

## REGULAR COUNCIL MEETING – MINUTES

Minutes of the Regular Council Meeting held on Tuesday, March 6, 2018 in Council Chambers at Village Hall, 2697 Sunnyside Road, Anmore, BC



### ELECTED OFFICIALS PRESENT

Mayor John McEwen  
Councillor Ryan Froese  
Councillor Ann-Marie Thiele  
Councillor Kim Trowbridge  
Councillor Paul Weverink

### ELECTED OFFICIALS ABSENT

Nil

### OTHERS PRESENT

Juli Halliwell, Chief Administrative Officer  
Christine Baird, Manager of Corporate Services  
Jason Smith, Manager of Development Services

#### 1. Call to Order

Mayor McEwen called the meeting to order at 7:00 p.m.

#### 2. Approval of the Agenda

It was MOVED and SECONDED:

R48/2018

**“THAT THE AGENDA BE APPROVED AS CIRCULATED.”**

**CARRIED UNANIMOUSLY**

#### 3. Public Input

Lynn Burton, Sugar Mountain Way, presented comments regarding agenda item 11(b), stating that the Village of Anmore was recognized as an age-friendly community in September 2014 and the Official Community Plan makes reference to providing policies to support that. She added that most attendees at the public information session on infill development were seniors and if Council wants to keep seniors in the community the \$150,000 community amenity contribution fee is too high.

#### 4. Delegations

##### (a) **Sasamat Volunteer Fire Department**

Jay Sharpe, Fire Chief, Sasamat Volunteer Fire Department, presented to Council a copy of the 2018 photograph of the Fire Department. He noted that a photograph is taken annually and due to associated costs copies cannot always be provided to others. This

year; however, the Village of Anmore and Village of Belcarra were able to contribute funds towards costs for the printing and framing of this year's photograph.

Jay Sharpe reported that the Fire Department is celebrating its 40<sup>th</sup> year this year, and he requested that Council agree to waive the rental fee (\$200) for use of Spirit Park on July 7, 2018 for their event.

Jay Sharpe further requested that Council consider a \$750 donation to SVFD to help cover expense costs for the celebration on July 7, 2018.

It was MOVED and SECONDED:

R49/2018                    **“THAT COUNCIL AGREES TO WAIVE THE FEE REQUIRED FOR USE OF SPIRIT PARK ON JULY 7, 2018 BY THE SASAMAT VOLUNTEER FIRE DEPARTMENT; AND FURTHER THAT COUNCIL AUTHORIZES A DONATION IN THE AMOUNT OF SEVEN HUNDRED FIFTY DOLLARS (\$750) PAYABLE TO SASAMAT VOLUNTEER FIRE DEPARTMENT FOR USE TOWARDS EXPENSES FOR THEIR 40-YEAR ANNIVERSARY CELEBRATION.”**

**CARRIED UNANIMOUSLY**

Council requested an update on the new ladder truck. Chief Sharpe responded that he is awaiting results of the inspections, and he is hopeful that the truck will be in service for the event in July.

**5. Adoption of Minutes**

**(a) Minutes of the Regular Council Meeting held on February 20, 2018**

It was MOVED and SECONDED:

R50/2018                    **“THAT THE MINUTES OF THE REGULAR COUNCIL MEETING HELD ON FEBRUARY 20, 2018 BE ADOPTED AS CIRCULATED.”**

**CARRIED UNANIMOUSLY**

**6. Business Arising from Minutes**

Nil

**7. Consent Agenda**

Nil

**8. Items Removed from the Consent Agenda**

Nil

**9. Legislative Reports**

Nil

**10. Unfinished Business**

Nil

**11. New Business**

**(a) Environment Committee Recommendation of December 7, 2017**

It was MOVED and SECONDED:

R51/2018

**“TO REFER THE ENVIRONMENT COMMITTEE RECOMMENDATIONS OF DECEMBER 7, 2017 REGARDING DARK SKY LIGHTING TO STAFF FOR REVIEW AND COMMENT.”**

**CARRIED UNANIMOUSLY**

**(b) Infill Development – Draft Official Community Plan Amendment and Policy**

It was MOVED and SECONDED:

R52/2018

**“THAT COUNCIL AUTHORIZE STAFF TO PRESENT THE DRAFT OFFICIAL COMMUNITY PLAN AMENDMENT AND INFILL DEVELOPMENT POLICY FOR PUBLIC CONSULTATION AND THAT STAFF BE DIRECTED TO HOST A MEETING TO SOLICIT PUBLIC INPUT.”**

**CARRIED UNANIMOUSLY**

**(c) Upper Spirit Park Improvements – Landscape Architect Selection**

It was MOVED and SECONDED:

R53/2018                    **“THAT COUNCIL APPROVE THE AWARD OF LANDSCAPE ARCHITECTURAL DESIGN SERVICES TO ISL ENGINEERING AND LAND SERVICES FOR A CONTRACT PRICE OF TEN THOUSAND TWO HUNDRED SIXTY-FIVE DOLLARS (\$10,265), EXCLUSIVE OF GST.”**

**CARRIED UNANIMOUSLY**

**(d) Metro Vancouver – Consent to Metro Vancouver Regional Parks Service Amendment Bylaw No. 1260**

It was MOVED and SECONDED:

R54/2018                    **“THAT COUNCIL OF VILLAGE OF ANMORE APPROVES ADOPTION OF METRO VANCOUVER REGIONAL DISTRICT REGIONAL PARKS SERVICE AMENDING BYLAW NO. 1260, 2018 BY PROVIDING CONSENT ON BEHALF OF THE ELECTORS.”**

**CARRIED UNANIMOUSLY**

**(e) District of West Vancouver – New Municipal Tax Classes**

It was MOVED and SECONDED:

R55/2018                    **“THAT COUNCIL OF THE VILLAGE OF ANMORE IS IN SUPPORT OF THE RESOLUTION REGARDING NEW MUNICIPAL TAX CLASSES AS SHOWN IN THE LETTER DATED FEBRUARY 23, 2018 FROM DISTRICT OF WEST VANCOUVER TO LMLGA MEMBER MUNICIPALITIES.”**

**CARRIED UNANIMOUSLY**

**(f) Lower Mainland Local Government Association – 2018 Call for Nominations**

Council agreed to submit nominations to Juli Halliwell for referral to the LMLGA.

**(g) Tri-Cities Early Childhood Development Committee – Request for Sponsorship**

It was MOVED and SECONDED:

**“THAT COUNCIL AUTHORIZES A ONE-TIME PAYMENT IN THE AMOUNT OF ONE HUNDRED (\$100) PAYABLE TO TRI-CITIES EARLY CHILDHOOD DEVELOPMENT FOR SPONSORSHIP OF THE 9TH ANNUAL TRI-CITIES CHAMPIONS FOR YOUNG CHILDREN AWARDS OF EXCELLENCE.**

**CARRIED UNANIMOUSLY**

**12. Mayor’s Report**

Mayor McEwen reported that:

- On February 21, he attended the Sasamat Volunteer Fire Department Awards night, where Jay Sharpe was awarded his 30 year badge. Fellow Trustees, Councillor Trowbridge and Councillor Weverink were also in attendance.
- On February 22, he spent the day at the Heritage Woods grad transitions event. He would like all of Council to be made aware of that event in future.
- On February 23, he attended a Metro Board meeting where they discussed the Flavelle development.
- On February 23, he attended a great trivia night, although some of Councillor Thiele’s questions were a bit tough.
- On February 28, he attended a Joint Mobility Pricing Commission meeting and it was made clear that distance-based pricing would not be well received by the public. He added that there is a meeting this Friday of for the TransLink Mayors Council to come up with the \$30 million shortfall. He noted that he does not support increase to property taxes; however, due to weighted voting the larger municipalities could force an increase to property taxes.
- On March 8, he will attend the International Womens Day Champion Luncheon at Westwood Plateau.
- On March 10, he will be a guest judge at the Imagine Gala at the Hard Rock Casino.
- Next week, he will attend the Mayors’ Caucus in Squamish.

**13. Councillors Reports**

Councillor Thiele reported that:

- She noticed reference in the SVFD meeting minutes that the Fire Chief is waiting for both Villages to develop Wildfire Protection Plans, and she asked for an update in that regard. Staff responded that Anmore has a Community Wildfire Protection Plan that was prepared in 2007 and updated in 2014; and that staff will be presenting a report including the Fire Chief’s comments and financial considerations before summer 2018.

She added that the Village does not have a fuel management plan and asked if the Village is applying for any grants? Staff responded that an available funding opportunity was considered, but no submission was made due to constraints on time and resources. Staff will consider making a submission under the next intake.

**14. Chief Administrative Officer's Report**

Juli Halliwell reported that:

- She received a grant opportunity through the Village's auditor. TD Bank is offering The Parks People Grant – a \$2,000 grant for communities who will be hosting three events between Earth Day (March 22) and December 31, 2018. Staff made an application, and expect to receive a response early-April.
- The Village received notification that it was successful in receiving an emergency program grant that Christine Baird applied for, for just under \$12,000. The application was presented to Council a little while ago for purchase of a cargo trailer for emergency program supplies, some traffic and directional signage and for the ESS training for volunteers. She thanked Ms. Baird for organizing the application and for putting in added effort to have the grant awarded.
- The Village took possession of the Kubota multi-function machine, which will be a great tool to deliver service for maintaining trails and walkways.
- The archive project that the Village received \$25,000 grant funds for had wrapped up end-February. Staff is working on the final report.
- Reminder the registration is open for the easter egg hunt on March 31 at Spirit Park. This year, the Village is partnering with Corporal Neil Reimer, the Officer in Charge of the rural section, to help him fundraise for the Cops for Cancer endeavour.
- The Village hired a Community Events and Volunteer Coordinator, who will start later this week.

**15. Information Items****(a) Committees, Commissions and Boards – Minutes**

- Community Engagement, Culture and Inclusion Committee Meeting minutes of October 12, 2017
- Environment Committee Meeting minutes of December 7, 2017
- Parks and Recreation Committee Meeting minutes of December 13, 2017
- Sasamat Volunteer Fire Department Board of Trustees Meeting minutes of January 31, 2018

**(b) General Correspondence**

- Letter dated February 9, 2018 from Wilderness Committee regarding Kinder Morgan's Pipeline
- Letter dated February 16, 2018 from Town of Oliver regarding Alberta – British Columbia Trade War
- Letter dated February 20, 2018 from City of Enderby regarding Revenue from Cannabis Sales - Equitable Share between Province and Local Government

**16. Public Question Period**

Nil

**17. Adjournment**

It was MOVED and SECONDED:

R56/2018

**“TO ADJOURN.”**

**CARRIED UNANIMOUSLY**

The meeting adjourned at 8:10 p.m.

Certified Correct:

**C. BAIRD**

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Christine Baird  
Manager of Corporate Services

Approved by:

**J. McEWEN**

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John McEwen  
Mayor