

## SPECIAL COUNCIL MEETING – MINUTES

Minutes for the Special Council Meeting scheduled for  
Monday, December 16, 2019 at 4:30 p.m. in Council Chambers at Village  
Hall, 2697 Sunnyside Road, Anmore, BC



### ELECTED OFFICIALS PRESENT

Mayor John McEwen  
Councillor Polly Krier  
Councillor Tim Laidler  
Councillor Kim Trowbridge, via teleconference  
Councillor Paul Weverink

### ABSENT

### OTHERS PRESENT

Juli Halliwell, CAO  
Karen Elrick, Manager of Corporate Services

#### 1. Call to Order

Mayor McEwen called the meeting to order at 4:30 p.m.

#### 2. Approval of the Agenda

It was MOVED and SECONDED:

R423            That the Agenda be approved as amended to include public input as  
Item 2(a).

Carried Unanimously

#### (a) **Public Input**

Linda Weinberg, Anmore, regarding Village Hall construction including planning process, community input and consultation, and budget concerns

Dave Farley, Anmore regarding Village Hall consultation process and inclusion of public and local industry

In response to comments received, Council discussion ensued and included the following points:

- Needs assessment for Village Hall was conducted to ensure functionality for staff operations as well as consider Council and the community as a whole.

- The Village is in a strong financial position and finance options for this project were presented at a Finance Committee Meeting earlier this year.
- Design components will include the flexibility for future expansion should the need arise.
- Top 3 proponents were interviewed and all expressed willingness to work with local industry and products.
- Rental space contemplated at new Village Hall could help offset costs.
- Contract award for Council's consideration tonight is for architect which, through a public consultation process, will prepare the detailed design of the Anmore Civic Building.

### 3. Legislative Reports

#### (b) **Award of Detailed Design of Anmore Civic Building Contract**

Ms. Juli Halliwell, CAO, provided an overview of the process for recommendation of award of the contract. It was noted that this item was presented at the November 19 and December 3 Council meetings where Council deferred consideration to ensure that a thorough evaluation process was complete before awarding the contract.

It was MOVED and SECONDED:

R424            That Council approve the award of the contract for the detailed design of the Anmore Civic Building for a contract price of \$594,180.00, excluding GST, to Johnston Davidson Architecture;

And that the Chief Administrative Officer be authorized to sign the contract on behalf of the Village of Anmore.

Carried Unanimously

4. **Adjournment**

R425 It was MOVED and SECONDED:

THAT the meeting be adjourned at 4:50 p.m.

Carried Unanimously

“Karen Elrick”

“John McEwen”

---

Karen Elrick  
Corporate Officer

---

John McEwen  
Mayor