

## REGULAR COUNCIL MEETING – AGENDA

Agenda for the Regular Council Meeting scheduled for  
Tuesday, January 8, 2019 at 7:00 p.m. in Council Chambers at  
Village Hall, 2697 Sunnyside Road, Anmore, BC



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1. **Call to Order**

2. **Approval of the Agenda**

Recommendation: That the Agenda be approved as circulated.

3. **Public Input**

*Note: The public is permitted to provide comments to Council on any item shown on this meeting agenda. A two-minute time limit applies to speakers.*

4. **Delegations**

page 4 (a) Fiona Cherry representing the Anmore Infill Support Group – Proposed CAC amount for Infill Development

5. **Adoption of Minutes**

(a) **Minutes of the Regular Council Meeting held on December 4, 2018**

page 5 Recommendation: That the Minutes of the Regular Council Meeting held on December 4, 2018 be adopted as circulated.

6. **Business Arising from Minutes**

7. **Consent Agenda**

*Note: Any Council member who wants to remove an item for further discussion may do so at this time.*

Recommendation: That the Consent Agenda be adopted.

page 10 (a) **BC Hydro 2018 Lower Mainland Community Relations Annual Report**

Recommendation: That the BC Hydro 2018 Lower Mainland Community Relations Annual Report be received for information.

page 22      **(b)      Tri-Cities Healthier Community Partnership Update and Minutes**

Recommendation:      That the Tri-Cities Healthier Community Partnership Update and Minutes be received for information.

**8.      Items Removed from the Consent Agenda**

**9.      Legislative Reports**

page 34      **(a)      Anmore Green Estates – Membership in the Greater Vancouver Sewerage and Drainage District, Official Community Plan and Regional Context Statement Amendments**

Report dated January 4, 2019 from the Manager of Development Services is attached.

page 45      **(b)      Highways Regulation Bylaw No. 586-2018**

Recommendation:      That first, second and third reading of Anmore Highways Regulation Bylaw No. 586-2018 be rescinded.

Recommendation      That Anmore Highways Regulation Bylaw No. 586-2018 be read a first, second and third time.

page 72      **(c)      Fees and Charges Amendment Bylaw No. 588-2018**

Recommendation:      That Anmore Fees and Charges Amendment Bylaw No. 588-2018 be adopted.

page 74      **(d)      Local Government Election Amendment Bylaw No. 589-2019**

Report dated December 18, 2018 from the Chief Administrative Officer is attached.

**10.      Unfinished Business**

**11.      New Business**

**(a)      Appointment of Corporate Officer**

Recommendation:      That the Chief Administrative Officer be appointed as the Corporate Officer pursuant to section 148 of the Community Charter.

**12.      Mayor's Report**

**13.      Councillors Reports**

**14. Chief Administrative Officer's Report****15. Information Items****(a) Committees, Commissions and Boards – Minutes**

- page 94 - Advisory Planning Commission Minutes of October 16, 2017
- page 99 - Advisory Planning Commission Minutes of December 18, 2017
- page 102 - Advisory Planning Commission Minutes of October 22, 2018
- page 106 - SVFD Board of Trustees Minutes of September 27, 2018

**(b) General Correspondence**

- page 109 - Letter dated November 15, 2018 from Minister Selina Robinson
- page 113 - Email dated November 30, 2018 from Cathy Peters re: Human Sex Trafficking
- page 115 - Letter dated November 30, 2018 from the Office of the Senior Advocate for BC

**16. Public Question Period**

*Note: The public is permitted to ask questions of Council regarding any item pertaining to Village business. A two-minute time limit applies to speakers.*

**17. Adjournment**



## Delegation to Council Request Form

### Contact Information

Name/Lastname: Fiona Cherny  
Name of organization: Anmore Infill Support Group  
Address: 120 Hemlock Drive, Anmore, BC  
Phone Number: (604) 657-3811  
Email Address: fion-cheny@hotmail.com

### Presentation Information

Preferred meeting date at which you wish to appear (if known): Jan 8/2019

Number of persons expected to attend: 20-30

### Reason(s) for presentation:

- ☒ To provide information  
☐ To request funding  
☐ To request letter of support  
☐ Other: \_\_\_\_\_

### Equipment:

- ☒ Projector and Screen (bring own laptop)  
☐ Other: \_\_\_\_\_

Please submit the completed form and related presentation materials to the manager of Corporate Services by 12:00 p.m. on the Thursday prior to the Council meeting via email to [christine.baird@anmore.com](mailto:christine.baird@anmore.com) or delivered to village hall.

For questions regarding this process, please phone Christine Baird at 604-469-9877.

## REGULAR COUNCIL MEETING – MINUTES

Minutes of the Regular Council Meeting held on  
Tuesday, December 4, 2018 in Council Chambers at  
Village Hall, 2697 Sunnyside Road, Anmore, BC

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### ELECTED OFFICIALS PRESENT

Mayor John McEwen  
Councillor Polly Krier  
Councillor Tim Laidler  
Councillor Kim Trowbridge  
Councillor Paul Weverink

### OTHERS PRESENT

Juli Halliwell, Chief Administrative Officer  
Jason Smith, Manager of Development Services

#### 1. Call to Order

Mayor McEwen called the meeting to order at 7:04 p.m.

#### 2. Approval of the Agenda

It was MOVED and SECONDED:

R226/2018                      "THAT THE AGENDA BE APPROVED AS CIRCULATED."

CARRIED UNANIMOUSLY

#### 3. Public Input

Nil

#### 4. Delegations

Nil

#### 5. Adoption of Minutes

(a) Minutes of the Regular Council Meeting held on November 20, 2018

It was MOVED and SECONDED:

R227/2018

**“THAT THE MINUTES OF THE REGULAR COUNCIL MEETING HELD ON NOVEMBER 20, 2018 BE ADOPTED AS CIRCULATED.”**

**CARRIED UNANIMOUSLY**

**6. Business Arising from Minutes**

Nil

**7. Consent Agenda**

Nil

**8. Items Removed from the Consent Agenda**

- (a) Parks and Recreation Committee Recommendations of October 17, 2018 – Anmore Trail Connectivity**

It was MOVED and SECONDED:

R228/2018

**“THAT THE FOLLOWING RECOMMENDATIONS FROM THE PARKS AND RECREATION COMMITTEE MEETING HELD ON OCTOBER 17, 2018 REGARDING ANMORE TRAIL CONNECTIVITY BE REFERRED TO STAFF FOR INCLUSION IN THE 2019 5-YEAR FINANCIAL PLAN AND 2019 WORKPLAN;**

**FOR THE STAFF TO PRODUCE AN UPDATED VILLAGE OF ANMORE PROPOSED TRAIL MAP (FIGURE 8) REFLECTING NEW DEVELOPMENT; BELLA TERRA DEVELOPMENT ETC.;**

**BRING FORWARD TO COUNCIL THROUGH STAFF A REQUEST THAT DISCUSSIONS BE HAD WITH BC HYDRO REGARDING THE RIGHT OF WAY AND POSSIBLE FINANCIAL CONTRIBUTIONS TO TRAIL NETWORK;**

**BRING FORWARD TO COUNCIL TO ASK STAFF TO INVESTIGATE THE POTENTIAL OF PROVIDING INCENTIVES FOR LAND AND FINANCIAL DONATIONS TO TRAIL DEVELOPMENT INCLUSIVE OF NAME DEDICATION, ETC.;**

**“FOR STAFF TO ALSO EXPLORE THE COSTS FOR FIXING THE TRAIL CONNECTION ON SUNNYSIDE FROM EAST ROAD TO MOSSOM CREEK AND; ON SUNNYSIDE FROM EAST TO ANMORE CREEK WAY AND FURTHER; TO CONSULT WITH**

**TRANSLINK AS TO PUTTING A COVERED BUS STOP ON  
THAT PATH.”**

**CARRIED UNANIMOUSLY**

**9. Legislative Reports**

**(a) Tree Management Bylaw No. 587-2018**

It was MOVED and SECONDED:

R229/2018                   **“THAT ANMORE TREE MANAGEMENT BYLAW NO. 587-2018  
BE ADOPTED.”**

**CARRIED UNANIMOUSLY**

**(b) Highways Regulation Bylaw No. 585-2018**

It was MOVED and SECONDED:

R230/2018                   **“THAT ANMORE HIGHWAYS REGULATION BYLAW NO. 586-  
2018 BE READ A FIRST, SECOND AND THIRD TIME.”**

**CARRIED UNANIMOUSLY**

**(c) Fees and Charges Amendment Bylaw No. 588-2018**

It was MOVED and SECONDED:

R231/2018                   **“THAT ANMORE FEES AND CHARGES AMENDMENT BYLAW  
NO. 588-2018 BE READ A FIRST, SECOND AND THIRD TIME.”**

**CARRIED UNANIMOUSLY**

**10. Unfinished Business**

Nil

**11. New Business**

Nil

**12. Mayor's Report**

Mayor McEwen reported that:

- He met with Mayor Mike Little of the District of North Vancouver, Mayors of the Village of Belcarra and Village of Lion's Bay
- On December 5<sup>th</sup> he will be meeting with the Hillside group (Pinnacle Ridge)
- December 7<sup>th</sup> is the last Metro Vancouver meeting of the year and thanked Councillor Weverink for attending last Friday's meeting during his absence
- On December 8<sup>th</sup> at Rocky Point Park at 11:00 a.m. is the annual Ugly Christmas Sweater event
- He thanked staff and volunteers for organizing and executing the Village Christmas event. He also noted that Devon Bullock did an amazing job and gave Operations Superintendent, Luke Guerin, public works staff, Event Coordinator, Sabina Perrin, Councillor's Kreir and Weverink, SVFD and former Mayor of the City of Port Moody Mike Clay, a special thanks
- Sadly, long-time resident who recently retired, Rodrick Cameron passed away on November 2<sup>nd</sup>. His service will be at Westwood Plateau on January 6<sup>th</sup>

### **13. Councillors Reports**

Councillor Weverink reported that:

- He and Councillor Krier attended the Light Up Spirit Park event which was a really good event. He mentioned that it was a beautiful night with waves of people, a choir and carriage rides, but hopes for more people to come out next year
- He attended his first Metro Vancouver Board meeting as alternate on November 30<sup>th</sup> and felt it was a good experience

Councillor Laidler reported that:

- On December 2<sup>nd</sup> he attended the RCMP Volunteer Appreciation Night where Councillors from the Village of Belcarra, City of Coquitlam, Village of Anmore along with the Mayor of the City of Coquitlam attended the well run event

Councillor Krier reported that:

- On November 21<sup>st</sup> she attended the Community Appreciation and Good Bye event for Mike Clay and thanked Mayor McEwen and Councillor Weverink for attending
- On November 22<sup>nd</sup> she attended the Chamber of Commerce Annual General Meeting
- On November 29<sup>th</sup> she attended the Healthier Communities Partnership meeting which was her first as a Councillor
- On December Dec 2<sup>nd</sup> she attended Light Up Spirit Park and served hot cocoa and bartended along with former Port Moody Mayor, Mike Clay
- Today, she and Mayor McEwen, and Juli Halliwell met with Healthy Community Partners
- She was thankful for last night's Council legislative and legal review orientation

### **14. Chief Administrative Officer's Report**

Ms. Halliwell reported that:

- With the recent colder weather, public works will be working on salting the sidewalks and roads with the village's new Kubota

**15. Information Items**

**(a) Committees, Commissions and Boards – Minutes**

- Finance Committee Meeting Minutes of May 28, 2018
- Parks and Recreation Committee Meeting Minutes of October 17, 2018

**(b) General Correspondence**

- Letter dated November 26, 2018 from School District No. 43
- Letter dated November 29, 2018 from the Auditor General for Local Government

**16. Public Question Period**

Nil

**17. Adjournment**

It was MOVED and SECONDED:

R232/2018

**"TO ADJOURN."**

**CARRIED UNANIMOUSLY**

The meeting adjourned at 7:39 p.m.

Certified Correct:

Approved by:

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Juli Halliwell  
Chief Administrative Officer

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John McEwen  
Mayor

# Lower Mainland Community Relations 2018 Annual Report

Fall 2018

Transmission line feeding into Cheekye Substation, north of Alice Lake, near Squamish.

## Message from Chris O'Riley, President



BC Hydro is pleased to share our Community Relations annual reports detailing some of our work in your region.

With municipal elections recently completed, I want to start by welcoming new and returning elected officials. We look forward to working with you over the course of your tenure.

We know that affordable, reliable and clean electricity is vital to British Columbia's economic prosperity and our quality of life. We continue to invest over \$2 billion per year to upgrade aging assets and build new infrastructure to ensure our system is ready to support British Columbia's growing population and economy.

At the same time, we have an important responsibility to keep electricity rates affordable for our customers. We're working with the Government of B.C. to keep electricity rates low and predictable over the long-term, while ensuring we have the resources we need to continue to provide clean, safe and reliable electricity. We've also enhanced our customer-facing affordability programs, and will continue to focus on making it easier for our customers to do business with us.

Inside this report, you'll find many examples of how we're working with your communities. You'll also find some important indicators of how we're doing, for example, in providing you with reliable power.

In the Lower Mainland, we recently completed upgrading the Ruskin Dam and Powerhouse in Mission. The facility generates enough energy per year to power over 30,000 homes. As well, we're upgrading a number of substations and planning for new ones to ensure we can continue to deliver safe and reliable electricity.

With our operations extending to every corner of the province, we're proud to consider ourselves not just service providers, but also members of your communities. If you have any questions, please contact our Community Relations representatives in your region. We'd be pleased to help.

Sincerely,

Chris O'Riley  
President  
BC Hydro

### Quick Facts

#### PROVINCE-WIDE:

4 million customers

Electricity is delivered through a network of:

- 79,000 kilometres of transmission and distribution lines
- over 300 substations
- 1 million plus utility poles

Capital investments of more than \$2 billion a year

#### LOWER MAINLAND DAMS AND GENERATING STATIONS:

|              |         |
|--------------|---------|
| Alouette     | 9 MW    |
| Bridge River | 478 MW  |
| Buntzen      | 76.8 MW |
| Cheakamus    | 158 MW  |
| La Joie      | 25 MW   |
| Ruskin       | 105 MW  |
| Seton        | 48 MW   |
| Stave Falls  | 91 MW   |
| Wahleach     | 65 MW   |

MW = megawatt



# Capital projects

We're continuing to invest significantly in our aging electrical system and build new facilities for future growth. Some of our Lower Mainland capital projects are described below.

## RUSKIN DAM AND POWERHOUSE UPGRADE COMPLETED

Imagine a mechanic fixing the brakes and engine on your 1930s vintage car while you're driving it down the highway. From an engineering perspective that's a fair analogy to describe the work that we completed this year on the Ruskin Dam and Powerhouse in Mission. While upgrading the facility over six years, we continued to generate electricity for our customers.



Upgraded generating units at Ruskin Powerhouse in Mission.

The upgrade included:

- Replacing seven 30-tonne spillway gates and eight piers that were over 85 years old with five new 80-tonne spillway gates and six new piers
- Replacing and refurbishing the original three 35 megawatt generating units
- Replacing and relocating the original switchyard

### What's a spillway gate?

A spillway is a structure built into a dam to enable the release of water from the reservoir into the water course below the dam. A spillway gate is a moveable structure that can retain water in the reservoir and release it when required.



New spillway gates and piers being constructed at Ruskin Dam in Mission.

A 40-metre long, 262,175-kilogram movable bulkhead had to be designed and installed on the dam to hold back the Hayward Reservoir as we replaced the spillway gates and piers in three different phases over three and a half years. The new gates and piers are now designed to withstand an extreme earthquake (1 in 10,000 chance of occurring in any one year).

The upgraded Ruskin facility generates enough energy per year to power over 30,000 homes. For more information, please select [bchydro.com/ruskin](https://bchydro.com/ruskin).

### Did you know?

We operate some of the largest dams in the world. Today, we manage the safety of the structures – 80 dams at 41 locations across the province – that retain the reservoirs and control the passage of water.

Our dam safety program – which is based on provincial regulations, guidelines published by the Canadian Dam Association and international best practices – has been modelled by other jurisdictions in North America and around the world. For more details, please select [bchydro.com/damsafety](https://bchydro.com/damsafety).

## PEMBERTON FIELD OPERATIONS CENTRE UPDATE

To meet current and growing customer needs in the Pemberton area and improve safety for our workers, we had to replace our field operations centre.

We conducted a review of over 50 potential sites evaluating each to identify suitable properties that meet our post-disaster guidelines – as our field buildings must remain operational after a natural disaster so that we can provide emergency response to the community.

Once it was determined that rebuilding on the existing site was the best available option, we worked closely with staff from the Village of Pemberton, other members of the community and our field crews to improve the overall aesthetics and site re-development plan. As well, the new building will:

- Improve sustainability by shadowing Leadership in Energy and Environmental Design (LEED™) certification
- Meet design requirements for 1:500 year flood protection
- Reduce environmental impact and load on the Village's infrastructure by collecting and managing storm water surge onsite
- Improve security by following Crime Prevention Through Environmental Design (CPTED) principles



Our Pemberton Field Operations Centre was originally built in the early 1960s. Photo courtesy of Pemberton & District Museum and Archives Society.



Architectural drawing of new field operations centre in Pemberton.

At a public open house, we offered a virtual reality tour of the proposed design to give members of the community a better sense of what the project will look like when completed. Please select [bchydro.com/pembertonfo](https://bchydro.com/pembertonfo) to check it out.

### New and upgraded electrical substations

We're upgrading a number of existing substations in the Lower Mainland as well as planning for new ones to ensure we can continue to deliver electricity to meet future demand.

For example, our electricity system in downtown Vancouver is aging and needs upgrades. A new substation is required in the west end of the city to replace an existing, 65-year old downtown substation so our customers continue to have access to safe and reliable power.

For more details, please select [bchydro.com/projects](https://bchydro.com/projects).

# Regional information



## Planned Outages

We must regularly work on the electrical system to maintain its safe and efficient operation. Unfortunately, some of this work can only be done with the power lines de-energized, which usually means an outage for some customers.

It's nearly impossible to find a date for a planned outage that works best for everyone who's affected but we start planning weeks in advance to get feedback from municipal officials and the community.

We make phone calls to specific people, send letters to customers who will be affected and run advertisements in community newspapers and on local radio stations. The advance notice also allows businesses to arrange for alternate generation for the duration of the outage so that they can keep their businesses open.

### HOW WE DECIDE ON AN OUTAGE DATE

We consider various factors when finalizing a date:

- **Safety:** public and worker safety is always our primary concern.
- **Availability of experts:** some of the work we do is specialized and can only be performed by crews with very unique skills and equipment. If this is the case, we must schedule work around their availability.
- **Weather:** some work can't be done when it is raining; other work can be done under all weather conditions. This is why outages can sometimes be cancelled at the last minute.
- **Schools:** if an outage may impact a school, we do our best to ensure it falls on a day when school is not in session.
- **Community events:** if there is a community event or celebration scheduled, we'll rule out that day.
- **Traffic management:** some work may cause disruptions to traffic. We need to work with municipal officials to ensure our work fits into their traffic management plans.

### Keep account information up to date

Preparing for an outage starts long before it happens by keeping account information up to date.

When a resident or business owner calls us to report a power outage, we'll ask for information to help pinpoint their location. If you don't have a BC Hydro account or Site Location ID (SLID) number handy, the easiest and fastest way for us to identify an account is through a main telephone number.

Ensuring we have the current contact information will help us answer questions faster, and helps to pinpoint the location of power outages.

We can all take steps to prepare for an outage when we know it's going to happen, but most often, power outages are caused by factors beyond our control – wind, lightning, motor vehicle accidents – and can happen at any moment. To get specific information on how to prepare, please select [bchydro.com/outages](http://bchydro.com/outages).

## Hives for Humanity at Vancouver park

Hives for Humanity installed two hives in Cathedral Square – a small urban park that sits atop a BC Hydro substation. Bumble bees, honey bees, mason bees and butterflies provide essential ecosystem services by pollinating crops, backyard gardens, fruit trees, and native plants. Activities have included pollinator and garden workshops, including one where visitors sampled the honey.

The bee hives are designed with a protective fence that not only dissuades visitors from getting too close, but also ensures the bees exit the hive at an upward angle that largely takes them clear of those who use the park.



Bee hives at Cathedral Square Park in August 2018.

## Installing Mobi Bikes at Murrin Substation

Mobi had been looking to expand their network and install more bike stations in Chinatown and approached us about hosting one at Murrin Substation. It was an ideal spot, because of its close proximity to a number of bike lanes leading into the downtown core.

Bike share is a service that makes public bicycles available for shared use to individuals on a short-term basis. The bikes can be unlocked from one station and returned to any station in the system. It's ideal for short one-way trips and a great way to commute.

Murrin itself has been providing electricity to the community around it since 1947, and this partnership presented an exciting chance to re-purpose some underutilized space in support of a new community endeavour.

The station was installed in mid-July, and that very weekend saw over 50 riders use the bikes on site.

This project is an example of BC Hydro working with a community partner in an innovative way. By keeping an open mind, it's often possible to discover solutions that may not be immediately apparent from the start. In this case, we were able to reach an agreement that worked for everyone.



Murrin Substation with newly installed Mobi bike share station.

## Supporting communities

### Trees and vegetation management

Our electrical system is complex and highly efficient, with over 79,000 kilometres of overhead transmission and distribution power lines throughout the province. Managing trees and plants around these lines is important for safety and service reliability.

Our vegetation management team regularly inspects trees and other tall vegetation growing under or adjacent to our overhead system to identify potential problems. Tall, diseased or flawed trees can fall or grow into power lines, causing electrical outages.

Vegetation management contractors – we employ professional arborists and foresters that follow strict environmental guidelines – then prune or remove trees and vegetation in areas where the lines may be impacted. What's more, when an area experiences reliability issues, we assess the local distribution lines for potential tree-related causes. Even with a proactive management program, more than half of all outages in B.C. are caused by trees. For more information, please select [bchydro.com/trees](https://bchydro.com/trees).

### Community ReGreening Program

Our Community ReGreening Program helps fund urban tree planting that's related to visual aesthetics and environmental enhancements. We pay for seedlings, medium and large trees in cities and towns across B.C. Over the past 20 years, we've funded the planting of more than 300,000 trees.

We partner with local communities and Tree Canada to help make sure appropriate trees are planted around power lines, while enhancing open spaces. The program is intended for small-scale community projects and is open to local governments served by BC Hydro. All applications need to be received by January 31, to be eligible for funding within the same year. For more information, please select [bchydro.com/regreening](https://bchydro.com/regreening).



Successful applicants over the past year included:

| Community                | Project                                 | Funding  |
|--------------------------|---|----------|
| Abbotsford               | Townline Hill Park – Arbour Day         | \$3,500  |
| Bowen Island             | Beach access trail beautification       | \$1,600  |
| Burnaby                  | Park beautification                     | \$6,000  |
| Chilliwack               | Yale and Spadina plum tree replacements | \$4,270  |
| Coquitlam                | Growing community root                  | \$4,000  |
| Delta                    | Park beautification                     | \$5,000  |
| Kent                     | Cemetery beautification                 | \$2,000  |
| Langley Township         | Park beautification                     | \$3,000  |
| Lillooet                 | Highway beautification                  | \$2,500  |
| Maple Ridge              | Boulevard and street tree replacement   | \$8,000  |
| Mission                  | Parks beautification                    | \$4,000  |
| North Vancouver City     | Growing community root                  | \$5,000  |
| North Vancouver District | Mount Fromme MBA Cedar projects         | \$6,000  |
| Port Coquitlam           | Community regreening                    | \$2,000  |
| Surrey                   | Park beautification                     | \$3,700  |
| Vancouver                | Everett Crowley Park                    | \$12,000 |
| White Rock               | Tree replacement                        | \$5,000  |



Highway beautification in Lillooet.



September Morn beach access beautification on Bowen Island.

## Beautification program

We provide financial assistance to municipal governments for conversion of overhead electrical distribution lines to underground facilities, and for installation of decorative wraps on our existing pad-mounted equipment.

This past year, successful applicants for conversion of overhead to underground facilities included:

- North Vancouver (City)
- Port Coquitlam
- Surrey
- West Vancouver

As well, successful applicants for decorative wraps included:

- Chilliwack
- Delta
- Kent
- North Vancouver (District)
- Pemberton
- Pitt Meadows
- West Vancouver

Since wraps were first added to the program a few years ago, we've seen year-over-year increases. Due to this popularity, we're establishing a stand-alone funding program and simplifying the application process. The beautification fund will remain and continue to support undergrounding projects.

While we work to launch this new program, we're not currently accepting any new applications. Please check back with us in the coming months for additional information by selecting [bchydro.com/beautification](https://bchydro.com/beautification).



Decorative wrap installed in Squamish in 2017.

## Decorative wrap policy

We allow decorative wraps to be installed on our pad-mounted equipment. Municipal governments, strata councils, property managers and well-established community groups (i.e. Business Improvement Associations, Kinsmen, Lions or Rotary Clubs, Neighbourhood Associations) or businesses (established for five years or more) are eligible to apply. Requests from individual homeowners or renters aren't being accepted at this time.

For more information about the decorative wrap policy and installation guidelines, please select [bchydro.com/wrap](https://bchydro.com/wrap).

## Fish & Wildlife Compensation Program

The Fish & Wildlife Compensation Program (FWCP) is a partnership of BC Hydro, the B.C. Government, Fisheries and Oceans Canada, First Nations, and public stakeholders, to conserve and enhance fish and wildlife in watersheds impacted by BC Hydro dams.

Since 1999, there's been more than \$34 million invested in fish and wildlife projects in the Coastal region (which includes the Lower Mainland) through the FWCP. For more details, please select [fwcp.ca](https://fwcp.ca).



In 2017–2018, the FWCP funded projects in the Lower Mainland for an investment of just under \$900,000. Examples include:

| Project  | Project Lead   | FWCP \$ Contribution | Watershed          |
|--|--|----------------------|--------------------|
| Supporting anadromous salmon in Alouette River watershed                                   | Alouette River Management Society                          | \$137,877            | Alouette           |
| Restoring species of conservation and cultural value in Alouette and Pitt River watersheds | Katzie Development Limited Partnership                     | \$62,500             | Alouette           |
| Supporting recovery of Northern Spotted Owls   | British Columbia Conservation Foundation                   | \$68,892             | Bridge–Seton       |
| Testing artificial fisher dens in Bridge–Seton watershed                                   | Davis Environmental Ltd.                                   | \$41,120             | Bridge–Seton       |
| Restoration of the Lillooet Sub–Population of Northern Spotted Owls                        | Ministry of Forests, Lands and Natural Resource Operations | \$67,370             | Bridge–Seton       |
| Removing invasive plants in Bridge–Seton River watershed                                   | Lillooet Regional Invasive Species Society                 | \$9,980              | Bridge–Seton       |
| Improving fish habitat at Gates Creek  | Lillooet Tribal Council                                    | \$25,320             | Bridge–Seton       |
| Restoring endangered Whitebark Pine in Bridge–Seton River watershed                        | Lillooet Tribal Council                                    | \$21,829             | Bridge–Seton       |
| Creating habitat for salmon in Cheakamus River watershed                                   | Squamish River Watershed Society                           | \$147,735            | Cheakamus          |
| Improving flows in Squamish River  | Squamish River Watershed Society                           | \$5,000              | Cheakamus          |
| Restoring Sockeye in Coquitlam Reservoir   | R2 Resource Consultants, Inc.                              | \$93,000             | Coquitlam          |
| Tagging salmon in Coquitlam Reservoir  | LGL Limited Environmental Research Associates Ltd.         | \$96,536             | Coquitlam          |
| Restoring salmon habitat in Stave River watershed  | Fraser Valley Watersheds Coalition                         | \$78,894             | Stave              |
| Supporting mesocarnivores in Wahleach and Stave River watersheds                           | Ministry of Environment                                    | \$34,238             | Stave and Whaleach |



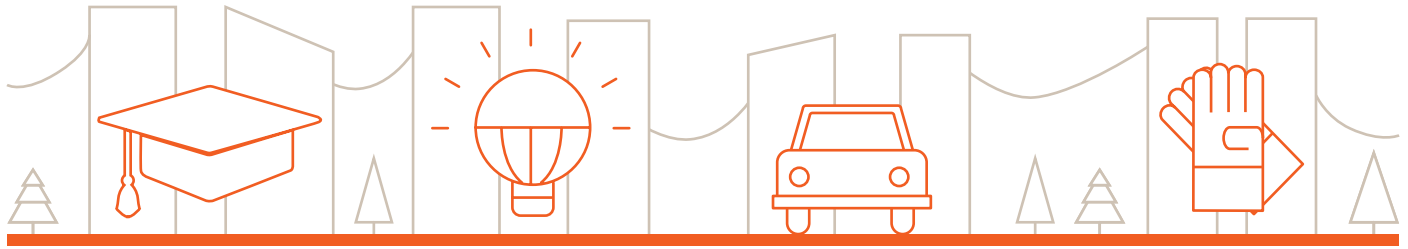
Northern spotted owl chick – in May 2018 when it was born – and again in June. Photos courtesy of the Northern Spotted Owl Breeding Program.

## Grants-in-lieu

We pay net property tax and grant payments to local governments. The grant program is a provincial government initiative and the amounts paid are determined under the current legislation. Listed below are the grants paid to each community in the Lower Mainland as of June 30, 2018.

| Municipality/District                  | School Taxes*  | Grants          | Other Taxes  | Total Payments  |
|--|----------------|-----------------|--------------|-----------------|
| City of Abbotsford                     | \$1,554,876.86 | \$1,934,740.24  | \$1,871.76   | \$3,491,488.86  |
| Village of Anmore                      | \$301,947.02   | \$96,097.13     | 0            | \$398,044.15    |
| Village of Belcarra                    | \$17,929.20    | \$6,546.23      | 0            | \$24,475.43     |
| Municipality of Bowen Island           | \$40,334.00    | \$49,716.69     | 0            | \$90,050.69     |
| City of Burnaby                        | \$3,982,842.82 | \$6,346,352.09  | \$270,056.27 | \$10,599,251.18 |
| City of Chilliwack                     | \$857,615.10   | \$899,743.17    | 0            | \$1,757,358.27  |
| City of Coquitlam                      | \$1,880,076.71 | \$1,642,791.69  | \$17,587.47  | \$3,540,455.87  |
| Corporation of Delta                   | \$1,452,774.73 | \$2,194,149.63  | \$1,533.10   | \$3,648,457.46  |
| Regional District of Fraser Valley     | 0              | \$130,298.00    | 0            | \$130,298.00    |
| Village of Harrison Hot Springs        | \$14,954.40    | \$18,269.06     | 0            | \$33,223.46     |
| District of Hope                       | \$81,489.66    | \$102,532.19    | 0            | \$184,021.85    |
| District of Kent                       | \$347,661.66   | \$83,642.16     | 0            | \$431,303.82    |
| City of Langley                        | \$81,975.03    | \$244,496.92    | \$68.76      | \$326,540.71    |
| Township of Langley                    | \$1,163,234.12 | \$1,475,980.40  | \$56,066.86  | \$2,695,281.38  |
| District of Lillooet                   | \$527,739.17   | \$206,931.34    | 0            | \$734,670.51    |
| Village of Lions Bay                   | \$28,113.20    | \$43,257.24     | 0            | \$71,370.44     |
| City of Maple Ridge                    | \$1,131,595.89 | \$911,914.03    | \$1,151.94   | \$2,044,661.86  |
| District of Mission                    | \$2,160,771.98 | \$1,088,875.07  | \$52.92      | \$3,249,699.97  |
| City of New Westminster                | \$145,686.99   | \$180,924.65    | (0.16)       | \$326,611.48    |
| City of North Vancouver                | \$425,183.14   | \$795,967.84    | 0            | \$1,378,077.77  |
| District of North Vancouver            | \$1,610,083.04 | \$3,135,055.68  | \$17,243.00  | \$4,762,381.72  |
| Village of Pemberton                   | \$72,544.92    | \$91,915.29     | \$3,168.32   | \$167,628.53    |
| City of Pitt Meadows                   | \$127,920.42   | \$177,941.46    | 0            | \$305,861.88    |
| City of Port Coquitlam                 | \$164,557.78   | \$476,394.02    | \$10,202.90  | \$651,154.70    |
| City of Port Moody                     | \$837,174.38   | \$443,877.37    | 0            | \$1,281,051.75  |
| City of Richmond                       | \$1,837,481.02 | \$3,087,326.02  | \$15,240.36  | \$4,940,047.40  |
| District of Squamish                   | \$946,019.24   | \$378,308.77    | \$146.00     | \$1,324,474.01  |
| Regional District of Squamish-Lillooet | 0              | \$1,312,547.00  | 0            | \$1,312,547.00  |
| City of Surrey                         | \$7,243,059.55 | \$11,166,613.66 | \$289,069.15 | \$18,698,742.36 |
| City of Vancouver                      | \$8,717,596.82 | \$16,867,832.17 | \$232,391.36 | \$25,817,820.35 |
| District of West Vancouver             | \$410,048.04   | \$384,013.73    | 0            | \$794,061.77    |
| Resort Municipality of Whistler        | \$449,891.38   | \$461,228.68    | \$1,796.31   | \$912,916.37    |
| City of White Rock                     | \$83,581.16    | \$152,035.94    | \$4,816.09   | \$240,433.19    |

\*Local governments collect school taxes which are then forwarded to the provincial government to help fund school districts.



## Community grants

By providing power to the people and businesses of this province, we provide an essential and important service. We also believe in doing more than that: we offer two types of grants to support non-profit organizations and registered charities that are making a difference in their communities. Last year, we supported over 63 community-based projects across every region of the province.

Our grants are given out in three focus areas: building the workforce of tomorrow, public safety, and promoting smart energy ideas. When planning for your project, please keep in mind that our grants have set criteria and application deadlines. To learn more, please select [bchydro.com/grants](https://bchydro.com/grants).

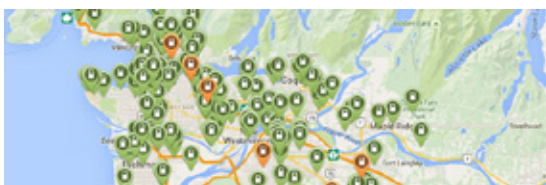
Some of the organizations that we supported in the Lower Mainland this past year included:

| Organization                                    | Project                                   | Community      | Grant   |
|---|---|----------------|---------|
| Engineers and Geoscientists BC                  | BC Science Games                          | Lower Mainland | \$1,000 |
| Fraser Valley 4 H Regional Council              | Awards Program                            | Fraser Valley  | \$1,500 |
| Greater Vancouver Regional Science Fair Society | 2019 Regional Science Fair                | Lower Mainland | \$1,000 |
| Langley Environmental Partners Society          | Community Based Environmental Stewardship | Langley        | \$2,000 |
| Northwest Wildlife Preservation Society         | Nature Walks and Workshops                | Lower Mainland | \$2,000 |

As well, we've established two \$500 scholarships which are offered to students pursuing post-secondary studies in STEM (Science, Technology, Engineering and Math) or trades training. These are open to all students graduating from Lillooet Secondary School. For more information, please contact the school.

For information on other post-secondary opportunities, please select [bchydro.com/scholarships](https://bchydro.com/scholarships).

## Electric vehicle charging stations added to cross-province network



This year, we've added 28 new fast-charging stations to our electric vehicle charging network – including 12 new stations in the Lower Mainland.

Drivers of electric vehicles can travel across B.C. from Tofino to the Alberta border. Our fast-charging network can charge an electric vehicle's battery to 80% in 30 minutes or less. With this infrastructure in place, electric vehicle ownership becomes a feasible option for all residents of B.C.

We've been installing charging stations throughout the province since 2012 with support from the provincial and federal governments and in partnership with municipalities, regional districts and others.

There are now about 1,000 public charging stations in B.C. and most of them are easy to find on Plug Share, both online and via an app.

# Reliability performance



We recognize how important the reliable supply of electricity is to our customers. We'll continue to improve, reinforce and maintain the electrical system.

The information below provides a comparison between Fiscal 2017 and Fiscal 2018 for communities in the Lower Mainland region. These statistics include interruptions due to planned outages.

| Community                | Fiscal 2017<br>Average customer<br>interruption duration<br>(hours) | Fiscal 2018<br>Average customer<br>interruption duration<br>(hours) | Fiscal 2017<br>Average number of<br>interruptions per<br>customer | Fiscal 2018<br>Average number of<br>interruptions per<br>customer |
|--------------------------|---|---|---|---|
| Abbotsford               | 2.38  | 5.08  | 1.86  | 3.11  |
| Anmore                   | 3.22  | 0.63  | 8.89  | 6.43  |
| Belcarra                 | 3.83  | 1.27  | 12.15   | 6.19  |
| Bowen Island             | 4.19  | 1.51  | 5.02  | 7.66  |
| Burnaby                  | 3.10  | 2.88  | 0.94  | 0.72  |
| Chilliwack               | 2.01  | 2.39  | 4.08  | 2.41  |
| Coquitlam                | 1.89  | 1.78  | 1.71  | 1.40  |
| Delta                    | 1.37  | 2.18  | 1.62  | 1.71  |
| Harrison Hot Springs     | 1.91  | 2.02  | 4.12  | 3.09  |
| Hope                     | 2.22  | 2.42  | 4.36  | 4.83  |
| Kent                     | 2.63  | 4.88  | 9.33  | 6.51  |
| Langley City             | 1.43  | 1.89  | 1.73  | 1.15  |
| Langley Township         | 1.86  | 4.15  | 2.99  | 3.18  |
| Lillooet                 | 5.32  | 3.37  | 2.24  | 4.18  |
| Lions Bay                | 2.73  | 0.89  | 2.18  | 4.78  |
| Maple Ridge              | 2.32  | 1.98  | 2.97  | 1.76  |
| Mission                  | 2.59  | 7.58  | 6.62  | 5.09  |
| New Westminster          | 2.93  | 1.11  | 1.05  | 3.92  |
| North Vancouver City     | 2.92  | 3.04  | 0.37  | 0.71  |
| North Vancouver District | 3.14  | 3.15  | 1.21  | 1.72  |
| Pemberton                | 1.07  | 1.05  | 5.95  | 5.62  |
| Pitt Meadows             | 3.28  | 2.12  | 1.96  | 0.65  |
| Port Coquitlam           | 1.64  | 1.62  | 3.38  | 2.56  |
| Port Moody               | 2.08  | 2.25  | 1.54  | 1.82  |
| Richmond                 | 2.35  | 1.64  | 1.17  | 1.82  |
| Squamish                 | 2.00  | 1.98  | 0.57  | 2.41  |
| Surrey                   | 1.73  | 2.23  | 1.53  | 1.69  |
| Vancouver                | 2.61  | 2.36  | 0.65  | 0.74  |
| West Vancouver           | 4.85  | 1.90  | 1.62  | 1.52  |
| Whistler                 | 1.58  | 2.58  | 1.00  | 1.67  |
| White Rock               | 2.99  | 2.24  | 0.29  | 0.71  |

# BC Hydro Community Relations

At BC Hydro we build strong relationships to support the unique needs and strengths of the communities we serve. Our Community Relations team does this by listening, providing information and working together with communities. We're the point of contact for local government, media, local business and community groups. Whether it's for capital projects, corporate initiatives and programs, local BC Hydro activities, significant planned outages, emergency response or unplanned power outages, we work hard to meet the needs of our stakeholders and ensure communities are kept informed.

## Lower Mainland

If you have questions or comments for us, please contact:

|  |  |  |
|--|--|--|
| <b>Jerry Muir</b><br>Community Relations Manager<br>604 623 3986<br><a href="mailto:jerry.muir@bchydro.com">jerry.muir@bchydro.com</a> | <b>Steve Higginbottom</b><br>Community Relations Coordinator<br>604 623 3593<br><a href="mailto:steve.higginbottom@bchydro.com">steve.higginbottom@bchydro.com</a> | <b>Lisa Waddell</b><br>Public Affairs Research Assistant<br>604 623 4144<br><a href="mailto:lisa.waddell@bchydro.com">lisa.waddell@bchydro.com</a> |
|--|--|--|

## BC Hydro guide for local government

Quick access to key information on [bchydro.com](http://bchydro.com)

| My Hydro and Energy Savings initiatives  |   |
|--|---|
| <b>My Hydro</b><br><a href="http://bchydro.com/myhydro/">bchydro.com/myhydro/</a>                              | Log in to manage your account.  |
| <b>Energy savings programs</b><br><a href="http://bchydro.com/energysavings">bchydro.com/energysavings</a>     | Learn how you can be smart with your power. Take advantage of rebates and programs.   |
| <b>Smart Meters</b><br><a href="http://bchydro.com/smartmeters">bchydro.com/smartmeters</a>                    | Find out how smart meters help us better manage our electricity grid, and improve service and reliability.  |
| Projects   |   |
| <b>Capital Projects</b><br><a href="http://bchydro.com/projects">bchydro.com/projects</a>                      | We're investing more than \$10 billion in our province over the next five years. Learn more about projects taking place in your region.   |
| Programs   |   |
| <b>Beautification program</b><br><a href="http://bchydro.com/beautification">bchydro.com/beautification</a>    | Our beautification fund assists municipal governments in achieving their objectives related to environmental concerns and visual aesthetics. Learn more about the program and the principal considerations that should be included in a proposal. |
| <b>Community ReGreening Program</b><br><a href="http://bchydro.com/regreening">bchydro.com/regreening</a>      | The regreening program assists municipalities with urban tree planting while helping to make sure appropriate trees are planted around power lines.   |
| Community Giving   |   |
| <b>Grants for community groups</b><br><a href="http://bchydro.com/grants">bchydro.com/grants</a>               | Learn about our funding opportunities and how to apply for them.  |
| <b>Scholarships &amp; Endowments</b><br><a href="http://bchydro.com/scholarships">bchydro.com/scholarships</a> | We look to build the next generation of engineers, electricians, and many other key roles who will help us deliver clean energy for generations. Learn about our scholarship and endowment opportunities.   |
| Report an outage   |   |
| <b>How to report a power outage</b><br><a href="http://bchydro.com/outages">bchydro.com/outages</a>            | Check the outage map or list to see if we know your power is out. If not, call us at 1 800 BCHYDRO (1 800 224 9376) or *HYDRO (*49376) on your mobile phone to report it.   |
| Report graffiti  |   |
| <b>How to report graffiti</b><br><a href="http://bchydro.com/graffiti">bchydro.com/graffiti</a>                | We rely on the public to report graffiti on everything from our pad-mounted transformer boxes to our offices.   |

# Tri-Cities Healthier Communities Partnership (TCHCP)

## Update to Councils and Partners

**To:** City Councils of the City of Coquitlam, the City of Port Coquitlam, the City of Port Moody, the Village of Anmore, and the Village of Belcarra; Tri-Cities Healthier Community Partnership Members

**From:** Tri-Cities Healthier Communities Partnership (TCHCP)

**Subject:** TCHCP Updates on Key Community Health Issues from June – December 2018

### Report Purpose:

This report provides an update on strategic and policy-related health issues discussed at the Tri-Cities Healthier Communities Partnership (TCHCP) meetings from June through December 2018 and identifies potential opportunities for collaboration with municipalities for your consideration.

### Partnership Recommendations:

During its Policy Meeting of the September 27, 2018, the TCHCP made the following recommendation and respectfully requests that the recommendation be added to the Regular Council Agendas of upcoming Council meetings for consideration.

|   |
|---|
| <b>TITLE:</b>   |
| <b>Determine Recommendations for TCHCP Report to Councils</b>   |
| <i>Partnership Recommendation:</i><br>That Council request that a statement of endorsement for the Children's Charter and a link to the Children's Charter website be added to the municipal website. |

## **Background:**

The TCHCP is an initiative of key stakeholders within the Tri-Cities communities. Local municipalities, community organizations and Fraser Health partner to facilitate cross-sector action to promote health and wellbeing in each community. In November of 2017, the TCHCP revised its Terms of Reference with a renewed focus to convene community groups across sectors to: 1) discuss and bring forward strategic health policy issues that are within the purview of a municipality, and 2) facilitate coalition building among community groups that span the social determinants of health.

Appendix A includes a list of current TCHCP member organizations.

## **TC HCP Discussions:**

The TCHCP met on July 26<sup>th</sup>, September 27<sup>th</sup>, and November 29<sup>th</sup> 2018, to discuss a variety of community health issues. These meetings focused on child and youth mental health and wellness, active transportation, and social connectedness. The final meeting of the calendar year focused on evaluation of partnership functioning based on results from the year-end evaluative survey. The following summarizes the key discussion points:

- Dr. Christine Sorial, on behalf of The Fraser Northwest Division of Family Practice Child and Youth Mental Health Local Action Team (LAT) presented on child and youth mental health in BC and the LAT objectives, including identifying local mental health resources, engaging the community and physicians around the LAT, and educating caregivers and service providers about local mental health services for youth.
- Ann Johannes, on behalf of the Tri-Cities Early Childhood Development (ECD) and Middle Childhood Matters (MCM) Committees presented on the Tri-Cities Children's Charter of Rights and how our community can continue to promote these rights. It was noted one opportunity to support child rights was through supporting Scope BC's Live 5-2-1-0 messaging.
- Tara Abraham, Fraser Health's Healthy Built Environment Specialist presented on active transportation in the Tri-Cities and the link to health-related outcomes. The group discussed barriers to active transportation and noted several programs and advancements to increase active transportation.
- Dr. Ingrid Tyler, Medical Health Officer presented on social connection and health based on data from My Health My Community and outlined actions communities can take to enhance local connectedness. The group recognized how the focus areas discussed throughout the year relate to social connectedness.
- Representatives from the Community Services Co-Op, the Fraser Northwest Division of Family Practice and Fraser Health agreed to collaborate for a grant opportunity to host community dialogues around promoting a healthy local drinking culture.
- The 2018 BC Food Costing Report was shared with the group.
- The partnership conducted a year-end evaluation survey on partnership functioning with a 50% response rate. The results survey were shared with the group at the November 29<sup>th</sup> meeting.

Noted in the partner feedback and in discussion, members recognized the value of networking and information sharing across partners. Recommendations were made to improve partnership functioning and facilitate more collective action.

## **TC HCP Decisions/Actions/Opportunities**

### *Child and Youth Mental Health Local Action Team*

- Community partners are interested in collaborating with the LAT through the ongoing work of several community committees, particularly the newly established School Mental Wellness Working Group. A representative from the LAT has been invited to relevant committee meetings.

### *Tri-Cities Children's Charter*

- The ECD/MCM committees are interested in collaborating with municipalities and community partners to promote the Tri-Cities Children's Charter of Rights. Opportunities to promote the Charter include: posting the Rights on an organization's website, engaging with community partners to encourage children's programming, and supporting healthy living messaging, particularly Scope BC's Live 5-2-1-0. As noted above, the TCHCP made the recommendation to Councils: *That Council request that a statement of endorsement for the Children's Charter and a link to the Children's Charter website be added to the municipal website.* A link to the Tri-Cities Children's Charter of Rights can be found here: <http://www.tricitieschildrights.com/> and in Appendix B

### *Social Connectedness*

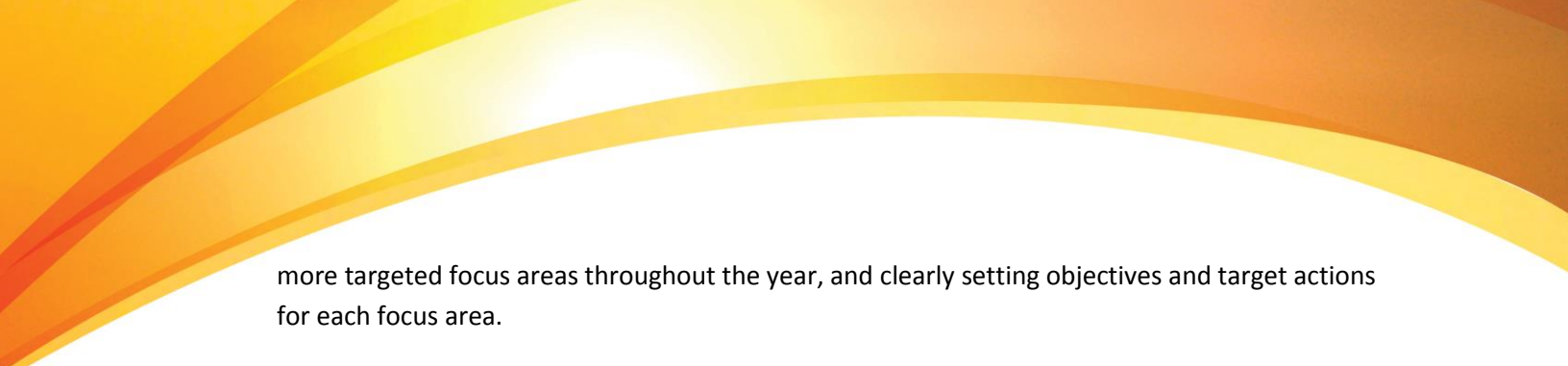
- The Community Health Specialist will conduct an environmental scan of youth and seniors' strategies underway or adopted by Tri-Cities municipalities and local community groups, and summarize the synergies, consistencies and connections across strategies for presentation at a future meeting. This work is underway and will be presented in March/April 2019.

### *Alcohol Dialogue Grant*

- SHARE, the Fraser Northwest Division of Family Practice and Fraser Health were successful in their grant application to host community dialogues on alcohol consumption in Spring 2019. The dialogues will explore perceived risks and benefits of drinking alcohol, and perceptions around Canada's Low-Risk Alcohol Drinking Guidelines in the Tri-Cities.

### *TC HCP Evaluation*

- The TC HCP will begin implementation of recommendations from the year-end evaluation survey (50% response rate) to enhance partnership functioning and shift towards increased collaborative actions. Recommendations include allotting more time for strategic discussion, setting fewer,



more targeted focus areas throughout the year, and clearly setting objectives and target actions for each focus area.

**Financial Implications:** None.

**Conclusion:**

Beginning in January 2018, the TCHCP initiated a renewed focus and structure to mobilize community groups representing diverse sectors to identify health issues with the goal of finding opportunities for collaboration across community partners. Throughout 2018, the TCHCP piloted and evaluated this collaborative structure, including conducting a year-end evaluation survey. Results from the survey and in ensuing partnership discussion, members acknowledged the value of information sharing and the strengthening of relationships, collaborations and networking occurring through the TCHCP. As the partnership continues to develop under the renewed focus and structure, recommendations were made to enhance partnership functioning and collaborative action. Implementation of recommendations will continue as we move into 2019 with the identification of health-related focus areas for the year.

The TCHCP would like to give thanks to the City of Coquitlam for hosting the TC HCP and providing space and staff support for TCHCP meetings for the past two years.

# APPENDIX A

## Tri-Cities HCP Partners:

- City of Coquitlam
- City of Port Coquitlam
- City of Port Moody
- Village of Anmore
- Village of Belcarra
- School District 43
- Tri-Cities Chambers of Commerce
- Fraser Northwest Division of Family Practice
- Fraser Health
- Tri-Cities Child and Youth Mental Health Collaborative Local Action Team
- Tri-Cities Community Services Cooperative
- Tri-Cities Healthy Living Working Group
- Tri-Cities Homelessness and Housing Task Group
- Tri-Cities Local Immigration Partnership
- Tri-Cities Seniors Planning Network

## Appendix B



### **Tri-Cities Children's Charter of Rights**

[www.tricitieschildrights.com](http://www.tricitieschildrights.com)

1. The Right to Have a Voice
2. The Right to be Loved & Have a Family
3. The Right to Have Friends
4. The Right to Belong
5. The Right to Have Peace & Safety
6. The Right to Have a Clean Environment
7. The Right to Have a Home
8. The Right to Have Space for Recreation & Play
9. The Right to Learn
10. The Right to be Respected
11. The Right to Nutritious Food & Healthy Living
12. The Right to Explore, Dream & Create



## **TRI-CITIES HEALTHIER COMMUNITIES PARTNERSHIP WORKING MEETING MINUTES**

### **Members**

**Present:** Dr. Ingrid Tyler, Co-Chair & Medical Health Officer, Fraser Health  
Cathy van Poorten, Social Planner, Coquitlam  
Meredith Seeton, Social Planner, Port Coquitlam  
Rob Zambrano, Assistant Superintendent, SD 43  
Ann Johannes, ECD & MCM Community Development Coordinator  
Mary Ong, Tri-Cities Seniors Planning Network  
Polly Krier, Councillor Anmore, TC Housing and Homelessness Task Group  
Claire MacLean, Community Services Co-Op  
Tara Abraham, Healthy Built Environment, Fraser Health  
Richelle Foulkes, Community Health Specialist, Fraser Health

### **Guests**

Steve Kim, Councillor Coquitlam  
Donna Whitham, Dietician, Fraser Health

### **ADOPTION OF WORKING MEETING MINUTES**

1. **Minutes of the Tri-Cities Healthier Communities Partnership Working Meeting held on Thursday, Thursday, July 26, 2018 - Approved**

### **RECEIPT OF POLICY MEETING MINUTES**

2. **Minutes of the Tri-Cities Healthier Communities Partnership Policy Meeting held on Thursday, September 27, 2018 - Received**

### **NEW BUSINESS**

3. **Tri-Cities HCP Council Representation Update**
  - Ingrid and Fraser Health's new Tri-Cities Community Services ED, Scott Brolin (replacing Lisa Zetes-Zanatta) will be meeting with Mayors to discuss the TC HCP and our healthy community work. There will be a delegation to Coquitlam City Council on Monday Dec. 10<sup>th</sup> at the Council-in-Committee meeting from 2-3 pm.
  - Councillor Glen Pollock was appointed TC HCP Council representative from Port Coquitlam
  - Councillor Polly Krier will be representing Anmore and the TC Housing and Homelessness Task Group
  - Hope to confirm Port Moody as the host of the HCP for 2019-2021 after meeting with Mayor Vagramov. The Co-Chair will shift to host municipality
4. **Tri-Cities HCP 2018 Feedback Survey**
  - Richelle presented the feedback from the year-end survey (see attachment 1)  
Discussion ensued related to the following:
    - We can't discount the value of information sharing
    - Focus areas are useful. Health is a broad topic so it helps to have focus areas.
    - The TC Housing and Homelessness Task Group has been very successful with information sharing. This group over time could take a similar position

- Recommendations from the survey are implementable
- We recently changed the structure and it may be too soon to make significant changes. It was changed to ensure meetings were worth the Councillors times. We can consider removing the distinction between working and policy meetings
- It is challenging for the Tri-Cities with 5 municipalities. The partnership has improved and is improving its function
- We need to consider the scope of the focus areas. With this diverse group of partners it is hard to look at one thing

## 5. Meeting Schedule & Focus Areas for 2019

All partners discussed possible focus areas for 2019.

- Childcare is a big priority for many stakeholders. A childcare task group is forming. We may want to consider Family Wellness, engaging parents, and supporting parents with additional support needs
- Other ideas included vaping/cannabis, school travel planning, accessibility and travel planning for seniors, electronic additions/screen time
- We can look at issues as well as demographics. We can consider life-course approaches to help narrow the focus areas
- Proposed focus areas are: family wellness, vaping/cannabis, school and senior travel planning, electronic addictions/screen time, last meeting of the year can be a health status update and evaluation.
- **Action: Ingrid/Richelle** will reach out to partners for additional input on focus areas.

## 6. Tri-Cities HCP Membership

All Partners discussed new potential members for 2019

- All partners agreed representation from Kwikwetlem First Nation should be present
- Other suggestion was representation from the BC Association of Community Response Networks. This may be a provincial network – the HCP is more local. We would need to learn more about this network first.
- Members of the HCP are representative of broader networks or organizations
- If there are other partners that should be at the table, let the Chairs know.
- The Terms of Reference does not specify a process. **Action: Richelle** will check with Jeri (or host municipality clerk) re: the process for amending the Terms of Reference to include new members.

## 7. Food Costing Report

Dr. Ingrid Tyler and Donna Whitham, Dietician, Fraser Health shared the BC Food Costing Report 2017 Infographic and discussed with the group (see attachment 2).

- Report is prepared by the BC Centre for Disease Control (BCCDC) and looks at the monthly cost of a nutritious diet. Report shows that food costs have increased, but that the root cause of household food insecurity is poverty/lack of income.
- Discussion came up around people/families being forced to choose between housing security and food security
- Several partners felt the wording could be improved in the statement: “household food insecurity can’t be fixed through food-based initiatives for charitable efforts” and this statement discredits important local work, such as the food bank

## BUSINESS ARISING FROM LAST MEETING

## 8. Review TC HCP Action Log and Partnership Projects

All Partners

Objective: To review items from TC HCP Action Log, including:

- Promoting a Healthy Drinking Culture Grant Application: SHARE, Division of Family Practice and Fraser Health submitted an application to host a series of dialogues around understanding the current culture and perceived norms, risks and benefits of alcohol consumption
- Community-based Overdose Response: SHARE is in the process of hiring a Project Coordinator to facilitate the initiation of a local community-based overdose response team.
- Scan of Youth & Seniors strategies related to social connectedness: This is an ongoing piece of work that will look at current strategies or reports available to the public. It is important to note that many municipalities are reviewing and updating strategic plans

## STANDING ITEMS

### 9. Healthier Communities Emerging Issues Roundtable

Partnership Members provided an update to the table on any relevant issues:

- Coquitlam: Partners are encouraged to complete the Youth Recreation Community Survey. The City is in the process of amending bylaws to allow for 2 more churches to hold temporary winter shelters
- Port Coquitlam: City is conducting a Rental Housing Policy Review. They are also looking at cannabis retail sale regulations, increasing the capacity for more local breweries, and looking at regulating methadone clinics.
- TC Housing and Homelessness: Sandy Burpee has been nominated for the Community Spirit Award. Announcing the winner will be at the Gala which is on the last Saturday in January. The Task Group is meeting Friday, January 11<sup>th</sup>.
- Seniors Planning Network: Dementia-friendly group is regrouping and looking at including more members. Network would like to be able to connect more seniors with volunteer work with local supportive shelters
- Early Childhood Development: ECD/MCM Coordinator contract is ending in 4 months. The Healthy Living Working Group is looking at doing a series of posters around unplug and connect with food. The Parent Education sessions are in high demand.
- Anmore: The City taking action to connect Evergreen Estates to GVRD water. This is a Ministry issue but the City is now getting involved to help address

## NEXT MEETING: DATE TBD – January, 2019 (Working Meeting)

- Next meeting date TBD. Will first confirm host municipality then will send out the meeting invitation.

**ADJOURNMENT-** meeting was adjourned at 6:00 pm

## Attachment: 1 Tri-Cities Healthier Community Partnership 2018 Survey

### Background:

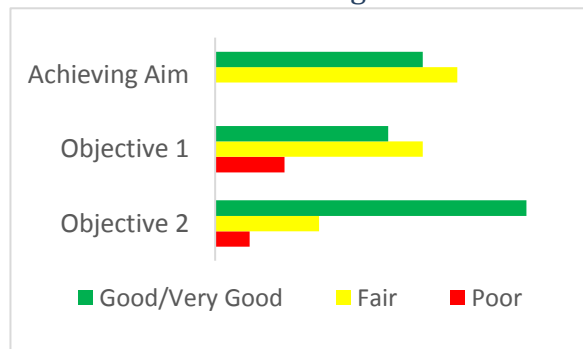
In November 2017, the Tri-Cities Healthier Community Partnership (TC HCP) revised its Terms of Reference and implemented a new structure to better achieve its overall aim and suit the needs of its members. A year-end evaluation was conducted to assess initial implementation and inform progress moving forward.

### Purpose:

The purpose of the survey was to determine how the partnership is operating under the new structure of rotating working and policy meetings, and to identify opportunities to improve the functioning and productivity of the TC HCP.

### Results:

#### Effectiveness in Achieving Overall Aim and Objectives:

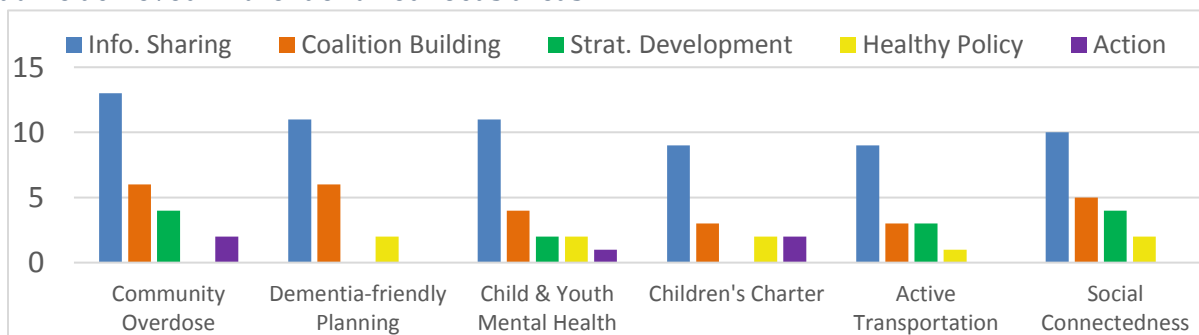


**Aim:** To identify health needs and areas of priority in the community and collectively develop goals, objectives and strategies to address the social determinants of health

**Objective 1:** To discuss and bring forward strategic health policy issues that are within the purview of a municipality

**Objective 2:** To facilitate coalition building among community groups that span the social determinants of health

#### What we achieved in the identified focus areas:



#### What's Working Well:

- Widespread community representation
- Common desire to make community stronger
- Network & strengthening relationships
- Meeting organization; participation at meetings
- Having identified focus areas

#### Areas for Improvement:

- **Moving from information sharing to action**
- Clarifying objectives and desired outcomes for focus area presentations
- Clarifying the process of developing recommendations to Councils
- Scope of the focus areas and time for strategic discussion
- Meeting productivity

#### Recommendations Moving Forward:

- Narrow the focus areas and allow for more time for strategic discussion; share relevant materials in advance
- Clearly state the objectives/desired outcomes for each presentation; set action targets for focus areas
- Have all partners identify their goals/objectives for a given focus area
- Illustrate the interconnections between focus areas and each of the partners
- Increase partner input on agenda development
- Establish working groups based on focus areas to move towards action
- Have a defined process for receiving reports on collaborative updates



# THE AFFORDABILITY OF HEALTHY EATING IN BC

1/2  
MILLION

British Columbians  
can't afford a  
basic healthy diet.

1 in 10 HOUSEHOLDS IN BC  
EXPERIENCE FOOD INSECURITY\*



\* A term for the inadequate or insecure access to food due to financial constraints.

Household food insecurity takes a **MAJOR TOLL** on our health and health care system.



1 in 6

BC children live in homes that **STRUGGLE TO FEED THEM** what they need to grow and thrive.



Food insecure adults are more vulnerable to **DEPRESSION, HEART DISEASE** and other chronic conditions.



Health care costs  
are  
**2X higher**

for food insecure households compared to those who are food secure.



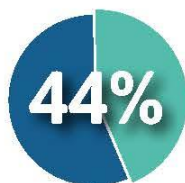
In 2017, the **AVERAGE MONTHLY COST** of a healthy diet for a family of four in BC increased to **\$1,019.**

But the **ROOT CAUSE** of household food insecurity isn't the price of food - it's **LACK OF INCOME.**

**WHAT PERCENTAGE OF HOUSEHOLD INCOME**  
does it take for BC families\* to eat a basic healthy diet?



\* based on a family of four  
with two incomes



**ON SOCIAL  
ASSISTANCE**



**EARNING  
MINIMUM WAGE**



**EARNING  
MEDIAN WAGE**

Use the median wage as a reference point.



## THE AFFORDABILITY OF HEALTHY EATING IN BC

Community gardens and other local efforts can support important goals like **SOCIAL CONNECTEDNESS** and a **MORE SUSTAINABLE FOOD SYSTEM**.

BUT research shows that **HOUSEHOLD FOOD INSECURITY CAN'T BE FIXED THROUGH FOOD-BASED INITIATIVES** or charitable efforts.



Household food insecurity is an **INCOME-BASED PROBLEM** and needs **INCOME-BASED SOLUTIONS**.



Policies to improve household income are the **MOST EFFECTIVE WAY** to lower food insecurity.

For example, once low income adults reach the age of 65 and become **ELIGIBLE FOR SENIORS' PENSION PROGRAMS** (a form of guaranteed basic income) **THEIR RISK OF BEING FOOD INSECURE DROPS BY 50%**.



**Individuals, communities and governments all have a role to play in making BC food secure.**

### TOGETHER, LET'S F.A.C.E THE FACTS ON FOOD INSECURITY

**F**

**FRAME** household food insecurity as an income-based problem that needs income-based solutions.

**A**

**ASSESS** the affordability of a healthy diet in your community using BC's latest data on the cost of food.

**C**

**CONNECT** with others who are working on poverty reduction.

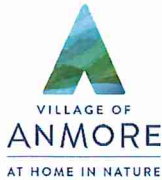
**E**

**ENGAGE** in the need for policy action to ensure all British Columbians have the income they need to eat healthy.

For more information, see the **Food Costing in BC 2017 report**.



BC Centre for Disease Control  
An agency of the Provincial Health Services Authority



# VILLAGE OF ANMORE

## REPORT TO COUNCIL

Date: January 4, 2019

Submitted by: Jason Smith, Manager of Development Services

Subject: Anmore Green Estates – Membership in the Greater Vancouver  
Sewage and Drainage District, Official Community Plan and Regional  
Context Statement Amendment

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### Purpose / Introduction

The purpose of this report is provide Council with the opportunity to initiate the many processes required to connect Anmore Green Estates to the regional sewer system. To connect Anmore Green Estates to the regional sewer system will necessitate becoming a member of the Greater Vancouver Sewage and Drainage District, amending the Village's Official Community Plan and Regional Context Statement

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### Recommended Option

THAT Council request that staff advise the Anmore Green Estates Strata that the Village of Anmore is willing and ready to proceed with connecting the existing 51 homes at Anmore Green Estates to the Greater Vancouver Sewerage and Drainage District sewerage system; but that the Village will only proceed once there is a Memorandum of Understanding between the Village and the Anmore Green Estates Strata in order to ensure that all parties are equally committed to resolving the sewage treatment issue at Anmore Green Estates.

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### Background

There has been long standing issues surrounding the treatment of sewage at Anmore Green Estates (AGE). AGE is made up of 51 homes whose sewage is treated by a community septic system and field. The AGE strata operates a community septic system under a permit issued by the Ministry of Environment and Climate Change Strategy (the Ministry). The Ministry is solely responsible for the regulation and enforcement of sewage treatment under this permit.

A Pollution Abatement Order was issued in November 2017 by the Ministry in response to reported leakage of sewage onto the neighbouring school site. This Pollution Abatement Order required the AGE Strata to develop an action plan to address the immediate pollution on the school site and to hire their own engineers to devise a long term solution for treating their sewage.

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Through the winter and spring of 2018 the Ministry required the AGE strata to hire a series of engineers to make recommendations and to conduct a peer review. This was a Ministry led process and the Village of Anmore had no jurisdiction to become involved in this process.

In May 2018, the final engineering reports were provided to the Ministry, as well as the peer review. The conclusion of those reports was that, from a strict engineering perspective, the most viable solution was to connect AGE to the Greater Vancouver Sewerage and Drainage District (GVS&DD) system via Port Moody. Those reports did not consider or address the Village's Official Community Plan (OCP), the fact that the Village of Anmore was not a member of GVS&DD, the requirements for membership in the GVS&DD or Metro Vancouver's Regional Growth Strategy. The Village had raised those concerns with the Ministry throughout the winter and spring of 2018 and they were not addressed. The Village, after receiving the final engineering reports and recommendations, asked repeatedly for clarification, through the Ministry, on why on-site solutions were dismissed by the engineers hired by the AGE strata. These requests for clarifications were never addressed by the Ministry or the AGE strata.

Having gotten no further information from the Ministry, the Village of Anmore Council chose to begin consideration of the various processes that would be required to be completed in order to connect AGE to the GVS&DD system. One of the first processes that would need to be undertaken would be to address the Village of Anmore's OCP and Regional Context Statement (RCS) contained within it.

The Village has been in communication, since early December, with representatives from the AGE strata to come to an agreement regarding a Memorandum of Understanding (MOU). The purpose of the MOU is to come to an agreement on the high level of principles of how to move forward with resolving the sewage issues at AGE and that both parties are equally committed. The Village continues to wait to hear back from the AGE strata on whether they are ready to proceed.

## **Discussion**

### Current OCP Policy

The current OCP states in Policy MS-7 that "During the time frame of this Plan, the Village will not develop a municipal-wide sewer system." The Village of Anmore Council has interpreted that policy to be an articulation of the Village's longstanding policy that the Village is a semi-

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rural community where residents are responsible for treating their own sewage through on-site systems.

The lack of urban level sewer services is a means of preserving the semi-rural character of the Village as this places limits on the density of development. This lack of urban services supports the maximum permitted density in the OCP of 2 units/acre.

### Current RCS

The current Regional Context Statement (RCS), which forms part of the Village's OCP, utilizes Metro Vancouver's Regional Growth Strategy (RGS) policies to support Village OCP policies to restrict the expansion of regional sewer services by designating all of the Village with a Rural land use designation in the RGS. The Village believes that the Rural designation is appropriate for the semi-rural densities that the Village anticipates in its OCP and the intent to have development treat its sewage on-site.

The one exception in the RCS is the Eagle Mountain Middle School Site, which is designated General Urban and is located within the Urban Containment Boundary. This site was connected to the GVS&DD system after an amendment to the RGS in 2012 re-designating the site from Rural to General Urban. The rationale for that amendment was that the urban services could only be provided to urban areas.

### OCP and RCS Amendments for Anmore Green Estates

The Village of Anmore Council has directed staff to begin the processes to connect AGE to the GVS&DD system. The following outlines the necessary OCP and RCS amendments that are required to facilitate this.

1. Add words in italics to Policy MS-7 "*The Village will join the Greater Vancouver Sewage and Drainage District to accommodate the connection of Anmore Green Estates to the Greater Vancouver Sewage and Drainage District System. During the time frame of this Plan, the Village will not develop a municipal-wide sewer system*" (**Attachment 1**)
2. Amend Map 3: Regional Context Statement Map to change the lots comprising Anmore Green Estates from a Rural regional land use designation to a General Urban regional land use designation and amend the Urban Containment Boundary to include the properties.

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### Rationale for Amendments

The primary rationale for the amendments to the OCP is to accommodate connection of AGE to regional sewer system. The amendment will not enable any new development and it will simply allow the existing AGE development to address environmental and public health concerns related to the treatment of sewage.

The regional General Urban designation is appropriate because in the Anmore and neighbouring contexts, this is urban level density, the existing density of 4 units/acre at AGE exceeds the semi-rural densities found in the rest of Anmore. These densities and the fact that it will be served by urban level services (both sewer and water) make the General Urban designation appropriate.

The Village wants to make a clear distinction between General Urban and Rural to signal its intent to remain a semi-rural community and support the objectives of the RGS. Designating the AGE site will serve to reinforce that important distinction. This premise is further reinforced by the OCP policies and zoning in place for the surrounding properties that will keep those properties semi-rural and curtail any risk of further urban expansion.

The Village is proposing not to pursue a full RGS Type 2 amendment process to change the regional Urban Containment Boundary and the regional land use from Rural to General Urban. There are several reasons for this choice:

1. There are no consequential impacts to this amendment in terms of development. The amendment is only to allow for the expansion of the regional sewer system to service existing development (51 units) and will not facilitate any new development
2. The connection to the regional sewer system is the only viable means, according to the engineering reports provided to the Village through the Ministry's Pollution Abatement Order process, to address public health and environmental issues created by the sewerage generated at AGE.
3. It is the Village's view, that there is no regional significance to the proposed amendments and that a full RGS amendment process is not warranted in this case and would not be an effective use of public resources.

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### Public Consultation

Section 475 of the Local Government Act requires specific consideration be given to consultation on the proposed amendment:

1. Whether the opportunities for consultation with one or more of the persons, organizations and authorities should be early and ongoing. Given this amendment will only enable AGE to connect to the regional sewer system, that there will be no further development on the site or consideration of expanding the sewer area, and that the AGE strata is fully aware of what is taking place – staff would not recommend any further consultation beyond a mail drop to the community explaining what is taking place at AGE.
2. The Metro Vancouver Board will have a direct say on this matter through consideration of the Village's RCS and therefore staff would not recommend any further consultation with them.
3. The scope and impact of this amendment is very limited and therefore staff do not recommend and consultation with the boards of any regional district that is adjacent to the area covered by the OCP.
4. In terms of consultation with adjacent municipalities, staff recommend sending the amendment to the City of Port Moody, who will have a direct role in the resolving this matter, and to the Village of Belcarra. Given that this amendment will only enable AGE to connect to the regional sewerage system, that there will be no further development on the site or consideration of expanding the sewer area staff do not recommend referring this amendment to any of other local governments.
5. Given that this amendment will only enable AGE to connect to the regional sewerage system, that there will be no further development on the site or consideration of expanding the sewer area, staff do not recommend consultation with First Nations.
6. Staff recommend sending the amendment to School District No. 43 for comment as they will have direct role in resolving this matter. The GVS&DD Board will also be involved through the request to support the Village's request for membership in GVS&DD and the subsequent amendments to the regional Fraser Sewerage Area that they will need to make in order to connect AGE to the regional sewerage system – therefore staff do not recommend consulting with the GVS&DD Board on this matter.
7. Staff do not see the need to consult with the Provincial or Federal governments on this amendment. The impacted provincial ministries will have direct involvement in the connection process and have been consulted on this matter already.

## Report/Recommendation to Council

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In summary, staff recommend the following consultation plan for this OCP amendment. That a one page issue summary be sent to all residents of Anmore outlining the Village's intent, why it is pursuing this matter and encouraging residents to provide comments to Council. This summary should be delivered through a mail drop, distributed through social media and posted on the Village's website.

The OCP amendment should be referred to the Village of Belcarra, City of Port Moody and School District No. 43 for comment prior to the public hearing.

### Process Timelines

Here is an overview of possible timelines, should Council initiate the process at their January 8, 2019 regular Council Meeting:

| Item  | Agency Responsible                      | Date              | Comments  |
|---|---|-------------------|---|
| OCP Amendment 1 <sup>st</sup> Reading                         | Village of Anmore                       | January 8, 2019   | Refer amendment to neighbouring jurisdictions as outlined |
| OCP Amendment 2 <sup>nd</sup> Reading                         | Village of Anmore                       | March 5, 2019     | Set date for public hearing                               |
| Public Hearing, possible 4 <sup>th</sup> Reading              | Village of Anmore                       | March 19, 2019    |   |
| Regional Planning Committee Review of RCS*                    | Metro Vancouver Regional District       | February 2019     |   |
| Acceptance of RCS*  | Metro Vancouver Regional District Board | February 22, 2019 |   |
| GVS&DD Board motion to support Anmore's membership in GVS&DD* | GVS&DD Board                            | February 22, 2019 | Required to apply to Province for membership              |

**\*Timeline is subject to the Metro Vancouver Regional District and GVS&DD Boards' scheduling**

Once the RCS is accepted and the Village has received GVS&DD Board support for its membership in the GVS&DD, the Village would need to apply to the Ministry of Municipal Affairs and Housing for an Order In Council to be made by Cabinet to officially become a member of the GVS&DD. This process is estimated to take between 3-6 months.

## **Report/Recommendation to Council**

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### **Options**

The following options are presented for Council's consideration:

1. THAT Council:
  - a. Request, through the Minister of Municipal Affairs and Housing, that the Province of British Columbia make the Village of Anmore a member of the Greater Vancouver Sewage and Drainage District;
  - b. Give 1<sup>st</sup> reading to Village of Anmore Official Community Plan Amendment Bylaw 590, 2019;
  - c. Refer Village of Anmore Official Community Plan Amendment Bylaw 590, 2019 to the City Port Moody, the Village of Belcarra, and School District No. 43 for comment;
  - d. Submit the proposed amendment to Anmore's Regional Context Statement comprised of a regional land use designation change from Rural to General Urban for the Anmore Green Estates property, and a corresponding extension of the Urban Containment Boundary to the Metro Vancouver Board for acceptance; and
  - e. Request the Greater Vancouver Sewerage and Drainage District Board support the Village of Anmore becoming a member of the Greater Vancouver Sewerage and Drainage District and, subject to becoming a member, expand the sewerage area to include the footprints of the existing homes at Anmore Green Estates.

OR

2. THAT Council request that staff advise the Anmore Green Estates Strata that the Village of Anmore is willing and ready to proceed with connecting the existing 51 homes at Anmore Green Estates to the Greater Vancouver Sewerage and Drainage District sewerage system; but that the Village will only proceed once there is a Memorandum of Understanding between the Village and the Anmore Green Estates Strata in order to ensure that all parties are equally committed to resolving the sewage treatment issue at Anmore Green Estates.

OR

3. THAT Council advise staff of how they would like to proceed.

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## Financial Implications

There will be financial implications for the recommended options. The financial implications of these options should be recoverable through the Memorandum of Understanding (MOU) that the Village is negotiating with the AGE strata. A primary principle of MOU is that all of the costs associated with connecting AGE to the regional sewer system will be paid for by the AGE strata. Therefore staff time, legal fees and any costs for the public hearing will be paid for by the AGE strata.

## Attachments:

1. Village of Anmore Official Community Plan Amendment Bylaw 590, 2019

|  |
|--|
| <b>Prepared by:</b>  |
| <br>_____<br>Jason Smith<br>Manager of Development Services  |
| <b>Reviewed for Form and Content / Approved for Submission to Council:</b>   |
| <b>Chief Administrative Officer's Comment/Concurrence</b><br><br><br>_____<br>Chief Administrative Officer |

**VILLAGE OF ANMORE**

**BYLAW NO. 590-2019**

A bylaw to amend the Official Community Plan

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**WHEREAS** the *Local Government Act* authorizes a municipality to amend its community plan from time to time;

**NOW THEREFORE** the Municipal Council of the Village of Anmore, in open meeting assembled, enacts as follows:

- 1) That this bylaw may be cited for all purposes as "Village of Anmore Official Community Plan Amendment Bylaw No. 590-2019".
- 2) That Village of Anmore Official Community Plan Bylaw No. 532, 2014 be amended as follows by replacing Policy MS-7 with the following text:

"The Village will join the Greater Vancouver Sewage and Drainage District to accommodate the connection of Anmore Green Estates to the Greater Vancouver Sewage and Drainage District System. During the time frame of this Plan, the Village will not develop a municipal-wide sewer system"

- 3) Replace Map 3: Regional Context Statement Map with the map attached as Schedule A to change the lots comprising of the 51 existing homes at Anmore Green Estates from a Rural designation to an Urban designation within the Urban Containment Boundary.

**READ** a first time the \_\_\_\_\_ day of, 2019

**READ** a second time the \_\_\_\_\_ day of, 2019

**PUBLIC HEARING HELD** the \_\_\_\_\_ day of, 2019

**READ** a third time the \_\_\_\_\_ day of, 2019

**ADOPTED** the \_\_\_\_\_ day of, 2019

\_\_\_\_\_  
MAYOR

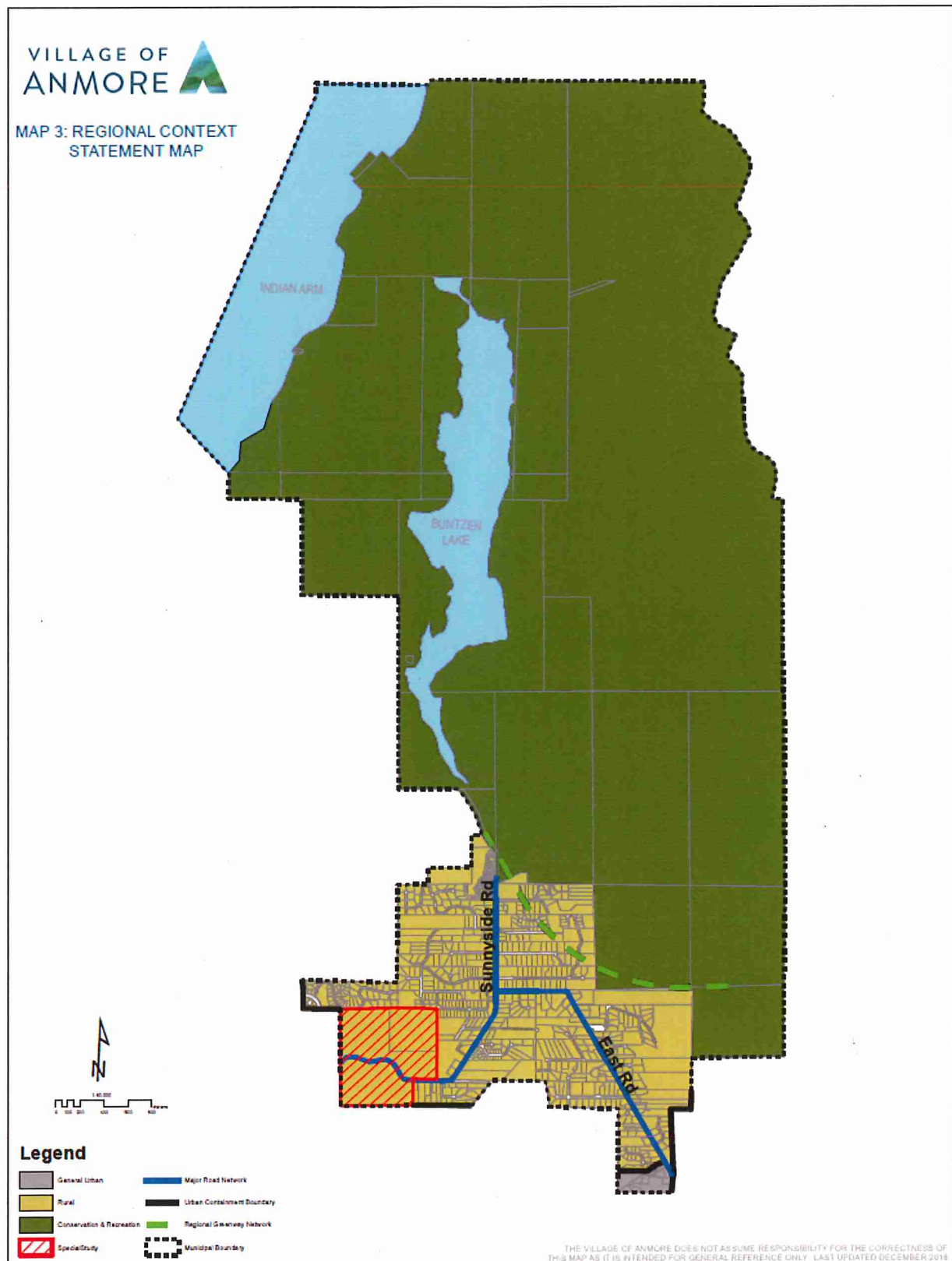
\_\_\_\_\_  
CORPORATE OFFICER

Certified to be a true and correct copy of the "Village of Anmore Official Community Plan Amendment Bylaw No. 590-2019" adopted by the Municipal Council of the Village of Anmore the [DATE] day of [MONTH, YEAR].

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CORPORATE OFFICER

Schedule A



## VILLAGE OF ANMORE

### BYLAW 586-2018

A bylaw to regulate highway use and control of traffic in the Village of Anmore

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WHEREAS the *Community Charter SBC c26* authorizes a local government to, by bylaw, regulate traffic control and the use of highways;

NOW THEREFORE the Council of the Village of Anmore, in open meeting assembled, enacts as follows:

#### PART 1 - CITATION

- 1.1 That this bylaw may be cited as "*Anmore Highway Regulation Bylaw No. 586-2018*".

#### PART 2 – INTERPRETATION

##### Definitions

- 2.1 In this Bylaw, unless otherwise specified:

|                      |   |
|----------------------|---|
| <b>Access</b>        | means a part of a Highway that allows physical ingress or egress, or both, of Motor Vehicles from the Roadway to adjacent property; |
| <b>Administrator</b> | means the Chief Administrative Officer of the Municipality or a person designated to act in the place of that officer;              |
| <b>Angle Parking</b> | means the parking of a vehicle other than parallel to a curb or the lateral lines of a Roadway;                                     |
| <b>Applicant</b>     | means, in relation to an Application, an owner or a representative duly authorized to act on an owner's behalf;                     |
| <b>Application</b>   | means a written request by an Applicant for the issuance of a Permit in a form approved by the Administrator;                       |

|                                  |   |
|----------------------------------|---|
| <b>Boulevard</b>                 | means the area between the curb lines, the lateral lines or the shoulder of a Roadway and the adjacent property line; and in the case of a divided Highway, that portion between the inside curb lines, lateral lines or shoulders of Roadways;   |
| <b>Bus Stop Sign</b>             | means a sign designating where public transit buses may stop to allow passengers to embark or disembark;  |
| <b>Bylaw Enforcement Officer</b> | means the person appointed by the Municipality to enforce the provisions of this Bylaw, and includes a Bylaw Inspector and any person employed by the Municipality to enforce parking regulations under this Bylaw;   |
| <b>Chattel</b>                   | means a moveable item of personal property including, without limitation, a leased or rented dumpster or container;   |
| <b>Commercial Vehicle</b>        | means any and all of the following: <ul style="list-style-type: none"> <li>(a) any Motor Vehicle having a Gross Vehicle Weight over 5,500 kilograms;</li> <li>(b) any Motor Vehicle bearing a commercial licence plate;</li> <li>(c) any Motor Vehicle having permanently attached to it a Truck or delivery body;</li> <li>(d) a casket wagon, limousine, hearse, motor bus, Tow Vehicle, road building machine, Taxi, or tractor;</li> <li>(e) any combination of truck, truck tractor, semi-trailer or trailer;</li> <li>(f) a Motor Vehicle having an engine valve retardant braking system installed or employed in addition to the standard braking systems; and</li> </ul> |

(g) any other vehicle as defined under the *Commercial Transport Act*.

**Council**

means the Council of the Municipality;

**Cycle Lane**

means a portion of the Highway designated for cycles and identified by a sign or marking;

**Dangerous Goods**

has the same meaning as defined under the *Transportation of Dangerous Goods Act*;

**Disabled Zone**

means a parking zone on a Highway identified by a disabled parking sign or marking;

**Extraordinary Vehicle**

means a Motor Vehicle used to carry goods or persons over a Highway that, in conjunction with the nature or existing condition of the highway, the Administrator considers is so extraordinary in:

- (a) the quality or quantity of the goods or the number of persons carried;
- (b) the mode or time of use of the Highway; or
- (c) the speed at which the vehicle is driven or operated;

that it is likely to substantially alter or increase the burden imposed on the Highway through its proper use by ordinary Traffic, or cause damage to the Highway or resulting expense to the Municipality beyond what is reasonable or ordinary;

**Extraordinary Vehicle Agreement**

means an Agreement as described under section 6.12 of this Bylaw;

**Gross Vehicle Weight (GVW)**

means the number of kilograms derived by adding the weights on all the axles of a Commercial Vehicle;

|                           |  |
|---------------------------|--|
| <b>Heavy Truck</b>        | <p>means a Motor Vehicle which:</p> <ul style="list-style-type: none"> <li>(a) has a Gross Vehicle Weight (GVW) in excess of eleven thousand seven hundred and ninety-four (11,794) kilograms; or</li> <li>(b) comprises a truck tractor towing one or more trailers or semi-trailers;</li> </ul> <p>but does not include any camper, house trailer, motor home, Recreational Vehicle or farm implement;</p> |
| <b>Highway</b>            | includes a street, road, lane, bridge, viaduct and any other way open to public use, other than a private right of way on private property;  |
| <b>Highway Use Permit</b> | means a permit issued under section 10.9 of this Bylaw;  |
| <b>Lane</b>               | means a Highway abutting the rear or side boundaries of parcels of land and which is intended primarily to provide access to the rear or side yards of such parcels;   |
| <b>Motor Vehicle</b>      | means a vehicle or motorcycle, not run on rails, that is designed to be self-propelled or propelled by electric power obtained from overhead trolley wires or on board storage batteries, but does not include a motorized wheelchair or scooter;  |
| <b>Multi-use Pathway</b>  | means a pathway intended for non-motorized use physically separated from the Roadway which may or may not be within the highway dedication;  |
| <b>Municipality</b>       | means the Village of Anmore;   |
| <b>Park</b>               | when prohibited, means the Standing of a vehicle, whether occupied or not, except when standing temporarily for the purpose of and while actually engaged in loading or unloading;   |
| <b>Passenger Vehicle</b>  | means a Motor Vehicle that is registered and licensed under the <i>Motor Vehicle Act</i> as a private passenger vehicle;   |
| <b>Peace Officer</b>      | means an officer as defined under the <i>Motor Vehicle Act</i>   |

|                             |   |
|-----------------------------|---|
| <b>Pedestrian</b>           | means a person on foot, or in a wheelchair, or carriage;  |
| <b>Permit</b>               | means a permit issued under this Bylaw;   |
| <b>Permit holder</b>        | means a person holding a valid Permit under this Bylaw;   |
| <b>Recovery Vehicle</b>     | means a Motor Vehicle that is equipped with a winch and boom device or a wheel lift device or both, and that is designed for towing other Motor Vehicles by means of that device;   |
| <b>Recreational Vehicle</b> | means a vehicle designed to provide temporary living accommodation for travel, vacation, or recreational use, and to be driven, towed, or transported;  |
| <b>Residential District</b> | means an area zoned residential under the <i>Anmore Zoning Bylaw 568-2017</i> ;   |
| <b>Roadway</b>              | means the portion of a Highway that is improved, designed, or ordinarily used for vehicular Traffic, but does not include the shoulder, Sidewalk or Boulevard; and where a Highway includes two or more separate Roadways, the term Roadway refers to any one Roadway separately and not to all of the Roadways collectively;                               |
| <b>Sidewalk Permit</b>      | means a permit to use a portion of Sidewalk issued by the Administrator under section 10 of this Bylaw;   |
| <b>Skater</b>               | means a person who is skateboarding, or roller skating with any form of skate or similar means of conveyance;   |
| <b>Stop or Stand</b>        | means: <ul style="list-style-type: none"> <li>(a) when required, a complete cessation from movement; and</li> <li>(b) when prohibited, the stopping or standing of a vehicle, whether occupied or not, except when necessary to avoid conflict with other Traffic or to comply with the directions of a Peace Officer or Traffic Control Device.</li> </ul> |

|                                  |  |
|----------------------------------|--|
| <b>Tilt and Slide Deck Truck</b> | means a Motor Vehicle that is equipped with: <ul style="list-style-type: none"> <li>(a) a deck that tilts and slides,</li> <li>(b) a winch for self-loading not more than two vehicles onto the deck, and</li> <li>(c) either a lifting tow bar or a wheel lift device designed for towing other Motor Vehicles by means of that bar or device.</li> </ul> |
| <b>Towing Contractor</b>         | means the company contracted by the Municipality to tow vehicles;  |
| <b>Traffic</b>                   | includes Pedestrians, ridden or herded animals, vehicles, cycles and other conveyances, either singly or together, while using a Highway for purposes of travel;   |
| <b>Traffic Control Device</b>    | means a sign, signal, painted line, meter, marking, space, cone barricade, barrier or any other device, erected or placed under the authority of this Bylaw;   |
| <b>Traffic Control Signal</b>    | means a Traffic Control Device, whether manually, electrically, or mechanically operated by which Traffic is directed to Stop and to proceed;  |
| <b>Truck</b>                     | means a Motor Vehicle, other than a bus, station wagon, Recreational Vehicle, passenger van, or car that is either permanently fitted with special equipment, or is designed to, and normally used to, convey a load, and that which may operate as a single unit or may pull a full trailer or pony trailer;  |
| <b>Unattached Trailer</b>        | means a trailer that is not attached to its motive power unit;   |
| <b>Unlicensed Vehicle</b>        | means a vehicle that is not displaying a current valid licence plate or is not insured to be driven;   |
| <b>Utility</b>                   | means any pipe, conduit, line, cable, pole, tower, box, vault, or other fixture installed on, in, under, or over a Highway for the purpose of providing, carrying, or transmitting a service.  |

- 2.2 Unless otherwise defined in this Bylaw, words and phrases shall have the meanings established in the *Community Charter*, the *Motor Vehicle Act* and the *Local Government Act*, as the context may require. Any reference to a statute or regulation refers to an enactment of British Columbia, and any reference to a bylaw refers to a bylaw of the Municipality, as amended or replaced from time to time. Headings in this bylaw are for convenience only and do not limit the scope or intent of any provisions herein.
- 2.3 If any section, subsection, paragraph, clause or phrase of this Bylaw is held to be invalid by a court of competent jurisdiction, the invalid portion shall be severed and the remainder of this Bylaw is deemed to continue as valid and enforceable.

### **PART 3 – APPLICABILITY**

- 3.1 Except as otherwise indicated, this Bylaw applies to all Highways within the Municipality and to any person involved in an activity or subject matter covered by this Bylaw.
- 3.2 A person riding a cycle or an animal, or driving an animal-drawn vehicle upon a Highway, has all the rights and is subject to all the duties, limitations and responsibilities that apply to the driver of a vehicle under this Bylaw.

#### **Exemptions**

- 3.3 This Bylaw does not apply to:
- (a) Provincial arterial highways;
  - (b) drivers of vehicles or persons using other equipment while lawfully engaged in Highway or public utility construction, maintenance or repair work on, over, under or adjacent to the surface of a Highway;
  - (c) the Stopping, Standing or Parking of vehicles that are:
    - (i) owned, leased or used pursuant to an agreement with the Municipality, by another local government, the provincial government or the federal government;
    - (ii) owned or leased by a public utility for the purposes of the public utility;
    - (iii) used as a Tow Vehicle for the authorized business purpose of its owner or operator under a licence issued by the Municipality; or

- (d) the driver of an Emergency Vehicle, provided that the Emergency Vehicle is driven with due regard for safety, having regard to all circumstances of the case, including the following:
  - (i) the nature, condition and use of the Highway;
  - (ii) the amount of Traffic that is on, or might reasonably be expected to be on, the Highway;
  - (iii) the nature of the use being made of the Emergency Vehicle at the time; and
  - (iv) regulations under the *Motor Vehicle Act* that apply to emergency vehicles.

3.4 Sections 4.1 and 4.2 of this Bylaw do not apply to the Municipality or its officials, employees, servants or agents in carrying out a function or purpose of the Municipality under the direction of Council or the Administrator, pursuant to an agreement with the Municipality.

#### **PART 4 – GENERAL REGULATIONS**

##### **Hazards and Obstructions**

4.1 A person must not:

- (a) while removing a wrecked or damaged vehicle from the scene of an accident, leave any glass or other debris on the Highway;
- (b) being the owner or occupier of real property within the Municipality, allow any garbage containers or other facilities related to garbage collection or recycling to be placed upon the travelled portion of the Highway;
- (c) place any ice or snow or leaves or yard waste upon a Highway;
- (d) place or allow to be placed, any fence, wall, vegetation, or other obstruction at or near the intersection of two Highways, and in such a location as to reduce or impede the driver sight distance required for the safe operation of the intersection;
- (e) drive any vehicle into or over, or otherwise move or remove, any Traffic Control Device placed on a Highway by the Municipality or by a person pursuant to a Highway Use Permit;

- (f) place or permit to be placed any garbage or litter on a Highway;
- (g) herd horses, cattle, goats, or swine on a Highway;
- (h) drag or skid anything on or over a Highway, so as to damage the surface of the Highway;
- (i) cause or allow any noxious, offensive or filthy water or other substance, or any other article or thing, whether broken or intact, to be deposited on a Highway; or
- (j) expectorate, urinate or defecate on a Highway.

#### **Activities Requiring Highway Use Permit**

4.2 Except as authorized by a Highway Use Permit issued by the Administrator pursuant to this Bylaw, a person must not:

- (a) throw, leave, place, or otherwise cause, permit or allow the deposit of any earth, refuse, debris, gravel, rocks, stones, fuel, logs, stumps, lumber, blocks, merchandise, Chattel or other debris to cave, fall, crumble, slide, or accumulate onto a Highway;
- (b) leave any excavation or other obstruction on a Highway;
- (c) dig up, break up or remove any part of a Highway, or cut down or remove trees or timber growing on a Highway, or excavate in or under a Highway;
- (d) change the level of a Highway whatsoever, or stop the flow of water through any drain, sewer or culvert on or through a Highway;
- (e) place, construct or maintain a retaining wall, loading platform, hoarding, skid, rail, mechanical device, building, signs, or any other structure or thing on a Highway;
- (f) construct or maintain a ditch, sewer or drain, the effluent from which is likely to or does cause damage, erosion, fouling, injury or nuisance to any portion of a Highway;
- (g) mark, imprint or deface in any manner whatsoever a Highway or structure thereon;

- (h) ride, drive, move or propel any vehicle over or across a Boulevard, including any curb, Sidewalk or ditch therein unless such Boulevard has been constructed or improved to form a suitable crossing;
- (i) cause damage to, cut down, or remove trees, shrubs, plants, bushes and hedges, fences, irrigation, bollard posts or other things erected by the Municipality on a Highway;
- (j) operate a vehicle while sounding a loudspeaker or other noise making device unless the vehicle is being operated as an ice cream vendor vehicle for which there has been issued a valid business licence and in accordance with that licence;
- (k) march, drive or otherwise take part in a parade or procession, except a funeral procession;
- (l) conduct construction on a Highway or traffic control relating to such construction;
- (m) conduct construction on land adjacent to a Highway where access from the Highway to the land is required for that purpose;
- (n) block or redirect Traffic on a Highway using barricades, traffic cones, or other means;
- (o) occupy any portion of a Highway or the airspace above a Highway to maintain, clean, construct, alter, repair, demolish, or move a building, structure, sign, awning, or part thereof;
- (p) install, erect, or cause to be installed or erected, a Traffic Control Device, or the likeness thereof, on or within sight of a Highway;
- (q) damage, obstruct, deface, remove, replace or in any way interfere with a Traffic Control Device;
- (r) construct an Access, whether or not the access is on privately owned land or over a curb, ditch, Boulevard or Sidewalk crossing;
- (s) operate any vehicle transporting Dangerous Goods on any Highway on which the movement of Dangerous Goods is restricted by the Municipality;
- (t) camp on a Highway or Boulevard on any day between 9:00 a.m. and 6:00 p.m., whether in a tent, tent trailer, Truck camper, trailer, motor home or other Recreational Vehicle;

- (u) use a crane or forklift to pick up or carry a load on or over a Highway or other public property;
- (v) blast or use explosives on or over a Highway;
- (w) obstruct or interfere with the free flow of Traffic or attempt to control or detour Traffic on any Highway or Lane, whether by use of signs or flag person or by barricades or other physical obstruction on the road, unless the person:
  - (i) is a Peace Officer, Bylaw Enforcement Officer, parking patroller or firefighter acting in the normal course of his or her duties;
  - (ii) is a student or adult school patrol acting under the authority of the *Public Schools Act* or as approved by the Administrator;
  - (iii) is operating an emergency vehicle during an emergency;
  - (iv) is carrying out a lawful purpose of a public utility;
  - (v) is an officer, employee, servant, contractor or agent of the Municipality for the purpose of making repairs, undertaking an inspection or carrying out a survey; or
  - (vi) has parked their vehicle lawfully on a Highway or Lane, or otherwise in accordance with a Traffic Control Device or the direction of a Peace Officer;
- (x) place, cause or allow anything to project across, onto or over a Highway so as to impede the normal flow of Traffic; or
- (y) in managing, supervising or operating construction equipment or vehicles, allow the counter-weight of any overhead climbing crane in the full arc of its swing to extend beyond the designated building site or hoarding.

### **No Stunting**

- 4.3 A person must not perform or engage in an activity on a Highway that is likely to distract, startle or interfere with other users of the Highway.

### **Obedience to Peace Officers, Bylaw Enforcement Officers and Firefighters**

- 4.4 A Peace Officer, Bylaw Enforcement Officer, or firefighter in order to expedite the movement of Traffic or to safeguard Pedestrians or property, may direct and

control Traffic and in doing so may disregard any Traffic Control Device that is contrary to that purpose.

- 4.5 Every person must comply with any lawful order, direction, signal or command made or given by a Peace Officer, Bylaw Enforcement Officer or firefighter acting in the performance of his or her duty in directing or regulating Traffic under this Bylaw.

## **PART 5 – TRAFFIC CONTROL DEVICES**

### **Authority of the Administrator**

- 5.1 The Administrator may order the placement, erection, and maintenance of applicable Traffic Control Devices where and when necessary, to give effect to the provisions of this Bylaw and under the *Motor Vehicle Act*, and to regulate, prohibit, warn, direct, or inform Traffic for the safety and convenience of the public.
- 5.2 Orders for Traffic Control Devices shall be issued in written form, and be dated and signed by the Administrator.
- 5.3 The Administrator may rescind, revoke, amend or vary any order concerning Traffic Control Devices where the Administrator considers the conditions which gave rise to the need for the order have been rectified or otherwise removed.
- 5.4 In accordance with this Bylaw and any other Village of Anmore bylaw regulating signs, the Administrator may order the alteration, repainting, tearing down, or removal and disposal of an unauthorized sign, advertisement, Traffic Control Device, or guide post that has been erected or maintained on or over any Highway. No compensation shall be paid to any person for loss or damages related to the lawful exercise of this authority.

### **Temporary Restrictions**

- 5.5 The Administrator may control Traffic on a Highway or temporarily restrict or prohibit any kind of Traffic on any Highway at such time and for such period of time and in respect of such classes of Traffic or use as in the opinion of the Administrator may be necessary for the construction or protection of any Highway or other public work, or for the protection of the public, or to enable permitted Traffic to be handled safely and expeditiously.

## **PART 6 – VEHICLE REGULATIONS**

### **Vehicle Loading**

- 6.1 A person must not drive or operate on a Highway without a Highway Use Permit:
- (a) a vehicle so loaded that any part of the load extends beyond the sides of the vehicle, or more than 185 centimetres (6 feet) beyond the back of the vehicle;
  - (b) a vehicle with a load that is shifting, swaying, bouncing, dropping, leaking, dragging or in any manner escaping from the vehicle onto a Highway.

### **Traffic Control Device Standard**

- 6.2 A person who erects a Traffic Control Device must, in addition to any other conditions and requirements of a permit issued by the Administrator, comply with sign regulations under Division 23 of the *Motor Vehicle Act*.

### **Commercial Vehicles**

- 6.3 For the purpose of this section, “regulations” means a regulation under Division 7 of the *Commercial Transport Regulations*. References in the regulations to the Minister shall be interpreted as references to the Administrator and references to a Permit shall be interpreted as references to a Highway Use Permit issued under this Bylaw.
- 6.4 A person must not operate on a Highway a Commercial Vehicle if:
- (a) the Gross Vehicle Weight of the Commercial Vehicle exceeds its licensed Gross Vehicle Weight;
  - (b) the weight of an axle, group of axles or axle unit exceeds the weight permitted by the regulations;
  - (c) the dimensions of the Commercial Vehicle do not conform to the regulations
    - (i) with load included; and
    - (ii) without load; or

- (d) the distances between the axles, group of axles, or axle units do not conform to the regulations;

unless the person is holding a valid and subsisting Highway Use Permit issued by the Administrator.

- 6.5 A person must not operate a Commercial Vehicle on a Highway if that vehicle exceeds the approved Gross Vehicle Weight under a Highway Use Permit.
- 6.6 Except in the case of an emergency, a person must not use an engine brake of any kind (including a brake commonly known as a Jacobs Brake or Jake Brake) to slow or stop a Motor Vehicle on a Highway within a residential district of the Municipality.

### **Extraordinary Vehicles**

- 6.7 Subject to subsections 6.10 and 6.11, a person must not drive a vehicle on any Highway, if the Administrator has notified the owner or driver that in his opinion, the vehicle is an Extraordinary Vehicle.
- 6.8 A person who has been notified that a vehicle is an Extraordinary Vehicle under section 6.7 may apply to the Administrator to enter into an Extraordinary Vehicle Agreement so that the vehicle may be safely operated, driven, stopped, stood or parked on a Highway within the Municipality, with reduced burden on the Municipality and reduced risks of damage to Highways and other property.
- 6.9 The Administrator may, on behalf of the Municipality, enter into an Extraordinary Vehicle Agreement under this section with either the owner or driver of the vehicle, or both.
- 6.10 An Extraordinary Vehicle Agreement may include any terms, conditions, restrictions and requirement the Administrator considers necessary or appropriate for reducing the risks associated with an Extraordinary Vehicle and any further risks identified in the circumstances. Without limiting the foregoing, the Extraordinary Vehicle Agreement may include a requirement for security, insurance, for indemnifying the Municipality against risks associated with the subject vehicle, and for a payment to the Municipality in compensation for any damage, or expense which may be caused to the Municipality as a result of the vehicle being driven or operated within the Municipality. The regulations under Part 7 of this Bylaw may be varied as the Administrator considers necessary in the circumstances for public safety and to reduce or mitigate the burdens or risks associated with stopping, standing or parking the vehicle that is the subject of an Extraordinary Vehicle Agreement.

- 6.11 The Administrator may require that a person wanting to enter an Extraordinary Vehicle Agreement provide information respecting the following matters:
- (a) time(s), date(s), duration, route, and speed traveled by the permitted vehicle;
  - (b) vehicle type, size, dimensions, axle spacing;
  - (c) vehicle ownership and licensing;
  - (d) nature and amount of load carried, and how the load is secured, provision of signs, flagging, lights, reflectors and other safety equipment;
  - (e) provision of pilot cars or police escorts or both;
  - (f) provision of inspection, provision of vehicle trip logs, in the case of multiple journeys; and
  - (g) repairs, adjustments, or cleaning of the subject Highway(s), and any Traffic Control Devices, signs or other structures thereon, affected by the vehicle movement.
- 6.12 The person identified in the Extraordinary Vehicle Agreement must carry a copy of the Agreement at all times during which the subject vehicle is being operated or driven on a Highway, and produce it on request to a Peace Officer or Bylaw Enforcement Officer.
- 6.13 The owner, driver and any other person identified as being responsible for a vehicle that is the subject of an Extraordinary Vehicle Agreement must ensure that the vehicle is only driven and operated strictly in accordance with that Agreement.

## **PART 7 – PARKING REGULATIONS**

### **Manner of Parking**

- 7.1 Unless otherwise directed by a person authorized under section 4.4, a person must not Stop, Stand or Park a vehicle on a Roadway other than on the right side of the Roadway and with the rear right hand wheels parallel to that side, and where there is a curb, be within 30 centimetres (1 foot) of the curb;
- 7.2 A person must not allow a Motor Vehicle to Stand unattended or parked unless the person has:

- (a) locked it and made it secure in a manner that prevents its unauthorized use; and
  - (b) if the Motor Vehicle is Standing on a grade, turned the front wheels of the vehicle to the curb or side of the Roadway;
- 7.3 Unless otherwise directed by a person authorized under section 4.4, a person must not:
  - (a) Park a vehicle so as to obstruct the free passage of Traffic on a Highway;
  - (b) Park a vehicle where a Traffic Control Device indicates that Angle Parking is permitted other than at an angle indicated by parking lines marked on the Highway and with the right front wheel not more than 30 centimetres (1 foot) from the curb; or
  - (c) where vehicles are parked parallel to the edge of the Roadway, Park a vehicle closer than one (1) metre from any other parked vehicle.
- 7.4 Unless otherwise directed by a person authorized under section 4.4, a person must not Stop, Stand or Park a vehicle:
  - (a) on a Sidewalk, Boulevard, Multi-use Pathway or marked or signed Cycle Lane;
  - (b) in front of, or within 2 metres on either side of, a public or private driveway;
  - (c) in an intersection;
  - (d) within 5 metres of a fire hydrant measured from a point in the curb or edge of the Roadway which is closest to the fire hydrant;
  - (e) on a Crosswalk;
  - (f) within 15 metres of the approach of, or 6 metres beyond, a marked Crosswalk;
  - (g) within 6 metres of the approach of a flashing beacon, stop sign or Traffic Control Signal located at the side of a Roadway;
  - (h) within 30 metres of the nearest rail of a railway crossing;
  - (i) on a Highway, Boulevard, or on a Village of Anmore right-of-way for the purpose of:

- (i) displaying the vehicle for sale;
- (ii) advertising, greasing, painting, wrecking, storing or repairing a vehicle, except where repairs are necessitated by an emergency;
- (iii) displaying signs; or
- (iv) selling flowers, fruit, vegetables, seafood, produce or other commodities or articles;
- (j) alongside or opposite any street excavation or obstruction when stopping, standing or parking obstructs Traffic;
- (k) on the Roadway side of a vehicle stopped or parked at the edge or curb of a Roadway;
- (l) on a bridge or other elevated structure on a Highway, or in a Highway tunnel, except as permitted by a Traffic Control Device;
- (m) in a place in contravention of a Traffic Control Device that gives notice that stopping, standing or parking there is prohibited or restricted for residents, pick-up and drop-off, or any other reason;
- (n) in a manner that obstructs the visibility of any Traffic Control Device erected pursuant to this Bylaw;
- (o) in a designated Angle Parking zone where the length of the vehicle or Trailer, or the Vehicle and Trailer in combination, exceeds 5.7 metres;
- (p) within 20 metres of the approach of, or 10 metres beyond, any Bus Stop Sign;
- (q) within 9 metres of the lateral line of an intersecting Roadway; or
- (r) in a way so as to obstruct the entrance to a building or to obstruct Pedestrians or vehicles using the Highway. This does not apply to persons participating in or assembled to watch a parade for which a Highway Use Permit has been issued.

### **Parking Time Limits**

- 7.5 Notwithstanding any other provision of this Bylaw, a person must not Park a vehicle on any Highway, public place, or other public right-of-way for a period exceeding seventy-two (72) consecutive hours.

### **Parking of Trailers and Commercial Vehicles**

- 7.6 A person must not Park on a Highway an Unattached Trailer that is:
- (a) licensed as a commercial Trailer;
  - (b) licensed as other than a commercial Trailer; or
  - (c) unlicensed.

### **Loading Zones**

- 7.7 Subject to subsection 7.8, a driver of any vehicle must not Stop in a loading zone for a period exceeding:
- (a) three (3) minutes for the loading or unloading of passengers; or
  - (b) ten (10) minutes for the loading or unloading of materials.
- 7.8 A driver of a vehicle that is employed as a licensed Taxi may Stop in a loading zone, providing that the driver:
- (a) does not leave the vehicle unattended at any time; and
  - (b) if not in the process of loading or unloading passengers, vacates the area immediately when the loading zone is required for pickup or delivery services;

### **Disabled Parking**

- 7.9 A person must not Stop, Stand or Park a vehicle on any portion of a Highway designated as a Disabled Zone unless there is displayed on the vehicle:
- (a) a valid disabled person's parking permit issued by the Social Planning and Research Council of B.C., or

- (b) a permit of similar nature issued by another jurisdiction.

### **Parking of Recreational Vehicles**

- 7.10 A person must not Park a Recreational Vehicle or any vehicle having a licensed Gross Vehicle Weight in excess of 5,500 kilograms, on any Highway in the Municipality, except where the vehicle is temporarily parked and engaged in the moving, loading and unloading of furniture, equipment or other effects.

### **Uninsured Vehicles**

- 7.11 A person must not Park or leave any Unlicensed Vehicle on a Highway.

## **PART 8 – OTHER REGULATIONS**

### **Driving on Sidewalk**

- 8.1 A driver must not drive on a Sidewalk, walkway or Boulevard, except when entering or leaving a driveway or Lane or when entering or leaving land adjacent to a Highway.

### **Obeying Flag person**

- 8.2 Where a flag person, authorized by a Highway Use Permit, is controlling the movements of Traffic around a portion of Highway on which work is being carried out, a person must not drive or operate a vehicle other than as directed by the flag person.

### **Obeying Traffic Patrol**

- 8.3 Every Pedestrian, cyclist and driver of a Motor Vehicle must obey the instructions of an adult school crossing guard or a school student acting as a member of a traffic patrol.

### **Motor Vehicle Noise**

- 8.4 A person must not start, drive, turn or Stop any Motor Vehicle, or accelerate the vehicle engine while the vehicle is stationary, in a manner which causes any loud and unnecessary noise in or from the engine, exhaust system, braking system, audio system, or from the contact of the tires with the Roadway.

## **PART 9 – REMOVAL OF VEHICLES AND CHATTELS**

### **Authority to Remove Vehicles and Chattels**

#### **9.1 If a Motor Vehicle or Chattel:**

- (a) interferes with any fire fighting, Emergency Vehicle, emergency operation or equipment;
- (b) interferes with the normal flow of Traffic on a Highway;
- (c) interferes with the construction, improvement, maintenance, alteration, extension, widening, marking, repair, removal of snow or ice from, or sweeping of a Highway;
- (d) is Standing or parked in violation of this Bylaw or another bylaw of the Municipality;
- (e) has apparently been left unattended on a Highway for a period of at least seventy-two (72) hours;
- (f) is found on a Highway and is an Unlicensed Vehicle; or
- (g) is unlawfully occupying any portion of a Highway, Boulevard, Access or Sidewalk;

a Peace Officer, a Bylaw Enforcement Officer, or the Administrator may take any of the following actions:

- (i) direct, move or cause to be moved, the Motor Vehicle or Chattel to a location or position that the Peace Officer, Bylaw Enforcement Officer, or Administrator considers to be necessary or appropriate in the circumstances;
- (ii) require the driver, owner or other person who is apparently responsible for the Motor Vehicle or Chattel to move it, or cause it to be moved, to a location or position that the Peace Officer, Bylaw Enforcement Officer, or Administrator considers to be appropriate in the circumstances; or
- (iii) where neither of the actions under subparagraphs (i) or (ii) is practicable, seize, detain, or impound the Motor Vehicle or Chattel, or cause the Motor Vehicle or Chattel to be seized, detained or impounded.

## **Recovery**

- 9.2 Any Motor Vehicle, Chattel or other obstruction that has been removed, detained or impounded by the Municipality's Towing Contractor may be recovered by the owner during the Towing Contractor's normal business hours by paying to the Towing Contractor the fees for removal, care and storage of the vehicle or Chattel in the same amounts that are set out in *Towing and Storage Rate Payment Schedule* established by the *Insurance Corporation of British Columbia* and are in effect on the date of recovery.

## **Notice of Impoundment**

- 9.3 If a Motor Vehicle or Chattel is removed, detained or impounded, and not claimed by its owner within 30 days from date of seizure, written notice shall be given in the case of a Motor Vehicle to the owner at the last known owner's address, if available, as shown on the records of the *British Columbia Superintendent of Motor Vehicles*, and, in the case of any other Chattel, to the owner if the identity of the owner can be established, advising of the seizure, the sum payable to recover the Motor Vehicle or chattel, and the date of planned disposal of the property.

## **Disposal of Impounded Property**

- 9.4 The Municipality may dispose of any vehicle or Chattel not claimed by its owner, following 90 days after delivering, by registered mail or courier service, a notice to the owner. If the vehicle or Chattel is disposed of by public auction, the auction shall be advertised at least once in a local newspaper.

## **Disposal Proceeds**

- 9.5 The proceeds of disposal shall be applied firstly to the cost of the disposal and secondly to the fees incurred by the Municipality, for the removal and impoundment. Any remaining balance shall, in the case only of a vehicle or Chattel that has a realized disposal value, be held for the owner by the Municipality for 6 months from the date of disposal. If the balance remains unclaimed at the end of that period, such balance shall be paid into the general revenue account of the Municipality or as otherwise directed by Council.

## **PART 10 – PERMITS**

10.1 The Administrator is hereby authorized:

- (a) To issue Permits under this Bylaw; and
- (b) to refuse, suspend, amend, vary or cancel any Permit if the Administrator considers that the activities proposed or contemplated under the Permit cannot be or are not being carried out safely and with a minimum risk of injury to persons, damage or loss to property, inconvenience to others using the Highway, or to residents or businesses in the vicinity, or to the general public.

### **Availability of Permit**

10.2 Once issued, a Permit must at all times be available at the site or in the vehicle for which the Permit was issued, and a person responsible for the activity under the Permit must immediately produce the Permit at the request of the Administrator, a Peace Officer or a Bylaw Enforcement Officer.

### **Effective Period of Permit**

10.3 The effective period of a Permit shall be as stipulated by this Bylaw or by the date set on the Permit itself, unless suspended, amended, varied, revoked or cancelled; and in any case, shall not exceed twelve (12) months.

### **Permit Fees and Securities**

10.4 Every Applicant for a Permit must submit an Application to the Administrator and pay to the Municipality the applicable fees established under the *Anmore Fees and Charges Bylaw No. 557-2016*.

10.5 In the case of work or an activity affecting the paved portion of a Highway, the Administrator may require an Applicant to provide a security deposit as a condition of issuing the Permit, in an amount sufficient to remedy any damage to or loss of pavement integrity resulting from the work carried out under the Permit.

10.6 The Administrator may require additional security to ensure compliance with this Bylaw and the performance of any term or condition imposed under a Highway Use Permit, in an amount that is, in the opinion of the Administrator, sufficient to pay the cost of either or both of the following:

- (a) remedying any damage to the Highway, structure, or other public or private property, or to replace or compensate for loss or injury resulting from the activity for which the Permit was issued and, where applicable, maintenance for up to one year following completion of any such repair; and
  - (b) fulfilling the obligations imposed by the Permit within the time specified by the Permit on default of the Permit holder.
- 10.7 An Applicant who is required to provide a Permit deposit as a condition of the issuance of a Permit may, at the Applicant's option, provide the Permit deposit by:
  - (a) a cash deposit,
  - (b) an irrevocable letter of credit, or
  - (c) another form of security satisfactory to the Administrator.
- 10.8 If a Permit holder fails to promptly repair any damage, compensate for any injury or loss resulting from work, activity or other thing that is subject to the Permit, or fails to fulfill the obligations of the Permit within the specified time, the Municipality may draw upon the deposit or security provided by the Permit holder and may take steps to remedy the damage, compensate for loss or injury, or fulfill the obligations of the Permit holder. If there are not sufficient funds on deposit or available through the security provided to cover the costs, the Municipality may recover any shortfall from the Permit holder, and the amount of any such shortfall, as indicated by an invoice, becomes a debt owing to the Municipality.

#### **Highway Use Permit**

- 10.9 Every Permit holder must ensure that the work carried out under a Highway Use Permit conforms in every respect to plans and specifications approved by the Administrator, meets all terms and conditions of the Permit, and that the work, and any related work or activity, be in compliance with this Bylaw and other applicable enactments.
- 10.10 Where any completed work on, over or under a Highway is to be taken over by the Municipality, the Permit holder shall maintain such work for a period of one year from the date of completion of the work, as certified by the Administrator. The Permit holder must place an additional deposit in the amount to cover the maintenance period.

- 10.11 Upon final completion of work carried out under a Highway Use Permit or the end of a maintenance period, as applicable, any amount that is not used or required by the Municipality to remedy a default of the Permit holder or any loss, injury or damage otherwise resulting from the work or from non-compliance with the Permit or this Bylaw will be refunded to the Permit holder.

### **Sidewalk Use Permits**

- 10.12 A person must not use or permit the use of any portion of Sidewalk adjacent to premises owned or occupied by them for any purposes without first obtaining a Sidewalk Use Permit.

### **Temporary Sidewalk Use Permit**

- 10.13 The Administrator may consider applications for the temporary use of a Sidewalk and may issue a Permit for that use, on receiving a completed Application in a form approved by the Administrator, provided that:

- (a) the Administrator is satisfied that the proposed use will not:
  - (i) obstruct normal Traffic in the area;
  - (ii) interfere with other uses in the vicinity;
  - (iii) result in unsightliness;
  - (iv) create a substantial safety hazard or distraction to drivers;
  - (v) result in injury to persons or loss of or damage to property;
  - (vi) be left unattended; or
  - (vii) inconvenience adjacent residents or businesses;
- (b) any structures used are of appropriate size and proportion for the proposed location and are safe and capable of being readily removed; and in any case, at the end of each day they are used;
- (c) the use is limited to eight (8) hours per day and does not, in any case, continue longer than seven (7) days within any six (6) month period;
- (d) the applicant pays the fee(s) set under the *Fees and Charges Bylaw*; and

- (e) the applicant provides the Municipality with insurance, security, and deposits as the Administrator considers necessary or appropriate in the circumstances.

10.14 A person who has been issued a Sidewalk Use Permit must ensure that this Bylaw and all of the restrictions, requirements, terms and conditions of the Sidewalk Use Permit have been met.

### **Review by Council**

10.15 An Applicant who has been refused a Permit, or a Permit holder whose Permit has been suspended or cancelled by the Administrator, may request that Council review the decision by delivering a written request, along with related information and supporting reasons, to the corporate officer of the Municipality, with a copy to the Administrator, within five (5) business days of receiving a notice of the Administrator's decision.

10.16 At a date and time to be arranged by the corporate officer, the Applicant may appear before Council and be heard regarding a decision to suspend or cancel a Permit.

10.17 In addition to information and submissions by the Applicant, and a report from the Administrator as to the Administrator's decision, Council may consider any other information it considers relevant; and after reviewing the matter, may confirm, vary or cancel the decision of the Administrator.

## **PART 11 – ENTRY AND COST RECOVERY**

### **Entry for Inspection**

11.1 Any Peace Officer, Bylaw Enforcement Officer, the Administrator and any employee of the Municipality acting under the direction of the Administrator may, in accordance with section 16 of the *Community Charter*, enter upon any property subject to this Bylaw in order to inspect the property and determine whether all regulations, restrictions and requirements are being met.

### **Remedy and Cost Recovery for Default**

11.2 Where, in this Bylaw, any activity, matter or thing is required to be done by any person, where default occurs, such activity, matter or thing may be done by the Municipality at the expense of the person in default, and the expense may be recovered from the person as a debt owing to the Municipality. Without limiting the foregoing, where the Municipality provides work or service in relation to land or improvements, any costs incurred by the Municipality that are not paid in full

by December 31 in the calendar year in which the costs were incurred, may be collected from the property owner in the same manner as for property taxes.

## **PART 12 – ENFORCEMENT AND PENALTY**

### **Fines and Penalties**

#### **12.1 A person who:**

- (a) contravenes, violates or fails to comply with any provision of this Bylaw;
- (b) suffers or allows any act or thing to be done in contravention of this Bylaw, or any permit or order issued under this Bylaw; or
- (c) fails or neglects to do anything required to be done under this Bylaw;

commits an offence, and upon conviction shall be liable to a fine of not more than ten thousand (\$10,000.00) dollars; and each day that the offence is continued shall constitute a separate offence.

#### **12.2 This Bylaw may be enforced:**

- (a) by a Peace Officer, Bylaw Enforcement Officer, or the Administrator;
- (b) by means of a ticket in a form prescribed for such purpose in accordance with the *Community Charter*, and with fines imposed for offences as set under the *Anmore Municipal Ticket Information and Utilization Bylaw No. 479-2009*;
- (c) by proceedings brought under the *Offence Act*; or
- (d) by means of a bylaw notice and penalty imposed by a bylaw of the Municipality under the *Local Government Bylaw Notice Enforcement Act*.

#### **12.3 A Peace Officer, Bylaw Enforcement Officer, or the Administrator may refer any disputed tickets to the Provincial Court and may represent the Municipality in any related proceedings.**

## **PART 13 – REPEALMENT and EFFECTIVE DATE**

13.1 The *Village of Anmore Highway Regulation Bylaw No. 64, 1991* and all amendments thereto are hereby repealed on adoption of this Bylaw.

13.2 This Bylaw comes into force and effect on the date of adoption.

**READ** a first time the 4th day of December, 2018

**READ** a second time the 4th day of December, 2018

**READ** a third time the 4th day of December, 2018

**ADOPTED** the day of

---

MAYOR

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MANAGER OF CORPORATE SERVICES

Certified as a true and correct copy of "Anmore Highway Regulation Bylaw No. 586-2018".

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DATE

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MANAGER OF CORPORATE SERVICES

## VILLAGE OF ANMORE

### BYLAW NO. 588-2018

A bylaw to amend Anmore Fees and Charges Bylaw No. 557-2016

---

**WHEREAS** section 194 of the *Community Charter, S.B.C., 2003*, authorizes municipalities, by bylaw, to impose fees and charges for the provision of various services and/or information;

**AND WHEREAS** the *Local Government Act* authorizes a local government to amend its bylaws from time to time;

**NOW THEREFORE** the Municipal Council of the Village of Anmore, in open meeting assembled, enacts as follows:

1. That this bylaw may be cited for all purposes as “Anmore Fees and Charges Amendment Bylaw No. 588-2018”.
2. That Anmore Fees and Charges Bylaw No. 556-2016 be further amended as follows:
  - a) Insert after the Tree Cutting Permit Fee on page 6 of the bylaw - Annual Tree Cutting Allowance Permit -\$10; and
  - b) Under Miscellaneous Fees and Charges on page 6 of the bylaw insert the following “Highway Use Permit - \$50”, “Sidewalk Use Permit - \$50”, and “Temporary Sidewalk Use Permit - \$50”; and
  - c) Reduce the fee for a Development Variance Permit from \$1500 to \$500.

**READ** a first time the 4 day of December, 2018

**READ** a second time the 4 day of December, 2018

**READ** a third time the 4 day of December, 2018

**ADOPTED** the day of January, 2019

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MAYOR

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CORPORATE OFFICER

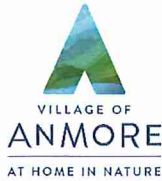
Certified as a true and correct copy of “Anmore Fees and Charges Amendment Bylaw No. 588-2018”.

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DATE

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CORPORATE OFFICER



# VILLAGE OF ANMORE

## REPORT TO COUNCIL

Date: December 18, 2018

Submitted by: Juli Halliwell, Chief Administrative Officer

Subject: Proposed Amendment to Local Government Election Bylaw

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### Purpose / Introduction

To present Council with recommended amendments to the Local Government Election Bylaw (**Attachment 1**).

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### Recommended Option

**THAT Council give first, second and third reading to Anmore Local Government Election Amendment Bylaw No. 589-2019**

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### Background

Following the 2018 Local Government Election, the Chief Election Officer (CEO) made a number of recommendations that were presented to Council in a report presented at the November 20, 2018 Regular Council meeting (**Attachment 2**). At that meeting, Council requested that the CEO attend a future Council meeting to discuss the recommendations.

### Discussion

The amendments found in the proposed bylaw are summarized below:

| Bylaw Section         | Rationale for change   |
|-----------------------|--|
| 14.1(b)(ii)           | Ensures stricter controls can be kept on the ballots   |
| 14.2(a)(ii) and (iii) | Ensures that the elector is aware that someone is requesting a ballot on their behalf. Once a mail ballot is issued to an elector, that person is ineligible to vote in other manner. We want to make sure that the elector knows what is going on in his/her name. The 83 days before the general voting day coincides with opening on advance elector registration. This way the Village can take steps to get people registered properly while there is time to correct the registration if necessary (thereby not losing the right to vote). |
| 14.2(b) and (ii)      | To allow people to get the ballots sooner rather than later while allowing the Village to ensure that the machine reads the ballots correctly.   |

## Report/Recommendation to Council

### Proposed Amendment to Local Government Election Bylaw

December 18, 2018

|         |   |
|---------|---|
|         | Inclusion of the name of the person picking up the ballot for the voter maintains accountability.   |
| 14.2(c) | Ensures that an independent third party has seen the identification and can verify the truth of the registration form.  |
| 14.2(d) | Ensures that the individual who picks up the ballot either gets the ballot to the elector or returns the package to the Chief Election Officer. This allows the Village to keep track of the ballots and to get them back for ballot reconciliation purposes. |

## Other Options

1. THAT Council refer the report back to staff for further information
2. THAT Council give first, second and third reading to the Anmore Local Election Amendment Bylaw No. 589-2019, as amended.

## Financial Implications

There are no financial implications based on the amendments being proposed.

## Communications / Civic Engagement

The amended (consolidated) bylaw will be posted on the Village's website. Further communication will be reserved for the lead up to the 2022 Local Government Election.

## Corporate Strategic Plan Objectives

Amending the Local Government Election bylaw is in line with the Village's Corporate Strategic Plan Objective to keep pace with best practices in community safety, and municipal operations. It also fosters transparency in our local government election procedures.

## Attachments:

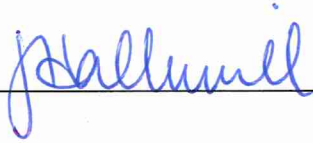
1. Anmore Local Government Election Amendment Bylaw No. 589-2019
2. Report dated November 12, 2018 from the Chief Election Officer titled "General Local Election 2018 – Results and Statistics"

**Report/Recommendation to Council**

Proposed Amendment to Local Government Election Bylaw

December 18, 2018

**Prepared by:**



Juli Halliwell

Chief Administrative Officer

## VILLAGE OF ANMORE

## BYLAW NO. 589-2019

A bylaw to amend Anmore Local Government Election Bylaw No. 544-2015

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**WHEREAS** under Parts 3 and 4 of the Local Government Act, the Council may, by bylaw, determine various procedures and requirements to be applied in the conduct of Local Government Elections, By-Elections and Assent Voting;

**AND WHEREAS**, Council wishes to establish various procedures and requirements under that authority:

**NOW THEREFORE** the Council of the Village of Anmore in open meeting assembled enacts as follows:

1. That this bylaw may be cited for all purposes as "Anmore Local Government Election Amendment Bylaw No. 589-2019".
2. That Anmore Local Government Election Bylaw No. 544-2015, be amended as follows:
  - (a) Remove section 6 in its entirety.
  - (b) Replace section 14.1 (b) with the following:

14.1 (b) The only Electors who may vote by mail Ballot are the following:

    - (i) person who have a physical disability, illness or injury that affects their ability to vote at another voting opportunity; or
    - (ii) person who expect to be absent from the Village of Anmore or the Metro Vancouver Regional District on Advance Voting Day and General Voting Day.
  - (c) Replace section 14.2 in its entirety with the following:

14.2 (a) An elector wishing to vote by mail Ballot shall apply by giving:

    - (i) their name and address; and
    - (ii) the name and address of the individual who is authorized to obtain a mail ballot package on behalf of the elector wishing to vote by mail ballot, if applicable; and
    - (iii) written authorization for the individual identified out in subsection (ii), if applicable;

to the Chief Election Officer or designate for such purposes during the period commencing 83 days before the General Voting Day and ending at 4:00 pm on the Thursday two days before General Voting Day.

14.2 (b) Upon the receipt of a request for a mail Ballot, the Chief Election Official shall, as soon as the Chief Election Officer determines that the Ballots are ready for use in the election and 4:00 pm on the Thursday two days before General Voting Day,

- (i) make available to the elector wishing to vote by mail Ballot a mail Ballot package with an attestation form that the elector meets the criteria in section 14.1 (b); and
- (ii) records and make available for inspection:
  - (a) The name and address of the elector to whom the mail Ballot package was issued;
  - (b) The name and address of the individual who is authorized to obtain the Ballot on behalf of the elector wishing to vote by mail Ballot, if applicable; and
  - (c) Information as to whether the person is registered as an elector or will be registered as a new elector, if the person is not on the register of electors.

14.2 (c) If an elector wishing to vote by mail Ballot is not currently registered on the voters' list and wishes to register after the close of the advance elector registration, then that elector must have the registration form witnessed by a person who is authorized to administer oaths in the applicable jurisdiction.

14.2(d) If an individual who is authorized to obtain a Ballot on behalf of the elector wishing to vote by mail Ballot is unable to get the mail Ballot package to the elector wishing to vote by mail Ballot, that individual must:

- (i) notify the Chief Election Officer, as soon as possible; and
- (ii) return the mail ballot package, in its entirety and undestroyed, as soon as possible to the Chief Election Officer.

**READ** a first time the      day of      January, 2019

**READ** a second time the      day of      January, 2019

**READ** a third time the      day of      January, 2019

**ADOPTED** this      day of      January, 2019

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MAYOR

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CORPORATE OFFICER

Certified as a true and correct copy of "Anmore Local Government Election Amendment Bylaw No. 589-2019".

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DATE

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CORPORATE OFFICER



# VILLAGE OF ANMORE

## REPORT TO COUNCIL

Date: November 12, 2018

Submitted by: Lisa M. Zwarn, Chief Election Officer

Subject: General Local Election 2018 – Results and Statistics

---

### **Purpose / Introduction**

The purpose of this report is to provide the results from the 2018 General Local Government Elections which was held on October 20, 2018, and additional information for consideration in future elections.

### **Recommended Options**

That the report dated November 12, 2018 from the Chief Election Officer regarding General Local Election 2018 – Results and Statistics be received; And That Staff be directed to draft an update to the Local General Election Procedures Bylaw in consideration of the report recommendations.

### **Background**

The Village of Anmore (the “Village”) Local Government Election was held on October 20, 2018, with an Advance Voting day held on October 10, 2018. A mail ballot opportunity was also provided, with the period for requesting ballots occurring from October 3, 2018 until October 18, 2018 and the period for releasing the ballots occurring from October 10, 2018 to October 18, 2018 (as stipulated in Local Government Election Procedure Bylaw No. 544-2015 (“Bylaw”)).

The Village uses the Provincial List of Registered Electors, which originally contained 1,576 names. A total of 92 new voters and 5 non-resident voters registered, making a total of 1,673 voters eligible to vote. The total number of electors who voted was 827 (172 for Advanced Voting, 33 for Mail Ballot Voting and 622 for General Voting) for a turnout of 49.4%.

There were 2 nominations for Mayor, 4 nominations for Councillor and 1 nomination for School Trustee. As a result, the 4 nominees for Councillor and the 1 nominee for School Trustee were acclaimed to their positions on October 24, 2018.

## **Report/Recommendation to Council**

General Local Election 2018 – Results and Statistics

November 12, 2018

On Advance Voting and General Voting Days, staff posted signs on Sunnyside Road and Ravenswood Drive directing the voters to the Village Hall, where voting took place in the Council Chambers. Advertisements were placed in the local newspaper, on the Village's website, on the Village signboards, and on the Village Hall main doors, as well as included in the Village's e-mail circulation to registered residents.

The Chief Election Officer and the Deputy Chief Election Officer worked on the Advance Voting Day and General Voting Day. In addition, the Village recruited 5 individuals to assist on General Voting Day. Voting on the Advance Voting Day was steady throughout the day, with minimal wait times for the voters. As for General Voting Day, the polling station was steady as well, with the number of voters per hour ranging between 32 voters per hour during the slowest hour to 72 voters per hour during the busiest hour (from 5:00 p.m. to 6:00 p.m.).

In order to better serve the voters, the two main tables at which voters could get their ballots had the entire voting list available, rather than dividing voters' list into two halves of the alphabet. The third table was specifically dedicated to deal with any matter that was more involved than simply issuing a ballot. In this manner, the majority of voters could proceed directly to any main table to obtain the ballot. As a result, the longest wait time for any voter was less than 5 minutes. Several voters expressed their appreciation on how quickly they were able to vote.

The Village used electronic voting machines to tabulate the results. The Election Officers tested the voting machines for logic and accuracy on October 3, 2018. The Election Officers ran the tapes for the election results shortly after the polls were closed at 8:00 p.m. on October 20, 2018.

The Election Officers reviewed the election documents and examination of the results to verify the integrity of election. The results were the same as those recorded on election night. The Ballots Accounts show all ballots have been accounted for. There were 3 spoiled ballots, all of which were replaced.

The Official Declaration of Election Results and verification of the ballot accounts and votes case was made at 2:08 p.m. on October 22, 2018. There were 2 staff members present.

## **Report/Recommendation to Council**

General Local Election 2018 – Results and Statistics

November 12, 2018

### **Discussion**

*Name order by lot*

This was the first time that the order of names on the ballot was determined by lot, rather than being listed in alphabetical order.

The Chief Election Officer is required to notify all candidates as to the date, time and place when the determination of the order will occur. On this occasion, the Election Officers determined the order of the names on the ballot on September 21, 2018 at 4:01 p.m., after the close of the withdrawal period.

Because of this requirement of determination lot, there was a delay in sending instructions to the suppliers of the voting machines and the printers for the ballots. The Election Officers had to wait 10 days to confirm that there were no withdrawals of the nominations and that an election by voting could be declared. Only then could the Election Officers let the suppliers know the order of the names for the ballot so that the suppliers could set up the layout of the ballot and begin to program the voting machines. (When the order of the names on the ballot is done alphabetically, Election Officers can give notification to the suppliers and the printers to set up the layout for the ballot printing and machine programming as soon as the nomination period closes with the instructions to print the ballots and complete the programming upon the close of the withdrawal period a week later.) A few days' delay may not seem to make a big difference in preparing for the election; however, there is an extremely tight timeframe from the close of the withdrawal period to the Advanced Voting day (18 days) in which to prepare the ballots and the machines for the election. Voting machine testing cannot occur until the ballots have been printed. The Election Officers must have everything ready to go on the Advanced Voting day.

There was only one situation where a ballot was spoiled because the voter had assumed that the names were in alphabetical order.

Given of the number of names on the ballot in this election and in previous elections, it can be argued that there is no significant disadvantage to leaving the names on the ballot in alphabetical order. Alphabetical order makes it easier for the voters to find their preferred candidates.

## **Report/Recommendation to Council**

### **General Local Election 2018 – Results and Statistics**

November 12, 2018

It is recommended that the Village remove the requirement of the determination of the order of names by lot, in particular if the Village wishes to continue to provide the mail ballot opportunity to ensure that those who wish to vote can get their mail ballot sooner than if under the current design of the voting opportunity.

#### **Scrutineers**

There were 5 scrutineers who attended at different times during the two voting opportunities. The purpose of scrutineers is to observe the election process on behalf of the candidates, not to update their lists of who has come in to vote. Scrutineers are not permitted to interfere with the voting process in any way. An issue of paramount importance is the protection of the voters' right to privacy. A number of voters are uncomfortable with being identified in any manner when they come to vote, holding the opinion that it is their personal information whether they choose to vote or not. As such, the election staff issued the ballot without calling out the individual voter's name nor voting number at that time. Scrutineers would have to wait until there was a lull in the activity in order to obtain any voter's voting number. The scrutineers were frustrated in that they would have to go through the entire list for each main table. There were several occasions when the scrutineers were blocking voters from the tables in order to complete writing down the voters' numbers, while the voters stood in line to wait to vote. The scrutineers were told that the voters are to be served first and that they would have to wait. On several occasions, the election officials had to remind the scrutineers, who were touching the voting books in order to see who had voted, that they were not permitted to handle the voting books in any way. Updating the scrutineers' voting lists was a bigger concern to scrutineers rather than observing the process. This concern became readily apparent when the election officials were processing the mail ballots and feeding them through the machine, trying to ensure that the scrutineers were able to observe the entire process, while the scrutineers would return to the voting tables immediately if there was a voter being issued a ballot. Pursuant to the *Local Government Act*, section 103(2), the presiding election official may designate locations in the polling station where the scrutineers may observe the proceedings and the scrutineers must remain in those locations. More stringent regulation of scrutineer conduct should be implemented for the next election.

#### **Mail Ballots**

This was the first time that the Village provided the opportunity for electors to obtain mail ballots. This type of voting opportunity is limited to two types of voters. This first

## **Report/Recommendation to Council**

### **General Local Election 2018 – Results and Statistics**

November 12, 2018

type of voter is a person who has a physical disability, illness or injury that affects their ability to vote at another voting opportunity. The second type of voter is a person who expects to be absent from the municipality on general voting day and at the times of ALL advance voting opportunities.

43 mail ballots were requested, but only 33 ballots were returned in time to be counted on General Voting Day. The Village did not receive any ballots after the close of the polls.

The impact of the determination of the order of names by lot has an impact on the ability to provide mail ballot voting opportunities. Because of the delay in ordering the printing of the ballots, the Chief Election Officer cannot provide the ballots until the ballots have been received and the logic and accuracy testing on the voting machines have been completed. Even if the Election Officers could provide the ballots to electors who requested them as soon as the logic and accuracy testing was completed, the Village's bylaw prohibited distribution of the ballots until the Advance Voting day.

Several changes are suggested, if the Village wishes to provide this type of voting opportunity in the future. First, the Village should amend its bylaw to state that mail ballots are limited to those persons who expect to be outside the Metro Vancouver area on the General Voting day and on the Advance Voting day. Given that the polling station is open from 8:00 a.m. to 8:00 p.m. on both days of voting, there is plenty of time for voters to attend and place their vote, even if they are coming back to the Village from another Lower Mainland municipality.

In addition, the time to request a mail ballot should be extended so that voters can request a ballot at the same time the voter may register in advance of the election (which starts 83 days before and finishes 54 days before the general voting day – basically from the end of July to the end of August). This will allow any person who is not on the voter's list to register with an election official in advance so that there is no chance that the person will be disqualified from voting. Moreover, it gives more opportunity for people to ask for the mail in ballots.

The time at which the Chief Election Officer may release the mail ballots should be changed in the bylaw so that the Chief Election Officer may send the mail ballots as soon as the logic and accuracy testing of the voting machines are completed (if a voting machine is used) or the ballots are received from the printers and deemed acceptable for use (if a manual count of the ballot is used). This change will enable the Chief

## **Report/Recommendation to Council**

General Local Election 2018 – Results and Statistics

November 12, 2018

Election Officer to send out the ballots as soon as is practical, while still ensuring accountability for the process and, moreover, this will give the voters additional time to return the ballots.

The request for mail ballots should not only be made in writing by the voter (not as a verbal request by another individual on behalf of the voter) but also should state to whom the mail ballot package may be provided if the voter is unable to pick up the mail ballot package in person. The person who picks up the mail ballot package on behalf of the voter should be required to provide personal identification and should provide contact details, so that the Election Officers can follow up with that person to ensure that the voter has received the mail ballot package.

As well, it should be recognized that there were a number of issues regarding mail ballots in other Lower Mainland communities in this election. It would not be a surprise to see a number of additional requirements put in place by the Province in response, to safeguard the integrity of the election process.

## **Conclusion**

Thank you for the opportunity to serve the Village in this capacity. I would like to take this opportunity to express gratitude to the Deputy Chief Election Officer, Christine Baird, who exercised sound judgment and exceptional organizational skills during this election.

## **Attachments**

1. Declarations of Official Results
2. Determination of Official Election Results
3. Ballot Accounts

A handwritten signature in blue ink, reading "Lisa M. Zwaren".

Lisa M. Zwaren  
Chief Election Officer

Form No. 6-3  
LGA s.146(2)(a)

**DECLARATION OF OFFICIAL ELECTION RESULTS  
GENERAL LOCAL ELECTION – 2018**

**OFFICE OF MAYOR**

I, Lisa M. Zwarn, Chief Election Officer, do hereby declare elected, John McEwen, who received the highest number of valid votes for the office of Mayor.

Dated at Anmore, BC  
this 22nd day of October, 2018.

  
Chief Election Officer

## DECLARATION OF OFFICIAL ELECTION RESULTS

### GENERAL LOCAL ELECTION – 2018

#### OFFICE OF COUNCILLOR

I, Lisa M. Zwarn, Chief Election Officer, do hereby declare elected the following candidates, who were acclaimed for the office of Councillor.

1. Polly Krier

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2. Timothy Laidler

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3. Kim Trowbridge

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4. Paul Weverink

Dated at Anmore, BC  
this 22nd day of October, 2018.

  
Chief Election Officer

## DECLARATION OF OFFICIAL ELECTION RESULTS

### GENERAL LOCAL ELECTION – 2018

### OFFICE OF SCHOOL TRUSTEE

I, Lisa M. Zwarn, Chief Election Officer, do hereby declare elected the following candidates, who was acclaimed for the office of School Trustee for Electoral Area 4 for the Coquitlam School District.

1. Kerri Palmer Isaak

Dated at Anmore, BC  
this 22nd day of October, 2018.

  
Chief Election Officer

**DETERMINATION OF OFFICIAL ELECTION RESULTS  
GENERAL LOCAL ELECTION – 2018**

|   | Glen Coutts | John McEwen |
|---|-------------|-------------|
| Advance Voting Opportunity:<br>October 10, 2018 | 69          | 103         |
| Mail In Ballot Opportunity:<br>October 20, 2018 | 7           | 26          |
| General Voting Opportunity:<br>October 20, 2018 | 272         | 344         |
| TOTAL NUMBER OF VOTES                           | 348         | 473         |

This determination of official election results was made by the Chief Election Officer on October 22, 2018 and is based on ballot accounts as amended or prepared by the Chief Election Officer.

  
Chief Election Officer

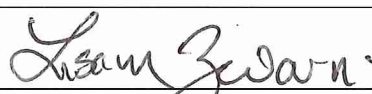
**BALLOT ACCOUNT**

## Advance Voting

Location: Village Chambers

Date: October 10, 2018

|  |     |     |
|--|-----|-----|
| (1) Number of ballots received for use (see Note 1)            |     | 300 |
| (2) Ballots without objection                                  | 172 |     |
| (3) Ballots accepted subject to objection under s.140          | 0   |     |
| (4) Ballots rejected without objection                         | 0   |     |
| (5) Ballots rejected subject to objection under s.140          | 0   |     |
| (6) Spoiled ballots that were replaced under s.128             | 1   |     |
| (7) <b>Number of ballots given to the electors</b> (2+3+4+5+6) | 173 |     |
| (8) Unused ballots (see Note 2)                                | 127 |     |
| (9) Number of ballots not accounted for                        | 0   |     |
| (10) <b>TOTAL</b> (7+8+9)    No. 1 & No. 10 must agree         |     | 300 |

  
Chief Election Officer

THIS FORM MUST BE COMPLETED IN DUPLICATE.

Place one copy in the ballot box and return one copy to the Chief Election Officer

Note 1: If you have combined ballots from another of the same type of voting opportunity, include the number of ballots that were received for use at that voting opportunity. (LGA s.137)

Note 2: If you have combined ballots from another of the same type of voting opportunity, include the number of unused ballots from that voting opportunity. (LGA s.137)



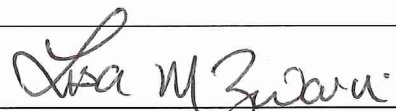
**BALLOT ACCOUNT**

Mail-in Ballot

Location: Village Chambers

Date: October 20, 2018

|   |    |     |
|---|----|-----|
| (1) Number of ballots received for use (see Note 1)     |    | 100 |
| (2) Ballots without objection                           | 33 |     |
| (3) Ballots accepted subject to objection under s.140   | 0  |     |
| (4) Ballots rejected without objection                  | 1  |     |
| (5) Ballots rejected subject to objection under s.140   | 0  |     |
| (6) Spoiled ballots that were replaced under s.128      | 0  |     |
| (7) Number of ballots given to the electors (2+3+4+5+6) | 34 |     |
| (8) Unused ballots (see Note 2)                         | 57 |     |
| (9) Number of ballots not accounted for *               | 9  |     |
| (10) TOTAL (7+8+9) No. 1 & No. 10 must agree            |    | 100 |

  
Chief Election Officer

THIS FORM MUST BE COMPLETED IN DUPLICATE.

Place one copy in the ballot box and return one copy to the Chief Election Officer

Note 1: If you have combined ballots from another of the same type of voting opportunity, include the number of ballots that were received for use at that voting opportunity. (LGA s.137)

Note 2: If you have combined ballots from another of the same type of voting opportunity, include the number of unused ballots from that voting opportunity. (LGA s.137)

\* 43 ballots issued for the mail ballot voting, and 9 ballots not returned



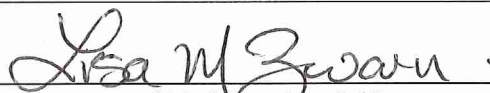
**BALLOT ACCOUNT**

General Voting

Location: Village Chambers

Date: October 20, 2018

|  |     |     |
|--|-----|-----|
| (1) Number of ballots received for use (see Note 1)            |     | 700 |
| (2) Ballots without objection                                  | 622 |     |
| (3) Ballots accepted subject to objection under s.140          | 0   |     |
| (4) Ballots rejected without objection                         | 0   |     |
| (5) Ballots rejected subject to objection under s.140          | 0   |     |
| (6) Spoiled ballots that were replaced under s.128             | 2   |     |
| (7) <b>Number of ballots given to the electors</b> (2+3+4+5+6) | 624 |     |
| (8) Unused ballots (see Note 2)                                | 76  |     |
| (9) Number of ballots not accounted for                        | 0   |     |
| (10) <b>TOTAL</b> (7+8+9)      No. 1 & No. 10 must agree       |     | 700 |

  
Chief Election Officer

THIS FORM MUST BE COMPLETED IN DUPLICATE.

Place one copy in the ballot box and return one copy to the Chief Election Officer

Note 1: If you have combined ballots from another of the same type of voting opportunity, include the number of ballots that were received for use at that voting opportunity. (LGA s.137)

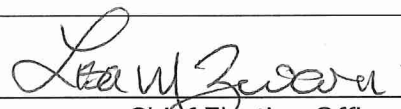
Note 2: If you have combined ballots from another of the same type of voting opportunity, include the number of unused ballots from that voting opportunity. (LGA s.137)



**BALLOT ACCOUNT**

General Voting - Blanks  
Location: Village Chambers  
Date: October 20, 2018

|  |      |      |
|--|------|------|
| (1) Number of ballots received for use (see Note 1)            |      | 1200 |
| (2) Ballots without objection                                  | 0    |      |
| (3) Ballots accepted subject to objection under s.140          | 0    |      |
| (4) Ballots rejected without objection                         | 0    |      |
| (5) Ballots rejected subject to objection under s.140          | 0    |      |
| (6) Spoiled ballots that were replaced under s.128             | 0    |      |
| (7) <b>Number of ballots given to the electors</b> (2+3+4+5+6) | 0    |      |
| (8) Unused ballots (see Note 2)                                | 1200 |      |
| (9) Number of ballots not accounted for                        | 0    |      |
| (10) <b>TOTAL</b> (7+8+9)    No. 1 & No. 10 must agree         |      | 1200 |

  
Chief Election Officer

THIS FORM MUST BE COMPLETED IN DUPLICATE.

Place one copy in the ballot box and return one copy to the Chief Election Officer

Note 1: If you have combined ballots from another of the same type of voting opportunity, include the number of ballots that were received for use at that voting opportunity. (LGA s.137)

Note 2: If you have combined ballots from another of the same type of voting opportunity, include the number of unused ballots from that voting opportunity. (LGA s.137)

## ADVISORY PLANNING COMMISSION MEETING – MINUTES

Minutes of the Advisory Planning Commission Meeting held on Monday, October 16, 2017 in Council Chambers at Village Hall, 2697 Sunnyside Road, Anmore, BC



### MEMBERS PRESENT

Garnet Berg (arrived at 7:09 p.m.)  
Steve Hawboldt (Vice-Chair)  
Ken Juvik  
Sandra Parfeniuk (arrived at 7:12 p.m.)  
Mario Piamonte (Chair)  
Bruce Scatchard

### MEMBERS ABSENT

Herbert Mueckel

### OTHERS PRESENT

Mayor John McEwen, Council Liaison (arrived at 8:11 p.m.)  
Jason Smith, Manager of Development Services

#### 1. CALL TO ORDER

Chair Piamonte called the meeting to order at 7:01 p.m.

#### 2. APPROVAL OF THE AGENDA

It was MOVED and SECONDED:

**"THAT THE AGENDA BE APPROVED AS CIRCULATED."**

**CARRIED UNANIMOUSLY**

#### 3. MINUTES

##### (a) Minutes of the Meeting held on February 28, 2017

It was MOVED and SECONDED:

**"THAT THE MINUTES OF THE ADVISORY PLANNING COMMISSION MEETING HELD ON FEBRUARY 28, 2017 BE ADOPTED AS CIRCULATED."**

**CARRIED UNANIMOUSLY**

##### (b) Minutes of the Meeting held on July 10, 2017

It was MOVED and SECONDED:

**“THAT THE MINUTES OF THE ADVISORY PLANNING  
COMMISSION MEETING HELD ON JULY 10, 2017 BE  
ADOPTED AS CIRCULATED.”**

**CARRIED UNANIMOUSLY**

**4. BUSINESS ARISING FROM THE MINUTES**

Nil

**5. UNFINISHED BUSINESS**

Nil

**6. NEW BUSINESS**

**(a) Infill Development Review**

Jason Smith presented the Infill Development Policy (draft) and text for the draft OCP Amendment. Highlighted points of discussion were captured as follows:

- Initially, infill development came about during the OCP review in 2014, but was then suggested to be discussed at a later date.
- The Mayors' Task Force on Land Use was created and discussions and recommendations on infill development ensued, including talk of semi-rural character, applying for RS-1 zoning, possibly lots between 1 and 2 acres, 25 metre minimal frontage.
- Community Amenity Charges - What it should look like? Allowable areas?
- BC Assessment created an assessment as to how many lots are in the Village.
- Preservation of semi-rural character - what would that look like?
- Council had given direction to staff to work with the APC, and to draft an OCP amendment and policy that would capture the intent of infill development.
- Infill development on steep lots should not be permitted due to challenges with retaining walls, accessibility, 15% grade driveway requirements.
- Calculating 20% slope is done off Lidar data and is not definitive; a topographical survey would be required.
- Members expressed concerns with inaccuracies with the Lidar mapping.
- There are some concerns with cul-de-sac lots and the inability to have a 25 metre frontage; would be penalized.
- Any lot that does not have the required frontage would be ineligible for infill.
- Panhandle lots do not detract from semi-rural character.
- Criteria for eligible lots need to be established.
- The OCP and Zoning Bylaw would apply – the OCP shows how the Village will grow and the Zoning Bylaw sets regulations.
- An OCP amendment is required to increase the limitation and the policy to set clear

criteria of community expectations.

- Infill could be only serving the interest of a smaller population in the Village and risks certain individuals of not being able to participate.
- Some benefits for the Village could be: completion of trail network; protecting riparian areas; additional green space; additional tax revenue; and potential funds for other community amenities.
- Tree protection could be included within the policy to keep the semi-rural character.
- 47% of lots are a true one acre or larger.
- Avoid driveway sharing thus the 25 meter setback.
- Further public consultation will be offered prior to Council decision.
- Intent for a new policy is for infill development only.

Jason Smith presented information on the Infill Development Policy (draft). Member comments were noted as follows:

#### Eligible Parcels

- Members agreed with a 10-year old parcel criteria, when the parcel was created as opposed to time of ownership.

#### Parcel Sizes

- With the conversion of British units to metric, there were rounding down errors which resulted in some owners actually having less than an acre.

#### Road Frontage

- Concerns with parcels on cul-de-sacs and panhandle lots.
- Parcels with less than 25 metre minimum frontage would still meet with the semi-rural character and green space where a cul-de-sac is involved.
- Consider removing the rationale behind the 25 metre minimum frontage.

#### Setbacks and lot coverage

- Members had no comments or concerns on this topic.

#### House sizes

- Members had no comments or concerns on this topic.

#### Community Amenities

- G.P. Rollo & Associates to provide a draft report to be brought forward to the November 7, 2017 Regular Council Meeting.
- Results of the draft report, at some point, will be discussed with the APC.
- Some concerns over a large amount of CAC's coming from a smaller percentage of the community who take part in infill development to accommodate a new community space/municipal hall, as opposed to the community as a whole.
- Chair Piamonte provided a hand out showing a comparison of municipal CAC's, specifically infill development.
- Concerns over the possibilities of high CAC's which could potentially stop owners from infill development.

- Infill development will benefit the whole community as long as it goes towards something 'good' for the Village as opposed to wasting it.
- Mayor McEwen stated that Council agreed that the purpose of CAC's is to go towards a new municipal hall.
- Is the community aware of all costs associated with infill?
- There will be a fixed dollar amount set in a policy to be revisited every couple of years, as market conditions change.

#### Tree Retention

- Members had no comments or concerns on this topic.

#### Parking

- Members had no comments or concerns on this topic.

#### Neighbourhood Impacts

- Members had no comments or concerns on this topic.

#### Infrastructure

- Members had no comments or concerns on this topic.

#### Secondary Suites

- Embrace suites to ensure they are built correctly as opposed to refusing them.
- Parking and septic would be built properly if allowing both accessory and secondary suites.

Members expressed opposing views for secondary suites and accessory buildings, as some said that both should not be allowed (i.e. should be one or the other) and some said that, due to growing families, both should be allowed.

#### Policy RLU-16

- If giving up land due to development, density would stay the same if you had not given up the land.

#### Area

- Each individual should be able to prove their case to Council.
- If a property is included within the Lidar map as hillside development and is less than 20% steep slope, they should be allowed to come forward.
- The Lidar map should be a guideline only.

On request from members, Jason Smith agreed to bring his draft Infill Development Report to the November 20, 2017 APC meeting for further discussion prior to going to council on December 5, 2017.

7. ADJOURNMENT

It was MOVED and SECONDED:

**"TO ADJOURN"**


**CARRIED UNANIMOUSLY**

The meeting adjourned at 9:13 p.m.

Certified Correct:

Approved:

*for*   
\_\_\_\_\_  
Christine Milloy  
Manager of Corporate Services

*PBZ*   
\_\_\_\_\_  
Mario Piamonte  
Chair, Advisory Planning Commission

## ADVISORY PLANNING COMMISSION MEETING – MINUTES

Minutes of the Advisory Planning Commission Meeting held on Monday, December 18, 2017 in Council Chambers at Village Hall, 2697 Sunnyside Road, Anmore, BC



### MEMBERS PRESENT

Garnet Berg  
Herbert Mueckel  
Sandra Parfeniuk  
Mario Piamonte (Chair)

### MEMBERS ABSENT

Steve Hawboldt (Vice-Chair)  
Ken Juvik  
Bruce Scatchard

### OTHERS PRESENT

Jason Smith, Manager of Development Services

#### 1. CALL TO ORDER

Chair Piamonte called the meeting to order at 7:11 p.m.

#### 2. APPROVAL OF THE AGENDA

It was MOVED and SECONDED:

**"TO APPROVE THE AGENDA."**

**CARRIED UNANIMOUSLY**

#### 3. MINUTES

##### (a) Minutes of the Meeting held on October 16, 2017

Chair Piamonte reported that he was removing item 3(a) as the Minutes had already been adopted. NB: The Minutes were not previously adopted and they will be included for adoption on the next meeting agenda.

#### 4. BUSINESS ARISING FROM THE MINUTES

Nil

#### 5. UNFINISHED BUSINESS

Nil

## 6. NEW BUSINESS

### (a) **Infill Development Review**

Jason Smith presented Infill Development Policy (draft) and text for OCP Amendment (draft).

The following key points were captured during discussion of the OCP Amendment (draft):

- Most of the policy language was borrowed from the Anmore Mayor's Task Force on Land Use.
- Density remains unchanged.
- Laying out criteria based on slope.
- Properties are based on LiDAR data, which is not considered accurate so it will not be part of the OCP amendment.
- Property owners would be required to produce a registered survey with parcel profile analysis showing that the average slope is 20% or less.
- Would be required to include building sites which are less than 20%.
- Concerns over the possibility of owners modifying their properties in order to meet the criteria. Could include wording within the OCP to eliminate this from taking place.
- A member stated her opposition for the required 25m setback and felt that the semi-rural character would not be affected.

The following key points were captured discussion of the Infill Development Policy (draft):

- Meant to be guidelines only, noting that Council has final approval.
- House size was explained. If there is an existing home on a property, the floor area be taken out of 'the entitlements' of what can be built on the new parcel.
- Community amenities portion remains unchanged. A public hearing will be organized in early-2018 to include a representative from GP Rollo and Associates, at the request of Council.
- A member noted that the intent for infill was not so much for development purposes, but to allow residents an option to retire and remain in Anmore, and to allow for family members to live close by.
- Members agreed that the language should be more general as to the possible use of CAC's.
- CAC's should not be specifically tied to a new municipal hall.
- Members agreed on the importance for 20% tree retention.
- Infill development is not considered hardship and Board of Variance deals with hardship purposes for existing zoning.

The Commission chose not to put forward a resolution to Council. Instead, members agreed to the following statement: The Advisory Planning Commission has thoroughly gone over this, and although we didn't always agree 100% on everything, we have consensus that this is the way to go forward with infill.

7. ADJOURNMENT

It was MOVED and SECONDED:

**"TO ADJOURN."**


**CARRIED UNANIMOUSLY**

The meeting adjourned at 8:06 p.m.

Certified Correct:

Approved:

*for*   
\_\_\_\_\_  
Christine Baird  
Manager of Corporate Services

*PER*   
\_\_\_\_\_  
Mario Piamonte  
Chair, Advisory Planning Commission

## ADVISORY PLANNING COMMISSION – MINUTES

Minutes of the Advisory Planning Commission Meeting held on  
Monday, October 22, 2018 in Council Chambers at  
Village Hall, 2697 Sunnyside Road, Anmore, BC



### MEMBERS PRESENT

Denny Arsene  
Garnet Berg  
Wayne Keiser  
Julia Robertson  
Bruce Scatchard  
Olen Vanderleeden (arrived at 7:02 p.m.)

### MEMBERS ABSENT

Steve Hawboldt

### OTHERS PRESENT

Mayor John McEwen, Council Liaison  
Christine Baird, Manager of Corporate Services  
Jason Smith, Manager of Development Services

#### 1. Call to Order

The Manager of Corporate Services called the meeting to order at 7:00 p.m.

#### 2. Approval of the Agenda

It was MOVED and SECONDED:

**"THAT THE AGENDA BE APPROVED AS CIRCULATED."**

**CARRIED UNANIMOUSLY**

#### 3. Minutes

Nil

#### 4. Business arising from the Minutes

Nil

#### 5. Unfinished Business

Nil

#### 6. New Business

(a) Welcome and Introductions

Mayor McEwen welcomed the members appointed for the new term, expiring January 31, 2020.

Members provided an introduction and brief overview of their history.

**(b) Functions of the Advisory Planning Commission**

Jason Smith presented an overview of the following.

- Establishment of the APC
- Mandate and Terms of Reference
- Roles and Responsibilities of the APC, Council, Council Liaison, Staff/Consultants
- Overview of Policy and Regulatory Framework, including:
  - Local Government Advisory Planning Commissions [Province of BC - Local Government Planning]
  - Advisory Planning Commission Bylaw
  - Advisory Planning Commission Terms of Reference
  - Procedure Bylaw (to Chair and Vice-Chair)
  - Financial Sustainability Plan
  - Official Community Plan
  - Parks Master Plan
  - Zoning Bylaw

**(c) Appointment of Chair and Vice-Chair**

It was MOVED and SECONDED:

**"THAT STEVE HAWBOLT BE APPOINTED AS CHAIR OF THE  
ADVISORY PLANNING COMMISSION;**

**AND THAT WAYNE KEISER BE APPOINTED AS VICE-CHAIR  
OF THE ADVISORY PLANNING COMMISSION."**

**CARRIED UNANIMOUSLY**

**(d) Establish Meeting Schedule**

Members agreed to meet on the second Monday of each month, as required.

Mayor McEwen left the meeting at 7:25 p.m.

Christine Baird left the meeting at 7:26 p.m.

**(e) Rezoning Application for 3207 Sunnyside Road (Cordovado)**

Jason Smith presented the Report to Council dated September 12, 2018. The following points were highlighted during discussion:

- 19 lot development; single family homes; no coach houses; possibility for secondary suites
- Lot size range from ½ acre down to 1/3 acre
- Amenity package offer is 34% of the site as park, open space and trails
- All trails to be constructed at the time of subdivision to the standard in Parks Master Plan, at their cost
- Sunnyside runs over the property which dates back years ago; missed registering the right-of-way on title
- In addition to the 34%; developer will widen the road right-of-way for Sunnyside
- A member suggested to ensure to ask for whatever is envisioned, as the village will not be able to go back and request more
- A member suggested to clarify what size of land is the village actually seeking dedication for
- Proposing a \$493,500.00 Community Amenity Contribution towards a new village hall; based on the recommendation from G.P. Rollo & Associates reports
- Any rezoning application, other than Infill, a land economist to be hired to review the economics of it to ensure that the village gets a “fair shake” in terms of a “CAC” package
- 1<sup>st</sup> rezoning application where a CAC analysis was done
- Most communities negotiate for a target around 50% to come back to the public as a CAC charge
- Within the G.P. Rollo & Associates report, a member felt there was no supporting documentation on any of their evaluations
- A detailed proforma was done with a specific market analysis
- A member felt that the assessment was too vague for a such a specific dollar amount
- Members agreed to request to view the detailed proforma; to be fair to land owner, the village and future developers
- Land Lift analysis cost the developers \$5,000.00
- Currently, no replanting plan on existing green space; possibly replace with more stable trees prior to building homes
- More details around assumptions, vegetation management prior to development on the green space
- Possibly investigate the CAC’s received from Ravenswood development
- No infrastructure upgrades by the village are needed
- A member suggested that the \$493,500.00 be dedicated to general revenue as opposed to being tied towards a new village hall
- Ensure there is enough space to accommodate a minimum of 4 off street parking spots; specifically where suites are involved
- Will need to be sustainable for the developer

It was MOVED and SECONDED:

“THAT THE APC REQUESTS THAT ADDITIONAL WORK AND INFORMATION BE PROVIDED WITH REGARDS TO THE FOLLOWING ISSUES; TO ENSURE THAT THE ROAD RIGHT-OF-WAY IS ADEQUATE TO FUTURE VILLAGE NEEDS; THAT THE PROFORMA UNDERLYING THE ROLLO REPORT BE BROUGHT BACK TO THE APC FOR REVIEW AND DISCUSSION; THAT WITH REGARD TO TREES, CONSIDERATION BE GIVEN TO THE DEVELOPMENT OF A VEGETATION MANAGEMENT PLAN TO ENSURE THAT ISSUES LIKE HEMLOCK AND REPLACING THEM WITH SUSTAINABLE TREES ARE ADDRESSED PRIOR TO THE COMMENCEMENT OF ACTUAL PHYSICAL DEVELOPMENT ON THE SITE; AND THAT STAFF REVIEW THE PARKING REQUIREMENTS AND SITE DESIGN TO ENSURE THAT ADEQUATE OFF STREET PARKING IS PROVIDED ON EACH LOT PROPOSED WITH CONSIDERATION FOR SECONDARY SUITES; AND THAT WE ENSURE THAT THE CUL-DE-SAC IS IN COMPLIANCE WITH THE 600 METER LIMIT IN THE WORKS AND SERVICES BYLAW.”

CARRIED UNANIMOUSLY

7. Adjournment

It was MOVED and SECONDED:

“TO ADJOURN.”


CARRIED UNANIMOUSLY

The meeting adjourned at 8:39 p.m.

Certified Correct:

Approved:

  
\_\_\_\_\_  
Christine Milloy  
Manager of Corporate Services

  
\_\_\_\_\_  
Steve Hawbolt  
Chair, Advisory Planning Commission

## Sasamat Volunteer Fire Department Board of Trustees

Thursday, September 27, 2018  
7:00 – 9:00 PM  
Anmore Firehall  
2690 East Road, Anmore

|             |                                  |                         |   |
|-------------|----------------------------------|-------------------------|---|
| Chair:      | Councilor Darrell Penner         | MV Board                | P |
| Note Taker: | Diana Bennett                    | Metro Vancouver         | P |
| Members:    | Councilor Bruce Drake            | Village of Belcarra     | A |
|             | Mayor Ralph Drew                 | Village of Belcarra     | P |
|             | Councilor Jennifer Glover        | Village of Belcarra     | A |
|             | Mayor John McEwen                | Village of Anmore       | P |
|             | Councilor Kim Trowbridge         | Village of Anmore       | A |
|             | Councilor Paul Weverink          | Village of Anmore       | P |
| Staff:      | Rob Nicholls                     | Metro Vancouver         | P |
|             | Fire Chief Jay Sharpe            | Fire Chief              | P |
|             | District Fire Chief Dave Gregory | Anmore District Chief   | A |
|             | District Fire Chief Jol Drake    | Belcarra District Chief | A |
| Guest(s):   | Nela Graham                      | Metro Vancouver         | P |
|             | Jamie Ross                       | Village of Belcarra     | P |

## M I N U T E S

**Call to order 7:08pm**

| Item # | Item  | Status  |
|--------|---|---------|
|        | <p>Before starting the meeting Mayor Ralph Drew affirmed his retirement from the Board, this being his final meeting. He is hoping to remain involved with the fire department in some way.</p> <p>Members of the Board and Metro Vancouver wished him well in his retirement and thanked him for his years of service.</p>   |         |
| 1.     | <p><b><u>Approval of Agenda:</u></b></p> <p>MOTION: to approve the Agenda as distributed.</p> <p>Moved and seconded</p>   | Carried |
| 2.     | <p><b><u>Housekeeping Items and Metro Vancouver Updates:</u></b></p> <p><b>Introduction of Guests</b></p> <ul style="list-style-type: none"> <li>Nela Graham, Supervisor, Occupational Health &amp; Safety at Metro Vancouver was introduced</li> <li>Jamie Ross from the Village of Belcarra was also introduced.</li> </ul> |         |

**Sasamat Volunteer Fire Department  
Board of Trustees**

September 27, 2018

Page 2

|    |   |  |
|----|---|--|
|    | <p><b>Quantitative Fit Testing, Self Contained Breathing Apparatus (SCBA)</b></p> <ul style="list-style-type: none"> <li>Qualitative Fit Testing is the method of fit testing that quite often used because of costs. Quantitative Fit Testing is far more efficient yet it is very costly. Nela Graham put forth a suggestion that Metro Vancouver purchase a Quantitative Fit Testing machine to better protect our employees who are using respiratory protection on a regular basis. This machine has been purchased and will be now available to the SVFD for testing of their fire fighters. Richard Mills, SVFD's Safety Resource from Metro Vancouver will be trained in the use of the equipment and will conduct the testing on a regular basis.</li> </ul> <p><b>Retirement</b></p> <ul style="list-style-type: none"> <li>Rob Nicholls announced his retirement effective September 28, 2018 from Metro Vancouver. Nela Graham will be acting in his capacity until a replacement can be found.</li> <li>All members on behalf of their municipalities expressed their gratitude to Rob on all the work he has done for the Sasamat Volunteer Fire Department.</li> </ul> |  |
| 3. | <p><b><u>Fire Chief's Report</u></b></p> <p><b>Equipment</b></p> <ul style="list-style-type: none"> <li>Ladder 7 is not formally in service yet, however, it can be used to respond if required. It need to go back to ProFire for a number of minor maintenance issues. Driver training and ladder training is still ongoing</li> </ul> <p><b>Halls and Grounds</b></p> <ul style="list-style-type: none"> <li>Belcarra fire hall repairs started on September 24<sup>th</sup>. The contractors are finding the damage is not as severe as was initially thought.</li> </ul> <p><b>Training</b></p> <ul style="list-style-type: none"> <li>A new training structure has been installed at the Anmore fire hall. The first part of the structure was purchased in 2017's budget year with the rest being purchased in 2018. The fire fighters Association assisted in the purchase.</li> </ul> <p><b>Public Education</b></p> <ul style="list-style-type: none"> <li>There has been no Public Education since the last meeting as School has just started up after the Summer break.</li> </ul> <p><b>Old Business</b></p> <ul style="list-style-type: none"> <li>None.</li> </ul>    |  |

**Sasamat Volunteer Fire Department  
Board of Trustees**

September 27, 2018

Page 3

|    |   |         |
|----|---|---------|
|    | <p><b>Reports and Information</b></p> <ul style="list-style-type: none"><li>• There have been a total of 66 calls as of September 20, 2018</li><li>• Recent changes to how BCAS dispatches fire departments has resulted in a reduction of call that fire departments across the province receive. This has caused concern among most Fire Chiefs. So far, the stats for SVFD have not shown a significant reduction.</li><li>• Recent 40<sup>th</sup> Anniversary Party was a great success.</li><li>• Sign Installations for both halls is nearing completion.</li><li>• Old pumper 1 was sold at auction</li></ul> <p>MOTION: to receive the Fire Chief's Report</p> <p>Moved and seconded</p>   | Carried |
| 4. | <p><b><u>New Business</u></b></p> <p><b>Update; Seismic study, Anmore and Belcarra Fire Stations</b></p> <ul style="list-style-type: none"><li>• A copy of the Draft Seismic Study was distributed. The draft report does not include the recommendations and costing coming from the report. The full report should be available by the end of October.</li><li>• Fire Departments are required to have their Operations portion of the structure meet one and a half times the current Seismic Standards. Because of this, costs will be significant.</li><li>• The members discussed this study as an opportunity to look into Strategic Financial Planning at a minimum of 25 years.</li></ul> <p>MOTION: to receive the Seismic Study, Anmore and Belcarra Fire Stations</p> <p>Moved and Seconded</p> | Carried |
| 5. | <p><b><u>Next Meeting</u></b></p> <ul style="list-style-type: none"><li>• Next Meeting will be at call of the Chair</li></ul>   |         |

**Meeting Adjourned at 8:18 pm**



November 15, 2018

Ref: 242156

Mayor John McEwen  
and Members of Council  
Village of Anmore  
2697 Sunnyside Road  
Anmore BC V3H 5G9

RECEIVED

NOV 30 2018

VILLAGE OF  
ANMORE 

Dear Mayor McEwen and Councillors:

I am writing to congratulate you on your recent election. As you know, good local government depends on people willing to stand for office and serve their communities. Whether this is your first time as an elected official, or you are returning to office for another term, your contribution to public service is appreciated.

Our government is committed to working with local governments in making life more affordable, improving services people count on, and building a strong, sustainable economy that works better for everyone.

As a former municipal councillor, I recognize the opportunities, challenges and choices elected officials face every day. I fully appreciate that these roles are often difficult, with success determined both by the strength of your organizations and by the relationships elected colleagues build among themselves, with local government staff and with members of the public. Paramount to each local government's success is also the standard set by each elected official in conducting themselves with honesty and integrity.

As you are forming, I encourage you to review the attached document, Foundational Principles of Responsible Conduct, developed by a working group from the Union of BC Municipalities (UBCM), the Ministry of Municipal Affairs and Housing and the Local Government Management Association (LGMA). The four foundational principles - integrity, accountability, respect, and leadership and collaboration - can be used to guide the conduct of both individual elected officials and the collective council or board.

I also encourage you to explore the Working Group's Model Code of Conduct that sets out shared principles and standards of conduct to help local councils and boards start developing their own code of conduct. A Companion Guide is available to facilitate a local council or board's conversations as they go through the process. These materials are available on the UBCM website.

.../2

Mayor McEwen  
and Members of Council  
Village of Anmore  
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If you have questions about responsible conduct or other topics of education, training and advice for elected officials and local government staff, I encourage you to contact partner organizations such as the Local Government Leadership Academy, the UBCM and the LGMA. The Ministry of Municipal Affairs and Housing can also advise and support local governments to better serve their communities. In this context, I would like to introduce or re-introduce you to Jacqueline Dawes, Deputy Minister, who can be contacted at: [Jacquie.Dawes@gov.bc.ca](mailto:Jacquie.Dawes@gov.bc.ca), and Tara Faganello, Assistant Deputy Minister, Local Government Division, who can be contacted at: [Tara.Faganello@gov.bc.ca](mailto:Tara.Faganello@gov.bc.ca).

Thank you again for your commitment to public service. I look forward to working with you to make life better for all the people of British Columbia.

Sincerely,

A handwritten signature in black ink, appearing to read 'Selina Robinson', written over a horizontal line.

Selina Robinson  
Minister

Enclosure

# Foundational Principles Of Responsible Conduct

FOR B.C.'S LOCAL GOVERNMENTS

## Key Foundational Principles

- ◇ INTEGRITY
- ◇ ACCOUNTABILITY
- ◇ RESPECT
- ◇ LEADERSHIP & COLLABORATION

RECEIVED

NOV 30 2018

VILLAGE OF ANMORE

PRODUCED BY THE WORKING GROUP ON RESPONSIBLE CONDUCT

January 2018

## What are foundational principles?

This document outlines four key foundational principles -- *integrity, accountability, respect, and leadership & collaboration* -- to guide the conduct of local government elected officials in B.C.

The foundational principles provide a basis for how local government elected officials fulfill their roles and responsibilities, including in their relationships with each other, with local government staff and with the public.

These principles are intended to guide both the conduct of individual elected officials and the collective behaviour of the local government council or board. The principles are also meant to guide local governments in fulfilling their corporate functions and responsibilities to their communities.

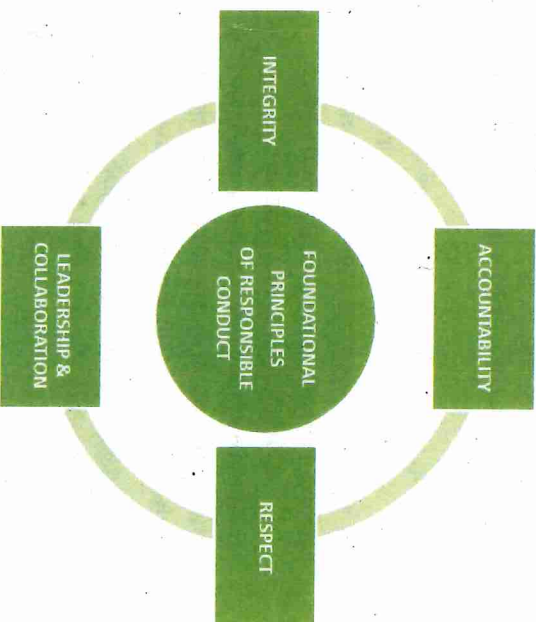
Responsible conduct at all of these levels is key to furthering a local government's ability to provide good governance to its community.

*"The foundational principles provide a basis for how local government elected officials fulfill their roles and responsibilities, including in their relationships with each other, with local government staff and with the public."*

## How do the principles "fit" with legal obligations?

It is the duty of elected officials to understand and abide by all legal requirements that apply to elected officials and local governments<sup>1</sup>, and nothing in this document should be interpreted as taking precedence over such legal obligations.

Local government elected officials should interpret the principles described below in accordance with the responsibilities and obligations set out in B.C.'s local government legislation, other applicable legislation, the common law and the policies and bylaws of the local government.



<sup>1</sup> Many legal obligations apply to elected officials and local governments, including but not limited to rules about: ethical standards such as conflict of interest; open meetings; protecting confidential information; workplace safety such as harassment; and expenditure of local government funds.

**Integrity: being honest and demonstrating strong ethical principles.**

- Be truthful, honest and open in all dealings.
- Behave in a manner that promotes public confidence in local government, including actively avoiding any perceptions of conflicts of interest, improper use of office, or unethical conduct.
- Uphold the public interest, serving citizens diligently to make decisions in the best interests of the community.
- Ensure alignment between stated values and actions, including following through on commitments, engaging in positive communication with the community, and correcting errors in a timely, transparent manner.

**Accountability: an obligation and willingness to accept responsibility or to account for one's actions.**

- Be transparent in how an elected official individually, and a council/board collectively, conducts business and carries out their duties.
- Ensure information is accessible, and citizens can view the process and rationale behind each decision and action, while protecting confidentiality where appropriate or necessary.
- Accept and uphold that the council/board is collectively accountable for local government decisions, and that individual elected officials are responsible and accountable for the decisions they make in fulfilling their roles as council/board members.
- Listen to and consider the opinions and needs of the community in all decision making, and allow for discourse and feedback.

**Respect: having due regard for others' perspectives, wishes, and rights; displaying deference<sup>2</sup> to the offices<sup>3</sup> of local government, and the role of local government in community decision making.**

- Treat every person, including other members of council/board, staff and the public, with dignity, understanding and respect.
- Show consideration at all times for colleagues and staff, including by honouring people's values, beliefs, ideas, roles, contributions and needs.
- Create an environment of trust, including displaying awareness and sensitivity around comments and language that may be perceived as offensive or derogatory.
- Value the role of diverse perspectives and debate in decision making.
- Act in a way that is respectful of the roles and responsibilities of the offices of Mayor/Chair and Councillor/Director.
- Value the distinct roles and responsibilities of local government staff and the community in local government considerations and operations, and commit to foster a positive working relationship between staff, the public and elected officials.
- Call for and expect respect from the community towards elected officials and staff, and their roles and responsibilities within the local government system.

**Leadership and Collaboration: an ability to lead, listen to, and positively influence others; coming together to create or meet a common goal through collective efforts.**

- Demonstrate behaviour that builds and inspires public trust and confidence in local government.
- Calmly face challenges and provide considered direction on the issues of the day, while empowering colleagues and staff to do the same.
- Create space for open expression by others, take responsibility for one's own actions and reactions, and accept the decisions of the majority.
- Accept that it is the equal responsibility of the individual elected official, the council/board as a collective, the community and stakeholders to work together to achieve common goals.
- Be an active participant in ensuring the foundational principles are followed in all local government dealings (e.g., including among elected officials, between council/board members and staff, with community members, with other orders of government, in the decisions of a council/board, and in services and other activities of the local government).



LGMA

<sup>2</sup> Displaying deference is acting in a way that is respectful of both the tradition and legacy enshrined in the various local government positions, as well as their intended functions.

<sup>3</sup> 'Offices' of local government refers to the roles/responsibilities of the various roles and positions within the local government system, such as Mayor, Chair, Councillor or Director.

## Juli Halliwell

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**From:** Village.hall@anmore.com  
**Sent:** November-30-18 9:27 AM  
**To:** Juli Halliwell  
**Subject:** FW: Human Sex trafficking/Child Sex Trafficking public awareness campaign  
**Attachments:** Untitled attachment 00031.pdf; Farley M\_Prostitution Vancouver.pdf; German Brothel Menu Example.docx; 2018\_06\_25\_13\_30\_40.pdf; Cathy's bio.docx  
  
**Importance:** High

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**From:** Cathy Peters [mailto:ca.peters@telus.net]  
**Sent:** November-30-18 7:54 AM  
**To:** Village.hall@anmore.com  
**Subject:** Human Sex trafficking/Child Sex Trafficking public awareness campaign  
**Importance:** High

Dear Mayor John McEwen and Anmore City Council,  
My name is Mrs. Cathy Peters and I am a BC anti-human trafficking educator, speaker, advocate.  
I have been raising awareness to the growing pandemic of **“Child Sex Trafficking in BC and How to Stop it”**, for the last 5 years.  
I am in touch with every City Council, MLA, MP and police agency in BC.

It is important that the public, police and politicians understand that BC has become a global sex tourism destination, with our port cities and an entry point into Canada.  
Our youth/children/the vulnerable are not safe in BC because an aggressive sex industry is targeting them to increase “supply” for the growing “demand”.

I have attached a biography and a newspaper article on my work.

4 short videos (links below) have been developed by the **“anti-human trafficking initiative”** in Vancouver to raise public awareness of human sex trafficking in BC and Canada.  
This Initiative wants to stop full decriminalization of prostitution in Canada (specifically the **decriminalization of sex buyers**).

It is important Canadians understand the implications to our culture/society if the government fully decriminalized prostitution/sex buyers.  
**Full decriminalization would be a fatal blow to our Canadian democracy, ideals, values and identity while undermining any concept of gender equality or human rights in our country.**

I have included a German brothel menu as an example of typical brothel activity, which is what we could end up with in every community in Canada.

See the Vimeo link, website link and facebook link below (choose which application works best for you to send out).  
Please send these to police contacts, frontline stakeholders, civic leaders, victim services, MLA's and MP's.  
**“Education is our greatest weapon”**. (quote from HT expert/activist former MP Joy Smith- Manitoba).

Vimeo: <https://vimeo.com/album/5483715>

Website: <http://buyingsexisacrime.org>  
<https://www.facebook.com/buyingsexisacrime/>

In terms of research papers on this issue I have included the 2 papers that I send to the public, politicians and police. The first is research on the Rhode Island experience with full decriminalization from 1980-2009 for 29 years. Because of the increase in underage prostitution (trafficking) and violence, the law was repealed and prostitution made illegal.

The 2<sup>nd</sup> paper is by Dr. Melissa Farley who visited the DTES and summarized her findings.

I will be presenting at **Missionsfest at the Vancouver Convention Centre on January 20<sup>th</sup>, 2019 at 2 pm** along **with Dr. Melanie Ryper**, an Emergency Room Physician who is seeing human trafficking in the emergency room. Dr. Ryper is also educating physicians regarding this growing pandemic.

**Our topic: "Child Sex Trafficking in BC and How to stop it".**

If you know of any setting or group (police, schools, victim services, service groups, churches) I could present to, please let me know.

I am booking for March, April and May 2019.

If a presentation is wanted in the Lower Mainland, I simply need my travel costs covered (gas).

If a presentation anywhere in BC is wanted, I would need my travel, accommodation, honorarium costs covered.

Please give me your feedback on the videos.

I look forward to hear from you, especially from new Mayors and new Councillors.

Most Sincerely, Cathy Peters BC anti-human trafficking educator, speaker, advocate.  
#302-150 W. 15<sup>th</sup> St., North Vancouver, BC V7M 0C4 phone: 604-828-2689

## Juli Halliwell

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**From:** info@civicinfo.bc.ca  
**Sent:** December-18-18 10:34 AM  
**To:** info@civicinfo.bc.ca  
**Subject:** Message from the Legislative Assembly of British Columbia

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This message is being sent by CivicInfo BC to all BC Local Governments on behalf of the Legislative Assembly of British Columbia.

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**Subject:** Call for Written Submissions - Select Standing Committee on Crown Corporations  
**Intended Recipient(s):** Mayors/Chairs/Chief Administrative Officers  
**Attachments:** None. See message below.

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### MESSAGE:

Dear Mayor and Council / Chair and Board,

On November 27, 2018, the Legislative Assembly of British Columbia authorized the all-party Select Standing Committee on Crown Corporations to conduct an inquiry into transportation network services (ride hailing services).

The Committee's Terms of Reference specifies that the Committee may only consider input on four areas of regulation. As part of its work, the Committee would like to invite you to provide a written submission focused on any or all of the following four topics:

- What criteria should be considered when establishing boundaries?
- How should regulations balance the supply of service with consumer demand, including the application of the Passenger Transportation Board's current public convenience and necessity regime as it pertains to transportation network services?
- What criteria should be considered when establishing price and fare regimes that balance affordability with reasonable business rates of return for service providers?
- What class of drivers' licence should be required for ride-hailing drivers to ensure a robust safety regime without creating an undue barrier for drivers?

Should you wish to participate, would you kindly provide a written submission in pdf or word format to [CrownCorporationsCommittee@leg.bc.ca](mailto:CrownCorporationsCommittee@leg.bc.ca) by **Friday, February 1, 2019**. Written submissions may be 500 words in length, with an additional 1000 words to answer each of the questions above for a maximum of 4500 words.

Submissions to parliamentary committees are considered public documents and may be published on the Committee's website or made available to interested parties upon request following the release of the Committee's report.

Further information on the work of the Committee, including a list of Members and the Committee's Terms of Reference, is available online at: <https://www.leg.bc.ca/cmt/cc>

If you have any questions about the work of the Committee, please contact the Parliamentary Committees Office at 250-356-2933 or [CrownCorporationsCommittee@leg.bc.ca](mailto:CrownCorporationsCommittee@leg.bc.ca).

On behalf of the Committee, thank you for your consideration of this invitation. We look forward to your participation.

Sincerely,

Bowinn Ma, MLA (North Vancouver-Lonsdale), Chair  
Stephanie Cadieux, MLA (Surrey South), Deputy Chair

cc: Susan Sourial, Clerk to the Committee

Select Standing Committee on Crown Corporations  
c/o Parliamentary Committees Office  
Room 224, Parliament Buildings, Victoria, BC V8V 1X4

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