

COMMUNITY ENGAGEMENT, CULTURE AND INCLUSION COMMITTEE MEETING – AGENDA



Agenda for the Community Engagement, Culture and Inclusion Committee
Meeting scheduled for Thursday, January 10, 2019 at 7:00 p.m. in
Council Chambers at Village Hall, 2697 Sunnyside Road, Anmore, BC

1. **CALL TO ORDER**

2. **APPROVAL OF THE AGENDA**

Recommendation: That the agenda be approved as circulated.

3. **MINUTES**

(a) **Minutes of the Meeting held on May 10, 2018**

Recommendation: That the Minutes of the Community Engagement, Culture and Inclusion Committee meeting held on May 10, 2018 be adopted as circulated.

4. **BUSINESS ARISING FROM THE MINUTES**

5. **UNFINISHED BUSINESS**

6. **NEW BUSINESS**

(a) **Welcome Back and Introductions**

Members to provide round table introductions for the new year and review the committees attached Terms of Reference.

(b) **Discuss Objectives for Current Term**

Committee to discuss relevant topics of interest for review during the current term.

7. **ADJOURNMENT**

COMMUNITY ENGAGEMENT, CULTURE AND INCLUSION COMMITTEE MEETING – MINUTES



Minutes of the Community Engagement, Culture and Inclusion Committee
Meeting held on Thursday, May 10, 2018 in Council Chambers at
Village Hall, 2697 Sunnyside Road, Anmore, BC

MEMBERS PRESENT

Councillor Ann-Marie Thiele (Chair)
Ping Luo
Babak Taghvaei

MEMBERS ABSENT

Nil

1. Call To Order

Chair Thiele called the meeting to order at 7:07 p.m.

2. APPROVAL OF THE AGENDA

It was MOVED and SECONDED:

“THAT THE AGENDA BE APPROVED AS CIRCULATED.”

CARRIED UNANIMOUSLY

3. MINUTES

(a) Minutes of the Meeting held on February 8, 2018

It was MOVED and SECONDED:

**“THAT THE MINUTES OF THE COMMUNITY ENGAGEMENT,
CULTURE AND INCLUSION COMMITTEE MEETING HELD ON
FEBRUARY 8, 2018 BE ADOPTED AS CIRCULATED”**

CARRIED UNANIMOUSLY

4. BUSINESS ARISING FROM THE MINUTES

Nil

5. UNFINISHED BUSINESS

Nil

6. NEW BUSINESS

(a) Age-Friendly Planning

Committee discussed the Age Friendly Open House. Highlights of discussion included:

- Staff can only dedicate limited resources to the event; with preference for the committee to organize and host, produce an agenda, presentation, speech, list of resource information and printed materials that the committee would like available, communication survey, beverages and snacks.
- Staff is able to post and print a mail drop notice to residents.
- The committee is willing to take on the organizing of the Age Friendly Open House with the support of Village staff.
- Chair Thiele presented statistics to the committee on the number and percentage of Village residents who are ages 65 and over. She noted that, by percentage of the population, there was an increase of 54% in the 65% + demographic from just under 6% to 9% between 2006 and 2016.
- The committee is hoping to hold the Open House on Monday, June 18, 2018 at 7:00 p.m.

7. ADJOURNMENT

It was MOVED and SECONDED:

“TO ADJOURN”

CARRIED UNANIMOUSLY

The meeting adjourned at 7:28 p.m.

Certified Correct:

Approved:

Christine Baird
Manager of Corporate Services

Councillor Ann-Marie Thiele
Chair, Community Engagement, Culture
and Inclusion Committee

COMMUNITY ENGAGEMENT, CULTURE AND INCLUSION COMMITTEE TERMS OF REFERENCE

Purpose

To provide Council with advice and recommendations on issues relative to community engagement and inclusiveness, as outlined below, and as aligned with the Corporate Strategic Plan.

Mandate

The Committee will provide advice and recommendations, on the request of Council, in the following areas.

- The protection or enhancement of Anmore's heritage;
- The enhancement of interest and participation at Anmore's public meetings and community events;
- The enhancement of Anmore's social programs for residents of all ages;
- Any other matters referred by Council; and
- Other areas identified by the Committee for approval by Council.

Decisions of the Committee are advisory and are not binding on the Village. Comments or decisions of the Committee must be in a form of a recommendation, and will be referred to Council for consideration after the respective Committee minutes have been adopted, unless otherwise directed by the Chief Administrative Officer. Where Committee members are not in favour of a recommendation, dissenting comments must be noted in the Committee minutes.

Membership

One (1) Council member will be Chair, as appointed by the Mayor. The Committee will consist of up to a maximum of four (4) volunteer members as appointed by Council. Membership is open to all residents and non-resident property owners of Anmore. The membership term is in effect from April 1, 2017 to March 31, 2019. The Mayor is an ex-officio of the Committee and when present may constitute a quorum.

Committee Support

When requested by Council or the Committee Chair, Staff or their representative will attend a Committee meeting to provide technical support. Administrative support is provided by Staff.

Meetings

At its first meeting, the Committee will endorse the recommended meeting schedule provided by Staff. The Committee will meet monthly, or at the call of the Chair.

This Committee is not authorized to hold a meeting In-Camera.

Agendas and Minutes

Meeting agendas, minutes, and other related meeting documents will be distributed to the Committee by Staff in accordance with Anmore Procedure Bylaw regulations.

Governance

All Anmore Committees are governed in accordance with the applicable provisions of the Local Government Act, Community Charter, Anmore Procedure Bylaw, and Anmore Code of Conduct.