REGULAR COUNCIL MEETING – AGENDA

Agenda for the Regular Council Meeting scheduled for
Tuesday, October 2, 2018 at 7:00 p.m. in Council Chambers at
Village Hall, 2697 Sunnyside Road, Anmore, BC

VILLAGE OF ANMORE

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1. Call to Order

2. Approval of the Agenda

Recommendation: That the Agenda be approved as circulated.

3. Public Input

Note: The public is permitted to provide comments to Council on any item shown on this meeting agenda. A two-minute time limit applies to speakers.

4. Delegations

5. Adoption of Minutes

page 1

(a) Minutes of the Regular Council Meeting held on September 18, 2018

Recommendation: That the Minutes of the Regular Council Meeting held on September 18, 2018 be adopted as circulated.

6. Business Arising from Minutes

7. Consent Agenda

8. Items Removed from the Consent Agenda

9. Legislative Reports

page 14

(a) Smoking Control Amendment Bylaw No. 585-2018

Report dated September 27, 2018 from the Manager of Corporate Services is attached.

10. Unfinished Business

11. New Business

page 33

(a) Environment Committee Recommendations of May 17, 2018 - Noxious Weed Bylaw (Private Property)

Recommendation: That the following recommendations from the Environment Committee Meeting held on May 17, 2018 regarding Noxious Weed Bylaw (Private Property) be referred to Staff for review and then report to Council.

"*HAVE STAFF DRAFT A BYLAW THAT INCORPORATES THE FOLLOWING: 1. REQUIRE CONTROL OF NOXIOUS WEEDS AS DEFINED IN THE BC WEED CONTROL REGULATION SCHEDULE A ON PRIVATE PROPERTY; 2. ALLOWS FLEXIBILITY TO INCLUDE OTHER INVASIVE SPECIES (NON PLANT) SUCH AS FIRE ANTS SHOULD THEY BECOME A PROBLEM; 3. INCLUDE ENFORCEMENT PROVISIONS INCLUDING ABILITY FOR VILLAGE TO RECOVER COSTS WHERE THE VILLAGE DOES THE WORK/OR CONTRACTOR WHEN THE PROPERTY OWNER DOESN'T, FOR EXAMPLE COQUITLAM BYLAW NO. 4181, 2010 CLAUSE 6; 4. REGULATE ALIEN INVASIVE SPECIES THROUGH THE COMMUNITY CHARTER, SEE PAGE 40 OF THE INVASIVE SPECIES TOOLKIT FOR LOCAL GOVERNMENT.*

"*THAT THE VILLAGE START AN EDUCATION PROGRAM VIA OUR CORPORATE COMMUNICATION MECHANISMS; AND THAT WE FOCUS NOW ON KNOTWEED, HOGWEED AND WE INCLUDE 'HEADS UP' THAT COUNCIL HAS DIRECTED STAFF TO DEVELOP A BYLAW TO CONTROL NOXIOUS WEEDS AND INVASIVE SPECIES ON PRIVATE LANDS.*"

"*THAT THE VILLAGE CREATE A PROGRAM SO THE VILLAGE ORGANIZES A CONTRACTOR TO TREAT INVASIVE PLANTS ON PRIVATE PROPERTY; AND THAT THE RESIDENTS REGISTER TO PARTCIPATE; AND THAT THE VILLAGE WOULD COORDINATE BILLING TO USERS.*"

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(b) Environment Committee Recommendations of May 17, 2018 – Regulating Marijuana Usage (Municipal Property)

Recommendation: That, as Staff has already drafted an update to the Smoking Control Bylaw, the following recommendation from the Environment Committee Meeting held on May 17, 2018 regarding Regulating Marijuana Usage (Municipal Property) be received.

"*THAT THE ANMORE SMOKING CONTROL BYLAW BE AMENDED TO INCLUDE MARIJUANA USE.*"

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(c) Trail Marker Program

Report dated September 28, 2018 from the Chief Administrative Officer is attached.

page 28

(d) Implementing the BC Energy Step Code in Anmore

Report dated September 26, 2018 from the Manager of Development Services is attached.

12. Mayor's Report

13. Councillors Reports

14. Chief Administrative Officer's Report

15. Information Items

(a) Committees, Commissions and Boards – Minutes

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- Environment Committee Meeting held on May 17, 2018

(b) General Correspondence

16. Public Question Period

Note: The public is permitted to ask questions of Council regarding any item pertaining to Village business. A two-minute time limit applies to speakers.

17. Adjournment

REGULAR COUNCIL MEETING – MINUTES

Minutes of the Regular Council Meeting held on
Tuesday, September 18, 2018 in Council Chambers at
Village Hall, 2697 Sunnyside Road, Anmore, BC

ELECTED OFFICIALS PRESENT
Mayor John McEwen
Councillor Ann-Marie Thiele
Councillor Paul Weverink

ELECTED OFFICIALS ABSENT
Councillor Ryan Froese
Councillor Kim Trowbridge

OTHERS PRESENT
Juli Halliwell, Chief Administrative Officer
Christine Baird, Manager of Corporate Services
Jason Smith, Manager of Development Services
Chris Boit, Senior Project Engineer, ISL Engineering and Land Services (Village's Engineer)
Werner de Schaetzen, President and CEO, GeoAdvice Engineering

1. Call to Order

Mayor McEwen called the meeting to order at 7:00 p.m.

2. Approval of the Agenda

Council agreed to move item 4(a) to be renumbered as item 11(b), and for previously numbered item 11(b) to be renumbered as 11(c).

It was MOVED and SECONDED:

R177/2018 **"THAT THE AGENDA BE APPROVED AS AMENDED."**

CARRIED UNANIMOUSLY

3. Public Input

Nil

4. Delegations

Nil

5. Adoption of Minutes

(a) Minutes of the Regular Council Meeting held on September 4, 2018

It was MOVED and SECONDED:

R178/2018 **"THAT THE MINUTES OF THE REGULAR COUNCIL MEETING HELD ON SEPTEMBER 4, 2018 BE ADOPTED AS CIRCULATED."**

CARRIED UNANIMOUSLY

6. Business Arising from Minutes

Nil

7. Consent Agenda

It was MOVED and SECONDED:

R179/2018 **"THAT THE CONSENT AGENDA BE ADOPTED, WITH ITEM 7(A) REMOVED."**

CARRIED UNANIMOUSLY

(a) The Office of the Ombudsperson – Quarterly Report: April 1 – June 30, 2018

Item 7(a) was removed.

(b) District of Ucluelet – Modernization of Utility Taxation

R180/2018 "**THAT THE LETTER DATED AUGUST 27, 2018 FROM DISTRICT OF UCLUELET REGARDING MODERNIZATION OF UTILITY TAXATION BE RECEIVED."**

ADOPTED ON CONSENT

(c) Metro Vancouver – Commercial Cannabis Production on Agricultural Land

R181/2018 "**THAT THE LETTER DATED AUGUST 28, 2018 FROM METRO VANCOUVER REGARDING COMMERCIAL CANNABIS PRODUCTION ON AGRICULTURAL LAND BE RECEIVED."**

ADOPTED ON CONSENT

(d) aKd Resource – Review of the Auditor General for Local Government and Office

R182/2018 **"THAT THE LETTER DATED AUGUST 29, 2018 FROM AKD RESOURCE REGARDING REVIEW OF THE AUDITOR GENERAL FOR LOCAL GOVERNMENT AND OFFICE BE RECEIVED."**

ADOPTED ON CONSENT

(e) Council of Senior Citizens' Organizations of BC – Observation of the UN International Day of the Older Person – October 1st

R183/2018 **"THAT THE LETTER DATED SEPTEMBER 1, 2018 FROM COUNCIL OF SENIOR CITIZENS' ORGANIZATIONS OF BC REGARDING OBSERVATION OF THE UN INTERNATIONAL DAY OF THE OLDER PERSON – OCTOBER 1ST BE RECEIVED."**

ADOPTED ON CONSENT

R184/2018 **"THAT COUNCIL PROCLAIMS OCTOBER 1, 2018 AS INTERNATIONAL DAY OF OLDER PERSONS IN THE VILLAGE OF ANMORE."**

ADOPTED ON CONSENT

8. Items Removed from the Consent Agenda

(a) The Office of the Ombudsperson – Quarterly Report: April 1 – June 30, 2018

It was MOVED and SECONDED:

R185/2018 **"THAT THE LETTER DATED AUGUST 20, 2018 FROM THE OFFICE OF THE OMBUDSPERSON REGARDING QUARTERLY REPORT: APRIL 1 – JUNE 30, 2018 BE RECEIVED."**

CARRIED UNANIMOUSLY

9. Legislative Reports

(a) Tree Management Bylaw – Draft Update

It was MOVED and SECONDED:

R186/2018 **"THAT COUNCIL REFER THE DRAFT TREE MANAGEMENT BYLAW TO THE ENVIRONMENT COMMITTEE FOR FINAL COMMENT AND DIRECT STAFF TO RETURN TO COUNCIL WITH A REVISED DRAFT FOR INITIAL READINGS."**

CARRIED UNANIMOUSLY

(b) Building Bylaw No. 583-2018

It was MOVED and SECONDED:

R187/2018 **"THAT ANMORE BUILDING BYLAW NO. 583-2018 BE ADOPTED."**

CARRIED UNANIMOUSLY

(c) Works and Services Amendment Bylaw No. 584-2018

It was MOVED and SECONDED:

R188/2018 **"THAT THE ANMORE WORKS AND SERVICES AMENDMENT BYLAW NO. 584-2018 BE READ A FIRST, SECOND AND THIRD TIME."**

CARRIED UNANIMOUSLY

10. Unfinished Business

Nil

11. New Business

(a) Stormwater Master Plan

Werner de Schaetzen presented the Stormwater Master Plan (final draft). Highlighted comments are noted as follows:

- Project participants included Village of Anmore Staff, ISL Engineering, Urban Systems, Bot Corp Environmental Monitoring, and GeoAdvice Engineering.
- There were four objectives in the development of the Plan:
  (i) To assess the physical condition of all culverts in the Village.
  (ii) To develop a new hydraulic/hydrologic model of the Village's system.
  (iii) To assess hydraulic/hydrologic deficiencies with the existing system (e.g. What area could flood in a storm event?)
  (iv) To provide recommendations for what should be done to address deficiencies.

Chris Boit reported that past Village projects considered capacity of pipes, not quality.

Werner de Schaetzen summarized his presentation by providing the following recommendations:

- Complete the project.
- Conduct development application reviews.
- Maintain and review the Stormwater Master Plan, annually.
- Update the Asset Management Plan based on the Stormwater Master Plan.
- Consider that the Stormwater Master Plan was developed based on the Village's Official Community Plan.

Copy of the presentation is attached and forms part of these Minutes herein.

It was MOVED and SECONDED:

R189/2018 **"THAT COUNCIL FORMALLY RECEIVES THE FINAL DRAFT REPORT OF THE STORMWATER MASTER PLAN; AND THAT WE ADOPT THE FOUR KEY RECOMMENDATIONS THEREIN."**

CARRIED UNANIMOUSLY

(b) Delegation – Robert Bradbury Architect – Rezoning Application – 2307 Sunnyside Road

Robert Bradbury presented information regarding the rezoning application for 2307 Sunnyside Road. Highlighted comments are noted as follows:

- Significant changes were made to the proposal following Council's recommendations after receiving the previous proposal, which includes:
  - duplex units have been eliminated
  - laneway/coach houses have been eliminated
  - road allowance right-of-way has been widened

- 52% of the site is buildable area, with the remaining 48% left as road or parkland
- The proposal is to create 19 lots, four of which would be 1/2 acre lots and the remainder would be 1/3 acre lots
- Setback requirements would be aligned with RS1 zoning
- Greenspace retention would be adhered to
- A piece of the land under Sunnyside would be provided to the Village
- There are four or five distinct points for trail connection to the Parks Plan.

(c) Rezoning Application – 2307 Sunnyside Road (Cordovado)

It was MOVED and SECONDED:

R190/2018 **"THAT COUNCIL REFER THE REZONING PROPOSAL FOR 2307 SUNNYSIDE ROAD TO THE ADVISORY PLANNING COMMISSION, PARKS AND RECREATION COMMITTEE AND ENVIRONMENT COMMITTEE FOR COMMENT."**

Council directed Staff to determine the difference for Riparian Area Regulation requirements under RS1 Zoning versus the proposed CD Zoning, and to provide that information to the Advisory Planning Commission, Parks and Recreation Committee and Environment Committee as information for when they each conduct review of the proposal.

CARRIED UNANIMOUSLY

12. Mayor's Report

Mayor McEwen reported that:

- On September 6, he attended the Chamber of Commerce Mayors Barbeque.
- On September 9, he attended the Ma Murray Day event, which had a turnout of 200 to 300 people (approximate). He thanked everyone that helped out.
- On September 10, he attended the UBCM Mayors Caucus, which included discussion on cannabis, and infrastructure deficits that are occurring in many small municipalities.
- On Sept 11, he attended a meeting with BC Hydro where they discussed parking for Buntzen Lake and concerns with the trail network.
  On September 11, he attended the Annual General Meeting of the Municipal Insurance Authority, which is a great organization established by municipalities and has more than $90 million in the self-regulated fund.
- On September 13, he attended a meeting with Ministry of Environment regarding Anmore Green Estates.
- On September 19, he will attend a roast for Port Coquitlam's outgoing Mayor, Greg Moore, at Terry Fox Theatre.

13. Councillors Reports

Councillor Weverink reported that:

- Ma Murray Day was great despite the rain.
- UBCM was great, including the meetings that had been arranged and attending the sessions. He was involved in a last-minute amendment to a resolution regarding informing all emergency services of all calls.
- He congratulates Kim Trowbridge, Polly Krier, and Tim Laidler for being acclaimed to Council.

Councillor Thiele reported that:

- She thanks Sabina Perrin for her efforts with Ma Murray Day; and thanks Councillor Weverink and Councillor Trowbridge, who are on the Planning Committee; and thanks Susan Mueckel and Kerri Palmer Isaak for their support each year; and thanks Sandy Weverink for selling tickets; and thanks the talent show participants.
- She congratulates the new Councillors and expressed disappointment to not see them at this council meeting, and hopes that they attend a future meeting of this term.

14. Chief Administrative Officer's Report

Ms. Halliwell reported that:

- She thanks Sabina Perrin for her efforts with Ma Murray Day.
- A mail drop notice will be issued tomorrow to recruit for a Board of Variance.
- The Sasamat Volunteer Fire Department Fire Chief has lifted the fire ban.
- The Adopt a Street Program was launched at Ma Murray Day, and the Village has already received six enquiries and two applications submitted.
- Staff is working with the Ministry of Environment to obtain a defined scope for the Ministerial Order.

15. Information Items

(a) Committees, Commissions and Boards – Minutes

Nil

(b) General Correspondence

- Email dated August 31, 2018 from Richard Knowles regarding Environmental Assessment of Buntzen Lake WRT Species At Risk (SAR) by Proposal for Race Rowing Club on Buntzen Lake

  Council directed Staff to extend appreciation to Mr. Knowles for his efforts in compiling the information that he provided.

16. Public Question Period

Werner de Schaetzen, GeoAdvice Engineering, presented comments to item 9(c) that he concurs with the recommended 67 litres per second, at 20 psi, is enough for a single family residential home.

Glen Coutts, Elementary Road, asked, with respect to the Minister's Order, if the Village is looking at the entire community sewage system. Mayor McEwen responded that the order is Village-wide and reported that Staff is working with the Ministry to determine

details of the Order. Mr. Coutts commented that it would be helpful to know what the ramifications for the Village are as a whole.

17. <u>Adjournment</u>

It was MOVED and SECONDED:

R191/2018 **"TO ADJOURN."**

CARRIED UNANIMOUSLY

The meeting adjourned at 8:20 p.m.

Certified Correct:

_____
Christine Baird
Manager of Corporate Services

Approved by:

_____
John McEwen
Mayor

Village of Anmore
Stormwater Master Plan

GeoAdvice Engineering Inc.
Werner de Schaetzen, Ph.D., P.Eng.

September 18, 2018
Village of Anmore, BC

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Project Participants

- Village of Anmore, BC
- ISL Engineering and Land Services Ltd.
- Urban Systems Ltd.
- Bot Corp Environmental Monitoring
- GeoAdvice Engineering Inc.

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Introduction

- GeoAdvice retained by the Village to develop Stormwater Master Plan (SMP)

- Physical condition of culverts
- Hydraulic/hydrologic model
- Hydraulic/hydrologic performance of existing system
- Recommendations of stormwater improvements

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Culvert Condition Assessment

Condition Rating	Number of Culverts	Number of Culverts (%)
1 - Very Good	184	41.5
2 - Good	164	37.0
3 - Fair	57	12.9
4 - Poor	**37**	**8.4**
5 - Critical	**1**	**0.2**

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Capacity Assessment

- Design storms simulated to assess hydraulic capacity of existing conveyance system
- Each asset assessed using capacity rating system

Capacity	Description
1	Conduit performing as designed
2	Adequate capacity
3	Marginal capacity
4	Capacity exceeded and surcharging likely
5	Capacity exceeded and flooding likely

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Capacity Assessment

Existing Scenario

Capacity	Number of Storm Mains	Number of Culverts
4	6	0
5	4	18

Future Scenario

Capacity	Number of Storm Mains	Number of Culverts
4	7	0
5	4	21

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Recommended Improvements

- Upgrades are based on
  - Future land use scenario
  - Impacts from climate change

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Project ID*	Location	Length (m)	Existing Diameter (mm)	Upgrade Diameter (mm)	Conduit Type	Cost Estimate ($)
1	Sunnyside Rd	60	450 – 800	450 – 1,200 x 2,400	Culvert/Storm	$109,000
2	East Rd/Creek	112	450 – 900	1,200 – 1,500	Culvert	$360,000
3	Alpine Dr	47	450	600 – 675	Culvert	$53,000
4	Sunnyside Rd	28	300 - 650	450 – 675	Culvert	$22,000
5	East Rd	164	250 – 900	450 – 1,200	Culvert	$223,000
6	East Rd	59	300 – 900	450 – 1,200	Culvert	$48,000
7	Spence Way	25	300	450	Culvert	$10,000
8	Ravenswood Dr	115	300	450 – 600	Culvert/Storm	$82,000
9	Fern Dr	54	300	450	Culvert	$23,000
Total		**664**			**Total**	**$930,000**

*Project ID represents the priority/order of the upgrades

Recommendations

- Complete recommended projects as funding becomes available
  - Field-verify deficient stormwater mains and culverts
  - Project prioritizations are provided in report
- Development application reviews
- Maintenance of Village new stormwater model
- Asset Management Investment Plan update (Urban Systems Ltd.)

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Thank you!

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VILLAGE OF ANMORE

REPORT TO COUNCIL

Date: September 27, 2018

Submitted by: Christine Baird, Manager of Corporate Services

Subject: Smoking Control Amendment Bylaw No 585-2018

Purpose / Introduction

Council is requested to consider the proposed changes to the Anmore Smoking Control Bylaw.

Recommendation

That Anmore Smoking Control Amendment Bylaw No 585-2018 be read a first, second and third time.

That Staff be requested to conduct a review of the *Cannabis Act*, and report to Council on the impact for public and private spaces in Anmore, and also report to Council on the impact for the Village as an employer.

Background

Bill C-45 (the *Cannabis Act*) was introduced to the federal legislature (April 2017) by Justice Minister Jody Wilson-Raybould as a steps towards the legalization of non-medical cannabis.

Prime Minister Justin Trudeau announced (June 2018) that marijuana will be fully legalized across Canada on October 17, 2018, under the *Cannabis Act*. The Prime Minister recognized a delay with the enactment, from summer 2018 to fall 2018, resulting from provinces wanting more time to implement the new regime.

Discussion

The legalization of non-medical cannabis presents major challenges for all levels of government, including regulatory control of possession, production, distribution and sales.

The Village has a duty to keep its residents safe and well-served. Staff want to ensure the public is well-informed of what legalization of non-medical cannabis means and could mean for them and their community.

Staff acknowledges that the Province permits adults to grow up to four plants per household (excluding houses with daycares) and must not be visible from public spaces located outside of the property. The Province also permits landlords and strata councils to restrict or prohibit cultivation of non-medical cannabis at tenanted and strata properties. Although the Province is regulating possession and cultivation of cannabis, the Village will be required to address concerns related to nuisance, odours and public consumption.

The following table shows the summary of roles and responsibilities relative to the *Cannabis Act* legislation, as provided by Federation of Canadian Municipalities.

Summary of possible roles and responsibilities

Federal	Provincial/Territorial	Municipal
Cannabis production Cannabis possession limits Trafficking Advertising Minimum age limits (18) Oversight of medical cannabis regime, including personal cultivation registration	Wholesale and retail distribution of cannabis Selection of retail distribution model Workplace safety Discretion to set more restrictive limits for: • minimum age for consumption • possession amount	Zoning (density, location) Retail locations Home cultivation Business Licensing Building Codes Nuisance Smoking restrictions Odours Municipal workplace safety Enforcement Regulations around public consumption Personal possession Municipal cost considerations related to local policing

Many municipalities and organized member organizations have expressed that many questions remain unanswered as the legalization of non-medical cannabis is fast approaching. In recent months, Village Staff began a review of available information on this matter, but still recognize that a more thorough review needs to be conducted before offering recommendations to Council on how to address the *Cannabis Act* regulations.

At this time, Staff recommends the following approach:

- Amend the Anmore Smoking Control Bylaw to include references to 'cannabis' and 'open public spaces'.
- Staff to conduct a review of the real and potential challenges and/or benefits for the Village and its public; and
- Staff to conduct a review of how the *Cannabis Act* applies to the Village as an employer.

Should Council agree with the outlined approach, Staff recommends that Council adopt option 1 (below).

Options

The following options are proposed for consideration.

Option 1 That Anmore Smoking Control Amendment Bylaw No 585-2018 be read a first, second and third time.

That Staff be requested to conduct a review of the *Cannabis Act*, and report to Council on the impact for public and private spaces in Anmore, and also report to Council on the impact for the Village as an employer.

Option 2 That Anmore Smoking Control Amendment Bylaw No 585-2018 be read a first, second and third time, as amended.

That Staff be requested to conduct a review of the *Cannabis Act*, and report to Council on the impact for public and private spaces in Anmore, and also report to Council on the impact for the Village as an employer.

Option 3 That Staff be requested to conduct detailed review of the *Cannabis Act*, prior to recommending an update to any Village Bylaw or Policy.

Financial Implications

No financial impact is anticipated at this time.

Communications / Civic Engagement

No communication or engagement is planned at this time.

Corporate Strategic Plan Objectives

No corporate objectives are directly aligned with the *Cannabis Act*.

Attachments:

1. Anmore Smoking Control Amendment Bylaw No. 585-2018
2. Anmore Smoking Control Bylaw No. 448, 2008

Prepared by:
CBaird Christine Baird Manager of Corporate Services
Reviewed for Form and Content / Approved for Submission to Council:
Chief Administrative Officer's Comment/Concurrence JHaddrell **Chief Administrative Officer**

Attachment 1

VILLAGE OF ANMORE

BYLAW NO. 585-2018

A bylaw to amend Anmore Smoking Control Bylaw No. 448-2008

WHEREAS the *Local Government Act* authorizes a local government to amend its bylaws from time to time;

NOW THEREFORE the Council of the Village of Anmore, in open meeting assembled, enacts as follows:

1. This Bylaw may be cited for all purposes as "Anmore Smoking Control Amendment Bylaw No. 585-2018".

2. That Anmore Smoking Control Bylaw No. 448-2008 be amended as follows:

   (a) Add the following text under section 3:

   “Outdoor Public Space” means any outdoor area owned, controlled or operated by the Village that is open to the public or to which the public is admitted or invited, and includes any municipally-owned:

   (a) playground;
   (b) park;
   (c) trail;
   (d) easement;
   (e) street or sidewalk; and
   (f) bus shelter or bus stop.

   (b) Delete the following text under section 3:

   “Place of Public Assembly” means a building or structure, or portion thereof used for the purposes of education, recreation or business to which the public is ordinarily invited or permitted access, either expressly or by implication, whether or not a fee is charged for entry."

   and replace it with the following text

   “Place of Public Assembly” means a building or structure, or portion thereof, used for the purposes of business, deliberation, education, entertainment, recreation or worship, and to which the public is ordinarily invited or permitted access.”

(c) Delete the following text under section 3:

"Smoke or Smoking" means inhaling, exhaling, burning or carrying of a lighted cigar, cigarette, pipe or other smoking equipment of tobacco, or any other weed or plant."

and replace it with the following text

"Smoke or Smoking" means the inhaling, exhaling, burning or carrying of a lighted cigar, cigarette, e-cigarette, pipe or other smoking equipment that burns cannabis, tobacco or any other weed or plant, substance or material."

(d) Delete the following text under section 4:

"(c) on or in any outdoor patio of a Place of Public Assembly."

and replace it with the following text

"(c) on or in any Outdoor Public Space."

READ a first time the day of

READ a second time the day of

READ a third time the day of

ADOPTED the day of

_____

MAYOR

_____

MANAGER OF CORPORATE SERVICES

Certified as a true and correct copy of "Anmore Smoking Control Amendment Bylaw No. 585-2018".

_____ _____

DATE MANAGER OF CORPORATE SERVICES

Attachment 2

VILLAGE OF ANMORE

BYLAW NO. 448-2008

A bylaw for the purpose of regulating
where people may smoke

WHEREAS the Council has been advised the second hand tobacco smoke (exhaled smoke and the smoke from cigarettes, cigars and pipes) is a health hazard and discomfort for many inhabitants of the Village of Anmore;

AND WHEREAS it is desirable for the health, safety and welfare of the inhabitants of the Village to prohibit or regulate smoking or both in the Village to the extent provided herein;

NOW THEREFORE the Council of the Village of Anmore, in open meeting assembled, ENACTS AS FOLLOWS:

1. This bylaw maybe cited as "Anmore Smoking Control Bylaw No. 448-2008".

2. That "Smoking Control Bylaw 1988, No. 21" is hereby repealed in its entirety.

3. Definitions

   In this bylaw:

   "Council" means the Municipal Council of the Village of Anmore.

   "Medical Health Officer" means the Medical Health Officer appointed for the Village under the Health Act, R.S.B.C. 1996, Chapter 179 and any amendments thereto.

   "Place of Public Assembly" means a building or structure, or portion thereof used for the purposes of education, recreation or business to which the public is ordinarily invited or permitted access, either expressly or by implication, whether or not a fee is charged for entry.

   "Smoke or Smoking" means inhaling, exhaling, burning or carrying of a lighted cigar, cigarette, pipe or other smoking equipment of tobacco, or any other weed or plant.

4. Place of Public Assembly

A person must not smoke:

(a) in any Place of Public Assembly;
(b) within 7.5 meters of any doorway, window or air intake of a Place of Public Assembly; or
(c) on or in any outdoor patio of a Place of Public Assembly.

5. Exceptions

This bylaw does not regulate smoking in a private home.

6. Validity

In the event there is a conflict between the provisions of any other Federal or Province of British Columbia Act or Regulation, or any other bylaw that is applicable to the Village, the more restrictive Act, Regulation or Bylaw shall prevail as may be specifically applicable to the intended purpose.

7. Offences and Penalty

Any person who contravenes the provision of this bylaw is guilty of an offence and, on summary conviction, is liable to a fine of not less than $25.00 and not more than $75.00 for the first offence; and not less than $75.00 and not more than $150.00 for the second offence; and not less than $150.00 and not more than $2,000.00 for the third and any subsequent offence. Each day that a violation of this bylaw continues shall constitute a separate offence.

READ a first time this	27th	day of	May	, 2008
READ a second time this	27th	day of	May	, 2008
READ a third time this	15th	day of	July	, 2008

RECONSIDERED, FINALLY PASSED AND ADOPTED this 12th day of August , 2008

DEPOSITED with the Ministry of Health this day of , 2008

H. WEINBERG

MAYOR

K. COBB

MANAGER OF CORPORATE SERVICES

Certified a true and correct copy of "Anmore Smoking Control Bylaw No. 448-2008".

November 3rd, 2008 K. COBB

DATE MANAGER OF CORPORATE SERVICES

VILLAGE OF ANMORE

REPORT TO COUNCIL

Date: September 28, 2018

Submitted by: Juli Halliwell, Chief Administrative Officer

Subject: Village of Anmore Trail Marker Program

Purpose / Introduction

To report back on the potential for a memorial bench program and to provide the Village of Anmore Trail Marker Program for approval.

Recommended Options

That Council approve the Village of Anmore Trail Marker Program as attached to the report dated September 28, 2018 from the Chief Administrative Officer titled "Village of Anmore Trail Marker Program".

Background

At the January 24, 2017 Regular Council meeting, the following resolution was passed:

> *"That the Village identify locations at bus stops and along community trails for bench locations, and give us a rough number to proceed with looking into a memorial bench program, charges, how many benches we could offer to people, then put it out to the community, and locate those benches in the areas that we identified"*

Staff have since been reviewing the current inventory of benches along with how other municipalities provide memorial marker programs.

Discussion

Following the review of inventory, staff are recommending that no further benches be purchased and installed within the Village. Currently, the Village has 19 benches and it is felt that no more should be added given the amount of public space available to place the benches.

Alternatively, it is recommended that the Village implement a Trail Marker Program, whereby residents could celebrate the life of a loved one or honour an individual, group or special event.

Staff have drafted the Village of Anmore Trail Marker Program (**Attachment 1**), which has been developed following a review of similar programs in other municipalities.

Other Options

1. That Council not proceed with the Village of Anmore Trail Marker Program at this time.
2. That Council direct staff to make changes to the Village of Anmore Trail Marker Program

Financial Implications

All costs that are associated with the Trail Marker Program are recovered through the donation amount received by the dedicating individual or group, therefore there will be no cost implications to the Village. The donation amount has been calculated at $1,200.

Communications / Civic Engagement

If approved, the Trail Marker Program will be communicated via social media and our website to all members of the public.

Attachments:

1. Village of Anmore Trail Marker Program

Prepared by:
Juli Halliwell Chief Administrative Officer

VILLAGE OF ANMORE

Attachment 1

TRAIL MARKER PROGRAM

The Village of Anmore's trail marker program is an excellent way to celebrate the life of a loved one or honour an individual, group or special event. Trail markers are available for dedication through the Village of Anmore Trail Marker Program.

Trail marker dedications include either an engraved stainless steel plaque (5"x7") or an engraved lamicoid plaque (5"x7") and will be placed at trail heads throughout the Village and maintained for a 10 year period. Purchasing a trail marker is considered a donation, and a tax receipt may be issued upon request.

The donation required is $1,200. This represents the cost recovery in order to purchase and install the plaque, have it engraved as well as maintain it for a period of 10 years.

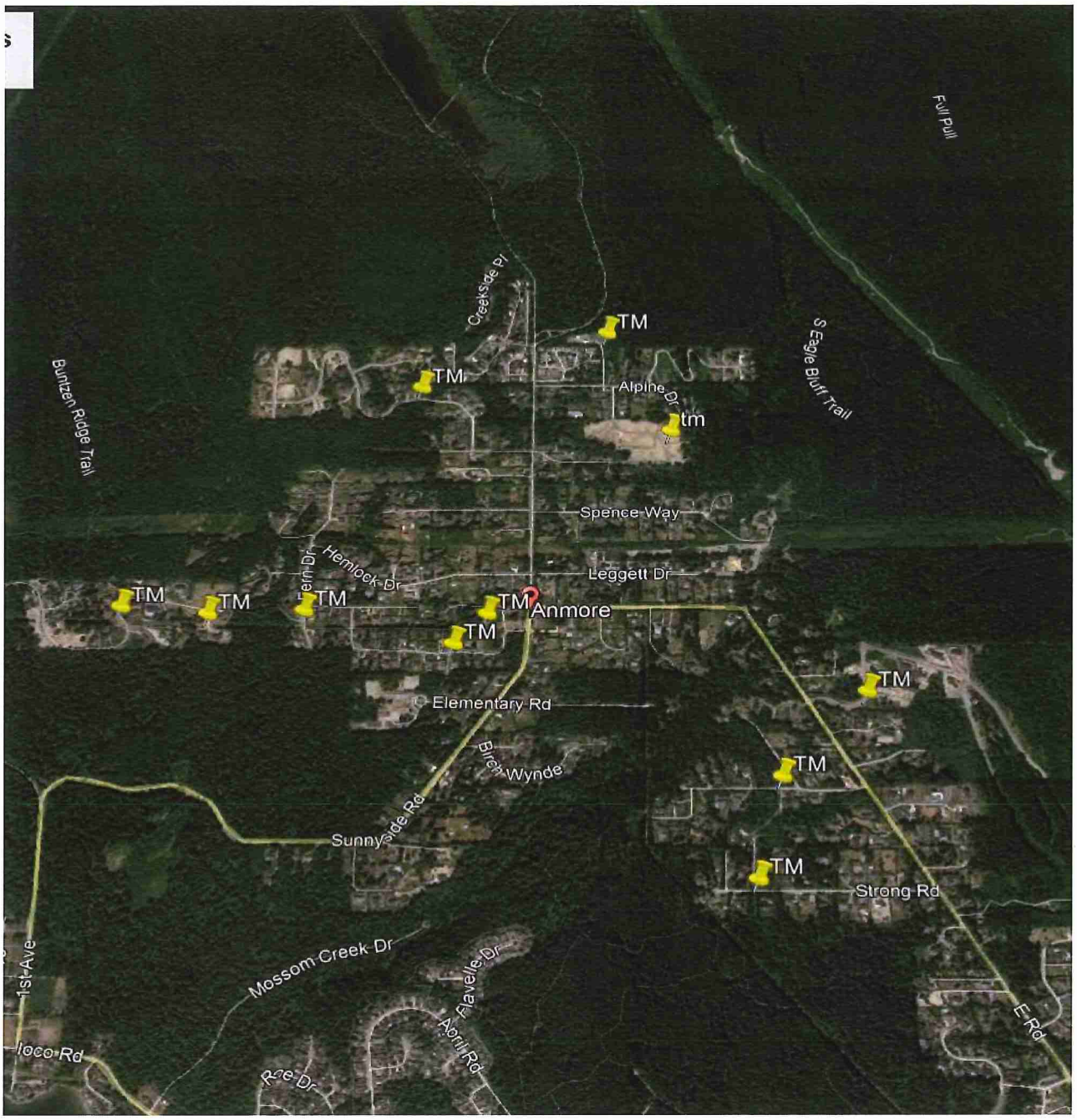
Schedule A shows the trail head locations at which markers may be placed.

Timing and duration

- Donation in full is required.
- The Village of Anmore cannot guarantee the installation date.
- Dedications expire 10 years from the date of installation.
- Dedications can be renewed at the rate in place at time of renewal.
- The Village of Anmore will contact you before the dedication expires. If we are unable to contact you, or you choose not to renew, the site will be made available for others to dedicate. Please ensure you advise the Village of Anmore of changes to your contact.
- Dedication wording must be received within 30 days of funding.
- The plaque allows for up to 3 lines of text and 40 characters per line (spaces and punctuation count as a character).
- Advertising or promotion is not allowed

For more information, please contact the Michelle Nalleweg at michelle.nalleweg@anmore.com or 604-469-9877.

SCHEDULE A – TRAIL MARKER LOCATIONS



VILLAGE OF ANMORE

Trail Marker Program Application

The Village of Anmore's Trail Marker Program is an excellent way to celebrate the life of a loved one or honour an individual, group or special event. Trail markers are available for dedication through the Village of Anmore Trail Marker Program.

Please review the Trail Marker Program Guide, then complete this application form. Return completed forms to:

Michelle Nalleweg
Village of Anmore
2697 Sunnyside Road
Anmore, BC V3H 5G9

Contact Us!

Michelle Nalleweg
Phone: 604.469.9877
michelle.nalleweg@anmore.com

Date of Application: _____

Donor Information	
First Name:	Last name:
Address:	
Daytime phone:	Evening phone:
Cell:	Email:
Preferred communication method: ☐ Phone	☐ Email

Trail Marker Dedications	
☐ Engraved Stainless Steel/Lamicoid plaque (5"x7")	$1200.00

Preferred Location and Site for Plaque	
Please refer to the Program map for the available locations and sites within the Village of Anmore.	
Trail Marker Location:	*(first choice)*
Trail Marker Location:	*(second choice)*

Plaque message: Up to 3 lines of text and 40 characters per line ~*spaces and punctuation count as a character*

Dedicated to: _____

Other: _____

Personal information on this form is collected and used for Village of Anmore business only and is managed in accordance with the *Freedom of Information and Protection of Privacy Act*. Subject to that Act, another enactment, a court order compelling disclosure, or consent by the individual to its release, such information is treated as confidential. Inquiries about release or privacy of records may be directed to the Village Corporate Officer.

Process

1. Complete and send this application by email to michelle.nalleweg@anmore.com , mail or drop off to the village office at 2697 Sunnyside Road, Anmore BC V3H 5G9.
2. Once the application has been reviewed and accepted by our Operations Superintendent, Luke Guerin you will be contacted to arrange for payment.
3. A proof of the plaque will be sent to you for your approval.

Terms and Conditions

1. The Term of this agreement between the Donor and the Village of Anmore (the "Village") will be for ten (10) years, beginning the date of installation.
2. The Village will arrange for the purchase and installation of the donated amenity, and the inscription and installation of the plaque. The Village cannot guarantee an installation date.
3. Donors are encouraged to choose plaque wording that is positive and respectful in tone.
4. Donor amenities cannot be embellished with wreaths or other items which may discourage and/or interfere with regular maintenance.
5. The donation can be made by either cash, cheque (payable to the Village of Anmore) or debit. Once the application has been reviewed and accepted, you will be contacted for payment.
6. The donor amenity will be the property of the Village of Anmore, the Village will maintain the donated amenity for the ten year term. The Village may, in its sole discretion, relocate the amenity for reasons such as safety, maintenance, or park redevelopment. The Village will use reasonable efforts to notify the donor of the significant changes.
7. Dedications can be renewed at the rate in place at time of renewal. The Village will contact you before the dedication expires. If we are unable to contact you, or you choose not to renew, the site will be made available for others to dedicate. Please ensure you advise the Village of Anmore of changes to your contact information.

I, _____, the donor, have read, understand and agree to the Terms and Conditions.

Please Initial: _____

VILLAGE OF ANMORE

REPORT TO COUNCIL

Date: September 26, 2018

Submitted by: Jason Smith, Manager of Development Services

Subject: Implementing the BC Energy Step Code in Anmore

Purpose / Introduction

The purpose of this report is to inform Council of the BC Energy Step Code ("Energy Step Code") and seek their direction to begin consultation with the local building and design community about implementing improved energy efficient building practices for new homes in Anmore.

Recommended Option

That Council authorizes Staff to consult with its stakeholders in the construction and development community about possible implementation of Step 1 of the BC Energy Step Code for all new construction and Step 2 for all new construction granted by rezoning; and to report summary findings back to Council.

Background

Council recently adopted a new Building Bylaw on September 18, 2018, which was a thorough update and revision to the previous Building Bylaw. There was one issue that remained unaddressed from staff's perspective, the consideration of adopting higher energy efficiency requirements for new construction through the implementation of the Energy Step Code.

Discussion

What is the Energy Step Code?

The Energy Step Code was introduced as part of the *Building* Act and the revised Building Code and it is intended to help British Columbia move towards meeting its greenhouse gas reduction targets. Energy consumed in the heating and cooling of buildings is the second largest source of greenhouse gas emissions after transportation. The Energy Step Code envisions an end point in 2032 of all new residential construction being net zero in terms of energy consumption.

To assist the transition required in construction practices to achieve net zero buildings, the Province has devised an Energy Step Code that lays out the steps required to move from the current Building Code requirements to net zero. For Part 9 Buildings, which is the section of the building code that regulates all building in Anmore except the school, there are 5 steps as shown in the following diagram:

Each of the steps is performance based allowing the designer and builder best determine how they will meet the requirements.

Implementing requirements for meeting certain steps of the Energy Step Code is one of the only areas where local governments have been given the ability require construction that exceeds the Building Code.

Many local governments throughout Metro Vancouver have implemented enhanced Energy Step Code requirements, including Belcarra, all of the North Shore municipalities and Vancouver.

Recommended Direction for Anmore

Staff are recommending that the Village of Anmore consider requiring all new home construction meet Step 1 and that any new homes granted through rezoning be required to meet Step 2 of the Energy Step Code.

Before implementing these changes it is necessary to consult with the local building and design community in an effort to fully understand the implications for them and to help educate them about what this might mean for them.

Staff in preliminary discussions with builders, have found that many of them are already undertaking these practices in their projects as it is already required by that jurisdiction and/or meeting the requirements involves simply utilizing good building practices.

Staff in the past have struck an informal committee of local builders, developers and designers to review the proposed changes to Zoning Bylaw and staff are proposing bringing this group together again to discuss the proposed implementation of the Energy Step Code.

Next Steps
Should Council endorse consultation, staff will inform the BC Energy Step Code Council that the Village is considering implementing enhanced requirements provided for in the Energy Step Code. The BC Energy Step Code Council is able to provide some resources and materials to help assist the discussion with the local building and design community.

Staff would then reach out the local building and design community to arrange a series of meetings to solicit their input on the implications of this for them.

Staff would then return to Council early in 2019 with the outcome of the consultation and present Council with potential amendments to the Building Bylaw to implement Step 1 and a draft rezoning policy outlining the intent to require Step 2 for any new homes granted through rezoning.

Options

The following options are provided for Council's consideration:

1. That Council authorizes Staff to consult with its stakeholders in the construction and development community about possible implementation of Step 1 of the BC Energy Step Code for all new construction and Step 2 for all new construction granted by rezoning; and to report summary findings back to Council.

Or

2. That Council directs Staff to consider alternate requirements for implementing the BC Energy Step Code.

Or

3. That Council directs Staff not to proceed with further consideration of implementing the BC Energy Step Code at this time.

Financial Implications

There are no financial implications for any of the options presented.

Prepared by:
Jason Smith Manager of Development Services
Reviewed for Form and Content / Approved for Submission to Council:
Chief Administrative Officer's Comment/Concurrence **Chief Administrative Officer**

ENVIRONMENT COMMITTEE MEETING – MINUTES

Minutes of the Environment Committee Meeting held on
Thursday, May 17, 2018 in Council Chambers at
Village Hall, 2697 Sunnyside Road, Anmore, BC

VILLAGE OF ANMORE

MEMBERS PRESENT
Councillor Paul Weverink (Chair)
Grace Bergman
Coleen Hackinen
Babak Taghvaei (left at 7:50 p.m.)

MEMBERS ABSENT
Nil

1. CALL TO ORDER

Councillor Weverink called the meeting to order at 7:15 p.m.

2. APPROVAL OF THE AGENDA

It was MOVED and SECONDED:

"THAT THE AGENDA BE APPROVED AS CIRCULATED."

CARRIED UNANIMOUSLY

3. MINUTES

(a) Minutes of the Meeting held on February 15, 2018

It was MOVED and SECONDED:

"THAT THE MINUTES OF THE ENVIRONMENT COMMITTEE MEETING HELD ON FEBRUARY 15, 2018 BE ADOPTED AS CIRCULATED."

CARRIED UNANIMOUSLY

4. BUSINESS ARISING FROM THE MINUTES

Nil

5. UNFINISHED BUSINESS

Nil

6. NEW BUSINESS

(a) Noxious Weed Bylaw (Private Property)

The following points were highlighted during discussion about a noxious weed bylaw:

- Require a bylaw to give the Village authority to require management of invasive species on private properties
- Village could administer a program for removal of noxious weeds/invasive species on private properties
- Village to facilitate helping resident to eradicate specified invasive noxious weeds/invasive species on private properties
- Educate residents starting with knotweed and hogweed
- Bylaw to be flexible with the ability to amend future noxious weeds/invasive species, plants or others

It was MOVED and SECONDED:

"HAVE STAFF DRAFT A BYLAW THAT INCORPORATES THE FOLLOWING: 1. REQUIRE CONTROL OF NOXIOUS WEEDS AS DEFINED IN THE BC WEED CONTROL REGULATION SCHEDULE A ON PRIVATE PROPERTY; 2. ALLOWS FLEXIBILITY TO INCLUDE OTHER INVASIVE SPECIES (NON PLANT) SUCH AS FIRE ANTS SHOULD THEY BECOME A PROBLEM; 3. INCLUDE ENFORCEMENT PROVISIONS INCLUDING ABILITY FOR VILLAGE TO RECOVER COSTS WHERE THE VILLAGE DOES THE WORK/OR CONTRACTOR WHEN THE PROPERTY OWNER DOESN'T, FOR EXAMPLE *COQUITLAM BYLAW NO. 4181, 2010 CLAUSE 6*; 4. REGULATE ALIEN INVASIVE SPECIES THROUGH THE *COMMUNITY CHARTER*, SEE PAGE 40 OF THE INVASIVE SPECIES TOOLKIT FOR LOCAL GOVERNMENT.

CARRIED UNANIMOUSLY

It was MOVED and SECONDED:

"THAT THE VILLAGE START AN EDUCATION PROGRAM VIA OUR CORPORATE COMMUNICATION MECHANISMS; AND THAT WE FOCUS NOW ON KNOTWEED, HOGWEED AND WE INCLUDE 'HEADS UP' THAT COUNCIL HAS DIRECTED STAFF TO DEVELOP A BYLAW TO CONTROL NOXIOUS WEEDS AND INVASIVE SPECIES ON PRIVATE LANDS."

CARRIED UNANIMOUSLY

It was MOVED and SECONDED:

"THAT THE VILLAGE CREATE A PROGRAM SO THE VILLAGE ORGANIZES A CONTRACTOR TO TREAT INVASIVE PLANTS ON PRIVATE PROPERTY; AND THAT THE RESIDENTS REGISTER TO PARTCIPATE; AND THAT THE VILLAGE WOULD COORDINATE BILLING TO USERS."

CARRIED UNANIMOUSLY

(b) Regulating Marijuana Usage (Municipal Property)

It was MOVED and SECONDED:

"**THAT THE ANMORE SMOKING CONTROL BYLAW BE AMENDED TO INCLUDE MARIJUANA USE."**

CARRIED UNANIMOUSLY

7. ADJOURNMENT

It was MOVED and SECONDED:

"TO ADJOURN."

CARRIED UNANIMOUSLY

The meeting adjourned at 9:10 p.m.

Certified Correct:

_____
Christine Baird
Manager of Corporate Services

Approved:

_____
Councillor Paul Weverink
Chair, Environment Committee