



VILLAGE OF ANMORE

COUNCIL MINUTES

Minutes of the Regular Council Meeting held on Tuesday December 9th, 2014 at the portable classroom at Anmore Elementary School, 30 Elementary Road, Anmore, BC

ELECTED OFFICIALS PRESENT

Mayor John McEwen
Councillor Ryan Froese
Councillor Ann-Marie Thiele
Councillor Kim Trowbridge
Councillor Paul Weverink

STAFF PRESENT

Tim Harris, Chief Administrative Officer
Karen-Ann Cobb, Manager of Corporate Services
Kevin Dicken, Manager of Public Works
Brent Elliott, Planner

1. CALL TO ORDER

Mayor McEwen called the meeting to order at 7:00 p.m.

(a) Oath of Office – Councillor-Elect Kim Trowbridge

The Manager of Corporate Services administered the Oath of Office to Councillor-Elect Kim Trowbridge.

2. ADDITIONS AND DELETIONS TO THE AGENDA

Council agreed to add item 7(b) – Procedure Amendment Bylaw No. 536, 2014 to the agenda.

3. APPROVAL OF THE AGENDA

R231/2014 It was MOVED and SECONDED:

“THAT THE AGENDA BE APPROVED AS AMENDED.”

CARRIED UNANIMOUSLY

4. PETITIONS AND DELEGATIONS

(a) Delegation – Mr. Jordon Birch to be present to request a proclamation for “Ugly Christmas Sweater Day” in the Village of Anmore

Jordon Birch, founder of “Now that’s Ugly” Society and Anmore resident, Dave McCloskey presented the history of “Ugly Christmas Sweater Day” – December 19th, 2014 and noted that all proceeds go towards the Children’s Wish Foundation of Canada.

R232/2014 It was MOVED and SECONDED:

“THAT THE MAYOR PROCLAIM DECEMBER 19TH, 2014 AS “UGLY CHRISTMAS SWEATER DAY” IN THE VILLAGE OF ANMORE.”

CARRIED UNANIMOUSLY

(b) Delegation – Mr. Mohamed Abbas to be present to discuss his recent Utility Invoice

R233/2014 It was MOVED and SECONDED:

“THAT THE DELEGATION WITH MR. MOHAMED ABBAS REGARDING HIS RECENT UTILITY BILL BE LIFTED FROM THE TABLE.”

CARRIED UNANIMOUSLY

Mr. Abbas was present to discuss his concerns with his April 14th to September 30th, 2014 Utility Billing Invoice.

The Manager of Public Works spoke to Mr. Abbas’ concerns and explained the procedures taken by Staff to check for any errors and advised that the water meter is reading correctly. Council, Staff and Mr. Abbas discussed this matter at length to determine a solution to Mr. Abbas’ request. Council was not able to give Mr. Abbas relief on his utility bill. Council directed Staff to review the utility account and provide additional clarification to Mr. Abbas.

5. ADOPTION OF MINUTES

**(a) Minutes of the Regular Council Meeting held on
November 25th, 2014**

R234/2014 It was MOVED and SECONDED:

**“THAT THE MINUTES OF THE REGULAR COUNCIL MEETING HELD
ON NOVEMBER 25TH, 2014 BE ADOPTED AS CIRCULATED.”**

CARRIED UNANIMOUSLY

**(b) Minutes of the Inaugural Council Meeting held on
December 1st, 2014**

R235/2014 It was MOVED and SECONDED:

**“THAT THE MINUTES OF THE INAUGURAL COUNCIL MEETING
HELD ON DECEMBER 1ST, 2014 BE ADOPTED AS CIRCULATED.”**

CARRIED UNANIMOUSLY

6. BUSINESS ARISING FROM THE MINUTES

Nil

7. BYLAWS

(a) Anmore Zoning Bylaw No. 535, 2014

Mr. Brent Elliott, Planner, spoke to the report dated December 4th, 2014 from Kate Lambert and Brent Elliott, Planning Consultants, City Spaces. He explained that this draft bylaw will amend the zoning bylaw to effectively align the regulations with those of the riparian area regulations of the Province.

R236/2014 It was MOVED and SECONDED:

**“THAT THE ANMORE ZONING BYLAW NO. 535, 2014 BE READ A
FIRST AND SECOND TIME.”**

CARRIED UNANIMOUSLY

7. BYLAWS (Continued)

(a) Anmore Zoning Bylaw No. 535, 2014 (Cont'd)

R237/2014 It was MOVED and SECONDED:

“THAT COUNCIL DIRECTS STAFF TO INITIATE THE PUBLIC HEARING PROCESS FOR THE ANMORE ZONING BYLAW NO. 535, 2014.”

CARRIED UNANIMOUSLY

(b) Anmore Council Procedure Amendment Bylaw No. 536, 2014

The Manager of Corporate Services spoke to her Memorandum dated December 5th, 2014 to Tim Harris, Chief Administrative Officer. The purpose of the amendment is to change Council meetings from the 2nd and 4th Tuesdays of the month to the 1st and 3rd Tuesdays.

Mayor McEwen explained that the proposed amendment is due to the City of Port Moody and School Trustees meetings which fall on the same evening. Making this amendment would allow Council, Staff, and residents the option to attend if they so choose.

R238/2014 It was MOVED and SECONDED:

“THAT ANMORE COUNCIL PROCEDURE AMENDMENT BYLAW NO. 536, 2014 BE READ A FIRST, SECOND AND THIRD TIME.”

CARRIED UNANIMOUSLY

R239/2014 It was MOVED and SECONDED:

“THAT A SPECIAL COUNCIL MEETING BE SCHEDULED FOR THURSDAY, DECEMBER 11TH, 2014 AT 6:30 P.M., TO CONSIDER ADOPTING THE ANMORE COUNCIL PROCEDURE AMENDMENT BYLAW NO. 536, 2014 AND TO ADOPT THE COUNCIL MEETING SCHEDULE FOR 2015.

CARRIED UNANIMOUSLY

8. CORRESPONDENCE

R240/2014 It was MOVED and SECONDED:

“THAT ALL CORRESPONDENCE CIRCULATED AND FILED IN THE VILLAGE OFFICE BE RECEIVED.”

CARRIED UNANIMOUSLY

(a) Referral of Proposed Site C Dam Project to BC Utilities Commission

Council discussed the letter dated December 2nd, 2014 from Mayor Gwen Johansson regarding the referral of Proposed Site C Dam Project to BC Utilities Commission made to the following resolution:

R241/2014 It was MOVED and SECONDED:

“THAT THE LETTER DATED DECEMBER 2ND, 2014 FROM MAYOR GWEN JOHANSSON REGARDING THE REFERRAL OF PROPOSED SITE C DAM PROJECT TO BC UTILITIES COMMISSION BE RECEIVED.”

CARRIED UNANIMOUSLY

9. COMMITTEE REPORTS AND RECOMMENDATIONS

Nil

10. UNFINISHED BUSINESS

Nil

11. NEW BUSINESS

(a) 2014 Anmore Community Grant Applications

Mayor McEwen had concerns as to the appropriateness of putting these requests in front of a new council unaware of the process and the current state of the Villages finances. The Manager of Corporate Services responded that there are funds remaining in the budget and would fall under the 2014 expenditure. Councillor Thiele noted that these funds would roll over into Surplus if not used.

11. NEW BUSINESS (Continued)

(a) 2014 Anmore Community Grant Applications (Cont'd)

Council agreed that they would be happy to entertain both applications, however they would like a further understanding of the budget.

R242/2014 It was MOVED and SECONDED:

**“THAT COUNCIL RECEIVE THE REPORT DATED DECEMBER 4TH,
TANYA MUECKEL, FINANCE CLERK REGARDING 2014 ANMORE
COMMUNITY GRANT APPLICATIONS.”**

CARRIED UNANIMOUSLY

(b) In-Camera Council Meeting following Regular Council Meeting

R243/2014 It was MOVED and SECONDED:

**“THAT PURSUANT TO SECTION 90(1)(i) OF THE COMMUNITY
CHARTER COUNCIL WILL CONVENE INTO AN IN-CAMERA
COUNCIL MEETING FOLLOWING THE REGULAR COUNCIL
MEETING OF DECEMBER 9TH, 2014 TO DISCUSS LEGAL ISSUES.”**

CARRIED UNANIMOUSLY

12. MAYOR'S REPORT

Mayor McEwen reported that:

- He and Councillor Froese attended the inauguration and reception for the City of Port Moody's Council last Tuesday.
- He attended the Tri-City Chamber of Commerce Christmas lunch event last Thursday.
- He attended his first TransLink meeting last Friday.
- He joined most of Anmore's Council at the Councils of Council meeting last Saturday at the new Anvil Centre in New Westminster.
- He also had the privilege in escorting Santa from the Coquitlam RCMP to our Village Christmas Party last Sunday. He noted how many people commented on how successful the event was and how it can grow in the future. He thanked Constable Kent, Safety Bear, Anmore Elementary School Choir, Devan Bullock, Northern Lights, Anmore Youth, Social Recreation Committee and Staff for all their efforts in making the event an unbelievable success.

13. COUNCILLORS' REPORT

Councillor Froese reported that:

- He attended the City of Port Moody's swearing in ceremony for their new Council.
- He attended the Council of Councils meeting which he felt was very informative.
- He attended the Christmas Event at Spirit Park on Sunday.

Councillor Thiele reported that:

- She attended the Council of Councils meeting.
- She attended the Annual Christmas Party on Sunday and noted her appreciation of the efforts of so many of our community groups.
- She will also be attending the SVFD Awards Social on December 10th.

Councillor Weverink reported that:

- He attended the Metro Vancouver Council of Councils meeting on December 6th.
- He attended the 1st Annual Light- up Spirit Park celebration and felt that it at a wonderful Anmore "vibe."
- He is looking forward to attending his first SVFD Board of Trustees meeting on December 11th.
- He attended MLA Linda Reimer's Open House in Port Moody on December 9th.

14. CHIEF ADMINISTRATIVE OFFICER'S REPORT

Tim Harris reported that:

- The Village Hall will be closed on December 24th at 12:30 p.m. for a Staff Christmas lunch and closed for the holiday season and will reopen Monday, January 5th, 2015.
- Council/Staff orientation workshop originally scheduled for January 24th has been reschedule to February 7th and February 14th.

15. PUBLIC QUESTION PERIOD

A member from the SVFD invited Council to the SVFD is the Annual Awards Christmas Evening on Wednesday, December 10th.

16. CONCLUSION

R244/2014 It was MOVED and SECONDED:

"THAT THE MEETING BE ADJOURNED."

CARRIED UNANIMOUSLY

The meeting adjourned at 8:45 P.M.

Certified Correct:



Karen-Ann Cobb
Manager of Corporate Services

Approved:



John McEwen
Mayor