



VILLAGE OF ANMORE

COUNCIL MINUTES

Minutes for the Regular Council Meeting held on Tuesday, October 20th, 2015 in the portable classroom located behind Anmore Elementary School 30 Elementary Road, Anmore BC

ELECTED OFFICIALS PRESENT:

Mayor John McEwen
Councillor Ryan Froese
Councillor Ann-Marie Thiele
Councillor Kim Trowbridge
Councillor Paul Weverink

STAFF PRESENT:

Juli Kolby, Chief Administrative Officer
Karen-Ann Cobb, Corporate Officer

1. CALL TO ORDER

Mayor McEwen called the meeting to order at 7:01 p.m.

2. ADDITIONS AND DELETIONS TO THE AGENDA

3. APPROVAL OF THE AGENDA

R171/2015 It was MOVED and SECONDED:

"THAT THE AGENDA BE APPROVED."

CARRIED UNANIMOUSLY

4. PETITIONS AND DELEGATIONS

(a) Delegation – Devon Bullock – Silent Lights

At this time, Devon Bullock was not in attendance to present and so the Delegation was postponed to further in the Agenda.

5. ADOPTION OF MINUTES

**(a) Minutes of the Regular Council Meeting held on
September 1, 2015**

R172/2015 It was MOVED and SECONDED:

***“THAT THE TABLED MINUTES OF THE REGULAR COUNCIL MEETING
SEPTEMBER 1ST, 2015 BE LIFTED FROM THE TABLE.”***

CARRIED UNANIMOUSLY

R173/2015 It was MOVED and SECONDED:

***“THAT THE MINUTES OF THE REGULAR COUNCIL MEETING HELD ON
SEPTEMBER 1ST, 2015 BE ADOPTED AS AMENDED.”***

CARRIED UNANIMOUSLY

**(b) Minutes of the Regular Council Meeting held on
September 15, 2015**

R174/2015 It was MOVED and SECONDED:

***“THAT THE TABLED MINUTES OF THE REGULAR COUNCIL MEETING
SEPTEMBER 15th, 2015 BE LIFTED FROM THE TABLE.”***

CARRIED UNANIMOUSLY

R175/2015 It was MOVED and SECONDED:

***“THAT THE MINUTES OF THE REGULAR COUNCIL MEETING HELD ON
SEPTEMBER 15th, 2015 BE ADOPTED AS AMENDED.”***

CARRIED UNANIMOUSLY

5. ADOPTION OF MINUTES (CONTINUED)

(c) Minutes of the Regular Council Meeting held on October 6, 2015

R176/2015 It was MOVED and SECONDED

"THAT THE MINUTES OF THE REGULAR COUNCIL MEETING HELD ON OCTOBER 6TH, 2015 BE ADOPTED AS CIRCULATED."

CARRIED UNANIMOUSLY

6. BUSINESS ARISING FROM THE MINUTES

On question from Councillor Thiele, the Corporate Officer advised the digital recording was reviewed and confirms the Action Requested was for Staff to contact the Village of Belcarra regarding an Emergency Preparedness Coordinator and noted there was no mention of contacting Metro Vancouver.

7. BYLAWS

8. CORRESPONDENCE

R177/2015 It was MOVED and SECONDED

"THAT ALL CORRESPONDENCE CIRCULATED AND FILED IN THE VILLAGE OFFICE BE RECEIVED."

CARRIED UNANIMOUSLY

(a) Proclamation – A Day For Our Common Future

Council reviewed the email correspondence received from Laura Gourlay, President, Vancouver Island and Coast Conservation Society requesting Council to proclaim December 11th, 2015 as "A Day For Our Common Future" in the Village of Anmore. It was noted that this proclamation reflects the values of our community.

R178/2015 It was MOVED and SECONDED:

"THAT COUNCIL PROCLAIMS DECEMBER 11TH, 2015 AS "A DAY FOR OUR COMMON FUTURE" DAY IN THE VILLAGE OF ANMORE."

CARRIED UNANIMOUSLY

9. COMMITTEE REPORTS AND RECOMMENDATIONS

(a) Advisory Planning Commission

- (i) Minutes of the Advisory Planning Commission Meeting held on July 13th, 2015**

R179/2015 It was MOVED and SECONDED

“THAT THE MINUTES OF THE ADVISORY PLANNING COMMISSION MEETING HELD ON JULY 13TH, 2015 BE RECEIVED.”

CARRIED UNANIMOUSLY

- (ii) Minutes of the Advisory Planning Commission Meeting held on August 10th, 2015**

R180/2015 It was MOVED and SECONDED

“THAT THE MINUTES OF THE ADVISORY PLANNING COMMISSION MEETING HELD ON AUGUST 10TH, 2015 BE RECEIVED.”

CARRIED UNANIMOUSLY

(b) Emergency Preparedness Committee

- (i) Minutes of the Emergency Preparedness Committee Meeting held on March 30th, 2015**

R181/2015 It was MOVED and SECONDED

“THAT THE MINUTES OF THE EMERGENCY PREPAREDNESS COMMITTEE MEETING HELD ON MARCH 30TH, 2015 BE RECEIVED.”

CARRIED UNANIMOUSLY

9. COMMITTEE REPORTS AND RECOMMENDATIONS (CONTINUED)

(b) Emergency Preparedness Committee (Continued)

**(ii) Minutes of the Emergency Preparedness Committee Meeting
held on June 25th, 2015**

R182/2015 It was MOVED and SECONDED

***“THAT THE MINUTES OF THE EMERGENCY PREPAREDNESS COMMITTEE
MEETING HELD ON JUNE 25TH, 2015, BE RECEIVED.”***

CARRIED UNANIMOUSLY

(c) Environment Advisory Committee

**(i) Minutes of the Environment Advisory Committee Meeting
held on April 27th, 2015**

R183/2015 It was MOVED and SECONDED

***“THAT THE MINUTES OF THE ENVIRONMENT ADVISORY COMMITTEE
MEETING HELD ON APRIL 27TH, 2015 BE RECEIVED.”***

CARRIED UNANIMOUSLY

**(ii) Minutes of the Environment Advisory Committee Meeting
held on June 3rd, 2015**

R184/2015 It was MOVED and SECONDED

***“THAT THE MINUTES OF THE ENVIRONMENT ADVISORY COMMITTEE
MEETING HELD ON JUNE 3RD, 2015 RECEIVED.”***

CARRIED UNANIMOUSLY

9. COMMITTEE REPORTS AND RECOMMENDATIONS (CONTINUED)

(c) Environment Advisory Committee (Continued)

**(iii) Minutes of the Environment Advisory Committee Meeting
held on August 17th, 2015**

R185/2015 It was MOVED and SECONDED

***“THAT THE MINUTES OF THE ENVIRONMENT ADVISORY COMMITTEE
MEETING HELD ON AUGUST 17TH, 2015 BE RECEIVED.”***

CARRIED UNANIMOUSLY

(d) Protective Services Advisory Committee

**(i) Minutes of the Protective Services Advisory Committee
Meeting held on June 1st, 2015**

R186/2015 It was MOVED and SECONDED

***“THAT THE MINUTES OF THE PROTECTIVE SERVICES ADVISORY
COMMITTEE MEETING HELD ON JUNE 1ST, 2015 BE RECEIVED.”***

CARRIED UNANIMOUSLY

10. UNFINISHED BUSINESS

(a) Tabled Item – Committee Terms Of Reference Package

R187/2015 It was MOVED and SECONDED

***“THAT THE COMMITTEE TERMS OF REFERENCE PACKAGE TABLED AT THE
SEPTEMBER 15TH, 2015 COUNCIL MEETING BE LIFTED FROM THE TABLE.”***

CARRIED UNANIMOUSLY

10. UNFINISHED BUSINESS (CONTINUED)

(a) Tabled Item – Committee Terms Of Reference Package (Continued)

Juli Kolby, CAO provided Council with the background regarding the draft Terms of Reference. The CAO noted the Emergency Preparedness Committee Terms of Reference is not included in this package as they are still being worked on and will come forward to Council at a future meeting.

Council commented on the APC Terms of Reference and requested Staff to clarify if the APC is allowed to meet In-Camera and to ensure the Terms of Reference reflect the requirements outlined in the Community Charter. The CAO noted the APC is a legislated commission and there is a bylaw associated to the APC as well as the Terms of Reference. The CAO noted there is a resolution coming forward to Council to allow for any changes to the Terms of Reference to conform to the Community Charter. On question, the Mayor stated if the APC is allowed to meet In-Camera, Council Members would be allowed to attend.

On question, the CAO noted that all items will be referred to the Committees from Council.

The CAO brought forward suggested amendments to in the Terms of Reference:

- Individual committee members may not write and make recommendations to Council on matters being reviewed by the Committee *“unless the member has recused themselves from discussions and decision making related to such matters”*;
- Only those items from the approved Agenda will be discussed, there will be an opportunity to add items in cases of emergency and has been referred by Council;
- If the chair deems it appropriate they may recommend to Council to allow for more members.

Council had considerable discussion regarding individual committee members may not write and make recommendations to Council on matter being reviewed by the Committee unless the member has recused themselves from discussions and decision making related to such matters. After discussion it was agreed if a committee member was not in favour of the recommendation being forwarded to Council the dissenting views should be noted in the Minutes for Council’s information. It was made clear that Committee Members would have the opportunity to share their opinions on all matters, whether via their committee minutes or directly at a Council Meeting.

10. UNFINISHED BUSINESS (CONTINUED)

(a) Tabled Item – Committee Terms Of Reference Package (Continued)

R188/2015 It was MOVED and SECONDED:

***“THAT THE TERMS OF REFERENCE FOR COMMITTEES AS AMENDED
BE APPROVED AND THE TERMS OF REFERENCE WILL REFLECT THE
REGULATIONS OUTLINED IN THE COMMUNITY CHARTER.”***

CARRIED

4. PETITIONS AND DELEGATIONS

(a) Delegation – Devon Bullock – Silent Lights

At the request of Council, Devon Bullock was present to discuss the 2015 Anmore Christmas – Light Up Spirit Park event. Mr. Bullock commented that he has received lots of positive feedback regarding last year’s event. Mayor McEwen and Mr. Bullock provided Council with an overview of last year’s event and Mr. Bullock noted that his proposal is the same as last year’s, to rent and/or purchase lights and would work with any budget that Council agrees on. Last year Council rented lights. Mr. Bullock also suggested that he would be prepared to obtain sponsors for the event to eliminate some of the costs.

General discussion ensued regarding this event, the budget and sponsorship. Mr. Bullock also requested if he would be able to light up the Fire Hall as well. Council suggested that this matter be discussed at the next Board of Trustees meeting. It was noted that the event, Light Up Spirit Park will be held on the evening of Sunday, December 6th.

R189/2015 It was MOVED and SECONDED:

***“THAT COUNCIL SUPPORTS DEVON BULLOCK FROM SILENT LIGHTS TO
PLACE A CHRISTMAS LIGHT DISPLAY IN COMMUNITY SPIRIT PARK AND
FURTHERMORE A COMMITTEE BE STRUCK FOR THIS EVENT AND
FURTHER THE BUDGET WOULD BE NOT MORE THAT \$3,200.00 AND
FURTHER THAT COUNCIL SUPPORTS DEVON BULLOCK IN HIS QUEST FOR
OBTAINING SPONSORSHIPS WITH STAFF APPROVAL.”***

CARRIED UNANIMOUSLY

10. UNFINISHED BUSINESS (CONTINUED)

(a) Tabled Item – Committee Terms Of Reference Package Continued

Mayor McEwen noted Item 10 – Unfinished Business was not completed before the delegation from Mr. Bullock

Juli Kolby, CAO provided Council with the background and purpose of “Anmore Advisory Planning Commission Bylaw No. 542-2015”.

R190/2015 It was MOVED and SECONDED:

***“THAT ANMORE ADVISORY PLANNING COMMISSION
BYLAW NO. 542-2015 BE READ A FIRST, SECOND AND
THIRD TIME.”***

CARRIED UNANIMOUSLY

11. NEW BUSINESS

12. MAYOR’S REPORT

Mayor McEwen reported on the following:

- Last Saturday Council held a workshop with new CAO, the Corporate Officer and Manager of Public Works to discuss the strategic plan.
- Following last night’s federal election, a letter has been sent to Fin Donnelly congratulating him on his election as MP and to request a meeting with him to discuss Anmore’s concerns.
- Will be following up with James Moore’s office regarding our Canada 150 grant.
- He and the CAO are meeting with James Cheng group to discuss the IOCO lands in Anmore;
- A reminder that on October 31st, Halloween night, there will be fireworks being set off in Spirit Park. The Mayor commented on the donation the Village received from the Mork family for the purchase of fireworks.
- Will be attending Metro Vancouver’s budget workshop
- Will be attending the Metro Vancouver’s Council of Councils’ Meeting on Saturday, October 24th.

13. COUNCILLORS' REPORT

Councillor Froese requested the Tree Management Bylaw, Works and Services Bylaw and the MTI Bylaw be referred to the Environment Committee. It was noted that some of the bylaws are in the process of being reviewed and it was suggested that the Tree Management Bylaw be referred to the Committee. Following discussion, Council supported the referral of the review of the Tree Management Bylaw only.

Councillor Thiele reported on the APC meeting held on October 8th wherein the APC completed their review of the Zoning Bylaw.

14. CHIEF ADMINISTRATIVE OFFICER'S REPORT

Juli Kolby, Chief Administrative Officer commented on:

- Utility Bills are due on November 13th, 2015;
- The error on the bill relating to Sewer has been corrected;
- 15 Building Permits have been issued in the last few months;
- A posting for a temporary Manager of Finance has been made and the posting closes on October 30th
- Preparation is underway for the posting of an Emergency Preparedness Coordinator;
- Preparation for an Events/Communications Coordinator is under way.

Councillor Thiele commented on the Emergency Planning Functional Needs Identification form can be filled out and dropped off at the Village Hall as well as the Community Emergency Capacity Inventory form

15. PUBLIC QUESTION PERIOD

Dr. Lynn Burton – Sugar Mountain Way – commented on the Terms of Reference for Committees and queried on what would happen in the case where the Chair does not allow the public to comment on items being discussed at a Committee meeting. Councillor Weverink commented if that happens then the resident should come to Council with their concerns.

Mr. Charles Christie – Sunnyside Road – commented on the tax increases and questioned what the rate will be for next year. The Mayor advised that it was too early to advise anyone on this matter.

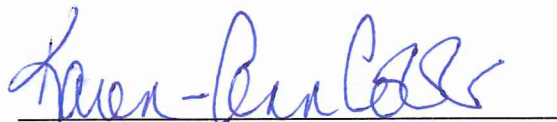
16. CONCLUSION

R191/2015 It was MOVED and SECONDED:

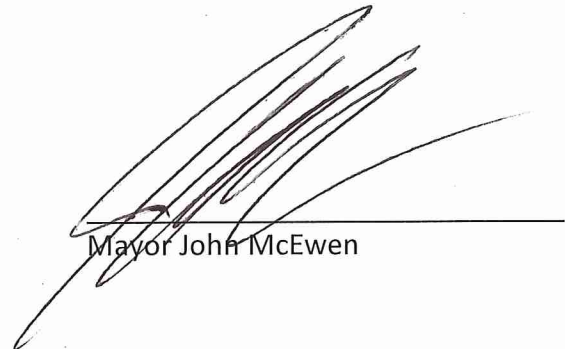
"THAT THE MEETING BE CONCLUDED."

CARRIED UNANIMOUSLY

The meeting concluded at 8:30 p.m.



Karen-Ann Cobb
Corporate Services



Mayor John McEwen