

PARKS AND RECREATION COMMITTEE MEETING – MINUTES

Minutes of the Parks and Recreation Committee Meeting held on Wednesday, June 21, 2017 in Council Chambers at Village Hall, 2697 Sunnyside Road, Anmore, BC



MEMBERS PRESENT

Councillor Kim Towbridge (Chair)
Mike Dykstra
Polly Krier
Susan Mueckel
Bruce Scatchard

MEMBERS ABSENT

Nil

OTHERS PRESENT

Mayor John McEwen
Christine Milloy, Manager of Corporate Services

1. CALL TO ORDER

Chair Trowbridge called the meeting to order at 7:02 p.m.

2. APPROVAL OF THE AGENDA

It was MOVED and SECONDED:

“THAT THE AGENDA BE APPROVED AS CIRCULATED.”

CARRIED UNANIMOUSLY

3. MINUTES

Nil

4. BUSINESS ARISING FROM THE MINUTES

Nil

5. UNFINISHED BUSINESS

Nil

6. NEW BUSINESS

(a) Welcome and Introductions

Chair Trowbridge welcomed members to the new Committee term, and then members introduced themselves and reported their interests in being involved with the Committee.

(b) Committee Orientation

- Christine Milloy presented the Committee Orientation. Highlighted questions and concerns raised during the presentation included:
 - Skeleton notes are all that are required by the designated note taker
 - 3 members including the chair are considered quorum
 - Keep conversation general in nature, not to include a specific property unless directed by council
 - A clear motion will be required for council or staff in order for it to be act upon
 - Once a resolution has been passed at the committee meeting, it could be included on the next regular council meeting
 - It was clarified that the staff liaison attends meeting when requested whereas the Manager Corporate Services manages the committee.

(c) Review 2016 Action Item List and Discuss Objectives for Current Term

- Committee reviewed the 2016 action items and discuss desired objectives for the current term. Highlighted comments are noted as follows.
- Committee requested that staff provide a copy of the Parks Master Plan to member Polly Krier, noting that other members already have copies.
- Committee requested that staff provide a copy of trail maps to all members.
- Committee requested that staff investigate the requirements for the Mossom Creek Bridge project.
- Committee discussed the following matters as possible options for review during their term:
 - Stairs at Summerwood Lane
 - Trail network
 - Mossom Creek Bridge project
 - Zoning bylaw
 - New upcoming developments

It was MOVED and SECONDED:

“THAT WE ASK THAT STAFF PROVIDE US WITH THE RESULTS OF THE INVESTIGATION AS IT RELATES TO THE DRAINAGE AT SPIRIT PARK.”

CARRIED UNANIMOUSLY

It was MOVED and SECONDED:

“THAT WE ASK STAFF TO INVESTIGATE THE VALIDITY OF THE ENVIRONMENTAL STUDY FROM ISL ENGINEERING DATED OCTOBER 14 2015; AND ASK STAFF TO ESTABLISH CURRENT COSTS TO COMPLETE THE MOSSOM CREEK BRIDGE PROJECT.”

CARRIED UNANIMOUSLY

It was MOVED and SECONDED:

“THAT WE ASK STAFF TO INVESTIGATE THE COSTS OF BUILDING THE STAIRS AT SUMMERWOOD LANE.”

CARRIED UNANIMOUSLY

- Committee requested that staff forward the following list to Council for approval:
 - Trail connectivity
 - Partnership with TORCA
 - Memorial bench program
 - Adopt a Trail program

- Committee requested that staff provide an update on the following matters:
 - Memorial bench program
 - Adopt a trail program
 - Partnership with TORCA
 - Copies of trail maps and village’s GIS mapping
 - Amount (\$) in the Village’s Parks Reserve.

7. ADJOURNMENT

It was MOVED and SECONDED:

“TO ADJOURN.”

CARRIED UNANIMOUSLY

The meeting adjourned at 8:38 p.m.

Certified Correct:

C. MILLOY

Christine Milloy
Manager of Corporate Services

Approved:

K. TROWBRIDGE

Councillor Kim Trowbridge
Chair, Parks and Recreation Committee