



VILLAGE OF ANMORE

COUNCIL MINUTES

Minutes of the Regular Council Meeting held on Tuesday, July 7th, 2015 at the Spirit Park Gazebo behind the Village Hall at 2697 Sunnyside Road, Anmore, B.C.

ELECTED OFFICIALS PRESENT

Mayor John McEwen
Councillor Ryan Froese
Councillor Kim Trowbridge
Councillor Paul Weverink

ELECTED OFFICIALS ABSENT

Councillor Ann-Marie Thiele

STAFF PRESENT

Karen-Ann Cobb, *Acting* Chief Administrative Officer
Kevin Dicken, Manager of Public Works and *Acting* Approving Officer
Carmen Disiewich, *Acting* Deputy Corporate Officer
Brent Elliott, Planning Consultant
Kate Lambert, Planning Consultant

1. CALL TO ORDER

Mayor McEwen called the meeting to order at 7:00 p.m.

2. ADDITIONS AND DELETIONS TO THE AGENDA

Nil

3. APPROVAL OF THE AGENDA

R121/2015 It was MOVED and SECONDED:

“THAT THE AGENDA BE APPROVED.”

CARRIED UNANIMOUSLY

4. PETITIONS AND DELEGATIONS

Nil

5. ADOPTION OF MINUTES

(a) Minutes of the Regular Council Meeting held on June 16th, 2015

R122/2015 It was MOVED and SECONDED:

**“THAT THE MINUTES OF THE REGULAR COUNCIL MEETING
HELD ON JUNE 16th, 2015 BE ADOPTED AS CIRCULATED.”**

CARRIED UNANIMOUSLY

6. BUSINESS ARISING FROM THE MINUTES

Nil

7. BYLAWS

Nil

8. CORRESPONDENCE

R123/2015 It was MOVED and SECONDED:

**“THAT ALL CORRESPONDENCE CIRCULATED AND FILED IN THE
VILLAGE OFFICE BE RECEIVED.”**

CARRIED UNANIMOUSLY

9. COMMITTEE REPORTS AND RECOMMENDATIONS

Nil

10. UNFINISHED BUSINESS

(a) Rezoning Application Review Summary – Bella Terra

Brent Elliott presented his report dated July 3rd, 2015 from himself and Kate Lambert, Planning Consultants, CitySpaces.

Mr. Elliott explained the application was received by Council in January 2015 to rezone from RS-1 to CD zone to accommodate a 34 lot subdivision with the majority of lot sizes to be a ¼ acre. With the clustering notion dedicating close to 40% of the site in various forms of park dedication, open space and riparian area. He further explained on March 24, 2015, Council referred the application to the Advisory Planning Commission, Environment Committee and the Parks and Recreation Committee for their feedback.

Kate Lambert provided a summary of the following key issues discussed by the various Committee's:

- Lot size and house size
- Building Siting
- Infrastructure and Financial Sustainability
- Parkland Dedication
- Trail Connections
- Wildlife Corridors & RAR Setbacks
- Hillside and Steep Slopes
- Tree Retention
- Community Amenity Contributions

Mr. Elliott explained the process if Council agreed to continue with the application:

- Staff, on a technical level, to resolve the issues.
- Draft a bylaw, codifying the Comprehensive Development Plan that's within the package.
- Bring it forward for a 1st and 2nd reading; if Council passes, refer to public hearing.
- After public hearing, consider a 3rd reading including any changes that are needed through public input.
- Decide on whether or not a 4th reading will be given.

Council discussed further and supports the concept and felt that it was similar to Ravenswood Drive with suggestions to include a wider road for parking and easier accessibility for emergency vehicles. They also agreed that tree retention was priority when considering the application.

10. UNFINISHED BUSINESS (CONTINUED)

(a) Rezoning Application Review Summary – Bella Terra (Continued)

R124/2015 It was MOVED and SECONDED:

“THAT COUNCIL DIRECT STAFF AND THE PLANNING CONSULTANT TO CONTINUE PROCESSING THE BELLA TERRA REZONING APPLICATION AND RESOLVE IDENTIFIED ISSUES, TOWARDS PREPARING THE APPLICATION FOR FIRST READING.”

CARRIED UNANIMOUSLY

11. NEW BUSINESS

(a) Workplace Bullying and Harassment Program

Kevin Dicken spoke to the report dated July 3rd, 2015 from Karen-Ann Cobb, Acting Chief Administrative Officer.

R125/2015 It was MOVED and SECONDED:

“THAT THE VILLAGE OF ANMORE WELCOMES DIVERSITY AND IS COMMITTED TO ENSURE THAT ALL STAFF WILL BE TREATED IN A FAIR AND RESPECTFUL MANNER, BULLYING AND HARASSMENT ARE NOT ACCEPTABLE OR TOLERATED IN THE WORKPLACE. ALL INCIDENTS MUST BE REPORTED AND INVESTIGATED IMMEDIATELY.”

CARRIED UNANIMOUSLY

(b) Disclosure of Contracts with Council Members & Former Council Members

Karen-Ann Cobb spoke to her report dated July 3rd, 2015 regarding Kazooky Media, the company who was updating the Village’s website where former Councillor, Tracy Green may have a direct or indirect pecuniary interest.

11. NEW BUSINESS (CONTINUED)

(b) Disclosure of Contracts with Council Members & Former Council Members (Continued)

R126/2015 It was MOVED and SECONDED:

“MOVED TO RECEIVE.”

CARRIED UNANIMOUSLY

(c) Council Committees – Code of Conduct, Terms of Reference and Bylaw Amendments

Karen-Ann Cobb spoke to her report dated July 3rd, 2015 regarding Code of Conduct, Terms of Reference and Bylaw Amendments.

R127/2015 It was MOVED and SECONDED:

“THAT THE CODE OF CONDUCT POLICY BE ADOPTED.”

CARRIED UNANIMOUSLY

R128/2015 It was MOVED and SECONDED:

“THAT THE TERMS OF REFERENCE POLICY AND BYLAW AMENDMENTS BE TABLED UNTIL THE NEXT REGULAR COUNCIL MEETING.”

CARRIED UNANIMOUSLY

12. MAYOR'S REPORT

Mayor McEwen reported that:

- On June 23rd, he met with The Brilliant Circle Group which included discussions regarding the environmental aspect with the development of the loco Lands.
- On June 27th, he attended the Golden Spike opening ceremony.
- On June 28th, he attended Belcarra Days with his son.
- On July 1st, 2015 along with Mayor Drew and Mayor Clay he attended the Canada Day Celebrations at Rocky Point.
- On July 1st traffic in the Village for those going to the lake was extremely busy and feels that Council needs to meet with Coquitlam RCMP as well as a lake representative to address this issue.
- He attended a TransLink meeting on July 2nd where the plebiscite was discussed.
- On July 6th he and Kevin Dicken met with City of Port Moody where they discussed direct access to the loco Lands. Two Open Houses will take place on July 23rd and July 26th at Old Orchard Hall for public feedback with the loco Lands.
- He complimented Staff on their hard work during the property tax season and noted that Council hosted a BBQ lunch for Staff to thank them.
- He was pleasantly surprised by the outstanding job that the SVFD did on quickly working on the house fire on Birch Wynde. The City of Port Moody and Metro Vancouver Interface Fire Team also were present at the fire.
- Later on in the week, City of Port Moody will be holding its "Rib Fest."
- City of Port Coquitlam will be hosting their 1st Croquette tournament.

13. COUNCILLORS' REPORT

Councillor Weverink reported that:

- He attended the meeting with The Brilliant Circle Group and was quite impressed at how they are addressing many concerns.
- He attended Belcarra days and had a nice talk with Mayor Drew.
- He too was impressed with the quick response by the SVFD on Birch Wynde fire.

14. CHIEF ADMINISTRATIVE OFFICER'S REPORT

Karen-Ann Cobb reported that:

- She is looking forward to the new Building Inspector/Bylaw Enforcement Officer, Martin Greig starting on Monday.
- The C.A.O. posting closed on June 19th and are in the process of short listing candidates and will soon be arranging interviews.
- 95% of the property taxes have been paid.

15. PUBLIC QUESTION PERIOD

Lynn Burton, Sugar Mountain Way thanked Kevin Dicken for helping remove the Elephant Grass from her home.

16. CONCLUSION

R129/2015 It was MOVED and SECONDED:

“THAT THE MEETING BE ADJOURNED.”

CARRIED UNANIMOUSLY

The meeting adjourned at 8:49 p.m.

Certified Correct:

Approved:



Carmen Disewich
Acting Deputy Corporate Officer



John McEwen
Mayor