



VILLAGE OF ANMORE

COUNCIL MINUTES

Minutes of the Regular Council Meeting held on Tuesday, June 16th, 2015 in the portable classroom behind Anmore Elementary School 30 Elementary Road, Anmore, B.C.

ELECTED OFFICIALS PRESENT

Mayor John McEwen
Councillor Ryan Froese
Councillor Ann-Marie Thiele
Councillor Paul Weverink

ELECTED OFFICIALS ABSENT

Councillor Kim Trowbridge

STAFF PRESENT

Karen-Ann Cobb, *Acting* Chief Administrative Officer
Kevin Dicken, Manager of Public Works and *Acting* Approving Officer
Mindy Smith, Manager of Financial Services
Carmen Disiewich, *Acting* Deputy Corporate Officer
Brent Elliott, Planning Consultant
Kate Lambert, Planning Consultant

1. CALL TO ORDER

Mayor McEwen called the meeting to order at 7:00 p.m.

2. ADDITIONS AND DELETIONS TO THE AGENDA

Council agreed to accept the addendum, adding item 11(d) Canada 150 Grant and item 11(e) In-Camera Council Meeting – June 23rd, 2015 to the agenda.

3. APPROVAL OF THE AGENDA

It was MOVED and SECONDED:

R1111/2015 **"THAT THE AGENDA BE APPROVED AS AMENDED."**

CARRIED UNANIMOUSLY

4. PETITIONS AND DELEGATIONS

(a) Hal Weinberg Scholarship Recipient 2015

Mayor McEwen congratulated and presented the Hal Weinberg Scholarship award to Rodrigue de Schaetzen.

(b) Years of Service Award

Mayor McEwen officially announced the retirement of Larry Scott, Fire Chief and Sasamat Volunteer Fire Department member for 37 years (32 served as Fire Chief). Mayor McEwen and presented Larry Scott with a Village of Anmore Years of Service Award.

5. ADOPTION OF MINUTES

(a) Minutes of the Regular Council Meeting held on June 2nd, 2015

R112/2015 It was MOVED and SECONDED:

**“THAT THE MINUTES OF THE REGULAR COUNCIL MEETING
HELD ON JUNE 2ND, 2015 BE ADOPTED AS CIRCULATED.”**

CARRIED UNANIMOUSLY

6. BUSINESS ARISING FROM THE MINUTES

NII

7. BYLAWS

NII

8. CORRESPONDENCE

R113/2015 It was MOVED and SECONDED:

**“THAT ALL CORRESPONDENCE CIRCULATED AND FILED IN THE
VILLAGE OFFICE BE RECEIVED.”**

CARRIED UNANIMOUSLY

9. COMMITTEE REPORTS AND RECOMMENDATIONS

Nil

10. UNFINISHED BUSINESS

Nil

11. NEW BUSINESS

(a) Village of Anmore Corporate Strategic Plan 2015 – 2018

Kate Lambert presented the report dated June 11th, 2015 prepared by the Village’s Planning Consultants, Brent Elliott and Kate Lambert, City Spaces.

Ms. Lambert explained the report outlining the short term and long term priorities for the year, noting she and Brent Elliott have helped Council prepare a Strategic Plan for the past 4 years with the newest plan bringing forward many of the same milestones, actions and strategies that were put in place previously. The current Council was given a chance to assess and put forward new areas of emphasis moving forward. Ms. Lambert further explained that the plan looked at aligning Council priorities with the amount of Staff time available and taking in account some considerations of funding. The following are some of the things brought forward this year:

- Community safety is important in planning and corporate objectives
- Finding ways to maintain, promote and strengthen Anmore’s unique identity through a branding and communication strategy or neighborhood planning and design guidelines as such.

11. NEW BUSINESS (CONTINUED)

(a) Village of Anmore Corporate Strategic Plan 2015 – 2018 (Cont'd)

R114/2015 It was MOVED and SECONDED:

**“THAT THE VILLAGE OF ANMORE CORPORATE STRATEGIC PLAN
2015 – 2018 BE RECEIVED FOR INFORMATION AND APPROVED.”**

CARRIED UNANIMOUSLY

(b) Annual Report 2014

Mindy Smith presented the Annual Report 2014 for information. She explained that the Annual Report includes the financial statements for the year and objectives for 2014 and how they progressed.

R115/2015 It was MOVED and SECONDED:

**“THAT THE 2014 ANNUAL REPORT BE RECEIVED FOR INFORMATION
AND APPROVED.”**

CARRIED UNANIMOUSLY

(c) Statement of Financial Information for the Year 2014

Mindy Smith spoke to her report dated June 16th, 2015 explaining that it includes suppliers that had been paid over \$25,000.00 and any Staff member that had been paid over \$75,000.00 as well as Council remuneration and expenditures. She noted that both the Annual Report and Statement of Financial Information are required to be submitted to the ministry prior to June 30, 2015 in accordance with the legislation.

Elaine Willis, Summerwood Lane questioned the implementation of an Invasive Management Plan and thought this had already been in place. Mayor McEwen explained that an overall plan is to be put in place and it will be implemented to continue on a regular basis. Staff suggested to contact the Manager of Public Works for further information.

11. NEW BUSINESS (CONTINUED)

(c) Statement of Financial Information for the Year 2014 (Cont'd)

R116/2015 It was MOVED and SECONDED:

“THAT THE 2014 STATEMENT OF FINANCIAL INFORMATION BE RECEIVED FOR INFORMATION AND APPROVED.”

CARRIED UNANIMOUSLY

(d) Canada 150 Grant Application

Staff explained that the Village Hall will remain where it is with Council Chambers and the 2006 addition at the back to be refurbished and ensuring to keep the heritage portions intact with the option to add on in the future.

R117/2015 It was MOVED and SECONDED:

“THAT THE REMAINING FUNDS OF \$595,236 RECEIVED FROM A LOCAL DEVELOPER, BE USED TO CONSTRUCT A COMMUNITY SPACE, CONSISTENT WITH THE DEVELOPER’S INTENT. IN ADDITION, ANY FUNDS RECEIVED THROUGH THE CANADA 150 GRANT PROCESS BE APPLIED TO UPGRADE THE VILLAGE HALL TO ACCOMMODATE COMMUNITY SPACE. ”

CARRIED UNANIMOUSLY

R118/2015

“THAT THE COUNCIL OF THE VILLAGE OF ANMORE SUPPORTS THE GRANT APPLICATION PREPARED BY STAFF IN THE AMOUNT OF \$1,095,236.00 FOR THE REPAIR AND UPGRADE OF THE VILLAGE HALL.”

CARRIED UNANIMOUSLY

11. NEW BUSINESS (CONTINUED)

(e) In-Camera Council Meeting – June 23rd, 2015

R119/2015 It was MOVED and SECONDED:

“THAT PURSUANT TO SECTION 90(1)(E) [DISPOSITION OF LAND] OF THE COMMUNITY CHARTER, COUNCIL HAS SCHEDULED AN IN-CAMERA COUNCIL MEETING TO BE HELD ON TUESDAY, JUNE 23RD, 2015 AT 7:00 P.M.”

CARRIED UNANIMOUSLY

12. MAYOR’S REPORT

Mayor McEwen reported that:

- He thanked the SVFD for all their hard work from the past weekend.
- He, along with Councillor’s Weverink and Trowbridge will be attending a Sasamat Volunteer Fire Trustee’s meeting on Thursday.
- He attended a TransLink meeting where various strategies regarding the plebiscite vote were discussed.
- Councillor Trowbridge is away on business.

13. COUNCILLORS’ REPORT

Councillor Thiele reported that:

- On June 1st Protective Services met for the first time in which the Wild Fire Protection Plan was provided to members for their review.
- The APC met last night and took a tour of the proposed Bella Terra development site.
- On June 25th the Emergency Preparedness Committee is scheduled to meet with the Canadian Red Cross.
- She thanked the SVFD for their continued service and recognized how much of their personal time they give up to help others.

Councillor Weverink reported that:

- He thanked the SVFD and noted his appreciation with their dedication.
- The Parks Committee met and the Cordovado Development applicants were in attendance.

14. CHIEF ADMINISTRATIVE OFFICER'S REPORT

Karen-Ann Cobb reported that:

- On behalf of the Mayor, Council and Anmore residents she felt that it would be appropriate to forward a letter to SVFD Chief Jay Sharpe and the Board of Trustees commending the fire department on their service with thanks and gratitude.
- A fire ban is effect at midnight, June 17th which will be posted on the Village signboards, the website, front office door, and a message on the telephone system.

15. PUBLIC QUESTION PERIOD

Mario Piamonte, Sugar Mountain Way questioned if the Summer Council Meeting schedule has been finalized. Staff stated July 7th and August 11th are the Summer Regular Council meeting dates.

Mario Piamonte, Sugar Mountain Way questioned Councillor Thiele if the 2011 Wildfire Master Plan will be reviewed by the Emergency Preparedness Committee members along with the 2007 version? Councillor Thiele answered yes.

Lynn Burton, Sugar Mountain Way questioned if there was any progress in staffing at the Village Hall? Mayor McEwen noted that there have been 24 applications received for the CAO position with a closing date of June 19th. Staff noted that the closing date for a Bylaw Officer/Building Inspector was June 5th in which close to 30 applications were received. Staff has reviewed this week and short listed to 3 applicants with municipal background, bylaw enforcement, building inspector experience to be interviewed.

16. CONCLUSION

R120/2015 It was MOVED and SECONDED:

"THAT THE MEETING BE ADJOURNED."

CARRIED UNANIMOUSLY

16. CONCLUSION (CONTINUED)

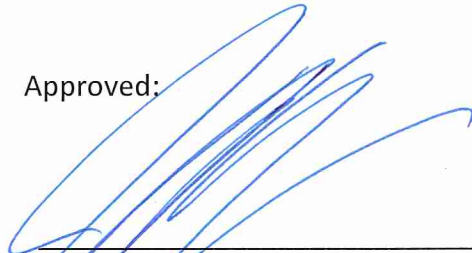
The meeting adjourned at 7:40 p.m.

Certified Correct:



Carmen Disewich
Acting Deputy Corporate Officer

Approved:



John McEwen
Mayor