

# COMMUNITY ENGAGEMENT, CULTURE AND INCLUSION COMMITTEE MEETING – AGENDA



Agenda for the Community Engagement, Culture and Inclusion Committee Meeting scheduled for Thursday, November 14, 2019 at 4:00 p.m. in Council Chambers at Village Hall, 2697 Sunnyside Road, Anmore, BC

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1. **CALL TO ORDER**

2. **APPROVAL OF THE AGENDA**

Recommendation: That the agenda be approved as circulated.

3. **MINUTES**

(a) **Minutes of the Meeting held on July 11, 2019 and Minutes of the Meeting held on September 12, 2019**

Recommendation: That the Minutes of the Community Engagement, Culture and Inclusion Committee meeting held on July 11, 2019 and the Minutes of the Community Engagement, Culture and Inclusion Committee meeting held on September 12, 2019 be adopted, as circulated.

4. **BUSINESS ARISING FROM THE MINUTES**

(a) **Ma Murray Day Survey**

5. **UNFINISHED BUSINESS**

6. **NEW BUSINESS**

(a) **Review of Bring Your Own Everything Event in Spirit Park – August 16, 2019**

(b) **Dementia Workshop – next steps**

(c) **Gordon Transitional House – collection of items**

(d) **Welcome to Anmore Guide**

7. **ADJOURNMENT**

# COMMUNITY ENGAGEMENT, CULTURE AND INCLUSION COMMITTEE MEETING – MINUTES



Minutes for the Community Engagement, Culture and Inclusion Committee Meeting scheduled for Thursday, July 11, 2019 at 4:00 p.m. in Council Chambers at Village Hall, 2697 Sunnyside Road, Anmore, BC

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## **MEMBERS PRESENT**

Councillor Polly Krier, Chair  
Kerri Palmer Isaak  
Trudy Schneider

## **MEMBERS ABSENT**

Chloe Heisler  
Shaunda Moore

## **Staff Members Present**

Shannon Cooper  
Sabina Perrin

### **1. CALL TO ORDER**

Chair Krier called the meeting to order at 4:03 p.m.

### **2. APPROVAL OF THE AGENDA**

IT WAS MOVED AND SECONDED:

That the agenda be approved as circulated.

CARRIED UNANIMOUSLY

### **3. MINUTES**

#### **(a) Minutes of the Meeting held on May 15, 2019**

IT WAS MOVED AND SECONDED:

That the Minutes of the Community Engagement, Culture, and Inclusion Committee meeting held on May 15, 2019 be adopted as circulated.

CARRIED UNANIMOUSLY

### **4. BUSINESS ARISING FROM THE MINUTES**

None.

**5. UNFINISHED BUSINESS**

None.

**6. NEW BUSINESS****(a) Village of Anmore events.**

Committee to discuss relevant events of interest.

**1. Heritage Project - Ma Murray Day**

The committee discussed needs for the event:

- 10 x 10 or larger tent
- Should be outside in Spirit Park so that it is incorporated into the event rather than separate

Ms. Shannon Cooper provided an overview of archive items and how they could be incorporated into Ma Murray Day:

- Photos, newspapers
- Some small artifact items, door knocker, books, horseshoe
- Could create and display a story telling “timeline” or a “Did you know” discovery, or Ma Murray cut out photo opportunity that could be incorporated into the whole event not just the Ma Murray display

Discussion points included:

- Video loop stories
- Protection of materials outdoors
- Duplicating some of the paper items into posters for display
- Providing an interactive activity such as a scavenger hunt

Through discussion points, a list of components was determined:

- Tents
- Video loop
- Photo albums
- Artifacts
- Display of existing sign boards
- Activity
- Photo opportunity
- Treats

Action: Shannon Cooper to pull photos, archive items for display, and scavenger hunt at Ma Murray Day.

Ms. Cooper provided information on the cataloguing process for the heritage archive project. Ms. Cooper noted that consideration should be given to how capturing of archive materials should take place now and in the future for the Village of Anmore.

Action: That the Committee recommend that Council direct staff to create procedures to ensure Anmore history is continually being captured and how properly to collect items and information giving special consideration to capture lapses in years.

2. Picnic in the Park – August 16

Chair Krier provided a poster for the event for the committee’s consideration. It was determined that some suggestions on what to bring could be added to the poster.

Discussion points for needs included:

- Power source for music
- Messaging on village sign board

7. **ADJOURNMENT**

It was MOVED and SECONDED:

THAT the meeting be adjourned at 5:20 p.m.

Carried Unanimously

Certified Correct:

Approved:

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Karen Elrick  
 Manager of Corporate Services

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Councillor Polly Krier  
 Chair, Community Engagement, Culture  
 and Inclusion Committee

# COMMUNITY ENGAGEMENT, CULTURE AND INCLUSION COMMITTEE MEETING – MINUTES



Minutes for the Community Engagement, Culture and Inclusion Committee Meeting scheduled for Thursday, September 12, 2019 at 6:00 p.m. in Council Chambers at Village Hall, 2697 Sunnyside Road, Anmore, BC

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## **MEMBERS PRESENT**

Councillor Polly Krier, Chair  
Chloe Heisler  
Kerri Palmer Isaak

## **MEMBERS ABSENT**

Trudy Schneider  
Shaunda Moore

### **1. CALL TO ORDER**

Chair Krier called the meeting to order at 6:05 p.m.

### **2. APPROVAL OF THE AGENDA**

IT WAS MOVED AND SECONDED:

That the agenda be approved as circulated.

CARRIED UNANIMOUSLY

### **3. MINUTES**

#### **(a) Minutes of the Meeting held on July 11, 2019**

Recommendation: That the Minutes of the Community Engagement, Culture and Inclusion Committee meeting held on July 11, 2019 be adopted as circulated.

*This item was tabled for the next meeting.*

### **4. BUSINESS ARISING FROM THE MINUTES**

### **5. UNFINISHED BUSINESS**

### **6. NEW BUSINESS**

#### **(a) Review of Bring Your Own Everything Event in Spirit Park – August 16, 2019**

*This item was tabled for the next meeting.*

**(b) Review of Ma Murray Day**

Discussion points included:

- Positive feedback received on the Ma Murray display
- Committee members expressed thanks to Shannon Cooper for helping compile items for the display
- Intent is to build on this for next year' event

IT WAS MOVED AND SECONDED:

That the Committee recommend That Council direct staff to distribute a survey to be created by the Community Engagement Culture and Inclusion Committee to Village residents in order to gauge the overall success of May Murray Day event.

CARRIED UNANIMOUSLY

**(c) Dementia Workshop – next steps**

This item was tabled for the next meeting.

**Additional Item - Welcome to Anmore Brochure**

Ms. Juli Halliwell, CAO, approached the committee regarding creating a “Welcome to Anmore” brochure for new residents. Committee members agreed to take on this project and discussed next steps and what to include in the brochure.

**7. ADJOURNMENT**

IT WAS MOVED AND SECONDED:

That the meeting be adjourned at 7:00 p.m.

CARRIED UNANIMOUSLY

Certified Correct:

Approved:

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Karen Elrick  
Manager of Corporate Services

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Councillor Polly Krier  
Chair, Community Engagement, Culture  
and Inclusion Committee