



VILLAGE OF ANMORE

COUNCIL MINUTES

Minutes of the Regular Council Meeting held on Tuesday, October 6th, 2015 in the portable classroom behind Anmore Elementary School 30 Elementary Road, Anmore, B.C.

ELECTED OFFICIALS PRESENT

Mayor John McEwen
Councillor Ryan Froese
Councillor Ann-Marie Thiele
Councillor Kim Trowbridge
Councillor Paul Weverink

STAFF PRESENT

Juli Kolbi, Chief Administrative Officer
Karen-Ann Cobb, Manager of Corporate Services
Kevin Dicken, Manager of Public Works and *Acting* Approving Officer
Brent Elliott, Planning Consultant
Kate Lambert, Planning Consultant

1. CALL TO ORDER

Mayor McEwen called the meeting to order at 7:00 p.m.

2. ADDITIONS AND DELETIONS TO THE AGENDA

Nil

3. APPROVAL OF THE AGENDA

It was MOVED and SECONDED:

R158/2015

"THAT THE AGENDA BE APPROVED."

CARRIED UNANIMOUSLY

4. PETITIONS AND DELEGATIONS

Nil

5. ADOPTION OF MINUTES

**(a) Minutes of the Regular Council Meeting held on September 1ST, 2015
(TABLED)**

R159/2015 It was MOVED and SECONDED:

**“THAT THE MINUTES OF THE REGULAR COUNCIL MEETING HELD ON
SEPTEMBER 1ST, 2015 BE LIFTED FROM THE TABLE.”**

CARRIED UNANIMOUSLY

Council requested the minutes reflect the topics of concerns that were discussed under item 10(c).

It was MOVED and SECONDED:

R160/2015 **“THAT THE MINUTES OF THE REGULAR COUNCIL MEETING HELD ON
SEPTEMBER 1ST, 2015 BE TABLED.”**

CARRIED UNANIMOUSLY

(b) Minutes of the Regular Council Meeting held on September 15TH, 2015

Council requested clarification on item 9(a) regarding discussions around the possibility of a joint Emergency Preparedness Coordinator position with the Village of Belcarra.

R161/2015 It was MOVED and SECONDED:

**“THAT THE MINUTES OF THE REGULAR COUNCIL MEETING HELD ON
SEPTEMBER 15TH, 2015 BE TABLED.”**

CARRIED UNANIMOUSLY

6. BUSINESS ARISING FROM THE MINUTES

Nil

7. BYLAWS

Nil

8. CORRESPONDENCE

R162/2015 It was MOVED and SECONDED:

“THAT ALL CORRESPONDENCE CIRCULATED AND FILED IN THE VILLAGE OFFICE BE RECEIVED.”

CARRIED UNANIMOUSLY

(a) Metro Vancouver ~ Analysis of a New Direction Report on the Renewed Federal Comprehensive Land Claims Policy in Relation to Local Government Interests

Council reviewed the letter from Greg Moore, Chair, Metro Vancouver Board dated September 18th, 2015, with a recommendation that member jurisdictions endorse Metro Vancouver’s report in the form of a resolution and direct it to the federal Minister of Aboriginal Affairs and Northern Development Canada.

R163/2015 It was MOVED and SECONDED:

“THAT A LETTER BE SENT TO THE HONOURABLE BERNARD VALCOURT, MINISTER OF ABORIGINAL AFFAIRS AND NORTHERN DEVELOPMENT CANADA, SUPPORTING METRO VANCOUVER’S REPORT DATED JUNE 29TH, 2015, TITLED “AN ANALYSIS OF A NEW DIRECTION REPORT ON THE RENEWED FEDERAL COMPREHENSIVE LAND CLAIMS POLICY IN RELATION TO LOCAL GOVERNMENT INTEREST.”

CARRIED UNANIMOUSLY

9. COMMITTEE REPORTS AND RECOMMENDATIONS

(a) Minutes of the Emergency Preparedness Committee Meeting held on June 25th, 2015

R164/2015 It was MOVED and SECONDED:

“THAT THE MINUTES OF THE EMERGENCY PREPAREDNESS COMMITTEE MEETING HELD ON JUNE 25TH, 2015 BE RECEIVED.”

CARRIED UNANIMOUSLY

9. COMMITTEE REPORTS AND RECOMMENDATIONS (CONTINUED)

(i) Canadian Red Cross

Councillor Thiele explained the Emergency Preparedness Committee had met with the Canadian Red Cross regarding the possibility of partnering with them in providing emergency social services for the Village. She further explained that this would include training volunteers within the community to become resources in the case of a wide spread disaster or a small emergency at a cost payable to the Canadian Red Cross of \$1200.00 per year per volunteer.

R165/2015 It was MOVED and SECONDED:

“THAT ON THE RECOMMENDATION FROM THE EMERGENCY PREPAREDNESS COMMITTEE COUNCIL CONSIDER ENGAGING THE CANADIAN RED CROSS FOR THE PROVISION OF EMERGENCY SOCIAL SERVICES IN THE VILLAGE OF ANMORE FOR A PERIOD OF TWO YEARS AND INTERVALS OF TWO YEARS THEREAFTER AND FURTHER; TO BE FORWARDED TO THE FINANCE COMMITTEE.”

CARRIED UNANIMOUSLY

(ii) Emergency Preparedness Coordinator

Councillor Thiele noted that this item had been previously discussed therefore a resolution was not required.

ACTION REQUESTED: “That the Emergency Preparedness Committee requests Council to appoint an Emergency Preparedness Coordinator as soon as possible.”

10. UNFINISHED BUSINESS

(a) Council Committees – Terms of Reference Policy and Bylaw Amendments – (TABLED)

This item was tabled at the September 15TH, 2015 Regular Council Meeting and remains on the table.

10. UNFINISHED BUSINESS (CONTINUED)

(a) Rezoning Application Review – Bella Terra

Brent Elliott and Kate Lambert, Planning Consultants from CitySpaces spoke to their report dated October 1st, 2015, noting that the attached bylaw and application are the same that had been brought forward at the September 1st, 2015 Regular Council meeting, however, with some amendments. It was explained that the applicant had decided to postpone the Public Hearing to fully address some of the comments from the Advisory Planning Commission, Parks and Recreation Committee, Environment Committee and the community.

R166/2015 It was MOVED and SECONDED:

“THAT FIRST AND SECOND READINGS GRANTED TO BYLAW NO. 543-2015 ON SEPTEMBER 1ST, 2015 BE RESCINDED.”

CARRIED UNANIMOUSLY

Council members asked for clarity on the following topics:

- Lots 24/25 will have a 10 meter separation;
- Behind lot 7/8 and 9/10 there would be a 6 meter wide corridor as an amphibian habitat with a covenant as to a “no build “or “no touch” area with the applicant to be required to construct the amphibian habitat as well as a split rail fence on both sides.
- The Works and Services Bylaw will be required to be followed to ensure the quality of infrastructure such as curbs and sidewalks, etc.;
- A culvert will be built to guide amphibians through the corridor which crosses Chestnut Crescent;
- The applicant will follow the Tree Management Bylaw and assure to undertake a tree management plan to include what will be retained and replaced and put onto covenant for future landowners;
- A turnaround by the far end of lot 22 is imperative for emergency vehicles access which was identified by the engineer and fire department;
- Wire mesh backing is required when constructing the amphibian corridors to keep out predators in order for the amphibians to be secured;
- Most of the lots have been converted to 1/3 acre, the remaining lots are at ½ acre. With road alignment, configuring of hammer heads etc., some lots may need to grow. There is an opportunity to have flexibility should the design detail adjust the lot sizes, but not below minimums, all within the maximum density of 27 lots;

10. UNFINISHED BUSINESS (CONTINUED)

(b) Rezoning Application Review – Bella Terra

- The bylaw can be amended at third reading as long as it doesn't affect density or use.

R167/2015 It was MOVED and SECONDED:

"THAT COUNCIL GIVE FIRST AND SECOND READINGS TO BYLAW NO. 543-2015 (COMPREHENSIVE DEVELOPMENT ZONE #6); AND THAT COUNCIL DIRECT STAFF TO ARRANGE FOR A PUBLIC HEARING TO BE HELD ON OCTOBER 27TH, 2015."

CARRIED UNANIMOUSLY

11. NEW BUSINESS

(a) Staff Signing Authorities

R168/2015 It was MOVED and SECONDED:

"THAT COUNCIL APPOINTS JULI KOLBY, CHIEF ADMINISTRATIVE OFFICER BE THE AUTHORIZED STAFF SIGNATORY AND FURTHER REAFFIRM THAT KEVIN DICKEN, ACTING APPROVING OFFICER/MANAGER OF PUBLIC WORKS BE THE ALTERNATE."

CARRIED UNANIMOUSLY

(b) In-Camera Council Meeting

R169/2015 It was MOVED and SECONDED:

"THAT, PURSUANT TO SECTION 90(1)(g) [LEGAL] OF THE COMMUNITY CHARTER, COUNCIL WILL CONVENE TO AN IN-CAMERA COUNCIL MEETING FOLLOWING THE REGULAR COUNCIL MEETING OF OCTOBER 6TH, 2015."

CARRIED UNANIMOUSLY

12. MAYOR'S REPORT

Mayor McEwen reported that:

- Most of Council attended the UBCM Convention this past week where he noted that he met with the Mayors of the Village of Belcarra and the Village of Lions Bay and spoke about different synergies that they share and proposed to meet every other month.
- On October 17th Council and Staff will be attending a workshop where they will review with the new C.A.O., Juli Kolbi, the Strategic Plan, the OCP and the Financial Sustainability Plan.
- He attended two TransLink meetings regarding the C.E.O. compensation package and the other with Minister Fassbender where Mayor McEwen noted he will be opposing any property tax increase.

13. COUNCILLORS' REPORT

Councillor Weverink reported that:

- He attended the UBCM Convention and noticed that Anmore was not on the list for the municipal audit but found after speaking with the Auditor General, Anmore should be prepared for the possibility of an audit.
- He attended loco Days on Sunday.
- He received some information on BC's Youth Parliament which gives an opportunity for youth to apply to go to Victoria to discuss youth issues. This information will be posted on the Village's website.
- He will be attending a Fire Trustees meeting on Thursday.
- He will be attending a Parks and Recreation Committee meeting next Thursday.
- He is trying to organize a meeting at the high school to try and set up a Youth Council Committee.

Councillor Thiele reported that:

- She attended UBCM Convention where she went to a session on regulating marijuana dispensaries.
- She attended the Terry Fox Run on September 20th
- She attended the loco Lands Open House in which there was an increase of Anmore residents in attendance.
- She will be attending an APC meeting on October 10th.

Councillor Froese reported that:

- He also attended UBCM Convention.

14. CHIEF ADMINISTRATIVE OFFICER'S REPORT

Juli Kolbi reported that:

- She is only on day two as C.A.O. but felt that everyone has been welcoming and she is looking forward to her new role and making a difference in Anmore.

Karen-Ann Cobb reported that:

- She spoke with Carla Smiley from James Cheng's office and confirmed that they are very interested in holding an open house in Anmore.

15. PUBLIC QUESTION PERIOD

Lynn Burton, Sugar Mountain way questioned if there has been any news on the grant for the Village Hall. Mayor McEwen explained that he has spoken to James Moore and found that he will take ownership after the federal election, to investigate as to where the grant ended up.

Ms. Burton questioned due to the cancellation of the Public Hearing relative to Bella Terra; would the letters that were sent in automatically be included for the next Public Hearing? Staff stated that those who submitted letters will be contacted and will investigate whether or not they should be included in the next Public Hearing.

Ms. Burton also questioned if the Village will be enforcing all covenants being considered with the Bella Terra Development and commented on a covenant on Ravenswood Drive that was not partnered by the Village and had to be enforced between neighbours. Brent Elliott explained that the intention is for the Village to be a party of those commitments in particular, the tree management bylaw in which the Village would need to be satisfied with the conditions.

16. CONCLUSION

R170/2015

It was MOVED and SECONDED:

"THAT THE MEETING BE ADJOURNED."

CARRIED UNANIMOUSLY

The meeting adjourned at 8:04 p.m.

Certified Correct:



Karen-Ann Cobb
Manager of Corporate Services

Approved:



John McEwen
Mayor