



# **VILLAGE OF ANMORE**

## **COUNCIL MINUTES**

Minutes of the Regular Council Meeting held on Tuesday, February 17th, 2015 in the portable classroom at Anmore Elementary School, 30 Elementary Road, Anmore, BC

### **ELECTED OFFICIALS PRESENT**

Mayor John McEwen  
Councillor Ryan Froese  
Councillor Ann-Marie Thiele  
Councillor Kim Trowbridge  
Councillor Paul Weverink

### **STAFF PRESENT**

Tim Harris, Chief Administrative Officer  
Karen-Ann Cobb, Manager of Corporate Services  
Kevin Dicken, Manager of Public Works

#### **1. CALL TO ORDER**

Mayor McEwen called the meeting to order at 7:00 p.m.

#### **2. ADDITIONS AND DELETIONS TO THE AGENDA**

Nil

#### **3. APPROVAL OF THE AGENDA**

R25/2015      It was MOVED and SECONDED:

**"THAT THE AGENDA BE APPROVED."**

**CARRIED UNANIMOUSLY**

#### **4. PETITIONS AND DELEGATIONS**

##### **(a) Delegation – Coquitlam Search and Rescue**

Sandy Burpee, Coquitlam Search and Rescue, presented the Coquitlam Search and Rescue Mobile Command Centre Replacement Project and requested a grant from the Village in the amount of \$500.

**4. PETITIONS AND DELEGATIONS (Continued)**

**(a) Delegation – Coquitlam Search and Rescue (Cont'd)**

Councillor Froese questioned the number of calls made through the Anmore and Buntzen Lake area. Mr. Burpee answered that over the past 5 years there have been 34 tasks, over 2,000 hours which include extending back onto Eagle Ridge, as well as the other side of Buntzen Lake.

Councillor Thiele expressed her appreciation to the Coquitlam Search and Rescue and wished to acknowledge the loss of their member, Mr. Roland Webb. She also noted her support with the application and suggested naming the grant after him.

Councillor Weverink also expressed his support for the Coquitlam Search and Rescue.

R26/2015 It was MOVED and SECONDED:

**“THAT COUNCIL APPROVE THE REQUEST FROM THE COQUITLAM SEARCH AND RESCUE FOR A GRANT IN THE AMOUNT OF FIVE HUNDRED DOLLARS (\$500).”**

**CARRIED UNANIMOUSLY**

**5. ADOPTION OF MINUTES**

**(a) Minutes of the Regular Council Meeting held on February 3<sup>rd</sup>, 2015**

R27/2015 It was MOVED and SECONDED:

**“THAT THE MINUTES OF THE REGULAR COUNCIL MEETING HELD ON FEBRUARY 3<sup>RD</sup>, 2015 BE ADOPTED AS AMENDED.”**

**CARRIED UNANIMOUSLY**

**6. BUSINESS ARISING FROM THE MINUTES**

Meeting Minutes of February 3, 2015 – item 6 – On question, the Public Works Manager stated that the technical memorandum has been received and will be going forward with purchasing the necessary signs and installing the school zone on East Road and dedicating Hummingbird Drive as a 30km zone. He noted after speaking with the Coquitlam RCMP, a second crosswalk by Blackberry Drive was not a recommended solution and Anmore Green Estate does not wish to encourage people to go through their property to transition to the school, therefore that option is not viable.

## **7. BYLAWS**

### **(a) Anmore Zoning Amendment Bylaw No. 535, 2014**

Mayor McEwen noted that the Public Hearing has concluded and therefore Council members are not able to engage with the public in regards to this bylaw.

Brent Elliott presented the report dated February 11<sup>th</sup>, 2015 from Kate Lambert and Brent Elliott, Planning Consultants, City Spaces.

Mr. Elliott explained that the report tries to set out the main comments which were heard at the Public Hearing and provide context for Council's discussions, noting that the minutes have already been approved and have been entered into public record.

He further explained that the Zoning Amendment Bylaw makes reference to the province's riparian areas regulation and would then be the regulations in which the development permit and protection of the watercourses would be implemented.

He further stated residents are able to come to the Village Hall if there are any questions interpreting when a Development Permit is needed, or entering into a QEP process. If Staff is unable to provide a definitive answer, Envirowest may be contacted at no cost to the resident.

Councillor Thiele had the following questions and/or comments:

- At the Public Hearing people commented there were inconsistencies through what was written and what was being said. An interpretive bulletin is intended to address that "gap." Is this normal practice to associate something like that with the bylaw? Mr. Elliott answered that there would be no regulatory or statutory authority regarding the "interpretive bulletin." It is meant to help residents understand the terms and implications, locally.
- There is a "policy" of using the Village's environmental consultant when a resident is not sure where a property lies within the DP area, Envirowest is able to assist at no additional cost. She was unaware that this was in place and questioned if it is a new "policy?" The CAO explained during the subdivision process there is a cost already included, but when a resident would like clarification regarding their property they are welcome to contact the Village Hall or if further clarification is required they could contact Envirowest.
- On question, when it comes to grandfathered properties where covenants are already in place; are they covered in a policy or legislation? Concerned that this is a practice, rather than policy or bylaw and would like to see things codified. Mr. Elliott noted that this would be will be included in either a procedure bylaw or manual.



## **7. BYLAWS (Continued)**

### **(a) Anmore Zoning Amendment Bylaw No. 535, 2014 (Cont'd)**

- On question, what will happen in regards to watercourses which are not “mapped”? Mr. Elliott answered that this had been debated many times and explained that Council has two choices ahead; paint entire Village blue, or selectively look at the core and known riparian and watercourses. Through the OCP and Staff direction it was decided to focus on the known watercourses. Once mapping technology is upgraded, such as G.I.S., more of these watercourses can be captured.

Councillor Thiele had the following questions and/or comments:

- Councillor Thiele hopes that Staff will do a great job in communicating the changes to our practices and policies in our bylaws for residents.

Councillor Froese stated that the Environment Committee as well as Staff will be working on a brochure to provide residents with information to identify which species are non-indigenous or invasive and which can be removed by hand.

Councillor Weverink noted his concerns for the “blue zoned” areas and questioned when developing a property with a QEP, will the boundaries and lot lines show up on the G.I.S. mapping? Tim Harris answered that it could be integrated.

R28/2015      It was MOVED and SECONDED:

**“THAT COUNCIL RECEIVE THE SUMMARY REPORT OF  
COMMENTS ON THE ANMORE ZONING AMENDMENT BYLAW  
NO. 535, 2014 FROM CITYSPACES.”**

**CARRIED UNANIMOUSLY**

R29/2015      It was MOVED and SECONDED:

**“THAT ANMORE ZONING AMENDMENT BYLAW NO. 535, 2014  
BE READ A THIRD TIME AS AMENDED TO ACCOMMODATE THE  
INCONSEQUENTIAL TEXT EDITS AND FURTHER; THAT THE  
ANMORE ZONING AMENDMENT BYLAW NO. 535, 2014 BE  
RECONSIDERED AND ADOPTED.”**

**CARRIED UNANIMOUSLY**

**8. CORRESPONDENCE**

R30/2015      It was MOVED and SECONDED:

**“THAT ALL CORRESPONDENCE CIRCULATED AND FILED IN THE VILLAGE OFFICE BE RECEIVED.”**

**CARRIED UNANIMOUSLY**

**9. COMMITTEE REPORTS AND RECOMMENDATIONS**

Nil

**10. UNFINISHED BUSINESS**

Nil

**11. NEW BUSINESS**

**(a) In-Camera Council Meeting**

R31/2015      It was MOVED and SECONDED:

**“THAT PURSUANT TO SECTION 90(1)(a) [COMMITTEE APPOINTMENTS] AND 90(1)(c) [EMPLOYEE RELATIONS] OF THE COMMUNITY CHARTER; COUNCIL WILL CONVENE AN IN-CAMERA COUNCIL MEETING FOLLOWING THE REGULAR COUNCIL MEETING OF FEBRUARY 17<sup>TH</sup>, 2015.”**

**CARRIED UNANIMOUSLY**

**12. MAYOR’S REPORT**

Mayor McEwen reported that:

- He attended a TransLink meeting where the majority of the meeting was in-camera and followed the announcement of the reallocation of the new C.A.O. Most of the Mayors were concerned that this could affect the “yes” vote.
- He also attended a Mayors meeting to which he was asked to leave since Anmore is not a member of the GVSS & D. Currently with the new middle school, Anmore is only under contract and not officially a member which is quite costly.
- Last Saturday he attended a Strategic Planning Session with Council. The overlying comments were about fiscal responsibility.
- He attended a Finance Committee meeting in which the Social and Youth Committees, as well as Cultural and Heritage Committees have still not be established due to insurance issues.

### **13. COUNCILLORS' REPORT**

Councillor Weverink reported that:

- He enjoyed the Strategic Planning Session the he attended.
- He sent an email to Linda Reimer expressing his concerns about upcoming plebiscite on transit and how the optics of the corporate structure is feeding the “no” vote. He noted that he is in favour of the plan and feels the sales tax is the way to go. He will report back once he speaks with Ms. Reimer.
- He is looking forward to getting the Parks Committee going again.
- He noted the Youth Committee and Youth in Action are being restructured and he is working on getting parent volunteers.
- He visited the Mossom Creek Hatchery on the weekend with his family in which they received a tour from Ruth Foster. He was amazed by what is being done at the hatchery with regards to education and all of the donations from the community.

Councillor Froese reported that:

- He attended a round table discussion with Federal Minister Clement, in which he found very informative on assisting small business in our area.
- He attended the middle school orientation with Council and Staff.
- He attended the Strategic Planning Session and was happy with long terms goals set which will benefit the Village.

Councillor Thiele reported that:

- She reminded everyone about the recent mailbox break-in's on Hemlock, and Alpine Drive. Please ensure to pick up your mail daily and report theft to the Coquitlam RCMP as well as Canada Post. Some residents have suggested additional lighting.

### **14. CHIEF ADMINISTRATIVE OFFICER'S REPORT**

Tim Harris reported that:

- He is pleased to hear the positive feedback from the Strategic Planning Session.
- The Village has received the new Public Works service vehicle.

### **15. PUBLIC QUESTION PERIOD**

Pam Blackman from East Road, volunteer for the Anmore Times, she questioned about the Village's new website and asked if this was going to affect the information that is currently included on the back page of the Anmore Times. Tim Harris stated that Staff will continue providing information for the last page as well as specific mail drops. Ms. Blackman also questioned if there will be a discussion forum included on the new website. Tim Harris answered no, not at this time.



## **15. PUBLIC QUESTION PERIOD (Continued)**

Mrs. Blackman questioned if Council had received an invitation to the Blue Dot Event regarding climate change, health in communities on March 5<sup>th</sup>, 2015 at Douglas College. Councillor Trowbridge noted that he will be attending.

Linda Weinberg from Fern Drive, questioned if a permit will be given if you have two trees per acre or will it be a permit for two trees for the entire riparian area? Brent Elliott stated that if you are applying for a permit within the riparian area, you may not be able to remove that tree, if you are in a disturbed area, not contributing to habitat within the blue area, through that permit you may be able to remove two trees. The riparian area regulations will supersede the permit, if you have to go through the RAR process the QEP will determine what disturbance you can make in an undisturbed area, if any.

Mrs. Weinberg noted her concerns with the limited hours of operation at Canada Post to pick up mail. Mayor McEwen noted that further to the limited hours, the Port Moody branch will be shutting down.

Pam Blackman from East Road commented that she wished for more money to be donated by the Village to the Coquitlam Search and Rescue.

## **16. CONCLUSION**

R32/2015      It was MOVED and SECONDED:

**"THAT THE MEETING BE ADJOURNED."**

**CARRIED UNANIMOUSLY**

The meeting adjourned at 8:05 p.m.

Certified Correct:



Karen-Ann Cobb  
Manager of Corporate Services

Approved:



John McEwen  
Mayor