina Keddell cut the ribbon when the homestead was dedicated as the Village Hall will be at Ma Murray Day this year. She is the lady shown in the inset and was the person who updated the book as an e- book last year, with the forward by Canadian newspaper mogul Conrad Black. Dan Murray will also be there. Perhaps the Mayor could welcome them. With permission of the Tri-city News, the Anmore Heritage Society will be passing out the article on the original dedication of the homestead.

I will be in New Brunswick for a wedding on Ma Murray Day. However, Trudy, Joerge, and Gaetan will be representing the Heritage Society under the solar panels. They will be recruiting AHS members and displaying interesting antiques. Like last year, the SVFD is also bringing the antique fire hose and reel.

Best regards,  
 Lynn

On 1 Sep 2017 at 17:39, Juli Kolby wrote:

**From:** Juli Kolby <Juli.Kolby@anmore.com>  
**To:** "leburton@shaw.ca" <leburton@shaw.ca>  
**Copies to:** trudy Schneider <trudyschneider2@gmail.com>, frieda Robertson <afgrobertson@gmail.com>, "gaetanroyer@hotmail.com" <gaetanroyer@hotmail.com>, Christine Milloy <Christine.Milloy@anmore.com>, Jason Smith <Jason.Smith@anmore.com>, Ann-marie Thiele <Ann-marie.Thiele@anmore.com>, John McEwen <John.McEwen@anmore.com>, "Kim Trowbridge" <Kim.Trowbridge@anmore.com>, Paul Weverink <Paul.Weverink@anmore.com>, Ryan Froese <Ryan.Froese@anmore.com>, "timothy Ankenman" <timothy@amarchitects.com>, paul Gravett <pgravett@heritagebc.ca>, robert Simons <RSimons8@telus.net>  
**Subject:** RE: Legacy Grant Update



Date sent: Fri, 1 Sep 2017 17:39:58 +0000

Thank you for the update, Lynn.

Just to confirm from my email to you this morning regarding the documentation/evidence that George Murray constructed a portion of the house in addition to the original homestead - do you have such documentation/evidence you can share with me before Tuesday? We do not need a fully updated application package.

Kind regards,  
Juli

-----Original Message-----

From: Lynn Burton [mailto:leburton@shaw.ca]

Sent: September-01-17 10:33 AM

To: Juli Kolby <Juli.Kolby@anmore.com>

Cc: trudy Schneider <trudyschneider2@gmail.com>; frieda Robertson <afgrobertson@gmail.com>; gaetanroyer@hotmail.com; Christine Milloy <Christine.Milloy@anmore.com>; Jason Smith <Jason.Smith@anmore.com>; Ann-marie Thiele <Ann-marie.Thiele@anmore.com>; John McEwen <John.McEwen@anmore.com>; Kim Trowbridge <Kim.Trowbridge@anmore.com>; Paul Weverink <Paul.Weverink@anmore.com>; Ryan Froese <Ryan.Froese@anmore.com>; timothy Ankenman <timothy@amarchitects.com>; paul Gravett <pgravett@heritagebc.ca>; robert Simons <RSimons8@telus.net>

Subject: Re: Legacy Grant Update

Hello Juli,

Just a quick update before your meeting. Since they have the strongest not-for-profit financial history of the Murray Homestead restoration collaborators, Heritage BC is working with us as the lead partner for the Community gaming Grant - Capital Project \$250,000 funding application needed as the matched contribution for the Legacy Grant. The letter from Canadian Heritage re: the near certainty of Legacy Grant reapplication, the already secured BC 150 \$25,000 grant, and the letter from the Village indicating the homestead, site, and artifacts contribution for the Legacy grant, will be considered for matched funding. This grant application is due on September 30th, the same date as the Legacy grant reapplication with the Village as the applicant.

In a recent phone conversation with the Director of Grants, Community Gaming Grants, David Pyatt reiterated that only 'not-for-profit' community organizations are eligible to apply.

He also indicated that the Murray homestead restoration project sounds like a good one and that the 'not-for-profit' collaborator with the strongest financial history should take the lead in this competitive process. The purposes of the project must be "primarily for community benefit", "accessible to the public", and "improve the quality of life for BC residents". "The construction of new facilities and the renovation or maintenance of existing facilities" is the first eligible category. Note: a prohibited use of these funds is "decommissioning or recycling of a previous project/asset".

The Anmore Heritage Society grant writing team is meeting again today. Since we were working towards the September 12 deadline that you gave us, we do not yet have the revised architectural drawings or ten-year business plan ready for Council consideration. If all goes well, we are hoping to get them very soon. The

information must be incorporated into the revised application which we will then get to you - not likely by Tuesday the 5th.

Best regards,  
Lynn

On 31 Aug 2017 at 22:24, Juli Kolby wrote:

From: Juli Kolby <Juli.Kolby@anmore.com>  
To: "leburton@shaw.ca" <leburton@shaw.ca>  
Copies to: trudy Schneider <trudyschneider2@gmail.com>, frieda Robertson <afgrobertson@gmail.com>, "gaetanroyer@hotmail.com" <gaetanroyer@hotmail.com>, Christine Milloy <Christine.Milloy@anmore.com>, Jason Smith <Jason.Smith@anmore.com>, Ann-marie Thiele <Ann-marie.Thiele@anmore.com>, John McEwen <John.McEwen@anmore.com>, "Kim Trowbridge" <Kim.Trowbridge@anmore.com>, Paul Weverink <Paul.Weverink@anmore.com>, Ryan Froese <Ryan.Froese@anmore.com>, "timothy Ankenman" <timothy@amarchitects.com>, paul Gravett <pgravett@heritagebc.ca>, robert Simons <RSimons8@telus.net>  
Subject: RE: Legacy Grant Update  
Date sent: Thu, 31 Aug 2017 22:24:24 +0000

Thank you for your email below, Lynn. As mentioned previously, Council will discuss all correspondence received by the Anmore Heritage Society on September 5th. I will be in touch on September 6th to provide you with the results of the discussion.

There will be further consideration required of Council with the new information that the Anmore Heritage Society and Heritage BC are recommending that space in addition to the original homestead is utilized for this project.

Kind regards,  
Juli

-----Original Message-----

From: Lynn Burton [mailto:leburton@shaw.ca]  
Sent: August-25-17 12:20 AM  
To: Juli Kolby <Juli.Kolby@anmore.com>  
Cc: trudy Schneider <trudyschneider2@gmail.com>; frieda Robertson <afgrobertson@gmail.com>; gaetanroyer@hotmail.com; Christine Milloy <Christine.Milloy@anmore.com>; Jason Smith



<Jason.Smith@anmore.com>; Ann-marie Thiele <Ann-marie.Thiele@anmore.com>; John McEwen <John.McEwen@anmore.com>; Kim Trowbridge <Kim.Trowbridge@anmore.com>; Paul Weverink <Paul.Weverink@anmore.com>; Ryan Froese <Ryan.Froese@anmore.com>; timothy Ankenman <timothy@amarchitects.com>; paul Gravett <pgravett@heritagebc.ca>; robert Simons <RSimons8@telus.net>

Subject: Re: Legacy Grant Update

Thank you Juli,

The Anmore Heritage Society 'building group' believes that it makes sense to ensure compatibility with HCMA Architecture + Design plans for the Village Centre, especially considering Council wishes "to include the homestead being incorporated into a new Village Hall". However, I understand from Kim Winston at HCMA that they are at the very beginning of their work and since we have a September 30 deadline for both the Canadian Heritage Legacy Grant re-application and the Community Gaming Grant - Capital Projects grant to match it, we will need to move forward in stand alone mode with certain assumptions based on Council's Option One in your July 17th letter. Canadian Heritage will not contribute to a replica or a new building.

Paul Gravett of Heritage BC and I spoke to Philippe Doyon of Canadian Heritage and the officials are optimistic about funding of \$327,000 (up to \$500,000 with supplement) for the restoration of the original Murray homestead and the north wing built by George Murray, both of heritage significance and, according to Heritage BC architect Tim Ankenman, very restorable if not moved. This win-win 'entry way' proposal has the cost savings of the homestead remaining on the original site, the heritage advantage of preserving all of the original homestead, and the added space available for heritage programming and community uses as outlined in the original application. Both the 'Legacy' and 'Gaming' contributions will be awarded before the end of this year and require that the funds be fully used within 2-3 years.

Given summer schedules, the changed scope introduced by Council, and the September 12th target in your July 17th letter, we will not likely have the revised application to you by September 5th. However, to facilitate your discussion, I have attached the original Legacy grant application (minus the numerous Appendices) submitted to Canadian Heritage by Heritage BC in collaboration with the Anmore Heritage Society. Canadian Heritage does not want us to redo the application, only revise the 2 page applicant (Village) information, the budget, and the ten year business plan.

Given the tight deadlines, if Council has any further advice re: the Legacy Grant re- application, please advise at your earliest convenience. In closing, I just want to say that the contributions of the highly qualified Anmore Heritage Society and Heritage BC volunteers have been absolutely amazing and I thank them very much for their stewardship efforts on behalf of our community.

Very best regards,  
Lynn

On 25 Aug 2017 at 3:10, Juli Kolby wrote:

From: Juli Kolby <Juli.Kolby@anmore.com>  
To: "leburton@shaw.ca" <leburton@shaw.ca>  
Copies to: trudy Schneider <trudyschneider2@gmail.com>, frieda Robertson <afgrobertson@gmail.com>, "gaetanroyer@hotmail.com" <gaetanroyer@hotmail.com>, Christine Milloy <Christine.Milloy@anmore.com>,

Jason Smith <Jason.Smith@anmore.com>, Ann-marie Thiele  
<Ann-marie.Thiele@anmore.com>, John McEwen <John.McEwen@anmore.com>, "Kim  
Trowbridge" <Kim.Trowbridge@anmore.com>, Paul Weverink  
<Paul.Weverink@anmore.com>, Ryan Froese <Ryan.Froese@anmore.com>

Subject: RE: Legacy Grant Update  
Date sent: Fri, 25 Aug 2017 03:10:07 +0000

Good evening, Lynn.

I will respond to your email upon my return from vacation on Thursday, August 31st. I have asked to HCMA not contact you until I return as well. The application and your correspondence will be discussed with Council on Tuesday, September 5th.

Kind regards,  
Juli

-----Original Message-----

From: Lynn Burton [mailto:leburton@shaw.ca]  
Sent: August-23-17 8:56 AM  
To: Juli Kolby <Juli.Kolby@anmore.com>  
Cc: trudy Schneider <trudyschneider2@gmail.com>; frieda Robertson <afgrobertson@gmail.com>;  
gaetanroyer@hotmail.com  
Subject: Legacy Grant Update

Hello Juli,

We are currently working on the Legacy Grant update and would appreciate the following information from the new applicant (the Village) requested by Philippe Doyon in his July 6, 2017 e-mail. Also, what are your current plans for discussing the application with Council?

"Part A of the General Application Form needs to be updated (please see attached the original submitted application; a new form can be found online here:  
[http://canada.pch.gc.ca/DAMAssetPub/DAM-PCH2-Arts-PerformingVisual/STAGING/texte-text/legacy\\_application\\_1455303964827\\_eng.pdf](http://canada.pch.gc.ca/DAMAssetPub/DAM-PCH2-Arts-PerformingVisual/STAGING/texte-text/legacy_application_1455303964827_eng.pdf))

- Required documentation for the new applicant (if it's a municipality):
  - o Letter of support from the partner group (AHS and Heritage BC will be providing)
  - o The agreement or MOU between the municipality and the partner group could be sent at a later date; it will not delay the process of approval at this point.
  - o A copy of the municipality's documents of incorporation
  - o A copy of the municipality's by-laws
  - o A copy of the two most recent financial statements (audited if available)

Please note that any non-profit organization may also apply, as long as they have been in existence for at least two years." (Philippe Doyon, Canadian Heritage)

Some AHS members are meeting to coordinate the update this Friday, August 25th. Given summer vacation schedules, it is a bit of a challenge getting all of the pieces together and we appreciate your timely co-operation.

Best regards,  
Lynn

Lynn Elen Burton  
1020 Sugar Mountain Way  
Anmore, B.C. V3H 4Y7  
Canada

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Cell:1-604-603-3835  
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Cell:1-604-603-3835  
E-mail: leburton@shaw.ca

**Juli Kolby**

---

**From:** Juli Kolby  
**Sent:** September-06-17 9:00 AM  
**To:** 'leburton@shaw.ca'  
**Cc:** trudy Schneider; frieda Robertson; gaetanroyer@hotmail.com; Christine Milloy; Jason Smith; Ann-marie Thiele; John McEwen; Kim Trowbridge; Paul Weverink; Ryan Froese; timothy Ankenman; paul Gravett; robert Simons; dmgeomatics  
**Subject:** RE: Legacy Grant Update

Good morning, Lynn.

Council discussed your proposal to increase the scope of the project to include the North Wing and have decided that they will only be supporting the project as per the original "Option 1" proposal. This is, in part, due to the fact that Heritage BC specifically identified the homestead as being the only portion of the Old Village Hall that had historical significance or value.

For clarity, the project scope should include the original homestead (former Council Chambers) being used as an entrance to the new Village Hall and used to display historical artifacts, etc.

If you have any questions, or require anything further, please don't hesitate to contact me.

Kind regards,  
 Juli

-----Original Message-----

From: Lynn Burton [mailto:leburton@shaw.ca]  
 Sent: September-01-17 2:28 PM  
 To: Juli Kolby <Juli.Kolby@anmore.com>  
 Cc: trudy Schneider <trudyschneider2@gmail.com>; frieda Robertson <afgrobertson@gmail.com>; gaetanroyer@hotmail.com; Christine Milloy <Christine.Milloy@anmore.com>; Jason Smith <Jason.Smith@anmore.com>; Ann-marie Thiele <Ann-marie.Thiele@anmore.com>; John McEwen <John.McEwen@anmore.com>; Kim Trowbridge <Kim.Trowbridge@anmore.com>; Paul Weverink <Paul.Weverink@anmore.com>; Ryan Froese <Ryan.Froese@anmore.com>; timothy Ankenman <timothy@amarchitects.com>; paul Gravett <pgravett@heritagebc.ca>; robert Simons <RSimons8@telus.net>; dmgeomatics <dmgeomatics@telus.net>  
 Subject: Re: Legacy Grant Update

Hello Juli,  
 Attached are four pages (52, 53, 54, 55) from 'Ma Murray and the Newspapering Murrays' by Georgina Keddell, Published by McClelland and Stewart, Ltd., 1967, which provides the bona fides for the North Wing of the Village Hall built by George Murray. Also attached is a Tri-city News article from September 14, 1988, on the 'Dedication of the homestead another step for Anmore.'

Ms Juli Kolby, CAO  
Village of Anmore

September 7, 2017.

Reference: Instructions to the Anmore Heritage Society re: the Canadian Heritage Legacy Grant re-application by Anmore Council

Dear Ms Kolby

With reference to your September 6, 2017 e-mail update from Council, the Anmore Heritage Society (AHS) Board of Directors see very little chance of Council's current iteration of the Murray homestead restoration being able to secure funds. Given the information and requirements that we have conveyed to you from the funders, we are disappointed that the Council continues to support a passive entrance way to the new Village Hall which has a low likelihood of funding.

Council supported the original Legacy Grant application by resolution on December 6, 2016. It was for a stand alone 'Anmore Welcome Centre and Newspapering Murray Museum'. This project and the proposed programs, events, and fund raising possibilities associated with the application is what so fully engaged Canadian Heritage officials. Our recent discussions with officials at both Canadian Heritage and the Community Gaming Grants - Capital Projects Fund, indicate that without the dynamic involvement of a not-for-profit society with ongoing programs and functions, the project will not likely qualify for funding.

With the Council's most recent decision to keep the homestead on the existing foundation, Tim Ankenman, the Heritage BC architect volunteering his time on this project, pointed out that while saving the original homestead was truly important in his initial assessment, he did not include the North Wing due to costs and complications associated with moving the structure to the Village Works Yard and back again as proposed by Council at that time. Now that Council has decided to keep the structure in its original location, he says that this should no longer be an issue and there is certainly considerable merit in saving the North Wing as part of the original Murray homestead legacy. The AHS saw this as a win-win possibility which could meet Council's latest option to provide an entry to the new Village Hall when it is built and also to meet the requirements of the funders.

To realize this project and receive funding, there are five key elements which are missing from Council's Option One.

1. The original homestead and north wing are required to provide functional (although smaller) space for the Anmore Welcome Centre and Murray Museum.
2. The Anmore Heritage Society must be included as an active and equal partner in order to qualify for the grants.
3. There are time constraints for both of the funding applications, the start of the restoration, and the necessity for the completion of the project within 2 to 3 years.

4. Demolition or deconstruction of the non-historic portion will not qualify for Gaming Grant - Capital Projects support. A restoration on the existing foundation will help ameliorate this.
5. Coordinated effort, access, and transparency; we were not only denied access to the homestead for planning purposes, we were also refused efforts to coordinate our concept plan with the consulting team currently preparing a concept plan for a new Village Hall – this will result in poorly integrated plans.

After much internal discussion, and given the September 30<sup>th</sup> deadlines for the grants, the Anmore Heritage Society Board of Directors has, with heavy heart, decided to withdraw our services and support for this project. It is ironic, given the strong community support, that as we celebrate the most important annual community event in the Village of Anmore on Sunday, September 10<sup>th</sup> that we are not able to preserve the physical legacy of the Murray family. We will let the Murray family participants in Ma Murray Day know about our decision to withdraw and that the Anmore Heritage Society no longer plans to attend the event.

On behalf of the Anmore Heritage Society Board of Directors, I would like to thank the highly qualified team of architects, heritage restoration experts, historians, media and public relations experts, project management, and financial and grant writing experts, and especially the descendants of 'Ma' and George Murray, who have given so generously of their time, money, and valuable skills to initiate this project on behalf of the community.

Yours truly,  
Dr. Lynn Elen Burton, Interim Chair  
Anmore Heritage Society



## Legacy Fund Building Communities Through Arts and Heritage

### General Application Form

**IMPORTANT:**

- Please read the program Guide and contact a program officer prior to completing the application.
- Additional guidance is available by clicking the red '?' buttons.

<b>Part A – Applicant Information</b>			
<b>A1. Name of your Organization (required) ?</b> Heritage BC (Dogwood Heritage Society of BC)			
<b>A2. Mailing Address</b>			
Street (required) 102 - 657 Marine Drive	City (required) Vancouver	Province/Territory (required) British Columbia	Postal code (required) V7T1A4
<b>A3. Telephone (required)</b> (604) 428-7243    Extension		Alternate telephone number (if applicable) Extension	
E-mail address (if applicable) pgravett@heritagebc.ca		Website address (if applicable) heritagebc.ca	
<b>A4. Contact Person</b>			
Salutation (required) <input checked="" type="checkbox"/> Mr. <input type="checkbox"/> Ms. <input type="checkbox"/> Mrs.	First Name (required) Paul	Last Name (required) Gravett	Title (required) Interim Exec. Dir.
Telephone (required) (604) 816-4183    Extension		E-mail address (if applicable) pgravett@heritagebc.ca	
<b>A5. Legal Status (required) ?</b> Non-profit? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Incorporation Status    ? <input type="checkbox"/> Federal <input checked="" type="checkbox"/> Provincial/Territorial <input type="checkbox"/> Not Incorporated - Ineligible Corporate Registration Number    16328    Date YYYY-MM-DD    1981-04-21  On what date does your fiscal year begin? MM-DD    ?    01-01  Is your organization or group a local band council, a local tribal council, or other local Aboriginal government? (required) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
<b>A6. Is your organization a municipality?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, what is the name of the local community group(s) that will partner with you for this project?			
<b>A7. Has your organization previously received funding under the Program? (required) ?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, under what name?			



**A8.** Has your organization applied, or do you intend to apply, to the *Community Anniversaries* component of the Program for this Anniversary? (required) ☐ Yes ☒ No

## Part B – Project Information

<b>B1. Name of Your Project</b> (required) Restoration of Murray Homestead, Anmore, BC	
<b>B2. Expected start date of your project</b> YYYY-MM-DD (required) ? 2016-06-23	<b>B3. Expected end date of your project</b> YYYY-MM-DD (required) ? 2018-06-23
<b>B4. Date of original event being commemorated</b> (required) YYYY-MM 2017-09	<b>B5. Expected date of the unveiling or celebratory event</b> (required) YYYY-MM-DD 2017-09-10
<b>B6. In what geographic community will your project take place?</b> (city, town, village, local area) (required) Village of Anmore	<b>B7. Population of this geographic community</b> (required) 2,080 <a href="#">Link to census data</a>
<b>B8. Has an application related to this project been submitted to any other federal government program(s)?</b> (required) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, to what program(s)?	
<b>B9. Total project amount</b> (required) \$ 1,154,200	
<b>B10. Requested amount to the Legacy Fund</b> (required) ? \$ 500,000	

## Part C – Declaration

I confirm that the information in this application is accurate and complete, and that the application and budget are fairly presented. I confirm that the applicant has all the necessary authorities to undertake the proposed project, or will attain these authorities prior to the approval of Departmental support for the project. I agree that once funding is provided, any change to the proposal will require prior approval from the Department of Canadian Heritage. I agree to publicly acknowledge funding and assistance by the Department, in accordance with the contribution agreement or the grant letter. I agree to submit a final report, and where required, financial accounting for evaluation of the activities funded by the Department. I agree to provide disclosure of any involvement in the proposed project, of former public servants, subject to the Values and Ethics Code for the Public Service. I agree to provide assurances that any person lobbying on behalf of my interests as the applicant is registered pursuant to the *Lobbyists Registration Act* and that no actual and potential conflict of interest, or contingency fee arrangement exists. I also agree to respect the spirit and intent of the laws of Canada and the various acts governing the programs of the Department of Canadian Heritage.

By signing this application, I authorize the Department of Canadian Heritage to disclose any information received in this application within Canadian Heritage and the Government of Canada or to outside entities for the following purposes: to reach a decision on this application, to administer and monitor the implementation of the project or programming, or to evaluate the results of the project or programming and this program after project completion. The disclosure of any information received in this application may also be used to reach a decision on any other application of the applicant for funding under any other departmental program.

In the event of an access to information request regarding the present funding application or any other information about the organization in the Department's possession, the information provided to the Department will be treated in accordance with the *Access to Information Act* and the *Privacy Act*. Where funding is approved, however, the amount of funding, the purpose for which the funds were granted and the name of the organization receiving the funding are considered public information.

I confirm that I have the authorization to sign official documents related to this application for my group.

Authorized Signature (required) _____ Paul Gravett _____ Name (required)		Executive Director (Interim) _____ Title (required) _____ Date YYYY-MM-DD (required)	
FOR OFFICE USE ONLY	Date received	File number	Program officer

## Part D – Questionnaire

It is important that you read the **Application Checklist** at the end of this form to ensure you will be able to include the necessary supplementary documents with your application. Without providing them as well as complete answers to the questions below, the Program will be unable to proceed with the assessment of your application for funding.

Your answers to the following questions are crucial to the assessment of your application. They are designed to let us know how well your project provides citizens with the opportunity to participate as volunteers and community partners in the creation of a capital project that memorialises a significant local anniversary, gives local artists and artisans the chance to engage with their communities, and exposes the public to local arts and heritage.

Please use extra pages if you need additional space.

### Project Summary

**D1.** Summarize your project in 50 words or less. Your response should explain how the project will renovate, restore, or transform a building or exterior space. This text may be published should your application be approved. (required)

The focus is to protect, preserve, and restore the 1917 Murray homestead by creating a 'Welcome Centre, Museum, and Gallery' to showcase the legacy of the 'Newspapering Murrys' so important to Anmore, British Columbia, and Canada. It provides a hub for community engagement, celebrations and a tangible link to the past.

### Anniversary

**D2.** Describe the **local historical event** you will commemorate, or the **local historical personality** to whom you will pay tribute. (required) Maximum 250 words.

Ma Murray Day is an annual event in Anmore that pays tribute to Order of Canada recipient Margaret 'Ma' Murray. Until 2012, the original Murray homestead was the hub of this celebration binding participants to an earlier time and a remarkable personality while illustrating the impact Ma Murray has as a Canadian legend. This proposed resurrection creating 'Anmore Welcome Centre, Murray Museum and Gallery', will recreate this community hub..

Dan Murray talks about his grandfather plunking down his \$10 to get title to his land in 1916. His grandparents moved into the homestead sometime in 1917 (History of Sunnyside - Annex A) and were residents in Anmore until 1934 when Liberal MLA George Murray fulfilled an election promise to move to Lillooet. The Murray grandchildren, Dan, Betsy, and Ted, attended Ma Murray Day celebrations on September 11th 2016 in the effort to help determine community support for the proposed resurrection of the homestead. Celebrants and 96% of the survey respondents strongly support the proposal.

The first resurrection of the homestead was as Council Chambers with the birth of the Village in Dec. 1987. In a Youtube video documenting the recent Ma Murray Day celebration, Tri-city Community television captured broadly-based enthusiasm for the newest resurrection proposal. Ma Murray Day 2017 would be an excellent venue to announce this high-profile project. (<https://www.youtube.com/watch?v=L21uawfbcXw>).

**D3. Describe the historical significance of the event or personality being celebrated for your geographic community, and the impact it has had on your community. Describe how your community was changed by the event you are commemorating – what the community looked like before and afterwards. (required) Maximum 500 words.**

Living to age 94, outliving her husband George by over two decades, Margaret 'Ma' Murray became a national folk hero. Before her numerous forays into newspaper publishing in British Columbia, including the Bridge River – Lillooet News, The Chinook, and the Alaska Highway News, while living in Anmore in the 'Dirty 30s' she started Country Life magazine with helpful hints for country living. Margaret received the Order of Canada, appeared several times on Front Page Challenge, had her own CBC television program, and received an Honourary Doctorate from Simon Fraser University. The BC and Yukon Community Newspaper awards are named in her honour and several books have been written about the Murrays. (Annex B - Publications)

When Margaret met her husband George, he was the editor of the Chinook News. He came from a prominent Vancouver family and aspired to political office, serving both as an MLA and a Member of Parliament. A feisty, independent woman, Margaret also ran unsuccessfully for the Social Credit party. George was part of the BC Liberal Caucus and the Murray family has a rumour that Margaret Sinclair Trudeau was named after 'Ma'.

The most important annual community event in Anmore, Ma Murray Day celebrates the Murray legacy. As the hub of these and other community activities, the impact of the decommissioning of the homestead, which has served as Anmore Council Chambers since incorporation in 1987, has been a travesty, not only to Anmore but also to British Columbia and the rest of Canada. The birthplace of the Village of Anmore has sat vacant since 2012 as Council and staff looked forward to new offices and municipal space.

Then in 2016, an independent architect determined that the original homestead was a prime candidate for protection, restoration, and preservation. Made aware that the original structure was in good condition, the current council embraced a proposal from the Anmore Heritage Society to resurrect the building as the Anmore Welcome Centre, 'Newspapering Murray' Museum, and Gallery. On December 6, 2016 Anmore Council unanimously approved the following, "The Council is committed to supporting the Ma Murray Museum and Welcoming Centre Project and is willing to provide an in-kind contribution of \$500,000.00 in land, building and artifacts subject to receiving a matching federal legacy grant."

"As a small community, our funds are limited. We definitely need help from other levels of government, as well as community groups, to pull this off. Council will pursue every avenue to make this happen, but we need your help." (Mayor McEwen). The impact of this restoration and programming will be to put the UNITY back in CommUNITY.

## Project

**D4.** Please provide a detailed description of all of the activities necessary for your project's successful completion. (required) Consult your work plan to answer this question. Maximum 500 words.

1. Village of Anmore, with the assistance of Heritage BC (HBC) issued a call for Expressions of Interest in saving the original Murray homestead on June 23, 2016.

2. Anmore Heritage Society (AHS), (Annex C - Proponents) including an architect/planner, a retired SFU Dean and former Federal EX, a Murray grandson, a building inspector, a heritage building preservationist, a historian, a retired school administrator, a technology expert and educator, an artist and gallery owner, a retired PS administrator in Ottawa, and further group of proponents responded on July 15, 2016 with a proposal to create the Anmore Welcome Centre and 'Newspapering Murray' Museum and Gallery. (Annex D - Expression of Interest)

3. At the request of Anmore Council, the AHS held a community information session with story boards and sticky yellow suggestion sheets at Ma Murray Day on September 11, 2016. The AHS also conducted a survey of residents on their support for the project. 96% of the 72 people who responded strongly support the proposal.

4. Dr. Lynn Burton, AHS Interim Chair, and JEF Labelle, met with Ms Janice Sutton Senior Program Officer at Heritage Canada to explore Legacy Grant possibilities. Given the nature of the proposal, she was very encouraging and Dr. Burton has continued to seek clarity in the preparation of the grant proposal.

5. On December 6, 2016, AHS presented the business plan and conceptual drawings to Anmore Council. (Annex E). Council unanimously approved the following motion: "The Council is committed to supporting the Ma Murray Museum and Welcoming Centre Project and is willing to provide an in-kind contribution of \$500,000.00 in land, building and artifacts subject to receiving a matching federal legacy grant."

6. Given the limited funds of this small village and the importance of the Murray legacy to all of Canada, with the support of Anmore Council, HBC and AHS are asking for a \$500,000 Legacy Grant of a total estimated \$1,154,200 from Heritage Canada. The rest will be raised through in-kind contributions, sponsors, and fundraising.

7. The funds will flow through Heritage BC to the project. Once the capital funding has been secured, a detailed timeline and workplan that reflects the business plan will be established. The management structure will parallel the existing structure of the AHS, including i) Building, ii) Communications, and iii) Administrative Planning, Finance, and Operations groups.

**D5. Explain how this project will encourage arts and heritage activities in your community, both during the period when the project is being completed and in the years afterwards. (required) Maximum 500 words.**

The Village of Anmore is a bedroom community and currently lacks a social hub. The plans for readily accessible indoor and outdoor space in the proposed Welcome Centre, Murray Museum, and Gallery will create an inclusive meeting place for the residents and visitors to meet, reflect, and celebrate our common roots and heritage.

The project will encourage arts and heritage activities in a variety of ways from the official opening and for years to come. By its very nature, the project, in trying to preserve a building and artifacts from a century ago, has a heritage focus. Through imaginative interactive events, displays, and artistic endeavours, involving a wide variety of community groups and volunteers, the project will help revitalize the core of the community.

There are no artistic venues whatsoever in Anmore. In 2010, in search of just such a venue, a local artist who is currently volunteering with AHS, convinced the owners of a private home to host the first ever 'Anmore Arts in the Garden' Day. It was a great success, with ten artists and three sets of local musicians entertaining visitors, demonstrating their talent, and showcasing their work at different stations throughout the garden. Unfortunately, without a more permanent venue, this was a one time event. Mr. Jay Peachy, artist and Gallery owner, has agreed to organize a group to plan Gallery events, including engaging local indigenous peoples. He is very experienced in events management, including the annual Fish Fest event in neighbouring Port Moody.

Books and stories about the Murrays detail many heritage events that brought the community together in fellowship and in fun. From family square dances, to bingos, to community plays, to box lunch auctions, to Christmas wreath making, Easter Egg Hunts, and Christmas events, the Anmore Heritage Society imagines that this community hub will become the gathering place for young and old alike. Steeped in history, there will now be a venue for both visual and performing arts and education.

Local historian Ralph Drew, the Mayor of neighbouring Belcarra, and a strong supporter of this project, is compiling a digital photo library of early Anmore which he hopes to house in the Murray Museum, alongside the antique printing press from the 'Chinook' one of Murray's early newspapers. A number of other enthusiastic proponents, including the Murray descendants, are also offering to share family treasures from a by-gone era.

Key to engaging families, isolated seniors, indigenous peoples, and new comers (Chinese, Korean, German, Russian and others), the Youth Ambassadors and the Anmore Heritage Society plan to engage these groups in sharing our common Canadian heritage and exploring our multicultural roots. now and long into the future.

**D6. What opportunities will the project provide, now and in the future, for local artists, artisans, or heritage specialists? (required) Maximum 250 words.**

The original core group of the AHS includes a local historian, an architect, a gallery owner/ designer, a web designer, a facility designer, a photographer, an artist and events planner, and a published author, all of whom have and will donate their time and talent to the conceptualization and operation of this project. The Murray grandchildren have volunteered to gather family artifacts and work with community volunteers to curate the Murray Museum and engage local school children. Co-op students will be encouraged to participate in the project evolution. Community inclusiveness, reflecting the multicultural demographic will be a central consideration.

The Newspapering Murrays, a 302 page book by Georgina Keddell in 1984, was updated by family in digital format in the Fall of 2016, with a prologue by well-known Canadian publisher Conrad Black. (Annex E -Books) This book provides a guidebook of early recreation, music, dance and games for replication in the community. Artist organized events such as the Art-in-the-Garden and artist-led arts and crafts co-operatives are envisioned.

The design of the building to include a large gathering space in the raised basement and the surrounding outdoor deck will provide a venue for classes, meetings, events, and showcasing the arts and crafts of local artists. The gallery and decks provide community space for pop-up artist and artisan markets and shows. Ma Murray Day provides an excellent opportunity with a dedicated audience for the performing arts, contests, and heritage games.

Number of local artists, artisans, or heritage specialists involved:

from now until project completion: 10

in the ongoing activities of the project once it is completed (where relevant): 20



**D7. What is the link between the proposed project and the anniversary? How will it strengthen the legacy of the person or event being commemorated? When visitors view the project in the future, will they be reminded of the original event? For town incorporations, the legacy project should represent the uniqueness of the municipality in some way, and have a strong link to its founding. It should tell the stories that led to the municipality's beginnings or the stories of the municipality since the original event. (required) Maximum 500 words.**

The first resurrection of the Murray homestead was in December 1987 with incorporation of Anmore. The newly designated heritage building became the first Anmore Council Chambers. The Tri-city News article (Annex F) 'documents "the official dedication of Anmore's village hall". 2017 will be the 30th anniversary of this first resurrection of the homestead and hopefully the launch of the second rebirth. The heritage plaque posted at the entrance to the Village Hall reads "ANMORE HERITAGE SITE – Murray Homestead: built by pioneer newspaper editors "Ma" and George Murray who purchased the property and began construction in 1916." (Annex G).

The proposed project and the anniversary are inextricably linked not only to the heritage building and the municipality, but also to the 150th anniversary of Canada and to the 100th anniversary of Canadian women achieving the right to vote. These anniversaries will be celebrated at the 'Ma' Murray Day 2017 launch, and every year thereafter. The Murray legacy will also be celebrated every day of the year as people visit the highly accessible homestead with both inside and outside displays and events.


'Ma' and George realized their family dream of a hobby farm when they purchased the land from the 'Crown' for \$10.00 in 1916. By restoring the Murray homestead in verdant Anmore, visitors to the Welcome Centre, Murray Museum, and Gallery will be transported back to a simpler time as the family's life in photo, video, theatre, and stories come to life. The Murray legacy will be strengthened by the documentation, commemoration, and artifact display of their numerous accomplishments in the newspaper business and in early BC politics. This will hopefully be enhanced by the original simple Heritage plaque juxtaposed beside the Heritage Canada commemoration.

Highlighting Margaret's courage, spunk and perseverance, the museum will demonstrate her position as an independent woman working in a male dominated world. This 100th anniversary project honouring this feisty, independent woman coincides with 1917 women when women in Canada had just been recognized with the right to vote. There are many stories relating Margaret Murray's apparent audacity and controversial work which will now not be forgotten, especially important "in 2016" in Canada when women and men are considered equal.

The Murray Museum will provide a repository for sundry municipal history, such as: the videos of early settlers completed for the 25th anniversary of Anmore incorporation, and the digital photo archives of the Village of Anmore compiled and to be donated by historian Ralph Drew, Belcarra Mayor. Further, with all of the milestones for the homestead, the Welcome Centre/ Museum/ Gallery will show what the Village was like long before it became incorporated and how it evolved from the early community of Sunnyside to the Village of Anmore

**D8. Please demonstrate how your project will be **available and visible to the general public**. What is the location of the building or exterior space? Include the opening hours and the number of days per year that the building or exterior space will be open. (required) Maximum 125 words.**


The Murray homestead will be in full view at a prominent place in the community. It will be open to the public during seasonal opening hours. A paid attendant and volunteers will be available for tours and other purposes throughout the year as well. There will be generous decks around the building. Outdoor interpretation panels will be positioned off to the side (not on the building). This will allow the public to come during silent hours, view informative text and images, learn about the Murrays and their place in the history of BC and of Canada. The interpretation panels will also feature information about the history of Anmore. One panel will be dynamic and feature local cultural events on an on-going basis. The facility and grounds will be monitored remotely in silent hours by a security firm.

**D9.** Projects supported under the *Legacy Fund* must have an expected lifespan of at least ten years. What measures will you take to ensure a ten year lifespan (i.e., selection of materials, inspection cycle for heritage buildings, maintenance)?  (required) Maximum 125 words.

The restoration will be on municipal land adjacent to the new Village Hall. It will be at the hub of Village life and very much a part of day-to-day living of Anmore residents. The survey of residents shows 96% strongly support the proposal. Heritage BC will have a letter of understanding with the Village ensuring a minimum of a ten year commitment to the project.

The heritage structure will be restored in accordance with an approved conservation plan prepared by a heritage architect. Exterior will be restored using wood siding and details matching the existing design. Interior walls will be stripped, wood frame repaired as needed. It will be finished with new insulation, vapour barrier and gypsum boards. All electrical wiring and fixtures will be new CSA approved. (Annex H - Letter from Fire Chief)

**D10.** Will this project be **barrier-free and accessible to all residents**, including those with physical disabilities?

 (required) ☒ Yes ☐ No

#### COMMUNITY ENGAGEMENT

Please keep in mind our definition of community engagement when answering the following section: *citizens participating in their local communities in a meaningful way.*

**D11.** How was your community (beyond your own organization) involved in the development of this proposed project (consultations, town halls, focus groups, etc.). (required) Please provide any examples or results that support your answer. Maximum 250 words.

1. Letter Writing Campaign: Prompted by AHS media releases, residents, heritage proponents, Murray family members, and near-by heritage societies sent letters and spoke about the importance of saving the homestead at Anmore Council Meetings. Council issued an RFP for Expressions of Interest in saving the bldg.
2. Story Board Consultations with Community: The preliminary proposal was presented by an AHS Team at Ma Murray Day September 11, 2016. Residents made sticky note comments which were considered in the design.
3. Meet and Greet the Murray Family: Three Murray grandchildren (all senior citizens) attended Ma Murray Day on September 11th 2016 to promote public awareness of the Murray legacy and homestead. Tri-city Community television interviewed the mayor, the Murrays, and AHS interim Director and broadcast over Shaw cable for 1 wk.
4. 96% of the 72 respondents in a survey on-line and at Ma Murray Day strongly support this proposal (Annex H)
5. Media coverage and Press Releases: On December 2, 2016, Investigative Reporter Kerry Gold wrote a feature article in The Globe and Mail - Real Estate Section. The Tri-city News, Vancouver Sun, Anmore Times, and Anmore Alternative News are also regularly covering this heritage story. AHS has also issued a number of press releases. (Annex I)

**D12. a) Explain the roles and responsibilities of volunteers and estimate the number of hours used for each task (required)**

- Before: e.g., in initiating and planning the project
- During: e.g., decision-making, overseeing, skilled or unskilled labour
- In the ten years after the project's completion: e.g., working in the facility, leading tours (where relevant)

Maximum 500 words.

Refer to Appendix J for a detailed analysis of number of volunteers involved and corresponding volunteer hours.

**I. Initiating and planning the project Phase:**

Summer 2016, Anmore Heritage group formed with a historian, educators, writers, social planning consultant, administrators, heritage building restoration businessman, and architect and completed the following:

- Consultation meetings - after the initial site visits and inspection, meetings and workshops held to determine the viability of restoring the Ma Murray Homestead.
- RFP process – Respond to the Village of Anmore Expression of Interest to move or revitalize the Homestead
- Research archives and collect information relating to the history of the homestead and Murray Family.
- Create 3D concept/business plans - CityState donated professional services to prepare and present these plans.
- AHS presentations to Anmore Council – members of public attended council meetings to show support

Community engagement: i) Media group - started a campaign to save the homestead. The public outreach included published articles in the local community papers, Vancouver Sun, Tri-city News and the Globe & Mail; ii) Community consultation on Ma Murray Day celebration – Created Storyboards to compile public input. Invited Tri Cities Community TV to conduct interviews with attendees as well as Murray family members. The recording was presented on Shaw Community Channel for a week. The video from the event was released on YouTube and subsequently edited for promotional purposes; iii) Public Engagement – collected public feedback through on-line survey and social media. The results were compiled and presented to the Anmore Council.

II. Homestead restoration phase - Sub-committees will perform the following: i) Volunteer recruitment representative of the community demographics; ii) Building group to oversee the revitalization process; iii) Finance committee to track donations and expenses; iv) Historical artifacts collection; v) Promotion, Community Engagement, Events; and vi) Media Relations. While the core group of highly qualified volunteers was assembled to quickly organize an Expression of Interest, the volunteer base will be considerably expanded to include others.

III. After Project Completion Phase: In ten years after the project's completion, we envision a well-established and welcoming facility accessible to different community groups, local artists and artisans, showcasing pioneers and indigenous culture. Volunteers for i) Museum operations, development, coordination, and promotion; ii) Educational tours, classes, and events iii) Artists/artisan/youth/indigenous events and gallery operations, viii) fund raising partnerships and sponsorship.

b) Please estimate the total number of volunteers and the number of volunteer hours used for each specific task. Count each person only once, even if they are volunteering for numerous aspects of the project. (required)

Total number of volunteers: 72

Total number of volunteer hours: 2,070

**D13.** Please provide the **names of the community partners** you have approached who may give in-kind and/or cash support to your project (include community associations, foundations, historical societies, service clubs, local businesses) and include a description and dollar value of their in-kind and/or cash support that will assist in the successful completion of the project. (required) Maximum 250 words.

1) The HBC collaborator, the Anmore Heritage Society, has contributed and will continue to contribute the in-kind contributions of highly qualified volunteers, including architects, planners, volunteer organizers, administrators and financial managers, technical and media personnel, artists, builders, and negotiators. \$200,000.

2) The Village of Anmore will contribute the use of the heritage building, the site, use of Anmore communication tool such as the website, and the Murray Museum artifacts for a value of \$500,000.

3) A number of local businesses have expressed interest in helping once core funding is secured. Historian, Ralph Drew, Mayor of neighbouring Belcarra will contribute a digital photo library of early Anmore. \$60,000.

4) A number of local residents are contributing early Anmore antiques and artifacts, e.g. an autographed Murray book from the Fire Chief, an audio tape from Perky's (50 yrs editor New West Chronicle) niece. \$100,00.

5) George Murray was a Free Mason. The Mason symbols are in the foundation of the homestead. A local Free Masons group have been approached for operational support, they have contributed in the past. Port Moody and Coquitlam Heritage Societies have volunteered to identify funding sources, such as BC Casino grants. \$100,000.

**NOTE:** *You must carry over the value of the contributions in the Anticipated Revenue section of the budget.*

## Community Inclusiveness


**D14. Please provide a brief overview of your community. How will your project benefit residents of your community?**  (required) Maximum 375 words.

Approximately 30 kilometres from Vancouver, Anmore borders directly on three neighbouring communities, Coquitlam, Port Coquitlam and Port Moody. The Village is one of 22 groups in Metro Vancouver and is designated Rural in the Regional Growth Plan. By 2041, our current population of approximately 2,450 is expected to reach about 4,000. Transportation is now better with the nearby Skytrain Evergreen line service.

The Official Community Plan 2014 states that Anmore is a family-oriented community, attracting residents who value the outdoors, the environment and a friendly, semi-rural lifestyle. In 2011, the median age was 40.9 years; average family size was 3.3, over 25% of the population was 17 years or younger. The median family income is high and 32% of the adults have a university degree. The only commercial land has a store and a campground.

Considerable park and conservation areas contribute to a semi-rural character of the Village. Buntzen Lake Park owned by BC Hydro has over 700,000 visitors who will pass by the homestead when they come through Anmore every year. There is an elementary and middle school, and a pre-school and child care centre. Anmore and Belcarra share a volunteer fire department near Spirit Park at the centre of the Village. Council is re-planning the 4 ½ acre property where the decommissioned Murray homestead currently sits beside Spirit Park.

The Welcome Centre, Murray Museum, and Gallery will help put the UNITY back in CommUNITY by: preserving memories, stories and lessons from a robust past; promoting a shared understanding of the Murrays and their place in the history of Anmore, British Columbia, and Canada; adding character and distinctiveness to our community center and creating a cultural hub and gathering place for residents and visitors alike; helping all residents feel connected and share a sense of belonging and pride; creating an excellent learning resource within walking distance to schools where none currently exists; establishing a visible link to bygone days for a new generation of students, young families, and visitors to the community; supporting visual and performing arts; creating a gathering place and venue for events celebrating our past, present, and future; creating CommUNITY!

**D15. English and French are the two official languages of Canada and the Government of Canada is committed to promoting both languages. If your community includes both language groups, please indicate what you will do to communicate with the minority group and how you will encourage them to participate in your project.**  (required) Maximum 125 words.

The 2011 census shows 25 of 2,080 residents in Anmore speak French as their first language, and they are fluent in both official languages. Although this number is small, given the relevance of the project to Canada as a whole, the Anmore Heritage Society has ensured the capacity to handle matters in both official languages. One of our Directors is completely bilingual, as is one of our major supporters in Ottawa. There are also several members of the Anmore Heritage Society and a Grade 12 French Immersion volunteer who speak both French and English. The Anmore Heritage Society plans to produce the Murray storyboards and any press releases for general media distribution outside of the Village of Anmore in Canada's two official languages, English and French.

**D16.** Considering the demographics in your local community, how are you encouraging everyone to participate in your project? (required) Maximum 125 words.

The 2011 census for Anmore shows a population of 2,090 people, 630 occupied private dwellings, 595 families in private households. While many different languages are spoken, only 25 people do not speak either French or English. The median age of the population is 40.9 with 80.1% age 15 or over.

The partners in this project plan to work with the teachers and students in the pre-school, and elementary, middle and high school to establish a corps of Youth ambassadors. In an effort to engage families of diverse backgrounds, these young folk will be encouraged to engage family and friends in youth led initiatives and events at Ma Murray Day celebrations and at the restored homestead. As well, mail drops and local media will be used.

### **Project Management**

**D17.** Please describe your organization. Include a brief history and principal events or accomplishments, the number of staff and volunteers, and capital projects of a similar size undertaken in the past. (required) Maximum 500 words.

This initiative is a collaboration among Heritage BC and the Anmore Heritage Society with the support of the Village of Anmore. Heritage BC is a charitable not-for-profit organization supporting heritage conservation across British Columbia through education, training and skills development, capacity building in heritage planning and funding through the Heritage Legacy Fund. "We are passionate about building links between heritage conservation and tourism, economic and environmental sustainability, community pride and an appreciation of our common history".

The strategic goals of Heritage BC include: "1. Be the Collective Voice of Heritage in B.C." and 2. "Foster a Culture that Embraces Conservation of British Columbia's Heritage." The services of Heritage BC include: 1) Annual conference, 2) Annual Heritage Week poster delivered to schools, heritage organizations and municipalities, 3) Workshops and webinars, 3) Heritage mapping of culturally diverse communities, 4) Annual surveys of over 200 heritage entities to develop economic impact study, 5) Administer Heritage Legacy Fund, a program supporting heritage conservation and awareness, 6) Communications, as the 'voice' of heritage in BC, 7) Act as a consultant, providing support and advice, to heritage organizations throughout BC, and 8) Act as champion for heritage at all governmental levels. (ANNEX K - Heritage BC Documents)

The Anmore Heritage Society (AHS) is an incorporated not-for-profit society. The society was formed to "1) support the collection and preservation of artifacts, objects, publications and other documentary materials related to early Anmore history, especially pertaining to the Murray family. 2) to educate and disseminate information about the history to the community, and 3) to encourage and advocate for the preservation and restoration of heritage buildings and artifacts in Anmore." While this Society was recently formed in response to a municipal proposal to demolish the 100 year-old Murray homestead, the group of 10 highly qualified professionals are history and heritage advocates and have donated many hours to this project.

Group member Fred Soofi, RBC Top 25 Immigrants to Canada 2016, has personally been responsible for moving and restoring 5 heritage homes in neighbouring Port Moody. AHS director, architect/ planner Gaetan Royer, CAO of CityState Consulting, and former CAO of Port Moody for 11 years and Head of Regional Planning for Metro Vancouver. ( Business Plan) Dr. Lynn Burton, Interim Chair of the AHS, is a retired professor, Chair of the Humanities Department, and former Dean at Simon Fraser. She is a retired Federal Public Servant executive and has managed multi-million dollar budgets. (ANNEX L - Anmore Heritage Society Documents)


**In addition, if you are a municipality:**

Please describe your partner group(s) and provide the reason why this particular group(s) is the appropriate partner for this project. (required) Maximum 250 words.

In a signed letter of support, please have your partner group describe its role in the project, explaining how the completed project supports its mandate. (required) Note that the partner group must demonstrate that its members will:

- Have a meaningful degree of decision-making authority from conception to execution of the project; and
- Be primarily or jointly responsible for the operations, programming or maintenance of the completed project (where relevant).

If the project will have ongoing activities after its completion, please include any signed agreements between the two parties.


**D18. How will you secure and manage any outstanding financial resources necessary to complete this project?** If additional fundraising will need to be undertaken, please provide a fundraising plan.  (required) Maximum 250 words.

The Village of Anmore will contribute the heritage building, the land, and the artifacts for the project, Volunteers in the Anmore Heritage Society have and will continue to manage all aspects of the project. Tim Ankenman, an architect and heritage consultant with Heritage BC, will continue the role he has taken in project advocacy, liaison, ongoing finance, support, and facilitation.

The highly qualified professionals in the Anmore Heritage Society have considerable fund raising experience and expect to pursue financial contributions through event and facilities sponsorship, social enterprise, such as an artist and Indigenous enterprise. The Fundraising Group will have an annual project-based plan.

The ongoing in-kind contributions of the leaders of the Anmore Heritage Society is substantial: 1) a retired SFU Dean and former EX in the Federal Public service, 2) a Commonwealth Scholar historian, 3) a Murray family grandson, 4) a heritage building saver and RBC Top 25 immigrant, 5) a heritage architect and former CAO of neighbouring Port Moody, 6) a non-profit and technology expert, 7) A Foundation Director and Fundraiser, 8) a volunteer organizer and Financial Officer, and 9) a building inspector. Another volunteer organized of the Arts in the Garden event mentioned earlier and the Port Moody Fish Fest and is very involved with the indigenous culture. The group also has full translation capability in both official languages.




**D19. How are you planning to manage the project?** Please describe the project management structure and identify specific individuals and their expertise in this area. If no one has yet been hired or selected, please describe the qualifications required for the position(s).  (required) Maximum 250 words.

On December 6, 2016, Anmore council approved their participation in the Anmore Welcome Centre, Murray Museum, and Gallery project which includes an in-kind commitment of the homestead, land, and artifacts for \$500,000. The Village of Anmore will retain ownership of the homestead which will be dedicated to this project on a long-term basis. A 10 year \$1.00 renewable lease is currently being considered.

As described in the attached pro-bono 'Murray Homestead Building Project Business Plan', the homestead restoration will be managed the Anmore Heritage Society 'Building Group.' Anmore Heritage Society member, CEO CityState Consulting Services, Gaetan Royer will have a lead role in oversight and direct involvement in executing the project. An overview of services offered by CityState and a resume of the team leader, Gaetan Royer is attached. AHS members Fred Soofi, RBC Top 25 Canadian Immigrants award 2016, who has saved 5 heritage homes in nearby Port Moody and Emerald Building Inspection CEO Lloyd Lucas will work with him.

Heritage BC will have an arms-length fiduciary role in the project and will continue to stay involved. The AHS will remain directly involved in operations and planning. Dr. Lynn Burton, former Federal EX and SFU Dean will continue her overall project management role. Dan Murray, historian Dr. Joerge Dyrkton, Frieda Robertson Volunteer Burnaby, Educators Trudy Schneider and Elaine Willis, and artist gallery owner Jay Peachy will manage the various sub-components.

**D20. How will you maintain and/or operate the completed project** for the next ten years, and what previous experience do you have? If you are not going to maintain the ongoing operations, please provide the written agreement with the responsible party and explain what experience they have. Please attach a maintenance plan and programming schedule where relevant.  (required) Maximum 250 words.

Heritage BC will manage the application for Legacy Grant funding. As requested in the November 18, 2016 letter from Paul Gravett, Interim Executive Director, Heritage BC to Anmore CAO Juli Kolby, Anmore Council will provide a letter of understanding with the village ensuring a minimum of a ten year commitment to the project.

The Anmore Heritage Society intends to have a succession plan and will actively continue to recruit the type of highly qualified directors as shown in Section D19. In addition to the Anmore Heritage Society Directors, both the Port Moody and Coquitlam Heritage Societies, and another group of strong heritage proponents (See letters) are supporters of this project and will provide backup assistance as required. The Anmore Heritage Society, which is still in an inaugural stage, will continue to recruit volunteers and supporters who more broadly represent community demographics. Volunteers will not only come from the Society but will include participation from the local schools, interested residents of all ages and cultural backgrounds, and indigenous groups.

Maintenance of the building will fall primarily to the owner, however the Anmore Heritage Society is committed to day-to-day maintenance of the building in its stand-alone location. The details for on-going maintenance will be worked out with the Village in the AHS operational plans. One of the project supporters owns the main building and yard maintenance companies in Anmore, Brandwish Enterprises.

**D21.** Please explain the **cost estimates or internal projections** included in your budget. Provide thorough justifications for these costs and include copies of written estimates.  (required) Maximum 250 words.

The Murray homestead was designated heritage by Council when it became the Village of Anmore on incorporation. It is the only building with a heritage designation in the Village, however 4 km away in the City of Port Moody there are many vacant buildings in the Canadian register waiting for restoration in the Imperial Oil Company 'town' (IOCO). None have historic personalities like the Murrays as owners. The Anmore Village Hall including the Council Chambers (Murray homestead) was decommissioned in 2012, however the building was used for storage and the washrooms. It has been heated and connected to electricity, and is in much better condition than the IOCO buildings. The assessed value of the building lot that the homestead currently occupies at 2697 Sunnyside was \$783,000 last year. Residents have been warned to expect increased assessments of 30-50% in January 2017. A similar sized structure on similar land is currently listed between \$1.3 and \$1.5 million (ANNEX M).

While a vintage 1900 printing press could be worth \$750 to \$5000, the value of the 'Newspapering Murray' printing press from the Chinook and the other numerous photos, letters, and artifacts, donated to the project, documenting early BC history of famous Canadian people are worth considerably more, especially to museum curators. The cost estimates in the proposal are based on the understanding of highly qualified heritage experts.

### Unveiling or celebratory event

**D22.** All projects supported under the *Legacy Fund* must include an **unveiling or celebratory event**. Briefly describe what you are planning for this event, including whether you will present performances of local artists, artisans, or heritage performers. (required) Maximum 250 words.

In 2017, the 100th anniversary of George and Margaret Murray moving to Anmore, the Village will celebrate its 30th year of incorporation and the 150th birthday of Canada. The AHS, in collaboration with Heritage BC, Heritage Canada, and Anmore, and with the support of the Port Moody and Coquitlam Heritage Societies, and our sister Village of Belcarra, hopes to unveil the plans for the 100th anniversary Murray homestead resurrection at Ma Murray Day in September 2017. The celebration will pay tribute to the official dedication of the Anmore Village Hall on Sunday September 11th 1988 and capture the spirit of 150 years of Canadian history in spirit and costume. The mayor at the time of incorporation, Dr. Hal Weinberg, still lives in Anmore and would be asked to play a ceremonial role, as would Mayor McEwen, and representation from the Tsleil Waututh Nation (ANNEX E)

Anmore school children, residents, visitors, and council will be encouraged to dress in period costume and participate in a parade, art work, and early games. Vintage vehicles, antiques, and the Sasamat Volunteer Fire Department antique pumper will be on display. An AHS representative group will work with the Anmore events coordinator on the details. Similar to the first dedication as the Anmore Village Hall, dignitaries will be invited to a formal rededication of the homestead as the Anmore Welcome Centre, Newspapering Murray Museum, and Gallery. There will be press releases and local newspaper and television reporters will be invited to attend.

**D23.** What is the **anticipated attendance** for the unveiling or celebratory event? How did you arrive at this estimate? (required) Maximum 50 words.

Attendance: 500

Basis for estimate:

Anticipated attendance (50 out of Max 50 words)

Ma Murray Day is the main community celebration in Anmore. In reporting to Council, Mayor McEwen reported 350 people, including some notable politicians, in attendance at the 2016 celebration. Given the collaborative nature of this project, and the demonstrated media interest, an anticipated attendance of 500 would be quite reasonable. <https://www.youtube.com/watch?v=L21uawfbcXw>

**D24.** The Legacy Fund can support the **costs of the unveiling or celebratory event** of your project up to a maximum of 10 percent (of total eligible costs) or \$10,000, whichever is less. (Your request for funding cannot exceed \$500,000, including support for the unveiling.) Are you applying for this funding? (required)


☐ Yes ☐ No

If so, please complete the budget page and **explain here** how you arrived at the cost for each of the budget items (e.g., artists' fees and expenses, production and promotion costs). Please note that hospitality costs (food and drinks) are not eligible. Maximum 125 words.

## Part E – Application Checklist

Please put a check mark beside each completed item and submit this sheet with your application.

<b>Your application must include:</b>	
<input checked="" type="checkbox"/>	Name of Legacy Fund officer that you have contacted: <u>Janice Sutton</u>
<input checked="" type="checkbox"/>	The Application Form Parts A to D (signatures required)
<input checked="" type="checkbox"/>	The <i>Legacy Fund</i> Budget
<input checked="" type="checkbox"/>	<p>If you are a local non-profit incorporated organization:</p> <p>A letter of support from the municipal administration or equivalent authority that includes:</p> <ul style="list-style-type: none"> <li>• endorsement over all others in your community of the capital project to commemorate this anniversary</li> <li>• the monetary value of the cash and/or in-kind support to this project, presented separately</li> </ul>
<input type="checkbox"/>	<p>If you are a municipality:</p> <p>A letter of support from your partner group in which it describes its role in the project, and how the completed project supports its mandate.</p> <p>The partner group must also demonstrate that its members will:</p> <ul style="list-style-type: none"> <li>• Have a meaningful degree of decision-making authority from conception to execution of the project; and</li> <li>• Be primarily or jointly responsible for the operations, programming or maintenance of the completed project (where relevant).</li> </ul> <p>If the project will have ongoing activities after its completion, please include any signed agreements between the two parties.</p>
<input checked="" type="checkbox"/>	The <i>Canadian Environmental Assessment Act</i> Exclusion Questionnaire
<input checked="" type="checkbox"/>	Proof of the anniversary date (discuss with a Legacy Fund officer)
<input checked="" type="checkbox"/>	A copy of your organization's letters patent and/or documents of incorporation
<input checked="" type="checkbox"/>	A copy of your organization's by-laws
<input checked="" type="checkbox"/>	A copy of your organization's two most recent financial statements (audited if available)
<input checked="" type="checkbox"/>	A copy of your organizational chart and a list of your Board of Directors or band council members
<input checked="" type="checkbox"/>	A schedule of activities or work plan for the project
<input checked="" type="checkbox"/>	A cash flow from the start date to the end of the project
<input checked="" type="checkbox"/>	Documentation for cost estimates included in the Budget (quotes and/or justifications)
<input checked="" type="checkbox"/>	A fundraising plan (if all other funds have not been confirmed) ?
<input checked="" type="checkbox"/>	Documentation of ownership or long-term facility lease (minimum ten years) or operational agreements between the organization and the facility owner ?
<input checked="" type="checkbox"/>	A letter from the party responsible for the maintenance and ongoing operations for the next ten years ?

<input checked="" type="checkbox"/>	Confirmation that the project will meet provincial and municipal fire and safety standards 
<input checked="" type="checkbox"/>	Architectural and engineering studies, with preliminary designs and specifications (where applicable)
<input checked="" type="checkbox"/>	For projects formally recognized by a federal, provincial or municipal authority and/or listed on the Canadian Register of Historic Places (CRHP), confirmation that you have consulted and are in compliance with the Standards and Guidelines for the Conservation of Historic Places in Canada (S&Gs). Both the CRHP and the S&Gs are accessible on the <a href="http://www.historicplaces.ca">www.historicplaces.ca</a> website.
<input checked="" type="checkbox"/>	<i>For projects with total expenses over \$200,000 that will have ongoing activities and/or will require operating support beyond regular maintenance, a business plan for the project, including financial operations for the first three years after completion of the project.</i>
<input checked="" type="checkbox"/>	<i>For major renovation/expansion projects with total expenses over \$200,000, an independently written feasibility study for the project</i>

## LEGACY FUND BUDGET

## BUDGET — LEGACY FUND

**IMPORTANT: Additional guidance is available by clicking the red '?' buttons.**

Applicant Name: Heritage BC

PLANNED EXPENSES		TOTAL CASH ?	FUNDING REQUESTED ?	IN-KIND (\$ VALUE)
<b>1</b> Design, planning and assessment fees	Architects, engineers, specialists	\$ 36,700	\$ 35,000	
	Environmental assessment	\$ 1,200		
	Commissioning (e.g., artists)			
	Other please specify below			
<b>2</b> Acquisition, installation, and restoration	Acquisition Costs ?			
	Installation Costs ?			
	Restoration Costs ?	\$ 80,000	\$ 70,000	\$ 10,000
	Other please specify below			
	Seperate homestead from addition	\$ 12,500		\$ 10,000
	Relocation	\$ 15,000		\$ 10,000
	FFE Start Up	\$ 15,000	\$ 15,000	
	Village of Anmore - Land, etc			\$ 500,000
<b>3</b> Materials and construction	Excavation and site preparation costs			
	Material and labour			
	Other please specify below			
	Construction -- lower floor	\$ 378,000	\$ 340,000	
	Contr. Streetscap, off-site Services	\$ 60,000	\$ 40,000	
	Construction Contingency	\$ 20,000		
Subtotal Material Costs		\$ 618,400	\$ 500,000	\$ 530,000
Contingency for Material Costs (maximum 10 percent of cash expenses)				
<b>4</b> Administration	Financial audit (if required)	\$ 1,400		
	Liability Insurance	\$ 2,400		
	Interest on short-term financing			
	Training and support costs for volunteers ?			
	Other please specify below			
	Project Contingency	\$ 2,000		
Unveiling Costs (support to a maximum of 10 percent of total requested)			?	
Subtotal Cash, Request, and In-kind Expenses		\$ 624,200	\$ 500,000	\$ 530,000
GRAND TOTAL PLANNED EXPENSES			\$ 1,154,200	



# **BUDGET — LEGACY FUND**

**Applicant Name:** Heritage BC

ANTICIPATED REVENUE		CONFIRMED REVENUE	PROJECTED REVENUE	IN-KIND (\$ VALUE)
1 Applicant's contribution	Please specify below			
2 Local support ?	Please specify the names of your local donors and sponsors below			
	Roofing Company			\$ 10,000
	Relocation - Moving Company			\$ 10,000
	Separation of homestead			\$ 10,000
	Community donations/sponsorships		\$ 125,000	
3 Non-Local support ?	Please specify the names of your non-local donors and sponsors below			
4 Government support	Funding from <i>LEGACY FUND</i> component		? \$500,000	
	Other federal support			
	Please specify below			
	Provincial or territorial support			
	Please specify below			
	Municipal administration or equivalent authority support ?			
	Please specify below			
	Village of Anmore - Land, building			\$ 500,000
Subtotal Confirmed and Projected Cash Revenues		\$ 0	\$ 625,000	
Subtotal Cash and In-kind Revenues			\$ 625,000	\$ 530,000
GRAND TOTAL ANTICIPATED REVENUE			\$ 1,155,000	



## VILLAGE OF ANMORE

### REPORT TO COUNCIL

Date: September 13, 2017

Submitted by: Juli Kolby, Chief Administrative Officer

Subject: Award of Tractor with Flail Mower RFP

---

#### PURPOSE / INTRODUCTION

To obtain Council approval to award the contract for the purchase of a tractor with flail mower to Rollins Machinery.

#### RECOMMENDATIONS

That Council approves the award of the contract for the purchase of a tractor with flail mower to Rollins Machinery for a total contract price of \$138,993.00, excluding GST, and that the project budget be increased by \$28,993 and funded from the Capital Asset Reserve – Vehicles, Machinery & Equipment.

#### BACKGROUND

At the July 24<sup>th</sup>, 2017 Finance Committee meeting, the following resolution was passed:

*"That Finance Committee agree to award the RFP tender for purchase of a replacement tractor to Rollins Machinery, in the amount of One Hundred Thirty-Eight Thousand Nine Hundred Ninety-Three Dollars (\$138,993)."*

#### DISCUSSION

During a recent analysis of whether a replacement tractor should be purchased or if the service should be contracted out, the Village was only able to obtain two quotes from contractors as there are very few contractors who provide this type of service. The majority of neighbouring municipalities provide flail mowing services in-house using their own equipment. The two contractors provided quotes at \$11,375 per cut and \$4,725 per cut. It is anticipated that during a typical spring/summer/fall season that three cuts would be required; however, this is largely weather dependent.

It remains staff's recommendation that a tractor be purchased in order to assist with the provision of various services throughout the Village as well as provide the flexibility of maintaining our open ditches.

**Report/Recommendation to Council**

Award of Tractor with Flail Mower RFP

September 13, 2017

**FINANCIAL IMPLICATIONS**

The current budget, as approved in the 2017-2021 5-Year Financial Plan, for the replacement of the tractor is \$110,000. The difference of \$28,993 is recommended to be funded from the Capital Asset Reserve – Vehicles, Machinery & Equipment.

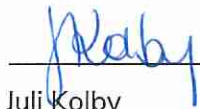
**COMMUNICATIONS / CIVIC ENGAGEMENT**

The proponents will be advised of the results of the evaluation.

**COUNCIL STRATEGIC PLAN OBJECTIVES**

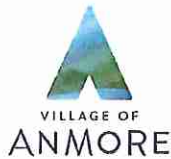
The purchase of a replacement tractor aligns with Council's Corporate Strategic Objective to keep pace with best practices for the safety, operations and maintenance of municipal roads and services.

**Prepared by:**



Juli Kolby

Chief Administrative Officer



# VILLAGE OF ANMORE

## REPORT TO COUNCIL

Date: September 13, 2017

Submitted by: Juli Kolby, Chief Administrative Officer

Subject: Award of Multi-Function Vehicle RFP

---

### PURPOSE / INTRODUCTION

To obtain Council approval to award the contract for the purchase of a multi-function vehicle to Rollins Machinery.

### RECOMMENDATIONS

That Council approve the award of the purchase of a multi-function vehicle to Rollins Machinery for a total contract price of \$49,470 excluding GST.

### BACKGROUND

The Village issued an RFP for the supply and delivery of one (1) multi-function utility vehicle on June 30, 2017. At the time of closing on July 17, 2017, the Village had received two bids.

The RFP stipulated that this was a new piece of equipment for the Village and that it would be required to provide the following services:

- Trail maintenance
- Grass cutting
- Sidewalk/pathway maintenance
- Snow plowing

### DISCUSSION

Both proposal prices are within budget prior to optional items being included. The optional attachments proposed to be included are:

1. Enclosed cab (\$6,795)
2. Suspension seat (\$575)
3. 3-point hitch (\$2,050)
4. Snow blower (\$4,225)
5. V-blade plow (\$2,925)

The optional items above will result in a multi-function vehicle that can assist in the provision of services, as included in the RFP and listed above. Further attachments may be purchased in future if there is a positive business case for such additions.



**Report/Recommendation to Council**

Award of Multi-Function Vehicle RFP

September 13, 2017

**FINANCIAL IMPLICATIONS**

The purchase of the multi-function vehicle is within the approved budget of \$50,000 as per the 2017-2021 5-Year Financial Plan.

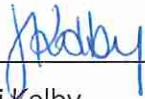
**COMMUNICATIONS / CIVIC ENGAGEMENT**

The proponents will be advised of the results of the evaluation.

**COUNCIL STRATEGIC PLAN OBJECTIVES**

The purchase of a multi-function vehicle aligns with Council's Corporate Strategic Objective to keep pace with best practices for the safety, operations and maintenance of municipal roads and services.

**Prepared by:**



Juli Kolby

Chief Administrative Officer

## Councillors

Les Barkman  
Sandy Blue  
Kelly Chahal  
Brenda Falk



## CITY OF ABBOTSFORD

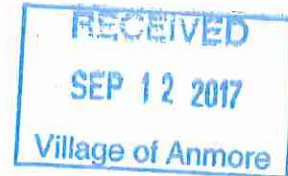
Mayor, Henry Braun

## Councillors

Moe Gill  
Dave Loewen  
Patricia Ross  
Ross Siemens

September 5, 2017

File: 0400-40/0530-03



Dear Mayor and Council:

**Re: Support for 2017 UBCM Resolution, City of Abbotsford – The Case for Prevention of the Opioid Crisis**

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Further to my email of August 16<sup>th</sup>, the City of Abbotsford has submitted a resolution for consideration at the 2017 UBCM Convention regarding the Abbotsford Police Department's report "*The Opioid Crisis: A Case for Prevention*" that provides recommendations for creating a structure to address this crisis.

We would like to take this opportunity to request your support for this resolution.

**The Case for Prevention of the Opioid Crisis**

*WHEREAS communities in British Columbia are in the midst of a very severe health crisis that is taking lives of mothers, fathers, sons and daughters all over the province. So far this year, as of April 30, 2017, 488 people have died in British Columbia from drug overdoses, with projected death toll for 2017 estimated to be 1,400 individuals. There is every reason to believe that this death rate will continue unabated unless our communities change the dynamics propelling this crisis;*

*AND WHEREAS the Abbotsford Police Department has produced a report "The Opioid Crisis, A Case for Prevention: For a crisis caused by an unstoppable flow of drugs that are killing people daily, the real answer lies with finding a way to successfully stop people from even starting" that provides recommendations for creating a structure to address the crisis:*

*THEREFORE BE IT RESOLVED that UBCM request that the Province of British of Columbia, and more particularly the Minister of Health, develop a comprehensive cross-governmental prevention and intervention program and corresponding implementation plan that has a long term vision, a well-governed and well-funded sustainable structure, as well as measurable outcomes to appropriately address the crisis across the Province of British Columbia.*

Enclosed please find a copy of the APD report to this letter for your reference. Thank you for considering our resolution and your support is appreciated.

Yours truly,

  
Henry Braun  
Mayor

THE OPIOID CRISIS

# The Case for Prevention

*For a crisis caused by an unstoppable flow of drugs that are killing people daily, the real answer lies with **finding a way to stop people from even starting.***

**Bob Rich**

CHIEF CONSTABLE  
ABBOTSFORD POLICE DEPARTMENT

June 2017





# THE OPIOID CRISIS: The Case for Prevention

## Introduction

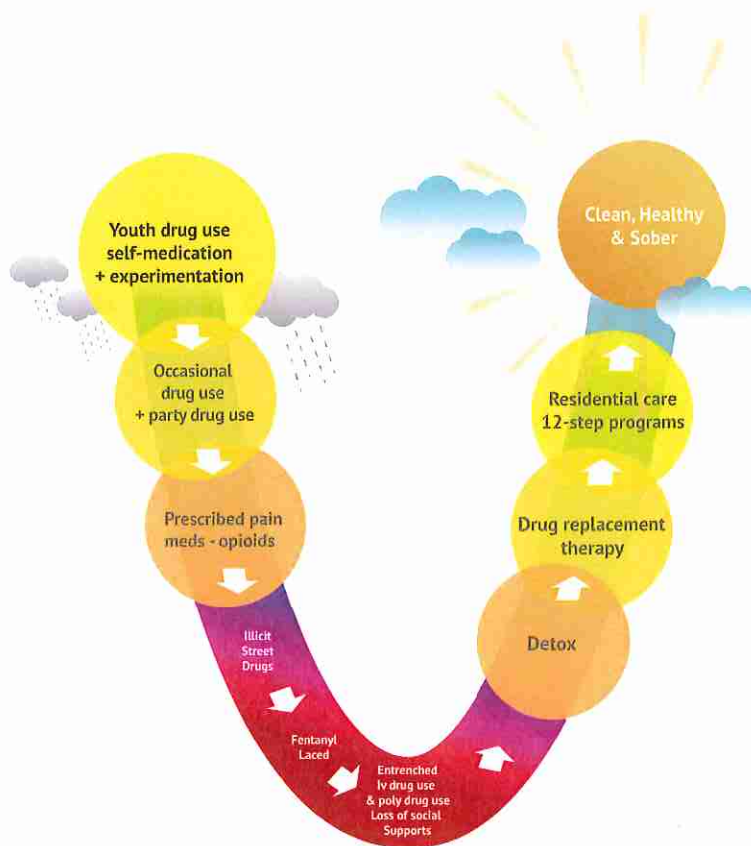
Communities in British Columbia are in the midst of a very severe health crisis that is taking lives all over the province. The crisis is portrayed as a problem affecting primarily people who are struggling with homelessness and addiction. ***This is not true.*** We are in fact losing people from all walks of life and from every economic background. Many occasional users are aware of the risks associated with taking street drugs, yet for a number of reasons, they continue to use drugs containing lethal doses of fentanyl and/or its analogs.

As of April 30th, 2017, 488 people have died in BC from drug overdoses. The projected death toll for the year is a shocking 1,400. These individuals are members of our communities, many of whom are someone's parents, someone's son or someone's daughter. There is every reason to believe that this death rate will continue unabated ***unless we change the dynamics propelling this crisis.***

# The Dynamics of Drug Use, Addiction and Recovery

Prior to this crisis, the risk of dying while using street drugs was lower, for all types of users. It seemed that only entrenched drug users were at risk of dying from a drug overdose. Now it is clear that any user, of these drugs has moved into the high risk category, and is at risk of dying from an overdose.

## Stages of Drug Use And Addiction



This graphic illustrates the simplified path of a person progressing from casual drug use to addiction, into entrenched intravenous and poly drug use, to hopefully beginning the journey to recovery, and to eventually living a clean, sober and healthy life that involves positive citizenship and a meaningful existence. It is similar in principle to the Jellinek Curve, created in 1960 by E. Morton Jellinek, an alcohol addictions expert who changed our understanding of alcoholism and addiction.

Drug use patterns in BC have always been extremely fluid, and based on drug availability, cost and cultural dynamics. Heroin, cocaine, crack cocaine, crystal methamphetamine, OxyContin and ecstasy have all had periods of dominance, driven in part by the drug culture prevalent at the time. Fentanyl, due to its ease of importation into Canada, its extreme potency and low cost, is now often mixed into, or sold as, any or all of these drugs. Using these drugs even once can easily be fatal if a poorly-mixed or hyper-potent dose is consumed. Again, it is no longer only the entrenched, intravenous high-risk drug user who risks death.

## A first-time drug user is now just as likely as any user to consume a fatal dose.

We do know from evidence that the more isolated the user is, the more likely they are to die from an overdose, given there are no available resources like naloxone (an opioid inhibitor – or “antidote”) to resuscitate them. Street users are being saved from overdoses because frontline workers like nurses and outreach addiction personnel are walking the streets where addicts gather, and are providing services there. When someone is at home and uses while they are alone, no one is there to assist should they overdose. Only 10% of opioid-related overdose deaths so far this year took place on the street. ***Over 50% occurred in private residences.***

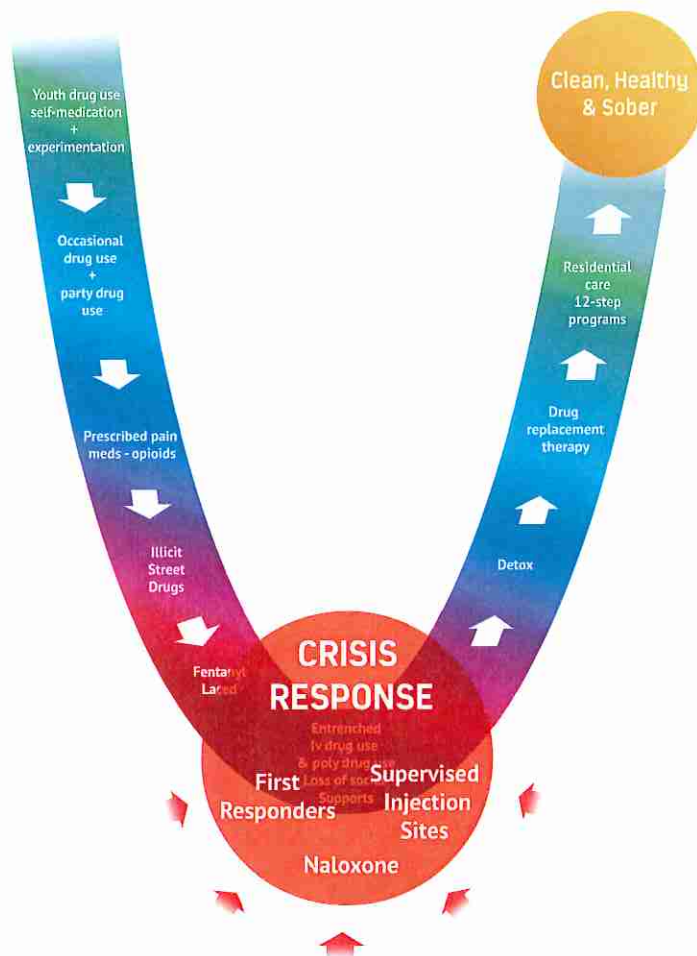
Every youth who is offered a pill at a party or in a school hallway, is at risk. Every person who uses drugs to dull the pain of a difficult situation is at risk. Every person who struggles with withdrawing from prescribed opioid pain medication, and turns to street drugs to “get by”, is at risk. Every person at a party who believes they can “trust their dealer” and use drugs socially, is at risk.

*There is no risk-free way to consume street drugs.*

# Responding to the Crisis

Understandably, our response to date has been to go to the places where we see people dying, and to do what we can to stop it. It is the right thing to do when responding to an acute crisis. We have worked hard to get naloxone into the hands of all first responders and people likely to encounter someone experiencing an opioid overdose – including drug users themselves. We have stopped worrying about the legality of supervised injection sites and have set them up in places where intravenous drug users congregate to facilitate rapid medical intervention if necessary. Yet the crisis continues, and people are still dying.

## BC's Current Approach – A Response to an Acute Crisis

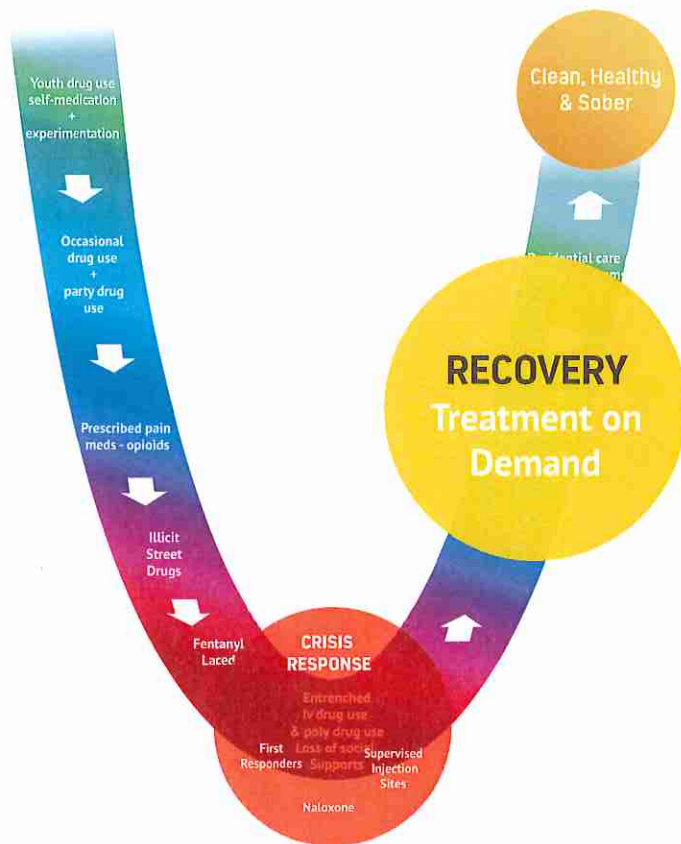


Our emergency health services and fire services are going to call after call resuscitating victims of overdoses. Most of the time, the individual chooses not to go to the hospital, and simply goes back to their life without treatment or counselling. We have responded to an acute crisis. The problem is that although this response saves a life, it does nothing to end the drug use and cycle of addiction causing the crisis.



# Treatment on Demand

The Vancouver Police Department (VPD) recently released a paper entitled *The Opioid Crisis: The Need for Treatment on Demand*.<sup>1</sup> In it they make the case for a comprehensive treatment plan for the province.



Without question, the best outcome for a person addicted to opioids is recovery from addiction. This path to a clean and sober life and holistic recovery is hard, and requires a multifaceted approach involving the community and effort by all stakeholders. The person must traverse a number of stages on the journey back to health. Access to support and resources is a crucial component of the recovery process. We need a new methodology and a re-allocation of existing resources. A culture shift and an educated and informed public will also help support a successful and meaningful approach for those at risk.

For our police officers, treatment on demand looks like this:

*A person approaches a police officer or health care professional on the street and says: "Please, I need help. I want to get off drugs." Without hesitation, the officer or health care worker immediately enters that person into a system of care that connects the individual with resources and support. The system has an infrastructure that includes detox, stabilization and individualized treatment plans – **it is a system where quality care and treatment is a realistic option.***

*Recovery is possible and many people can attain abstinence with the right support and care.*

<sup>1</sup> [The Opioid Crisis: The Need for Treatment on Demand](#), Vancouver Police Department – May 2017

Currently, the path for an addict seeking recovery/help is riddled with barriers of complexity, cost and capacity. In addition to system complexities and the lack of meaningful and effective pathways to recovery, there exists the larger issue of society's views on addicts and addiction. Stigma and discrimination continue to plague the addict seeking recovery. This stigma of addiction prevents many from seeking the help they need, and prevents others from providing compassionate care to those they see as "beyond help". De-stigmatizing addiction is required to make treatment accessible, and this is something all of us, as community members, must work towards.

The journey to being clean and sober and to living a healthy lifestyle is challenging, and is likely to fail unless the individual is appropriately supported. The road is also unique to the needs and circumstances of the individual. For some, participation in a 12-step or other non-residential treatment program is enough for them to get off drugs, and for others a more comprehensive or intensive solution is required.

The arguments in support of recovery from addiction are undeniable. A report has just been released by the Canadian Centre on Substance Use and Addictions entitled, *Life in Recovery from Addiction in Canada*<sup>2</sup> that shows how successful people can be with the appropriate support. This paper reflects the results of a nationwide survey by the CCSA and the views of leading experts in the field. The report indicated that "The majority of respondents in recovery report having a positive quality of life, with 90.7% rating their quality of life as either excellent, very good or good." and that "More than half of survey respondents (51.2%) achieved stable recovery without experiencing a single relapse." For many, sobriety is achievable when the appropriate resources are available.

## The Case for Prevention

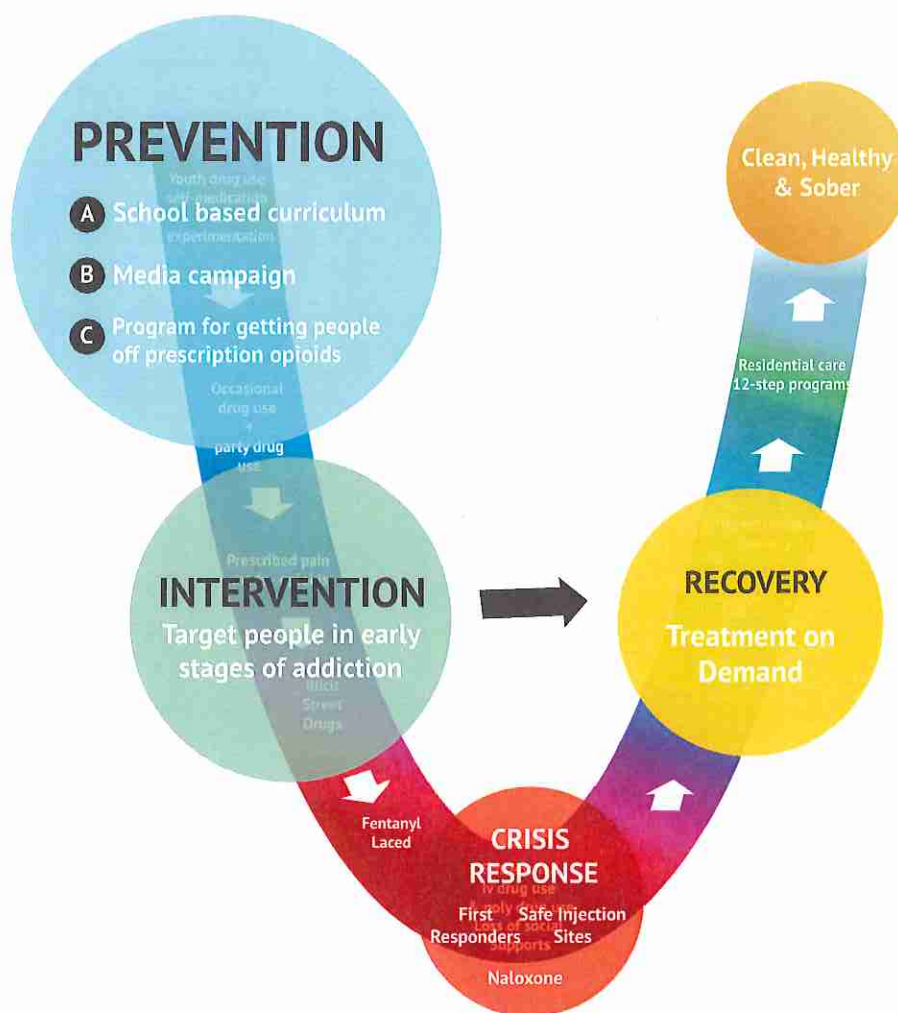
For a crisis caused by an unstoppable flow of drugs that are killing people daily, the real answer lies with finding a way to stop people from initially using these drugs. ***The only way to ensure that someone doesn't die from an overdose is to ensure they don't ingest or inject drugs.***

There is no quick solution, and our current approach to this crisis has been unsuccessful. Nothing we have done so far has slowed its progression. Along with treatment, it is time now to ***invest heavily in prevention and early intervention*** to stop more people from starting down the curve to drug use, addiction and death.

If drug use and addiction is understood as a progression, it becomes clear where we need to focus our efforts. We all know that it is far easier to never start smoking than to stop once addicted. Millions of people in Canada never started smoking because of the wide-spread anti-smoking campaigns of the 1970s and 1980s. We did what was needed to prevent potential smokers from ever facing that serious health risk. The same can be said for changing attitudes and behaviours around driving while impaired. Changing behaviour through education around serious health and societal risks has been proven to be successful when it is evidence-based, targeted, consistent and long-term.

<sup>2</sup> [Life in Recovery from Addiction in Canada](#), Canadian Centre on Substance Use and Addiction – May 2017

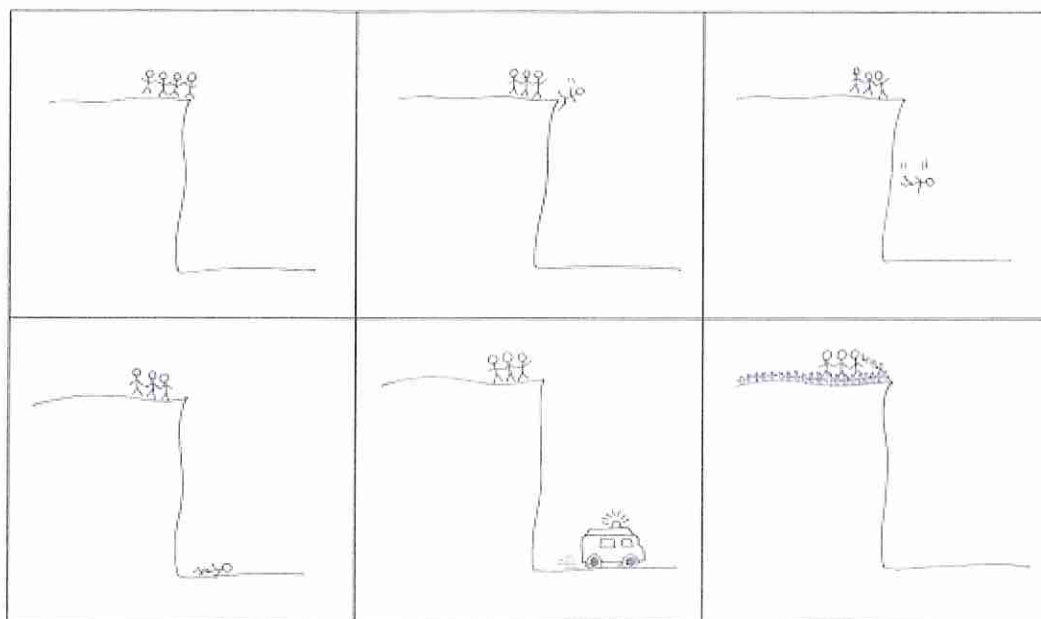
## Prevention and Intervention – The Right Next Steps



*Appropriate prevention and intervention leads to early recovery and reduces the need for crisis response.*



We have access to conventional and social media which can quickly and widely disseminate our message. We know who has had an overdose and has required resuscitation by first responders. We have records that show us who has been prescribed opioids and who may now be struggling with addiction. Our young people are enrolled in schools where age-appropriate curriculum can be delivered to every student during each school year. In Canada, we have rallied before to address smoking, impaired driving and other behaviour-based crises. Now is the time to do it again.



*"Instead of trying to catch the people who keep falling off the cliff, let's build a fence so they don't fall."*

# Recommendations

For a **prevention program** to succeed, we not only have to provide information and education to those at risk of drug use, we also have to acknowledge that **our culture must change**. This change will require vision, strategy, time, skill, determination and resources.

## *The program will require:*

**1. Governance:** Someone must be placed in charge of a Prevention & Early Intervention Program. We have a problem that requires a vision, a plan and implementation under the guidance of one person responsible for making it happen. That person and plan will require a multi-disciplinary team to ensure an appropriate breadth of knowledge and experience is available to draw on.

**2. A comprehensive plan:** Developing an evidence-based plan that sets out a vision, strategies, methods of evaluation, and implementation is a crucial first step. The plan must be expertly marketed to ensure the impact of its message is fully received by all stakeholders.

**3. Cross-government cooperation:** The Ministry of Health, Ministry of Justice, Ministry of Public Safety and Solicitor General, Ministry of Education, regional health authorities and many other provincial and local government agencies ALL need to be part of the solution. Success through collaboration is empirically supported when targeting a crisis.

**4. Long-term vision:** Occasional drug users have proven to be resistant to accepting information about drug use. Changing this culture will require a long-term approach. The same is true for education in our schools. The program in schools should not solely focus on youth drug use, but also on how youth will approach this issue as adults. Change will not happen overnight, but we need to start now to see the results of our efforts as soon as possible. The message we deliver needs to be sustained, and needs to be

consistent across the province.

**5. A targeted approach:** One media message or strategy won't be successful. We need a variety of tailor-made messages and programs which address the specific cultures and circumstances of current drug use. Youth, people who use drugs in recreational settings, people who use drugs to cope, and people who have become addicted while dealing with an illness injury will require different targeted strategies.

**6. Strategies for intervention:** In some cases, early intervention will be called for. Reaching out to specific individuals who are suspected of having developed an addiction will be key. The plan must include the development of tools and strategies which equip family, friends and coworkers to better identify the signs of addiction, and to assist those who are still in the early stages of the addiction curve to get the help they need. The plan must recognize that underlying issues (such as adverse childhood experiences) may fuel addiction, and that early intervention in these circumstances may also be required.

**7. Evaluation:** Assessment requires establishing a baseline and tracking key indicators over time to gauge the impact of implemented prevention strategies. Measured outcomes should be used to assess the effectiveness of these strategies and to modify programs as necessary to best meet plan objectives.

## Conclusion:

The purpose of this paper is not to critique our response in British Columbia so far. In many cases, the efforts to save lives have been nothing less than heroic. We also fully endorse the work done by VPD to make the case for Treatment on Demand.

*What we present now is the right next step: **The Case for Prevention.***

“For a prevention program to succeed, we not only have to provide information and education to those at risk of drug use, we also have to acknowledge that our culture must change. This change will require vision, strategy, time, skill, determination and resources.”

BOB RICH, CHIEF CONSTABLE  
ABBOTSFORD POLICE DEPARTMENT



**ABBOTSFORD  
POLICE  
DEPARTMENT**



From: [Sheila.Malcolmson.A2@parl.gc.ca](mailto:Sheila.Malcolmson.A2@parl.gc.ca) [mailto:[Sheila.Malcolmson.A2@parl.gc.ca](mailto:Sheila.Malcolmson.A2@parl.gc.ca)] On Behalf Of  
[Sheila.Malcolmson@parl.gc.ca](mailto:Sheila.Malcolmson@parl.gc.ca)

Sent: September-08-17 12:51 PM

To: [Village.hall@anmore.com](mailto:Village.hall@anmore.com)

Subject: Call for support: Federal action on abandoned vessels

RECEIVED

SEP 08 2017

Village of Anmore

Mayor McEwen & Council,

I'd like your support for my federal legislation to protect our coasts.

Right now, thousands of abandoned vessels are polluting our oceans and leaking oil into our waterways, jeopardizing valuable aquaculture and commercial fishing jobs, threatening our tourism industry, and taking a huge toll on coastal communities and volunteers.

For too long, jurisdictional gaps have left coastal communities with nowhere to turn when they need help cleaning up abandoned vessels.

**It's time for federal action on abandoned vessels!**

**My bill C-352 creates a comprehensive coast-wide strategy to:**

- ✓ End the run-around and finger-pointing by designating Coast Guard as the agency responsible for directing the removal & recycling of abandoned vessels
- ✓ Get taxpayers off the hook by fixing vessel registration and creating a fee to help cover the cost of vessel disposal
- ✓ Prevent vessels from becoming hazards by piloting a turn-in program at safe recycling facilities
- ✓ Create good green jobs by supporting local marine salvage businesses
- ✓ Build a strategy in cooperation with First Nations, local and provincial governments

Although community pressure finally got abandoned vessels on the federal agenda, the Liberal government's small budget announcement simply cannot address the thousands of vessels polluting our coastlines. After decades of federal and provincial neglect, \$1 million/year for removals is a welcome first step, but this year it's only \$300,000, for the whole country!

I built my legislation based on years of advice from coastal communities. Your support, as part of a growing list of coastal allies from across the

country, will demonstrate powerful solidarity as the debate on abandoned vessels begins in the House of Commons this fall.

To show the growing demand for a comprehensive coast-wide solution, I'd love your support.

**Here is how you can help build momentum for federal action:**

- 1. Join the growing list of coastal allies by writing a formal endorsement letter or passing a motion of support** (template enclosed).
- 2. Gather petition signatures supporting Bill C-352** (enclosed). Once you've added your name and gathered other signatures, please mail it to my Ottawa office so I can stand in Parliament and show support for a comprehensive solution.

For more information, including the text of the bill, please visit my website at [www.sheilamalcolimson.ndp.ca/abandonedvessels](http://www.sheilamalcolimson.ndp.ca/abandonedvessels)

I will see you at UBCM in September when resolution B26 to endorse my abandoned vessels bill is up for debate.

Thank you so much for your support; I look forward to working with you more.



**Sheila Malcolmson**

M.P. for Nanaimo-Ladysmith | Députée de Nanaimo-Ladysmith  
Critic for the Status of Women | Porte-parole en matière de condition féminine  
New Democratic Party | Nouveau Parti démocratique

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House of Commons | Chambre des communes

Ottawa ON K1A 0A6

Phone | Téléphone 613-992-5243

Twitter: [@s\\_malcolimson](https://twitter.com/s_malcolimson)

Facebook: [SheilaMalcolimsonNDP](https://www.facebook.com/SheilaMalcolimsonNDP)

Website: [sheilamalcolimson.ndp.ca/](http://sheilamalcolimson.ndp.ca/)



## **Template: Suggested endorsement letter and motion of support**

*(Insert organization name and logo)*

*(Date)*

Sheila Malcolmson, MP for Nanaimo-Ladysmith  
House of Commons  
Ottawa, Ontario  
K1A 0A6

Dear Ms. Malcolmson,

On behalf of *(insert organization name)*, I am writing to support the following motion urging the federal government to adopt MP Sheila Malcolmson's legislation, C-352:

Whereas:

- Abandoned vessels pose an environmental risk and navigational hazard;
- No regulations and programs have established effective measures for the removal and disposal of abandoned vessels;
- Coastal communities in Canada have called on the government to act on abandoned vessels for decades;

Move that *(inset organization name)* encourages Parliament to adopt Bill C-352, "An Act to amend the Canada Shipping Act, 2001 and provide for the development of a national strategy for abandoned vessels", which would fix vessel registration, pilot a vessel turn-in program, create good green jobs by supporting local marine salvage businesses and vessel recycling, and make Coast Guard responsible for directing the removal of abandoned vessels.

Sincerely,

*(Please sign on behalf of organization)*

## Petition to the House of Commons: Federal Action to Clean up Abandoned Vessels

We, the undersigned residents of Canada, draw the attention of the House of Commons to the following:

### WHEREAS:

- Abandoned vessels pose an environmental risk and navigational hazard;
- No regulations or programs have established effective measures for the removal and recycling of abandoned vessels;
- Coastal communities in Canada have called on the government to act on abandoned vessels for decades;

### THEREFORE, we call on the Government of Canada to support Bill C-352 to:

1. Designate Coast Guard as the agency responsible for directing the removal & recycling of abandoned vessels;
2. Build a coast-wide strategy in cooperation with local and provincial governments;
3. Get taxpayers off the hook by improving vessel registration and creating a fee to help cover the cost of vessel disposal;
4. Prevent vessels from becoming hazards by piloting a turn-in program at safe recycling facilities;
5. Create good green jobs by supporting local marine salvage businesses.

NAME (PRINT)

STREET ADDRESS (city, province, postal code)

EMAIL

SIGNATURE

PLEASE SEND COMPLETED PETITIONS TO: Sheila Malcolmson, Member of Parliament, House of Commons, Ottawa, ON, K1A 0A6 **POSTAGE FREE!** (Please use an envelope)

## COMMUNITY ENGAGEMENT, CULTURE AND INCLUSION COMMITTEE MEETING – MINUTES



Minutes of the Community Engagement, Culture and Inclusion  
Committee Meeting held on Thursday, June 8, 2017 in Council Chambers  
at Village Hall, 2697 Sunnyside Road, Anmore, BC

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### MEMBERS PRESENT

Councillor Ann-Marie Thiele (Chair)  
Ping Luo  
Babak Taghvaei

### MEMBERS ABSENT

Nil

### OTHERS PRESENT

Juli Kolby, Chief Administrative Officer  
Christine Milloy, Manager of Corporate Services

#### 1. CALL TO ORDER

Chair Thiele called the meeting to order at 7:03 p.m.

#### 2. APPROVAL OF THE AGENDA

It was MOVED and SECONDED:

**"APPROVAL OF THE AGENDA."**

**CARRIED UNANIMOUSLY**

#### 3. MINUTES

Nil

#### 4. BUSINESS ARISING FROM THE MINUTES

Nil

#### 5. UNFINISHED BUSINESS

Nil

#### 6. NEW BUSINESS

##### **(a) Welcome and Introductions**

Chair Thiele welcomed members to the new committee, and then members and staff introduced themselves and reported their interest in this Committee.

**(b) Committee Orientation**

Christine Milloy presented the Committee Orientation. Highlighted questions and concerns raised during the presentation included:

- Committee members are permitted to ask exploratory questions of outside organizations when conducting research; however, if members feel they are getting close to a position of representing the Village it is best to request that staff get involved with the research task.
- Staff will provide sample committee meeting minutes for use by the Note Taker at the next meeting.

Committee asked staff to distribute the Age Friendly Action Plan to members for information and reference.

Committee asked staff to provide the latest statistical data (i.e. Census) to members for information and reference.

**(c) Discuss Objectives for Current Term**

Ping Luo left the meeting at 7:26 p.m.; and returned to the meeting at 7:26 p.m.

Committee discussed the following topics as options to review during their term:

- Community engagement (events, policy and governance issues)
- Heritage preservation (archives)
- Cultural diversity
- Welcome package review
- Age friendly planning
- Community outreach, with focus on new residents.

Committee requested that staff forward the following list to Council for approval:

- Community engagement
- Heritage preservation
- Cultural diversity
- Age friendly planning
- Community outreach to new residents.

**7. ADJOURNMENT**

It was MOVED and SECONDED:

**“TO ADJOURN.”**

**CARRIED UNANIMOUSLY**

The meeting adjourned at 8:09 p.m.

Certified Correct:

**C. MILLOY**

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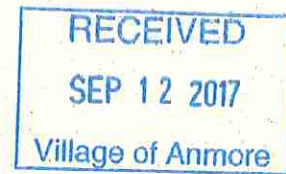
Christine Milloy  
Manager of Corporate Services

Approved:

**A. THIELE**

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Councillor Ann-Marie Thiele  
Chair, Community Engagement, Culture  
and Inclusion Committee



Ref: 206633

September 1, 2017

His Worship Mayor John McEwen and Councillors  
Village of Anmore  
2697 Sunnyside Rd  
Anmore BC V3H 5G9

Dear Mayor McEwen and Councillors:

On behalf of the joint Provincial-Union of British Columbia Municipalities (UBCM) Green Communities Committee (GCC), we would like to extend our congratulations for your efforts to reduce greenhouse gas emissions in your corporate operations and community over the 2016 reporting year.

As a signatory to the Climate Action Charter (Charter) you have demonstrated your commitment to work with the Province and UBCM to take action on climate change and to reduce greenhouse gas emissions in your community and corporate operations.

The work that local governments are undertaking to reduce their corporate emissions demonstrates significant climate leadership and sets the stage for broader climate action in the community. Your leadership and commitment continues to be essential to ensuring the achievement of our collective climate action goals.

The GCC was established under the Charter to support local governments in achieving their climate goals. In acknowledgement of the efforts of local leaders, the GCC is again recognizing the progress and achievements of local governments such as yours through the multi-level Climate Action Recognition Program. A description of this program is enclosed for your reference.

As a Charter signatory who has demonstrated progress on the fulfillment of one of more of your commitments, we are pleased to acknowledge your achievement of Level 1 recognition – 'Demonstrating Progress on Charter Commitments.'

.../2



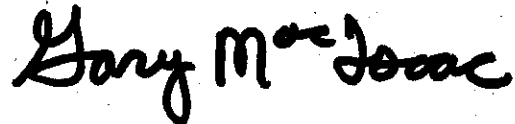
Mayor McEwen and Councillors  
Page 2

Congratulations again on your progress. We wish you continued success in your ongoing commitment to the goal of corporate carbon neutrality and your efforts to reduce emissions in the broader community.

Sincerely,



Tara Faganello  
Assistant Deputy Minister  
Local Government Division  
Ministry of Municipal Affairs and Housing



Gary MacIsaac  
Executive Director  
Union of British Columbia Municipalities

Enclosures



## **GCC Communiqué on the Climate Action Recognition Program**

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B.C. local governments continue to play a critical role in reducing GHG emissions across the province. In acknowledgment of the ongoing efforts of local leaders, the joint Provincial-UBCM Green Communities Committee (GCC) is pleased to continue the Climate Action Recognition Program (*Recognition Program*) for B.C. local governments for the 2016 reporting year. This is a multi-level program that provides the GCC with an opportunity to review and publicly recognize the progress and achievements of each Climate Action Charter (*Charter*) signatory. Recognition is provided on an annual basis to local governments who demonstrate progress on their *Charter* commitments, according to the following:

### *Level 1: Demonstrating Progress on Charter Commitments*

Local governments who demonstrate progress on fulfilling one or more of their *Charter* commitments will receive a letter from the GCC acknowledging their accomplishments.

### *Level 2: Measuring GHG Emissions*

Local governments that achieve level 1, have completed a corporate carbon inventory for the reporting year and demonstrate that they are familiar with the [Community Energy and Emissions Inventory \(CEEI\)](#) for their community receive a letter from the GCC and a 'BC Climate Action Community 2016' logo, for use on websites, letterhead, etc.

### *Level 3: Accelerating Progress on Charter Commitments (NEW this year)*

Local governments that achieve levels 1 and 2 and demonstrate significant corporate or community-wide climate action to reduce GHG emissions in the reporting year receive a letter from the GCC and a 'BC Climate Action Community 2016 – Climate Leader' logo, for use on websites, letterhead, etc.

### *Level 4: Achievement of Carbon Neutrality*

Local governments that achieve [carbon neutrality](#) in the reporting year receive a letter from the GCC and a 'BC Climate Action Community 2016 – Climate Leader - Carbon Neutral' logo, for use on websites, letterhead, etc.

To be eligible for the *Recognition Program*, local governments must fulfill the public reporting requirements of the [Climate Action Revenue Incentive Program \(CARIP\)](#) including reporting on their progress to carbon neutrality. The GCC will determine recognition levels for the *Recognition Program* based on the information included in each local government's annual CARIP public report. Further information on CARIP and the public reporting requirements is available [online](#).