

REGULAR COUNCIL MEETING – AGENDA

Agenda for the Regular Council Meeting scheduled for
Tuesday, February 4, 2020 at 7:00 p.m. in Council Chambers at Village
Hall, 2697 Sunnyside Road, Anmore, BC



1. **Call to Order**

2. **Approval of the Agenda**

Recommendation: That the Agenda be approved as circulated.

3. **Public Input**

Note: The public is permitted to provide comments to Council on any item shown on this meeting agenda. A two-minute time limit applies to speakers.

4. **Delegations.**

Page 4 First Anmore Scouts Canada – regarding Community Grant Application.

5. **Adoption of Minutes**

Page 5 (a) **Minutes of the Regular Council Meeting held on January 28, 2020**

Recommendation: That the Minutes of the Regular Council Meeting held on January 28, 2020 be adopted, as circulated.

6. **Business Arising from Minutes**

7. **Consent Agenda**

None.

8. **Items Removed from the Consent Agenda**

9. **Legislative Reports**

Page 11 (a) **Anmore Green Estates and School District 43 Local Area Service Establishment Bylaw**

Report dated January 31, 2020 from the Chief Administrative Officer attached.

Page 28 **(b) Fire Protection Bylaw Updates**

THAT Council:

- A. Adopt Anmore Fire Protection Bylaw Amendment Bylaw No. 610-2020; and
- B. Adopt Anmore Municipal Ticket Information Utilization Bylaw Amendment Bylaw No. 613-2020; and
- C. Adopt Anmore Fees and Charges Bylaw Amendment Bylaw No. 614-2020.

Page 34 **(c) Officer Designation and Delegation of Authority Bylaw**

THAT Council adopt Anmore Officer Designation and Delegation of Authority Bylaw No. 615-2020.

10. Unfinished Business

11. New Business

Page 38 **(a) 2020 Anmore Community Grant Requests**

Report dated January 31, 2020 from the Chief Administrative Officer.

Page 66 **(b) School District 43 request for expanded Fraser Sewerage Area for Eagle Mountain Middle School**

THAT Council request the Greater Vancouver Sewerage & Drainage District to amend the Fraser Sewerage Area for Eagle Mountain Middle School to include all School District No. 43 owned lands at the middle school site.

12. Mayor's Report

13. Councillors Reports

14. Chief Administrative Officer's Report

15. Information Items

Page 68 **(a) Committees, Commissions and Boards – Minutes**

- Draft Minutes of the Committee of the Whole Meeting held on January 21, 2020

(b) General Correspondence

None.

16. Public Question Period

Note: The public is permitted to ask questions of Council regarding any item pertaining to Village business. A two-minute time limit applies to speakers.

17. Adjournment



Delegation to Council Request Form

Contact Information

Name of presenter: Youthrepresentative(TBD)

Name of organization: FirstAnmoreScoutsCanada

Mailing Address: [REDACTED]

Phone Number: [REDACTED]

Email Address: 1stAnmoreTreasurer@gmail.com

Presentation Information

Preferred meeting date at which you wish to appear (if known): 4February2020

Number of person(s) expected to attend: 5

Reason(s) for presentation:

- ☒ To provide information
- ☐ To request funding
- ☐ To request letter of support
- ☐ Other _____

Resources:

- ☐ Projector and Screen (bring own laptop)
- ☐ Other _____

Please submit the completed form and related presentation materials to the Manager of Corporate Services by 12:00 p.m. on the Thursday prior to the Council Meeting via email to karen.elrick@anmore.com or delivered to village hall.

For questions regarding this process, please phone Karen Elrick at 604-469-9877.

REGULAR COUNCIL MEETING – MINUTES

Minutes for the Regular Council Meeting scheduled for
Tuesday, January 28, 2020 at 7:00 p.m. in Council Chambers at Village
Hall, 2697 Sunnyside Road, Anmore, BC



ELECTED OFFICIALS PRESENT

Mayor John McEwen
Councillor Tim Laidler
Councillor Kim Trowbridge (via teleconference)
Councillor Paul Weverink

ABSENT

Councillor Polly Krier

OTHERS PRESENT

Juli Halliwell, CAO
Karen Elrick, Manager of Corporate Services
Jason Smith, Manager of Development Services
Chief Jay Sharpe, Sasamat Volunteer Fire Department *

1. Call to Order

Mayor McEwen called the meeting to order at 7:00 p.m.

2. Approval of the Agenda

R001/20 It was MOVED and SECONDED:

That the Agenda be approved as circulated.

Carried unanimously

3. Public Input

None

4. Delegations.

Real Acts of Caring (RAC) Week February 9 – 15.

Students from Heritage Mountain Elementary School provided a presentation to Council which is included as Attachment 1 and forms part of these minutes. Students outlined the purpose and history of Real Acts of Caring week noting that this year marks the 15th year of presenting to Council.

Council requested that the proclamation of Real Acts of Caring week would be communicated on the Village website and through social media as well as announced on the Village sign boards.

5. **Adoption of Minutes**

(a) **Minutes of the Regular Council Meeting held on December 3, 2019 and
Minutes of the Special Council Meeting held on December 16, 2019**

R002/20 It was MOVED and SECONDED:

That the Minutes of the Regular Council Meeting held on
December 3, 2019 and the Minutes of the Special Council
Meeting held on December 16, 2019 be adopted, as circulated.

Carried unanimously

6. **Business Arising from Minutes**

7. **Consent Agenda**

R003/20 It was MOVED and SECONDED:

That the Consent agenda be adopted, with the exception of Item
7(c) which was removed by Council for further discussion.

Carried unanimously

(a) **Council Committee Appointments – release of resolution from In Camera
Meeting held on December 3, 2019**

THAT Council appoint the following individual as a member
of the Environment Committee for the remainder of the two
(2) year term ending March 31, 2021:

1. Elaine Willis

And; THAT Council appoint the following individuals as
members of the Advisory Planning Commission for the two
(2) year term commencing February 1, 2020:

1. Tom Albanese

2. Denny Arsene
3. Tony Barone
4. John Burgess
5. Wayne Keiser
6. Julia Robertson
7. Olen Vanderleeden

(b) Soroptimist International of the Tri Cities

Recommendation: That Council authorize the attendance of Councillor Krier as a representative of the Village at the 2020 Give Her Wings Brunch for a cost of \$55.

(d) Modernizing the Motor Vehicle Act

Recommendation: That Council receive the letter from District of Saanich dated November 28, 2019 regarding Modernizing the Motor Vehicle Act, for information.

8. Items Removed from the Consent Agenda

(c) Greater Vancouver Sewerage and Drainage District Membership

It was MOVED and SECONDED:

R004/20 That Council request that the Province of British Columbia make the Village of Anmore a member of the Greater Vancouver Sewerage and Drainage District.

Carried unanimously

Clarification was sought by Council on this item that the intent of this membership request was to facilitate sewer connection at Anmore Green Estates which staff confirmed.

9. Legislative Reports**(a) Fire Protection Bylaw Updates**

Ms. Karen Elrick, Manager of Corporate Services, provided an overview of the staff report and updates to the bylaws.

It was MOVED and SECONDED:

R005/20 THAT Council:

- A. Grant first, second, and third readings to Anmore Fire Protection Bylaw Amendment Bylaw No. 610-2020; and
- B. Grant first, second, and third readings to Anmore Municipal Ticket Information Utilization Bylaw Amendment Bylaw No. 613-2020; and
- C. Grant first second, and third readings to Anmore Fees and Charges Bylaw Amendment Bylaw No. 614-2020.

Carried unanimously

*Chief Sharpe departed the meeting at 7:15 p.m.

(b) Officer Designation and Delegation of Authority Bylaw

Ms. Karen Elrick, Manager of Corporate Services, provided an overview of the staff report and accompanying bylaw.

It was MOVED and SECONDED:

R006/20 THAT Council grant first, second, and third readings to Anmore Officer Designation and Delegation of Authority Bylaw No. 615-2020.

Carried unanimously

10. Unfinished Business**11. New Business**

None.

12. Recommendations of Committees.

It was MOVED and SECONDED:

R007/20 That Council support the initial engagement plan and direct staff to begin implementation of the engagement plan as presented in the report dated January 17, 2020 and titled "Anmore loco Lands – Public Engagement and Next Steps"

Carried unanimously

13. Mayor's Report

Mayor McEwen:

- Expressed appreciation to the public works staff for their great work on snow removal during recent snow event
- On January 20 met with Port Moody Mayor Vagramov, and CAO Tim Savoie along with Juli Halliwell and discussed Buntzen Lake parking and access, TransLink, and IOCO Lands memorandum of understanding
- January 21 attended Committee of the Whole meeting which there were approximately 50 people in attendance
- January 23 hosted a meeting along with Mayor Belenkie and discussed services available through Share Family and Community Services
- Attended celebration of life for Langley Mayor Jack Froese's wife
- Met with Anmore Elementary PAC and discussed after school care and traffic speed calming
- Will attend TransLink Mayors Council meeting on January 30 where he will relay the importance of ride hailing in Anmore
- Will be meeting with TransLink regarding small community funding
- Will attend the Tri City Chamber awards gala on Saturday night

14. Councillors Reports

Councillor Weverink:

- Requested that staff confirm start time for Committee of the Whole Meetings on all media platforms
- Met with ATTI group landowners regarding hillside development and process to find a solution to address challenges of building site

15. Chief Administrative Officer's Report

Ms. Juli Halliwell, CAO:

- Echoed Mayor McEwen's appreciation to public works and office staff during the recent snow event

- Reported that staff is continuing discussion with the architect for the Civic Building design

16. Information Items

(a) Committees, Commissions and Boards – Minutes

- Minutes of the Environment Committee meeting held on September 30, 2019
- Minutes of the Community Engagement, Culture, and Inclusion Committee meeting held on November 14, 2019
- Minutes of the Public Hearing held on December 3, 2019

(b) General Correspondence

- Communication dated December 5, 2019 from The Office of the Ombudsperson regarding Quarterly Report: July 1 – September 30, 2019
- Communication dated December 18, from Alberni-Clayoquot Regional District dated December 18, 2019 regarding \$10 a Day Child Care Plan
- Communication dated January 13, 2020 from Ministry of Education regarding 2020 Premier's Awards for Excellence in Education
- Communication dated December 23, 2019 from Metro Vancouver regarding 2019 Survey of Licensed Child Care Spaces and Policies in Metro Vancouver

17. Public Question Period

None.

18. Adjournment

It was MOVED and SECONDED:

R008/20 THAT the meeting be adjourned at 7:30 p.m.

Carried Unanimously

Karen Elrick
Corporate Officer

John McEwen
Mayor



VILLAGE OF ANMORE

REPORT TO COUNCIL

Date: January 31, 2020 3900-30

Submitted by: Juli Halliwell, CAO

Subject: Anmore Green Estates and School District 43 Local Area Service
Establishment Bylaw

Purpose / Introduction

A Local Area Service (LAS) Bylaw is provided for Council's consideration in response to a sufficient petition received by property owners within the proposed LAS which will enable the Village to recover 100% of costs associated with allowing the existing residences on the Anmore Green Estates (AGE) Lands and Eagle Mountain Middle School to utilize the Greater Vancouver Sewerage and Drainage District (GVS&DD) system for disposal of liquid waste.

Recommended Options

THAT Council receive the Certificate of Sufficiency dated January 31, 2020 pertaining to the proposed Anmore Green Estates and School District 43 Local Area Service Bylaw No. 616-2020;

AND THAT Council grant first, second, and third readings to Anmore Green Estates and School District 43 Local Area Service Bylaw No. 616-2020.

Background

There are two primary land uses in the proposed Local Area Service, the Eagle Mountain Middle School and residential uses at AGE and the properties south of Hummingbird Drive.

Eagle Mountain Middle School was completed in 2014 and was connected to the GVS&DD sewer system through a special agreement between Metro Vancouver, the City of Port Moody and the Village of Anmore.

AGE and 11 homes surrounding it currently treat the sewage with a community septic system that is permitted and regulated by the Ministry of Environment and Climate Change Strategy (MOE). The AGE septic system was found to be in non-compliance by the MOE November

Report/Recommendation to Council

Anmore Green Estates and School District 43 Local Area Service Establishment Bylaw
January 31, 2020

2017 and the MOE issued a pollution abatement order directing AGE to address the issue. AGE worked with MOE to develop an action plan and to respond to the pollution abatement order through much of the first half of 2018. During that time it was identified that connecting to the regional sewer system operated by the GVS&DD would be the preferred option for AGE and MOE.

In late 2018, the Village made enquiries with the MOE, the Ministry of Municipal Affairs and Housing and Metro Vancouver as to what would be required to become a member of the GVS&DD and receive regional sewerage services.

It was determined that the Ministry of Municipal Affairs and Housing would need to review the application and submit it to the Province for an Order in Council to enable the Village to become a member of the GVS&DD. There are a series of approvals that need to be made and requirements that need to be met in order for the Village to submit a complete application, including:

1. Changing the Village's Official Community Plan and Regional Context Statement to permit sewer connection and to advance the appropriate regional land uses that would permit connection. The Village completed this process, with Metro Vancouver, in the spring of 2019.
2. Securing a servicing agreement with the City of Port Moody to convey sewage from the school and residential properties to the GVS&DD system. The Village has worked with the City of Port Moody to develop a draft agreement and is confident that it will be ratified as the process moves forward.
3. Securing Metro Vancouver support for the Village to become a member. The Village has secured this support with the first 3 readings of the bylaw required to amend the Fraser Sewerage Area being given. Additionally, the Village (following the lobbying of GVS&DD Board with AGE representatives) has negotiated a waiver of the regional growth levy that has dramatically reduced the current costs of membership for those benefitting from the regional service in the Village.
4. That a Local Area Service bylaw be adopted.

Discussion

Division 5, Local Service Taxes, of the *Community Charter* sets out the requirements for establishing a Local Area Service. In accordance with section 212 of the *Community Charter*, on January 3, 2020, the Village received a request from the AGE Strata to assist in the

Report/Recommendation to Council

Anmore Green Estates and School District 43 Local Area Service Establishment Bylaw
January 31, 2020

preparation and distribution of a petition that would enable the Village to become a member of the GVS&DD.

Legislation requires that the Village provide adequate information regarding the LAS petition to affected property owners. All property owners were sent notification of an information meeting, along with a copy of the petition with a covering letter which outlined the requirements and process to undertake a LAS bylaw. An information meeting was held on Monday, January 13, 2020 at 7:00pm in the Council Chambers at the Village Hall in order to share information with the public regarding the LAS petition process and bylaw. There were approximately 12 property owners in attendance at that meeting.

In order for Council to be able to consider the LAS bylaw, the following is required:

Property Owner Approval

- A petition must be signed by the owners of at least 50% of the parcels that would be affected.
- Collectively, these parcels must represent greater than 50% of the total assessed value of the land and improvements in the local service area.
- If a parcel is owned by more than one person, a majority of the owners must sign the petition.
 - If the parcel has two owners, both must sign.
 - If the parcel has three owners, at least two must sign.

The petition period was open from January 13 – January 30, 2020. As of the writing of this report, the table below outlines the petitions received:

Anmore Green Estates and School District 43 Local Area Service Bylaw No. 616-2020	
Total number of parcels	53
Minimum number of parcels required to enable bylaw	27
Total number of valid petitions received	43
Minimum assessed value required to enable bylaw	\$36,475,000
Total petitioners' assessed value	\$48,101,000

Options

THAT Council receive the Certificate of Sufficiency dated January 28, 2020 pertaining to the proposed Anmore Green Estates and School District 43 Local Area Service Bylaw No. 616-2020;

AND THAT Council grant first, second, and third readings to Anmore Green Estates and School District 43 Local Area Service Bylaw No. 616-2020.

(Recommended)

Report/Recommendation to Council

Anmore Green Estates and School District 43 Local Area Service Establishment Bylaw
January 31, 2020

Or

THAT Council refer the report back to staff in order to receive further information.

Financial Implications

There are no financial implications to the broader Village in relation to the LAS bylaw. The LAS bylaw is the legislated mechanism that allows for the collection of monies from the property owners that are benefitting from the sewer service.

Communications / Civic Engagement


There have been two information meetings (June 2019 and January 2020) in relation to the sewer connection project as well as two publications which were sent to directly to the affected property owners as well as the available to the broader public.

Council Strategic Plan Objectives

The LAS bylaw addresses Council's strategic plan objective to provide responsive, efficient, transparent and engaged service by enhancing service levels.

Attachments:

1. Certificate of Sufficiency
2. Anmore Green Estates and School District 43 Local Area Service Establishment Bylaw
No. 616-2020

Prepared by:	
	
Juli Halliwell Chief Administrative Officer	
Corporate Review	
Corporate Office	✓
Development Services	✓

Attachment 1

VILLAGE OF ANMORE
CORPORATE OFFICER'S CERTIFICATE OF SUFFICIENCY

I hereby certify that sufficient petitions have been received in relation to the Anmore Green Estates and School District 43 Local Area Service Establishment Bylaw No. 616-2020 as outlined below:

Bylaw No. 616-2020	# of Parcels	# of Parcels required to enable Bylaw	Total # of valid petitions received	Assessed Value Required to enable Bylaw	Total Petitioners' Assessed Value
AGE and SD 43 LAS Bylaw 616- 2020	53	27	43	\$36,475,000	\$48,101,000

Dated the 31st day of January, 2020.



Karen Elrick

Corporate Officer

VILLAGE OF ANMORE

BYLAW NO. 616-2020

A bylaw to establish a local area service for the purpose of allowing the existing residences on the Anmore Green Estates Lands and Eagle Mountain Middle School to utilize the Greater Vancouver Sewerage and Drainage District system for disposal of liquid waste.

WHEREAS section 211 the *Community Charter* authorizes the Council of the Village of Anmore, by bylaw, to establish a local area service:

AND WHEREAS Council has been petitioned by the owners of land within the boundaries of the local service area as defined in this bylaw pursuant to section 212 of the *Community Charter* to undertake the service described in this bylaw;

AND WHEREAS the municipal officer assigned responsibility under section 148 of the *Community Charter* has certified the sufficiency of the petition pursuant to section 212 of the *Community Charter*;

AND WHEREAS 100% of the costs will be paid for by the owners within the local area service;

NOW THEREFORE the Municipal Council of the Village of Anmore, in open meeting assembled, enacts as follows:

CITATION

1. That this bylaw may be cited for all purposes as “**Anmore Green Estates and School District 43 Local Area Service Establishment Bylaw No. 616-2020**”.

DESCRIPTION OF SERVICES

2. A local area service is created for the purposes set out in Schedule “A” attached to and forming part of this bylaw.

BOUNDARIES OF LOCAL AREA SERVICE

3. The boundaries of the local area service are shown on the sketch plan in Schedule “B” attached to and forming part of this bylaw and contain those properties legally described in Schedule “C” attached to and forming part of this bylaw.

COST RECOVERY

4. The total cost of the local area service is to be recovered by a local service tax in the form of a parcel tax based on the methodology and apportionment principles set out in Schedule “D” attached to and forming part of this Bylaw, which sets out the applicable components of the up front and ongoing charges to be imposed on the residential

parcels and separate rates and charges for the Eagle Mountain Middle School parcel, based on the different physical characteristics, including size, nature of the use and sewerage demands for that parcel.

GENERAL PROVISIONS

5. In the event that any section of this bylaw is for any reason held invalid by a decision of a court of competent jurisdiction, the invalid section shall be severed from and not affect the remaining provisions of this bylaw.
6. This bylaw shall come into full force and effect on the final adoption thereof.

READ a first time the day of ,2020

READ a second time the day of ,2020

READ a third time the day of ,2020

ADOPTED the day of , 2020

MAYOR

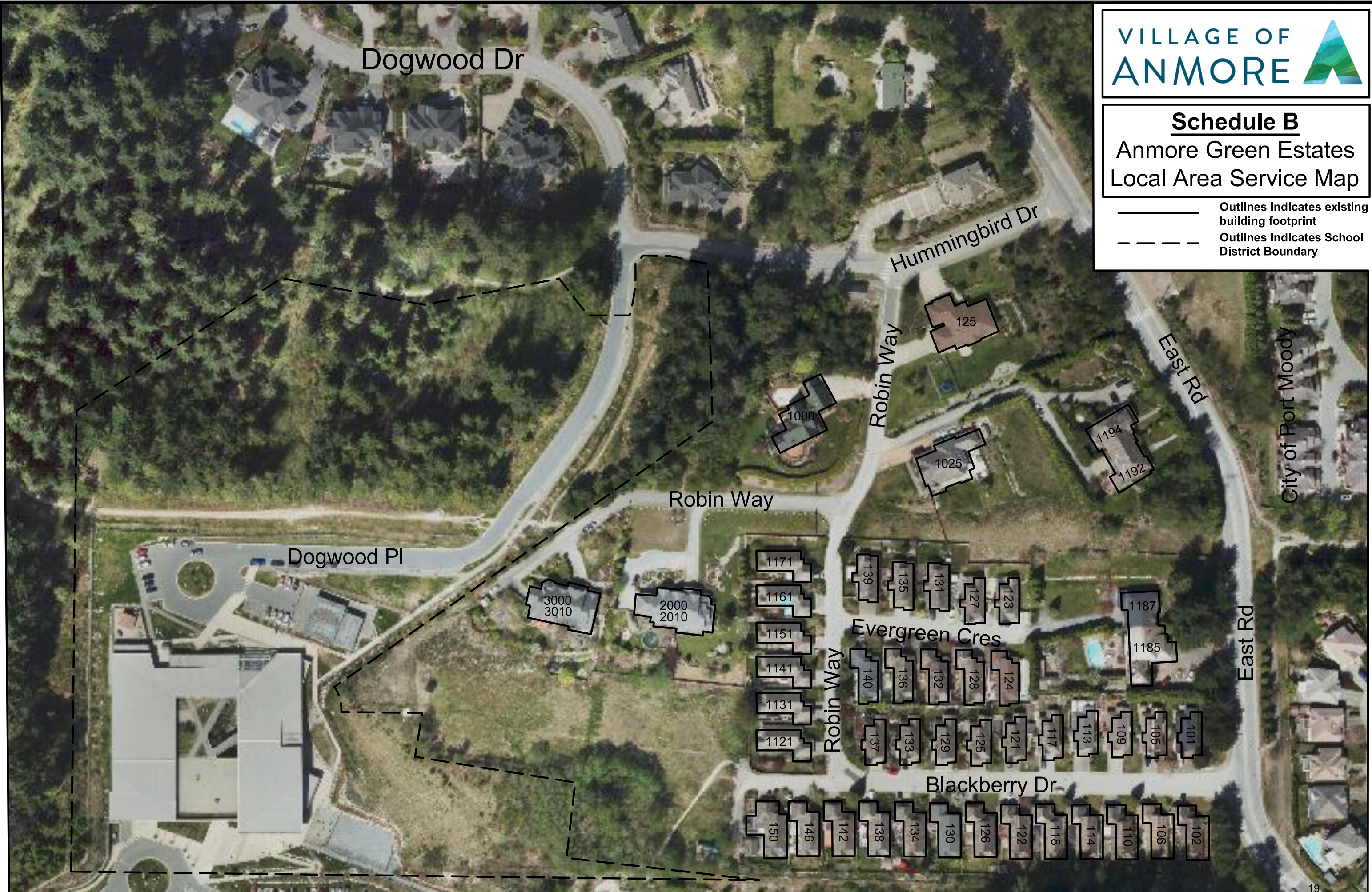
CORPORATE OFFICER

Schedule "A"

The Service shall consist of the designing, constructing , repairing, maintaining and operating sanitary sewerage works to allow the existing 50 buildings on the lands known as Anmore Green Estates and School District 43 lands upon which the Eagle Mountain Middle School is located to connect and discharge liquid waste from the said lands through the City of Port Moody sewerage works into the Greater Vancouver Sewerage and Drainage District ("GVS&DD") sewerage disposal system, including the Village of Anmore making application to join the GVS&DD for the purpose of authorizing the said discharge of liquid waste.

Schedule B
Anmore Green Estates
Local Area Service Map

——— Outlines indicates existing building footprint
- - - - - Outlines indicates School District Boundary



SCHEDULE "C"

Legal descriptions of Properties within Local Service Area

ROLL #	PID	LEGAL DESCRIPTION
3982131	024-026-654	Strata Lot 1 Plan LMS3080 Section 16 Township 39 Land District 36 TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM 1
3982169	024-027-031	Strata Lot 39 Plan LMS3080 Section 16 Township 39 Land District 36 TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM 1 OR V, AS APPROPRIATE
3982132	024-026-662	Strata Lot 2 Plan LMS3080 Section 16 Township 39 Land District 36 TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM 1 OR V, AS APPROPRIATE
3982168	024-027-022	Strata Lot 38 Plan LMS3080 Section 16 Township 39 Land District 36 TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM 1 OR V, AS APPROPRIATE
3982133	024-026-671	Strata Lot 3 Plan LMS3080 Section 16 Township 39 Land District 36 TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM 1 OR V, AS APPROPRIATE
3982167	024-027-014	Strata Lot 37 Plan LMS3080 Section 16 Township 39 Land District 36 TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM 1 OR V, AS APPROPRIATE
3982134	024-026-689	Strata Lot 4 Plan LMS3080 Section 16 Township 39 Land District 36 TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM 1 OR V, AS APPROPRIATE

ROLL #	PID	LEGAL DESCRIPTION
3982166	024-027-006	Strata Lot 36 Plan LMS3080 Section 16 Township 39 Land District 36 TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM 1 OR V, AS APPROPRIATE
3982135	024-026-697	Strata Lot 5 Plan LMS3080 Section 16 Township 39 Land District 36 TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM 1 OR V, AS APPROPRIATE
3982165	024-026-999	Strata Lot 35 Plan LMS3080 Section 16 Township 39 Land District 36 TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM 1 OR V, AS APPROPRIATE
3982136	024-026-701	Strata Lot 6 Plan LMS3080 Section 16 Township 39 Land District 36 TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM 1 OR V, AS APPROPRIATE
3982164	024-026-981	Strata Lot 34 Plan LMS3080 Section 16 Township 39 Land District 36 TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM 1 OR V, AS APPROPRIATE
3982137	024-026-719	Strata Lot 7 Plan LMS3080 Section 16 Township 39 Land District 36 TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM 1 OR V, AS APPROPRIATE
3982163	024-026-972	Strata Lot 33 Plan LMS3080 Section 16 Township 39 Land District 36 TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM 1
3982138	024-026-727	Strata Lot 8 Plan LMS3080 Section 16 Township 39 Land District 36 TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM 1 OR V, AS APPROPRIATE

ROLL #	PID	LEGAL DESCRIPTION
3982162	024-026-964	Strata Lot 9 Plan LMS3080 Section 16 Township 39 Land District 36 TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM 1 OR V, AS APPROPRIATE
3982139	024-026-735	Strata Lot 9 Plan LMS3080 Section 16 Township 39 Land District 36 TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM 1 OR V, AS APPROPRIATE
3982161	024-026-956	Strata Lot 31 Plan LMS3080 Section 16 Township 39 Land District 36 TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM 1 OR V, AS APPROPRIATE
3982140	024-026-743	Strata Lot 10 Plan LMS3080 Section 16 Township 39 Land District 36 TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM 1 OR V, AS APPROPRIATE
3982160	024-026-948	Strata Lot 30 Plan LMS3080 Section 16 Township 39 Land District 36 TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM 1 OR V, AS APPROPRIATE
3982159	024-026-930	Strata Lot 29 Plan LMS3080 Section 16 Township 39 Land District 36 TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM 1 OR V, AS APPROPRIATE
3982158	024-026-921	Strata Lot 28 Plan LMS3080 Section 16 Township 39 Land District 36 TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM 1 OR V, AS APPROPRIATE
3982157	024-026-913	Strata Lot 27 Plan LMS3080 Section 16 Township 39 Land District 36 TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM 1 OR V, AS APPROPRIATE

ROLL #	PID	LEGAL DESCRIPTION
3982122	024-057-436	Strata Lot 2 Plan LMS3122 Section 16 Township 39 Land District 36 TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM 1 OR V, AS APPROPRIATE
3982121	024-057-428	Strata Lot 1 Plan LMS3122 Section 16 Township 39 Land District 36 TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM 1 OR V, AS APPROPRIATE
3982124	024-055-077	Strata Lot 2 Plan LMS3123 Section 16 Township 39 Land District 36 TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM 1 OR V, AS APPROPRIATE
3982123	024-055-069	Strata Lot 1 Plan LMS3123 Section 16 Township 39 Land District 36 TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM 1 OR V, AS APPROPRIATE
3982146	024-026-808	Strata Lot 16 Plan LMS3080 Section 16 Township 39 Land District 36 TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM 1 OR V, AS APPROPRIATE
3982145	024-026-794	Strata Lot 15 Plan LMS3080 Section 16 Township 39 Land District 36 TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM 1 OR V, AS APPROPRIATE
3982147	024-026-816	Strata Lot 17 Plan LMS3080 Section 16 Township 39 Land District 36 TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM 1 OR V, AS APPROPRIATE
3982144	024-026-786	Strata Lot 14 Plan LMS3080 Section 16 Township 39 Land District 36 TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM 1 OR V, AS APPROPRIATE

ROLL #	PID	LEGAL DESCRIPTION
3982148	024-026-824	Strata Lot 18 Plan LMS3080 Section 16 Township 39 Land District 36 TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM 1 OR V, AS APPROPRIATE
3982143	024-026-778	Strata Lot 13 Plan LMS3080 Section 16 Township 39 Land District 36 TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM 1 OR V, AS APPROPRIATE
3982149	024-026-832	Strata Lot 19 Plan LMS3080 Section 16 Township 39 Land District 36 TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM 1
3982142	024-026-760	Strata Lot 12 Plan LMS3080 Section 16 Township 39 Land District 36 TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM 1 OR V, AS APPROPRIATE
3982150	024-026-841	Strata Lot 20 Plan LMS3080 Section 16 Township 39 Land District 36 TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM 1 OR V, AS APPROPRIATE
3982141	024-026-751	Strata Lot 11 Plan LMS3080 Section 16 Township 39 Land District 36 TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM 1 OR V, AS APPROPRIATE
3982114	023-971-860	Lot 4 Plan LMP35960 Section 16 Township 39 Land District 36
3982210	024-381-969	Lot 1 Plan LMP40733 Section 16 Township 39 Land District 36
3982113	023-971-851	Lot 3 Plan LMP35960 Section 16 Township 39 Land District 36
3982156	024-026-905	Strata Lot 26 Plan LMS3080 Section 16 Township 39 Land District 36 TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM 1 OR V, AS APPROPRIATE

ROLL #	PID	LEGAL DESCRIPTION
3982155	024-026-891	Strata Lot 25 Plan LMS3080 Section 16 Township 39 Land District 36 TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM 1 OR V, AS APPROPRIATE
3982154	024-026-883	Strata Lot 24 Plan LMS3080 Section 16 Township 39 Land District 36 TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM 1 OR V, AS APPROPRIATE
3982153	024-026-875	Strata Lot 23 Plan LMS3080 Section 16 Township 39 Land District 36 TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM 1 OR V, AS APPROPRIATE
3982152	024-026-867	Strata Lot 22 Plan LMS3080 Section 16 Township 39 Land District 36 TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM 1
3982151	024-026-859	Strata Lot 21 Plan LMS3080 Section 16 Township 39 Land District 36 TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM 1
3982222	024-466-085	Strata Lot 2 Plan LMS3838 Section 16 Township 39 Land District 36 TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM 1 OR V, AS APPROPRIATE
3982221	024-466-069	Strata Lot 1 Plan LMS3838 Section 16 Township 39 Land District 36 TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM 1 OR V, AS APPROPRIATE
3982232	024-804-622	Strata Lot 2 Plan LMS4195 Section 16 Township 39 Land District 36 TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM 1 OR V, AS APPROPRIATE

ROLL #	PID	LEGAL DESCRIPTION
3982231	024-804-614	Strata Lot 1 Plan LMS4195 Section 16 Township 39 Land District 36 TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM 1 OR V, AS APPROPRIATE
3980020	024-381-993	Lot 4 Plan LMP40733 Section 16 Township 39 Land District 36
3980020	024-382-001	Lot 5 Plan LMP40733 Section 16 Township 39 Land District 36
3980020	025-638-661	Lot 2 Plan BCP5107 Section 16 Township 39 Land District 36

SCHEDULE "D"

- The estimated total annual cost of the GVS&DD non-growth Membership Levy is \$8,541 for 2019.
- The estimated levy allocation between the total number of residential units serviced by the Anmore Green Estates current septic treatment system and Eagle Mountain Middle School is based on a 3 year average water consumption (2016-2018).
- The current allocation is 91% (\$7,772) residential units and 9% Eagle Mountain Middle School (\$769).
- The estimated annual cost of the GVS&DD non-growth Membership Levy per residential unit in 2019 is \$155.00.
- An exemption from the GVS&DD growth Membership Levy, if it is applied to the Village of Anmore in future, is provided to the Local Area Service for either:
 - Ten (10) years from the date the Local Area Service Bylaw is adopted; or
 - 850 residential or commercial units in total are connected to the regional sewerage system, whichever occurs first.
- The annual cost of conveying residential effluent through the City of Port Moody sewerage system to the regional sewerage system for 2020 is estimated to be \$198.00 per unit connected, including each secondary suite unit as an additional per unit cost.
- The cost of conveying School District No. 43 effluent will be the City of Port Moody volume sewer rate, and is based on 80% of the metered water flow used on a quarterly basis, which for 2020 is estimated to be \$1.23 per 100ft³ (minimum quarterly charge of \$298 in 2020).
- The estimated one-time connection fee to join the GVS&DD is \$4,907 per residential unit connection.
- Estimated cost recovery is strata parcel tax based on per residential unit allocation as outlined below:

	Frequency	Per Residential Unit Cost (Year 1)
GVS&DD Membership Levy	Annual	\$155.00
GVS&DD Connection Charge	One-time	\$4,907.00
City of Port Moody Conveyance Fee	Annual	\$198.00
Total First Year Cost		\$5,260.00

- Annual cost recovery of the residential sewer connection following Year 1, is estimated to be \$360.00/per year. Future years' annual increases will apply and will be determined by approved GVS&DD and City of Port Moody financial plans.
- The estimated annual cost recovery for School District No. 43 is based on flow data (80% of water use) on a quarterly basis as well as annual storm water user fees.

VILLAGE OF ANMORE

BYLAW NO. 610-2020

A bylaw to amend Anmore Fire Protection Bylaw No. 578-2018

WHEREAS it is deemed expedient to amend Anmore Fire Protection Bylaw No. 578-2018.

NOW THEREFORE the Municipal Council of the Village of Anmore, in open meeting assembled, enacts as follows:

1. That this bylaw may be cited for all purposes as “**Anmore Fire Protection Bylaw Amendment Bylaw No. 610-2020**”.
2. That Section 2. INTERPRETATION be amended as follows:
 - a) Delete the following definitions in their entirety:
 - i. GARAGE
 - ii. GARBAGE
 - iii. GAS STATION
 - iv. HOTEL
 - v. POLICY
 - vi. RECRUIT IN TRAINING
 - vii. PRIVATE DWELLING
 - b) Insert “BUILDING CODE means the *British Columbia Building Code*, as amended or superseded, from time to time
 - c) Insert ‘FIRE CODE’ means the *British Columbia Fire Code*, as amended or superseded, from time to time
 - d) Insert “INSPECTOR – means a member authorized by the Fire Chief to carry out inspections of buildings and other property and to exercise the powers of a local assistant under the *Fire Services Act*, as amended or superseded from time to time.”
 - e) Following the “MEMBER” definition, delete the words “and shall be deemed to be a Municipal Officer as defined in Section 287 of the Municipal Act.” after the words “Fire Department”
 - f) Following the “VEHICLE” definition, insert after the words “Chapter 318” the words “as amended or superseded from time to time”
3. That Section 5.1 be amended by adding “.1 to 4.3” after “section 4”;
4. That Section 8.6 be amended by adding the word “Fire” before “Department”;

5. That Section 8.7 be amended by adding the word “may” after the word “times”;
6. That Section 11.3.2 be amended by deleting the word “Fire” before “Inspector” in both instances.
7. That Section 16.6 be amended to delete the remainder of the section after the word “system”
8. That Section 23.2 be deleted and subsequent sections renumbered accordingly.
9. That Section 24. OFFENCE be amended as follows:
 - (a) To delete the word “offense” and replace it with the word “offence” after the words “shall be guilty of an”;
 - (b) To delete the word “Offense” and replace it with the word “Offence” after the words “provided by the”
 - (c) To add at the end of the section. “Where the offence is a continuing one, each day that the offence is a continued shall constitute a separate offence.”
10. Anmore Fire Protection Bylaw No. 578-2018, is hereby amended accordingly.

READ a first time the 28 day of January , 2020

READ a second time the 28 day of January, 2020

READ a third time the 28 day of January, 2020

ADOPTED the day of , 2020

MAYOR

CORPORATE OFFICER

VILLAGE OF ANMORE

BYLAW NO. 613-2020

A bylaw to amend Anmore Municipal Ticket Information Utilization Bylaw No. 479-2009

WHEREAS it is deemed expedient to amend Anmore Municipal Ticket Information Utilization Bylaw No. 479-2009

NOW THEREFORE the Municipal Council of the Village of Anmore, in open meeting assembled, enacts as follows:

1. That this bylaw may be cited for all purposes as “**Anmore Municipal Ticket Information Utilization Bylaw Amendment Bylaw No. 613-2020**”.
2. That Anmore Municipal Ticket Information Utilization Bylaw No. 479-2009 be amended as follows:

- (a) To delete row 2 of Schedule 1 and to replace it with the following:

“5	Anmore Fire Protection Bylaw No. 578-2018, and any amendments thereto.	Chief Administrative Officer Operations Superintendent Bylaw Enforcement Officer Fire Chief or SFVD Officer Royal Canadian Mounted Police
----	--	---

- (b) To delete Schedule 2 and replace it with the following:

“SCHEDULE 2
Anmore Fire Protection Bylaw No. 578-2018

Offence	Section	Fine
Failure to comply with order	4.1 – 4.7, 7.1, 8.19, 15.2	\$500
Obstructing exit	7.2	\$200
Failure to adopt and practice system of fire drills or exercises	7.3	\$200
Failure to maintain life safety devices	7.4	\$200
Obstruct a member or inspector	8.3, 8.7	\$200
Tamper, damage, disconnect or drive over equipment or hose	8.11	\$200
Failure to remove hazard	8.12	\$200
Failure to maintain receptacles	8.13	\$200
Failure to maintain fire separations	8.14	\$200
Improper deposit of combustibles	8.15, 8.16, 8.17	\$200
Failure to maintain chimney, stove pipe or flue	8.18	\$200
Misuse of gas or electrical appliances	8.20	\$200
Failure to report fire	9.1	\$200
Entry of restricted area	9.3	\$200
Failure to prevent fire hazard	11.1	\$200
Failure to secure vacant building after fire	11.2.1	\$200
Failure to secure vacant premises	11.3.1	\$200
Block, hinder or obstruct emergency access route or Obstruct road, street, fire access route, service road	12.1, 14.6	\$500
Failure to provide access and keys	12.3	\$200
Obstruct or tamper with fire hydrant or fire protection device	14.4, 14.5	\$500
Failure to maintain or upgrade system	16.1	\$200
Failure to maintain fire department connections	16.2	\$200
Unlawful fire alarm activation	16.3	\$200
Failure to maintain fire protection device	17	\$200
Failure to provide contact person	18.1	\$200
Failure for contact person to arrive within 45 minutes	18.2	\$200
Failure to provide proper addressing	19.1	\$200
Failure to provide fire safety plan	20.1, 20.2, 20.3.1	\$200
Failure to ensure emergency access route to a construction or demolition site	20.3.2	\$500
Failure to maintain adequate water supply	20.3.3	\$200
Failure to obtain open air fire permit	21.1	\$200
Burning prohibited materials	21.4	\$200

READ a first time the 28 day of January , 2020

READ a second time the 28 day of January, 2020

READ a third time the 28 day of January, 2020

ADOPTED the day of , 2020

MAYOR

CORPORATE OFFICER

VILLAGE OF ANMORE

BYLAW NO. 614-2020

A bylaw to amend Anmore Fees and Charges Bylaw No. 608-2019

WHEREAS section 194 of the *Community Charter, S.B.C., 2003*, authorizes municipalities, by bylaw, to impose fees and charges for the provision of various services and/or information;

AND WHEREAS the *Local Government Act* authorizes a local government to amend its bylaws from time to time;

NOW THEREFORE the Municipal Council of the Village of Anmore, in open meeting assembled, enacts as follows:

1. That this bylaw may be cited for all purposes as “Anmore Fees and Charges Bylaw Amendment Bylaw No. 614-2020”.
2. That Anmore Fees and Charges Bylaw No. 608-2019 be amended as follows:

- a) Insert under the heading in Schedule A “Fire Protection”

Attendance in response to fire alarm system activation	\$200
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- b) Insert under the heading in Schedule A “Miscellaneous Permit Fees and Charges”

Temporary Parking Permit	\$25.00
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READ a first time the 28 day of January, 2020

READ a second time the 28 day of January, 2020

READ a third time the 28 day of January, 2020

ADOPTED the day of , 2020

MAYOR

CORPORATE OFFICER

VILLAGE OF ANMORE

BYLAW NO. 615-2020

A bylaw to provide for the designation of officers and the delegation of authority

WHEREAS the *Community Charter* provides authority to the Municipality, by bylaw, delegate its powers, duties and functions, including those specifically established by an enactment, to its officers and employees;

AND WHEREAS Council wishes to delegate to its officers and employees certain powers, duties, and functions;

AND WHEREAS Council must by bylaw, under Section 146 of the *Community Charter*, establish officers' positions having responsibility under Sections 148 and 149 of the *Community Charter*

AND WHEREAS Council may, by bylaw, under Section 147 of the *Community Charter* establish the position of Chief Administrative Officer

NOW THEREFORE the Municipal Council of the Village of Anmore, in open meeting assembled, enacts as follows:

CITATION

1. That this bylaw may be cited for all purposes as "**Anmore Officer Designation and Delegation of Authority Bylaw No. 615-2020**".

DEFINITIONS

2. In this bylaw:

"Chief Administrative Officer" means the Chief Administrative Officer pursuant to Section 147 of the *Community Charter*

"Council" means the Council of the Village of Anmore

"Corporate Officer" means the Corporate Officer pursuant to Section 148 of the *Community Charter*

"Financial Officer" means the Financial Officer pursuant to Section 149 of the *Community Charter*

"Village" means the Village of Anmore

ESTABLISHMENT OF OFFICER POSITIONS

3. The persons holding the following positions are established as Statutory Officers of the Village of Anmore under the Community Charter:
 - (a) Chief Administrative Officer
 - (b) Corporate Officer
 - (c) Financial Officer
4. The selection of Chief Administrative Officer shall be made by Council.
5. The selection of Acting Chief Administrative Officer shall be made by the Chief Administrative Officer. In the event of incapacitation of the Chief Administrative Officer or vacancy in that position, the selection of the Acting Chief Administrative Officer shall be made by Council.
6. The delegation under this Bylaw will apply to staff who assume or are appointed the responsibility of the Statutory Officers noted in this bylaw while those individuals are absent.
7. Nothing in this bylaw shall prevent the appointment of the same person to two or more offices or positions.

SIGNING AUTHORITY

8. Except for provisions in this bylaw, any contract, agreement, debenture, plan or other document or instrument to be executed or approved by the Village shall be executed by the Mayor or Councillor designated as the member responsible for acting in place of Mayor, and the Chief Administrative Office or Corporate Officer

EXECUTION OF VARIOUS FUNCTIONS, PERMITS, AGREEMENTS AND DOCUMENTS

9. Council hereby delegates to the Chief Administrative Officer all of the powers, duties and functions of Council in respect to the approval and execution of the following:
 - (a) Easement agreements
 - (b) Statutory right of way agreements
 - (c) Encroachment agreements
 - (d) Covenant agreements
 - (e) Grant funding agreements that result from Council authorized grant applications
 - (f) Works and services agreements pursuant to the *Local Government Act* in accordance with applicable Village bylaws regulating and requiring the provision of works and services in respect to the subdivision and development of land

PURCHASING AUTHORITY

10. Council hereby delegates to each officer and employee of the Village the authority to enter into agreements respecting the activities, works, or services of the Village as set out in the Purchasing Policy as approved by Council.

DECISION NOT TO EXERCISE DELEGATED AUTHORITY

11. Where an officer or employee holding a position with delegated authority pursuant to this Bylaw decides not to exercise their delegated authority under this Bylaw, in their sole discretion and for reasons of complexity, visibility, or any other circumstance, the matter will be considered by Council.

POWER TO ENTER AND INSPECT PROPERTY

12. Without limiting the authority of an officer or employee of the Village under any other bylaw, an officer or employee of the Village appointed to enforce one or more bylaws of the Village are hereby authorized to:
 - (a) enter, at all reasonable times, on any property subject to the regulations of the Council, to ascertain whether the regulations are being observed;
 - (b) Enforce the Village's regulatory bylaws and related policies;
 - (c) Serve summons pursuant to section 28 of the *Offence Act*;
 - (d) Proceed with ticketing for the contravention of a bylaw in accordance with Part 8 Division 3 and Section 260(2)(b) of the *Community Charter*;
 - (e) Complete and issue a bylaw notice to a person against whom a contravention of a bylaw is alleged in accordance with Section 260(2)(b.1) of the *Community Charter* and the regulations under the *Local Government Bylaw Notice Enforcement Act*.

GENERAL PROVISIONS

13. In the event that any section of this bylaw is for any reason held invalid by a decision of a court of competent jurisdiction, the invalid section shall be severed from and not affect the remaining provisions of this bylaw.

14. Anmore Officer Designation and Delegation of Authority Bylaw No. 556-2016 is hereby repealed.

READ a first time the 28 day of January, 2020

READ a second time the 28 day of January, 2020

READ a third time the 28 day of January, 2020

ADOPTED the day of , 2020

MAYOR

CORPORATE OFFICER



VILLAGE OF ANMORE

REPORT TO COUNCIL

Date: January 31, 2020 1850-20
Submitted by: Juli Halliwell, Chief Administrative Officer
Subject: 2020 Anmore Community Grant Requests

PURPOSE/INTRODUCTION

To seek direction from Council in regards to approving community grant applications received for the 2020 budget year.

RECOMMENDATIONS

1. That Council approve the community grants as outlined in the report dated January 31, 2020 from the Chief Administrative Officer regarding 2020 Anmore Community Grant Requests;

or
 2. That Council approve select community grants as outlined in the report dated January 31, 2020 from the Chief Administrative Officer regarding 2020 Anmore Community Grant Requests;

or
 3. That Council refer the report from the Chief Administrative Officer regarding 2020 Anmore Community Grant Requests back to staff for further information.
-

BACKGROUND

Community Grants are intended to support not-for-profit organizations serving Village of Anmore residents. The Village of Anmore provides these grants to assist groups with the delivery of services that will improve the quality of life for residents on a social, economic or physical level. Approval of grants is contingent upon provision being included in the Village's annual operating budget. The current budget for community grants is \$7,000 per year.

Applicants must provide services to residents in the Village of Anmore; must demonstrate financial need and will be considered for funding once per calendar year.

Report/Recommendation to Council

2020 Anmore Community Grant Requests

January 31, 2020

DISCUSSION

The following principles may be applied to determine funding allocations:

- a) Availability of funds budgeted for grants and donations;
- b) Community benefit;
- c) Scope in which the grant will promote the well-being and quality of life of Anmore residents;
- d) Evidence that, in addition to the Grant funding request, monies are also being sought from other funding source(s), or own funds are being contributed.
- e) Scope in which the funds are expended in Anmore;
- f) The needs of the applicant requesting funding;
- g) Evidence that barriers to services for persons with disabilities and demographic barriers (youth, seniors, ethnic citizens) have been addressed or considered.
- h) Evidence that consideration to environmental sensitivities (printing papers when necessary, borrowing or sharing materials, etc.) has been addressed or considered.
- i) Scope in which volunteers are involved and community spirit is fostered.

Eligible funding expenses are listed as follows:

- a) Special Projects and Events (e.g. Hosting a workshop or producing resource material)
- b) Operating Costs (e.g. Ongoing operating costs such as salaries, utilities, rent)
- c) New Projects (e.g. New program to serve a particular group)

The Village of Anmore has received four community grant applications for the 2020 budget year. The combined total of all applications requesting Council's consideration is \$1,900.00. The applicants are listed as follows.

Applicant	Project, Event or Service	2020 Amount Requested	2019 Amount Received	2018 Grant Received	2017 Grant Received
1 st Anmore Scouts	Link Camp & Tent Replacement Fund	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 500.00
Anmore Garden Club	Guest Speakers	\$ 500.00	Nil	Nil	Nil
Heritage Woods Secondary School	Dry/After Grad Entertainment & Games	\$ 200.00	Nil	\$ 200.00	Nil
Port Moody Secondary School	Dry/After Grad Entertainment Rentals, Food, Music & Sound	\$ 200.00	\$ 100.00	\$ 100.00	\$ 100.00

Report/Recommendation to Council

2020 Anmore Community Grant Requests

January 31, 2020

FINANCIAL IMPLICATIONS

The financial implications are as listed in the table above. As noted, the annual budget is currently \$7,000 for community grants. Therefore, there are available funds to approve all grants, if so desired by Council. If Council were to approve all requests, the remaining funds for additional grant requests in 2020 would be \$5,100.00.

COMMUNICATIONS/CIVIC ENGAGEMENT

If approved, applicants will be informed of their grant via letter.

CORPORATE STRATEGIC PLAN OBJECTIVES

Community grants are considered by way of guidelines that were endorsed by Council.

Community grants all meet the Corporate Strategic Plan objective of "continuing to provide support and funding for community events".

ATTACHMENTS;

1. 1st Anmore Scouts community grant application.
2. Anmore Garden Club community grant application.
3. Heritage Woods Secondary School community grant application.
4. Port Moody Secondary School community grant application.

Prepared by:



Juli Halliwell

Chief Administrative Officer



Community Grant Application Form

Date of application: 9 December 2019

Name of organization/event: 1st Anmore Scouts Canada

Address: 1092 Uplands Drive, Anmore, BC V3H 5G6

Main contact person(s):

1. Name: Julie Mitten Position: Group Commissioner

Phone (primary): [REDACTED] Phone (alternate):

Email: [REDACTED]

2. Name: Bob Bradley Position: Group Treasurer

Phone (primary): [REDACTED] Phone (alternate): [REDACTED]

Email: 1stAnmoreTreasurer@gmail.com

PREVIOUS YEAR FUNDING

Did the Village of Anmore provide funding to this same organization last year? ☒ Yes ☐ No

If yes, amount received: \$ 1000.00

Describe project/event/service: See Note 1

How were grant funds spent? Please complete the attached 'Financial Statement from Previous Year' form.
See Note 2

CURRENT YEAR FUNDING REQUEST

Amount requested: \$ 1000.00

Describe your project/event/service:

See Note 3

How will grant funds be spent? Please also complete the attached 'Budget Projections for Current Year' form.

See Note 4

Describe your organization and how its efforts do/might benefit the community:

See Note 5

How many participants do you expect: from Anmore: 22 from outside Anmore: 22

How will the Village be recognized for its contributions?

See Note 6

Identify any long term objectives or goals that the organization is working toward

See Note 7

Please provide additional information on separate paper.

Anmore Community Grant Application Form --

Appendix

Scouts Canada – First Anmore

Note 1

The funds received from the Village of Anmore in 2018 were used to offset the considerable costs in two specific areas:

1. **Link Camp:** While our various sections engage in age-appropriate activities throughout the year, there is one camp conducted this year at Stave Lake in which all our sections (Beavers, Cubs, Scouts, Venturers) were invited to. This camp presents a unique opportunity to pass down customs and traditions, as well as enabling participants exposure to children and families of youth in other age sections.
2. **Equipment Replacement:** The execution of an effective Scouting program is highly dependent on the availability of quality camping gear. We attempt to renew some of our gear every year, but have fallen somewhat behind. In 2018-19, we bought 3 new tents with a total expenditure of \$2094. Without the Village Grant, we would not have had to scale back this necessary purchase.

Note 2

The \$1000 received from the Village of Anmore was used to offset the following costs articulated in our Financial Documents:

Link Camp:	\$1693
Outdoor Equipment Replacement	\$2094

Note 3

Scouts Canada -- 1st Anmore Scouting Program provides children and youth with the opportunity to participate in a variety of outdoor and scouting experiences. The program is aligned with the Scouts Canada Canadian Path Program and offers activities to improve skills in hiking, camping, wilderness survival, community service, and a variety of other outdoor recreation experiences. The activities planned for this scouting year include all-season overnight camps in a variety of locations in British Columbia; hiking, canoeing, snow shoeing, scuba diving, bowling, camp cooking, learning about wildlife, fire safety, and other outdoor activities. The benefits to Scouting are significant both for participants, and for the communities in which they operate.

Note 4

The funds will be allocated to the annual Link Camp, which is a weekend long camp for all sections (Beavers, Cubs, Scouts, Venturers), and their families to join together in a weekend of outdoor activities. Any remaining funds will be allocated to the tent replacement fund for camping activities. Camping is a core activity for Scouting, and much of our camping equipment is in desperate need of replacement.

Note 5

The Scouting program promotes leadership, volunteering, citizenship, respect for the environment, personal growth, and development of all participants. It enables Anmore youth to build skills and attitudes that lead to better citizenship and community service.

In addition, the 1st Anmore Scouts Group participate in several local community events:

- Ma Murray Days
- Anmore Terry Fox Run
- Easter Egg hunt (and clean up) in April
- Garbage Pick Up event in May
- Remembrance Day ceremony conducted at Belcarra Park
- We have also participated in special events such as gardening at the Fire Hall two years ago.

Note 6

In terms of participation from those youth from Anmore and those from outside the Village, the 1st Anmore Scouts group feels very fortunate to have the participation of several families from Port Moody. The Port Moody Scouting program folded two years ago, so we are pleased that some of those families chose to continue their participation in Scouts Canada with the 1st Anmore troop. It is also noteworthy that the Port Moody families are active participants in the events noted above (Note 5) that take place in Anmore. We feel very fortunate to have them contributing to our Village.

Notwithstanding the above, registration priority is given to families that are resident in Anmore.

Funding is verbally acknowledged at the Scouts Canada --First Anmore AGM, and is entered as such into the minutes. We also have a sign we display at community events (such as Ma Murray Day) with the following verbage:

“Scouts Canada First Anmore Group gratefully acknowledges the financial support of the Village of Anmore through its Community Grant Program”

Further, being a smaller community, all parents are well aware of, and have tremendous gratitude for the ongoing support of the Village of Anmore.

Note 7

For the 1st Anmore Troop our most important long-term goal is to sustain Scouts Canada’s presence in the Village of Anmore. The benefits to the Village of an engaged and active Scouts organization is articulated above. Across Canada, participation in Scouts is declining. This is due a variety of factors, but two specific factors are cost considerations, and competition from other youth activities. If we can manage these factors, and build on the momentum established by the history of the organization (since 1993 in Anmore), we will be successful in sustaining the program for youth in Anmore in the future.

More pragmatically, the program is in desperate need of replacing critical equipment, such as tents, to enable a quality program to continue.

BUDGET PROJECTIONS FOR CURRENT YEAR

Attach to Community Grant Application

REVENUE

Other Grant Monies	\$ 6500.00	Contributor: <u>BC Gaming Grant</u>
Provincial/Federal Monies	\$ _____	
Participant Fees	\$ 3400.00	
Donations	\$ _____	
Fund Raising	\$ 6500.00	
Other: <u>Activity Fees</u>	\$ 5804.00	
<u>Anmore Grant</u>	\$ 1000.00	
_____	\$ _____	
Total	\$ 23204.00	

EXPENSES

Venue Rental	\$ 0
Advertising	\$ 0
Speakers	\$ 0
Meals	\$ 0
Refreshments	\$ 0
Equipment Rental	\$ 0
Equipment Purchase	\$ 2000.00
Other: <u>Link Camp</u>	\$ 2500.00
<u>Activity Costs</u>	\$ 15054.00
<u>Insurance/Training/Adm</u>	\$ 3250.00
Total	\$ 22804.00

PROFIT / SHORTFALL


Revenue less expenses	\$ 400.00
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FISCAL YEAR-END RESERVE BALANCE:

Description: <u>Cash Buffer</u>	Amount: \$ 500.00
<u>Section Buffer</u>	Amount: \$ 400.00
_____	Amount: \$ _____

To the best of my knowledge, the above statements are true as of the date of this application.

Signature 
Organization's Applicant

Signature 
Organization's President or Chair



FINANCIAL STATEMENT FROM PREVIOUS YEAR

Attach to Community Grant Application

REVENUE

Other Grant Monies	\$ 6500.00	Contributor: <u>Provincial Gaming Grant</u>
Provincial/Federal Monies	\$ _____	
Participant Fees	\$ 2580.00	
Donations	\$ _____	
Fund Raising	\$ 7490.00	
Other: <u>Activity Fees</u>	\$ 5779.00	
<u>Village of Anmore</u>	\$ 1000.00	
_____	\$ _____	
Total	\$ 23349.00	

EXPENSES

Venue Rental	\$ 0
Advertising	\$ 0
Speakers	\$ 0
Meals	\$ 0
Refreshments	\$ 0
Equipment Rental	\$ 0
Equipment Purchase	\$ _____
Other: <u>Link Camp & Activities</u>	\$ 15477.00
<u>Equipment</u>	\$ 3735.00
<u>Insurance/Training/Admin</u>	\$ 3063.00
Total	\$ 22275.00

PROFIT / SHORTFALL

Revenue less expenses \$ 1074.00

FISCAL YEAR-END RESERVE BALANCE:

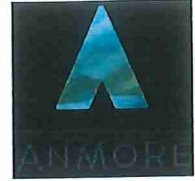
Description: <u>Cash Buffer</u>	Amount: \$ 500.00
<u>Section program reserves</u>	Amount: \$ 400.00
_____	Amount: \$ _____

To the best of my knowledge, the above statements are true as of the date of this application.

Signature 
Organization's Applicant

Signature 
Organization's President or Chair





Community Grant Application Form

Date of application: October 18, 2019

Name of organization/event: Anmore Garden Club

Address: 1120 Thomson Road Anmore BC V3H 4X9

Main contact person(s):

1. Name: Nancy Knauer Position: Chair person

Phone (primary): [REDACTED] Phone (alternate): [REDACTED]

Email: [REDACTED]

2. Name: [REDACTED] Position: [REDACTED]

Phone (primary): [REDACTED] Phone (alternate): [REDACTED]

Email: [REDACTED]

PREVIOUS YEAR FUNDING

Did the Village of Anmore provide funding to this same organization last year? ☐ Yes ☒ No

If yes, amount received: \$

Describe project/event/service:

How were grant funds spent? Please complete the attached 'Financial Statement from Previous Year' form.

CURRENT YEAR FUNDING REQUEST

Amount requested: \$500.00 : See attached sheet

① Describe your project/event/service:

② How will grant funds be spent? Please also complete the attached 'Budget Projections for Current Year' form.

③ Describe your organization and how its efforts do/might benefit the community:

④ How many participants do you expect: from Anmore: 15-20 from outside Anmore: 10-30

⑤ How will the Village be recognized for its contributions?

⑥ Identify any long term objectives or goals that the organization is working toward

Please provide additional information on separate paper.

- 1) Provide speaker(s) on topics relevant to Annand/Belcarra and neighbouring residents
- 2) Paying for guest speakers on topics open to both the garden club members + neighbouring communities
- 3) We are a non-profit organisation of local residents with an interest in aspects of gardening, environment + community. We provide community spirit by tidying + beautifying Annand's public spaces. We organise charitable events that benefit the greater community, with the proceeds going to local charitable organisations such as the Sasamat Volunteer Fire Dept, S.A.R.S., Moon Creek Fish Hatchery. Once a year at Christmas we invite the public to join us at our annual wreath making. We also open up to the public speakers whose topics would be of interest to the community at large. At Ma Murray Day we organise a booth to educate the public on various topics ie deer proofing, planting, bats, bees, butterflies, etc.
- 5) We would recognize the village's contribution through social media, flyers and verbal recognition on the night of the event.

b) Building a community organization that welcomes new and existing residents to share in knowledge and friendship keeping our community apart & alive!

BUDGET PROJECTIONS FOR CURRENT YEAR

Attach to Community Grant Application

2019/2020

REVENUE For 2019/2020 money in account 1,588.00

Other Grant Monies \$
Provincial/Federal Monies \$
Participant Fees \$ 380.00 \$20.00 per member
Donations \$ 7.00
Fund Raising \$ 153.00
Other: _____ \$ _____
_____ \$ _____
_____ \$ _____
Total \$ _____

Contributor: _____

EXPENSES

Venue Rental \$ 0
Advertising \$ 0
Speakers \$ 500.00
Meals \$ 0
Refreshments \$ 103.70
Equipment Rental \$ 0
Equipment Purchase \$ 0
Other: crafts \$ 51.35
Donation to SARS \$ 700.00
_____ \$ _____
Total \$ _____

Clothing Drive
2018/2019
\$1,077.00
\$700 to SARS

projected - with grant

PROFIT / SHORTFALL

Revenue less expenses \$ 1272.95
money in account to date

FISCAL YEAR-END RESERVE BALANCE:

Description: _____ Amount: \$ _____
_____ Amount: \$ _____
_____ Amount: \$ _____

To the best of my knowledge, the above statements are true as of the date of this application.

Signature Nancy Knauer
Organization's Applicant

Signature Nancy Knauer
Organization's President or Chair



FINANCIAL STATEMENT FROM PREVIOUS YEAR

Attach to Community Grant Application

REVENUE

Other Grant Monies \$ /
 Provincial/Federal Monies \$ /
 Participant Fees \$ 400.00
 Donations \$
 Fund Raising \$ 858.00
 Other: \$
 \$
 \$
Total \$

Contributor:

EXPENSES

Venue Rental \$ 0
 Advertising \$ 0
 Speakers \$
 Meals \$ 0
 Refreshments \$ N/A
 Equipment Rental \$ 0
 Equipment Purchase \$ 0
 Other: Donations \$ 550.00
SARS/SFD \$
 \$
Total \$

PROFIT / SHORTFALL

Revenue less expenses \$

FISCAL YEAR-END RESERVE BALANCE:

Description: Amount: \$
 Amount: \$
 Amount: \$

To the best of my knowledge, the above statements are true as of the date of this application.

Signature

Nancy Knauer
 Organization's Applicant

Signature

Nancy Knauer
 Organization's President or Chair



no info
 available.
 20 members pd
 \$20 each
 Total \$400.00

Clothing Drive
 2017/2018
 858.00
 \$500.00 Donated
 to Moss on Creek
 \$50 Sasamat Fire
 Dept.



Community Grant Application Form

Date of application: December 12, 2019
 Name of organization/event: Heritage Woods Secondary School 2020 Dry-Aftergrad
 Address: 1300 David Avenue, Port Moody BC, V3H 5K6

Main contact person(s):

1. Name: Bonnie Stein Position: Co-Chair Parent After-grad Comm.
 Phone (primary): [REDACTED] Phone (alternate): [REDACTED]
 Email: [REDACTED]
2. Name: Christa Saito Position: Co-Chair Parent After Grad Comm.
 Phone (primary): [REDACTED] Phone (alternate): [REDACTED]
 Email: [REDACTED]

PREVIOUS YEAR FUNDING

Did the Village of Anmore provide funding to this same organization last year? ☒ Yes ☐ No

If yes, amount received: \$ 200.00

Describe project/event/service: HWSS 2019 Dry-Aftergrad

How were grant funds spent? Please complete the attached 'Financial Statement from Previous Year' form.

Entertainment / Games *Please see attached

CURRENT YEAR FUNDING REQUEST

Amount requested: \$ 200.00

Describe your project/event/service:

HWSS 2020 Dry-After Grad

How will grant funds be spent? Please also complete the attached 'Budget Projections for Current Year' form.

Entertainment / Games *please see attached

Describe your organization and how its efforts do/might benefit the community: Parent Volunteer

Dry Aftergrad Committee provides safe substance free event for 2020 grad students *please see attached

How many participants do you expect: from Anmore: 50 from outside Anmore: 200

How will the Village be recognized for its contributions?

Booster Thank you sent to families of 1400 students at HWSS.

Identify any long term objectives or goals that the organization is working toward

Continue legacy of providing safe place and an amazing event, where all grads are welcome.

Please provide additional information on separate paper.

*please see attached

Village of Anmore Community Grant Application
2697 Sunnyside Road
Anmore BC, V3H5G9
604-469-9877
Village.hall@anmore.com

December 12, 2019

Attention: Anmore Community Grant Committee

The annual Heritage Woods Secondary 2020 Dry-After Grad will be held at the school from 11:30pm to 4:30 am on June 6, 2020. It immediately follows the formal Graduation Dinner & Dance. The Dry-After Grad allows the grads to continue their Graduation celebration in a safe, substance-free environment filled with games, food, prizes and entertainment.

The Dry-After Grad is organized by parent volunteers and is funded primarily through ticket sales. We would like all grads to attend the event. Financial assistance is available for Grads who may require help purchasing their ticket.

The event requires significant planning and plenty of parent volunteer effort! A dedicated parent group is well underway with plans to make Graduation safe and memorable for the class of 2020. We would greatly appreciate your financial contribution to the Heritage Woods Secondary 2020 Dry-After Grad.

Donations can be made payable to Heritage Woods Secondary, please note *"2020 After Grad"* on cheque. Should you have any questions, please do not hesitate to contact Bonnie Stein at

Yours truly,



Bonnie Stein
HWSS 2020 Dry-After Grad Co-chair

HERITAGE WOODS SECONDARY SCHOOL
1300 David Avenue, Port Moody, BC V3H 5K6
Phone: 604-461-8679 Fax: 604-937-8055



October 25, 2019

Dear Madam/Sir,

Re: 2020 After Grad Celebration

Heritage Woods Secondary School will be hosting an After Grad Celebration on June 6, 2020 and we are looking for your help! The event runs from 11:30 to 4:30 am. We are planning an evening of fun, food and prizes for the Graduates in a safe environment. An event like this requires financial support and it is our hope that we can count on you to assist our After Grad Committee by making a financial contribution or a donation in the form of refreshments or prizes.

Your assistance is greatly appreciated in helping us host this event and with keeping our Grads safe while gaining valuable exposure for your business.

We appreciate your kind consideration and look forward to hearing from you. You may contact the Heritage Woods Secondary School After Grad Committee [REDACTED]
Please let us know if you would like us to arrange for pick-up of your donation.

Sincerely,

Bonnie Stein & Christa Saito
HWSS 2020 After Grad Co-Chairs

BUDGET PROJECTIONS FOR CURRENT YEAR

Attach to Community Grant Application

REVENUE

Other Grant Monies	\$ _____	Contributor: _____
Provincial/Federal Monies	\$ _____	
Participant Fees	\$ _____	
Donations	\$ _____	
Fund Raising	\$ _____	
Other: _____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total	\$ <u>38,684.52</u>	

* Please see attached
Budget Projections
for 2020

EXPENSES

Venue Rental	\$ _____
Advertising	\$ _____
Speakers	\$ _____
Meals	\$ _____
Refreshments	\$ _____
Equipment Rental	\$ _____
Equipment Purchase	\$ _____
Other: _____	\$ _____
_____	\$ _____
_____	\$ _____
Total	\$ <u>37,650.00</u>

PROFIT / SHORTFALL

Revenue less expenses \$ 1,034.52

FISCAL YEAR-END RESERVE BALANCE:

Description: <u>2021 Balance Forward</u>	Amount: \$ <u>5000.00</u>
_____	Amount: \$ _____
_____	Amount: \$ _____

To the best of my knowledge, the above statements are true as of the date of this application.

Signature [Signature]
Organization's Applicant
(co-chair)

Signature [Signature]
Organization's President or Chair




Heritage Woods Secondary 2020 After Grad			
Budget Projections 01/09/2019 - 30/06/2020			
REVENUE		FUNDRAISING PROJECTIONS	ACTUAL
	General Account Opening Balance	\$10,596.66	\$10,596.66
	Ticket Sales (\$85x250 estimate)	\$ 21,250.00	
	Donations	\$ 1,000.00	
	PAC Donation	\$ 1,500.00	
	GST Rebate	\$ 605.86	\$605.86
	Community Grants (estimate)	\$ 300.00	
	Suterbrooke COBB'S Bread	\$ 20.00	
	BC Liquor Stores	\$ 2,500.00	
	Port Moody Beer & Wine Store	\$ 600.00	
	Black & Lee Fundraiser	\$ 300.00	
	MaCDonalds Community Night		
	Bank Interest	\$ 12.00	
	NSF Cheque Plus Service Charge		
TOTAL REVENUE		\$ 38,684.52	
EXPENSES		BUDGET	ACTUAL
	Prizes / Raffle Baskets	\$ 3,800.00	
	Cash Prizes	\$ 2,020.00	\$2,020
	Grad Gifts	\$ 4,000.00	
	Houle Games	\$ 7,500.00	
	Decorations	\$ 4,000.00	
	Food	\$ 2,000.00	
	Hypnotist	\$ 2,310.00	
	Hypnotist (Hotel expense) approx	\$ 300.00	
	Lighting	\$ 1,200.00	
	DJ	\$ 1,400.00	
	Magician	\$ 1,100.00	

	Security	\$	1,100.00	
	Sound Technician	\$	120.00	
	Custodian Fees	\$	1,000.00	
	Donation - Enchantment	\$	500.00	
	Office Help Gifts	\$	100.00	
	Thank you cards & booster emails	\$	50.00	
	Ticket Printing	\$	150.00	
	Cheques Purchased			
	2021 Balance Forward	\$	5,000.00	
TOTAL EXPENSES		\$	37,650.00	
NET LOSS		\$	1,034.52	

* Please note this Budget Projections document is a working document. Any additional revenue will be allocated towards:

1. reduction in ticket cost to participants for 2020
2. contribution towards HWSS Smile Fund (families in need of financial assistance to purchase tickets)
3. larger sum provided to 2021 balance forward (General account opening balance)

Thank you,


FINANCIAL STATEMENT FROM PREVIOUS YEAR

Attach to Community Grant Application

REVENUE

Other Grant Monies	\$ _____	Contributor: _____
Provincial/Federal Monies	\$ _____	
Participant Fees	\$ _____	
Donations	\$ _____	
Fund Raising	\$ _____	
Other: _____	\$ _____	
_____	\$ _____	
_____	\$ _____	
Total	\$ <u>39,161.36</u>	

* Please see
attached Budget
for 2019

EXPENSES

Venue Rental	\$ _____
Advertising	\$ _____
Speakers	\$ _____
Meals	\$ _____
Refreshments	\$ _____
Equipment Rental	\$ _____
Equipment Purchase	\$ _____
Other: _____	\$ _____
_____	\$ _____
_____	\$ _____
Total	\$ <u>38,356.85</u>

PROFIT / SHORTFALL

Revenue less expenses \$ 804.51

FISCAL YEAR-END RESERVE BALANCE:

Description: <u>2020 Balance</u>	Amount: \$ <u>10,596.99</u>
<u>Forward</u>	Amount: \$ _____
_____	Amount: \$ _____

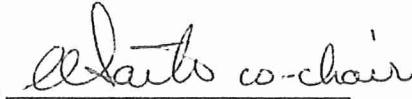
To the best of my knowledge, the above statements are true as of the date of this application.

Signature



Organization's Applicant

Signature



Organization's President or Chair



Heritage Woods Secondary School After Grad Budget 2019

BUDGET	2019		
GENERAL ACCOUNT	Actual	Budget	Notes
OPENING BALANCE			
GST REBATE CHEQUE		480.00	GST REBATE
TICKET SALES \$85 EACH (250)	21,685.00	26,350.00	280 STUDENTS+30 guests
DONATIONS(estimate)	3,050.00	7,000.00	Deposited at HWSS
COMMUNITY GRANTS(estimate)			
PAC DONATION	1,500.00	1,500.00	Deposited at HWSS
COBB'S BREAD			
BC LIQUOR STORES	2,820.53	0.00	
BEER & WINE STORES	612.62	0.00	
BLACK & LEE FUNDRAISER	340.00	0.00	Deposited at HWSS
	5,500.00	0.00	RAISE THE FUNDS
	1,109.45	10.00	PANCAKE BREAKFAST

	2,543.76	0.00	PARKSIDE BBQ
Total Estimate Revenue	39,161.36	35340.00	
EXPENSES	ACTUAL	BUDGET	2019
Prizes / Raffle Baskets	3,613.73	5,000.00	Includes 5 x \$200 cash prizes
Cash Prize	2019	2019	
Grad gifts	0	0	Funds Donated to Grad Class
Houle Games (1)	7337.03	8000	
Decorations	4790.13	5000	\$1224.84 Pd from school donation acct
Food	1817.94	1800	
	166.99	0.00	PANCAKE BREAKFAST
	4,570.00	0.00	RAISE THE FUNDS
Hypnotist	674.93		PARKSIDE BBQ
Hypnotist (Hotel expense) approx.	2,645.35	2,500.00	Deposit
	0.00	800.00	Psychic
Lighting	1,668.80	1,500.00	

DJ	1,350.00	1,300.00	
Sound Technician	100.00	80.00	
Magician	1,040.00	1,100.00	Paid in full
Security (2)	1,027.95	1,000.00	From HWSS account
Custodian Fees (2)	950.50	1,000.00	From HWSS account
Donation - "Enchantment"	500.00	0.00	
	500.00		SHARE
	1,500.00		Mossom Creek From HWSS account
	1,500.00		Port Moody FDN. From HWSS account
	297.50	0.00	Smile Fund From HWSS account
	287.00	100.00	Office Help Gifts
		150.00	Ticket Printing
2020 balance forward	10596.66		
Total Expenses	38,356.85	31349.00	
NET INCOME (LOSS)	804.51	3,991.00	



Community Grant Application Form

Date of application: December 5th / 2019
 Name of organization/event: Port Moody Secondary School After Grad
 Address: 300 Albert Street, Port Moody, B.C. V3H 2M5

Main contact person(s):

1. Name: Sherry Nevalainen Position: Co-Chair Dry Grad 2020
 Phone (primary): [REDACTED] Phone (alternate): [REDACTED]
 Email: [REDACTED]
2. Name: Brenda Stewart Position: Co-Chair Dry Grad 2020
 Phone (primary): [REDACTED] Phone (alternate): [REDACTED]
 Email: [REDACTED]

PREVIOUS YEAR FUNDING

Did the Village of Anmore provide funding to this same organization last year? ☒ Yes ☐ No

If yes, amount received: \$ 200

Describe project/event/service: After Grad (Dry Grad) 2020 for approximately 350 students.

How were grant funds spent? Please complete the attached 'Financial Statement from Previous Year' form.

CURRENT YEAR FUNDING REQUEST

Amount requested: \$ 200

Describe your project/event/service:

Providing Grade 12 students with a safe, fun non-alcoholic + drug free party

How will grant funds be spent? Please also complete the attached 'Budget Projections for Current Year' form.

Entertainment rentals, carnival type attractions, food, music, sound

Describe your organization and how its efforts do/might benefit the community:

Makes the community safe on a potentially dangerous night for Grads.

How many participants do you expect: from Anmore: 30 from outside Anmore: 308

How will the Village be recognized for its contributions?

On our social media page, the evening of the event, and our daily newsletter going to all parents.

Identify any long term objectives or goals that the organization is working toward

Providing a fun entertaining night without alcohol.

Please provide additional information on separate paper.

BUDGET PROJECTIONS FOR CURRENT YEAR

Attach to Community Grant Application

REVENUE

Other Grant Monies	\$ _____	Contributor: _____
Provincial/Federal Monies	\$ _____	
Participant Fees	\$ <u>60 x 300</u>	
Donations	\$ <u>5000</u>	
Fund Raising	\$ <u>5000</u>	
Other: <u>left over from</u>	\$ <u>2000</u>	
<u>last year</u>	\$ _____	
	\$ _____	
Total	\$ <u>30,000</u>	

EXPENSES

Venue Rental	\$ <u>1000</u>
Advertising	\$ _____
Speakers	\$ <u>1000</u>
Meals	\$ <u>2000</u>
Refreshments	\$ _____
Equipment Rental	\$ <u>16,000</u>
Equipment Purchase	\$ _____
Other: <u>entertainment</u>	\$ <u>4000</u>
<u>prizes</u>	\$ <u>5000</u>
<u>security</u>	\$ <u>1000</u>
Total	\$ <u>30,000</u>

PROFIT / SHORTFALL

Revenue less expenses \$ _____

FISCAL YEAR-END RESERVE BALANCE:

Description: <u>Remaining from last</u>	Amount: \$ <u>2000</u>
<u>year</u>	Amount: \$ _____
	Amount: \$ _____

To the best of my knowledge, the above statements are true as of the date of this application.

Signature [Signature]
Organization's Applicant

Signature [Signature]
Organization's President or Chair



FINANCIAL STATEMENT FROM PREVIOUS YEAR

Attach to Community Grant Application

REVENUE

Other Grant Monies	\$ _____	Contributor: _____
Provincial/Federal Monies	\$ _____	
Participant Fees	\$ <u>45 x 300</u>	
Donations	\$ <u>5000</u>	
Fund Raising	\$ <u>5000</u>	
Other: <u>reserved from</u>	\$ <u>5000</u>	
<u>2018</u>	\$ _____	
	\$ _____	
Total	\$ _____	

EXPENSES

Venue Rental	\$ <u>1000</u>
Advertising	\$ _____
Speakers	\$ <u>1000</u>
Meals	\$ <u>2000</u>
Refreshments	\$ _____
Equipment Rental	\$ <u>16000</u>
Equipment Purchase	\$ _____
Other: <u>entertainment</u>	\$ <u>2000</u>
<u>prizes</u>	\$ <u>5000</u>
<u>Security</u>	\$ <u>1500</u>
Total	\$ <u>28500</u>

PROFIT / SHORTFALL

Revenue less expenses \$ _____

FISCAL YEAR-END RESERVE BALANCE:

Description: <u>balance from 2019</u>	Amount: \$ <u>2000</u>
_____	Amount: \$ _____
_____	Amount: \$ _____

To the best of my knowledge, the above statements are true as of the date of this application.

Signature [Signature]
Organization's Applicant

Signature [Signature]
Organization's President or Chair





Port Moody Secondary School

School District No. 43 (Coquitlam)

300 Albert St., Port Moody, B.C. V3H 2M5

Port Moody Secondary AfterGrad 2020

Dear Mayor of Anmore and Council:

The students and parents of the **Port Moody Secondary School Graduating Class of 2020** need your help.

In keeping with PMSS tradition, every year the students, parents and community join together to create a wonderful safe dry AfterGrad celebration. We are working to ensure that our students enjoy a safe fun-filled event, and that they leave PMSS with great memories of their high school Graduation Ceremony and After Grad Celebration; memories that will last a lifetime.

We understand that these are challenging times for businesses throughout our community, but your generous contribution can play a significant role in helping the AfterGrad Committee offer the best event possible for our students.

We are asking for a donation of cash that will help offset the cost of putting on the event, or goods or retail store services that will be given away as prizes during the AfterGrad event. Your contribution will make AfterGrad 2020 a night to remember. Many of you have contributed in previous years, and we hope that we can count on you again this year!

Companies, local businesses, or individuals will be *recognized* at PMSS through:

- PMSS school web site: <https://www.sd43.bc.ca/school/portmoody/Pages/default.aspx>
- PMSS Daily Newsletter – The Times (distributed to over 800 students)
- Signage During the Dry AfterGrad Event

Cash donations of \$25.00 or more will receive an income tax receipt from School District 43. On-line donations can be made at PMSS school web site, by clicking on the **AfterGrad Donation Form link**.

If you wish to make a donation, please contact

Donations can be mailed to the address below or local pick up can be arranged.

Please make any cheques payable to “**Port Moody Secondary School**” and put “**AfterGrad**” on the memo line.

Mail to: AfterGrad Committee, Port Moody Secondary School, 300 Albert St., Port Moody, B.C. V3H 2M5

Thank you for your consideration and support.

Brenda Stewart – Chair, PMSS PAC/Chair After Grad 2020



Grad & AfterGrad PMSS 2020

Port Moody Secondary School

School District No. 43 (Coquitlam)

Tax Deductible

Donation Form

PMSS AfterGrad provides the graduating class with a **safe, drug and alcohol free place** to celebrate graduation. Over 95% of last year's graduating class attended the AfterGrad celebration. Your help is appreciated in sponsoring and funding the AfterGrad at PMSS. It is through contributions like yours that make this event a great success. Thank you on behalf of the graduating class for your thoughtful contributions.

You may choose to donate any amount. Business donations are gratefully appreciated. However, only donations of \$25.00 or more, will receive an income tax receipt from School District #43.

☐ Yes I would like to financially contribute to PMSS AfterGrad 2020 Celebration.

Please indicate if you require a receipt: Yes ☐ No ☐

☐ 100 ☐ 1000 ☐ 2000 ☐ Other \$ _____

Full Name	
Address	
City	
Province/Postal Code	
Email	
Telephone Number	
I enclose cheque in the amount of	\$ _____

Please **CLEARLY** make **LABEL** cheque IT payable "**GRAD DONATION**" to: Port Moody **ON** Secondary **THE MEMO** School. **LINE**.

Please return this form and your donation to the school office or
Mail to: AfterGrad Committee
Port Moody Secondary School,
300 Albert St., Port Moody, B.C. V3H 2M5

☐ Please check here if you **DO NOT WANT** to be included in online and print sponsorship advertising

January 22, 2020

Juli Halliwell
Village of Anmore
2697 Sunnyside Road
Anmore, BC, V3H 5G9

Dear Ms. Halliwell,

Re: Village of Anmore Request for Expanded Fraser Sewerage Area for Eagle Mountain Middle School

The Board of Education School District No. 43 (Coquitlam) would like to request that the Village of Anmore clarify and if necessary make a formal request to the Greater Vancouver Sewerage & Drainage District for an amendment to the Fraser Sewerage Area for Eagle Mountain Middle School to include all School District No. 43 owned lands at the middle school site.

It should be noted that although the School District is making the request, clarification is sought as there is inconsistency in the documentation potentially leading to the request not being required. It has been our understanding that the entire site is part of the Fraser Sewerage area; however, we were informed recently that only the footprint is part of the area.

The August 1, 2014 Sewerage Services Agreement between the City of Port Moody, the Village of Anmore and the Greater Vancouver Sewerage and Drainage District references the Middle School Lands throughout the document. Further, as a definition in the agreement "Middle School Lands" means "those lands situated within the boundaries of Anmore having the legal description set out in Schedule "A" hereto;" which is in fact the entire middle school site. The GVS&DD Board at its May 23, 2014 meeting approved the provision of regional sewerage services for the Middle School Lands even though Anmore is not a member of the GVS&DD for these services.

In a document recently provided to the School District, (GVS&DD regular board meeting agenda dated May, 23, 2014) there is reference to the boundary of the Fraser Sewerage as being the "footprint" only of the Eagle Mountain Middle School (E 1.1 c).

As such, the School District respectfully requests that clarity be provided regarding which document takes precedence and if necessary, an amendment be requested so that the entire site be included.

If you have any questions, please contact me via email at cnicolls@sd43.bc.ca or by phone at (604) 939-9201.

Yours truly,

SCHOOL DISTRICT NO. 43 (COQUITLAM)

A handwritten signature in dark ink, appearing to read 'Chris Nicolls', written over a horizontal line.

Chris Nicolls
Secretary-Treasurer/CFO

cc: Ivano Cecchini, Executive Director, Facilities and Planning Services

COMMITTEE OF THE WHOLE MEETING – MINUTES

Minutes for the Committee of the Whole Meeting scheduled for
Tuesday, January 21, 2020 at 6:00 p.m. in Council Chambers at Village
Hall, 2697 Sunnyside Road, Anmore, BC



ELECTED OFFICIALS PRESENT

ABSENT

Mayor John McEwen
Councillor Polly Krier (via teleconference)
Councillor Tim Laidler
Councillor Kim Trowbridge (via teleconference)
Councillor Paul Weverink

OTHERS PRESENT

Juli Halliwell, CAO
Karen Elrick, Manager of Corporate Services
Jason Smith, Manager of Development Services

1. Call to Order

Mayor McEwen called the meeting to order at 6:05 p.m.

2. Approval of the Agenda

It was MOVED and SECONDED:

That the Agenda be approved as circulated.

Carried Unanimously

3. Public Input

Mayor McEwen advised that Council will include the opportunity for those in attendance to ask questions throughout the meeting as information is presented.

4. Delegations.

None.

5. Adoption of Minutes

None

6. Business Arising from Minutes

None.

7. New Business**(a) Burrard Commons – Servicing Options**

Mr. Jason Smith, Manager of Development Services, provided an overview of the staff report which outlines 3 options for water and sewer servicing for the proposed development. Mr. Chris Boit, ISL Engineering, outlined the options noting that the servicing review is a high level review using currently available information. It was noted that given current information staff considers the loco servicing option the most cost effective and easy way to connect services to the development. However, Council may wish to request additional information including further costing, other implications, Metro Vancouver requirements, and financial implications. Mr. Boit reported that the report contemplated capital cost but that there would also be ongoing operating costs to consider.

Those in attendance at the meeting were provided an opportunity to ask questions:

Q – Would the option for the East Road/Sunnyside connection be the best option for consideration of future service to the rest of the Village? It was noted that additional approval requirements exist which would include Metro Vancouver should that be contemplated. IOCO has been identified as a special study area while the rest of the Village would have a higher threshold to designate from rural to urban which is not part of this development application and is not being contemplated at this time.

Q – Whether it was the desire of Council to designate IOCO lands from rural to urban and if that decision has been made? There have been no decisions made at this time.

Q – If the East Road option was considered would land expropriation be required? No. There is sufficient right of way available should this option be considered.

Q – Would the operational costs of this service connection be borne by the Village? Yes and those costs will need to be analyzed.

Q – Concerned about maintaining rural and the future of Anmore. This is just the beginning of the process.

Q – Do residents get a say? The purpose of this meeting is to start the process of engagement with the community.

Staff noted that given the information available at this time a recommendation of an option may be premature and that Council may wish to defer this decision.

It was MOVED and SECONDED:

That the Committee defer recommendation of a decision to Council on a desired servicing option for Burrard Commons and request additional information and analysis of options from staff.

Carried Unanimously

(b) Anmore loco Lands – Public Engagement and Next Steps

Mr. Jason Smith, Manager of Development Services, provided an overview of the staff report. Mr. Smith outlined the consultants that the Village has retained at the cost of the developer and the process for public engagement and consultation as contained in the report.

Those in attendance at the meeting were provided an opportunity to ask questions:

Q – Clarification on the urban versus rural threshold and whether it is just the sewer hookup that would trigger this change? If there was a lack of access to sewer services than this would be a constraint on development of the site.

Q – What policing and fire implications would this development have? It was noted that this will be part of the financial analysis conducted during the review process.

Q – What benefit would current residents see from this development? There could be an opportunity to age in place, provide housing for younger families, provide services and amenities within the community, and to diversify the tax base. Part of this consultation process will be to engage citizens to determine what current residents wish to see developed at this site.

Concern was expressed regarding number of people in urban area vs rural area should this development proceed.

Q – When engaging with residents how will consensus be defined? Citizens need to choose be engaged in this process to get the best outcome.

Q – Would there be a referendum? This is not being considered as part of the engagement process as we need a much more comprehensive process to make sure residents are informed about the full scope of the Anmore loco Lands and the development application for Burrard Commons, and that they have multiple opportunities to share their input with us.

Q – Would there be an opportunity to hear from developer? Resident is not clear on what the specifics are of the engagement and needs more information in order to engage in the process.

Q – Whether there is concern with emergency access if the access option through Bert Flynn Park is removed? The Village has expressed concerns to Port Moody.

Q – Access to development. It was noted that the access route is in Port Moody.

Q – Whether Anmore was currently working with Port Moody to address the Bert Flynn Park access and transportation issues? Currently Port Moody is not engaged with the Village on these matters.

Q – If the number of residents double along with a commercial component, where would the traffic be routed? There would be no designated route per se but traffic studies would indicate the most probable routes that traffic would flow.

Q – Would the engagement process described only include the “input zone” and not the involve, collaborate and empower zone? Yes, the intent is that the majority of the engagement would fall within the “input zone”.

Q – Why has Council decided to not work in partnership with Port Moody regarding development of IOCO lands? Efforts have been made but Port Moody Council has chosen to work independently from Anmore Council.

Q – What additional costs or other impacts would there be on policing? Analysis of this component will be part of the development process and has yet to be determined.

Q – What are tax ramifications for sewer hook-up? This has yet to be determined.

Q – Port Moody could absorb this type of development easier than Anmore and why consider it if Port Moody will not? This development is being considered as part of the application process.

Q – Queried about the difference between the growth forecasts for Amore in the OCP and Metro Vancouver statistics and what growth this development would bring? It was noted that this is a special study area and that this application is applying to Council to consider amending the current OCP.

It was MOVED and SECONDED:

That the Committee recommend that Council support the initial engagement plan and direct staff to begin implementation of the engagement plan as presented in the report dated January 17, 2020 and titled “Anmore loco Lands – Public Engagement and Next Steps”

Carried Unanimously

8. Public Question Period

None.

9. Resolution to Close Meeting

It was MOVED and SECONDED:

That pursuant to section 90 1 (k) of the Community Charter as it refers negotiations, the Special (In Camera) meeting immediately following this meeting be closed to the public.

Carried Unanimously

10. Adjournment

It was MOVED and SECONDED:

THAT the meeting be adjourned at 7:15 p.m.

Carried Unanimously

Karen Elrick
Corporate Officer

John McEwen
Mayor