

## REGULAR COUNCIL MEETING – AGENDA - ADDENDUM

**Addendum** to the Agenda for the Regular Council Meeting scheduled for Tuesday, September 3, 2019 at 7:00 p.m. in Council Chambers at Village Hall, 2697 Sunnyside Road, Anmore, BC

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### 11. New Business

#### (c) Award of 2019 Capital Works

Report dated September 3, 2019 from the Chief Administrative Officer is attached.



# VILLAGE OF ANMORE

## REPORT TO COUNCIL

Date: September 3, 2019  
Submitted by: Juli Halliwell, Chief Administrative Officer  
Subject: Award of 2019 Capital Works

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### Purpose / Introduction

To obtain Council approval to award the contract for the 2019 Capital Works tender to Jack Cewe Ltd.

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### Recommended Options

That Council approve the award of the contract for the 2019 Capital Works for a total contract price of \$468,514.20, including GST, to Jack Cewe Ltd.;

And that the Village enter into negotiations to remove the following projects: Eaglecrest Ditch, Wyndham Crescent Culvert and Sunnyside Ped Bridge removal and culvert replacement;

And that an additional \$20,000 be allocated to the 2019 Capital Works project to be funded from the Capital Reserve.

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### Background

On August 12, 2019, the Village issued a tender for the capital projects approved as part of the 2019-2023 5-Year Financial Plan, as follows:

Project	Budget
Eaglecrest Culvert Repair	\$12,000
Wyndam Cres. Storm Sewer	33,000
Sunnyside Culvert Repair	58,000
Bus Shelters	19,000
Sunnyside Handrail Replacement	28,000
Sunnyside Culvert Extension	36,000
Sunnyside Road Improvements	98,000
<b>Total</b>	<b>\$284,000</b>

At the closing time of August 30, 2019 at 2:00pm, only one tender was received.

## Report/Recommendation to Council

Award of 2019 Capital Works

September 3, 2019

### Discussion

The tender was opened by Village staff and sent to ISL Engineering for review. The tender was from Jack Cewe Ltd for a total price of \$468,514.20. This bid amount was higher than anticipated for some budgets.

ISL Engineering provided the attached tender summary (**Attachment 1**) and confirmed that the tender have been checked for correct values and that it was in compliance. **Attachment 1** outlines the recommended projects to be awarded as part of the 2019 capital works program. 3 of the projects originally included in the overall project budget are not being recommended to be completed at this time. Please refer to ISL Engineering's recommendation letter (**Attachment 2**).

The recommendation is for the works to be awarded to the lowest and only bidder, Jack Cewe Ltd.

### Other Options

1. That Council specify particular projects to award as part of the 2019 capital works contract.
2. That Council decline to award the 2019 capital works contract and re-tender it at a future date due to budget overages.
3. That Council decline to award the 2019 capital works and alter the list of projects to be tendered.

### Financial Implications

The reduced contract price for Jack Cewe Ltd. as well as all engineering related costs are approximately \$20,000 over the approved budget of \$284,000. It is recommended that the shortfall be approved to increase the overall budget and be allocated from the Capital Reserve.

### Communications / Civic Engagement

Schedules for construction, once determined, will be communicated to affected residents and made available on the Village's website and social media platforms.

### Council Strategic Plan Objectives

The completion of the 2019 Capital Works aligns with Council's Strategic Objective to maintain and enhance service levels.

**Report/Recommendation to Council**

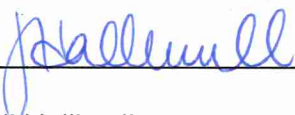
Award of 2019 Capital Works

September 3, 2019

**Attachments**

1. Tender Summary Document
2. Letter of Recommendation for Award from ISL Engineering, dated September 3, 2019

**Prepared by:**



Juli Halliwell

Chief Administrative Officer

Form of Tender - Appendix 1  
Village of Anmore 2019 Capital Works

T19-01

MISCELLANEOUS ROADWORKS**SCHEDULE OF QUANTITIES AND PRICES**(See paragraph 5.3.1 of the Instructions to Tender - Part II)  
(All prices and Quotations including the Contract Price shall include all Taxes)**TENDER SUMMARY SHEET**

	Cewe	ISL Capital submission	Difference	Recommended	Notes
1.0 SUNNYSIDE ROAD REHABILITATION	\$ 92,805.00	\$ 98,000.00	\$ 5,195.00	YES	MRN Funding
2.0 SUNNYSIDE ROAD CULVERT	\$ 120,300.00	\$ 108,750.00	\$ (11,550.00)	YES	MRNB Funding (50%)
3.0 BUS SHELTERS	\$ 59,805.00	\$ 31,096.86	\$ (28,708.14)	YES	WITT funding submitted to Translink. Funding up to \$40k available for May 2020
4.0 SUNNYSIDE HAND RAIL	\$ 26,050.00	\$ 23,802.00	\$ (2,248.00)	YES	Urgent, needs to be completed. Current railing is unsafe
5.0 EAGLECREST DITCH	\$ 22,900.00	\$ 10,767.00	\$ (12,133.00)	N/A	Completed by Ops. No longer required
6.0 WYNDHAM CRESCENT	\$ 38,350.00	\$ 29,659.00	\$ (8,691.00)	NO	Not urgent, Ops completed additional ditching
7.0 COUNTRYSIDE DCVA	\$ 16,000.00	\$ 25,000.00	\$ 9,000.00	YES	
*8.0 SUNNYSIDE PED BRIDGE REMOVAL AND CULVERT INSTALL	\$ 69,994.00	\$ 33,288.00	\$ (36,706.00)	NO	Double Cewe's previous costs (2017). This could be deferred and temporary bus stop maintained
TENDER PRICE	\$ 446,204.00	\$ 360,362.86	\$ (85,841.14)	\$ 286,648.86	
GST @ 5%	\$ 22,310.20	\$ 18,018.14	\$ (4,292.06)	\$ 14,332.44	
TENDER PRICE plus GST	\$ 468,514.20	\$ 378,381.00	\$ (90,133.20)	\$ 300,981.30	

TENDERER'S INITIALS \_\_\_\_\_



#503, 4190 Lougheed Hwy., Burnaby, BC V5C 6A8 T: 604.629.2696 F: 604.629.2698

September 3, 2019

Our Reference: 32369

**Village of Anmore**  
2697 Sunnyside Road,  
Anmore, BC  
V3H 5G9

Attention: Juli Halliwell, CAO

Dear Madam:

**Reference: Village of Anmore– 2019 Capital Works T19-01–**

As you are aware, tenders closed for the above contract on August 30, 2019 at 2:00 p.m. at Village Hall. One tender was received and reviewed by ISL for accuracy (detailed summary attached). There was one error found on within the Form of Tender, this error did not transfer to the Summary page and therefore did not alter the overall bid value

<u>Contractors:</u>	<u>Tender price (inclusive of GST)</u>
Jack Cewe Construction Ltd	\$468,514.20

All the tenders and the values have been checked and are correct arithmetically for the amounts shown above.

The above tender is in compliance with the Village's Instructions to Tenderers. Based on the above, we recommend awarding the contract to the low bidder, which in this case is Jack Cewe Construction Ltd., for the amount of \$468,514.20, inclusive of GST.

It should be noted the above total is above the Village's current Capital Budget Allocation. We therefore recommend that the Village enter negotiations with the Contractor prior to Notice to Proceed is issued to reduce the scope of the Contract.

We recommend the following projects be removed from the Contract

- |   |               |
|---|---------------|
| 1. Eaglecrest Ditch                                     | = \$22,900.00 |
| 2. Wyndham Crescent Culvert                             | = \$38,350.00 |
| 3. Sunnyside Ped Bridge removal and culvert replacement | = \$69,994.00 |

Should you have any concerns or require additional clarification in this regard, please call.

Sincerely,

Chris Boit, P.Eng  
Contract Administrator

Attachment  
Tender Summary