



VILLAGE OF ANMORE

COUNCIL MINUTES

Minutes of the Regular Council Meeting held on Tuesday, September 15th, 2015 in the portable classroom behind Anmore Elementary School at 30 Elementary Road, Anmore, B.C.

ELECTED OFFICIALS PRESENT

Mayor John McEwen
Councillor Ryan Froese
Councillor Ann-Marie Thiele
Councillor Kim Trowbridge
Councillor Paul Weverink

STAFF PRESENT

Karen-Ann Cobb, *Acting* Chief Administrative Officer
Kevin Dicken, Manager of Public Works and *Acting* Approving Officer
Carmen Disiewich, *Acting* Deputy Corporate Officer

GUEST PRESENT

Pamela Zevit, South Coast Conservation Program

1. CALL TO ORDER

Mayor McEwen called the meeting to order at 7:03 p.m.

2. ADDITIONS AND DELETIONS TO THE AGENDA

Council agreed to add item 11(a) – In-Camera Council Meeting Resolution to the agenda.

3. APPROVAL OF THE AGENDA

R148/2015

It was MOVED and SECONDED:

“THAT THE AGENDA BE APPROVED AS AMENDED.”

CARRIED UNANIMOUSLY

4. PETITIONS AND DELEGATIONS

(a) Delegation - South Coast Conservation Program (SCCP)

Pamela Zevit, Program Coordinator for the South Coast Conservation Program provided a brief overview and presentation. She then followed with suggestions on opportunities for how Anmore and the SCCP could work together to protect species and ecological communities at risk on the South Coast of B.C. She suggested the possibility of cost sharing with the Village of Belcarra for training. Highlights of questions and comments are recorded as follows:

- Councillor Thiele questioned where the training and the SCCP fit within the current structure that Anmore has around environmental protection? Ms. Zevit explained that the SCCP could provide services which would fill in any gaps and would find where the needs are.
- Elaine Willis, Summerwood Lane noted that due to the smaller size of Anmore and not having the bylaws or expertise in place, that a (larger municipality may have) would the SCCP look at how the Village bylaws could be improved for better protecting species at risk? Pamela Zevit, replied with a "yes."
- Elaine Willis, Summerwood Lane questioned if the Environment Committee could respond and discuss the SCCP's presentation and prepare a report to bring to Council with their findings.
- Lynn Burton, Sugar Mountain Way questioned how it is enforced and what the penalties are? Ms. Zevit responded that it is not enforced very well due to the federal government having crafted language that is very complex, along with the lack of recognition of who is responsible for implementing the Species at Risk Act.

5. ADOPTION OF MINUTES

(a) Minutes of the Regular Council Meeting held on September 1st, 2015

R149/2015 It was MOVED and SECONDED:

**"THAT THE MINUTES OF THE REGULAR COUNCIL MEETING HELD ON
SEPTEMBER 1ST, 2015 BE ADOPTED AS CIRCULATED."**

MOTION DEFEATED

Council agreed to table these minutes until Staff reviews suggested amendments.

5. ADOPTION OF MINUTES (CONTINUED)

**(a) Minutes of the Regular Council Meeting held on September 1st, 2015
(Cont'd)**

R150/2015 It was MOVED and SECONDED:

**"THAT THE MINUTES OF THE REGULAR COUNCIL MEETING HELD ON
SEPTEMBER 1ST, 2015 BE TABLED."**

CARRIED UNANIMOUSLY

6. BUSINESS ARISING FROM THE MINUTES

Nil

7. BYLAWS

Nil

8. CORRESPONDENCE

R151/2015 It was MOVED and SECONDED:

**"THAT ALL CORRESPONDENCE CIRCULATED AND FILED IN THE
VILLAGE OFFICE BE RECEIVED."**

CARRIED UNANIMOUSLY

9. COMMITTEE REPORTS AND RECOMMENDATIONS

**(a) Minutes of the Emergency Preparedness Committee Meeting held on
March 30th, 2015**

R152/2015 It was MOVED and SECONDED:

**"THAT THE MINUTES OF THE EMERGENCY PREPAREDNESS
COMMITTEE MEETING HELD ON MARCH 30TH, 2015 BE RECEIVED."**

CARRIED UNANIMOUSLY

9. COMMITTEE REPORTS AND RECOMMENDATIONS (CONTINUED)

(a) Minutes of the Emergency Preparedness Committee Meeting held on March 30th, 2015 (Cont'd)

Councillor Thiele made reference to the following resolution noting that the Finance Committee had spoken about allocating \$10,000.00 in the budget for this year, but was unclear as to the model of this position. This amount was not incorporated into the budget but was put into surplus for when a coordinator was to be hired.

"That the Emergency Preparedness Committee request Council to appoint an Emergency Preparedness Coordinator as soon as possible."

Council requested that Staff further investigate who would be able to fill the position of Emergency Coordinator and it was suggested by the Mayor since there is new administration in Belcarra, that Staff contact Belcarra to see if they would be interested in this initiative.

10. UNFINISHED BUSINESS

(a) TABLED ITEM - Council Committees – Terms of Reference Policy and Bylaw Amendments

R153/2015 It was MOVED and SECONDED:

"THAT THE COUNCIL COMMITTEES – TERMS OF REFERENCE POLICY AND BYLAW AMENDMENTS BE LIFTED FROM THE TABLE."

CARRIED UNANIMOUSLY

Karen-Ann Cobb presented the Memorandum dated September 11th, 2015 and explained the changes and additions made to the Terms of Reference Policy and Bylaw Amendments.

Council felt that there were further amendments that are needed and agreed to table until the next Council meeting.

Councillor Weverink suggested to discuss the Terms of Reference Policy and Bylaw Amendments at a Council workshop.

10. UNFINISHED BUSINESS (CONTINUED)

(b) TABLED ITEM - Council Committees – Terms of Reference Policy and Bylaw Amendments (Cont'd)

R154/2015 It was MOVED and SECONDED:

“THAT THE COUNCIL COMMITTEES – TERMS OF REFERENCE POLICY AND BYLAW AMENDMENTS BE TABLED.”

CARRIED UNANIMOUSLY

11. NEW BUSINESS

(a) In-Camera Council Meeting Resolution

R155/2015 It was MOVED and SECONDED:

“THAT PURSUANT TO SECTION 91(E) OF THE COMMUNITY CHARTER, COUNCIL HOLD AN IN-CAMERA COUNCIL MEETING FOLLOWING THE REGULAR COUNCIL MEETING OF SEPTEMBER 15, 2015 FOR THE PURPOSE OF DEALING WITH LAND ISSUES.”

CARRIED UNANIMOUSLY

12. MAYOR'S REPORT

Mayor McEwen reported that:

- He attended a TransLink in-camera meeting last week where the Mayors noted their displeasure of not being able to review the compensation package for the new C.A.O. that TransLink is trying to hire.
- He received a cheque from Linda Reimer in the amount of \$240,000.00 which is Anmore's share of traffic fines and revenues that is already budgeted for.
- He attended Ma Murray Day which was an incredible success with the amazing job of organizer, Councillor Thiele along with Councillor's Trowbridge and Weverink helping her out.
- On Sunday, September 20th the Terry Fox Run is being held in Anmore.
- Next week Council will be attending the UBCM conference and due to the high cost of hotel rooms, it was decided to commute back and forth from their homes.
- He introduced Anmore's new C.A.O., Juli Kolby who will be starting on October 5th.

13. COUNCILLORS' REPORT

Councillor Thiele reported that:

- On September 13th, the Ma Murray Day event was held. She thanked Councillor's Trowbridge and Weverink, Kerri Palmer Isaak, Susan Mueckel, Marcela Lamb who all took on more than their share of the work load and helped bring it all together. She also noted that many volunteers within the community came by to help out.
- James Cheng and the Brilliant Circle Group are having another Public Open House regarding the Ioco Lands on Saturday, September 19th from 2:00-5:00 p.m. at Old Orchard Hall.
- She attended an Emergency Preparedness Committee meeting last Thursday where the recent power outage was discussed.
- She also attended an APC meeting last night.

Councillor Weverink reported that:

- He thanked Councillor Thiele for all her hard work organizing Ma Murray Day.
- He requested that Council agree to the following resolution:

R156/2015 It was MOVED and SECONDED:

"THAT COUNCIL AGREES TO REFER TO THE PARKS AND RECREATION COMMITTEE FOR DISCUSSION, THE REVIEW OF THE COMMUNITY USE AGREEMENT WITH THE SCHOOL AND DISCUSS FOR COMPREHENSIVE DEVELOPMENTS POLICY, TO ALWAYS MAINTAIN A BUFFER BETWEEN LOT LINES AND TOP OF BANK RIPARIAN AREA."

CARRIED UNANIMOUSLY

Carmen Disiewich suggested that she and Councillor Weverink meet prior to the Parks and Recreation Committee meeting to discuss the history of the Community Use Agreement with SD43 and community use at Anmore Elementary School.

14. CHIEF ADMINISTRATIVE OFFICER'S REPORT

Karen-Ann Cobb reported that:

- The Simon Fraser Society for Community Living clothing bin has been set up in the municipal parking lot behind the mail boxes on Sunnyside Road.

Councillor Thiele questioned where the new school zone signs located on East Road had gone. Staff replied that they had been stolen and replacements have been ordered.

15. PUBLIC QUESTION PERIOD

Doug Salberg, Hemlock Drive who represented a group of 17 residents spoke to Council regarding the recent Bella Terra Development application rezoning of 1 acre lots to smaller lots and feel that infill should be allowed for other residents.

Mayor McEwen suggested that since this is a zoning bylaw issue and it is already in the process of being reviewed, Mr. Salberg appear as a delegation to the Advisory Planning Commission to express his concerns.

Karen-Ann Cobb will confirm the procedure and asked Mr. Salberg to contact her at his convenience.

Jay Sheere, Sunnyside Road explained that he has been wanting to subdivide his property to downsize for the last few years. He further explained that he found that there is a lack of process and/or structure in doing so. He questioned if there is an intent to put in some structure into an application process and if there is a variance committee that he could apply to?

Mayor McEwen replied that there is a Board of Variance but that it doesn't cover density.

Staff explained that there is no specific procedure in the Village at this point in time for developers which would guide them through the process. Staff further explained that a guideline is currently in the process and the Village anticipates having it complete in early 2016.

Lynn Burton, Sugar Mountain Way stated that in Brent Elliott, Village Planner's report to Council regarding the Bella Terra Rezoning application, there were only 7 person's noted within, which did not include the 17 residents that were present and came forward this evening.

16. CONCLUSION

R157/2015

It was MOVED and SECONDED:

"THAT THE MEETING BE ADJOURNED."

CARRIED UNANIMOUSLY

16. CONCLUSION (CONTINUED)

The meeting adjourned at 8:17 p.m.

Certified Correct:



Carmen Disiewich
Acting Deputy Corporate Officer

Approved:



John McEwen
Mayor