

## REGULAR COUNCIL MEETING – AGENDA

Agenda for the Regular Council Meeting scheduled for  
Tuesday, April 16, 2019 at 7:00 p.m. in Council Chambers at  
Village Hall, 2697 Sunnyside Road, Anmore, BC



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1. **Call to Order**

2. **Approval of the Agenda**

Recommendation: That the Agenda be approved as circulated.

3. **Public Input**

*Note: The public is permitted to provide comments to Council on any item shown on this meeting agenda. A two-minute time limit applies to speakers.*

4. **Delegations.**

5. **Adoption of Minutes**

Page 4 (a) **Minutes of the Regular Council Meeting held on April 9, 2019**

Recommendation: That the Minutes of the Regular Council Meeting held on April 9, 2019 be adopted as circulated.

6. **Business Arising from Minutes**

7. **Consent Agenda**

Note: Any Council member who wishes to remove an item for further discussion may do so at this time.

Recommendation: That the Consent agenda be adopted.

Page 12 (a) **New Westminster & District Labour Council – Day of Mourning for Workers Killed and Injured on the Job.**

Recommendation: THAT Council receive the letter from New Westminster & District Labour Council dated March 11, 2019, for information; AND THAT Council proclaim April 28, 2019 in the Village of Anmore, as a Day of Mourning for Workers Killed and Injured on the Job and encourage Staff to observe one minute of silence at 11:00 a.m. on April 28, 2019.

**(b) Council Committee Appointments – release of resolution from In Camera Meeting held on April 9, 2019:**

At the In Camera meeting held on April 9, 2019, Council authorized the release of the following resolutions:

“THAT Council appoint Chloe Heisler to the Community Engagement, Culture, and Inclusion Committee for a two year term commencing April 1, 2019, and that Council appoint Jay Sheere to the Parks and Recreation Committee for a two year term commencing April 1, 2019.”

**8. Items Removed from the Consent Agenda**

**9. Legislative Reports**

Page 14 **(a) Anmore Five-Year Financial Plan Bylaw No. 595-2019**

Ms. Juli Halliwell, CAO, to provide a presentation of the Five- Year Financial Plan.

Recommendation: That Anmore Five-Year Financial Plan Bylaw No. 595-2019 be granted first, second, and third readings.

Page 18 **(b) Anmore Tax Rates Bylaw No. 596-2019**

Recommendation: That Anmore Tax Rates Bylaw No. 596-2019 be granted first, second, and third readings.

**10. Unfinished Business**

**11. New Business**

None.

**12. Recommendations of Committees.**

**(a) Parks and Recreation Committee Meeting held on April 3, 2019**

The Committee recommends:

THAT Council endorse development of land acquisition strategies for additional trail network systems.

The Committee requests:

THAT Council provide direction on the desire to proceed with construction of the stairway trail to the hatchery.

**13. Mayor's Report**

**14. Councillors Reports**

**15. Chief Administrative Officer's Report**

**16. Information Items**

**(a) Committees, Commissions and Boards – Minutes**

Page 21 - Minutes of the Environment Committee meeting held on October 18, 2018

Page 25 - Minutes of the Parks and Recreation Committee held on November 21, 2018

Page 28 - Draft Minutes of the Parks and Recreation Committee held on April 3, 2019

**(b) General Correspondence**

Page 32 - Communication from Tri-Cities Pride Society dated April 2, 2019

**17. Public Question Period**

*Note: The public is permitted to ask questions of Council regarding any item pertaining to Village business. A two-minute time limit applies to speakers.*

**18. Adjournment**

## REGULAR COUNCIL MEETING – MINUTES

Minutes for the Regular Council Meeting scheduled for  
Tuesday, April 9, 2019 at 7:00 p.m. in Council Chambers at  
Village Hall, 2697 Sunnyside Road, Anmore, BC



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### ELECTED OFFICIALS PRESENT

Mayor John McEwen  
Councillor Polly Krier  
Councillor Kim Trowbridge  
Councillor Paul Weverink

### ELECTED OFFICIALS ABSENT

Councillor Tim Laidler

### OTHERS PRESENT

Juli Halliwell, CAO  
Karen Elrick, Manager of Corporate Services  
Jason Smith, Manager of Development Services

#### 1. Call to Order

Mayor McEwen called the meeting to order at 7:00 p.m.

#### 2. Approval of the Agenda

It was MOVED and SECONDED:

R287            THAT THE AGENDA BE APPROVED AS AMENDED TO INCLUDE THE  
                     ADDITION OF ITEM 11B. UNDER NEW BUSINESS "LETTER TO CITY OF  
                     PORT MOODY REGARDING DAVID ROAD RIGHT OF WAY".

CARRIED UNANIMOUSLY

#### 3. Public Input

None.

#### 4. Delegations.

None.

**5. Adoption of Minutes****(a) Minutes of the Regular Council Meeting held on March 19, 2019**

It was MOVED and SECONDED:

R288                      THAT THE MINUTES OF THE REGULAR COUNCIL MEETING  
HELD ON MARCH 19, 2019 BE ADOPTED AS CIRCULATED.

CARRIED UNANIMOUSLY

**6. Business Arising from Minutes**

None.

**7. Consent Agenda**

Items 7 (c) and 7 (d) were removed from the consent agenda by Council.

It was MOVED and SECONDED:

R289                      THAT THE CONSENT AGENDA BE ADOPTED.

CARRIED UNANIMOUSLY

**(a) Council Committee Appointments – release of resolution from In Camera Meeting held on March 19, 2019:**

At the In Camera meeting held on March 19, 2019, Council authorized the release of the following resolutions:

“That Council appoint the following individuals as members of the Community Engagement, Culture, and Inclusion Committee for the two (2) year term commencing April 1, 2019:

1. Kerri Palmer Isaak
2. Shaunda Moore
3. Trudy Schneider

That Council appoint the following individuals as members of the Environment Committee for the two (2) year term commencing April 1, 2019:

1. Grace Bergman
2. Coleen Hackinen
3. Trudy Schneider

4. Patricia Vangerlingen

That Council appoint the following individuals as members of the Finance Committee for the two (2) year term commencing April 1, 2019:

1. Mark Roberts
2. Nick Cheng

That Council approve the dissolution of the Public Safety Committee effective April 1, 2019; AND That Council appoint Councillor Tim Laidler as liaison to the Village's staff emergency management program.

That Council approve the dissolution of the Youth Committee effective April 1, 2019; AND That Council confirm that youth group activities will continue under the mandate of the Community Engagement Culture and Inclusion Committee."

**(b) Communication from City of Burnaby, dated March 25, 2019, regarding letter to Minister of Finance re Property Assessment and Taxation Systems.**

Recommendation: That Council receive, for information, communication from City of Burnaby, dated March 25, 2019, regarding letter to Minister of Finance re Property Assessment and Taxation Systems

CARRIED UNANIMOUSLY

**8. Items Removed from the Consent Agenda**

**(c) Communication from District of Kitimat dated March 25, 2019 regarding graduated licensing for motorcycles.**

It was MOVED and SECONDED:

R289                      THAT COUNCIL ENDORSE, THE DISTRICT OF KITIMAT UBCM RESOLUTION THAT THE PROVINCIAL GOVERNMENT IMPLEMENT THE FINAL PHASE OF GRADUATED LICENSING PROGRAM FOR MOTORCYCLES INCLUDING POWER RESTRICTIONS AND MANDATORY TRAINING.

CARRIED UNANIMOUSLY

- (d) Communication from City of Port Moody dated March 27, 2019 regarding greenhouse gas limits for new buildings - Union of BC Municipalities Resolution.**

It was MOVED and SECONDED:

R290                      THAT COUNCIL RECEIVE, FOR INFORMATION,  
COMMUNICATION FROM CITY OF PORT MOODY DATED  
MARCH 27, 2019 REGARDING GREENHOUSE GAS LIMITS FOR  
NEW BUILDINGS - UNION OF BC MUNICIPALITIES  
RESOLUTION.

CARRIED UNANIMOUSLY

**9. Legislative Reports**

- (a) Anmore Solid Waste Management Amendment Bylaw No. 592-2019**

It was MOVED and SECONDED:

R291                      THAT ANMORE SOLID WASTE MANAGEMENT AMENDMENT  
BYLAW NO. 592-2019 BE ADOPTED.

CARRIED UNANIMOUSLY

- (b) Anmore Water Rates and Regulations Amendment Bylaw No. 593-2019**

It was MOVED and SECONDED:

R292                      THAT ANMORE WATER RATES AND REGULATIONS  
AMENDMENT BYLAW NO. 593-2019 BE ADOPTED.

CARRIED UNANIMOUSLY

**(c) Council Remuneration – Annual Indemnity Bylaw Amendment Bylaw No. 594-2019**

It was MOVED and SECONDED:

R293                      THAT ANMORE ANNUAL INDEMNITY AMENDMENT BYLAW NO. 594-2019 BE ADOPTED.

CARRIED  
Opposed: Councillor Weverink

**(d) OCP Amendment Bylaw 590, 2019 – Anmore Green Estates**

It was MOVED and SECONDED:

R294                      THAT OFFICIAL COMMUNITY PLAN AMENDMENT BYLAW 590, 2019 BE READ A THIRD AND FINAL TIME, AND THAT OFFICIAL COMMUNITY PLAN AMENDMENT BYLAW 590, 2019 BE ADOPTED.

CARRIED UNANIMOUSLY

**10. Unfinished Business**

None.

**11. New Business**

**(a) Asset Management Plan Update**

Ms. Juli Halliwell, CAO, provided an update on the Village Asset Management Investment Plan.

Points included:

- Updates include inventory and condition data from Storm Water Management Plan
- No impact to original asset management plan has been identified due to update



- Village has a fiscally prudent process related to inventory and planning for asset depreciation

**(b) Letter to City of Port Moody regarding David Road Right of Way.**

Ms. Juli Halliwell, CAO, provided a draft letter on table to City of Port Moody for Council's consideration regarding the future of the David Road Right of Way. The letter is included as Attachment 1 and forms part of the original minutes. Ms. Halliwell noted that the Village of Belcarra has sent a similar letter expressing their concerns.

It was MOVED and SECONDED:

R295                      THAT COUNCIL DIRECT STAFF TO SEND THE LETTER, AS PROVIDED ON TABLE AND INCLUDED AS AN ATTACHMENT TO THESE MINUTES, TO THE CITY OF PORT MOODY REGARDING THE FUTURE OF THE DAVID ROAD RIGHT OF WAY AND THE POSSIBILITY OF REMOVING THE ROAD RIGHT OF WAY ON BEHALF OF COUNCIL UNDER MAYOR MCEWEN'S SIGNATURE.

CARRIED UNANIMOUSLY

**12. Recommendations of Committees.**

**(a) Finance Committee meeting held on March 7, 2019.**

It was MOVED and SECONDED:

R296                      THAT COUNCIL **RECEIVE** THE RECOMMENDATION FROM THE FINANCE COMMITTEE TO REFER THE DRAFT 2019-2023 FINANCIAL PLAN, AS AMENDED, TO REFLECT AN AVERAGE PROPERTY TAX INCREASE OF 9.38% TO COUNCIL, FOR CONSIDERATION.

CARRIED UNANIMOUSLY

**13. Mayor's Report**

Mayor McEwen reported that:

- March 26 - met with Rob Aiello, GM, Telus and Juli Halliwell regarding cellular coverage and fibre optic coverage throughout the Village noting that Village of Anmore has complete fibre optic coverage throughout

- March 27 – participated in Tri City Chamber of Commerce Mayor Talk
- March 29 – attended Metro Vancouver Board meeting where there was unanimous support for acceptance into the Greater Vancouver Sewage and Drainage District
- March 31 – participated in Anmore Garden Club Spirit Park clean up
- April 2 – met with Anmore Garden Club
- April 3 – attended Regional Parks Meeting
- April 3 – attended Tsawwassen First Nation 10 Year Treaty Event
- April 4 – attended TransLink Mobility Committee where there was discussion related to on demand bus service
- April 5 – attended Regional Planning Meeting where there was discussion regarding Metro Vancouver 2040
- April 9 – attended Civic Building workshop

### **Councillors Reports**

None.

#### **14. Chief Administrative Officer's Report**

Juli Halliwell, CAO reported that:

- Annual Easter Egg Hunt is to take place on April 20
- Anmore Scouts Bottle Drive is this weekend
- Garden Club Clothing Drive is this weekend
- Utility bills will be sent out in the next week or two and solid waste and green waste billing has been moved to the spring billing due to smaller water consumption on the spring bill as opposed to the fall bill

#### **15. Information Items**

##### **(a) Committees, Commissions and Boards – Minutes**

- Draft Minutes of the Finance Committee Meeting held on March 7, 2019.
- Minutes of the Public Hearing held on March 19, 2019.

##### **(b) General Correspondence**

- Communication from The Office of the Ombudsperson dated March 18, 2019 regarding quarterly report: October 1- December 31, 2018
- Communication from Anmore Elementary School PAC dated March 19, 2019, regarding Great Walk event Friday, May 3, 2019
- Communication from Anmore Times dated March 19, 2019 regarding monthly advertising in Anmore Times
- Metro Vancouver Board in Brief for meetings held on March 29, 2019

**16. Public Question Period**

None

**17. Adjournment**

It was MOVED and SECONDED:

**“TO ADJOURN.”**

**CARRIED UNANIMOUSLY**

The meeting was adjourned at 725 p.m.

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Karen Elrick  
Corporate Officer

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John McEwen  
Mayor



NEW WESTMINSTER &  
DISTRICT LABOUR COUNCIL

March 11, 2019

Lori Mayhew, President  
Janet Andrews, Secretary-Treasurer  
Chartered By The Canadian Labour Congress

John McEwen, Mayor  
Village of Anmore  
2697 Sunnyside Road  
Anmore, BC V3H 5G9

RECEIVED

MAR 18 2019



Dear Mayor McEwen and members of Council,

The New Westminster & District Labour Council represents over 60,000 affiliated union members in 14 communities in the Lower Mainland. On behalf of our members and their families living and/or working in your community, we request your Council declare **April 28th** as the official "Day of Mourning for Workers Killed and Injured on the Job".

We also request that Council **observe one minute of silence** in the Council Chambers at the evening Council meeting **on or before April 28th**.

In 1984 our national organization, the Canadian Labour Congress, introduced the annual day of remembrance for workers killed and injured on the job. April 28th was chosen because this was the day that the third reading took place for the first comprehensive Workers' Compensation Act (Ontario 1914) in Canada. The "Workers Mourning Day Act" (Bill C223) became law on February 1, 1991, an Act which states "the day of April 28th shall be respected as the day of official recognition". The day of recognition was proclaimed by the government of British Columbia in 1989.

Our focus this year is safety for all workers because "*One is too many, no one should die on the job.*" Recent Canadian research demonstrates that work-related fatalities could be as much as 10 to 13 times higher than official data indicates. Workers deserve to arrive home safely at the end of their workday, and given that workplace deaths are fundamentally preventable, then indeed, one is too many. This year we join the CLC in calling on all governments to enforce the laws, including the Westray provisions in the Criminal Code, and occupational health and safety laws because worker death and injury impact not only our families but also our communities.

There will be remembrances across Canada on April 28th for workers who have been killed on the job, and to recognize those who have suffered from workplace injury, accident or disease. On April 28th we mourn for those who have died from workplace accidents or disease but we also recommit ourselves to fight for the living.

If your Council **issues proclamations**, a copy of our Proclamation is enclosed to assist Council in endorsing the "Workers Day of Mourning".

We thank-you for your leadership in your workplace by encouraging your staff to **observe one minute of silence at 11:00 a.m. on April 28th**.

Sincerely,

Janet Andrews  
Secretary- Treasurer

JA/cb



Phone: 604-291-9306 NWDLC@SHAWCABLE.COM  
105-3920 Norland Avenue, Burnaby, BC V5G 4K7

NWDLC NWDLC.CA

# Proclamation

WHEREAS: Every year, more than 1,000 Canadian workers are killed on the job.

AND WHEREAS: Thousands more are permanently disabled.

AND WHEREAS: Hundreds of thousands are injured.

AND WHEREAS: Thousands of others die from cancer, lung disease, and other ailments caused by exposure to toxic substances at their workplaces.

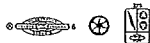
AND WHEREAS: April 28 of each year has been chosen by the Canadian Labour Congress as:

- a Day of Mourning for these victims of workplace accidents and disease;
- a day to remember the maximum sacrifice they have been forced to make in order to earn a living;
- a day to renew approaches to governments for tougher occupational health and safety standards, and more effective Compensation;
- a day to rededicate ourselves to the goal of making Canada's workplaces safer.

AND WHEREAS: April 28th was proclaimed a "Day of Mourning" by an Act of Parliament on February 1st, 1991.

I \_\_\_\_\_, of \_\_\_\_\_  
do hereby proclaim April 28 as an annual Day of Mourning in recognition of workers killed, injured or disabled on the job.

Signed: \_\_\_\_\_



**VILLAGE OF ANMORE**

**BYLAW NO. 595-2019**

A bylaw to approve the Five-Year Financial Plan for the years 2019 through 2023

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**WHEREAS** pursuant to the provisions of the *Community Charter* stating that a municipality must have a Financial Plan adopted annually, by bylaw, before the 15th of May in each year;

**AND WHEREAS** the Municipal Council has caused to be prepared a Five-Year Financial Plan for the period 2019-2023 inclusive;

**NOW THEREFORE** the Council of the Village of Anmore enacts as follows:

1. This bylaw may be cited as “Anmore Five-Year Financial Plan Bylaw No. 595-2019”.
2. Council hereby adopts the Five-Year Financial Plan for the years 2019-2023 inclusive, for each year of the plan, as set out in Schedules A and B, attached hereto and forming part of this bylaw.
3. If a portion of this bylaw is held invalid by a Court of competent jurisdiction, the invalid portion must be severed and the remainder of this bylaw is deemed to have been adopted without the severed section, subsection, paragraph, subparagraph, clause or phrase.
4. That “Anmore Five-Year Financial Plan Bylaw No. 573-2018” is hereby repealed in its entirety.

**READ** a first time the                      day of , 2019

**READ** a second time the                      day of , 2019

**READ** a third time the                      day of , 2019

**ADOPTED** the                      day of , 2019

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MAYOR

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MANAGER OF CORPORATE SERVICES

## SCHEDULE "A"

### 2019-2023 FINANCIAL PLAN STATEMENT OF OBJECTIVES AND POLICIES

1. In accordance with the *Community Charter*, the Village of Anmore is required to include in the Five-Year Financial Plan, objectives and policies regarding each of the following:
  - (a) The proportion of total revenue that comes from each of the funding sources described in the *Community Charter*;
  - (b) The distribution of property taxes among the property classes; and
  - (c) The use of permissive tax exemptions.

2. Funding Sources

Table 1, below, shows the proportion of total revenue proposed to be raised from each fund source in 2019.

Property value tax revenues are the largest portion of planned revenues. Property Taxation provides a stable and consistent revenue source for general services that cannot be recovered from user-pay fees. It is simple to administer and easy for residents to understand.

Fees & charges provide the second largest proportion of revenue and are sourced from the utility fees collected for water and garbage & organic waste collection, as well as various permit fees.

Government grants provide for the third largest proportion of revenue and are sourced from the Major Road Network Fund (MRN), the Small Communities Fund, grants in lieu of taxes, as well as from miscellaneous grants.

#### Objectives

- Over the next five years, the Village will increase the portion of revenue received from user fees and charges to reflect service levels and changes in inflation.

#### Policies

- All user-fee levels will be reviewed, on an annual basis, to ensure they are adequately meeting both the respective service delivery and capital costs.
- Revenues will be recovered from user fees and charges where possible, rather than general taxation, to lessen the burden on the Village's limited property tax base.

**Table 1 – Sources of Revenue**

REVENUE SOURCE	% OF TOTAL REVENUE	DOLLAR VALUE
Taxation	63	\$ 2,210,411
Fees and Charges	9	1,154,490
Government Grants	22	762,800
Interest and Other	6	221,910
<b>TOTAL</b>	<b>100</b>	<b>\$ 4,349,611</b>

### 3. Distribution of Property Tax Rates

Table 2 outlines the distribution of property taxes among the property classes. The residential property class provides the largest proportion of property tax revenue. This is appropriate as this class also forms the largest portion of the assessment base and consumes the majority of Village services.

#### Objectives

- Tax rates set maintain tax stability in accordance with the Village's operational and capital requirements.

#### Policies

- Supplement, where possible, revenues from user fees and charges to help to offset the burden on the entire property tax base.
- Regularly review and compare the Village's distributions of tax burden relative to other municipalities having similar property class composition.

**Table 2 – Distribution of Property Tax Rates**

PROPERTY CLASS	% OF TOTAL PROPERTY TAXATION
Residential (1)	97
Utilities (2)	2
Business and Other (6)	1
<b>TOTAL</b>	<b>100</b>

### 4. Permissive Tax Exemptions

No property in the Village of Anmore is permissively exempt. Village properties do not meet the legislated criteria.



## SCHEDULE "B"

<b>Village of Anmore</b>					
<b>Financial Plan</b>					
<b>2019 - 2023</b>					
	2019	2020	2021	2022	2023
<b>REVENUES</b>					
Property Tax	\$ 2,210,411	\$ 2,400,680	\$ 2,574,042	\$ 2,620,262	\$ 2,773,913
Permits, Fees and Charges	\$ 1,154,490	\$ 1,210,560	\$ 1,237,997	\$ 1,243,884	\$ 1,272,399
Grants	\$ 762,800	\$ 764,950	\$ 767,140	\$ 767,140	\$ 769,380
Interest & Other	\$ 221,910	\$ 222,560	\$ 223,210	\$ 223,210	\$ 223,870
<b>SUBTOTAL REVENUES</b>	<b>\$ 4,349,611</b>	<b>\$ 4,598,750</b>	<b>\$ 4,802,389</b>	<b>\$ 4,854,496</b>	<b>\$ 5,039,562</b>
<b>EXPENSES</b>					
General Government	\$ 1,151,986	\$ 1,188,156	\$ 1,214,554	\$ 1,253,952	\$ 1,253,910
Public Works	\$ 709,195	\$ 719,394	\$ 794,618	\$ 735,030	\$ 745,523
Planning & Development	\$ 399,480	\$ 406,960	\$ 414,390	\$ 421,800	\$ 429,630
Water Utility	\$ 613,880	\$ 629,310	\$ 645,277	\$ 651,164	\$ 667,869
Capital	\$ 346,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
Amortization	\$ 920,000	\$ 920,000	\$ 920,000	\$ 920,000	\$ 920,000
<b>SUBTOTAL EXPENSES</b>	<b>\$ 4,140,541</b>	<b>\$ 3,903,820</b>	<b>\$ 4,028,839</b>	<b>\$ 4,021,947</b>	<b>\$ 4,056,932</b>
<b>SURPLUS / (DEFICIT)</b>					
	<b>\$ 209,070</b>	<b>\$ 694,930</b>	<b>\$ 773,550</b>	<b>\$ 832,549</b>	<b>\$ 982,630</b>
<b>INTERNAL TRANSFERS</b>					
Transfer to (from) Reserves	-\$ 1,186,870	-\$ 1,664,730	-\$ 1,743,350	-\$ 1,808,350	-\$ 1,952,230
Transfer to (from) Surplus	\$ 57,800	\$ 49,800	\$ 49,800	\$ 55,800	\$ 49,600
Investment in TCA	\$ 920,000	\$ 920,000	\$ 920,000	\$ 920,000	\$ 920,000
<b>SUBTOTAL INTERNAL EXPENSES</b>	<b>-\$ 209,070</b>	<b>-\$ 694,930</b>	<b>-\$ 773,550</b>	<b>-\$ 832,550</b>	<b>-\$ 982,630</b>
<b>FINANCIAL PLAN BALANCE</b>					
	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

## VILLAGE OF ANMORE

### BYLAW NO. 596-2019

A bylaw for the levying of rates for municipal general purposes,  
water utility and for regional district purposes for the fiscal year 2019

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**WHEREAS** pursuant to the provisions of section 197 of the *Community Charter*, after adoption of the five year financial plan and before May 15, a Municipality must, by bylaw, impose property value taxes for the year;

**AND WHEREAS** the required bylaw establishes the tax rates for the municipal revenue proposed to be raised in the year from property value taxes as provided in the financial plan;

**AND WHEREAS** the required bylaw establishes the tax rates for the amounts to be collected in the year by the municipality to meet its taxing obligations to the regional district;

**NOW THEREFORE** the Municipal Council of the Village of Anmore, in open meeting assembled, enacts as follows:

1. This bylaw may be cited for all purposes as “Anmore Tax Rates Bylaw No. 596-2019”.
2. The following rates are hereby imposed and levied for the year 2019;
  - (a) For all lawful and general purposes of the municipality on the value of land and improvements for general municipal purposes, rates appearing in column A of Schedule A, attached hereto and forming a part hereof.
  - (b) For all lawful and general purposes of the capital asset on the value of land and improvements for general municipal purposes rates appearing in column B of Schedule A, attached hereto and forming a part hereof.
  - (c) For all lawful and general purposes of the Metro Vancouver Regional District on the value of land and improvements taxable for regional hospital district purposes, rates appearing in column C of Schedule A, attached hereto and forming a part hereof.
3. The minimum amount of taxation on a parcel of real property shall be one dollar (\$1.00).

**READ** a first time the                      day of April, 2019

**READ** a second time the                      day of April, 2019

**READ** a third time the                      day of April, 2019

**ADOPTED** the                      day of April, 2019

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MAYOR

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CORPORATE OFFICER

**VILLAGE OF ANMORE  
BYLAW NO. 596-2019  
SCHEDULE "A"**

<b>PROPERTY CLASS</b>	<b>A GENERAL MUNICIPAL</b>	<b>B CAPITAL ASSET</b>	<b>C REGIONAL DISTRICT</b>
	per \$1,000 assessed value	per \$1,000 assessed value	per \$1,000 assessed value
<b>1. RESIDENTIAL</b>	0.6885	0.6759	0.1720
<b>2. UTILITY</b>	0.6885	0.6759	0.6019
<b>3. SUPPORTIVE HOUSING</b>	0.0000	0.0000	0.1720
<b>4. MAJOR INDUSTRY</b>	0.0000	0.0000	0.5847
<b>5. LIGHT INDUSTRY</b>	0.0000	0.0000	0.5847
<b>6. BUSINESS</b>	0.6885	0.6759	0.4213
<b>7. MANAGED FOREST LAND</b>	0.0000	0.0000	0.5159
<b>8. SEASONAL/RECREATIONAL</b>	0.6885	0.6759	0.1720
<b>9. FARM</b>	0.0000	0.0000	0.1720

## ENVIRONMENT COMMITTEE MEETING – MINUTES

Minutes of the Environment Committee Meeting held on Thursday, October 18, 2018 in Council Chambers at Village Hall, 2697 Sunnyside Road, Anmore, BC



### **MEMBERS PRESENT**

Councillor Paul Weverink, Chair  
Grace Bergman  
Trudy Schneider

### **MEMBERS ABSENT**

Coleen Hackinen  
Babak Taghvaei

### **OTHERS PRESENT**

Jason Smith, Manager of Development Services

#### **1. CALL TO ORDER**

Chair Weverink called the meeting to order at 7:06 p.m.

#### **2. APPROVAL OF THE AGENDA**

It was MOVED and SECONDED:

**“THAT THE AGENDA BE APPROVED AS CIRCULATED.”**

**CARRIED UNANIMOUSLY**

#### **3. MINUTES**

##### **(a) Minutes of the Meeting held on September 20, 2018**

It was MOVED and SECONDED:

**“THAT THE MINUTES OF THE ENVIRONMENT COMMITTEE MEETING HELD ON SEPTEMBER 20, 2018 BE ADOPTED AS CIRCULATED.”**

**CARRIED UNANIMOUSLY**

#### **4. BUSINESS ARISING FROM THE MINUTES**

Nil

#### **5. UNFINISHED BUSINESS**

Nil

## 6. NEW BUSINESS

### (a) **Tree Management Bylaw (Draft)**

Jason Smith presented the staff report as presented to Council on September 20, 2018.

Members discussed comments and recommendations dated October 17, 2018 provided by Coleen Hackinen. The comments and recommendations are included as Attachment 1 form part of the original minutes. The following points were highlighted during discussion:

- Removing the wording in combination with native vegetation - Trees are an Ecosystem which includes everything under them;
  - Hard to replace native vegetation
  - Authority is specific to tree cutting; currently no power for anything under the trees
  - Another municipality identified through an ecosystem level mapping
  - Hard to determine what is native vegetation
  - Members agreed that this suggestion may not be able to be achieved during this bylaw, would not have the authority at this time
- Replacement tree minimize sizes in the existing draft revision of the tree management bylaw are 4 meters in height – Possibly too high?
  - Smaller trees possibly have a better chance than larger; could adjust size
  - Larger tree, you would have replacement tree quicker
  - Members agreed to amend the replacement size to 3 meters in height
- Allowing removal of 2 trees per calendar years on less than 1 acre lots; larger lots, an additional tree for every acre you have;
  - Create a separate permit at a nominal fee for tracking purposes
  - More of a formality; gives the ability to enforce
  - Members agreed and supported the above statement
- Trees within Riparian Area or a Wetland - a permit will be issued to cut down a tree within a riparian area or wetland where the tree removal has been approved in the case of a dangerous or dead tree
- “Watercourse” reference to be replaced by the word “Stream”
- “Owner” definition to be adjusted to include strata corporations
- Removal of dangerous trees; arborist required
  - Permit is required – fee is waived
  - 2 replacement trees required to be replanted for every 1 dangerous removed
  - No replacement trees required when removing 2 live trees

- Bonding requirements to be discussed through village lawyers
- 20% of lot coverage will be determined by the drip line of trees

**(b) Rezoning Application for 3207 Sunnyside Road (Cordovado)**

Jason Smith presented the staff report as presented to Council on September 12, 2018. The following points were highlighted during discussions:

- 19 lot development, single family
- 34% land is parks and greenspace
- 3rd time that proposal has been brought to council
- Proposal is positive
- Will need to follow the village's trail standard

It was MOVED and SECONDED:

**“THAT THE DEVELOPER MAINTAINS EXISTING 20% TREE COVERAGE ON EACH LOT AND COMPLIES WITH THE TREE MANAGEMENT BYLAW.”**

**CARRIED UNANIMOUSLY**

It was MOVED and SECONDED:

**“THAT THE DEVELOPER BUILDS EACH HOME TO STEP 2 OF THE BC ENERGY STEP CODE AND THE ENVIRONMENT COMMITTEE ENCOURAGES THE BUILDER TO EXCEED THIS LEVEL.”**

**CARRIED UNANIMOUSLY**

**7. ADJOURNMENT**

It was MOVED and SECONDED:

**“TO ADJOURN.”**

**CARRIED UNANIMOUSLY**

The meeting adjourned at 8:50 p.m.

Certified Correct:

Approved:

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Juli Halliwell  
CAO

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Councillor Paul Weverink  
Chair, Environment Committee



## PARKS AND RECREATION COMMITTEE MEETING – MINUTES

Minutes of the Parks and Recreation Committee Meeting held on Wednesday, November 21, 2018 in Council Chambers at Village Hall, 2697 Sunnyside Road, Anmore, BC

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### **MEMBERS PRESENT**

Councillor Kim Trowbridge (Chair)  
Mike Dykstra  
Susan Mueckel  
Bruce Scatchard

### **MEMBERS ABSENT**

Polly Krier

### **1. CALL TO ORDER**

Chair Trowbridge called the meeting to order at 6:55 p.m.

### **2. APPROVAL OF THE AGENDA**

It was MOVED and SECONDED:

**"THAT THE AGENDA BE APPROVED AS CIRCULATED."**

**CARRIED UNANIMOUSLY**

### **3. MINUTES**

#### **(a) Minutes of the Meeting held on October 17, 2018**

It was MOVED and SECONDED:

**"THAT THE MINUTES OF THE PARKS AND RECREATION COMMITTEE MEETING HELD ON OCTOBER 17, 2018 BE ADOPTED AS CIRCULATED."**

**CARRIED UNANIMOUSLY**

### **4. BUSINESS ARISING FROM THE MINUTES**

Nil

### **5. UNFINISHED BUSINESS**

Nil

### **6. NEW BUSINESS**

#### **(a) Rezoning Proposal – 2307 Sunnyside Road (Cordovado)**

Jason Smith presented the staff report as presented to Council on September 18, 2018.

The following points were highlighted during discussion:

- About 13 acres of land with a proposed 19 lot development
- 34% parks and green space as an amenity; within that space a trail network is included
- Sunnyside Road and the right of way encroaches on the applicants property as noted on the grey section; as part of an amenity, road dedication to allow for an access route on a public right of way is proposed for the village
- CAC of \$493,500.00 to possibly be used towards a new village hall
- Dollar amount was based on an economic analysis review by a consultant hired by the village
- Mostly 1/3 acres lots with a few 1/2 acres

Mr. Smith asked members to provide any questions or thoughts with regards to this proposal.

- A member noted that the “Grey area” where the creek is located is included within the current Parks Master Plan
- A member questioned, within the Parks Master Plan, it states that unusable land is not to be added to the total square footage for parks?
  - With regards to riparian area, it is buildable as long as you comply with the regulations established by the province to protect; limited, but still can build within the setback
- Currently if a development occurs within a riparian area, the village requires a report from a qualified environmental professional showing their compliance within the riparian area regulations
- The “watercourse development area” map noted on the back of the OCP identifies specific watercourse areas is misunderstood. There is an ability to build, but will be required to go through the proper steps
- There is a buffer of green space along the north edge of the property; where the trails run and will be on parkland
- On the eastern edge, the lots will extend to the edge of the property which will not be public green space
- The developer will be required to deliver the trail standard regulations put forward within the Parks Master Plan such as width and level of construction
- The ditch, which was once referenced as a creek, may require a culvert
- For most cases, there is the need to advocate the use of culverts as opposed to bridges to keep costs and maintenance down
- Ensure trails can be used all year
- No “programing” for the green space as of yet
- Request sidewalks on both sides of road
- 20 meter road allowance
- Possibly include places for community benches?
- Greyed out area is an existing road right-of-way which will be expanded out to 20 meter

- Trail heading East into loco Lands is crossing into the entire parcel in which there are already trails and projected trails; not going to a home
- Path connection to loco Lands; possibly request cash in lieu?
- Find out the logic behind developers trail connectivity
- Trail that comes out to Sunnyside; can it be moved closer to Summerwood Lane and include a crosswalk?
- Look into questioning Translink for possible safe area for a bus stop
- Proposal meets off-street parking
- Current proposal is to allow suites but not coach houses
- Possibly include building a wider paved portion to allow for some on-street parking

## 7. **ADJOURNMENT**

It was MOVED and SECONDED:

**“TO ADJOURN.”**

**CARRIED UNANIMOUSLY**

The meeting adjourned at 8:10 p.m.

Certified Correct:

Approved:

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Juli Halliwell  
Chief Administration Officer

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Councillor Kim Trowbridge  
Chair, Parks and Recreation Committee

## PARKS AND RECREATION COMMITTEE MEETING – MINUTES

Minutes of the Parks and Recreation Committee Meeting held on  
Wednesday April 3, 2019 in Council Chambers at  
Village Hall, 2697 Sunnyside Road, Anmore, BC



### MEMBERS PRESENT

Councillor Kim Trowbridge (Chair)  
Mike Dykstra  
Bruce Scatchard  
Jay Sheere

### MEMBERS ABSENT

Susan Meuckel

### OTHERS PRESENT

Juli Halliwell, CAO  
Luke Guerin, Operations Superintendent  
Karen Elrick, Manager of Corporate Services

#### 1. CALL TO ORDER

Chair Trowbridge called the meeting to order at 6:00 p.m.

#### 2. APPROVAL OF THE AGENDA

It was MOVED and SECONDED:

That the Agenda be approved as circulated.

CARRIED UNANIMOUSLY

#### 3. MINUTES

##### (a) Minutes of the Meeting held on November 21, 2018

It was MOVED and SECONDED:

That the Minutes of the Parks and Recreation Committee Meeting  
held on November 21, 2018 be adopted as circulated.

CARRIED UNANIMOUSLY

#### 4. BUSINESS ARISING FROM THE MINUTES

None.

**5. UNFINISHED BUSINESS**

None.

**6. NEW BUSINESS****(a) Committee Orientation**

Ms. Karen Elrick, Manager of Corporate Services, provided an overview of committee process and procedures.

Discussion points included:

- Process and need for recommendations to be forwarded to Council.
- Two way communication including feedback from Council on recommendations forwarded by the Committee.

**(b) Meeting Schedule for Current Term April 1, 2019 – March 31, 2021**

It was agreed by consensus of the Committee to continue the current meeting schedule of the Parks and Recreation Committee the 3<sup>rd</sup> Wednesday of each Month at 7 p.m., as needed.

**(c) Trail expansion and maintenance.**

Committee members and Staff engaged in discussions regarding trail expansion and maintenance.

Discussion points included:

- Communication lines between the Committee and Council
- Potential delegation of Parks and Recreation Committee to Council
- Land acquisition for trail expansion
- Recommendations to be made through to Council
- Committee will undertake mapping exercise to identify potential areas for trail expansion and maintenance
- Type of trails desired (walking, mountain bike)
- Priority for ease of maintenance with machine grooming for trails
- Village currently maintains walking trails but not mountain biking trails
- Potential for partnership opportunity with mountain bike club for trail maintenance.

Action: Staff to provide one large scale trail map for marking and 11x17 trail maps for individual Committee members for mapping exercise.

**(d) Funding and approval from Council.**

Staff and Committee members engaged in discussions regarding land acquisition approaches and securing current and future trail connections.

Discussion points included:

- Potential to explore potential acquisition of land or use of land through easement or right of way
- Whether incentive programs could be developed to encourage donation of land or use of land
- Effect of identification of areas of interest on potential development activity
- Trail marker dedication program is separate from any recognition that could be considered for incentive

IT was MOVED and SECONDED:

THAT the Committee recommend THAT Council consider development of land acquisition strategies for additional trail network systems.

Carried Unanimously

Discussion continued regarding securing future trail connections and points included:

- Existing maintenance of park and trail network consists of vegetation control by Village staff
- Spirit Park trail is machine maintained
- Pinnacle Trail needs further work which may require independent contractor due to lack of machine access
- \$25,000 per year is budgeted by the Village to bring up the trail network standards and the funds are allocated as high priority areas are identified
- Some park areas are land locked and continuous network for travel could be considered
- Consideration of trail connections which lead into existing park space

Action: Staff to circulate hard copies of Parks Master Plan to all Committee members for reference.

- Status and scope of project contemplated for stairway to fish hatchery:
  - Noted that \$30,000 of funds set aside for this project
  - Previous quotes obtained are over budget and do not take into consideration machine access so would likely rise more

It was MOVED and SECONDED:

THAT the Committee request THAT Council provide direction on the desire to proceed with construction of the stairway trail to the hatchery.

CARRIED UNANIMOUSLY

7. ADJOURNMENT

It was MOVED and SECONDED:

To Adjourn.

Carried Unanimously

The meeting adjourned at 7:25 p.m.

Certified Correct:

\_\_\_\_\_  
Karen Elrick  
Manager of Corporate Services

Approved:

\_\_\_\_\_  
Councillor Kim Trowbridge  
Chair, Parks and Recreation Committee



April 2<sup>nd</sup>, 2019

**Mayor & Council,**  
2697 Sunnyside Road  
Anmore, BC  
V3H 5G9

RECEIVED

APR 08 2019

VILLAGE OF  
ANMORE 

Mayor John McEwan & Council,

We write to you as the Board of Directors of the *Tri-Cities Pride Society*. We are a not-for-profit organization that aims to build a more inclusive Tri-Cities through dedicated advocacy and overarching support. We organize community events and resources that aim to build community and dismantle barriers; by strengthening our communities we strive to make a safer and more inclusive place in which to live and conduct business.

The Tri-Cities Pride Society (TCPS) has been operating since September 2017. Our society has conducted events aiming to increase social connections, protect youth from discrimination, and help show our communities' diverse composition.

We would like to extend our support to all of you in aiding our communities. Please do not hesitate to contact us for input or aid. Our board has a variety of backgrounds, from academic research to independent business, and as such is more than capable of aiding in any aspect of your purview.

We hope to hear from you all.

Best regards,

Tri-Cities Pride Society  
Board of Directors

778 881 4635

[about@tricitiepride.ca](mailto:about@tricitiepride.ca)

<http://tricitiepride.ca>

