

REGULAR COUNCIL MEETING – AGENDA

Agenda for the Regular Council Meeting scheduled for
Tuesday, May 5, 2020 at 7:00 p.m. in Council Chambers at Village Hall,
2697 Sunnyside Road, Anmore, BC



NOTE: The Village Hall/Council Chambers remains closed to the public due to COVID-19. We invite members of the public to participate in our Regular Council meeting by accessing the meeting via phone, laptop or tablet, as outlined below.

Please note that the meeting will be live streamed via GoToMeeting Meeting ID: 727215557

Please join my meeting from your computer, tablet or smartphone.


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For members of the public watching, staff will be moderating the meeting, but we ask that you please DO NOT turn on your camera or mic for the meeting and choose the “View Active Camera” option to view the current speaker.

*Should you wish to provide a comment or ask a question during Item 3. Public Input, or Item 17 Public Question Period please do so by either:

- Using the Chat function in the GoTo meeting 
- Sending an email to Karen Elrick before or during the meeting at karen.elrick@anmore.com

1. Call to Order

2. Approval of the Agenda

Recommendation: That the Agenda be approved as circulated.

3. Public Input

**Note: The public is permitted to provide comments to Council on any item shown on this meeting agenda. A two-minute time limit applies to speakers.*

4. Delegations.**5. Adoption of Minutes****Page 5 (a) Minutes of the Regular Council Meeting held on April 28, 2020**

Recommendation: That the Minutes of the Regular Council Meeting held on April 28, 2020 be adopted, as circulated.

6. Business Arising from Minutes**7. Consent Agenda**

None.

8. Items Removed from the Consent Agenda**9. Legislative Reports****Page 13 (a) Anmore Current Tax Penalty Percentage Addition Amendment Bylaw No. 626-2020**

Recommendation: THAT Council grant first, second, and third readings to Anmore Current Tax Penalty Percentage Addition Amendment Bylaw No. 626-2020;

AND THAT as authorized by section 9 of Ministerial Order MO83/2020, Anmore Current Tax Penalty Percentage Addition Amendment, 626-2020 be now adopted.

Page 15 (b) Anmore Five-Year Financial Plan Bylaw No. 623-2020

Recommendation: That Council adopt Anmore Five-Year Financial Plan Bylaw No. 623-2020.

Page 19 (c) Anmore Tax Rates Bylaw No. 624-2020

Recommendation: That Council adopt Anmore Tax Rates Bylaw No. 624-2020.

Page 22 **(d) Update to Municipal Ticket Information Utilization Bylaw**

Recommendation: That Council adopt Anmore Municipal Ticket Information Utilization Bylaw Amendment Bylaw 622-2020.

10. Unfinished Business

11. New Business

Page 29 **(a) Telecommunications Licensing Agreement (deferred from March 17, 2020 Regular Council Meeting)**

Report dated March 12, 2020 from the Chief Administrative Officer attached.

Page 32 **(b) CARIP Survey Public Reporting**

Report dated April 29, 2020 from the Manager of Development Services attached.

Page 53 **(c) Parking Regulations**

Report dated April 29, 2020 from the Chief Administrative Officer attached.

12. Items from Committee of the Whole, Committees, and Commissions

None.

13. Mayor's Report

14. Councillors Reports

15. Chief Administrative Officer's Report

16. Information Items

(a) Committees, Commissions and Boards – Minutes

None.

(b) General Correspondence

- Page 65 • Communication from Lake Country dated April 15, 2020 regarding Interest Charged on Deferred Mortgage Payments

17. Public Question Period

**Note: The public is permitted to ask questions of Council regarding any item pertaining to Village business. A two-minute time limit applies to speakers.*

18. Adjournment

REGULAR COUNCIL MEETING – MINUTES

Minutes for the Regular Council Meeting scheduled for
Tuesday, April 28, 2020 at 7:00 p.m. in Council Chambers at Village Hall,
2697 Sunnyside Road, Anmore, BC



ELECTED OFFICIALS PRESENT

Mayor John McEwen
Councillor Polly Krier (via video/teleconference)
Councillor Tim Laidler (via video/teleconference)
Councillor Kim Trowbridge (via video/teleconference)
Councillor Paul Weverink (via video/teleconference)

ABSENT

OTHERS PRESENT

Juli Halliwell, CAO
Karen Elrick, Manager of Corporate Services
Jason Smith, Manager of Development Services (via video/teleconference)
Chris Boit, ISL Engineering (via video/teleconference)
Lance Fortier, Operations Superintendent (via video/teleconference)

1. Call to Order

Mayor McEwen called the meeting to order at 7:00 p.m.

2. Approval of the Agenda

It was MOVED and SECONDED:

R047/20 That the Agenda be approved as circulated.

Carried Unanimously

3. Public Input

None.

4. Delegations.

5. Adoption of Minutes

(a) **Minutes of the Regular Council Meeting held on March 17, 2020**

It was MOVED and SECONDED:

R048/20 That the Minutes of the Regular Council Meeting held on March 17, 2020 be adopted, as circulated.

Carried Unanimously

6. Business Arising from Minutes

7. Consent Agenda

It was MOVED and SECONDED:

R049/20 That the Consent agenda be adopted.

Carried Unanimously

(a) COVID-19 Pandemic, Metro Vancouver Budget Mitigation Measures

Recommendation: That Council receive the communication from City of Langley dated April 9, 2020 regarding COVID-19 Pandemic, Metro Vancouver Budget Mitigation Measures, for information

(b) BC Gaming Grant

Recommendation: That Council receive the communication from Village of Hazelton dated April 15, 2020 regarding BC Gaming Grant, for information.

(c) Proclamation for National Missing Children's Month and Missing Children's Day

Recommendation: THAT Council proclaim May as Missing Children's Month and May 25th as Missing Children's Day.

8. Items Removed from the Consent Agenda

9. Legislative Reports

(a) Anmore Five-Year Financial Plan Bylaw No. 623-2020

Ms. Juli Halliwell, CAO, provided a presentation of the Five- Year Financial Plan. The presentation is included as Attachment 1 and forms part of the original minutes.

Points included:

- Overview of municipal requirements
- Budget process
- 2020 – 2024 operating & capital budget
- 2020 – 2024 water operating & capital budget
- Proposed budget impact

It was MOVED and SECONDED:

R050/20 That Council grant first, second, and third readings to Anmore Five-Year Financial Plan Bylaw No. 623-2020.

Carried Unanimously

(b) Anmore Tax Rates Bylaw No. 624-2020

It was MOVED and SECONDED:

R051/20 That Council grant first, second, and third readings to Anmore Tax Rates Bylaw No. 624-2020.

Carried Unanimously

(c) Update to Municipal Ticket Information Utilization Bylaw

Mr. Jason Smith, Manager of Development Services, provided an overview of the staff report which includes updated fines for the Anmore Noise Control Bylaw, Anmore Tree Management Bylaw, and Anmore Highway Regulations Bylaw.

It was MOVED and SECONDED:

R052/20 That Council give first, second and third reading to the Village of Anmore Municipal Ticket Information Utilization Bylaw Amendment Bylaw 622-2020.

Carried Unanimously

(d) Proposed Covenant Revisions – Bella Terra

Mr. Jason Smith, Manager of Development Services, provided an overview of the report which proposes minor changes to a series of covenants for the subject property.

It was MOVED and SECONDED:

R053/20 That Council approve the changes to the Bella Terra covenants, as attached to the report titled “Proposed Covenant Revisions – Bella Terra” and dated April 24, 2020 and authorize the Mayor and Chief Administrative Officer to execute the necessary documents.

Carried Unanimously

10. Unfinished Business

11. New Business**(a) 2020 Property Tax Deadline & Penalty Amounts**

Ms. Juli Halliwell, CAO, provided an overview of the report outlining options on adjusting the 2020 property tax deadline and late payment penalties.

Discussion ensued regarding potential options for relaxation of payment and/or penalty deadlines and:

It was MOVED and SECONDED:

R054/20 THAT Council receive the report from the Chief Administrative Officer dated April 24, 2020 and titled 2020 Property Tax Deadline & Penalty Amounts, for information.

AND THAT Council direct staff to report back to the next Regular Council meeting an option for an alternative tax scheme bylaw for consideration and adoption.

Carried Unanimously

(b) Award of On-Call Utility Services Contract

Ms. Juli Halliwell, CAO, provided an overview of the report and recommended proponent.

It was MOVED and SECONDED:

R055/20 That Council approve the award of the contract for the as and when required utility services as per the proposal submission received February 18, 2020 from Sandpiper Contracting LLP.

Carried Unanimously

12. Items from Committee of the Whole, Committees, and Commissions

None.

13. Mayor's Report

Mayor McEwen reported that:

- Translink funding is in a bad state right now due to COVID 19 and that drastic

changes and cuts will be made. The Village will continue to maintain Sunnyside and East Road while the MRN funding from Translink is deferred. There is potential that bus service will also be suspended for routes in Anmore.

- Metro Vancouver business is continuing,
 - water consumption was a concern in April
 - park usage is up over 50%
 - budget concerns will be raised as some Metro Vancouver municipalities have their own budget concerns
- he wanted to remind residents to support the Anmore store as they are experiencing a drop in business due to the lake closure
- he wanted to express thanks to Village staff for their continued efforts during the COVID 19 pandemic

14. Councillors Reports

Councillor Krier reported that:

- CECI Committee will continue working on a Welcome to Anmore Guide
- She has been working on ways to assist with isolation of vulnerable populations during the COVID pandemic
- She wished to echo thank you to staff

Councillor Trowbridge reported that:

- He continues to work on trail connections with the Parks & Recreation Committee and recently conducted a site visit with Chris Boit, ISL Engineering and Bruce Scatchard, committee member, on options for the Mossom Creek trail and feasibility of a trail connection at the hatchery

Councillor Weverink reported that:

- The Environment Committee has several items they wish to pursue including noxious weed information campaign, tree planning information, comment on design for Village Hall, and education of effects of storm water management on creeks

It was MOVED and SECONDED:

R056/20

That Council direct the Environment Committee to work with staff to create an awareness campaign regarding storm water runoff on private properties and the effects of chemicals used on private properties on our environmentally sensitive creeks and watercourses.

Carried Unanimously

15. Chief Administrative Officer's Report

Ms. Juli Halliwell, CAO, reported that:

- Staff is available to residents although Village Hall remains closed. All contact information for staff is on the Village website and social media
- She wished to express thanks to Village staff for their continuing work during the COVID 19 pandemic
- The Village will be holding a virtual Wildfire Information Session on Thursday, May 7 at 7 p.m. Sign up is available by contacting Karen Elrick

Ms. Halliwell addressed questions posed by email regarding the budget presentation and noted the following:

- Electronic sign board – confirmed that they will be adhering to dark sky principles
- Amortization and TCA investment amounts which are accounting entries that account for depreciation of assets and do not have a tax impact on an annual basis
- Translink funding – all monies should be forthcoming even if not according to the anticipated schedule
- Cancellation of capital projects by other communities – confirmed strong financial position that Anmore is in compared to some other municipalities and that there may be an opportunity to benefit from competitive pricing in this market
- Progress on Village Hall – staff is in the midst of the detailed design phase and is revamping the public engagement strategy as the March 31 public engagement session had to be cancelled due to COVID19 and is looking for alternate ways to obtain feedback
- Email received late this afternoon and will provide a response to sender
- Input from resident regarding concern about amount of proposed tax rate increase

16. Information Items**(a) Committees, Commissions and Boards – Minutes**

None.

(b) General Correspondence

- Sasamat Volunteer Fire Department Board of Trustees minutes for meeting held on February 13, 2020
- Metro Vancouver Board in Brief for meetings held on March 27, 2020

17. Public Question Period

Morgan Weverink – regarding potential transit cuts to 181 and 182 routes. Mayor McEwen replied that he will be bringing this up with Translink next week in hopes that some service levels can be maintained.

18. Adjournment

It was MOVED and SECONDED:

R057/20 THAT the meeting be adjourned at 7:55 p.m.

Carried Unanimously

Karen Elrick
Corporate Officer

John McEwen
Mayor

VILLAGE OF ANMORE

BYLAW NO. 626-2020

A bylaw to amend Anmore Current Tax Penalty Percentage Addition Bylaw No. 90-1992

WHEREAS section 235 of the *Community Charter, S.B.C., 2003*, authorizes municipalities, by bylaw, to establish one or more dates on which all or part of the property taxes under this Part are due.;

AND WHEREAS the *Local Government Act* authorizes a local government to amend its bylaws from time to time;

NOW THEREFORE the Municipal Council of the Village of Anmore, in open meeting assembled, enacts as follows:

1. That this bylaw may be cited for all purposes as “Anmore Current Tax Penalty Percentage Addition Amendment Bylaw No. 626-2020”.
2. That Anmore Current Tax Penalty Percentage Addition Bylaw No. 90-1992 be amended as follows:
 - a) Add the following to the end of section 2:

For the 2020 Taxation Year, the Collector shall add to the unpaid taxes of the current year, for each parcel of land its improvements on the property tax roll, two percent (2%) of the amount unpaid as at midnight on the second (2nd) day of July of that year; and shall in like manner add to the unpaid taxes of the current year eight percent (8%) of the amount unpaid as at midnight on the thirtieth (30th) day of September of that year.

The aggregate of the above specified percentage additions shall equal ten percent (10%).

3. If a portion of this bylaw is found invalid by a court, it will be severed and the remainder of the bylaw will remain in effect.
4. This bylaw is automatically repealed as of January 1, 2021.

READ a first time the day of May, 2020

READ a second time the day of May, 2020

READ a third time the day of May, 2020

ADOPTED the day of May, 2020

MAYOR

CORPORATE OFFICER

VILLAGE OF ANMORE

BYLAW NO. 623-2020

A bylaw to approve the Five-Year Financial Plan for the years 2020 through 2024

WHEREAS pursuant to the provisions of the *Community Charter* stating that a municipality must have a Financial Plan adopted annually, by bylaw, before the 15th of May in each year;

AND WHEREAS the Municipal Council has caused to be prepared a Five-Year Financial Plan for the period 2020-2024 inclusive;

NOW THEREFORE the Council of the Village of Anmore enacts as follows:

1. This bylaw may be cited as “Anmore Five-Year Financial Plan Bylaw No. 623-2020”.
2. Council hereby adopts the Five-Year Financial Plan for the years 2020-2024 inclusive, for each year of the plan, as set out in Schedules A and B, attached hereto and forming part of this bylaw.
3. If a portion of this bylaw is held invalid by a Court of competent jurisdiction, the invalid portion must be severed and the remainder of this bylaw is deemed to have been adopted without the severed section, subsection, paragraph, subparagraph, clause or phrase.
4. That “Anmore Five-Year Financial Plan Bylaw No. 595-2019” is hereby repealed in its entirety.

READ a first time the 28th day of April, 2020

READ a second time the 28th day of April, 2020

READ a third time the 28th day of April, 2020

ADOPTED the day of May, 2020

MAYOR

MANAGER OF CORPORATE SERVICES

SCHEDULE "A"

2020-2024 FINANCIAL PLAN STATEMENT OF OBJECTIVES AND POLICIES

1. In accordance with the *Community Charter*, the Village of Anmore is required to include in the Five-Year Financial Plan, objectives and policies regarding each of the following:
 - (a) The proportion of total revenue that comes from each of the funding sources described in the *Community Charter*;
 - (b) The distribution of property taxes among the property classes; and
 - (c) The use of permissive tax exemptions.

2. Funding Sources

Table 1, below, shows the proportion of total revenue proposed to be raised from each fund source in 2020.

Property value tax revenues are the largest portion of planned revenues. Property Taxation provides a stable and consistent revenue source for general services that cannot be recovered from user-pay fees. It is simple to administer and easy for residents to understand.

Fees & charges provide the second largest proportion of revenue and are sourced from the utility fees collected for water and garbage & organic waste collection, as well as various permit fees.

Government grants provide for the third largest proportion of revenue and are sourced from the Major Road Network Fund (MRN), the Small Communities Fund, grants in lieu of taxes, as well as from miscellaneous grants.

Objectives

- Over the next five years, the Village will increase the portion of revenue received from user fees and charges to reflect service levels and changes in inflation.

Policies

- All user-fee levels will be reviewed, on an annual basis, to ensure they are adequately meeting both the respective service delivery and capital costs.
- Revenues will be recovered from user fees and charges where possible, rather than general taxation, to lessen the burden on the Village's limited property tax base.

Table 1 – Sources of Revenue

REVENUE SOURCE	% OF TOTAL REVENUE	DOLLAR VALUE
Taxation	52	\$ 2,356,222
Fees and Charges	27	1,237,220
Government Grants	17	773,400
Interest and Other	4	205,720
TOTAL	100	\$ 4,572,562

3. Distribution of Property Tax Rates

Table 2 outlines the distribution of property taxes among the property classes. The residential property class provides the largest proportion of property tax revenue. This is appropriate as this class also forms the largest portion of the assessment base and consumes the majority of Village services.

Objectives

- Tax rates set maintain tax stability in accordance with the Village's operational and capital requirements.

Policies

- Supplement, where possible, revenues from user fees and charges to help to offset the burden on the entire property tax base.
- Regularly review and compare the Village's distributions of tax burden relative to other municipalities having similar property class composition.

Table 2 – Distribution of Property Tax Rates

PROPERTY CLASS	% OF TOTAL PROPERTY TAXATION
Residential (1)	97.0
Utilities (2)	1.5
Business and Other (6)	1.0
Rec/Non Profit (8)	0.5
TOTAL	100

4. Permissive Tax Exemptions

No property in the Village of Anmore is permissively exempt. Village properties do not meet the legislated criteria.

SCHEDULE "B"

Village of Anmore						
Financial Plan						
2020 - 2024						
		2020	2021	2022	2023	2024
REVENUES						
	Property Tax	\$ 2,356,222	\$ 2,457,030	\$ 2,556,496	\$ 2,652,610	\$ 2,727,426
	Permits, Fees and Charges	\$ 1,237,220	\$ 1,291,240	\$ 1,310,940	\$ 1,329,120	\$ 1,355,870
	Grants	\$ 773,400	\$ 780,680	\$ 785,780	\$ 790,980	\$ 798,610
	Interest & Other	\$ 205,720	\$ 205,940	\$ 206,070	\$ 206,210	\$ 206,450
	SUBTOTAL REVENUES	\$ 4,572,562	\$ 4,734,890	\$ 4,859,286	\$ 4,978,920	\$ 5,088,356
EXPENSES						
	General Government	\$ 1,203,760	\$ 1,231,246	\$ 1,279,944	\$ 1,281,332	\$ 1,307,350
	Public Works	\$ 647,962	\$ 774,824	\$ 792,382	\$ 805,928	\$ 823,786
	Planning & Development	\$ 366,260	\$ 371,280	\$ 378,860	\$ 386,630	\$ 398,080
	Water Utility	\$ 686,358	\$ 683,080	\$ 697,090	\$ 709,470	\$ 723,880
	Capital	\$ 2,070,325	\$ 40,800	\$ 41,800	\$ 41,800	\$ 42,800
	Amortization	\$ 920,000	\$ 920,000	\$ 920,000	\$ 920,000	\$ 920,000
	SUBTOTAL EXPENSES	\$ 5,894,665	\$ 4,021,230	\$ 4,110,076	\$ 4,145,160	\$ 4,215,896
SURPLUS / (DEFICIT)		-\$ 1,322,103	\$ 713,660	\$ 749,211	\$ 833,761	\$ 872,460
INTERNAL TRANSFERS						
	Transfer to (from) Reserves	\$ 340,203	-\$ 1,592,660	-\$ 1,627,210	-\$ 1,662,560	-\$ 1,701,260
	Transfer to (from) Surplus	\$ 61,900	-\$ 41,000	-\$ 42,000	-\$ 91,200	-\$ 91,200
	Investment in TCA	\$ 920,000	\$ 920,000	\$ 920,000	\$ 920,000	\$ 920,000
	SUBTOTAL INTERNAL EXPENSES	\$ 1,322,103	-\$ 713,660	-\$ 749,210	-\$ 833,760	-\$ 872,460
FINANCIAL PLAN BALANCE		\$ -	\$ -	\$ -	\$ -	\$ -

VILLAGE OF ANMORE

BYLAW NO. 624-2020

A bylaw for the levying of rates for municipal general purposes,
water utility and for regional district purposes for the fiscal year 2020

WHEREAS pursuant to the provisions of section 197 of the *Community Charter*, after adoption of the five year financial plan and before May 15, a Municipality must, by bylaw, impose property value taxes for the year;

AND WHEREAS the required bylaw establishes the tax rates for the municipal revenue proposed to be raised in the year from property value taxes as provided in the financial plan;

AND WHEREAS the required bylaw establishes the tax rates for the amounts to be collected in the year by the municipality to meet its taxing obligations to the regional district;

NOW THEREFORE the Municipal Council of the Village of Anmore, in open meeting assembled, enacts as follows:

1. This bylaw may be cited for all purposes as “Anmore Tax Rates Bylaw No. 624-2020”.
2. The following rates are hereby imposed and levied for the year 2020;
 - (a) For all lawful and general purposes of the municipality on the value of land and improvements for general municipal purposes, rates appearing in column A of Schedule A, attached hereto and forming a part hereof.
 - (b) For all lawful and general purposes of the capital asset on the value of land and improvements for general municipal purposes rates appearing in column B of Schedule A, attached hereto and forming a part hereof.
 - (c) For all lawful and general purposes of the Metro Vancouver Regional District on the value of land and improvements taxable for regional hospital district purposes, rates appearing in column C of Schedule A, attached hereto and forming a part hereof.
3. The minimum amount of taxation on a parcel of real property shall be one dollar (\$1.00).

READ a first time the 28th April day of , 2020

READ a second time the 28th April day of , 2020

READ a third time the 28th April day of , 2020

ADOPTED the May day of , 2020

MAYOR

CORPORATE OFFICER

**VILLAGE OF ANMORE
BYLAW NO. 624-2020
SCHEDULE "A"**

PROPERTY CLASS	A	B	C
	GENERAL MUNICIPAL	CAPITAL ASSET	REGIONAL DISTRICT
	per \$1,000 assessed value	per \$1,000 assessed value	per \$1,000 assessed value
1. RESIDENTIAL	0.7888	0.7176	0.1897
2. UTILITY	0.7888	0.7176	0.6638
3. SUPPORTIVE HOUSING	0.0000	0.0000	0.1897
4. MAJOR INDUSTRY	0.0000	0.0000	0.6449
5. LIGHT INDUSTRY	0.0000	0.0000	0.6449
6. BUSINESS	0.7888	0.7176	0.4647
7. MANAGED FOREST LAND	0.0000	0.0000	0.5690
8. SEASONAL/RECREATIONAL	0.7888	0.7176	0.1897
9. FARM	0.0000	0.0000	0.1897

VILLAGE OF ANMORE

BYLAW NO. 622-2020

A bylaw to amend the Village of Anmore Municipal Ticket Information Utilization Bylaw No. 479-2009

The Municipal Council of the Village of Anmore, in open meeting assembled, enacts as follows:

- 1) That this bylaw may be cited for all purposes as "Anmore Municipal Ticket Information Utilization Bylaw Amendment Bylaw No. 622-2020".
- 2) That Anmore Municipal Ticket Information Utilization Bylaw No. 479-2009 be amended by replacing Schedules 1, 3, 4 and 8 with the following Schedules 1, 3, 4, and 8 which form part of this bylaw.

READ a first time the 28th day of April, 2020

READ a second time the 28th day of April, 2020

READ a third time the 28th day of April, 2020

ADOPTED the

MAYOR

CORPORATE OFFICER

SCHEDULE 1

Schedule	Bylaw	Designated Bylaw Enforcement Officers
2	Anmore Fire Protection Bylaw No. 578-2018, and any amendments thereto.	Chief Administrative Officer Operations Superintendent Bylaw Enforcement Officer Fire Chief or SFVD Officer Royal Canadian Mounted Police
3	Anmore Highway Regulation Bylaw No. 586-2018, and any amendments thereto.	Chief Administrative Officer Bylaw Enforcement Officer
4	Anmore Noise Control Bylaw No. 517-2011, and any amendments thereto.	Chief Administrative Officer Bylaw Enforcement Officer
5	Anmore Parking Regulation and Enforcement Bylaw No. 308-2001, and any amendments thereto.	Chief Administrative Officer Bylaw Enforcement Officer Members of the Royal Canadian Mounted Police
6	Anmore Sedimentation and Discharge Control Bylaw No. 309-2001, and any amendments thereto.	Chief Administrative Officer Bylaw Enforcement Officer Operations Superintendent
7	Anmore Soil Deposit Bylaw No. 81-1992, and any amendments thereto.	Chief Administrative Officer Bylaw Enforcement Officer Operations Superintendent
8	Anmore Tree Management Bylaw No. 587-2018, and any amendments thereto.	Chief Administrative Officer Bylaw Enforcement Officer Operations Superintendent
9	Anmore Business Licence Bylaw No. 263-1999, and any amendments thereto.	Chief Administrative Officer Bylaw Enforcement Officer Members of the Royal Canadian Mounted Police
10	Anmore Zoning Bylaw No. 568-2017	Chief Administrative Officer Bylaw Enforcement Officer Members of the Royal Canadian Mounted Police

SCHEDULE 3**Anmore Highway Regulation Bylaw No. 586-2018**

Section	Offence	Fine
4.1 (a)	Fail to remove glass or debris after accident	\$400
4.1 (b)	Allow or garbage or recycling material on the traveled portion of Highway	\$400
4.1 (c)	Place ice or snow or leaves or yard waste upon Highway	\$400
4.1 (d)	Place or permit anything to obstruct drivers' sight distance at or near an intersection	\$400
4.1 (e)	Interfere with or remove any traffic control device	\$800
4.1 (f)	Littering on a Highway	\$600
4.1 (h)	Drag or skid anything causing damage to a Highway	\$1000
4.1 (i)	Deposit any noxious or filthy substance, liquid or thing on a Highway	\$1000
4.2 (a)	Placing or deposit of debris or chattel or material to occupy a Highway	\$600
4.2 (b)	Leave any excavation or obstruction on Highway	\$1000
4.2 (c) and (i)	Cause damage to Highway or trees	\$1000
4.2 (d)	Stop flow through any drain, culvert or sewer on or through a Highway	\$1000
4.2 (e)	Place, construct or maintain obstruction, structure, sign or thing on a Highway	\$1000
4.2 (f)	Construct or maintain a ditch, sewer or drain that may cause damage to a Highway	\$1000
4.2 (g)	Mark or deface a Highway or structure thereon	\$1000
4.2 (h)	Drive over curb, boulevard, sidewalk or ditch	\$200
4.2 (j)	Operate a vehicle while sounding a noise making device	\$200
4.2 (k)	No highway use permit for a parade or procession	\$1000
4.2 (l)	Conduct construction or traffic control on Highway	\$600
4.2 (m)	Conduct construction adjacent to Highway	\$400
4.2 (n)	Block or re-direct traffic	\$800
4.2 (o)	Occupy Highway or airspace above	\$800
4.2 (p) and (q)	Install or interfere with a traffic control device	\$800
4.2 (r)	Construct access route to Highway without a permit	\$800
4.2 (s)	Transport Dangerous Goods where restricted	\$1000
4.2(t)	Camp on a Highway	\$800
4.2 (u)	Operate crane or forklift on or over Highway	\$800
4.2 (v)	Use explosives on or over Highway	\$1000

Section	Offence	Fine
4.2 (w)	Interfere or Obstruct free flow of traffic	\$800
4.2 (x)	Place, cause or allow anything on Highway to impede traffic	\$800
4.2 (y)	Cause counter-weight of crane to extend beyond construction site	\$800
4.3 and 8.4	No stunting or loud noise	\$400
4.4	Failure to comply with Bylaw Officer, Peace Officer, Fire Fighter	\$400
6.1	Oversized load	\$400
6.4(a)	Exceeds licenced GVW	\$400
6.4(b)	Weight of axle exceeds weight permitted	\$500
6.4(c)(i)	Failure to comply with vehicle dimension regulations – with load	\$400
6.4(c)(ii)	Failure to comply with vehicle dimension regulations – without load	\$400
6.4(d)	Distance between axle does not conform to regulation	\$400
6.5	Overweight commercial vehicle	\$800
6.6	Unauthorized use of engine brake	\$400
6.7	Drive extraordinary vehicle on highway	\$800
6.8	Failure to produce Extraordinary Vehicle Agreement	\$400
6.10	Failure to comply with conditions of Extraordinary Vehicle Agreement	\$400
7.1	Parked left side of roadway	\$200
7.2(a)	Insecure vehicle	\$200
7.2(b)	Vehicle parked on grade – wheels not turned	\$200
7.3(a)	Parked vehicle obstructing traffic	\$400
7.3(b)	Parked vehicle contrary to angled parking lines	\$100
7.3(c)	Parked vehicle within 1 meter of another vehicle	\$100
7.4(a)	Stop, stand or park on sidewalk, boulevard, pathway or cycle lane	\$100
7.4(b)	Stop, stand or park in front of or within 2 meters of a driveway	\$100
7.4(c)	Stop, stand or park in intersection	\$400
7.4(d)	Stop, stand or park within 5 meters of a fire hydrant	\$200
7.4(e)	Stop, stand or park on a crosswalk	\$200
7.4(f)	Stop, stand or park within 15 meters of approach or 6 meters beyond crosswalk	\$200
7.4(g)	Stop, stand or park within 30 meters of a railway crossing	\$400
7.4(i)i	Park, stop or stand vehicle displaying vehicle for sale sign	\$200
7.4(i)ii	Park, stop or stand vehicle advertising, conducting maintenance, storing or for repair	\$200
7.4(i)iii	Park, stop or stand vehicle displaying signs	\$200
7.4(i)iv	Non-permitted selling	\$200

Section	Offence	Fine
7.4(j)	Stop, stand or park vehicle obstructing traffic near street excavation or obstruction	\$400
7.4(k)	Stop, stand or park on roadside of parked vehicle	\$400
7.4(l)	Stop, stand or park on bridge or in tunnel	\$400
7.4(m)	Stop, stand or park contrary to traffic control device	\$400
7.4(n)	Stop, stand or park obstructing traffic control device	\$400
7.4(o)	Angle parking where vehicle exceeds 5.7 meters	\$200
7.4(p)	Stop, stand or park too close to a bus stop	\$400
7.4(q)	Stop, stand or park within 9 meters of an intersection	\$400
7.4(r)	Stop, stand or park obstructing access to a highway	\$400
7.5	Parked in excess of 72 hours	\$300
7.6	Park unattached trailer on a highway	\$400
7.7	Stop too long in a loading zone	\$200
7.9	Failure to display disabled parking permit	\$200
7.10	Park recreational vehicle or vehicle with GVW over 5,500kg in residential district	\$200
7.11	Park unlicensed vehicle on highway	\$400
8.1	Drive on sidewalk, walkway or boulevard	\$400
8.2	Disobey direction of flag person	\$400
8.3	Disobey direction of School Crossing Guard or student acting as member of traffic patrol	\$400

SCHEDULE 4

Anmore Noise Control Bylaw No. 517-2011

Section	Offence	Fine
4.	Person who makes noise which disturbs	\$250
5.	Owner/Tennant makes noise which disturbs	\$250
6.	Animal noise which disturbs	\$200
7.	Production or amplification of sound which disturbs	\$250
8.	Construction noise after hours	\$250
9.	Moving heavy equipment after hours	\$250
10.	Noise from commercial filming without a permit	\$300
11.	Testing emergency generator after hours	\$200
20.	Obstruction of a bylaw officer	\$200

SCHEDULE 8

Anmore Tree Management Bylaw No. 587-2018

Offence	Section	Fine
Cutting Trees without A Permit	3	\$1,000.00 per tree
Obstruct entry onto Property	17	\$200.00



VILLAGE OF ANMORE

REPORT TO COUNCIL

Date: March 12, 2020 5500-04
Submitted by: Juli Halliwell, Chief Administrative Officer
Subject: Telecommunications Licensing Agreement

Purpose / Introduction

To request direction from Council regarding a recent request by the telecommunications company Rogers Communications Inc., to install a telecommunications pole in Anmore in order to boost service to Rogers Wireless customers for an annual licensing fee.

Recommended Option

THAT Council direct staff to enter into discussions with Rogers Communications Inc. in relation to the proposed telecommunications tower installation on Village-owned land.

Background

At the Regular Council meeting of March 3, 2020, Council passed the following resolution:

“THAT Council receive the report date February 28, 2020 from the Chief Administrative Officer titled Telecommunications Licensing Agreement Proposal, for information.”

At that meeting, it was outlined that the Village has recently been approached by a telecommunications carrier about the prospect of erecting a telecommunications pole in order to boost cellular coverage in Anmore (including Buntzen Lake) as well as provide space for upgraded radio infrastructure for the operations of the Sasamat Volunteer Fire Department.

Discussion

Current Proposal

The Village has the ability to authorize a license to occupy for the use of municipal land for the erection of a telecommunications pole. Rogers Communications Incorporated (“Rogers”) is proposing to construct an approximately 40 meter high monopole just south of the current Council Chambers trailer. The footprint required would be approximately 10’ X 10’ (with no guy wires required). The current proposal includes the installation of infrastructure for Rogers and Telus Communications Inc. (“Telus”) in an effort to increase cellular coverage in Anmore.

Report/Recommendation to Council

Telecommunications Licensing Agreement Proposal

March 12, 2020

The coverage area would substantially improve service at Buntzen Lake, and specifically the south beach area. Other wireless providers may be interested in installing their own infrastructure at a future date. As noted above, also installed as part of the agreement would be upgraded radio infrastructure for the SVFD.

Through discussions with the Rogers representative, it is common to consider a long term license (i.e. 30 years), but include provision to re-negotiate the agreement more frequently (i.e. every 5 years).

Options

1. **THAT Council direct staff to enter into discussions with Rogers Communications Inc. in relation to the proposed telecommunications tower installation on Village property. (RECOMMENDED)**
2. THAT Council direct staff to advise Rogers Communications Incorporated that the Village is not interested in considering a licensing agreement for the construction of a telecommunications pole.

Financial Implications

There would be annual revenues associated with the provision of a license to occupy. These amounts have yet to be confirmed.

Communications / Civic Engagement

There are federal communication requirements that would be undertaken by Rogers, if the license were to proceed. It is the recommendation of staff that additional public engagement be undertaken over and above what the minimum federal requirements are, if Council directed in future to proceed with considering the proposal.

Corporate Strategic Plan Objectives

This license would provide an alternate revenue stream for Village operations or other projects which meets the strategic plan objective to continue measures to ensure long-term fiscal responsibility.

Report/Recommendation to Council

Telecommunications Licensing Agreement Proposal

March 12, 2020

Prepared by:



Juli Halliwell

Chief Administrative Officer



VILLAGE OF ANMORE

REPORT TO COUNCIL

Date: April 29, 2020 File Number : 1855-03/20
Submitted by: Jason Smith, Manager of Development Services
Subject: CARIP Survey Public Reporting

Purpose / Introduction

To make public the Village's response to the Climate Action Revenue Incentive Program (CARIP) Survey and fulfill the grant requirement to make the information public.

Recommended Resolutions

THAT the report dated April 29, 2020 from the Manager of Development Services regarding CARIP Survey Public Reporting be received for information.

Background

The Village of Anmore is a signatory to the BC Climate Action Charter. As a signatory, the Village is eligible for the CARIP program which offsets the 100% of the carbon tax that the Village pays directly. To receive CARIP funding, the Village must complete a survey reporting on the community and corporate actions towards addressing climate change and reducing greenhouse gas emissions.

Discussion

The responses to the survey (**Attachment 1**), as determined by staff, identified the Village's efforts to address invasive species as the substantive action that the Village undertook with regards to addressing climate change and reducing greenhouse gas emissions in the Village.

Financial Implications

This report fulfills part of the requirements for the CARIP program and will entitle the Village to a refund on its carbon tax.

Report/Recommendation to Council

CARIP Survey Public Reporting

April 29, 2020

Attachment

1. CARIP 2019 Survey

Prepared by:	
	
Jason Smith Manager of Development Services	
Reviewed for Form and Content / Approved for Submission to Council:	
<i>Chief Administrative Officer's Comment/Concurrence</i>	
	 Chief Administrative Officer



2019 Climate Action Revenue Incentive Program (CARIP) Survey

2019 Climate Action Revenue Incentive Program (CARIP) Survey

Overview

INTRODUCTION:

The 2019 CARIP survey highlights and celebrates local government climate action in British Columbia.

Local governments are required to submit the 2019 CARIP Survey by June 1, 2020.

Detailed survey instructions, FAQs and definitions can be found in the [2019 CARIP Program Guide](#).

Once the survey is complete, please download a copy of your responses (you will be given the download link at the end of the survey).

SURVEY CONTENT:

Section 1: Local Government Information

Section 2: Narrative Focus

2019 Corporate Climate Action

2019 Community-wide Climate Action

2019 Climate Change Adaptation Action

Section 3: 2019 Carbon Neutral Reporting

Section 1 – Local Government Information

Name of Local Government:

Village of Anmore

Name of Regional District:

Metro Vancouver

Does your region have a Regional Growth Strategy (RGS):

Yes

Population:

0-4,999

Submitted by:

Name

Jason Smith

Position

Manager of Development Services

Email Address

Jason.smith@anmore.com

Phone Number

604-469-9877

Section 2 - Narrative Focus

Local government signatories to the B.C. Climate Action Charter have committed to taking climate action by:

- Working towards achieving corporate carbon neutrality;
- Measuring and reporting on their community-wide GHG emissions; and
- Creating complete, compact, energy-efficient communities.

A key part of the 2019 CARIP survey is to highlight and celebrate successful climate actions undertaken by local governments in British Columbia.

In 2019, what actions has your local government taken to support the creation of compact, complete, and energy efficient communities?

Considering development of loco lands that would introduce denser housing forms and a mix of uses that would allow all residents to reduce the distance travelled to find services.

2019 CORPORATE CLIMATE ACTION:

Corporate climate actions refer to actions that reduce the GHG emissions produced as a result of a local government's delivery of "traditional services", including fire protection, solid waste management, recreational/cultural services, road and traffic operations, water and wastewater management, and local government administration.

In 2019, when it comes to corporate climate action, did your local government undertake any of the following (PLEASE SELECT ALL THAT APPLY):

- ☐ Building and Lighting Actions
- ☐ Energy Generation Actions
- ☐ Greenspace Actions
- ☐ Planning Actions
- ☐ Solid Waste Actions
- ☐ Transportation Actions
- ☐ Water and Wastewater Actions
- ☐ Other Climate Actions (PLEASE SPECIFY)
- ☐ Don't know

Please specify 'Other Climate Actions'

When it comes to corporate Building and Lighting Actions, did your local government undertake any of the following in 2019 (PLEASE SELECT ALL THAT APPLY):

- ☐ New or upgraded energy-efficient lighting systems
- ☐ New or upgraded energy-efficient heating systems
- ☐ New or upgraded building envelope initiatives
- ☐ Upgrades to amenities in recreation facilities
- ☐ Studies related to building and/or lighting energy efficiency
- ☐ Other (PLEASE SPECIFY)
- ☐ Don't know

Please specify 'Other'

When it comes to corporate Energy Generation Actions, did your local government undertake any of the following in 2019 (PLEASE SELECT ALL THAT APPLY):

- ☐ Solar power projects
- ☐ Heat recovery or heat reclamation projects
- ☐ Biomass or bio-gas projects
- ☐ Geo-exchange or geothermal projects
- ☐ Studies related to energy generation
- ☐ Other (PLEASE SPECIFY)
- ☐ Don't know

Please specify 'Other'

When it comes to corporate Greenspace Actions, did your local government undertake any of the following in 2019 (PLEASE SELECT ALL THAT APPLY):

- ☐ Tree planting
- ☐ Greenspace acquisition
- ☐ New or upgraded amenities in parks
- ☒ Invasive species management
- ☐ Plans or strategies related to greenspace
- ☐ Other (PLEASE SPECIFY)
- ☐ Don't know

Please specify 'Other'

When it comes to corporate Planning Actions, did your local government undertake any of the following in 2019 (PLEASE SELECT ALL THAT APPLY):

- ☐ Energy/Emissions Management Plan (New or Updated)
- ☒ Asset Management Plan (New or Updated)
- ☐ Corporate Climate Action Plan (New or Updated)
- ☒ Strategic Plan (New or Updated)
- ☐ Other (PLEASE SPECIFY)
- ☐ Don't know

Please specify 'Other'

When it comes to corporate Solid Waste Actions, did your local government undertake any of the following in 2019 (PLEASE SELECT ALL THAT APPLY):

- ☐ Introduction, expansion or improvement of recycling initiatives at corporate facilities
- ☐ Introduction, expansion or improvement of composting initiatives at corporate facilities
- ☐ Communication or education for staff related to corporate solid waste initiatives
- ☐ Studies or research related to corporate solid waste initiatives
- ☐ Plans or strategies related to corporate solid waste initiatives
- ☐ Other (PLEASE SPECIFY)
- ☐ Don't know

Please specify 'Other'

When it comes to corporate Transportation Actions, did your local government undertake any of the following in 2019 (PLEASE SELECT ALL THAT APPLY):

- ☐ Fleet replacement or upgrades
- ☐ New or improved electric vehicle initiatives
- ☐ New or improved active transportation infrastructure for staff
- ☐ Communication or outreach for staff related to corporate transportation initiatives
- ☐ New or improved public transportation initiatives for staff
- ☐ Other (PLEASE SPECIFY)
- ☐ Don't know

Please specify 'Other'

When it comes to corporate Water and Wastewater Actions, did your local government undertake any of the following in 2019 (PLEASE SELECT ALL THAT APPLY):

- ☐ New or improved water or wastewater infrastructure
- ☐ Studies or research related to water conservation
- ☐ Plans or strategies related to water or wastewater
- ☐ Water reduction initiative(s)
- ☐ Other (PLEASE SPECIFY)
- ☐ Don't know

Please specify 'Other'

As mentioned, a key part of the 2019 CARIP Survey is to highlight and celebrate successful climate actions undertaken by local governments in British Columbia. This question provides local governments the opportunity to demonstrate leadership and innovative approaches to reduce corporate GHG emissions.

When it comes to the corporate climate action, please highlight up to three significant actions focused on reducing GHG emissions that your local government undertook in 2019:

Corporate Action #1

Corporate Action #2

Corporate Action #3

2019 COMMUNITY-WIDE CLIMATE ACTION:

Community-wide actions refer to actions that reduce GHG emissions across the community (i.e. actions not related to “traditional services” in corporate operations).

When it comes to community-wide climate action in 2019, did your local government undertake any of the following (PLEASE SELECT ALL THAT APPLY):

- ☐ Building and Lighting Actions
- ☐ Energy Generation Actions
- ☐ Greenspace Actions
- ☐ Planning Actions
- ☐ Solid Waste Actions
- ☐ Transportation Actions
- ☐ Water and Wastewater Actions
- ☐ Other Climate Actions (PLEASE SPECIFY)
- ☐ Don't know

Please specify 'Other Climate Actions'

When it comes to community-wide Building and Lighting Actions, did your local government undertake any of the following in 2019 (PLEASE SELECT ALL THAT APPLY):

- ☐ New or upgraded energy-efficient lighting systems
- ☐ New or upgraded energy-efficient heating systems
- ☐ BC Energy Step Code related projects
- ☐ Incentives/rebate programs related to energy-efficient building or lighting
- ☐ Outreach, education or communication related to energy-efficient building or lighting

☐ Other (PLEASE SPECIFY)

☐ Don't know

Please specify 'Other'

When it comes to community-wide Energy Generation Actions, did your local government undertake any of the following in 2019 (PLEASE SELECT ALL THAT APPLY):

☐ Solar power projects

☐ Heat recovery or heat reclamation projects

☐ Landfill gas capture/utilization projects

☐ Micro-hydro projects

☐ Studies or research related to energy generation

☐ Other (PLEASE SPECIFY)

☐ Don't know

Please specify 'Other'

When it comes to community-wide Greenspace Actions, did your local government undertake any of the following in 2019 (PLEASE SELECT ALL THAT APPLY):

☐ Tree planting

☐ Greenspace restoration or maintenance

☐ Greenspace acquisition

☒ Invasive species management

☐ Plans or strategies related to greenspace

☐ Other (PLEASE SPECIFY)

☐ Don't know

Please specify 'Other'

When it comes to community-wide Planning Actions, did your local government undertake any of the following in 2019 (PLEASE SELECT ALL THAT APPLY):

- ☐ Official Community Plan (New or Updated)
- ☐ Climate Action Plan (New or Updated)
- ☐ Regional Growth Strategy (New or Updated)
- ☐ New or updated bylaw(s) or zoning addressing climate issues
- ☐ Other (PLEASE SPECIFY)
- ☐ Don't know

Please specify 'Other'

When it comes to community-wide Solid Waste Actions, did your local government undertake any of the following in 2019 (PLEASE SELECT ALL THAT APPLY):

- ☐ Introduction, expansion or improvement of recycling initiatives
- ☐ Introduction, expansion or improvement of composting initiatives
- ☐ Community clean-up initiatives
- ☐ General waste reduction initiative (including landfill diversion strategies)
- ☐ Outreach, education or communication related to solid waste
- ☐ Other (PLEASE SPECIFY)
- ☐ Don't know

Please specify 'Other'

When it comes to community-wide Transportation Actions, did your local government undertake any of the following in 2019 (PLEASE SELECT ALL THAT APPLY):

- ☐ New or improved active transportation infrastructure
- ☐ New or improved public transportation initiatives
- ☐ New or improved electric vehicle initiatives
- ☐ Outreach, education or communication related to transportation
- ☐ Plans or strategies related to transportation
- ☐ Other (PLEASE SPECIFY)
- ☐ Don't know

Please specify 'Other'

When it comes to community-wide Water and Wastewater Actions, did your local government undertake any of the following in 2019 (PLEASE SELECT ALL THAT APPLY):

- ☐ Water restrictions
- ☐ Incentives/rebate programs related to water or wastewater
- ☐ Outreach, education or communication related to water or wastewater
- ☐ Studies or research related to water or wastewater
- ☐ Plans or strategies related to water or wastewater
- ☐ Other (PLEASE SPECIFY)
- ☐ Don't know

Please specify 'Other'

As mentioned, a key part of the 2019 CARIP survey is to highlight and celebrate successful climate actions undertaken by local governments in British Columbia. This question provides local governments the opportunity to demonstrate leadership and innovative approaches to reduce community-wide GHG emissions.

When it comes to the community-wide climate action, please highlight up to three significant actions focused on reducing GHG emissions that your local government undertook in 2019:

Community-Wide Action #1

Community-Wide Action #2

Community-Wide Action #3

2019 CLIMATE PREPAREDNESS AND ADAPTATION ACTION:

This section of the 2019 CARIP survey is designed to collect information related to the types of climate impacts local governments are experiencing and how they are being addressed.

Please identify the climate impacts that are most relevant to your local government (PLEASE SELECT ALL THAT APPLY):

- ☒ Increased temperatures increasing wildfire activity
- ☐ Extreme weather events contributing to urban and overland flooding
- ☒ Changes to temperature and precipitation causing seasonal drought
- ☐ Warmer winter temperatures reducing snowpack
- ☐ Sea level rise and storms causing coastal flooding and/or erosion
- ☐ Other (PLEASE SPECIFY)

☐ Don't know

Please specify 'Other'

In 2019, did your local government take any of the following actions in an effort to consider or address the impacts of climate change? (PLEASE SELECT ALL THAT APPLY)

- ☐ Emergency response planning
- ☐ Asset management
- ☐ Infrastructure upgrades
- ☐ Public education and awareness
- ☐ Strategic and financial planning
- ☐ Risk and vulnerability assessments
- ☐ Risk reduction strategies
- ☐ Official Community Plan policy changes
- ☐ Other (PLEASE SPECIFY)
- ☐ Don't know

Please specify 'Other'

In 2019, did your local government partnered with any of the following organizations to prepare for, and adapt to, a changing climate? (PLEASE SELECT ALL THAT APPLY)

- ☐ Adaptation to Climate Change Team (SFU)
- ☐ Columbia Basin Trust
- ☐ Community Emergency Preparedness Fund (UBCM)
- ☐ Federation of Canadian Municipalities

- ☐ Fraser Basin Council
- ☐ Pacific Institute for Climate Solutions (UVIC)
- ☐ Other (PLEASE SPECIFY)
- ☐ Don't know

Please specify 'Other'

As mentioned, a key part of the 2019 CARIP survey is to highlight and celebrate successful climate actions undertaken by local governments in British Columbia. This question provides local governments the opportunity to demonstrate leadership and innovative approaches to adapting to a changing climate.

When it comes to climate preparedness and adaptation actions, please highlight up to three significant actions/initiatives that your local government undertook in 2019:

Adaptation Action #1

Adaptation Action #2

Adaptation Action #3

Section 3: 2019 Carbon Neutral Reporting

Local governments are required to report on their progress in achieving their corporate carbon neutral goal under the B.C. Climate Action Charter. Working with B.C. local governments, the joint Provincial-UBCM Green Communities Committee has established a common approach to determining corporate carbon neutrality for the purposes of the Charter, including a Carbon Neutral Framework and supporting guidance for local governments on how to become carbon neutral.

Prior to completing this portion of the survey, please ensure that you are familiar with guidance available on the B.C. Climate Action Toolkit website, specifically the Workbook (WILL BE UPDATED) and Becoming Carbon Neutral: A Guide for Local Governments in British Columbia (WILL BE UPDATED).

Please note: As a result of the BC Recycling Regulation, local governments are no longer required to account for GHG emissions from vehicles, equipment and machinery required for the collection, transportation and diversion of packaging and printed paper, in their annual CARIP reports.

2019 CARBON EMISSIONS

Did your local government measure corporate GHG emissions for 2019?

☐ Yes

☒ No

☐ Don't Know

If your local government measured 2019 corporate GHG emissions, please report the number of corporate GHG emissions (in tonnes of carbon dioxide equivalent (tCO₂e)) from:

Service Delivery Type	2019 Corporate GHG Emissions
Services Delivered Directly by your Local Government	
Contracted Services	

TOTAL A - CORPORATE GHG EMISSIONS (DIRECT + CONTRACTED) FOR 2019:

2019 CARBON REDUCTIONS

To be carbon neutral, a local government must balance their TOTAL corporate GHG emissions generated in 2019 by one or a combination of the following actions:

- Undertake Green Communities Committee-supported Option 1 Project(s)
- Undertake Green Communities Committee-supported Option 2 Project(s)
- Purchase carbon offsets from a credible offset provider

For more information about options to balance or offset corporate GHG emissions please refer to *Becoming Carbon Neutral: A Guidebook for Local Governments in British Columbia*.

If applicable, please report the 2019 GHG emissions reductions (in tonnes of carbon dioxide equivalent (tCO₂e)) being claimed from any of the following Option 1 GHG Reduction Projects:

Option 1 GHG Reduction Projects	2019 GHG Emissions Reductions
1A Energy Efficiency Retrofits	
1B Solar Thermal	
1C Household Organic Waste	
1D Low Emission Vehicles	
1E Avoided Forest Conversion	
1F Trenchless Technology	

TOTAL B - REDUCTIONS FROM ALL OPTION 1 PROJECTS FOR 2019:

If applicable, please report the names and 2019 GHG emissions reductions (in tonnes of carbon dioxide equivalent (tCO₂e)) being claimed from Option 2 GHG Reduction Projects:

	Names of Option 2 GHG Reduction Projects	2019 GHG Emissions Reductions
1.		
2.		
3.		
4.		
5.		
6.		

TOTAL C - REDUCTIONS FROM ALL OPTION 2 PROJECTS FOR 2019:

2019 CARBON OFFSETS

If applicable, please report the name of the offset provider, type of project and number of offsets purchased (in tonnes of carbon dioxide equivalent (tCO₂e)) from an offset provider for the 2019 reporting year:

	Name of Offset Provider	Name of Project	2019 GHG Emissions Reductions
1.			
2.			
3.			
4.			
5.			
6.			

TOTAL D - OFFSETS PURCHASED FOR 2019:

TOTAL REDUCTIONS AND OFFSETS FOR 2019 (Total B+C+D):

Corporate GHG Emissions Balance for 2019

Your local government's corporate GHG emissions balance is the difference between total corporate offsettable GHG emissions (direct + contracted emissions) and the GHG emissions reduced through Green Communities Committee Option 1 and Option 2 projects and/or the purchase of offsets.

CORPORATE GHG EMISSIONS BALANCE FOR 2019 = (Total A – (B+C+D))

If your corporate GHG emissions balance is negative or zero, your local government is carbon neutral. CONGRATULATIONS!

If your local government was carbon neutral in 2019, please record any emissions reductions you will be carrying over for future years and the source of the reductions, including the year they were earned (e.g. organics diversion, 2019 100 tCO₂e):

	Source of Carryover Emission Reduction	Year Earned	GHG Emissions Reductions
1.			
2.			
3.			
4.			
5.			
6.			

TOTAL E - BALANCE OF REDUCTIONS ELIGIBLE FOR CARRY OVER TO NEXT YEAR

--

GREEN COMMUNITIES COMMITTEE CLIMATE ACTION RECOGNITION PROGRAM:

The joint Provincial-UBCM Green Communities Committee is pleased to be continuing the Climate Action Recognition Program again this year. This multi-level program provides the Green Communities Committee with an opportunity to review and publicly recognize the progress and achievements of each Climate Action Charter (Charter) signatory.

Recognition is provided on an annual basis to local governments who demonstrate progress on their Charter commitments, according to the following:

Level 1 – Demonstrating Progress on Charter Commitments: For local governments who demonstrate progress on fulfilling one or more of their Charter commitments.

Level 2 – Measuring GHG Emissions: For local governments that achieve Level 1, who measure their corporate GHG emissions for the reporting year and demonstrate that they are familiar with their community's energy and emissions inventory (i.e. CEEI).

Level 3 – Accelerating Progress on Charter Commitments: For those local governments who have achieved Level 1 and 2 and demonstrate significant action (corporately or community-wide) in reducing GHG emissions in the reporting year (e.g. through undertaking a GHG reduction project, purchasing offsets, establishing a reserve fund).

Level 4 - Achievement of Carbon Neutrality: For local governments who achieve corporate carbon neutrality in the reporting year.

Based on your local government's 2018 CARIP Climate Action/Carbon Neutral Progress Survey, please check the Green Communities Committee Climate Action Recognition Program level that best applies:

- ☒ Level 1 – Demonstrating Progress on Charter Commitments
- ☐ Level 2 – Measuring GHG Emissions
- ☐ Level 3 – Accelerating Progress on Charter Commitments
- ☐ Level 4 - Achievement of Carbon Neutrality
- ☐ Don't know

Related to Level 3 recognition, if applicable, please identify any new or ongoing corporate or community-wide GHG reduction projects (other than an Option 1 or Option 2 project) undertaken by your local government that reflects a significant investment of time and/or financial resources and is intended to result in significant GHG reductions:

Does your local government set aside funds in a climate reserve fund or similar?

- ☐ Yes
- ☒ No
- ☐ Don't know



VILLAGE OF ANMORE

REPORT TO COUNCIL

Date: April 29, 2020

File Number: 3900-30

Submitted by: Juli Halliwell, Chief Administrative Officer

Subject: Parking Regulation Bylaw Survey

Purpose / Introduction

To provide the results of a recent resident survey on current and proposed parking regulations.

Recommended Options

That Council receive the report dated April 29, 2020 titled Parking Regulation Bylaw Survey from the Chief Administrative Officer, for information.

Background

At the request of Council, Village staff distributed a parking survey to residents on , 2020. The survey was open until March 23, 2020 and was distributed via email notification, social media and via our website. As of the closing time, 187 responses were received.

Discussion

There were six questions asked in the survey:

1. We asked residents to indicate (by zone) where they lived within the Village.
 - a. The 178 respondents are fairly evenly spread throughout the Village. The highest concentration was Zone J (Ravenswood to Hemlock) at 13%.
2. How would residents describe the impact of summer parking on the street that they live?
 - a. Of the 185 responses, 54% indicated that it was not a problem, or not much of a problem.
3. Were residents aware of existing parking regulations?
 - a. Of the 182 responses, 82% indicated yes.
4. How did residents learn of parking regulations?
 - a. Of the 142 responses, 65% indicated by parking signs in the area
5. What level of support for each of the proposed options [for parking regulations] for addressing concerns related to summer parking?

Report/Recommendation to Council

Parking Regulation Bylaw Survey

April 29, 2020

- a. Of the 167 responses, 89% strong support or somewhat support keeping the existing parking regulations

The summary survey responses are included as **Attachment 1**.

Question 6 was an open ended question and asked “Are there any other priorities that the Village should consider when assessing parking impacts, options for regulations and opportunities in future parking management strategies?”

There were 71 responses to this question. The common themes included:

1. Many residents suggested issuing a decal or a hang tag for their vehicles to allow easier access throughout the village during peak summer times and continue with traffic flaggers and bylaw enforcement officers.
2. Clear signage posted prior to entering the village when Buntzen Lake is full; eliminating increased traffic and the need for vehicles to look for parking.
3. Allow street parking for residents and their guests by providing parking passes, tags, or decals to each household.
4. Investigate the possibility of shuttle buses from Port Moody to Buntzen Lake.
5. Allow residents to park cars on their properties during peak summer season for either guests for gatherings or for use of Buntzen Lake.
6. Pay parking for non-residents as a revenue source for the Village.

The Village is already providing the suggestions included in #2 and #4. Suggestion #1, #3 and # 6 were identified in the survey as being administratively burdensome for the Village. There would be a significant cost associated with providing that level of service. #5 has been identified as a safety concern by the Village and first responders.

Based on the responses given in the survey, signage and bylaw enforcement appears to be the most effective way to advise residents and visitors of our parking regulations and is in line with our current service levels.

Other Options

1. That Council direct staff to report back on the suggested changes to our current service level relating to parking regulation and enforcement, included in the responses to question #6 of the Parking Regulation Survey.

Report/Recommendation to Council

Parking Regulation Bylaw Survey

April 29, 2020

Financial Implications

If current service levels remain the same, there will be no financial impact to the Village's operating budget. If Council elects to increase service levels, additional funds for bylaw enforcement and other costs will be required.

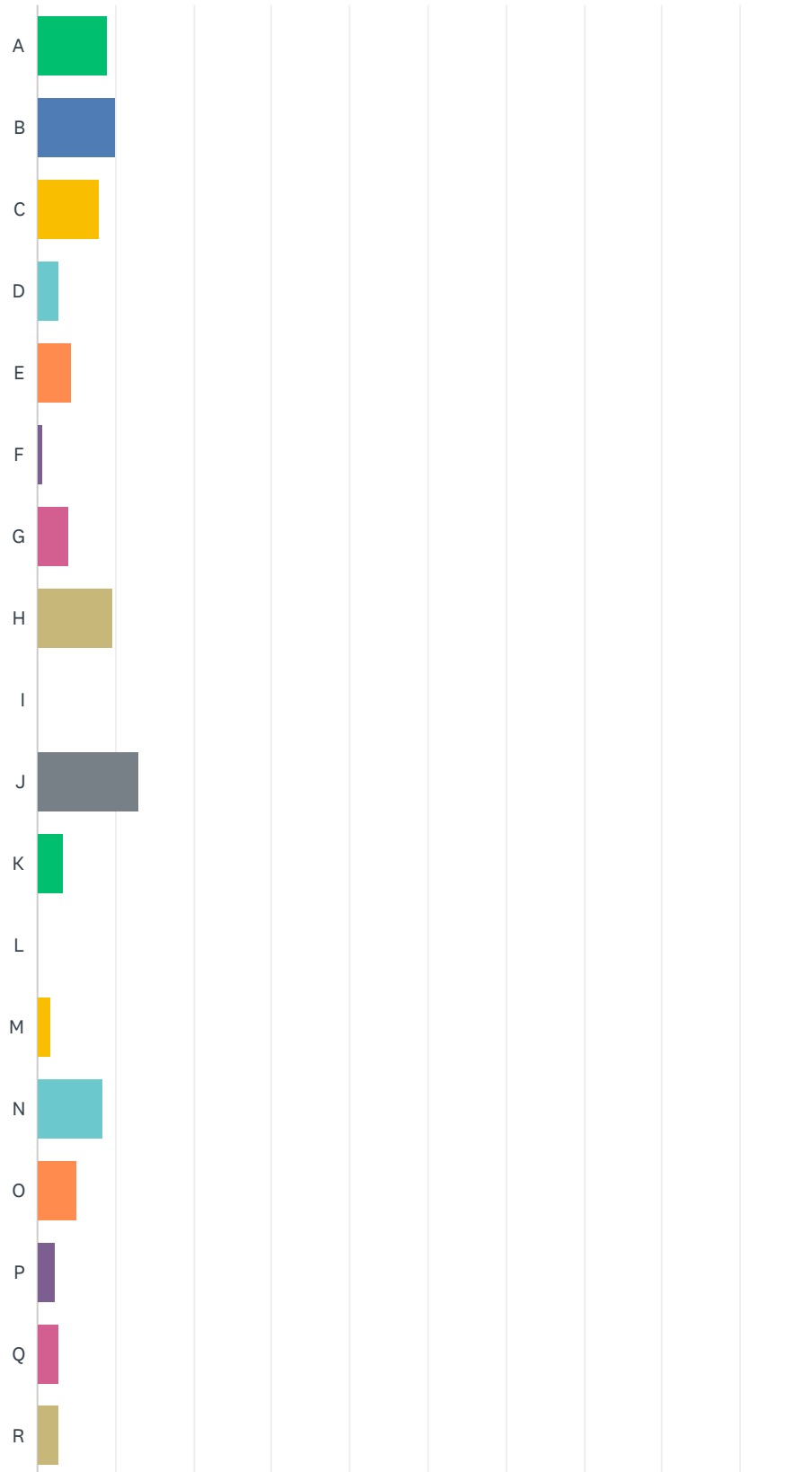
Attachments:

1. Parking Survey Results Summary

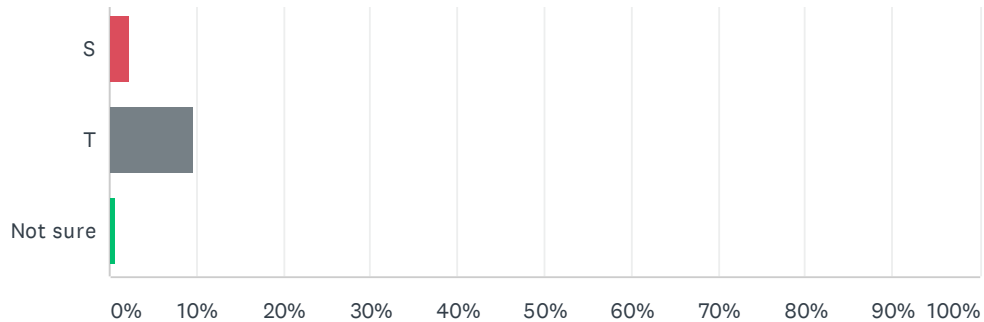
Prepared by:
 _____ Juli Halliwell Chief Administrative Officer

Q1 Using the map above, please indicate the letter that represents the area where you live:

Answered: 178 Skipped: 9

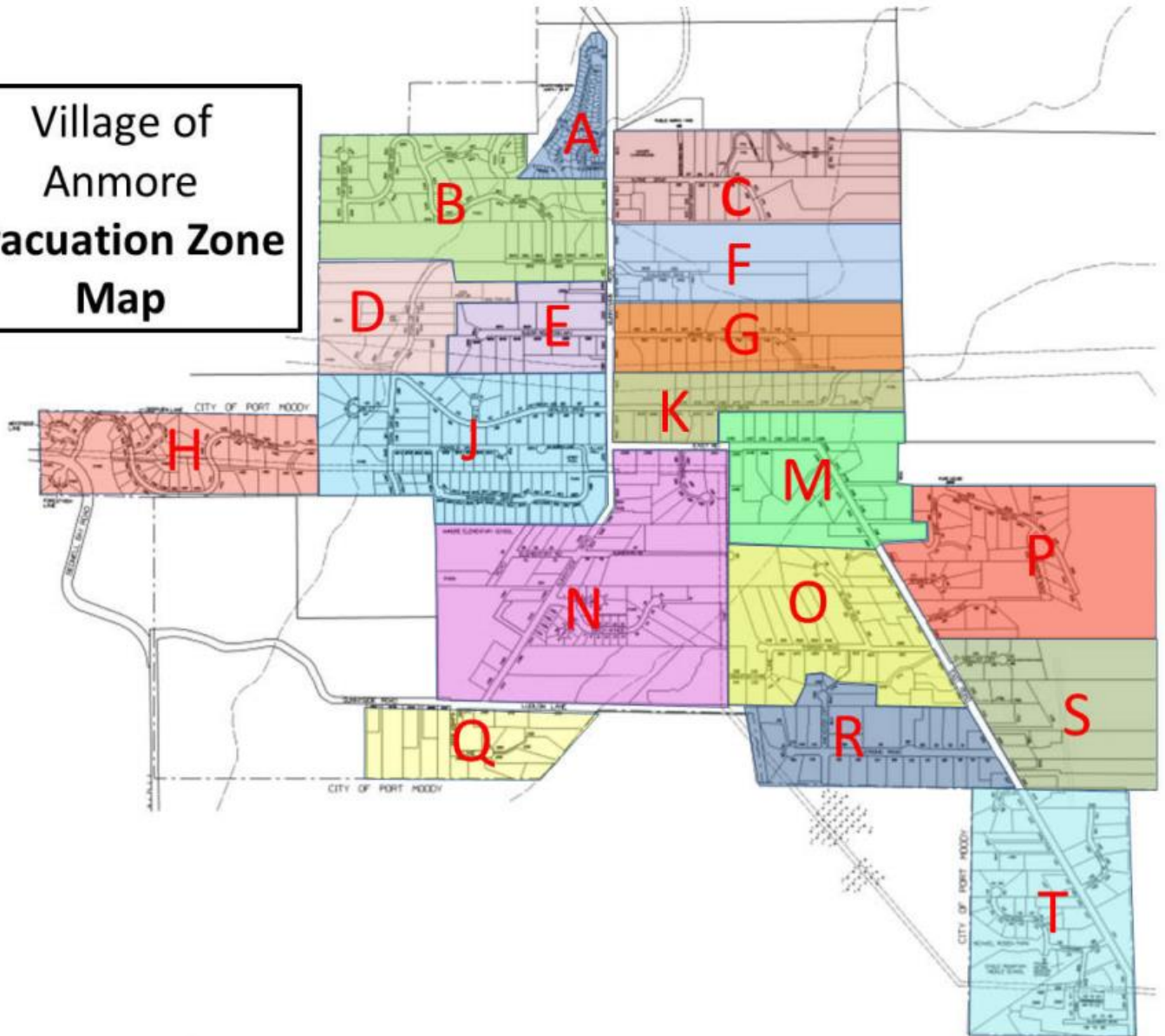


Summer Parking Options



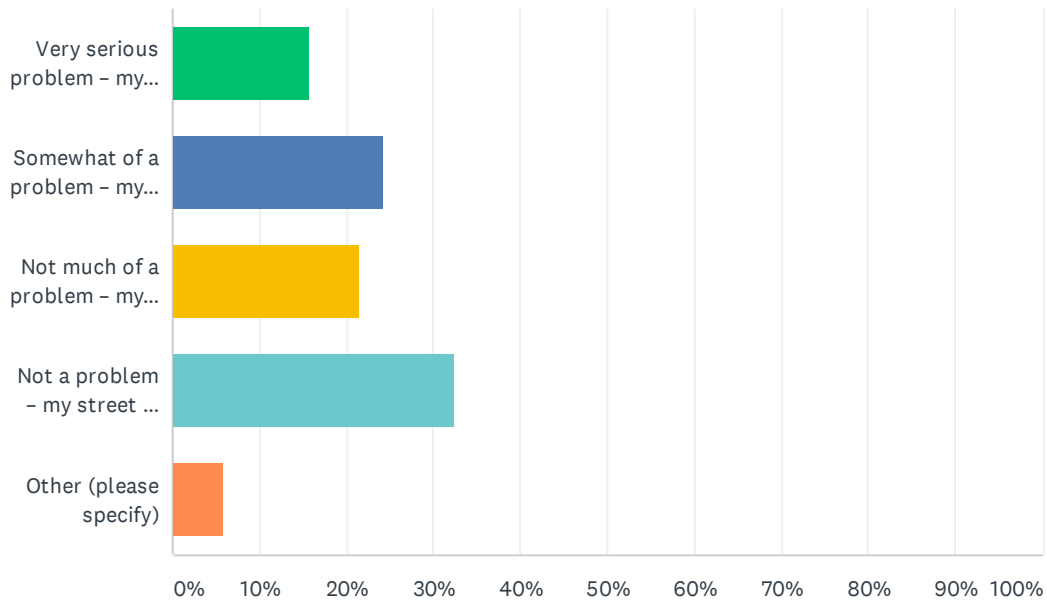
ANSWER CHOICES	RESPONSES	
A	8.99%	16
B	10.11%	18
C	7.87%	14
D	2.81%	5
E	4.49%	8
F	0.56%	1
G	3.93%	7
H	9.55%	17
I	0.00%	0
J	12.92%	23
K	3.37%	6
L	0.00%	0
M	1.69%	3
N	8.43%	15
O	5.06%	9
P	2.25%	4
Q	2.81%	5
R	2.81%	5
S	2.25%	4
T	9.55%	17
Not sure	0.56%	1
TOTAL		178

**Village of
Anmore
Evacuation Zone
Map**



Q2 How would you describe the impact of summer parking on the street where you live?

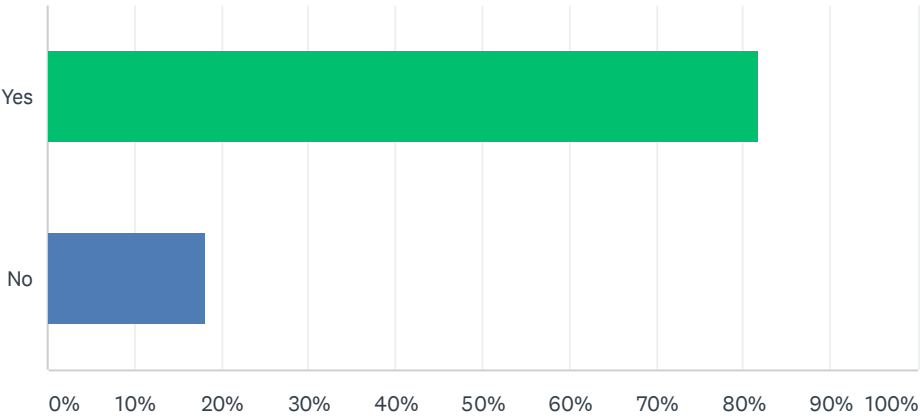
Answered: 185 Skipped: 2



ANSWER CHOICES	RESPONSES	
Very serious problem – my street is packed with vehicles most summer days	15.68%	29
Somewhat of a problem – my street is occasionally affected by summer parking	24.32%	45
Not much of a problem – my street is rarely affected by summer parking	21.62%	40
Not a problem – my street is never affected by summer parking	32.43%	60
Other (please specify)	5.95%	11
TOTAL		185

Q3 Were you aware of these existing parking restrictions?

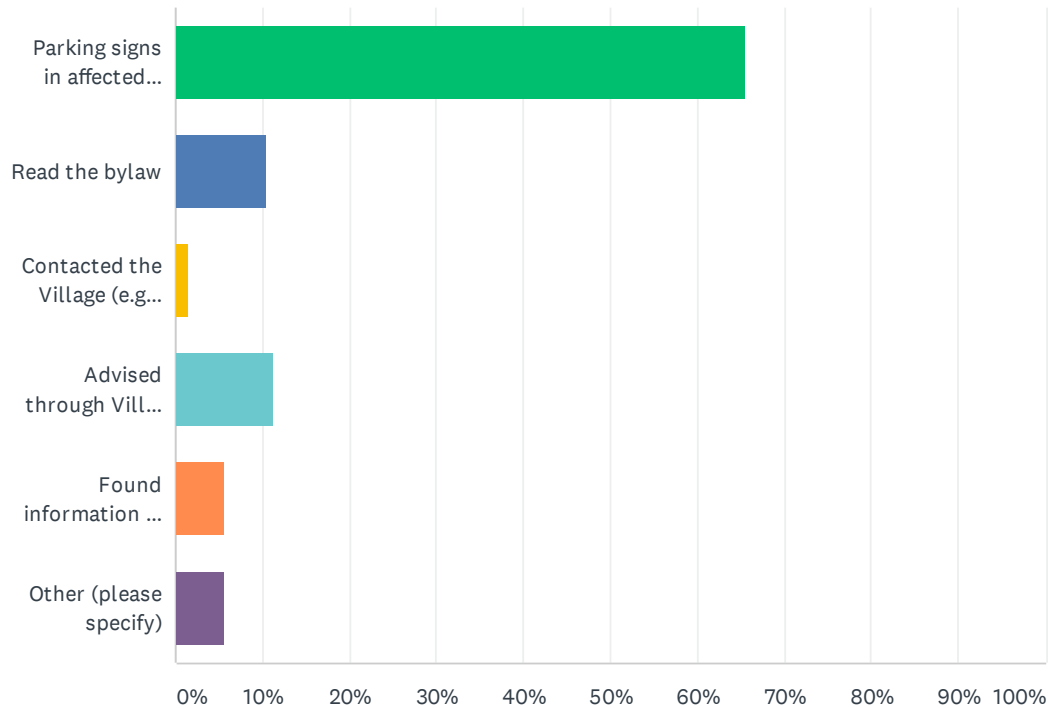
Answered: 182 Skipped: 5



ANSWER CHOICES	RESPONSES	
Yes	81.87%	149
No	18.13%	33
TOTAL		182

Q4 If yes, how did you learn about the parking restrictions?

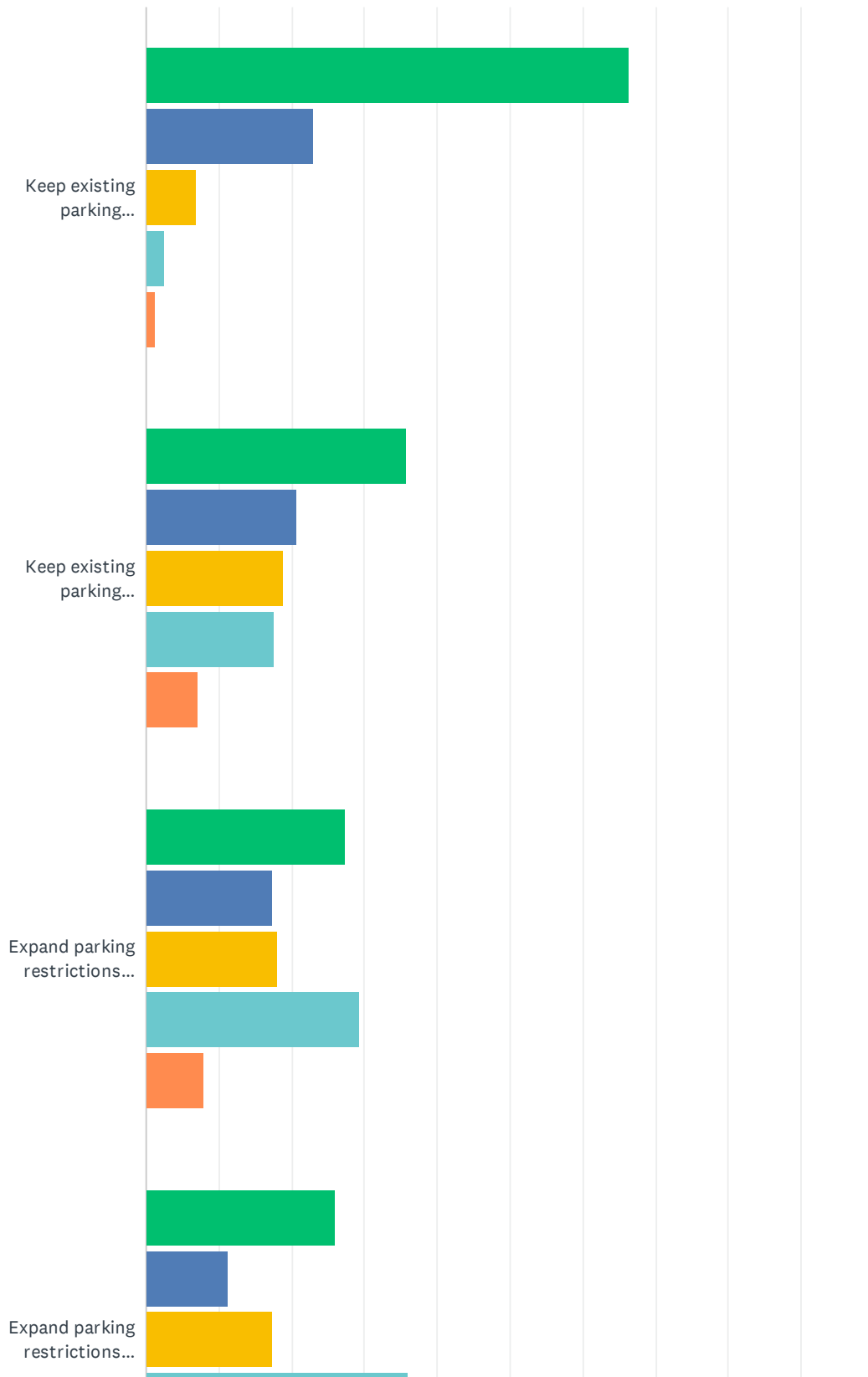
Answered: 142 Skipped: 45



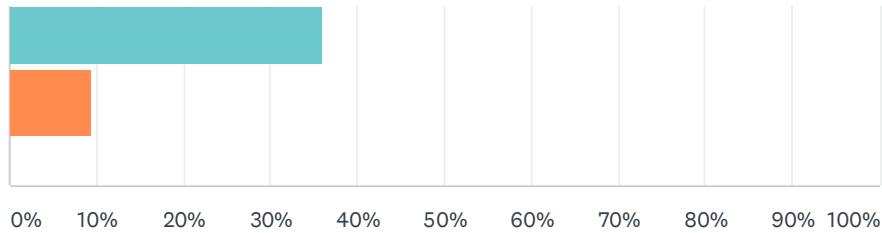
ANSWER CHOICES	RESPONSES	
Parking signs in affected areas	65.49%	93
Read the bylaw	10.56%	15
Contacted the Village (e.g. by phone, in person or email)	1.41%	2
Advised through Village notification email	11.27%	16
Found information on Village website	5.63%	8
Other (please specify)	5.63%	8
TOTAL		142

Q5 Please indicate your level of support for each of the proposed options for addressing concerns related to summer parking:

Answered: 167 Skipped: 20



Summer Parking Options



■ Strongly support ■ Somewhat support ■ Somewhat oppose
■ Strongly oppose ■ Not sure

	STRONGLY SUPPORT	SOMEWHAT SUPPORT	SOMEWHAT OPPOSE	STRONGLY OPPOSE	NOT SURE	TOTAL
Keep existing parking restrictions, with proactive bylaw enforcement on weekends and statutory holidays from May 1 to October 31.	66.24% 104	22.93% 36	7.01% 11	2.55% 4	1.27% 2	157
Keep existing parking restrictions and increase proactive bylaw enforcement to daily from May 1 to October 31 (this option has cost implications).	35.71% 55	20.78% 32	18.83% 29	17.53% 27	7.14% 11	154
Expand parking restrictions to ban street parking anywhere within the Village on weekends and statutory holidays from May 1 – October 31 and keep proactive bylaw enforcement on weekends and statutory holidays only.	27.33% 41	17.33% 26	18.00% 27	29.33% 44	8.00% 12	150
Expand parking restrictions to ban street parking anywhere within the Village on weekends and statutory holidays from May 1 – October 31 and increase proactive bylaw enforcement to daily during that period (this option has cost implications).	26.00% 39	11.33% 17	17.33% 26	36.00% 54	9.33% 14	150

Q6 Are there any other priorities that the Village should consider when assessing parking impacts, options for regulations and opportunities in future parking management strategies? Please specify:

Answered: 71 Skipped: 116

April 15, 2020

The Honourable Bill Morneau
Minister of Finance
House of Commons
Ottawa, ON K1A 0A6

Dear Minister Morneau,

Re: Interest Charged on Deferred Mortgage Payments

On behalf of Council we want to convey our citizens significant concern, frustration and frankly disgust at the way mortgage providers, particularly the big banks are charging interest and delayed payment fees for deferred mortgage payments.

Citizens in our community are deeply troubled and trying to navigate how they will provide for their family in the coming months, into the future, and when the economy is in a recovery phase. Council appreciates your request to financial institutions to provide mortgage deferral options to customers who are financially unstable as a result of the pandemic. It's unjust and wrongful, that lending institutions are taking advantage of the unavoidable situation customers find themselves facing and profiting from an emergency. Programs offered force customers to pay exorbitant deferral rates and fees, knowing the customer has no other option to exercise. Across Canada individuals and businesses are being called out and punished for profiteering in this crisis yet our wealthiest institutions stand to profit even more, charging interest on interest.

District of Lake Country Council, community and all Canadians trust that you and your staff will review the situation and put suitable regulations into place to eliminate the financial gain banks, our richest, most profitable and protected companies are incurring as a result of COVID-19.

Sincerely,



James Baker
Mayor

cc: Honourable Carole James, BC Minister of Finance & Deputy Premier
British Columbia Municipalities

LAKE COUNTRY