

REGULAR COUNCIL MEETING – MINUTES

Minutes for the Regular Council Meeting scheduled for
Tuesday, September 3, 2019 at 7:00 p.m. in Council Chambers at
Village Hall, 2697 Sunnyside Road, Anmore, BC



ELECTED OFFICIALS PRESENT

Mayor John McEwen
Councillor Polly Krier
Councillor Kim Trowbridge
Councillor Paul Weverink

ABSENT

Councillor Tim Laidler

OTHERS PRESENT

Juli Halliwell, CAO
Karen Elrick, Manager of Corporate Services
Jason Smith, Manager of Development Services
Lance Fortier, Operations Superintendent

1. Call to Order

Mayor McEwen called the meeting to order at 7:00 p.m.

2. Approval of the Agenda

It was MOVED and SECONDED:

R359 That the Agenda be approved as amended to include the addition
of Item 11 (c) under New Business: Award of 2019 Capital
Works.

Carried Unanimously

3. Public Input

Bruce Scatchard regarding zoning bylaw amendments and specifically coach house
regulations.

Charles Christie regarding civic building design cost.

4. Delegations.

None.

5. Adoption of Minutes

(a) Minutes of the Regular Council Meeting held on July 16, 2019, Minutes of the Special Council Meeting held on July 22, 2019, Minutes of the Special Council Meeting held on July 26, 2019, and Minutes of the Special Council Meeting held on July 30, 2019

It was MOVED and SECONDED:

R360 That the Minutes of the Regular Council Meeting held on July 16, 2019, Minutes of the Special Council Meeting held on July 22, 2019, Minutes of the Special Council Meeting held on July 26, 2019, and Minutes of the Special Council Meeting held on July 30, 2019 be adopted as circulated.

Carried Unanimously

6. Business Arising from Minutes

None.

7. Consent Agenda

It was MOVED and SECONDED:

R361 That items 7 (c) and 7 (h) be removed from the Consent agenda and that the remainder of the Consent agenda be adopted.

Carried Unanimously

(a) BC Liberal Official Opposition – 2019 Official Opposition Meeting Opportunities

Recommendation: THAT Council receive the letter from BC Liberal Official Opposition dated July 19, 2019, regarding 2019 UBCM Official Opposition Meeting Opportunities, for information.

(b) City of Victoria – Creating a Lobbying Registry

Recommendation: THAT Council receive the letter from City of Victoria dated July 19, 2019, regarding creating a lobbying registry for municipal government, for information.

(d) British Columbia Utilities Commission – An Inquiry into the Regulation of Municipal Energy Utilities – Regulatory Timetable

Recommendation: THAT Council receive the email communication from British Columbia Utilities Commission dated August 2, 2019 regarding An Inquiry into the Regulation of Municipal Energy Utilities – Regulatory Timetable.

(e) Village of Belcarra – Proposed OCP Amendment Bylaw to enable Temporary Use Permits (TUPS) to be issued

Recommendation: THAT Council receive the letter from Village of Belcarra dated August 9, 2019 regarding proposed OCP Amendment Bylaw to enable Temporary Use Permits (TUPS) to be issued, for information.

(f) District of Saanich – Clean Up of Needles and Other Harm Reduction Paraphernalia

Recommendation: THAT Council receive the letter from District of Saanich dated August 15, 2019 regarding Clean Up of Needles and Other Harm Reduction Paraphernalia, for information.

(g) District of Saanich – Proceeds of Crime

Recommendation: THAT Council receive the letter from District of Saanich dated August 15, 2019 regarding Proceeds of Crime, for information.

(i) Ministry of Environment and Climate Change – Action on Plastics Website and Consultation Paper

Recommendation: THAT Council receive the communication from Ministry of Environment and Climate Change dated August 29, 2019 regarding Action on Plastics – Website and Policy Consultation Paper, for information.

8. Items Removed from the Consent Agenda

(c) Minister of Transport regarding helicopters landing at a private residence in the Village of Anmore

It was MOVED and SECONDED:

R362 THAT Council receive the communication from Minister of Transport dated July 30, 2019, regarding helicopters landing at a private residence in the Village of Anmore, for information.

Before the question was called it was MOVED and SECONDED:

 THAT the main motion be amended to direct staff to send a letter to the Minister of Transport requesting a timeline for response regarding any fines and penalties to be assessed.

Carried Unanimously

The question was then called on the main motion, as amended, and it was:

Carried Unanimously

(h) Metro Vancouver – Support for Rural Communities within Metro Vancouver

Mayor McEwen spoke regarding the challenges of rural communities located within Metro Vancouver.

It was MOVED and SECONDED:

R363 THAT Council receive the letter from Metro Vancouver dated August 26, 2019 regarding Support for Rural Communities within Metro Vancouver, for information.

Carried Unanimously

9. Legislative Reports

(a) Bylaw Updates

Ms. Karen Elrick, Manager of Corporate Services, provided an overview of the staff report outlining the proposed new bylaws and bylaw amendments that were identified through a review for updates, repeal, or replacement.

It was MOVED and SECONDED:

R364 THAT Council:
 A. Grant first, second, and third readings to Anmore Bylaw Repeal Bylaw No. 605-2019; and
 B. Grant first, second, and third readings to Anmore Development Procedures Bylaw Amendment Bylaw No. 606-2019; and

- C. Grant first second, and third readings to Anmore Freedom of Information and Protection of Privacy Act Bylaw No. 607-2019; and
- D. Grant first, second, and third readings to Anmore Fees and Charges Bylaw No. 608-2019; and
- E. Grant first, second, and third readings to Anmore Solid Waste Management Amendment Bylaw No. 609-2019.

Carried Unanimously

(b) Updates to the Zoning Bylaw

Mr. Jason Smith, Manager of Development Services, provided an overview of the staff report which includes proposed amendments to the current Zoning Bylaw to deal with implementation issues and clarify intent of the bylaw. Mr. Smith reported that since the Zoning Bylaw was adopted in October 2017, this is the second update brought forward to Council, and staff will endeavour to continue periodic reviews. Mr. Smith provided an overview of the proposed amendments as outlined in the report related to:

1. Siting exceptions – Projections
2. Off Street and front yard setbacks
3. Garages and coach houses
4. Accessible parking space
5. Construction equipment and large vehicles on double fronting lots.

At 7:24 p.m., prior to information provided related to amendment item 5 – Construction equipment and large vehicles on double fronting lots, Councillor Krier excused herself from the meeting siting a conflict of interest as this item relates to a property located on her street.

Discussion points related to coach houses included:

- Opportunity to age in place
- Size of coach house
- Clarification of calculations for garage and coach house
- Relation of principal building size to accessory building size
- Staff to provide examples of coach house developments within the Village
- Advisory Planning Commission input

It was MOVED and SECONDED:

R365 That Council refer the proposed changes in the draft Village of Anmore Zoning Amendment Bylaw No. 600-2019 to the Advisory Planning Commission for comment.

Carried Unanimously

Councillor Krier returned to the meeting at 7:45 p.m.

10. Unfinished Business

None.

11. New Business

(a) Parking Issues in Anmore

Mr. Jason Smith, Manager of Development Services, provided an overview of the staff report including information regarding ticketing and enforcement during the summer months.

Discussion points included:

- Whether Village wide restrictions should be implemented
- Engagement with residents should take place prior to implementing any changes requesting feedback, suggestions, and identifying concerns
- Implementing a tracking system for repeat ticket offenders
- Confirmation that Coquitlam Towing could hold vehicles identified with outstanding Village fines until payment of fines

(b) Award of Supply & Delivery of Dump Truck Contract

Ms. Juli Halliwell, CAO, provided an overview of the staff report including the selection criteria for the recommended supplier.

It was MOVED and SECONDED:

R366 That Council approve the award of the contract for the supply and deliver of one (1) dump truck for a total contract price of \$109,503.00, excluding GST, to Dams Ford Lincoln Sales and Drive Products.

Carried Unanimously

(c) Award of 2019 Capital Works

It was MOVED and SECONDED:

R367 That Council decline to award the 2019 Capital Works at this time and to retender at a future date to be determined.

Carried Unanimously

Discussion points included:

- Desire to obtain cost estimates for completion of the pathway along East Road to Sunnyside and along Sunnyside from Alder Way to Buntzen Lake

12. Recommendations of Committees.

None.

13. Mayor's Report

Mayor McEwen report that he:

- Attended the August 16 Picnic in the Park
- Attended the August 19 Metro Vancouver meeting regarding the Sasamat Volunteer Fire Department Budget
- Attended the KFN golf tournament on August 19
- Attended the August 27 Port Coquitlam Recreation Centre opening
- Toured the Village with the CAO and Building Inspector
- Confirmed with Metro Vancouver that at peak times it is estimated that 8,000 people are at Sasamat Lake which has comparable parking to Buntzen Lake
- Ma Murray day is this weekend, Sunday September 8

14. Councillors Reports

Councillor Weverink reported that he attended the MLA active transportation panel in July where there was a focus on accessible bicycle transportation

Councillor Krier reported that she attended the Picnic in the Park hosted by the Community Engagement, Culture and Inclusion Committee on August 16

15. Chief Administrative Officer's Report

Ms. Juli Halliwell, CAO reported that:

- Ma Murray Day will take place on Sunday, September 8 and will include the SVFD barbeque, garden club, Anmore Times, Ma Murray heritage, vendors, Rocky Point Ice Cream, Metro Vancouver water wagon, wine and beer garden,

games, and entertainment. It was noted that there was only 1 registrant for the lawnmower race to date and general agreement that the race would be cancelled for this year's event.

- Anmore Elementary school will be holding an event in the coming weeks for their open space play project

16. Information Items

(a) Committees, Commissions and Boards - Minutes

- None.

(b) General Correspondence

- United Way dated July 17, 2019 regarding United Way's Period Promise campaign
- Union of British Columbia Municipalities dated July 22, 2019 regarding Gas Tax Agreement Community Works Fund Payment
- Metro Vancouver Board in Brief for meetings held on Friday, July 26, 2019
- Bruce Gibbins dated August 10, 2019 regarding Protection of Groundwater – Stop bottling of groundwater
- Green Communities Committee dated August 15, 2019 regarding acknowledgement of reduction of greenhouse gas emissions
- Canadian Union of Postal Workers dated August 22, 2019 regarding postal service
- Office of the Ombudsperson dated August 13, 2019 regarding Quarterly Report: April 1 – June 30, 2019

17. Public Question Period

Charles Christie regarding civic centre design and cost, dump truck contract and tree removal restrictions.

18. Adjournment

It was MOVED and SECONDED:

R368 THAT the meeting was adjourned at 8:34 p.m..

Carried Unanimously

"Karen Elrick"

Karen Elrick
Corporate Officer

"John McEwen"

John McEwen
Mayor