

REGULAR COUNCIL MEETING – MINUTES

Minutes for the Regular Council Meeting scheduled for
Tuesday, April 28, 2020 at 7:00 p.m. in Council Chambers at Village Hall,
2697 Sunnyside Road, Anmore, BC



ELECTED OFFICIALS PRESENT

Mayor John McEwen
Councillor Polly Krier (via video/teleconference)
Councillor Tim Laidler (via video/teleconference)
Councillor Kim Trowbridge (via video/teleconference)
Councillor Paul Weverink (via video/teleconference)

ABSENT

OTHERS PRESENT

Juli Halliwell, CAO
Karen Elrick, Manager of Corporate Services
Jason Smith, Manager of Development Services (via video/teleconference)
Chris Boit, ISL Engineering (via video/teleconference)
Lance Fortier, Operations Superintendent (via video/teleconference)

1. Call to Order

Mayor McEwen called the meeting to order at 7:00 p.m.

2. Approval of the Agenda

It was MOVED and SECONDED:

R047/20 That the Agenda be approved as circulated.

Carried Unanimously

3. Public Input

None.

4. Delegations.

5. Adoption of Minutes

(a) **Minutes of the Regular Council Meeting held on March 17, 2020**

It was MOVED and SECONDED:

R048/20 That the Minutes of the Regular Council Meeting held on March 17, 2020 be adopted, as circulated.

Carried Unanimously

6. Business Arising from Minutes

7. Consent Agenda

It was MOVED and SECONDED:

R049/20 That the Consent agenda be adopted.

Carried Unanimously

(a) COVID-19 Pandemic, Metro Vancouver Budget Mitigation Measures

Recommendation: That Council receive the communication from City of Langley dated April 9, 2020 regarding COVID-19 Pandemic, Metro Vancouver Budget Mitigation Measures, for information

(b) BC Gaming Grant

Recommendation: That Council receive the communication from Village of Hazelton dated April 15, 2020 regarding BC Gaming Grant, for information.

(c) Proclamation for National Missing Children’s Month and Missing Children’s Day

Recommendation: THAT Council proclaim May as Missing Children’s Month and May 25th as Missing Children’s Day.

8. Items Removed from the Consent Agenda

9. Legislative Reports

(a) Anmore Five-Year Financial Plan Bylaw No. 623-2020

Ms. Juli Halliwell, CAO, provided a presentation of the Five- Year Financial Plan. The presentation is included as Attachment 1 and forms part of the original minutes.

Points included:

- Overview of municipal requirements
- Budget process
- 2020 – 2024 operating & capital budget
- 2020 – 2024 water operating & capital budget
- Proposed budget impact

It was MOVED and SECONDED:

R050/20 That Council grant first, second, and third readings to Anmore Five-Year Financial Plan Bylaw No. 623-2020.

Carried Unanimously

(b) Anmore Tax Rates Bylaw No. 624-2020

It was MOVED and SECONDED:

R051/20 That Council grant first, second, and third readings to Anmore Tax Rates Bylaw No. 624-2020.

Carried Unanimously

(c) Update to Municipal Ticket Information Utilization Bylaw

Mr. Jason Smith, Manager of Development Services, provided an overview of the staff report which includes updated fines for the Anmore Noise Control Bylaw, Anmore Tree Management Bylaw, and Anmore Highway Regulations Bylaw.

It was MOVED and SECONDED:

R052/20 That Council give first, second and third reading to the Village of Anmore Municipal Ticket Information Utilization Bylaw Amendment Bylaw 622-2020.

Carried Unanimously

(d) Proposed Covenant Revisions – Bella Terra

Mr. Jason Smith, Manager of Development Services, provided an overview of the report which proposes minor changes to a series of covenants for the subject property.

It was MOVED and SECONDED:

R053/20 That Council approve the changes to the Bella Terra covenants, as attached to the report titled “Proposed Covenant Revisions – Bella Terra” and dated April 24, 2020 and authorize the Mayor and Chief Administrative Officer to execute the necessary documents.

Carried Unanimously

10. Unfinished Business

None.

11. New Business

(a) 2020 Property Tax Deadline & Penalty Amounts

Ms. Juli Halliwell, CAO, provided an overview of the report outlining options on adjusting the 2020 property tax deadline and late payment penalties.

Discussion ensued regarding potential options for relaxation of payment and/or penalty deadlines and:

It was MOVED and SECONDED:

R054/20 THAT Council receive the report from the Chief Administrative Officer dated April 24, 2020 and titled 2020 Property Tax Deadline & Penalty Amounts, for information.

AND THAT Council direct staff to report back to the next Regular Council meeting an option for an alternative tax scheme bylaw for consideration and adoption.

Carried Unanimously

(b) Award of On-Call Utility Services Contract

Ms. Juli Halliwell, CAO, provided an overview of the report and recommended proponent.

It was MOVED and SECONDED:

R055/20 That Council approve the award of the contract for the as and when required utility services as per the proposal submission received February 18, 2020 from Sandpiper Contracting LLP.

Carried Unanimously

12. Items from Committee of the Whole, Committees, and Commissions

None.

13. Mayor's Report

Mayor McEwen reported that:

- Translink funding is in a bad state right now due to COVID 19 and that drastic changes and cuts will be made. The Village will continue to maintain Sunnyside and East Road while the MRN funding from Translink is deferred. There is potential that bus service will also be suspended for routes in Anmore.
- Metro Vancouver business is continuing,
 - water consumption was a concern in April
 - park usage is up over 50%
 - budget concerns will be raised as some Metro Vancouver municipalities have their own budget concerns
- he wanted to remind residents to support the Anmore store as they are experiencing a drop in business due to the lake closure
- he wanted to express thanks to Village staff for their continued efforts during the COVID 19 pandemic

14. Councillors Reports

Councillor Krier reported that:

- CECI Committee will continue working on a Welcome to Anmore Guide
- She has been working on ways to assist with isolation of vulnerable populations during the COVID pandemic
- She wished to echo thank you to staff

Councillor Trowbridge reported that:

- He continues to work on trail connections with the Parks & Recreation Committee and recently conducted a site visit with Chris Boit, ISL Engineering and Bruce Scatchard, committee member, on options for the Mossom Creek trail and feasibility of a trail connection at the hatchery

Councillor Weverink reported that:

- The Environment Committee has several items they wish to pursue including noxious weed information campaign, tree planning information, comment on design for Village Hall, and education of effects of storm water management on creeks

It was MOVED and SECONDED:

R056/20 That Council direct the Environment Committee to work with staff to create an awareness campaign regarding storm water runoff on private properties and the effects of chemicals used on private properties on our environmentally sensitive creeks and watercourses.

Carried Unanimously

15. Chief Administrative Officer's Report

Ms. Juli Halliwell, CAO, reported that:

- Staff is available to residents although Village Hall remains closed. All contact information for staff is on the Village website and social media
- She wished to express thanks to Village staff for their continuing work during the COVID 19 pandemic
- The Village will be holding a virtual Wildfire Information Session on Thursday, May 7 at 7 p.m. Sign up is available by contacting Karen Elrick

Ms. Halliwell addressed questions posed by email regarding the budget presentation and noted the following:

- Electronic sign board – confirmed that they will be adhering to dark sky principles
- Amortization and TCA investment amounts which are accounting entries that account for depreciation of assets and do not have a tax impact on an annual basis
- Translink funding – all monies should be forthcoming even if not according to the anticipated schedule
- Cancellation of capital projects by other communities – confirmed strong financial position that Anmore is in compared to some other municipalities and that there may be an opportunity to benefit from competitive pricing in this market
- Progress on Village Hall – staff is in the midst of the detailed design phase and is revamping the public engagement strategy as the March 31 public engagement session had to be cancelled due to COVID19 and is looking for alternate ways to obtain feedback
- Email received late this afternoon and will provide a response to sender
- Input from resident regarding concern about amount of proposed tax rate increase

16. Information Items

(a) Committees, Commissions and Boards – Minutes

None.

(b) General Correspondence

- Sasamat Volunteer Fire Department Board of Trustees minutes for meeting held on February 13, 2020
- Metro Vancouver Board in Brief for meetings held on March 27, 2020

17. Public Question Period

Morgan Weverink – regarding potential transit cuts to 181 and 182 routes. Mayor McEwen replied that he will be bringing this up with Translink next week in hopes that some service levels can be maintained.

18. Adjournment

It was MOVED and SECONDED:

R057/20 THAT the meeting be adjourned at 7:55 p.m.

Carried Unanimously

“Karen Elrick”

Karen Elrick
Corporate Officer

“John McEwen”

John McEwen
Mayor