REGULAR COUNCIL MEETING – AGENDA

Agenda for the Regular Council Meeting scheduled for
Tuesday, July 7, 2020 at 7:00 p.m. in Council Chambers at Village Hall, 2697 Sunnyside Road, Anmore, BC

NOTE: The Village Hall/Council Chambers is now open in a limited capacity to the public due to COVID-19. Physical distancing measures have been put in place to allow members of the public to attend in person with a maximum capacity of 20 persons, including staff and council. Alternatively, members of the public may view our Regular Council meeting by accessing the meeting via our new YouTube channel. Questions/comments regarding the agenda may be submitted up to 4:00pm on meeting days to be read by the Corporate Officer during the meeting.

https://www.youtube.com/channel/UCeLV-BY6qZzAVEKX5cMWcAQ?view_as=subscriber

THIS MEETING'S PROCEEDINGS WILL BE BROADCAST LIVE VIA YOUTUBE AND AVAILABLE AS A RECORDED ARCHIVE ON THE VILLAGE WEBSITE

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1. Call to Order

2. Approval of the Agenda

Recommendation: That the Agenda be approved as circulated.

3. Public Input

**Note: The public is permitted to provide comments to Council on any item shown on this meeting agenda. A two-minute time limit applies to speakers.*

4. Delegations.

None.

5. Adoption of Minutes

(a) Minutes of the Regular Council Meeting held on June 16, 2020

Recommendation: That the Minutes of the Regular Council Meeting held on June 16, 2020 be adopted, as circulated.

6. Business Arising from Minutes

7. Consent Agenda

Note: Any Council member who wishes to remove an item for further discussion may do so at this time.

Page 14 **(a) Status update RC Resolutions**

Recommendation: That Council receive the status update of Regular Council Meeting resolutions for the 2020 year to date, for information.

Page 24 **(b) City of Rossland Resolution – Climate & Energy Change**

Recommendation: That Council receive communication from City of Rossland dated June 18, 2020 regarding Global Covenant of Mayors for Climate & Energy Change, for information.

Page 27 **(c) RCMP Auxiliary Program**

Recommendation: That Council receive communication from Ministry of Public Safety and Solicitor General dated June 18, 2020 regarding RCMP Auxiliary Program, for information.

Page 29 **(d) 2020 Eligible School Sites Proposal Resolution**

Recommendation: That Council receive communication from School District 43 dated June 18, 2020 regarding 2020 Eligible School Sites Proposal Resolution, for information.

Page 35 **(e) Support for Small Business Recovery**

Recommendation: That Council receive communication from Canadian Federation of Independent Business dated June 19, 2020 regarding support for small business recovery, for information.

8. Items Removed from the Consent Agenda

9. Legislative Reports

Page 37 **(a) 1130 Mountain Ayre – Rezoning Application**

Report dated June 25, 2020 from the Manager of Development Services attached.

Page 71 **(b) 2020 Property Tax Sale Deferment**

Report dated July 2, 2020 from the Chief Administrative Officer attached.

Page 84 **(c) Solid Waste Management Bylaw Amendment**

Report dated July 3, 2020 from the Manager of Corporate Services attached.

Page 89 **(d) Update to Municipal Ticket Information Utilization Bylaw**

Recommendation: That Council rescind third reading of the Anmore Municipal Ticket Information Utilization Bylaw Amendment Bylaw No. 627-2020

AND That Council amend Schedule 14 as follows:

Anmore Smoking Control Bylaw No. 448-2008

Section	Offence	Fine
4	Smoking in a place of public assembly, within 7.5 meters of any doorway, window or air intake of a place of public assembly, or outdoor public space 1st offence	Up to $75
4	Smoking in a place of public assembly, within 7.5 meters of any doorway, window or air intake of a place of public assembly, or outdoor public space 2nd offence	Up to $150
4	Smoking in a place of public assembly, within 7.5 meters of any doorway, window or air intake of a place of public assembly, or outdoor public space 3rd offence	Up to $2000

AND That Council grant Anmore Municipal Ticket Information Utilization Bylaw Amendment Bylaw No. 627-2020 third reading as amended.

10. Unfinished Business

11. New Business

Page 99 **(a) Release of In Camera (Closed) Resolutions**

Report dated July 3, 2020 from the Manager of Corporate Services attached.

Page 103 **(b) 2020 Bear Education Program**

Report dated June 29, 2020 from the Chief Administrative Officer attached.

Page 106 **(c) Ioco Lands – Request to Amend Regional Growth Strategy**

Report dated July 3, 2020 from the Manager of Development Services attached.

12. Items from Committee of the Whole, Committees, and Commissions

None.

13. Mayor's Report

14. Councillors Reports

15. Chief Administrative Officer's Report

16. Information Items

(a) Committees, Commissions and Boards – Minutes

None.

(b) General Correspondence

Page 115 • Metro Vancouver Board in Brief for meetings held on May 29, 2020

Page 127 • Communication from Union of BC Municipalities dated June 17, 2020 regarding Gas Tax Agreement Community Works Fund Payment

Page 128 • Communication from LCRP Cannabis Regulation and Policy dated June 18, 2020 regarding Policy Directive re Selling it Right responsible service training and non-transparent walls requirement

Page 130 • Communication from Citizens for Safe Technology dated June 18, 2020 regarding providing a more protecting Antenna Siting and Small Cell Agreement Policy

Page 147 • Communication from Pembina Institute dated June 26, 2020 regarding Reframed Lab partnership with BC Housing, City of Vancouver, and BC Non-Profit Housing Association

Page 148 • Communication from Clean Energy BC dated June 29, 2020 regarding Bill 17 proposed amendments to Clean Energy Act

17. Public Question Period

**Note: The public is permitted to ask questions of Council regarding any item pertaining to Village business. A two-minute time limit applies to speakers.*

18. Adjournment

REGULAR COUNCIL MEETING – MINUTES

Minutes for the Regular Council Meeting scheduled for
Tuesday, June 16, 2020 at 7:00 p.m. in Council Chambers at Village Hall, 2697 Sunnyside Road, Anmore, BC

ELECTED OFFICIALS PRESENT	**ABSENT**
Mayor John McEwen	Councillor Tim Laidler
Councillor Polly Krier	
Councillor Kim Trowbridge	
Councillor Paul Weverink	

OTHERS PRESENT
Juli Halliwell, CAO
Karen Elrick, Manager of Corporate Services

1. Call to Order

Mayor McEwen called the meeting to order at 7:00 p.m.

2. Approval of the Agenda

It was MOVED and SECONDED:

R068/20 That the Agenda be approved as circulated.

Carried Unanimously

3. Public Input

None.

4. Delegations.

None.

5. Adoption of Minutes

(a) Minutes of the Regular Council Meeting held on May 5, 2020

It was MOVED and SECONDED:

R069/20 That the Minutes of the Regular Council Meeting held on May 5, 2020 be adopted, as circulated.

Carried Unanimously

6. Business Arising from Minutes

None.

7. Consent Agenda

It was MOVED and SECONDED:

R070/20 That items 7 (c), (e), (g), (h), (i) of the Consent agenda be adopted.

Carried Unanimously

(c) City of Delta – United Support Dispatch - Protocol Concerns

Recommendation: That Council receive the communication dated May 1, 2020 from City of Delta regarding request for united support – dispatch protocol concerns, for information.

(e) City of Burnaby – Federal Financial Support for Transit Operations

Recommendation: That Council receive the communication dated May 14, 2020 from City of Burnaby regarding federal financial support for transit operations, for information.

(g) Anmore Property Tax Deadline

Recommendation: That Council receive the communication dated June 2, 2020 from Marilyn Anderson regarding Anmore property tax deadline, for information.

(h) Greater Vancouver Sewerage and Drainage District Membership

Recommendation: That Council receive the communication dated June 5, 2020 regarding Greater Vancouver Sewerage and Drainage District from Ministry of Municipal Affairs & Housing, for information.

(i) Grad 2020 – Celebrate 2020 Graduates

Recommendation: That Council proclaim June 15 – June 21, 2020 Grad Week, And That Council encourage residents to celebrate 2020 graduates on June 20, 2020 at 8:20 p.m.

8. Items Removed from the Consent Agenda

(a) Village of Anmore 2019 Water Quality Report

It was MOVED and SECONDED:

R071/20 That Council receive the Village of Anmore 2019 Annual Water Quality Report, for information.

Carried Unanimously

Discussion points included:

- Location of private fire hydrants and maintenance responsibility. It was confirmed that the private fire hydrants are within stratas and that the strata is responsible for the maintenance
- Testing thresholds and how close are the readings to acceptable levels? Staff will confirm and provide that information.

(b) Cannabis online sales and direct delivery

It was MOVED and SECONDED:

R072/20 That Council receive the communication dated April 30, 2020 from Stick and Stone Cannabis Co. regarding request for support for online sales and direct delivery, for information.

Carried unanimously

Discussion points included:

- Whether online sales would reduce black market sales

- More research needs to be done before any changes or steps are supported or initiated

(d) City of Coquitlam – Review and Expansion of Provincial Property Tax Deferment Program

It was MOVED and SECONDED:

R073/20 That Council receive the communication dated May 7, 2020 from City of Coquitlam regarding review and expansion of the provincial property tax deferment program, for information.

Carried Unanimously

Discussion points include:

- Criteria for eligibility. It was confirmed that there are different programs which include factors such as age and families with young children
- Amount of residents that use this program. Staff will provide that information.

(f) Anmore Bear Aware

It was MOVED and SECONDED:

R074/20 That Council receive the communication dated June 1, 2020 from Anmore Bear Aware regarding black bears in Anmore region, for information.

Carried Unanimously

Discussion points included:

- Concern regarding residents leaving garbage out on Thursday nights
- Village staff have done some patrols with stickers and can issue fines if needed
- There may be the potential to use the bylaw officer shared with Belcarra for warnings or enforcement
- Council requested that staff report back to the next meeting with current and potential measures to address the issue of bears and garbage.

9. Legislative Reports

(a) Update to Municipal Ticket Information Utilization Bylaw

Ms. Juli Halliwell, CAO, provided an overview of the staff report which introduces a bylaw update to the bylaw that enables the Village to issue fines for infractions.

It was MOVED and SECONDED:

R075/20 That Council give first, second and third reading to the Village of Anmore Municipal Ticket Information Utilization Bylaw Amendment Bylaw No. 627-2020.

Carried Unanimously

10. Unfinished Business

11. New Business

(a) SVFD Funding Model Working Group - Conclusion

Ms. Juli Halliwell, CAO, provided an overview of the staff report providing the conclusion of the SVFD funding model working group consisting of two members of Anmore and Belcarra Council.

R076/20 That Council approve the proposed funding model as outlined in the reported dated June 12, 2020 from the Chief Administrative Officer titled SVFD Funding Model Working Group – Conclusion.

And that Council refer the report and associated resolutions from the June 16, 2020 Regular Council meeting to the SVFD Board of Trustees and Metro Vancouver for discussion at their next scheduled meeting.

Carried Unanimously

12. Items from Committee of the Whole, Committees, and Commissions

At the May 21, 2020 Community Engagement, Culture and Inclusion Committee meeting, the following request is brought forward for Council's consideration in response to Special Events survey results:

In response to community feedback, Chair Krier will consult on the possibility of:

1) Move Light Up Spirit Park to the last Sunday in November in hopes of having a better turnout - November 29
2) Add an additional fire pit (or two) for the 2020 event with further discussion surrounding how to incorporate more fire pits in the new Village Hall design.
3) Adding the tag line "-celebrating our founding families" to Ma Murray Day Celebration.

The committee searched for options for events that could easily accommodate the social distancing requirements. Two options being:

1) Yoga in the Park – summer activity
2) Music in the Park – fall activity in case Ma Murray Day is cancelled

Council discussed the ideas brought forward and given the current uncertainty with COVID-19 no decisions were made.

13. Mayor's Report

Mayor McEwen reported that:

- The Community Hub engagement session took place on June 11 and another one is upcoming on June 17. It was great to engage with residents and answer questions
- Buntzen Lake is open and parking remains challenging as well as Sasamat traffic for Crystal Creek residents

14. Councillors Reports

Councillor Weverink reported that:

- He enjoyed engaging with residents at the community hub meeting and comments and suggestions will be collated

15. Chief Administrative Officer's Report

Ms. Juli Halliwell, CAO reported that:

- Tomorrows Community Hub open house has a few more openings and that there will be a virtual open house for those who were unable to attend on June 24
- Additional no parking signs have been installed on Crystal Creek and the area will be continued to be monitored
- Lifeguards are now on duty at Buntzen Lake
- Capital works tender will close on July 7 and the contract award will be brought forward to the July 21 Regular Council meeting for consideration by Council
- RCMP wants residents to make sure to lock their cars as there have been vehicle thefts but mostly from unlocked vehicles
- If there are any suspicious activities or dangerous driving to report, residents are encouraged to report to the RCMP non-emergency line

16. Information Items

(a) Committees, Commissions and Boards – Minutes

- Minutes of the Environment Committee Meeting held on January 16, 2020
- Minutes of the Community Engagement, Culture and Inclusion Committee meeting held on March 12, 2020

(b) General Correspondence

- Metro Vancouver Board in Brief for meetings held on April 24, 2020

17. Public Question Period

None.

18. Adjournment

It was MOVED and SECONDED:

R077/20 THAT the meeting be adjourned at 7:40 p.m.

Carried Unanimously

_____	_____
Karen Elrick	John McEwen
Corporate Officer	Mayor

REGULAR COUNCIL MEETINGS – 2020

MEETING DATE	MINUTES ADOPTED ON	RESOLUTIONS actionable by, or for reference by, Staff or an advisory body R#/2020		STATUS	AGENDA POSTED TO WEB; FILED		MINUTES POSTED; SIGNED; FILED		
2020									
January 28	February 4	003/20	That Council authorize the attendance of Councillor Krier as a representative of the Village at the 2020 Give Her Wings Brunch for a cost of $55.	Complete	X	X	X	x	x
		004/20	That Council request that the Province of British Columbia make the Village of Anmore a member of the Greater Vancouver Sewerage and Drainage District.	Complete					
		005/20	THAT Council: Grant first, second, and third readings to Anmore Fire Protection Bylaw Amendment Bylaw No. 610-2020; and Grant first, second, and third readings to Anmore Municipal Ticket Information Utilization Bylaw Amendment Bylaw No. 613-2020; and Grant first second, and third readings to Anmore Fees and Charges Bylaw Amendment Bylaw No. 614-2020.	Complete – adopt Feb 4					
		006/20	THAT Council grant first, second, and third readings to Anmore Officer Designation and Delegation of Authority Bylaw No. 615-2020.	Complete – adopt feb 4					
		007/20	That Council support the initial engagement plan and direct staff to begin implementation of the engagement plan as presented in the report dated January 17, 2020	On hold					

REGULAR COUNCIL MEETINGS – 2020

MEETING DATE	MINUTES ADOPTED ON	RESOLUTIONS actionable by, or for reference by, Staff or an advisory body R#/2020		STATUS	AGENDA POSTED TO WEB; FILED		MINUTES POSTED; SIGNED; FILED		
			and titled"Anmore loco Lands – Public Engagement and Next Steps"						
February 4		009/20	That the Agenda be approved as amended to include an updated Bylaw No. 616-2020 which is Attachment 2 to Item 9 (a) of this agenda.		x	X			
		011/20	THAT Council receive the Certificate of Sufficiency dated January 31, 2020 pertaining to the proposed Anmore Green Estates and School District 43 Local Area Service Establishment Bylaw No. 616-2020; AND THAT Council grant first, second, and third readings to Anmore Green Estates and School District 43 Local Area Service Establishment Bylaw No. 616-2020.	Complete -feb 18 agenda for adoption					
		012/20	THAT Council: A. Adopt Anmore Fire Protection Bylaw Amendment Bylaw No. 610-2020; and B. Adopt Anmore Municipal Ticket Information Utilization Bylaw Amendment Bylaw No. 613-2020; and C. Adopt Anmore Fees and Charges Bylaw Amendment Bylaw No. 614-2020.	Complete					
		013/20	THAT Council adopt Anmore Officer Designation and Delegation of Authority Bylaw No. 615-2020.	Complete					
		014/20	That Council approve the community grants as outlined in the report dated January 31, 2020 from the Chief Administrative Officer regarding 2020 Anmore	Complete					

REGULAR COUNCIL MEETINGS – 2020

MEETING DATE	MINUTES ADOPTED ON	RESOLUTIONS actionable by, or for reference by, Staff or an advisory body R#/2020		STATUS	AGENDA POSTED TO WEB; FILED		MINUTES POSTED; SIGNED; FILED		
			Community Grant Requests.						
		015/20	THAT Council request the Greater Vancouver Sewerage & Drainage District to amend the Fraser Sewerage Area for Eagle Mountain Middle School to include all School District No. 43 owned lands at the middle school site.	Complete					
February 18		018/20	That the Minutes of the Regular Council Meeting held on February 4, 2020 be adopted, as circulated.		x	X	x	x	x
		019/20	That Council direct staff to provide a letter of support under the signature of the Mayor to SHARE Society in support of SHARE Society's efforts to create a youth service hub in the Tri-Cities.	Complete					
		019/20	That Council authorize the Mayor to attend the Spring 2020 Mayors' Caucus in Whistler on Tuesday, May 5, 2020.	On hold					
		019/20	That Council support the application to UBCM for the Poverty Reduction Planning and Action Grant for regional food security by the City of Port Moody on behalf of Tri-Cities communities; and That Council support the City of Port Moody to apply for, receive, and manage the grant funding on behalf of Village of Anmore.	Complete					

REGULAR COUNCIL MEETINGS – 2020

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		019/20	That Council direct staff to send the letter attached to the February 18, 2020 regular council meeting agenda to School District No. 43 regarding School District No. 43 Assistance in Regional Sewer System Connection.	Complete					
		020/20	THAT Council grant first, second, and third readings to Anmore Bylaw Amendment Bylaw No. 619-2020.	Complete – adopt Mar 3					
		021/20	THAT Council grant first, second, and third readings to Anmore Water Rates and Regulations Amendment Bylaw No. 617-2020.	Complete – adopt Mar 4					
		022/20	THAT Council grant first, second, and third readings to Anmore Solid Waste Management Amendment Bylaw No. 618-2020.	Complete – adopt Mar3					
		023/20	THAT Council adopt Anmore Green Estates and School District 43 Local Area Service Establishment Bylaw No. 616-2020.	Complete					
March 3		026/20	That Council award Anmore Elementary School PAC $2,000 to apply to the purchase and installation of the $6,700 speed reader signs to be maintained by the Village after installation.	Complete	x	x			
		027/20	That the Minutes of the Regular Council Meeting held on February 18, 2020 be adopted, as circulated.	Complete			x	x	x

REGULAR COUNCIL MEETINGS – 2020

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		029/20	That Council direct staff to send the letter attached to the March 3, 2020 regular council meeting agenda to the Ministry of Municipal Affairs and Housing regarding interim business property tax relief program.	Complete					
		030/20	THAT Council grant first, second and third readings to Anmore Reserve Fund Amendment Bylaw No. 601-2020; AND THAT Council grant first, second and third readings to Anmore Capital and Operating Reserve Fund Establishment Bylaw No. 602-2020; AND THAT Council adopt Policy No. 64 – Reserve and Surplus	Complete					
		031/20	That Anmore Inter-municipal TSN Business Licence Agreement Bylaw 620-2020 and Anmore Transportation Network Services Business Licence Bylaw 621-2020 be given first, second and third reading; and That staff be directed to provide public notice of these bylaws' potential adoption at the Village's regular Council meeting of March 17, 2020 on the Village's website and on the Village's sign boards.	Complete					
		032/20	THAT Council adopt Anmore Procedure Bylaw Amendment Bylaw No. 619-2020.	Complete					

REGULAR COUNCIL MEETINGS – 2020

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		033/20	THAT Council adopt Anmore Water Rates and Regulations Amendment Bylaw No. 617-2020.	Complete					
		034/20	THAT Council adopt Anmore Solid Waste Management Amendment Bylaw No. 618-2020.	Complete					
		035/20	THAT Council name the community newsletter "Anmore Advisor" and provide direction to staff to notify the winner of the contest and provide them with the advertised prize.	Complete					
March 17		038/20	That the Agenda be approved as circulated	Complete	X	X			
		039/20	That the Minutes of the Regular Council Meeting held on March 3, 2020 be adopted, as circulated.				X	x	x
		040/20	That Council direct staff to send the letter attached to the March 17, 2020 regular council meeting agenda to the British Columbia Utilities Commission regarding an inquiry into the regulation of municipal energy utilities.	Complete					
		043/20	That Council direct staff to convey congratulations to the Anmore residents who were participants of the 2020 Fort St. John BC Winter Games.	In progress					
		043/20	THAT Council adopt Anmore Reserve Fund Amendment Bylaw No. 601-2020; AND THAT Council adopt Anmore	Complete					

REGULAR COUNCIL MEETINGS – 2020

MEETING DATE	MINUTES ADOPTED ON	RESOLUTIONS actionable by, or for reference by, Staff or an advisory body R#/2020		STATUS	AGENDA POSTED TO WEB; FILED		MINUTES POSTED; SIGNED; FILED		
			Capital and Operating Reserve Fund Establishment Bylaw No. 602-2020						
		044/20	That Council adopt Anmore Inter-municipal TSN Business Licence Agreement Bylaw 620-2020; AND THAT Council adopt Anmore Transportation Network Services Business Licence Bylaw 621-2020.	Complete					
		045/20	That Council defer the Telecommunications Licensing Agreement Item to a future Council meeting.	Pending					
April 28		047/20	That the Agenda be approved as circulated		X	X			
		048/20	That the Minutes of the Regular Council Meeting held on March 17, 2020 be adopted, as circulated.				X	X	X
		049/20	THAT Council proclaim May as Missing Children's Month and May 25th as Missing Children's Day.	complete					
		050/20	That Council grant first, second, and third readings to Anmore Five-Year Financial Plan Bylaw No. 623-2020.	Complete					
		051/20	That Council grant first, second, and third readings to Anmore Tax Rates Bylaw No. 624-2020.	Complete					
		052/20	That Council give first, second and third reading to the Village of Anmore Municipal Ticket Information Utilization Bylaw Amendment Bylaw 622-2020.	Complete					

REGULAR COUNCIL MEETINGS – 2020

MEETING DATE	MINUTES ADOPTED ON	RESOLUTIONS actionable by, or for reference by, Staff or an advisory body R#/2020		STATUS	AGENDA POSTED TO WEB; FILED		MINUTES POSTED; SIGNED; FILED		
		053/20	That Council approve the changes to the Bella Terra covenants, as attached to the report titled "Proposed Covenant Revisions – Bella Terra" and dated April 24, 2020 and authorize the Mayor and Chief Administrative Officer to execute the necessary documents.	Complete					
		054/20	THAT Council direct staff to report back to the next Regular Council meeting an option for an alternative tax scheme bylaw for consideration and adoption.	complete					
		055/20	That Council approve the award of the contract for the as and when required utility services as per the proposal submission received February 18, 2020 from Sandpiper Contracting LLP.	Complete					
		056/20	That Council direct the Environment Committee to work with staff to create an awareness campaign regarding storm water runoff on private properties and the effects of chemicals used on private properties on our environmentally sensitive creeks and watercourses.	Pending					
May 5		058/20	That the agenda be approved as circulated.		X	X			
		059/20	That the Minutes of the Regular Council Meeting held on April 28, 2020 be adopted, as circulated.				X	X	X
		060/20	THAT Council grant first, second, and third readings to Anmore Current Tax Penalty	complete					

REGULAR COUNCIL MEETINGS – 2020

MEETING DATE	MINUTES ADOPTED ON	RESOLUTIONS actionable by, or for reference by, Staff or an advisory body R#/2020		STATUS	AGENDA POSTED TO WEB; FILED		MINUTES POSTED; SIGNED; FILED		
			Percentage Addition Amendment Bylaw No. 626-2020; AND THAT as authorized by section 12 of Ministerial Order M139/2020, Anmore Current Tax Penalty Percentage Addition Amendment, 626-2020 be now adopted.						
		061/20	That Council adopt Anmore Five-Year Financial Plan Bylaw No. 623-2020.	Complete					
		062/20	That Council adopt Anmore Tax Rates Bylaw No. 624-2020.	Complete					
		063/20	That Council adopt Anmore Municipal Ticket Information Utilization Bylaw Amendment Bylaw 622-2020.	Complete					
		064/20	THAT Council direct staff to enter into discussions with Rogers Communications Inc. in relation to the proposed telecommunications tower installation on Village-owned land. And THAT Council direct staff that consideration of any proposal include public consultation and outline of benefits of the proposed tower to Village public works,	Ongoing					

REGULAR COUNCIL MEETINGS – 2020

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			Sasamat Volunteer Fire Department, and increased coverage to Buntzen Lake.						
Jun 16		068/20	That the agenda be approved as circulated		X	X			
		069/20	That the Minutes of the Regular Council Meeting held on May 5, 2020 be adopted, as circulated.				x		
		070/20	That Council proclaim June 15 – June 21, 2020 Grad Week, And That Council encourage residents to celebrate 2020 graduates on June 20, 2020 at 8:20 p.m.	complete					
		075/20	That Council give first, second and third reading to the Village of Anmore Municipal Ticket Information Utilization Bylaw Amendment Bylaw No. 627-2020.	Complete – July 7 meeting					
		076/20	That Council approve the proposed funding model as outlined in the reported dated June 12, 2020 from the Chief Administrative Officer titled SVFD Funding Model Working Group – Conclusion. And that Council refer the report and associated resolutions from the June 16, 2020 Regular Council meeting to the SVFD Board of Trustees and Metro Vancouver for discussion at their next scheduled meeting.	complete					

June 18, 2020

Via E-mail

Dear Mayor and Council:

Re: City of Rossland Resolution – Global Covenant of Mayors for Climate & Energy Change

At the Regular meeting of June 1, 2020, Rossland City Council endorsed the following motions in support of joining the Global Covenant of Mayors for Climate and Energy, as put forth by the District of Saanich:

THAT the Mayor Joins the Global Covenant of Mayors for Climate and Energy by Submitting the commitment letter to the Global Covenant of Mayors Secretariat;

THAT Council directs staff to deliver on the commitments made within the letter and outlined in the report from the District of Saanich;

THAT Council directs staff to prepare correspondence to all local municipalities in the province of British Columbia advising of Rossland's support of the global covenant of mayors for climate and energy and encourage all municipalities to support the initiative.

The City of Rossland encourages you to join in this collective potential and work together in combating climate change in hopes that these actions will aid in reducing our ecological footprint, while working towards a sustainable future to safeguard the health and prosperity of our residents. Please find attached a copy of the signed letter submitted to the Global Covenant of Mayors Secretariat for your reference.

Sincerely,

Kathy Moore
Mayor

June 18, 2020

Global Covenant of Mayors
c/o Global CoM Secretariat
Sent via e-mail to: info@IUC-NA.EU

Re: Global Covenant of Mayors for Climate and Energy Submission Letter

I, Kathy Moore, Mayor of the City of Rossland commit to the Global Covenant of Mayors for Climate & Energy (GCoM), joining thousands of other cities and local governments around the world currently engaged in climate leadership.

GCoM envisions a world where committed mayors and local governments - in alliance with partners - accelerate ambitious, measurable climate and energy initiatives that lead to an inclusive, just, low-emission and climate resilient future, helping to meet and exceed the Paris Agreement objectives.

Whatever the size or location, the mayors and local leaders committed to GCoM stand ready to take concrete measures with long-term impact to tackle the interconnected challenges of climate change mitigation and adaptation, as well as access to sustainable energy.

To implement this vision, we pledge to implement policies and undertake measures to (i) reduce/ avoid greenhouse gas (GHG) emissions, (ii) prepare for the impacts of climate change, (iii) increase access to sustainable energy, and (iv) track progress toward these objectives.

Specifically, within three years of this commitment, we pledge to develop, adopt, use and regularly report on the following:

- A community-scale GHG emission inventory, following the recommended guidance;
- An assessment of climate risks and vulnerabilities;
- Ambitious, measurable and time-bound target(s) to reduce/avoid GHG emissions;
- Ambitious climate change adaptation vision and goals, based on quantified scientific evidence when possible, to increase local resilience to climate change;
- An ambitious and just goal to improve access to secure, sustainable and affordable energy; and
- A formally adopted plan(s) addressing climate change mitigation / low emission development, climate resilience and adaptation, and access to sustainable energy.

The targets and action plans for mitigation / low emission development must be quantified and consistent with or exceed relevant national unconditional commitments defined through the UNFCCC (Intended) Nationally Determined Contribution (NOC). The targets and action plans should be in line with National Adaptation Plans, where these exist; and should be consistent

with the principles around energy access and urban sustainability embodied in the Sustainable Development Goals (SDGs).

We will explore the allocation of adequate staff resources and institutional arrangements. This includes governance processes, municipal structures and budget allocations to deliver on this commitment and secure continuity.

We acknowledge that there may be additional regional or country-specific commitments or requirements that we commit to follow, and that may be agreed through our city networks or through our direct engagement with local partners of GCoM.

The City of Rossland acknowledges that continued engagement in GCoM and associated Regional or National Covenants, as established, is contingent on complying with the above requirements within established timeframes.

Name and title of person signing this commitment

Mayor Kathy Moore
City of Rossland
2196 LeRoi Avenue
Rossland BC V0G 1Y0
Canada
www.rossland.ca

Municipal Contact:
Bryan Teasdale, Chief Administrative Officer
cao@rossland.ca

Mandated by the Rossland Council on June 1, 2020

June 18, 2020
Ref: 572317

Mayors
Local Governments with Auxiliary Program

Dear Sirs/Madams:

I am writing today regarding your options for the new RCMP Auxiliary Program (Tier 3). As you know, this program has undergone significant changes recently, and at the request of the Union of British Columbia Municipalities (UBCM), the Ministry of Public Safety and Solicitor General is currently exploring possible BC models for the long-term delivery of this program. Necessary legislative amendments and policy and program development issues are currently being identified; however, timelines have not yet been established, and the Province cannot provide a specific implementation date.

While the Ministry continues to explore options for a BC model, the Ministry is also exploring the option of implementing the new national RCMP Auxiliary Program (Tier 3) program in the interim. I am in receipt of a letter from UBCM and the Local Government Contract Management Committee (LGCMC), endorsing this approach. In an effort to confirm which communities are interested in proceeding with an interim program, I am writing to share information regarding the financial impacts of this option. You were included in this correspondence because your RCMP detachment currently has an active program.

The approximate costs per member are identified below, as they relate to uniform, training, and medical testing. Please note, the principles of the Ministry of Justice Auxiliary/Reserve Constable Program Provincial Policy would apply to the funding of an interim program. Therefore, the Province would provide funding for local governments with a provincial RCMP detachment. While the Provincial Policy states that medical tests are the responsibility of the candidate, it would be reasonable for candidates to be reimbursed any fees related to these new medical standard requirements.

…/2

Ministry of Public Safety and Solicitor General
Policing and Security Branch
Mailing Address:
PO Box 9285 Stn Prov Govt
Victoria BC V8W 9J7
Telephone: 250 387-1100
Facsimile: 250 356-7747
Website: www.gov.bc.ca/pssg

- Uniform: $700 per candidate;
- Training (first aid, firearm, etc.), in addition to the online and/or detachment level training: from $350 to $500 per candidate;
- Medical tests: from $150 to $300 per candidate.
- **Estimated total**: **from $1,200 to 1,500 per candidate.**

At this time the Province is unable to provide a specific timeline for all current auxiliary members to be fully trained; however, it is expected that most members can complete the new training in approximately four (4) to six (6) months. Please also note that current situation with COVID-19 may delay some in-person or in-detachment training, and there may be some downtime associated with retrofitting uniforms to the new standards.

In order for the Ministry to consider moving ahead with the interim implementation, please provide us with confirmation of your intent to proceed by **July 15, 2020**, by emailing Marie-Helene Lapointe at MarieHelene.Lapointe@gov.bc.ca or via phone at 236 478-2495. Marie-Helene is also available to answer questions and receive other comments. Once we understand the level of interest, we will provide information regarding next steps.

Take Care,

Brenda Butterworth-Carr; Tr'injà shär njit dintlät
Assistant Deputy Minister
And Director of Police Services
Policing and Security Branch

pc: Municipal Chief Administrative Officers
Detachment Commanders, RCMP detachments with active Auxiliary Program
Maja Tait, UBCM President
Craig Hodge, LGCMC Co-Chair
Jennifer Strachan, CO RCMP "E" Division

SCHOOL DISTRICT 43 Coquitlam
Learning for a Lifetime

550 Poirier Street, Coquitlam, BC Canada V3J 6A7 • Phone: 604-939-9201 • Fax: 604-939-7828

June 18, 2020

Mr. Peter Steblin, City Manager
City of Coquitlam
managersoffice@coquitlam.ca

Ms. Juli Halliwell, Chief Administrative Officer
Village of Anmore
juli.halliwell@anmore.com

Mr. Tim Savoie, City Manager
City of Port Moody
tsavoie@portmoody.ca

Ms. Lorna Dysart, Chief Administrative Officer
Village of Belcarra
ldysart@belcarra.ca

Ms. Kristen Dixon, Chief Administrative Officer
City of Port Coquitlam
dixonk@portcoquitlam.ca

Dear Chief Administrative Officers and City Managers:

Re: 2020 Eligible School Sites Proposal Resolution

The District's 2020 Eligible School Site Proposal (ESSP) Resolution was passed by the Board of Education on June 16, 2020.

In this package, you will find a copy of the resolution along with the corresponding schedules for acceptance.

Pursuant to the Act, local governments have 60 days to either:

1. Pass a resolution accepting the Board's proposed eligible school site requirements; or
2. Respond in writing to the Board indicating that it does not accept the Board's proposed site requirements by listing each school site it objects and the reasons for the objection.

If no response is received within 60 days from the date, which the Board of Education passed the resolution, the legislation states that the local government will have deemed to accept the proposal. An amended capital bylaw with the new SSAC rates will be adopted by the Board of Education in September 2020, giving the local governments a 60-day grace period before the bylaw will come into effect.

Should you have any questions on the above, please contact myself or Kimberley Wakil, Manager of Financial Services, at 604-939-9201.

Yours truly,

SCHOOL DISTRICT NO. 43 (COQUITLAM)

Chris Nicolls
Secretary-Treasurer/CFO

Attach: ESSP Resolution; Schedule A; Schedule B

cc: Nita Mikl, Assistant Secretary – Treasurer
Ivano Cecchini, Executive Director – Facilities and Planning Services
Kimberley Wakil, Manager, Financial Services

Board of Education of
School District No. 43 (Coquitlam)

2020 Eligible School Sites Resolution

The Eligible School Sites Proposal is a required component of the capital plan submission, which must be passed annually by Board resolution and referred to local governments in the District for acceptance pursuant to the *Local Government Act*.

Pursuant to the Act, the school district has consulted with local governments with respect to the following information:

1) Projections by municipalities of the number of eligible development units to be authorized or created in School District No. 43 (Coquitlam) in the 10 year time frame, 2020-2030, pursuant to Section 142 of the School Act for school site acquisition planning (Schedule 'A' Table A-1 and A-2 attached);

2) A projection of the number of children of school age, as defined in the School Act, that will be added to the school district as the result of the eligible development units projected in paragraph (1) (Schedule 'A' Table A-3, A-4 attached);

3) The approximate size and number of school sites required to accommodate the number of children projected under paragraph (2) (Schedule 'B' attached); and

4) The approximate location and value of the school sites referred to in paragraph (3) (Schedule 'B' attached).

WHEREAS the Board of Education of School District No. 43 (Coquitlam) has consulted with representatives from the development industry and staff for the City of Coquitlam, City of Port Coquitlam, City of Port Moody, Village of Anmore and Village of Belcarra on these matters;

IT IS RESOLVED THAT:

1) Based on information from local government, the Board of Education of School District No. 43 (Coquitlam) estimates that there will be 32,876 **new development units** constructed in the School District over the next 10 years (Schedule 'A');

2) These 32,876 new development units will be home to an estimated 8,247 **school age children** (Schedule 'A');

3) The School Board expects that **6 new school sites,** over the 10 year period, will be required as a result of the growth within the School District as represented in Schedule 'B';

4) According to Ministry of Education site standards presented in Schedule 'B' the sites will require a total of **11.1 hectares** of land. These sites are expected to be purchased within 5 years and, at current serviced land cost, the land will **cost approximately $131,954,748**;

5) The Eligible School Site Proposal be incorporated in the 5 Year Facility Capital Budget **2021-2025**, and submitted to the Ministry of Education.

_____
Chair of the Board

_____
Secretary-Treasurer

I HEREBY CERTIFY this to be a true original of a resolution passed by the Board of Education of School District No. 43 (Coquitlam) at a regular meeting held June 16, 2020.

_____
Secretary-Treasurer

2020-2030
SCHEDULE 'A'

SCHOOL DISTRICT 43 Coquitlam
Learning for a Lifetime

Table A-1: Growth Forecasts -Housing Units By Type - 10 year forecast by s 2020-2030

Estimates by school year	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	10 yr. Total	Total Units
VILLAGE OF ANMORE												*210*
Single Detached	21	21	21	21	21	21	21	21	21	21	**210**	
Mobile Home	0	0	0	0	0	0	0	0	0	0	**-**	
Row House	0	0	0	0	0	0	0	0	0	0	**-**	
Low Rise Apart./suites	0	0	0	0	0	0	0	0	0	0	**-**	
High Rise Apart.	0	0	0	0	0	0	0	0	0	0	**-**	
VILLAGE OF BELCARRA	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	**10 yr. Total**	*30*
Single Detached	3	3	3	3	3	3	3	3	3	3	**30**	
Mobile Home	0	0	0	0	0	0	0	0	0	0	**-**	
Row House	0	0	0	0	0	0	0	0	0	0	**-**	
Low Rise Apart.	0	0	0	0	0	0	0	0	0	0	**-**	
High Rise Apart.	0	0	0	0	0	0	0	0	0	0	**-**	
CITY OF COQUITLAM	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	**10 yr. Total**	*25,177*
Single Detached	120	120	120	120	100	100	100	100	100	100	**1,080**	
Mobile Home	0	0	0	0	0	0	0	0	0	0	**-**	
Row House	900	500	500	500	400	400	400	400	400	400	**4,800**	
Low Rise Apart./suites	812	1120	1120	800	800	800	400	400	400	400	**7,052**	
High Rise Apart.	1045	1000	1000	1800	1400	1200	1200	1200	1200	1200	**12,245**	
City OF PORT COQUITLAM	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	**10 yr. Total**	*2,600*
Single Detached	30	30	30	30	30	30	30	30	30	30	**300**	
Mobile Home	0	0	0	0	0	0	0	0	0	0	**-**	
Row House	50	50	50	50	50	50	50	50	50	50	**500**	
Low Rise Apart./suites	180	180	180	180	180	180	180	180	180	180	**1,800**	
High Rise Apart.	0	0	0	0	0	0	0	0	0	0	**-**	
CITY OF PORT MOODY	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	**10 yr. Total**	*4,859*
Single Detached	15	15	15	15	15	15	15	15	15	15	**150**	
Mobile Home	0	0	0	0	0	0	0	0	0	0	**-**	
Row House	108	62	45	25	25	25	25	25	25	25	**390**	
Low Rise Apart./suites	456	543	578	306	100	100	100	100	100	100	**2,483**	
High Rise Apart.	0	218	218	200	200	200	200	200	200	200	**1,836**	

Table A-2: SCHOOL DISTRICT #43 - ELIGIBLE DEVELOPMENT UNIT ANNUAL TOTALS BY 2020-2030

Estimates by school year	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	10 yr. Total	32,876
Single Detached	189	189	189	189	169	169	169	169	169	169	**1,770**	
Mobile Home	-	-	-	-	-	-	-	-	-	-	**-**	
Row House	1,058	612	595	575	475	475	475	475	475	475	**5,690**	
Low Rise Apart./suites	1,448	1,843	1,878	1,286	1,080	1,080	680	680	680	680	**11,335**	
High Rise Apart.	1,045	1,218	1,218	2,000	1,600	1,400	1,400	1,400	1,400	1,400	**14,081**	
Total Units	***3,740***	***3,862***	***3,880***	***4,050***	***3,324***	***3,124***	***2,724***	***2,724***	***2,724***	***2,724***	**32,876**	

Table A-3: YIELD CALCULATIONS BY MUNICIPALITY - SD#43

ESTIMATED NUMBER OF NEW SCHOOL AGED POPULATION BASED ON AVERAGE YIELD RATIO ESTIMATES FOR NEW HOUSING IN MUNICIPALITY

Estimates by school year	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	10 Yr. Yield	*Yield Ratio*
VILLAGE OF ANMORE												
Single Detached	11	11	11	11	11	11	11	11	11	11	105	*0.5*
Mobile Home	-	-	-	-	-	-	-	-	-	-	-	*n/a*
Row House	-	-	-	-	-	-	-	-	-	-	-	*n/a*
Low Rise Apart./suites	-	-	-	-	-	-	-	-	-	-	-	*n/a*
High Rise Apart.	-	-	-	-	-	-	-	-	-	-	-	*n/a*
Total Yield School Age 5-19	11	11	11	11	11	11	11	11	11		**105**	
Estimates by school year	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	10 Yr. Yield	*Yield Ratio*
VILLAGE OF BELCARRA												
Single Detached	2	2	2	2	2	2	2	2	2	2	15	*0.5*
Mobile Home	-	-	-	-	-	-	-	-	-	-	-	*n/a*
Row House	-	-	-	-	-	-	-	-	-	-	-	*n/a*
Low Rise Apart./suites	-	-	-	-	-	-	-	-	-	-	-	*n/a*
High Rise Apart.	-	-	-	-	-	-	-	-	-	-	-	*n/a*
Total Yield School Age 5-19	2	2	2	2	2	2	2	2	2		**15**	
Estimates by school year	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	10 Yr. Yield	*Yield Ratio*
CITY OF COQUITLAM												
Single Detached	60	60	60	60	50	50	50	50	50	50	**540**	*0.5*
Mobile Home	-	-	-	-	-	-	-	-	-	-	-	*n/a*
Row House	450	250	250	250	200	200	200	200	200	200	**2,400**	*0.5*
Low Rise Apart./suites	114	157	157	112	112	112	56	56	56	56	**987**	*0.14*
High Rise Apart.	230	220	220	396	308	264	264	264	264	264	**2,694**	*0.22*
Total Yield School Age 5-19	854	687	687	818	670	626	570	570	570		**6,621**	
Estimates by school year	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	10 Yr. Yield	*Yield Ratio*
CITY OF PORT COQUITLAM												
Single Detached	15	15	15	15	15	15	15	15	15	15	**150**	*0.5*
Mobile Home	-	-	-	-	-	-	-	-	-	-	-	*n/a*
Row House	17	17	17	17	17	17	17	17	17	17	**170**	0.34
Low Rise Apart./suites	29	29	29	29	29	29	29	29	29	29	**288**	*0.16*
High Rise Apart.	-	-	-	-	-	-	-	-	-	-	-	*n/a*
Total Yield School Age 5-19	61	61	61	61	61	61	61	61	61		**608**	
Estimates by school year	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	10 Yr. Yield	*Yield Ratio*
CITY OF PORT MOODY												
Single Detached	8	8	8	8	8	8	8	8	8	8	**75**	*0.5*
Mobile Home	-	-	-	-	-	-	-	-	-	-	-	*n/a*
Row House	54	31	23	13	13	13	13	13	13	13	**195**	*0.50*
Low Rise Apart./suites	68	81	87	46	15	15	15	15	15	15	**372**	*0.15*
High Rise Apart.	-	31	31	28	28	28	28	28	28	28	**257**	*0.14*
Total Yield School Age 5-19	130	150	147	94	63	63	63	63	63		**899**	

Table A-4: Total School District #43(Coquitlam) School Age Yield (New Development)

Estimates by school year	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	10 Yr. Yield	*Yield Ratio*
Single Detached	95	95	95	95	85	85	85	85	85	85	**885**	*0.50*
Mobile Home	-	-	-	-	-	-	-	-	-	-	-	-
Row House	521	298	290	280	230	230	230	230	230	230	**2,765**	*0.49*
Low Rise Apart./suites	211	267	272	187	156	156	100	100	100	100	**1,647**	*0.15*
High Rise Apart.	230	251	251	424	336	292	292	292	292	292	**2,951**	*0.21*
Total Yield School Age 5-19	1,056	910	907	985	806	762	706	706	706	706	**8,247**	***0.25***
Estimated new SD#43 students	887	764	762	827	677	640	593	593	593	593	**5,743**	***0.17***
												Average

Does not include projections for potential development which are in the ALR and require BC Land Commission approval.
Does not include projections for potential development which may require major changes to an Official Community Plan.

The annual estimate of new development units for each category is based on a ten year average distribution of the ten year total expectation for new housing, provided by each municipality

SCHOOL DISTRICT 43 Coquitlam
Learning for a Lifetime

SCHEDULE 'B' Capital Projects Requiring New Sites

Table B-1: ELIGIBLE SCHOOL SITES REQUIRING APPROVAL - 2021-2025 Five Year Capital Plan

School Site #	**112259**	**109228**					**TOTALS**
Basis of Costs	*Estimate*	*Estimate*	*Estimate*	*Estimate*	*Estimate*	*Estimate*	***Estimate***
Type of Project	New	New	New	New	New	New	
Grade Level	***Elementary***	***Elementary***	***Elementary***	***Elementary***	***Elementary***	***Elementary***	
Approximate Location	*Riverwalk*	*Marigold*	*Port Moody Centre*	*Fraser Mills*	*Coquitlam City Centre*	*Hazel Coy*	
Proposed Capacity	455	455	455	455	455	455	**2,730**
Approx. Size (ha)	2.5	2.5	1.2	1.2	1.2	2.5	**11.1**
Market Land Costs	$ 18,474,000	$ 18,474,000	$ 29,592,867	$ 21,000,000	$ 25,939,881	$ 18,474,000	**131,954,748**

Total Acquisition Sites to be included in the 2021-2025 Five Year Capital Plan = 6

Proposed school site sizes are based on an assumption that some sites may be joint school and park sites. Stand alone school sites would require greater site area and market land cost.

Note: This Schedule includes proposed sites only. Approved eligible school sites since the inception of the ESSP are not included on this list.

Note: Aprprox size of each site has been updated to reflect update to date requirements for a elementary and middle school requirement.

CFIB
CANADIAN FEDERATION OF INDEPENDENT BUSINESS
In business for your business™

625 Howe Street, Suite 1430
Vancouver, British Columbia V6C 2T6

June 19, 2020

Subject: Showing your support for small business recovery by promoting #SmallBusinessEveryDay

Dear Mayor and Council,

On behalf of small and medium-sized businesses across Canada including those in British Columbia, the Canadian Federation of Independent Business (CFIB) is asking all politicians to show their support for small businesses by promoting our new *Small Business Every Day* campaign.

This campaign encourages shopping local as businesses look to recover from COVID-19 closures and adapt to new social distancing requirements. It also amplifies other great campaigns and initiatives to support small businesses from other businesses and movements by profiling them all on one spot making them easy to access for both businesses and consumers. We want to encourage a big parade of initiatives that support Main Street throughout the year and strengthen economic recovery.

A parade of campaigns to promote local shopping is desperately needed and, our survey results show a shop local campaign is highly supported by small businesses as seven out of ten worry their customers won't come back.

How can you help?

- Starting June 25 please use your social media to encourage and challenge your followers to shop local.
- Post pictures and recommend your favourite local businesses on Twitter, Facebook and Instagram using the hashtag #SmallBusinessEveryDay, and encourage everyone you know to do the same. (a bonus would be to also tag @CFIBBuzz on Twitter and @cfib_fcei on Instagram).
- Print, display and help distribute our thank you posters (see below)

To support your local businesses even more, we encourage you to print, display and distribute copies of our posters to your local businesses, which thank customers for shopping local. You can download the posters at http://www.smallbusinesseveryday.ca/business/#poster. It would be great if you could put one up in your constituency office.

The campaign will run until the end of December and we look forward to providing more updates as we promote different aspects of the campaign throughout the summer and fall. Our goal is to have every politician in Canada show their support and help us amplify the importance of small businesses to our local communities.

We hope we can count on your support. If you or anyone on your team would like to discuss this campaign, please don't hesitate to contact us at 604-684-5325 or by email at ms.bc@cfib.ca .

Sincerely,

Laura Jones
Executive Vice President

Samantha Howard
Senior Director of B.C.

VILLAGE OF ANMORE

REPORT TO COUNCIL

Date:	June 25, 2020	File Number: 3360-20
Submitted by:	Jason Smith, Manager of Development Services	
Subject:	1130 Mountain Ayre - Rezoning Application	

Purpose / Introduction

The purpose of this report is to present Council with a rezoning application for 1130 Mountain Ayre and give Council the option to give initial readings to Zoning Bylaw Amendment that would enable the process to move forward.

Recommended Options

1. That Council give first and second reading to Village of Anmore Zoning Amendment Bylaw No. 628-2020;

   And That Council direct staff to set a date for a public hearing and provide sufficient notice of the public hearing;

   And That Council direct staff to remove covenant AC250535 from the title of 1130 Mountain Ayre Lane.

Background

The Village received an application for rezoning 1130 Mountain Ayre in May 2020. The site is 3.04 acres and zoned Residential 1 (RS-1). The applicant is seeking a reduction in the minimum lot size in order to facilitate dedicating park land to the Village (**Attachment 1**). There is no request to increase density.

Discussion

The applicant would like to make a park dedication to the Village and is not able to under the existing RS-1 zoning, as the granting of the park dedication would prevent them from meeting the minimum lot size of 4047 m2 for RS-1.

The applicant would like to dedicate 704 m2 as park land. The proposed site is on a bluff overlooking the creek and is adjacent to an existing Village trail corridor.

In order to facilitate the park dedication, a change to the zoning would be required in order to reduce the minimum lot size. The proposed zoning bylaw amendment would create a new Comprehensive Development Zone 7, enable the park dedication and allow for an average lot size of 3,830 m^2. The rezoning would not result in any increase in the number of lots that would have been available through subdivision. Other than the reduced minimum lot size, all of the requirements of the RS-1 zone will apply to these proposed lots, with the exception of a reduction in the interior side yard setback requirement for 2 of the lots that would be 3 metres (from 5 metres) and a rear yard setback reduction on one lot to 5 metres (from 7.6 metres). The reductions in setback requirement are being proposed to accommodate the unique characteristics of the site and would not have any material effect on the semi-rural character of the Village. Village of Anmore Zoning Amendment Bylaw No. 628-2020 is included as **Attachment 2**.

The proposed rezoning is consistent with all OCP policies.

There is currently a covenant registered on title that the Village inherited from the Province restricting all development within 15 m of the top of bank. The Village's practice has been to remove these covenants when the Village has received environmental and geotechnical reports from appropriate qualified professionals showing that development can take place safely and in a manner that protects the environment and meets all provincial and municipal regulations. The Village has received and is satisfied with those reports (**Attachments 3**) and therefore recommend that the covenant be removed.

Given that there is no increase density or change in land use, staff do not recommend referral of the proposed rezoning to the Village's committees for comment.

Other Options

The following alternative options are presented for Councils consideration:

1. That Council provide direction to staff detailing changes to the proposed rezoning.

OR

1. That Council direct staff to advise the applicant that it does not wish to proceed with the application.

Financial Implications

There are no financial implications for any of the recommendations as the rezoning fees cover the costs of the process.

Attachments:

1. Proposed site plan
2. Village of Anmore Zoning Amendment Bylaw No. 628-2020
3. Environmental and Geotechnical report for 1130 Mountain Ayre

Prepared by:
FOR Jason Smith Manager of Development Services
Reviewed for Form and Content / Approved for Submission to Council:
Chief Administrative Officer's Comment/Concurrence **Chief Administrative Officer**

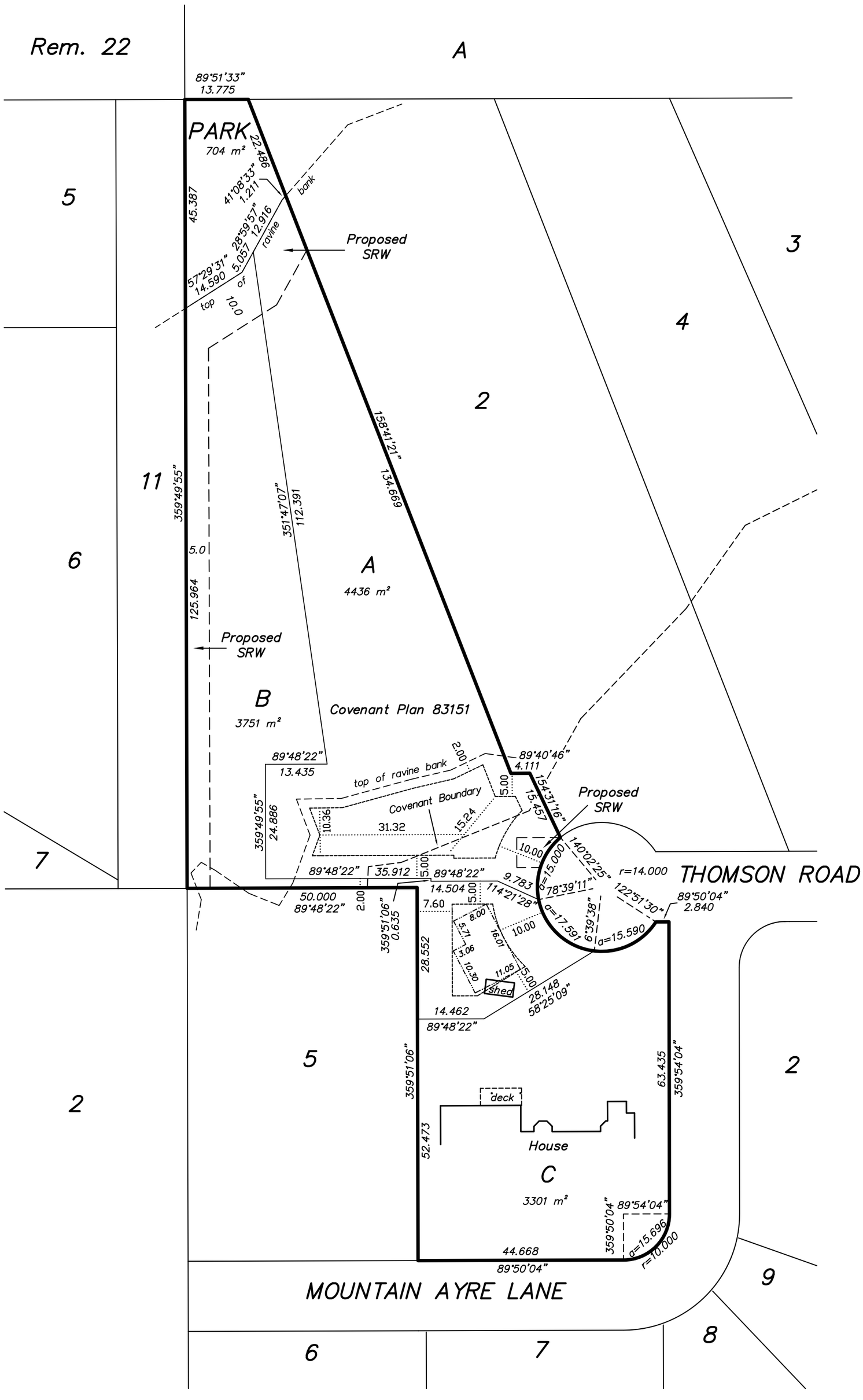
PROPOSED SUBDIVISION PLAN OF LOT 1, SECTION 20, TOWNSHIP 39, NEW WESTMINSTER DISTRICT, PLAN BCP17698

PARCEL IDENTIFIER 026–290–715
CIVIC ADDRESS 1130 Mountain Ayre Lane
Anmore, B.C.

SCALE:1:750

15 0 15 30

All distances are in metres



CHARGES ON TITLE	
CHARGE NO.	NATURE
AC250535	Covenant
AC250543	Covenant
AE40563	SRW
BM4718	Covenant
BM4728	SRW

NOTES:

Lot dimensions are based on ground survey.

This plan was prepared for a specific purpose and is for the exclusive use of our client. We assume no responsibility for the unauthorized use of this plan.

Plan Prepared: June 10th, 2020

PAPOVE
PROFESSIONAL LAND SURVEYING INC.
202 – 1120 WESTWOOD STREET
COQUITLAM , B.C. , V3B 7K8
TEL : (604) 464–5199
FAX : (604) 464–6509

FILE NUMBER : 7635H

VILLAGE OF ANMORE

BYLAW NO. 628-2020

A bylaw to amend the Village of Anmore Zoning Bylaw No. 568-2017

WHEREAS the *Local Government Act* authorizes a municipality to amend its zoning bylaw from time to time;

NOW THEREFORE the Municipal Council of the Village of Anmore, in open meeting assembled, enacts as follows:

1) That this bylaw may be cited for all purposes as "Village of Anmore Zoning Amendment Bylaw No. 628-2020".

2) That Village of Anmore Zoning Bylaw No. 568- 2017 be amended by adding section 9.18 with the text and site plan included in Schedule A which forms part of this bylaw.

3) That the Village of Anmore Zoning Bylaw No. 568-2017 Schedule 'A' Zoning Map be amended to change the zoning for 1130 Mountain Ayre Lane from Residential 1 to Comprehensive Development 7 (1130 Mountain Ayre Lane) – CD-7

READ a first time the	day of	,2020
READ a second time the	day of	,2020
PUBLIC HEARING HELD the	day of	,2020
READ a third time the	day of	,2020
ADOPTED the	day of	,2020

_____

MAYOR

_____

MANAGER OF CORPORATE SERVICES

Schedule A

9.18 COMPREHENSIVE DEVELOPMENT 7 (1130 MOUNTAIN AYRE LANE) – CD-7

9.18.1 Purpose

This **zone** is intended to provide **land** solely for the purpose of one-family **residential** housing as the **principal use**.

9.18.2 Permitted Uses and Minimum Parcel Size

Permitted Uses	Minimum Parcel Size
One-Family Dwelling	
Lot A	4,436 **m²**
Lot B	3,751 **m²**
Lot C	3,301 **m²**
Home Occupation	**n/a**
Bed and Breakfast	**n/a**
Boarding	**n/a**
Secondary Suite /Coach House	**n/a**
Urban Agriculture	**n/a**

9.18.3 Maximum Building Size and Height

Permitted Use	Maximum Number	Maximum Size	Maximum Building Height
Principal Buildings and Accessory Buildings (a)	1	0.25 FAR	10 **m**
Accessory Buildings and Structures (b)	2	25% of **principal building** – up to 120 **m²**	

(a) The maximum **gross floor area** for the **principal building** and all **accessory buildings** on the **parcel** shall not exceed a **floor area ratio** (FAR) of 0.25, except that:

(i) in cases where all **buildings** are sited on a **parcel** in such a manner that all the **setbacks** for all the **buildings** are increased 1.5 **m** beyond that which are required pursuant to subsection 9.1.4 for every 152 **m²** of additional **floor area**;

(ii) notwithstanding this restriction, a **principal building** with a **gross floor area** of not more than 232.4 **m²** will be permitted on any **parcel**; and

(b) The maximum **gross floor area** of all **accessory buildings** on a **parcel** shall not exceed 25% of the **gross floor area** of the principal dwelling up to a maximum of

120 **m²**. For the purposes of determining **gross floor area** of all **accessory buildings** on a **parcel:**

(i) for the purposes of determining the **gross floor area** of the **principal building** for the calculation of the 25%, all **garage area** within the principal building can be included (including **garage area** that otherwise is exempted from **floor area** calculations).

(ii) up to 30 **m²** of **coach house floor area** can be exempted from the total. The **coach house** must still meet all the requirements of 6.3.3 with regards to maximum **floor area**;

(iii) Notwithstanding this restriction and regardless of **parcel** size, an **accessory building** of not more than 55.7 **m²** will be permitted on any **parcel**."

9.18.4 Minimum Building Setbacks

Permitted Use	Front Parcel Line Setback	Rear Parcel Line Setback	Exterior Side Parcel Line Setback	Interior Side Parcel Line Setback
Principal Buildings				
Lot A	7.6 **m**	7.6 **m**	7.6 **m**	3 m (2m along east parcel boundary)
Lot B	7.6 **m**	5 **m**	7.6 **m**	3 m
Lot C	7.6 **m**	7.6 **m**	7.6 **m**	5 m
Accessory Buildings and Structures [(b)(c)]	7.6 **m**	7.6 **m**	7.6 **m**	5 m

For **accessory buildings and structures** less than 10 **m²** and in-ground **swimming pools**, the rear and interior side **setbacks** may be reduced to 3.5 **m**.

9.18.5 Maximum Parcel Coverage

The maximum **parcel coverage** shall be 20% of the **parcel**.

9.18.6 Off-Street Parking

Off-street parking spaces shall be provided on the same **parcel** as the **use** being served in accordance with the following requirements:

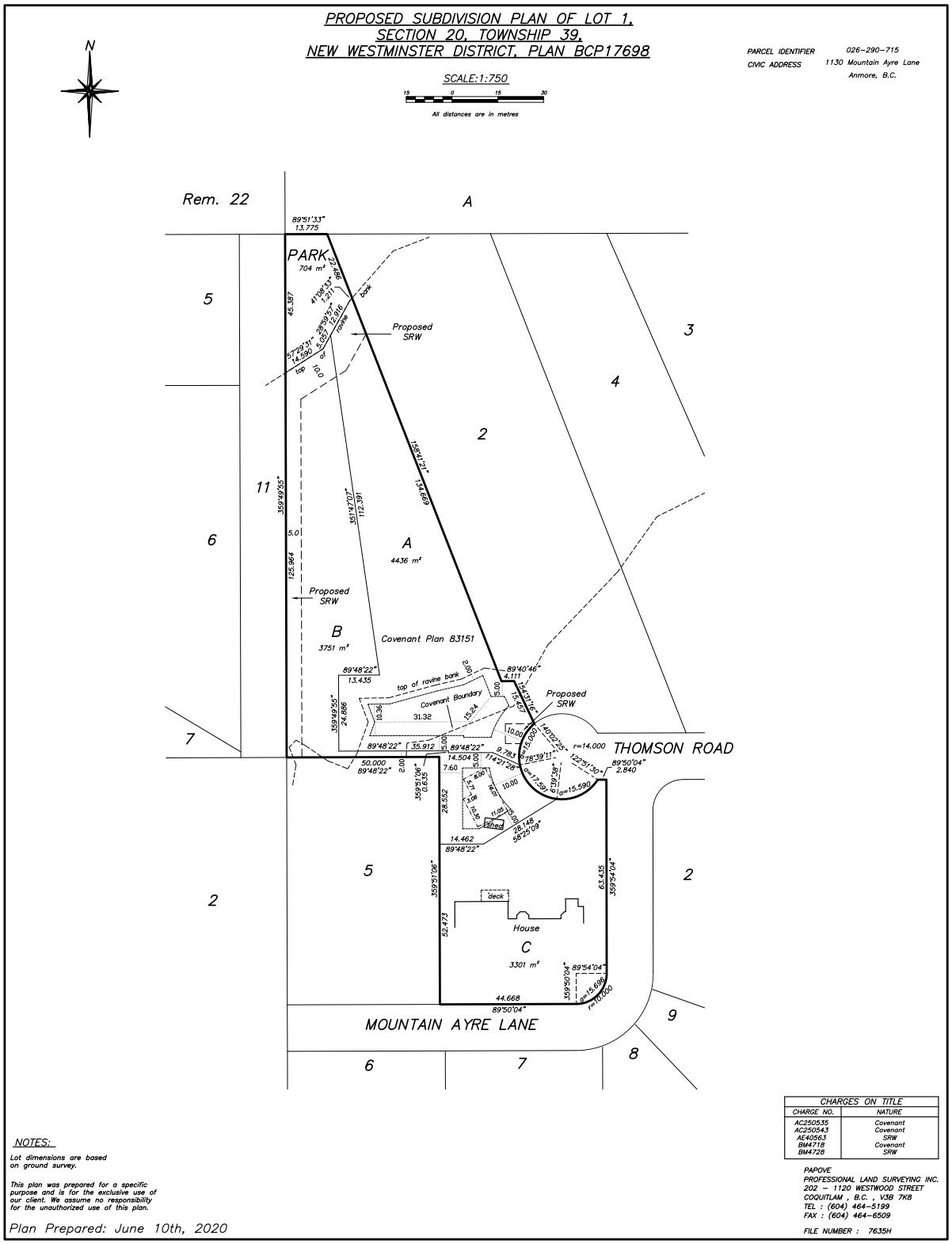
(a) 2 spaces per **dwelling unit**;
(b) 1 space per employee for **home occupation**;
(c) 1 space per boarder; and
(d) 2 spaces per **secondary suite**.

9.18.7 Other Regulations

(a) For **subdivision** regulations, see Part 7.
(b) **Home occupation** shall be subject to the requirements of section 6.5.
(c) **Bed and breakfast** shall be subject to the requirements of section 6.6.
(d) Secondary suite and **coach house** shall be subject to the requirements of section 6.3.

9.18.8 Comprehensive Development Plan

The Comprehensive Development Plan contained within this Bylaw forms an integral component of this **zone**.


PROPOSED SUBDIVISION PLAN OF LOT 1,
SECTION 20, TOWNSHIP 39,
NEW WESTMINSTER DISTRICT, PLAN BCP17698
SCALE:1:750
All distances are in metres
N
PARCEL IDENTIFIER 026-290-715
CIVIC ADDRESS 1130 Mountain Ayre Lane
Anmore, B.C.
Rem. 22
A
PARK
704 m²
Proposed SRW
A
4436 m²
B
3751 m²
Covenant Plan 83151
top of ravine bank
Covenant Boundary
THOMSON ROAD
House
deck
C
3301 m²
MOUNTAIN AYRE LANE
NOTES:
Lot dimensions are based on ground survey.
This plan was prepared for a specific purpose and is for the exclusive use of our client. We assume no responsibility for the unauthorized use of this plan.
Plan Prepared: June 10th, 2020
CHARGES ON TITLE
CHARGE NO. NATURE
AC250535 Covenant
AC250543 Covenant
AE40563 SRW
BM4718 Covenant
BM4728 SRW
PAPOVE
PROFESSIONAL LAND SURVEYING INC.
202 – 1120 WESTWOOD STREET
COQUITLAM , B.C. , V3B 7K8
TEL : (604) 464-5199
FAX : (604) 464-6509
FILE NUMBER : 7635H

RIPARIAN AREAS ASSESSMENT

DETAILED ASSESSMENT METHODOLOGY

1130 Mountain Ayre Lane

Anmore, B.C.

Prepared for:
Kim Trowbridge
1130 Mountain Ayre Lane
Anmore, B.C.
V3H 4X9

Prepared by:
AQUATERRA ENVIRONMENTAL LTD.

AquaTerra Project No. 2020841

June 2020

Riparian Areas Regulation: Assessment Report

Please refer to submission instructions and assessment report guidelines when completing this report.

Date 23 June 2020

I. Primary QEP Information

First Name	Chris	Middle Name			
Last Name	Lee				
Designation	RPBio	Company AquaTerra Environmental Ltd.			
Registration #	1711	Email chris@aquaterra.ca			
Address	PO Box 18120				
City	Port Moody	Postal/Zip	V3H0A2	Phone #	604-357-3475
Prov/state	BC	Country	Canada		

II. Secondary QEP Information (use **Form 2** for other QEPs)

First Name	Bryon	Middle Name			
Last Name	Richardson				
Designation	P.Eng.	Company: Geopacific Consultants Ltd.			
Registration #	24663	Email: richardson@geopacific.ca			
Address	1779 W 75th Avenue				
City	Vancouver	Postal/Zip	V6P 6P2	Phone#	604-341-4360
Prov/state	BC	Country	Canada		

III. Developer Information

First Name	Kim	Middle Name	
Last Name	Trowbridge		
Company			
Phone #	778-951-5095	Email: (removed personal email)	
Address	1130 Mountain Ayre Lane		
City	Anmore	Postal/Zip	V3H 4X9
Prov/state	BC	Country	Canada

IV. Development Information

Development Type	Residential Subdivision <6 Lots		
Area of Development (ha)	0.5	Riparian Length (m)	150
Lot Area (ha)	1.214	Nature of Development	New
Proposed Start Date	01 July 2020	Proposed End Date	31 December 2023

V. Location of Proposed Development

Street Address (or nearest town)	1130 Mountain Ayre Lane						
Local Government	Anmore			City	Anmore		
Stream Name	Mossom Creek						
Legal Description (PID)	026-290-715			Region	Lower Mainland		
Stream/River Type	Stream			DFO Area	South Coast		
Watershed Code	900-046300						
Latitude	49 º	18'	36.2 "N	Longitude	122 º	51'	2.2"W

Completion of Database Information includes the Form 2 for the Additional QEPs, if needed. Insert that form immediately after this page.

Table of Contents for Assessment Report

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4. Measures to Protect and Maintain the SPEA
   (detailed methodology only) ……14
   1. Danger Trees
   2. Windthrow
   3. Slope Stability
   4. Protection of Trees
   5. Encroachment
   6. Sediment and Erosion Control
   7. Floodplain
   8. Stormwater Management

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7. Assessment Report Professional Opinion ……...22

Appendix A – Geotechnical Assessment Report.

Section 1. Description of Fisheries Resources Values and a Description of the Development proposal

(Provide as a minimum: Species present, type of fish habitat present, description of current riparian vegetation condition, connectivity to downstream habitats, nature of development, specific activities proposed, timelines)

DESCRIPTION OF PROPOSED PROJECT

The project consists of subdividing the site, referenced as 1130 Mountain Ayre Lane (in Anmore BC), into two (2) additional lots – Lot A and Lot B, as well as the dedication of a park area within the northern portion of the site. The site was thoroughly assessed, focussing on the proposed Lots A & B, which includes Mossom Creek, a tributary and the discharge conveyance from a roadside ditch. Mossom Creek is identified as a fish-bearing watercourse as defined by the BC Fisheries Inventory Data Queries (FIDQ). A Riparian Areas Assessment under the Riparian Areas Regulation of the BC *Fish Protection Act* replaced by the *Riparian Areas Protection Act* in 2016 was requested by the owner on behalf of the Village of Anmore to confirm that the proposed subdivision and preliminary building footprints are placed where no part of the footprint is within the default SPEA (30 m), unless determined otherwise by this detailed RAR report.

Figure 1. Approximate Site Location (Red Arrow) and Mossom Creek.

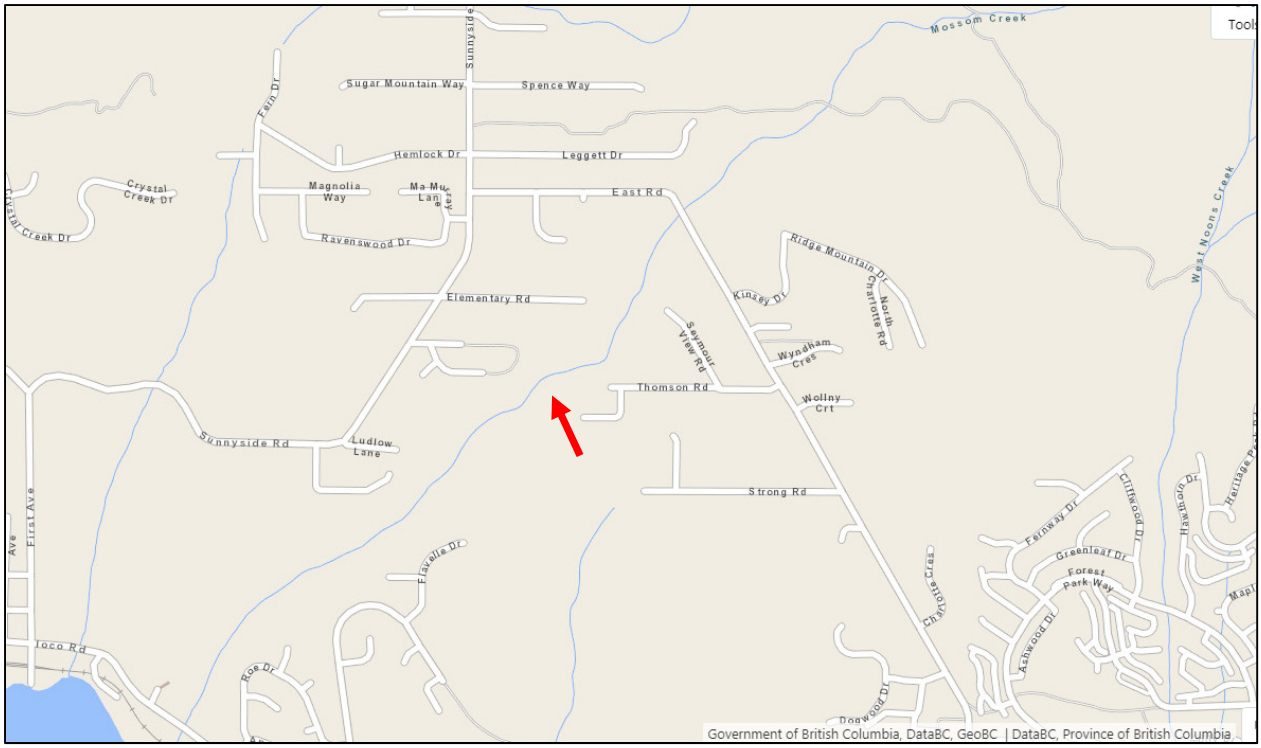
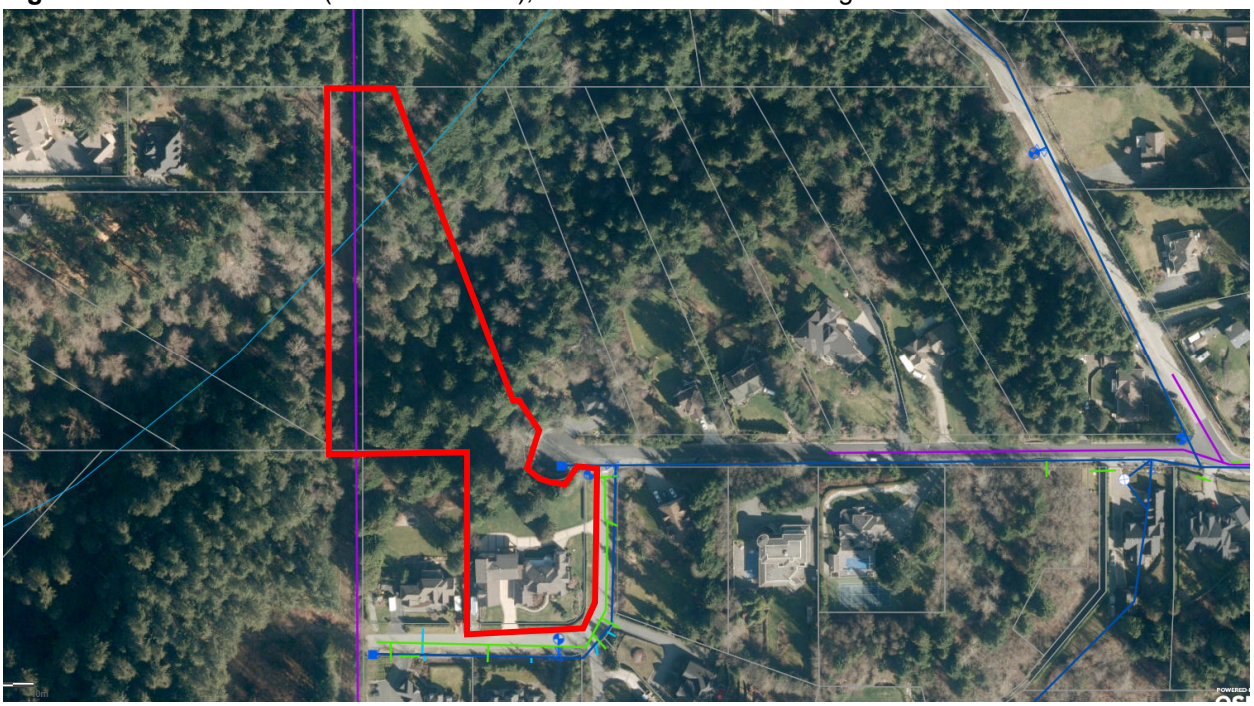


Figure 2. The site location (outlined in RED), with watercourse bisecting the site in BLUE.



On 22 June 2020, AquaTerra personnel thoroughly traversed the site to conduct a site assessment, following the detailed RAR methodology.

STREAM DESCRIPTION(S)

The project area consists of three (3) watercourses – Mossom Creek, a drainage tributary to Mossom Creek, and a roadside ditch discharging into the tributary. At the site, Mossom Creek bisects the northern portion of the site flows in an easterly direction. Both banks were unaltered and heavily vegetated. Large Woody Debris (LWD) was observed throughout the assessed reach. A drainage tributary was observed near the top-of-bank and conveys seepage flow and stormwater / surface flow run-off to the northeast and east, confluencing with Mossom Creek off-site to the east. The channel becomes increasingly diffuse near the base-of-slope. Within the steeper portion of the channel (30-40% gradient), the channel is deeply incised. To the south of the drainage tributary, a recently rip-rapped roadside ditch was observed along with a culvert access crossing. No flow was observed in the ditch, which has connectivity to the tributary; however, the ditch appeared to be man-made with no significant headwaters and only appeared to convey stormwater/surface water run-off, as the assessment was completed two days following a heavy, sustained rainfall event.

RIPARIAN VEGETATION

At the time of the site assessment, observed vegetation included but was not limited to Red Elderberry (*Sambucus racemosa*), Salmonberry (*Rubus spectabilis*), Vine maple (*Acer circinatum*), Red alder (*Alnus rubra*), Western hemlock (*Tsuga heterophylla*), Sword fern (*Polystichum munitum*), Lady fern (*Athyrium filix-femina*), Red huckleberry (*Vaccinium parvifolium*), Western redcedar (*Thuja plicata*), and Common horsetail (*Equisetum arvense*).

SUBSTRATE

The composition of substrate within Mossom Creek was comprised of approximately 10-15% boulder, 35% cobble, 35-40% gravel, and 10-155% fines.

The composition of substrate within the tributary to Mossom Creek was comprised exclusively of fines near the base of slope; however, in the steeper portion of the reach, the composition consisted of boulders (30%), cobble (50%), gravel (10%) and fines (10%).

The composition of substrate within the roadside ditch consisted of rip-rap, and gravel (20%) and fines/organics (80%).

FISH PRESENCE

Mossom Creek is reported to contain a wide array of fish species, including: Cutthroat trout (*Oncorhynchus clarkii*), Coho salmon (*Oncorhynchus kisutch*), Rainbow trout (*Oncorhynchus mykiss*), Chum salmon (*Oncorhynchus keta*), Pink salmon (*Oncorhynchus gorbuscha*), Chinook salmon (*Oncorhynchus tshawytscha*), Prickly sculpin (*Cottus asper*), and Coastrange sculpin (*Cottus aleuticus*). (Ministry of Environment, 2015). The majority of observations of fish are associated with the lower reaches, well downstream of the site.. Grade and flow limitations likely preclude fish passage to the upper reaches, inclusive of the site, with the exception of Cutthroat Trout and Coho Salmon fry. The tributary and ditch are not anticipated to be utilized by fish.

Section 2. Results of Riparian Assessment (SPEA width)

Attach or insert the Form 3 or Form 4 assessment form(s). Use enough duplicates of the form to produce a complete riparian area assessment for the proposed development

2. Results of Detailed Riparian Assessment

Refer to Chapter 3 of Assessment Methodology

Date: 23 June 2020

Description of Water bodies involved (number, type): Mossom Creek

Stream	X
Wetland	
Lake	
Ditch	
Number of reaches	1
Reach #	1

Channel width and slope and Channel Type (use only if water body is a stream or a ditch, and only provide widths if a ditch)

	Channel Width(m)		Gradient (%)
starting point	5.9		6%
upstream	~~9.2~~		
	7.0		
	6.4		
	2.2+6.3		
downstream	5.5		5%
	6.5		
	6.5		
	6.6		
	6.8		4%
	~~5.5~~		
Total: minus high /low	59.7		
mean	6.6		5%
	R/P	C/P	S/P
Channel Type		X	

I, Chris Lee , hereby certify that:
a) I am a qualified environmental professional, as defined in the Riparian Areas Regulation made under the *Fish Protection Act*;
b) I am qualified to carry out this part of the assessment of the development proposal made by the developer Kim Trowbridge ;
c) I have carried out an assessment of the development proposal and my assessment is set out in this Assessment Report; and
d) In carrying out my assessment of the development proposal, I have followed the assessment methods set out in the Schedule to the Riparian Areas Regulation.

Site Potential Vegetation Type (SPVT)

	Yes	No
SPVT Polygons		X

Tick yes only if multiple polygons, if No then fill in one set of SPVT data boxes

I, Chris Lee , hereby certify that:
a) I am a qualified environmental professional, as defined in the Riparian Areas Regulation made under the *Fish Protection Act*;
b) I am qualified to carry out this part of the assessment of the development proposal made by the developer Kim Trowbridge ;
c) I have carried out an assessment of the development proposal and my assessment is set out in this Assessment Report; and
d) In carrying out my assessment of the development proposal, I have followed the assessment methods set out in the Schedule to the Riparian Areas Regulation.

Polygon No: 1

	LC	SH	TR
SPVT Type			X

Method employed if other than TR

Zone of Sensitivity (ZOS) and resultant SPEA

Segment No:	1	If two sides of a stream involved, each side is a separate segment. For all water bodies multiple segments occur where there are multiple SPVT polygons					
LWD, Bank and Channel Stability ZOS (m)	13.2						
Litter fall and insect drop ZOS (m)	15						
Shade ZOS (m) max	19.8	South bank	Yes		No	X	
SPEA maximum	**19.8 m**						

I/We, Chris Lee, hereby certify that:

a) I am a qualified environmental professional, as defined in the Riparian Areas Regulation made under the *Fish Protection Act*;
b) I am qualified to carry out this part of the assessment of the development proposal made by the developer Kim Trowbridge;
c) I have carried out an assessment of the development proposal and my assessment is set out in this Assessment Report; and
d) In carrying out my assessment of the development proposal, I have followed the assessment methods set out in the Schedule to the Riparian Areas Regulation.

Comments

Description of Water bodies involved (number, type)	Hillside run-off drainage and seepage - Tributary to Mossom Creek
Stream	X
Wetland	
Lake	
Ditch	
Number of reaches	1
Reach #	1

Channel width and slope and Channel Type (use only if water body is a stream or a ditch, and only provide widths if a ditch)

	Channel Width(m)		Gradient (%)
starting point	1.3		
upstream	1.3		40%
	~~1.2~~		
	1.6		
	1.7		15%
downstream	1.5		
	~~3.8~~		
	3.8		37%
	2.2		
	1.9		
	1.4		
Total: minus high /low	16.7		
mean	1.9		31%
	R/P	C/P	S/P
Channel Type			X

I, Chris Lee , hereby certify that:
e) I am a qualified environmental professional, as defined in the Riparian Areas Regulation made under the *Fish Protection Act*;
f) I am qualified to carry out this part of the assessment of the development proposal made by the developer Kim Trowbridge;
g) I have carried out an assessment of the development proposal and my assessment is set out in this Assessment Report; and
h) In carrying out my assessment of the development proposal, I have followed the assessment methods set out in the Schedule to the Riparian Areas Regulation.

Site Potential Vegetation Type (SPVT)

	Yes	No	
SPVT Polygons		X	Tick yes only if multiple polygons, if No then fill in one set of SPVT data boxes

I, Chris Lee , hereby certify that:
e) I am a qualified environmental professional, as defined in the Riparian Areas Regulation made under the *Fish Protection Act*;
f) I am qualified to carry out this part of the assessment of the development proposal made by the developer Kim Trowbridge ;
g) I have carried out an assessment of the development proposal and my assessment is set out in this Assessment Report; and
h) In carrying out my assessment of the development proposal, I have followed the assessment methods set out in the Schedule to the Riparian Areas Regulation.

Polygon No:	1		
	LC	SH	TR
SPVT Type			X

Method employed if other than TR

Zone of Sensitivity (ZOS) and resultant SPEA

Segment No:	1	If two sides of a stream involved, each side is a separate segment. For all water bodies multiple segments occur where there are multiple SPVT polygons				
LWD, Bank and Channel Stability ZOS (m)	1.9					
Litter fall and insect drop ZOS (m)	10					
Shade ZOS (m) max	5.7	South bank	Yes	X	No	
SPEA maximum	**10 m**					

I/We, Chris Lee, hereby certify that:

e) I am a qualified environmental professional, as defined in the Riparian Areas Regulation made under the *Fish Protection Act*;

f) I am qualified to carry out this part of the assessment of the development proposal made by the developer Kim Trowbridge;

g) I have carried out an assessment of the development proposal and my assessment is set out in this Assessment Report; and

h) In carrying out my assessment of the development proposal, I have followed the assessment methods set out in the Schedule to the Riparian Areas Regulation.

Comments

This reach was identified by project team and consists of a naturalized reach following topography from the area beyond the top-of-bank and consists of a steep grade and incised channel with hillside seepage and remnant flow despite two days of negligible rainfall, indicate of some groundwater inputs.

Description of Water bodies involved (number, type)		Constructed Roadside Ditch – Discharge to Tributary of Mossom Creek
Stream	X	
Wetland		
Lake		
Ditch		
Number of reaches	1	
Reach #	1	

Channel width and slope and Channel Type (use only if water body is a stream or a ditch, and only provide widths if a ditch)

	Channel Width(m)		Gradient (%)
starting point	0.8 m		2-3%
upstream	0.8 m		
downstream	0.8 m		2-3%
	0.8 m		
Total: minus high /low	0.8		
mean	0.8		
	R/P	C/P	S/P
Channel Type	X		

I, Chris Lee , hereby certify that:
i) I am a qualified environmental professional, as defined in the Riparian Areas Regulation made under the *Fish Protection Act*;
j) I am qualified to carry out this part of the assessment of the development proposal made by the developer Kim Trowbridge;
k) I have carried out an assessment of the development proposal and my assessment is set out in this Assessment Report; and
l) In carrying out my assessment of the development proposal, I have followed the assessment methods set out in the Schedule to the Riparian Areas Regulation.

Site Potential Vegetation Type (SPVT)

	Yes	No	
SPVT Polygons		X	Tick yes only if multiple polygons, if No then fill in one set of SPVT data boxes

I, Chris Lee , hereby certify that:
i) I am a qualified environmental professional, as defined in the Riparian Areas Regulation made under the *Fish Protection Act*;
j) I am qualified to carry out this part of the assessment of the development proposal made by the developer Kim Trowbridge ;
k) I have carried out an assessment of the development proposal and my assessment is set out in this Assessment Report; and
l) In carrying out my assessment of the development proposal, I have followed the assessment methods set out in the Schedule to the Riparian Areas Regulation.

Polygon No:	1			Method employed if other than TR
	LC	SH	TR	
SPVT Type			X	

Zone of Sensitivity (ZOS) and resultant SPEA

Segment No:	1	If two sides of a stream involved, each side is a separate segment. For all water bodies multiple segments occur where there are multiple SPVT polygons						
LWD, Bank and Channel Stability ZOS (m)	See below							
Litter fall and insect drop ZOS (m)	See below							
Shade ZOS (m) max	See below	Southbank	Yes		No	X		
Ditch	Justification description for classifying as a ditch (manmade, no significant headwaters or springs, seasonal flow)				Man-made roadside reach			
Ditch Fish Bearing	Yes	-	No	X	If non-fish bearing insert no fish bearing status report			
SPEA maximum	**2**	(For ditch use table3-7)						

I, Chris Lee, hereby certify that:

i) I am a qualified environmental professional, as defined in the Riparian Areas Protection Regulation made under the *Riparian Areas Protection Act*;

j) I am qualified to carry out this part of the assessment of the development proposal made by the developer Kim Trowbridge;

k) I have carried out an assessment of the development proposal and my assessment is set out in this Assessment Report; and

l) In carrying out my assessment of the development proposal, I have followed the technical manual to the Riparian Areas Protection Regulation.

Comments

The roadside reach of this ditch was recently constructed and comprised of rip-rap in an excavated channel, including a recently constructed headwall. There was no flow or seepage at the time of the assessment and it appears as though this ditch serves to collect and convey roadside run-off into the tributary assessed in the preceding section. The ditch appears to be man-made, with no significant headwaters and seasonal flow (dry following 2 days without rainfall and 1 heavy rainfall day).

Site Plan

PROPOSED SUBDIVISION PLAN OF LOT 1, SECTION 20, TOWNSHIP 39, NEW WESTMINSTER DISTRICT, PLAN BCP17698

SCALE:1:750

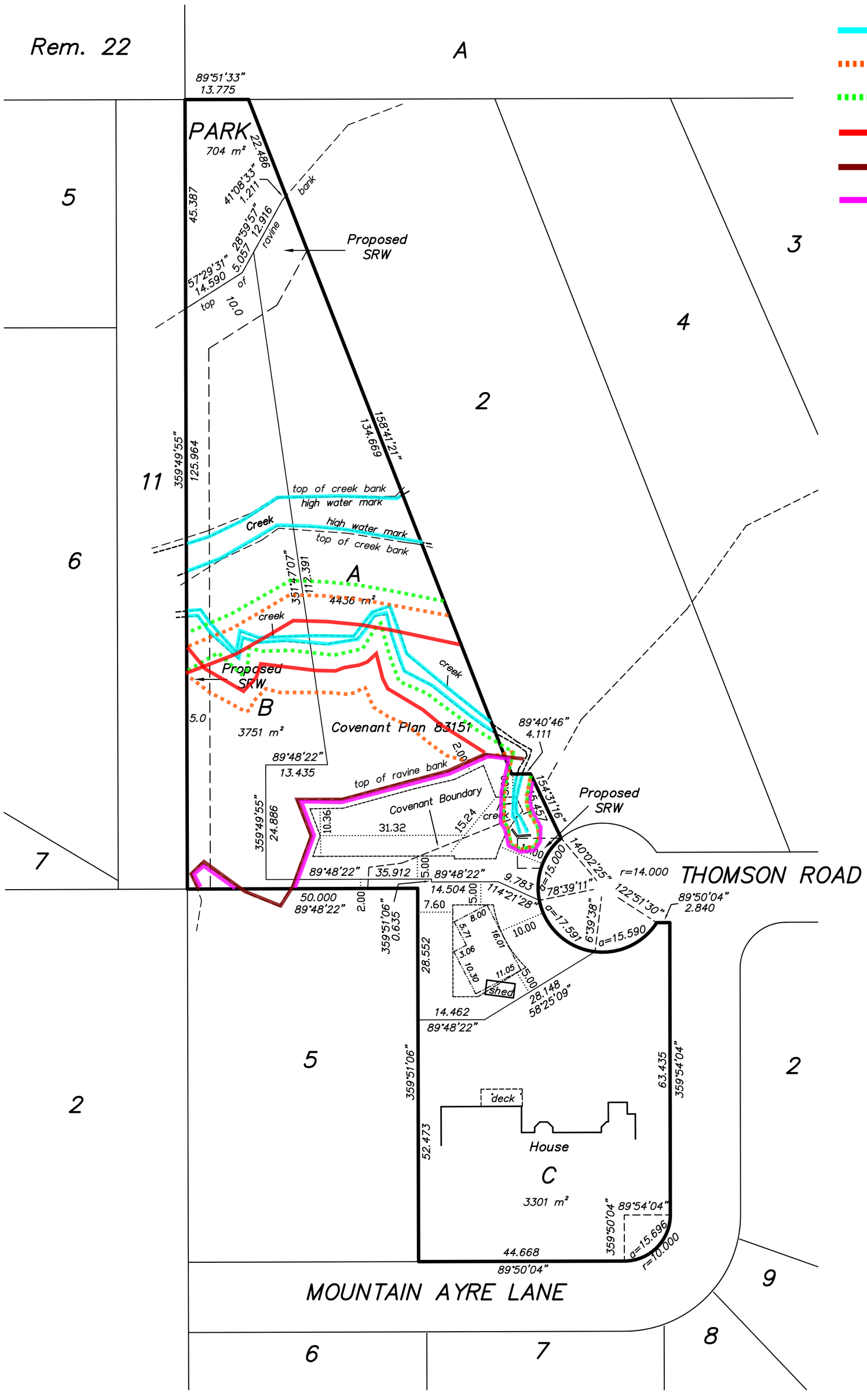
15 0 15 30

All distances are in metres

PARCEL IDENTIFIER 026–290–715
CIVIC ADDRESS 1130 Mountain Ayre Lane
Anmore, B.C.

RAR FIGURE LEGEND

- HIGH WATER MARK
- ZOS - INSECT FALL / LITTER DROP
- ZOS - BANK STABILITY / LWD
- ZOS - SHADE
- PRELIMINARY GEOTECH SETBACK
- STREAMSIDE PROTECTION & ENHANCEMENT AREA (SPEA)



CHARGES ON TITLE	
CHARGE NO.	NATURE
AC250535	Covenant
AC250543	Covenant
AE40563	SRW
BM4718	Covenant
BM4728	SRW

NOTES:

Lot dimensions are based on ground survey.

This plan was prepared for a specific purpose and is for the exclusive use of our client. We assume no responsibility for the unauthorized use of this plan.

Plan Prepared: June 22nd, 2020

PAPOVE
PROFESSIONAL LAND SURVEYING INC.
202 – 1120 WESTWOOD STREET
COQUITLAM , B.C. , V3B 7K8
TEL : (604) 464–5199
FAX : (604) 464–6509

FILE NUMBER : 7635K

Section 4. Measures to Protect and Maintain the SPEA

This section is required for detailed assessments. Attach text or document files, as need, for each element discussed in chapter 1.1.3 of Assessment Methodology. It is suggested that documents be converted to PDF *before* inserting into the assessment report. Use your "return" button on your keyboard after each line. You must address and sign off each measure. If a specific measure is not being recommended a justification must be provided.

1. Danger Trees	Currently, the trees around the watercourse within the environmental SPEAs are to remain and are not anticipated to interact with the proposed subdivision or new construction. If tree removal is a future component of the development necessitating tree removal near the crest of slope (top-of-bank) (per Measures Item #3), an arborist assessment may be required and this RAR report will be updated accordingly.
I, Chris Lee, hereby certify that: m) I am a qualified environmental professional, as defined in the Riparian Areas Regulation made under the *Fish Protection Act*; n) I am qualified to carry out this part of the assessment of the development proposal made by the developer Kim Trowbridge; o) I have carried out an assessment of the development proposal and my assessment is set out in this Assessment Report; and In carrying out my assessment of the development proposal, I have followed the assessment methods set out in the Schedule to the Riparian Areas Regulation	
2. Windthrow	Windthrow is not anticipated to affect the proposed subdivision or new construction, as the trees around the watercourse, beyond the environmental SPEAs and up to and including the geotechnical setback (Measures Item #3). If tree removal near the crest of slope (top-of-bank) is a future component of the development, an arborist assessment may be required and this RAR report will be updated accordingly.
I, Chris Lee, hereby certify that: a. I am a qualified environmental professional, as defined in the Riparian Areas Regulation made under the *Fish Protection Act*; b. I am qualified to carry out this part of the assessment of the development proposal made by the developer Kim Trowbridge; c. I have carried out an assessment of the development proposal and my assessment is set out in this Assessment Report; and In carrying out my assessment of the development proposal, I have followed the assessment methods set out in the Schedule to the Riparian Areas Regulation	
3. Slope Stability	A Preliminary Geotechnical Assessment was completed by Geopacific Consultants Ltd. (**Appendix A**). Geopacific noted that areas up to the crest of slope could be suitable for bearing pressures that would be induced by a residential home's foundations, noting that further geotechnical issues may be considered to complete the final design requirements. This RAR report will be updated if the geotechnical setback changes (refer to the RAR figure for location of current geotechnical setback).
I/We, Bryon Richardson hereby certify that: a. I am a qualified environmental professional, as defined in the Riparian Areas Regulation made under the *Fish Protection Act*; b. I am qualified to carry out this part of the assessment of the development proposal made by the developer Kim Trowbridge; c. I have carried out an assessment of the development proposal and my assessment is set out in this Assessment Report; and In carrying out my assessment of the development proposal, I have followed the assessment methods set out in the Schedule to the Riparian Areas Regulation	
4. Protection of Trees	Currently, the trees around the watercourse within the environmental SPEAs are to remain and are not anticipated to interact with the proposed subdivision or new construction. If tree removal is a future component of the development necessitating tree removal near the crest of slope (top-of-bank) (per Measures Item #3), an arborist assessment may be required and this RAR report will be updated accordingly.

I, Chris Lee, hereby certify that: a. I am a qualified environmental professional, as defined in the Riparian Areas Regulation made under the *Fish Protection Act*; b. I am qualified to carry out this part of the assessment of the development proposal made by the developer Kim Trowbridge; c. I have carried out an assessment of the development proposal and my assessment is set out in this Assessment Report; and In carrying out my assessment of the development proposal, I have followed the assessment methods set out in the Schedule to the Riparian Areas Regulation	
5. Encroachment	As the ultimate SPEA setback is dictated by geotechnical requirements, encroachment into the environmental SPEA (watercourse setbacks) are not anticipated to be applicable, as they are situated below the top-of-bank with the exception of the ditch, which is afforded a 2 m setback. Protection of the ditch is afforded by the existing road and Village of Anmore building envelope setbacks. As such, encroachment is not anticipated to be an issue and encroachment deterrents, such as fencing or a hedgerow, are not anticipated to be required. As a precautionary measure, the geotechnical setback should be staked / flagged to ensure excavation does not occur within the geotechnical setback area.
I/We, Chris Lee, hereby certify that: a. I am a qualified environmental professional, as defined in the Riparian Areas Regulation made under the *Fish Protection Act*; b. I am qualified to carry out this part of the assessment of the development proposal made by the developer Kim Trowbridge; c. I have carried out an assessment of the development proposal and my assessment is set out in this Assessment Report; and In carrying out my assessment of the development proposal, I have followed the assessment methods set out in the Schedule to the Riparian Areas Regulation	
6. Sediment and Erosion Control	To offset potential erosional and sedimentation concerns, an entrenched silt fencing is to be installed along the top-of-bank between the construction footprint and Mossom Creek during construction. The silt fencing is to be maintained throughout the duration of construction. The proponent will also be responsible to adhere to applicable Best Management Practices (BMPs) and any Village of Anmore ESC requirements, including the provision of a detailed ESC plan and environmental monitoring, if required.
I, Chris Lee, hereby certify that: a. I am a qualified environmental professional, as defined in the Riparian Areas Regulation made under the *Fish Protection Act*; b. I am qualified to carry out this part of the assessment of the development proposal made by the Kim Trowbridge; I have carried out an assessment of the development proposal and my assessment is set out in this Assessment Report; and In carrying out my assessment of the development proposal, I have followed the assessment methods set out in the Schedule to the Riparian Areas Regulation	
7. Stormwater Management	Given the nature and scale of the development project, a stormwater management plan is not anticipated to be required; however, options to reduce surface water run-off during stormwater events should be considered, including: a. Maximizing permeable ground area and using landscaped areas and/or permeable pavers. b. Connecting roof rain leaders to perforated underground pipes, which will encourage the infiltration of stormwater; and/or c. Installing rain water collection cisterns or rain barrels to collect water flowing off the roof via rain leaders.

I, Chris Lee, hereby certify that: a. I am a qualified environmental professional, as defined in the Riparian Areas Regulation made under the *Fish Protection Act*; b. I am qualified to carry out this part of the assessment of the development proposal made by the developer Kim Trowbridge; c. I have carried out an assessment of the development proposal and my assessment is set out in this Assessment Report; and In carrying out my assessment of the development proposal, I have followed the assessment methods set out in the Schedule to the Riparian Areas Regulation	
8. Floodplain Concerns (highly mobile channel)	The site is situated approximately 160-180 m Above Sea Level (ASL). However, the proposed development is situated beyond the top-of-bank and not within a designated floodplain area and Mossom Creek and tributary to the north are contained within a ravine. Stormwater run-off potentially discharging to the tributary should be managed such that instantaneous flows are not increased resulting in potential destabilization of the slopes. Otherwise, the proposed project will not interact or be a causative factor that would contribute to flooding, erosion and/or channel mobility. As such, floodplain concerns are not anticipated to be applicable to this site.
I, Chris Lee, hereby certify that: a. I am a qualified environmental professional, as defined in the Riparian Areas Regulation made under the *Fish Protection Act*; b. I am qualified to carry out this part of the assessment of the development proposal made by the developer Kim Trowbridge; c. I have carried out an assessment of the development proposal and my assessment is set out in this Assessment Report; and In carrying out my assessment of the development proposal, I have followed the assessment methods set out in the Schedule to the Riparian Areas Regulation	

Section 5. Environmental Monitoring

Attach text or document files explaining the monitoring regimen Use your "return" button on your keyboard after each line. It is suggested that all document be converted to PDF *before* inserting into the PDF version of the assessment report.
Include actions required, monitoring schedule, communications plan, and requirement for a post development report.

Periodic environmental monitoring and reporting may be required during development to meet the Village of Anmore guidelines, including ESC requirements. Specifically, prior to the onset of Construction, AquaTerra recommends a site visit to verify that the established SPEA has been demarcated to prevent encroachment during construction. Typically, AquaTerra will attend the site twice as construction progressed to ensure continued compliance with the SPEA boundaries set out in this RAR report. Following construction completion, the client will notify AquaTerra personnel for a post-construction inspection, at which time AquaTerra personnel will re-measure the distance between the creek and SPEA boundary to verify compliance.

Site monitoring events and the post-construction compliance verification event will be summarized in a QEP Post-Development Report, a RAR requirement to comply with the conditions set out in the Assessment Method guidelines, to be submitted electronically in PDF format to the RAR Notification website. This requirement has been conveyed to the developer.

Section 6. Photos

Provide a description of what the photo is depicting, and where it is in relation to the site plan.

Photo 1: Mossom Creek tributary near top-of-bank between pedestrian bridges.

Photo 2: Mossom Creek tributary looking downslope.

Photo 3: Mossom Creek tributary looking upslope.

Photo 4: Roadside ditch at roadside crossing..

Photo 5: Roadside ditch looking upgradient.

Photo 6: Mossom Creek looking upstream.

Photo 7: Mossom Creek looking downstream.

Section 7. Professional Opinion

Assessment Report Professional Opinion on the Development Proposal's riparian area.

Date 23 June 2020

1. I/We Chris Lee and Bryon Richardson

Please list name(s) of qualified environmental professional(s) and their professional designation that are involved in assessment.)

hereby certify that:

a) I am/We are qualified environmental professional(s), as defined in the Riparian Areas Regulation made under the *Fish Protection Act*;
b) I am/We are qualified to carry out the assessment of the proposal made by the developer Kim Trowbridge, which proposal is described in section 3 of this Assessment Report (the "development proposal"),
c) I have/We have carried out an assessment of the development proposal and my/our assessment is set out in this Assessment Report; and
d) In carrying out my/our assessment of the development proposal, I have/We have followed the assessment methods set out in the Schedule to the Riparian Areas Regulation; AND

2. As qualified environmental professional(s), I/we hereby provide my/our professional opinion that:

a) ☐ if the development is implemented as proposed by the development proposal there will be no harmful alteration, disruption or destruction of natural features, functions and conditions that support fish life processes in the riparian assessment area in which the development is proposed, **OR**

(Note: include local government flex letter, DFO Letter of Advice, or description of how DFO local variance protocol is being addressed)

b) ☒ if the streamside protection and enhancement areas identified in this Assessment Report are protected from the development proposed by the development proposal and the measures identified in this Assessment Report as necessary to protect the integrity of those areas from the effects of the development are implemented by the developer, there will be no harmful alteration, disruption or destruction of natural features, functions and conditions that support fish life processes in the riparian assessment area in which the development is proposed.

[NOTE: "qualified environmental professional" means an applied scientist or technologist, acting alone or together with another qualified environmental professional, if

(a) the individual is registered and in good standing in British Columbia with an appropriate professional organization constituted under an Act, acting under that association's code of ethics and subject to disciplinary action by that association,
(b) the individual's area of expertise is recognized in the assessment methods as one that is acceptable for the purpose of providing all or part of an assessment report in respect of that development proposal, and
(c) the individual is acting within that individual's area of expertise.

Appendix A
Geotechnical Assessment Report

GEOPACIFIC
VANCOUVER KAMLOOPS CALGARY

P 604.439.0922
F 604.439.9189
geopacific.ca
1779 W 75th Ave.
Vancouver, B.C. Canada V6P 6P2

1130 Mountain Ayre Lane
Anmore, B.C.
V3H 4X9

April 14, 2020
File:17837

Attention: Kim Trowbridge

Re: Preliminary Geotechnical Assessment - Proposed Lot Development
Thomson Road Cul-De-Sac, Village of Anmore, B.C.

Purpose:
Geopacific on site March 31, 2020 to review the proposed lot development for a residential home that would be located at the west end of the Thomson Road cul-de-sac.

Observations:
A topography map has been provided that was prepared by Popove Professional Land Surveying Inc, File Number: 7635, dated March 16, 2020 for the triangular west end Lot 1. The topography map shows a covenant boundary that is offset 15m to the east of the top of the ravine bank as per the zoning requirements Section 5.20.1.

Based on the Geological Survey of Canada Map 1484A the expected soils are listed as till, glaciofluvial, glaciolacustrine and ice contact deposits. Some of Geopacific's work in the area includes what was a Terasen Gas Line crossing (now Fortis) at 1150-1145 Mountain Ayre Lane where test pits were dug exposing the native soils for assessment. The records of test pits that were logged confirmed that the soils consist of typically dense to very dense native glacial deposits.

Conclusions:
In our opinion, the soils reviewed within the covenant and up to the crest of the ravine bank are suitable to support the bearing pressures that would be induced by a residential home's foundations. Upon review of the proposed foundation locations, surcharge loading and slope stability assessment further geotechnical issues may have to be considered to complete the final design requirements.

We are pleased to be of assistance to you on this project and we trust that our comments and recommendations are both helpful and sufficient for your current purposes. If you would like further details or require clarification of the above, please do not hesitate to call.

For:
GeoPacific Consultants Ltd.

PROFESSIONAL
PROVINCE OF
B. G. RICHARDSON
24663
BRITISH COLUMBIA
ENGINEER

APR 14 2020

Reviewed By;

Bryon Richardson, B.A.Sc., P.Eng.
Senior Project Engineer

Matt Kokan, M.A.Sc., P.Eng.
Principal

VILLAGE OF ANMORE

REPORT TO COUNCIL

Date:	July 2, 2020	File No.	1980-50
Submitted by:	Juli Halliwell, Chief Administrative Officer		
Subject:	2020 Property Tax Sale Deferment		

Purpose / Introduction

To seek Council approval to defer the 2020 Property Tax Sale date to September 27, 2021.

Recommended Option

THAT Council grant first, second, and third readings to Anmore 2020 Property Tax Sale Date Deferment Bylaw No. 630-2020.

Background

On May 15, 2020, under the Emergency Program Act, the Province of British Columbia issued Ministerial Order M159 (**Attachment 1**). This Order provides for, by bylaw, deferment of the 2020 Property Tax Sale date and 2020 Property Tax Redemption date to September 27, 2021.

In order to provide relief to property owners who are delinquent on their property taxes and who may be facing financial hardship due to the COVID-19 pandemic, staff are recommending that the Village of Anmore defer the 2020 Property Tax Sale date to September 27, 2021. Given the Village did not have any tax sale properties in 2019, there is no requirement to defer the 2020 Property Tax Redemption Date.

Discussion

Pursuant to Division 7 [*Annual Municipal Tax Sale*] of Part 16 [*Municipal Provisions*] of the *Local Government Act*, The Village is required to have an annual tax sale on the last Monday each year. In 2020, that date is Monday, September 28. Council must pass a bylaw to defer the annual tax sale date, as per section 15(1) of the Provincial Ministerial Order M159.

Other Options

1. That Council direct staff to maintain the current 2020 Property Tax Sale date of September 28, 2020.

Financial Implications

There are no financial implications associated with deferring the property tax sale date for 2020.

Communications / Civic Engagement

As per the requirements of the order, any properties who are in tax sale for the 2020 year will be provided with two weeks' notice of the deferral of the 2020 property tax sale date.

Corporate Strategic Plan Objectives

The deferral of the 2020 property tax sale date maintains and enhances service levels for Anmore residents.

Attachments:

1. BC Provincial Ministerial Order M159
2. Anmore 2020 Property Tax Sale Deferment Bylaw No. 630-2020

Prepared by:
Juli Halliwell Chief Administrative Officer

Attachment 1

PROVINCE OF BRITISH COLUMBIA

ORDER OF THE MINISTER OF PUBLIC SAFETY AND SOLICITOR GENERAL

Emergency Program Act

Ministerial Order No. M159

WHEREAS a declaration of a state of emergency throughout the whole of the Province of British Columbia was declared on March 18, 2020 because of the COVID-19 pandemic;

AND WHEREAS it is in the public interest to ensure that certain financial measures be authorized so that local governments have operating funds during the emergency and the impacts of the emergency are lessened by varying, extending or deferring requirements;

AND WHEREAS section 10 (1) of the *Emergency Program Act* provides that I may do all acts and implement all procedures that I consider necessary to prevent, respond to or alleviate the effects of any emergency or disaster;

I, Mike Farnworth, Minister of Public Safety and Solicitor General, order that the attached Local Government Finance (COVID-19) Order is made.

May 15, 2020
Date

Minister of Public Safety and Solicitor General

(This part is for administrative purposes only and is not part of the Order.)

Authority under which Order is made:

Act and section: *Emergency Program Act*, R.S.B.C. 1996, c. 111, s. 10

Other: MO 73/2020; OIC 241/2020

LOCAL GOVERNMENT FINANCE (COVID-19) ORDER

Division 1 – General

Definitions

1 In this order:

"board" has the same meaning as in the Schedule of the *Local Government Act*;

"City of Vancouver" has the same meaning as "city" in section 2 of the *Vancouver Charter*;

"council" has the same meaning as in the Schedule of the *Community Charter*;

"Greater Vancouver Sewerage and Drainage District" has the same meaning as "Corporation" in section 2 of the *Greater Vancouver Sewerage and Drainage District Act*;

"Greater Vancouver Sewerage and Drainage District Administration Board" has the same meaning as "Board" in section 2 of the *Greater Vancouver Sewerage and Drainage District Act*;

"Greater Vancouver Water District" has the same meaning as "Corporation" in section 2 of the *Greater Vancouver Water District Act*;

"Greater Vancouver Water District Administration Board" has the same meaning as "Board" in section 2 of the *Greater Vancouver Water District Act*;

"improvement district" has the same meaning as in the Schedule of the *Local Government Act*;

"Municipal Finance Authority" means the Municipal Finance Authority of British Columbia continued under section 2 *[authority continued]* of the *Municipal Finance Authority Act*;

"municipality" has the same meaning as in the Schedule of the *Community Charter*;

"regional district" has the same meaning as in the Schedule of the *Local Government Act*;

"Vancouver council" has the same meaning as "Council" in section 2 of the *Vancouver Charter*.

Application

2 This order applies during the period that starts on the date this order is made and ends on the date on which the last extension of the declaration of a state of emergency made March 18, 2020 under section 9 (1) *[declaration of state of emergency]* of the *Emergency Program Act* expires or is cancelled.

Division 2 – Reserve Fund Borrowing

Reserve fund borrowing – municipalities

3 (1) A municipality may, during the 2020 calendar year, borrow from a reserve fund established under section 188 *[establishment of reserve funds]* of the *Community Charter*.

(2) The money borrowed under subsection (1) of this section

(a) may be used for any operational shortfall in the 2020 calendar year, at the discretion of the council of the municipality,

(b) must be repaid to the fund from which it was borrowed on or before December 31, 2025, and

(c) need not be repaid with interest.

(3) Any outstanding money that remains unpaid on December 31, 2025 must be added to the 2026 financial plan, budget or estimates, as applicable, of the municipality as a cash transfer to reserves, plus a penalty equal to 5% of the debt outstanding as at December 31, 2025.

(4) This section applies despite section 189 *[use of money in reserve funds]* of the *Community Charter*.

Reserve fund borrowing – regional districts

4 (1) A regional district may, during the 2020 calendar year, borrow from a reserve fund established under section 377 *[financial management: application of Community Charter]* of the *Local Government Act*.

(2) The money borrowed under subsection (1) of this section

(a) may be used for any operational shortfall in the 2020 calendar year, at the discretion of the board of the regional district,

(b) must be repaid to the fund from which it was borrowed on or before December 31, 2025, and

(c) need not be repaid with interest.

(3) Any outstanding money that remains unpaid on December 31, 2025 must be added to the 2026 financial plan, budget or estimates, as applicable, of the regional district as a cash transfer to reserves, plus a penalty equal to 5% of the debt outstanding as at December 31, 2025.

(4) This section applies despite section 377 of the *Local Government Act*.

Reserve fund borrowing – improvement districts

5 (1) An improvement district may, during the 2020 calendar year, borrow from a reserve fund established under section 706 *[renewal of works and related reserve funds]* of the *Local Government Act*.

(2) The money borrowed under subsection (1) of this section

(a) may be used for any operational shortfall in the 2020 calendar year, at the discretion of the improvement district board,

(b) must be repaid to the fund from which it was borrowed on or before December 31, 2025, and

(c) need not be repaid with interest.

(3) Any outstanding money that remains unpaid on December 31, 2025 must be added to the 2026 financial plan, budget or estimates, as applicable, of the improvement district as a cash transfer to reserves, plus a penalty equal to 5% of the debt outstanding as at December 31, 2025.

(4) This section applies despite section 706 of the *Local Government Act*.

Reserve fund borrowing – City of Vancouver

6 (1) The City of Vancouver may, during the 2020 calendar year, borrow from a reserve fund established under the following sections of the *Vancouver Charter*:

(a) section 193D (5) (d) and (8) *[single room accommodation permits]*;

(b) section 201A *[property acquisition fund]*;

(c) section 306 (7) to (9) *[reserve fund for off-street parking and other transportation infrastructure]*;

(d) section 523D (16) to (17.1) *[development cost levies]*.

(2) The money borrowed under subsection (1) of this section

(a) may be used for any operational shortfall in the 2020 calendar year, at the discretion of the Vancouver council,

(b) must be repaid to the fund from which it was borrowed on or before December 31, 2025, and

(c) need not be repaid with interest.

(3) Any outstanding money that remains unpaid on December 31, 2025 must be added to the 2026 financial plan, budget or estimates, as applicable, of the City of Vancouver as a cash transfer to reserves, plus a penalty equal to 5% of the debt outstanding as at December 31, 2025.

(4) This section applies despite the following provisions of the *Vancouver Charter*:

(a) section 193D (5) (d) and (8);

(b) section 201A;

(c) section 306 (7) to (9);

(d) section 523D (16) to (17.1).

Reserve fund borrowing –
Greater Vancouver Sewerage and Drainage District

7 (1) The Greater Vancouver Sewage and Drainage District may, during the 2020 calendar year, borrow from a reserve fund established under section 34.1 *[reserve and special reserve funds]* of the *Greater Vancouver Sewage and Drainage District Act*.

(2) The money borrowed under subsection (1) of this section

(a) may be used for any operational shortfall in the 2020 calendar year, at the discretion of the Greater Vancouver Sewage and Drainage District board,

(b) must be repaid to the fund from which it was borrowed on or before December 31, 2025, and

(c) need not be repaid with interest.

(3) Any outstanding money that remains unpaid on December 31, 2025 must be added to the 2026 financial plan, budget or estimates, as applicable, of the Greater Vancouver Sewage and Drainage District as a cash transfer to reserves, plus a penalty equal to 5% of the debt outstanding as at December 31, 2025.

(4) This section applies despite section 34.1 of the *Greater Vancouver Sewage and Drainage District Act.*

Reserve fund borrowing –
Greater Vancouver Water District

8 (1) The Greater Vancouver Water District may, during the 2020 calendar year, borrow from a reserve fund established under section 57.1 *[reserve funds]* of the *Greater Vancouver Water District Act*.

(2) The money borrowed under subsection (1) of this section

(a) may be used for any operational shortfall in the 2020 calendar year, at the discretion of the Greater Vancouver Water District board,

(b) must be repaid to the fund from which it was borrowed on or before December 31, 2025, and

(c) need not be repaid with interest.

(3) Any outstanding money that remains unpaid on December 31, 2025 must be added to the 2026 financial plan, budget or estimates, as applicable, of the Greater Vancouver Water District as a cash transfer to reserves, plus a penalty equal to 5% of the debt outstanding as at December 31, 2025.

(4) This section applies despite section 57.1 of the *Greater Vancouver Water District Act*.

Division 3 – Revenue Anticipation Borrowing

Municipal Finance Authority

9 The Municipal Finance Authority may enter into agreements with the following institutions to provide financing for the following purposes, as applicable to the institution, in accordance with section 11 *[interim financing]* of the *Municipal Finance Authority Act* and in the same manner as if each of the following institutions was a public institution under that Act:

(a) in respect of the City of Vancouver, borrowing under section 263 *[borrowing pending collection of real-property taxes]* of the *Vancouver Charter*;

(b) in respect of the Greater Vancouver Sewerage and Drainage District, borrowing under section 35 *[borrowing in anticipation of revenue]* of the *Greater Vancouver Sewerage and Drainage District Act*;

(c) in respect of the Greater Vancouver Water District, borrowing under section 58 *[borrowing in anticipation of revenue]* of the *Greater Vancouver Water District Act*.

Extension of borrowing – municipalities

10 (1) For debt incurred as borrowing in anticipation of revenue in 2020 in accordance with section 177 *[revenue anticipation borrowing]* of the *Community Charter* in respect of a municipality, the money must be repaid on or before the earlier of the following dates:

(a) the date when the anticipated revenue with respect to which the borrowing was authorized is received;

(b) December 31, 2021.

(2) The amount of any outstanding debt from 2020 that remains unpaid in 2021 under subsection (1) does not limit, and need not be included in the calculation of, the

maximum allowable amount of borrowing in anticipation of revenue in 2021 in respect of the municipality.

(3) This section applies despite section 177 of the *Community Charter*.

Extension of borrowing – regional districts

11 (1) For debt incurred as borrowing in anticipation of revenue in 2020 in accordance with section 404 *[revenue anticipation borrowing]* of the *Local Government Act* in respect of a regional district, the money must be repaid on or before the earlier of the following dates:

(a) the date when the anticipated revenue with respect to which the borrowing was authorized is received;

(b) December 31, 2021.

(2) The amount of any outstanding debt from 2020 that remains unpaid in 2021 under subsection (1) does not limit the maximum allowable amount of borrowing in anticipation of revenue in 2021 in respect of the regional district.

(3) This section applies despite section 404 of the *Local Government Act*.

Extension of borrowing – City of Vancouver

12 (1) For debt incurred as borrowing in anticipation of revenue in 2020 in accordance with section 263 *[borrowing pending collection of real-property taxes]* of the *Vancouver Charter*, the money must be repaid on or before the earlier of the following dates:

(a) the date when the anticipated revenue with respect to which the borrowing was authorized is received;

(b) December 31, 2021.

(2) The amount of any outstanding debt from 2020 that remains unpaid in 2021 under subsection (1) does not limit, and need not be included in the calculation of, the maximum allowable amount of borrowing in anticipation of revenue in 2021.

(3) This section applies despite section 263 of the *Vancouver Charter*.

Extension of borrowing –
Greater Vancouver Sewerage and Drainage District

13 (1) For debt incurred as borrowing in anticipation of revenue in 2020 in accordance with section 35 *[borrowing in anticipation of revenue]* of the *Greater Vancouver Sewerage and Drainage District Act*, the money must be repaid on or before the earlier of the following dates:

(a) the date when the anticipated revenue with respect to which the borrowing was authorized is received;

(b) December 31, 2021.

(2) The amount of any outstanding debt from 2020 that remains unpaid in 2021 under subsection (1) does not limit the maximum allowable amount of borrowing in anticipation of revenue in 2021.

(3) This section applies despite section 35 of the *Greater Vancouver Sewerage and Drainage District Act.*

Extension of borrowing –
Greater Vancouver Water District

14 (1) For debt incurred as borrowing in anticipation of revenue in 2020 in accordance with section 58 *[borrowing in anticipation of revenue]* of the *Greater Vancouver Water District Act*, the money must be repaid on or before the earlier of the following dates:

(a) the date when the anticipated revenue with respect to which the borrowing was authorized is received;

(b) December 31, 2021.

(2) The amount of any outstanding debt from 2020 that remains unpaid in 2021 under subsection (1) does not limit the maximum allowable amount of borrowing in anticipation of revenue in 2021.

(3) This section applies despite section 58 of the *Greater Vancouver Water District Act*.

Division 4 – Annual Tax Sales

Deferral of tax sale – municipalities

15 (1) A council of a municipality may, by bylaw adopted on or before August 31, 2020, defer the annual tax sale for 2020, provided for under Division 7 *[Annual Municipal Tax Sale]* of Part 16 *[Municipal Provisions]* of the *Local Government Act*, until September 27, 2021, with the effect that the annual tax sale would be on that date in respect of the upset price described in section 649 *[upset price for tax sale]* of that Act.

(2) If a bylaw is adopted deferring the annual tax sale,

(a) written notice must be sent within 2 weeks of the bylaw's adoption to the property owner of a property that is subject to the deferred annual tax sale advising the owner that

(i) the annual tax sale for 2020 has been deferred to September 27, 2021,

(ii) any taxes that are delinquent will remain delinquent for 2021, with applicable interest charges, and

(iii) unless the delinquent taxes are paid before the start of the tax sale on September 27, 2021, the property will be subject to tax sale on September 27, 2021,

(b) it is not required to provide public notice of the deferral of the annual tax sale, and

(c) for certainty, any taxes that are delinquent, as described in section 246 (1) *[delinquent taxes]* of the *Community Charter*, remain delinquent for 2021, with interest charges that are carried under that Act.

(3) For certainty, this section does not limit the application of the *Local Government Act* to an annual tax sale in respect of a municipality that does not defer its annual tax sale.

(4) This section applies despite Division 7 of Part 16 of the *Local Government Act*.

Deferral of tax sale – City of Vancouver

16 (1) The Vancouver council may, by bylaw adopted on or before August 31, 2020, defer the annual tax sale for 2020, provided for under section 422 *[tax sale each year]* of the *Vancouver Charter*, until November 10, 2021, with the effect that the annual tax sale would be on that date in respect of the upset price described in section 427 *[price to be paid]* of that Act.

(2) If a bylaw is adopted deferring the annual tax sale,

(a) written notice must be sent within 2 weeks of the bylaw's adoption to the property owner of a property that is subject to the deferred annual tax sale advising the owner that

(i) the annual tax sale for 2020 has been deferred to November 10, 2021,

(ii) any taxes that are delinquent will remain delinquent for 2021, with applicable interest charges, and

(iii) unless the delinquent taxes are paid before the start of the tax sale on November 10, 2021, the property will be subject to tax sale on November 10, 2021,

(b) it is not required to provide public notice of the deferral of the annual tax sale, and

(c) for certainty, any taxes that are delinquent, as described in section 407 *[further warning of tax sale]* of the *Vancouver Charter*, remain delinquent for 2021, with interest charges that are carried under that Act.

(3) This section applies despite Part XX *[Real-Property Taxation]* of the *Vancouver Charter*.

Deferral of tax sale – improvement districts

17 (1) In this section, **"deferral date"** means, as applicable,

(a) a date specified for the annual tax sale deferred by a bylaw in accordance with subsection (2), or

(b) September 27, 2021, if no date is specified in the bylaw.

(2) An improvement district board may, by bylaw adopted on or before August 31, 2020, defer the annual tax sale for 2020, provided for under Division 6 *[Tax Sales]* of Part 17 *[Improvement Districts]* of the *Local Government Act*, until the deferral date, with the effect that the annual tax sale would be on the deferral date in respect of the upset price described in section 720 (2) (e) *[tax sale notice to affected owners and charge holders]* of that Act.

(3) If a bylaw is adopted deferring the annual tax sale,

(a) written notice must be sent within 2 weeks of the bylaw's adoption to the registered owner of land that is subject to the deferred annual tax sale advising the owner

(i) that the annual tax sale for 2020 has been deferred to the deferral date,

(ii) of the applicable deferral date of the deferred annual tax sale,

(iii) any taxes that remain owing will remain owing for 2021, with applicable interest charges, and

(iv) that, unless the upset price, as set under section 720 (2) (e) of the *Local Government Act*, is paid before the start of the tax sale on the deferral date, the land will be subject to tax sale on the deferral date,

(b) it is not required to provide public notice of the deferral of the annual tax sale, and

(c) for certainty, any taxes that remain owing, as described in section 718 (1) (a) *[tax sale for recovery of taxes]* of the *Local Government Act*, remain owing for 2021, with interest charges that are carried under that Act.

(4) For certainty, this section does not limit the application of the *Local Government Act* to tax sales in respect of an improvement district that does not defer its annual tax sale.

(5) This section applies despite Division 6 of Part 17 of the *Local Government Act*.

Division 5 – Tax Sale Redemption Periods

Extension of redemption period – municipalities

18 (1) A council of a municipality may, by bylaw adopted on or before August 31, 2020, extend the expiration of the redemption period for all properties that have a redemption period ending in 2020, provided for under Division 7 *[Annual Municipal Tax Sale]* of Part 16 *[Municipal Provisions]* of the *Local Government Act*, to September 27, 2021.

(2) If a bylaw is adopted extending the expiration of the redemption period,

(a) written notice, advising that the redemption period has been extended to September 27, 2021, must be sent within 2 weeks of the bylaw's adoption

(i) to the property owner of a property that is subject to a redemption period that has been extended in accordance with subsection (1) of this section, and

(ii) to the tax sale purchaser, and

(b) it is not required to provide public notice of the extension of the redemption period.

(3) For certainty, this section does not limit the application of the *Local Government Act* in respect of a municipality that does not extend the expiration of the redemption period.

(4) This section applies despite Division 7 of Part 16 of the *Local Government Act*.

Extension of redemption period – City of Vancouver

19 (1) The Vancouver council may, by bylaw adopted on or before August 31, 2020, extend the expiration of the redemption period for all properties that have a redemption period ending in 2020, provided for under sections 422 *[tax sale each year]* to 454 *[period of limitation]* of the *Vancouver Charter*, to November 10, 2021.

(2) If a bylaw is adopted extending the expiration of the redemption period,

(a) written notice, advising that the redemption period has been extended to November 10, 2021, must be sent within 2 weeks of the bylaw's adoption

(i) to the property owner of a property that is subject to a redemption period that has been extended in accordance with subsection (1) of this section, and

(ii) to the tax sale purchaser, and

(b) it is not required to provide public notice of the extension of the redemption period.

(3) This section applies despite Part XX *[Real-Property Taxation]* of the *Vancouver Charter*.

Division 6 – Annual Reporting and Other Annual Requirements

Annual reporting requirements – annual municipal report

20 Despite the date referred to in section 98 (1) *[annual municipal report]* of the *Community Charter*, the applicable date for the requirements described in that section is August 31.

Annual reporting requirements – regional district finances reporting

21 Despite the date referred to in section 376 (1) *[annual reporting on regional district finances]* of the *Local Government Act*, the applicable date for the requirements described in that section is August 31.

Annual requirements – *Financial Information Act*

22 (1) In this section, **"corporation"** has the same meaning as in section 1 of the *Financial Information Act*.

(2) This section only applies to a corporation to which a grant or advance may be made, or the borrowings of which may be guaranteed by the government, under the authority of the following enactments:

(a) the *Islands Trust Act*;

(b) the *Local Government Grants Act*;

(c) the *Municipal Aid Act*.

(3) Despite the time period set out in section 2 (2) *[statement of financial information]* of the *Financial Information Act*, a corporation is to comply with the requirements of that subsection on or before August 31, 2020.

(4) Despite the time period set out in section 2 (3) of the *Financial Information Act*, a corporation is to comply with the requirements of that subsection on or before August 31, 2020.

Attachment 2

VILLAGE OF ANMORE

BYLAW NO. 630-2020

A bylaw to defer the 2020 Property Tax Sale Date

WHEREAS pursuant to Provincial Ministerial Order M159, section 15(1), a council of a municipality may, by bylaw adopted on or before August 31, 2020, defer the annual tax sale for 2020, provided for under Division 7 [*Annual Municipal Tax Sale*] of Part 16 [*Municipal Provisions*] of the *Local Government Act*, until September 27, 2021, with the effect that the annual tax sale would be on that date in respect of the upset price described in section 649 [*upset price for tax sale*] of that Act.

NOW THEREFORE the Municipal Council of the Village of Anmore, in open meeting assembled, enacts as follows:

1. That this bylaw may be cited for all purposes as "**Anmore 2020 Property Tax Sale Date Deferment Bylaw No. 630-2020**".

2. In accordance with Provincial Ministerial Order No. M159, the 2020 Property Tax Sale date has been deferred until September 27, 2021.

READ a first time the	day of	, 2020
READ a second time the	day of	, 2020
READ a third time the	day of	, 2020
ADOPTED the	day of	, 2020

_____

MAYOR

_____

CORPORATE OFFICER

VILLAGE OF ANMORE

REPORT TO COUNCIL

Date: July 3, 2020 3900-30

Submitted by: Karen Elrick, Manager of Corporate Services

Subject: Solid Waste Management Bylaw Amendment

Purpose / Introduction

As part of the Village's continual review process to ensure effective service delivery, staff has identified some updates to the Solid Waste Management Bylaw. These proposed updates are intended to ensure that the bylaw is in alignment with current procedures and to provide clarity on definitions, where needed.

Recommended Option

THAT Council grant first, second, and third readings to Anmore Solid Waste Management Bylaw Amendment Bylaw No. 629-2020.

Background

Anmore Solid Waste Management Bylaw provides the system for collection and disposal of solid waste. Since the adoption of the bylaw in 2016, staff conduct periodic reviews to identity any changes or updates required.

Discussion

Outlined below is an overview of the proposed changes to the Solid Waste Management Bylaw:

Amendment	Purpose
Change in definition of "Bear Locks" to "Wildlife Resistant Locks"	> Clarify risk of all wildlife interactions > Educate public that locks are resistant deterrent rather than a barrier
Addition of "coach house" to "Secondary Suite" definition	> To include provision for parcels with a coach house to purchase an additional collection cart
Removal of 360L Cart Size	> This size is no longer provided by the Village

Addition of "Recyclables" to collection cart regulations	> Recognize that there may be wildlife attractants in recyclables > Prohibits scavenging in recyclables

Other Options

THAT Council grant first, second, and third readings to Anmore Solid Waste Management Bylaw Amendment Bylaw No. 629-2020.

(Recommended)

Or

THAT Council provide further direction to Staff on recommendations for amendments to the Solid Waste Management Bylaw.

Financial Implications

None.

Communications / Civic Engagement

Updated bylaw will be posted on the Village website.

Corporate Strategic Plan Objectives

We provide responsive, efficient, transparent and engaged service.

Attachments:

1. Village of Anmore Solid Waste Management Bylaw Amendment Bylaw No. 629-2020

Report/Recommendation to Council
Solid Waste Management Bylaw Amendment
July 3, 2020

Prepared by:
Karen Elrick Manager of Corporate Services
Reviewed for Form and Content / Approved for Submission to Council:
Chief Administrative Officer's Comment/Concurrence **Chief Administrative Officer**

VILLAGE OF ANMORE ATTACHMENT 1

BYLAW NO. 629-2020

A bylaw to amend Anmore Solid Waste Management Bylaw No. 554-2016

WHEREAS it is deemed expedient to amend Anmore Solid Waste Management Bylaw No. 554-2016.

NOW THEREFORE the Municipal Council of the Village of Anmore, in open meeting assembled, enacts as follows:

1. That this bylaw may be cited for all purposes as "**Anmore Solid Waste Management Bylaw Amendment Bylaw No. 629-2020**".

2. Section 3. Definitions be amended as follows:

   "Bear Locks" be amended to "Wildlife Resistant Locks" and that the definitions be reordered alphabetically

   "Secondary Suite" be amended to add the words "or coach house" after the words "attic suite"

3. Section 4.3 be deleted and replaced with the following

Notwithstanding the charges for service pursuant to section 5 of this bylaw, the Village shall loan to the Parcel;

(a) One 120L or one 240L Garbage Collection Cart, and one 120L or one 240L Kitchen Waste and Yard Waste Collection Cart for a Parcel containing one Dwelling Unit;
(b) two 120L or two 240L Garbage Collection Cart, and two 120L or two 240L Kitchen Waste and Yard Waste Collection Cart for a Parcel containing a Dwelling Unit with a Secondary Suite;
(c) one 120L or one 240L Garbage Collection Cart, and one 120L or one 240L Kitchen Waste and Yard Waste Collection Cart for a Commercial Use property.

4. Section 6.1 (g) be amended by adding "and recyclables" after the words "collection carts" in both instances.

5. Section 6.1 (h) be amended by adding "and recyclables" after the words "Collection Carts".

6. Section 9.2 be amended by adding the words “or recyclables” after the words “Collection Cart”.

7. Anmore Solid Waste Management Bylaw No. 554-2016, as amended, is hereby amended accordingly.

READ a first time the	day of	, 2020
READ a second time the	day of	, 2020
READ a third time the	day of	, 2020
ADOPTED the	day of	, 2020

_____
MAYOR

_____
CORPORATE OFFICER

VILLAGE OF ANMORE

BYLAW NO. 627-2020

A bylaw to amend the Village of Anmore Municipal Ticket Information Utilization Bylaw No. 479-2009

The Municipal Council of the Village of Anmore, in open meeting assembled, enacts as follows:

1) That this bylaw may be cited for all purposes as "Anmore Municipal Ticket Information Utilization Bylaw Amendment Bylaw No. 627-2020".

2) That Anmore Municipal Ticket Information Utilization Bylaw No. 479-2009 be amended by replacing Schedule 1 with the attached Schedule 1 attached to this bylaw and adding schedules 11-17 which form part of this bylaw.

READ a first time the day of , 2020

READ a second time the day of , 2020

READ a third time the day of, 2020

ADOPTED the day of, 2020

_____

MAYOR

_____

CORPORATE OFFICER

SCHEDULE 1

Schedule	Bylaw	Designated Bylaw Enforcement Officers
2	Anmore Fire Protection Bylaw No. 578-2018, and any amendments thereto.	Chief Administrative Officer Operations Superintendent Bylaw Enforcement Officer Fire Chief or SFVD Officer Royal Canadian Mounted Police
3	Anmore Highway Regulation Bylaw No. 586-2018, and any amendments thereto.	Chief Administrative Officer Bylaw Enforcement Officer
4	Anmore Noise Control Bylaw No. 517-2011, and any amendments thereto.	Chief Administrative Officer Bylaw Enforcement Officer
5	Anmore Parking Regulation and Enforcement Bylaw No. 308-2001, and any amendments thereto.	Chief Administrative Officer Bylaw Enforcement Officer Members of the Royal Canadian Mounted Police
6	Anmore Sedimentation and Discharge Control Bylaw No. 309-2001, and any amendments thereto.	Chief Administrative Officer Bylaw Enforcement Officer Operations Superintendent
7	Anmore Soil Deposit Bylaw No. 81-1992, and any amendments thereto.	Chief Administrative Officer Bylaw Enforcement Officer Operations Superintendent
8	Anmore Tree Management Bylaw No. 587-2018, and any amendments thereto.	Chief Administrative Officer Bylaw Enforcement Officer Operations Superintendent
9	Anmore Business Licence Bylaw No. 263-1999, and any amendments thereto.	Chief Administrative Officer Bylaw Enforcement Officer Members of the Royal Canadian Mounted Police
10	Anmore Zoning Bylaw No. 568-2017	Chief Administrative Officer Bylaw Enforcement Officer Members of the Royal Canadian Mounted Police

11	Anmore Drinking Water Conservation Plan Bylaw No. 579, 2018	Chief Administrative Officer Bylaw Enforcement Officer Operations Superintendent
12	Anmore Erosion and Sediment Control Bylaw No. 547, 2016	Chief Administrative Officer Bylaw Enforcement Officer Operations Superintendent
13	Anmore Property Maintenance Bylaw 188, 1996	Chief Administrative Officer Bylaw Enforcement Officer Operations Superintendent
14	Anmore Smoking Control Bylaw No. 448-2008	Chief Administrative Officer Bylaw Enforcement Officer Operations Superintendent
15	Anmore Solid Waste Management Bylaw No. 534, 2014	Chief Administrative Officer Bylaw Enforcement Officer Operations Superintendent
16	Anmore Firearms Control Bylaw No. 480, 2009	Chief Administrative Officer Bylaw Enforcement Officer Operations Superintendent Members of the Royal Canadian Mounted Police
17	Anmore Fireworks Bylaw No.569, 2017	Chief Administrative Officer Bylaw Enforcement Officer Fire Chief or SFVD Officer

SCHEDULE 11

Anmore Drinking Water Conservation Plan Bylaw No. 579, 2018

Section	Offence	Fine
6.3 a)	Stage 1 Restrictions Offence	$100
6.3 b)	Stage 2 Restrictions Offence	$200
6.3 c)	Stage 3 Restrictions Offence	$300
6.3 d)	Stage 4 Restrictions Offence	$400

SCHEDULE 12

Anmore Erosion and Sediment Control Bylaw No. 547, 2016

Section	Offence	Fine
4.1	Construction on land less than 2000 m^2	$500
4.2	Construction on land 2000m^2 or larger	$500

SCHEDULE 13

Anmore Property Maintenance Bylaw 188, 1996

Section	Offence	Fine
3	Permit rubbish to accumulate	$300
4	Discard rubbish in an open place	$300
5	Untidy or Unsightly property	$300
6	Failure to remove accumulations of rubbish	$300
7	Failure to remove discarded building materials	$300
8	Permit activity to create or cause a nuisance	$300

SCHEDULE 14

Anmore Smoking Control Bylaw No. 448-2008

Section	Offence	Fine
4	Smoking in a place of public assembly, within 7.5 meters of any doorway, window or air intake of a place of public assembly, or outdoor public space 1st offence	Up to $75
4	Smoking in a place of public assembly, within 7.5 meters of any doorway, window or air intake of a place of public assembly, or outdoor public space 2nd offence	Up to $150
4	Smoking in a place of public assembly, within 7.5 meters of any doorway, window or air intake of a place of public assembly, or outdoor public space 3rd offence	Up to $2000

SCHEDULE 15

Anmore Solid Waste Management Bylaw No. 554-2016

Section	Offence	Fine
Schedule "A" 1 e)	Violation of Bylaw – 1st Offence	Warning
Schedule "A" 1 e)	Violation of Bylaw – 2nd Offence	$50
Schedule "A" 1 e)	Violation of Bylaw – 3rd Offence	$100
Schedule "A" 1 e)	Violation of Bylaw – 4th Offence	$150

SCHEDULE 16

Anmore Firearms Control No. 480, 2009

Section	Offence	Fine
4	Discharge of a firearm	$500

SCHEDULE 17

Anmore Fireworks Bylaw No. 569, 2017

Section	Offence	Fine
4.3	Improper storage of fireworks	$100
5.1	Selling fireworks without authorization	$200
6.1	Unauthorized use or possession of fireworks	$150

VILLAGE OF ANMORE

REPORT TO COUNCIL

Date:	July 3, 2020	5500-20
Submitted by:	Karen Elrick, Manager of Corporate Services	
Subject:	Release of In Camera (Closed) Resolutions	

Purpose / Introduction

This report is presented as a means for Council to provide to the public, for information, resolutions from In Camera (Closed) Council meetings that have been determined to no longer have the need to be held in confidence.

Recommended Options

That Council receive the report dated July 3, 2020 from the Manager of Corporate Services entitled Release of In Camera (Closed) Resolutions, for information;

AND THAT Council direct staff to prepare a periodical report for Council's consideration of In Camera (Closed) resolutions to release to the public.

Background

Section 90 of the *Community Charter* prescribes reasons by which Council may hold In Camera (Closed) meetings and consider items notwithstanding the general rule that meetings must be open to the public. Currently, Council has a mechanism in place embedded within each In Camera Council meeting agenda that provides Council with the opportunity to release information to the public, as appropriate.

Discussion

While Council has been proactive in identifying items that can be released to the public on an ad hoc basis in each meeting, there is currently no process in place to facilitate consideration of release of items from previous In Camera meetings or on a regular basis.

Often, there are items which are considered In Camera that are not appropriate for immediate public release; however, as the matter evolves, the reason to keep that resolution of Council in confidence is no longer relevant. Staff conducted a review of In Camera Council resolutions for the 2020 year to date and identified resolutions for Council to consider for public release. In

order to support a transparent governance model, staff is recommending that this practice be adopted as a continual process which will ensure a timely review of resolutions to identify items that are no longer required to be held in confidence.

At the June 16, 2020 In Camera (Closed) Council meeting, Council unanimously endorsed the following resolution:

THAT Council direct authorize the release of the following resolutions to a future open Council meeting:

A. At the February 2, 2020 In Camera Council Meeting "THAT Council direct staff to obtain a quote for services from the radio/communications consultant to negotiate on behalf of the Village, to advise JDa of the desire to include telecommunications infrastructure in the design of the Anmore Civic Building and to advise Rogers Communications Incorporated of the foregoing direction and that the Village is interested in pursuing the proposal."
B. At the March 17, 2020 In Camera Council Meeting "That Council receive the Audit Planning Report for the year ended December 31, 2019 from BDO Canada LLP."
C. At the March 17, 2020 In Camera Council Meeting "That Council approve the draft Village of Anmore/City of Port Moody Sewer agreement provided on table and attached to the minutes of the March 17, 2020 In-Camera Council meeting and That Council authorize the CAO to sign the agreement on behalf of the Village. "
D. At the April 28, 2020 In Camera Council Meeting "That Council approve the draft 2019 audited financial statement as presented."
E. At the April 28, 2020 In Camera Council Meeting "That Council receive the report dated April 22, 2020 entitled 2019 Financial Statement – Report on Financial Results for Year from Nancy Gomerich, NG Consulting, for information."
F. At the April 28, 2020 In Camera Council Meeting "THAT Council authorize staff to enter into a sub-regional Public Works Mutual Aid Agreement with the Village of Belcarra and the Cities of Coquitlam, Port Coquitlam and Port Moody; AND THAT Council authorize staff to enter into an updated mutual aid agreement with Metro Vancouver member municipalities similar to the 1999 agreement development by the Regional Engineers Advisory Committee, when appropriate."

AND That Council authorize the public release of the following item:

G. The Anmore Village Centre HCMA Presentation from the June 4, 2019 In Camera Meeting.

Other Options

That Council receive the report dated July 3, 2020 from the Manager of Corporate Services entitled Release of In Camera (Closed) Resolutions, for information;

AND THAT Council direct staff to prepare a periodical report for Council's consideration of In Camera (Closed) information to release to the public.

(Recommended)

Or

That Council receive the report dated July 3, 2020 from the Manager of Corporate Services entitled Release of In Camera (Closed) Resolutions, for information;

AND THAT Council direct staff to continue with the current release of In Camera items on an ad hoc basis at each In Camera Meeting.

Financial Implications

None.

Communications / Civic Engagement

Resolutions approved for release by Council will be included in an upcoming Regular Council meeting agenda, for information.

Corporate Strategic Plan Objectives

We have an engaged community that is immensely proud of Anmore. We provide responsive, efficient, transparent and engaged service.

Attachments:

None.

Report/Recommendation to Council

Release of In Camera (Closed) Resolutions

July 3, 2020

Prepared by:
Karen Elrick Manager of Corporate Services
Reviewed for Form and Content / Approved for Submission to Council:
Chief Administrative Officer's Comment/Concurrence **Chief Administrative Officer**

VILLAGE OF ANMORE

REPORT TO COUNCIL

Date:	June 29, 2020
Submitted by:	Juli Halliwell, Chief Administrative Officer
Subject:	2020 Bear Education Program

Purpose / Introduction

To seek approval for implementation of a bear education program from July 9th for 8 weeks.

Recommended Option

That Council direct staff to engage a part-time bylaw enforcement officer to patrol the Village on Thursday evenings from July 9th for approximately 8 weeks in order to educate and enforce the Village's Solid Waste Management Bylaw No. 554-2016 for a total cost, including educational material, not to exceed $1,500.

Background

In 2016, Council adopted the current Solid Waste Management Bylaw No. 554-2016 and included a fine structure which could be imposed for those residents who contravened the bylaw. Specifically, the fines were available to ticket those residents who repeatedly put their carts out earlier than allowed for collection and/or do not properly store their carts and/or food waste/garbage on a regular basis.

The Village has periodically patrolled on the evening before collection day to collect data and educate residents about the issues caused by leaving carts out early. To date, only warnings have been issued.

At the June 16, 2020 Regular Council meeting, in response to a letter from a resident, Council requested that staff report back with information regarding an educational campaign and fine structure for residents who are not diligent about reducing bear attractants at their property.

Discussion

2020 has seen a significant increase in the presence of bears as well as bear – collection cart interaction. As a result, Provincial conservation officers have been called to Anmore on numerous occasions. While they have applauded the work done by Anmore Council to date (consistent education messages out to residents via email notification, website updates and signboard notices), they have requested further steps be taken, if possible.

Report/Recommendation to Council
2020 Bear Education Program
June 29, 2020

The following steps have already been taken by the Village to minimize bear – collection cart interaction:

- Directed solid waste collection contractor to begin collection in the more dense areas of the Village (starting at the North end with Countryside Village)
- Provided continuous education of residents on how to reduce wildlife interaction with solid/food waste and advise them to put their food scraps in the freezer until the morning of collection if they are unable to securely store their bins (via our website and email notification distribution list)
- Posted reminders on our community sign board periodically and put reminders in our quarterly newsletter.

In order to take added steps in education and include enforcement, staff believe it would be appropriate to bring on the part-time bylaw officer we contract with the Village of Belcarra to patrol the Village on Thursday evenings (the night before collection day) to document residents who put their carts out earlier than allowed (the bylaw states carts may not be placed curbside before 5:30am on collection day).

The intent will be to focus on issuing warnings and educating residents. If repeat offences occur at one residence following the initial warning, a ticket would be issued. The Village is currently developing a postcard style information brochure to drop at doorsteps and potentially send as a mail drop.

Given the Village has not yet taken this type of approach to education, in past, it is recommended that current fine structure remain in place for 2020.

Other Options

1. That Council direct staff to take an enforcement first approach to bear-collection cart interaction whereby staff would fine as a first step, as opposed to issuing a warning.

OR

2. That Council direct staff to extend the program longer than 8 weeks.

OR

3. That Council direct staff to take further or alternative action in relation to a bear education program.

Financial Implications

The total cost for patrolling over the course of an 8 week period would be $960. Additional funds are requested to be approved in order to cover ancillary costs such as fuel, cart stickers, postcards and to provide for the ability to extend the program beyond 8 weeks if it is felt necessary.

Communications / Civic Engagement

Information regarding the enhanced education and enforcement will be communicated to residents via our weekly notification emails as well as in our Summer Newsletter (to be distributed by the end of

July). The Village is also developing a postcard style information brochure to be dropped off on doorsteps by the bylaw officer who witnesses improperly secured bins.

Council Strategic Plan Objectives

This education program is aligned with the Council's strategic objective to practice environmental stewardship and to have an engaged community that is immensely proud of Anmore.

Attachments

None.

Prepared by:
Juli Halliwell Chief Administrative Officer

VILLAGE OF ANMORE

REPORT TO COUNCIL

Date:	July 3, 2020	File Number:	6480-01
Submitted by:	Jason Smith, Manager of Development Services		
Subject:	Ioco Lands - Request to Amend Regional Growth Strategy		

Purpose / Introduction

The purpose of this report is to present Council with the options for requesting amendment to the Regional Growth Strategy land use designation for the Ioco Lands special study area and to include it within the regional Urban Containment Boundary.

Recommended Option

That Council direct staff to prepare an application to request the Metro Vancouver Board to amend the regional growth strategy land use designation for the Ioco Lands special study area from Rural to Urban and include those lands within the Urban Containment Boundary.

Background

The Ioco Lands are a large industrial and urban area which include approximately 150 acres of undeveloped land within the Village of Anmore and are part of a much larger industrial and urban Ioco lands that are located in Port Moody, most of which is still owned by Imperial Oil. The Village property is currently designated as Residential in the Village's Official Community Plan (OCP) and zoned Residential 1 (RS-1) which allows for single family residential development with a maximum density of 1 unit per acre.

The Ioco Lands are also considered a special study area within the OCP and there are specific policies in the OCP that anticipates significant development of the Ioco lands and outlines a neighbourhood planning process that should be followed for development to proceed.

The Village's OCP was adopted in 2014 and because of the consideration given for the Ioco Lands in its OCP, the Village requested that the Ioco lands be considered a special study area in the current Metro Vancouver Regional Growth Strategy (RGS). The lands, like the rest of the Village of Anmore, are all designated Rural in the RGS and are outside of the Urban Containment Boundary. This designation reflects the current development pattern and semi-rural character of Anmore.

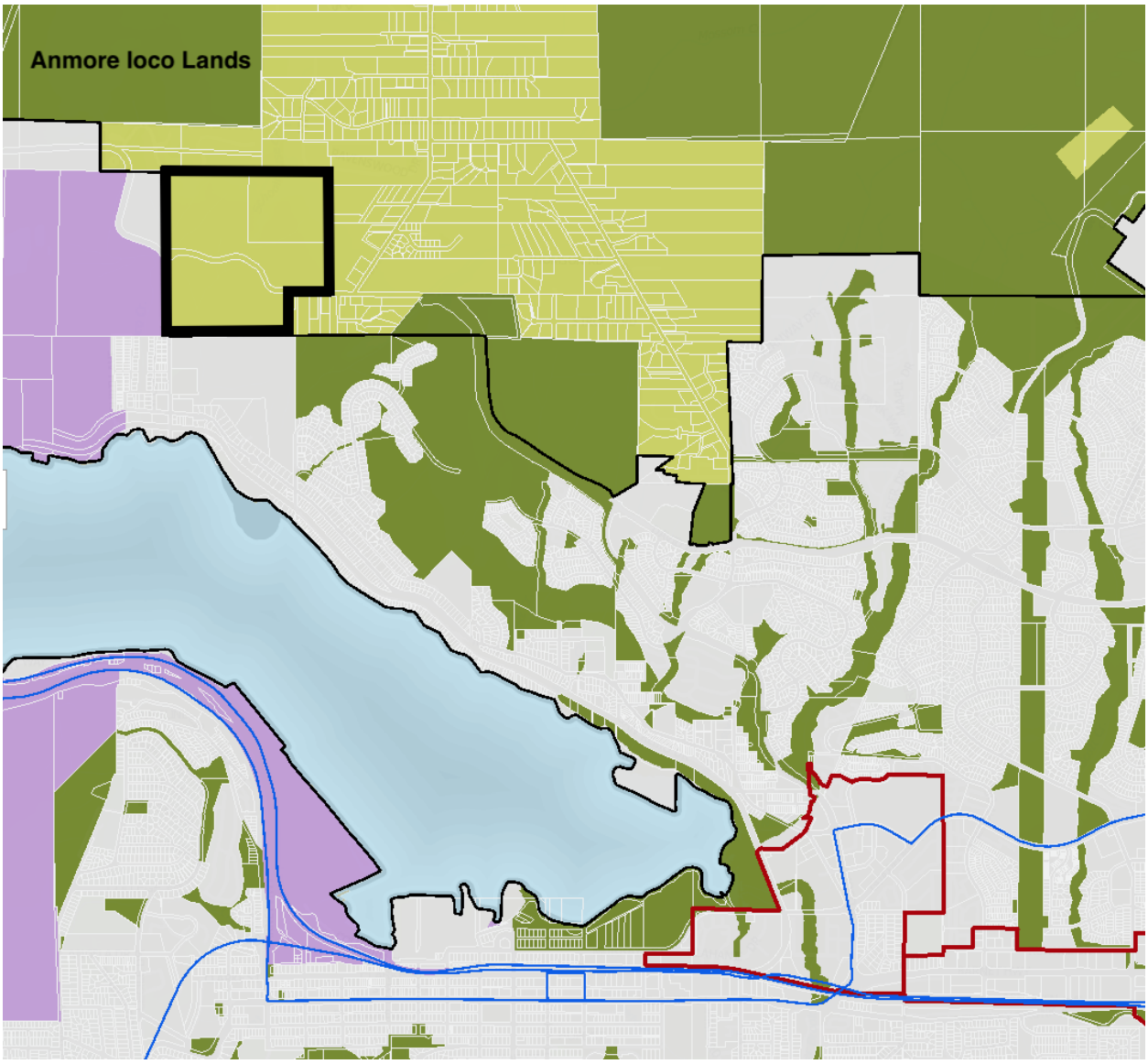


Figure 1 – Anmore Ioco Lands and Surrounding Regional Land Uses

In July 2019, the current owner of the Ioco lands, Gilic Developments, applied for an OCP amendment and rezoning. The Village began processing the application in the fall of 2019. The application proposed 1400-1600 residential units situated in multifamily developments with a height of up to 12/13 stories on the 50-acre southern portion of the Anmore property, south of Sunnyside Road. Additionally, 500,000 square feet of the commercial space was proposed with a mixture of retail and office uses.

The owner is currently re-evaluating their approach and timing but has clearly stated their intent to continue pursuing the OCP and rezoning application. Given the opportunity to address the special study area designation in advance of the next phase of development, this report is being brought forward to propose submitting a request to the Metro Vancouver Board to support an RGS amendment that would

lift the special study area and allow the lands to be re-designated from rural to urban in preparation for the next phase of the development plan.

VILLAGE OF ANMORE OCP - IOCO LANDS SPECIAL STUDY AREA

The Village recognizes that in order for any form of development to proceed on the Ioco Lands, that it must be in line with the Village's strategic plan and its OCP policies. Further, an amendment to the RGS will be needed.

While the ownership group of the Ioco Lands re-evaluates their approach, the Village can choose to continue to advance the land use approvals process with regards to requesting an amendment to the RGS.

The Village of Anmore's OCP designates the Ioco Lands as a Special Study Area and it states:

> *The development of the Ioco Lands will take place in accordance with the fundamental principles of this Plan and should differentiate itself though its commitment to environmental preservation, high-levels of sustainable building performance and its creation of walkable community …The Special Study designation highlights the need for further discussion and study. While no plan or proposal has been submitted by the property owners, the lands are currently for sale, which has spurred much discussion within the community about what these lands could become if and when developed.*

Since the time the OCP was adopted in 2014, the lands were purchased by the current owners and they have undertaken extensive community consultations and studies beginning in 2017 and continuing through the fall of 2019. They have also undertaken extensive land use, environmental, transportation and financial impact studies that were all submitted with their request for an OCP amendment in the summer of 2019.

The community consultation undertaken by the developer revealed a strong community desire for new housing types, access to increased commercial services and employment opportunities.

As previously mentioned, the owners of the Ioco Lands submitted a development proposal that contained a considerable amount of residential density and commercial floor space, in addition to offering extensive environmental protection through dedication of nearly 30% of the development site to the Village.

This proposal has not yet been reviewed by the Advisory Planning Commission, other committees or Council at this time. The ownership group has chosen to pause the OCP amendment process and has made clear that they do intend to re-engage with the Village of Anmore once they have resolved some internal matters.

Community Support. While the OCP amendment process is not complete, nor the scale of development, what the community consultation has revealed was a community openness to have further discussion about what type of development that would be desired on the Ioco Lands. What was also made clear was that any form of development that would meet the objectives of Council's strategic plan or realize the special study area requirements of environmental preservation and a walkable community, will necessitate connection to the regional sewer services.

Financial Sustainability. Financial sustainability is a core principle of the Village's OCP. It recognizes that the Village has a very limited tax base to support the infrastructure needed to service the Village. Since the adoption of the Village's OCP, the Village has realized many of the policies, in particular, ensuring that it had sufficient reserves to cover all the capital replacement needs. This has been achieved by significant tax increases over the last several years, resulting in the Village currently being in excellent financial shape but also realizing that pursuing low-density rural development is not sustainable in the long term and that more efficient development is required and more diverse revenue sources are needed.

Council Strategic Plan 2019-2022. After the most recent municipal elections, the Village of Anmore Council adopted a Strategic Plan in May 2019 which identified its strategic goals and priority projects for its term (**Attachment 1**). Of note, are the priority projects that relate to land development in Anmore:

1. Diversify the tax base beyond the current residential tax base;
2. Control our destiny (by connecting directly to the Metro Vancouver (GVWD) water system or alternate sources and provide alternative options for sewer collection and treatment);
3. Financial Security; and
4. Explore alternative housing opportunities (and in particular look to create opportunities for aging in place, create opportunities for young families, and create opportunities for complementary mixed use).

All of these goals could be at least partly achieved through the development of the Ioco Lands as an urban complete community, with a mix of uses and housing types.

REGIONAL GROWTH STRATEGY AMENDMENT PROCESS

The Ioco Lands are currently designated Rural in the RGS with a special study overlay. The special study overlay makes this a Type 3 amendment within the context of Metro Vancouver's Regional Growth Strategy, which means it requires a simple majority vote of the Metro Vancouver Board to change and no requirement for a regional public hearing. The special study area is an acknowledgement that a regional land use amendment was anticipated prior to the adoption of the current RGS and thus allowed the amendment request to be considered a Type 3 amendment as opposed to the normal Type 2 amendment that would require a higher support threshold of 2/3 weighted vote of the Metro Vancouver Board and a regional public hearing.

The request for an amendment must be made by Council resolution. Metro Vancouver has a policy that requests that a parallel OCP amendment process be underway and strongly encourages municipalities to submit RGS amendment requests after the local public hearing step, where residents have an opportunity to share their views.

The Village has an OCP amendment application in stream (as submitted by Gilic Developments), but has not yet held a local public hearing. Village staff are of the understanding that the reason for requesting an RGS amendment after a local public hearing is to ensure that Metro Vancouver is not out ahead a local land use planning. This is not the case for the Village of Anmore and the Ioco Lands. The local land use planning and the further studies that have taken place indicate that any development approval will meet the OCP vision.

Regional Sewer Service. The Rural designation precludes the Ioco Lands from receiving regional sewer services. An RGS amendment to an urban designation and inclusion within the Urban Containment Boundary will be necessary to receive regional sewer services.

Having the certainty that regional sewer services can be provided to the Ioco Lands will enable to Village and its citizens to fully explore all options for the form of development that best suits the local community.

The Village understands that Metro Vancouver has initiated consideration of a significant update to the RGS and that once an RGS Amending Bylaw has received 1st and 2nd reading, municipal RGS amendments will be placed on hold. However, it is anticipated that the introduction of a new Regional Growth Strategy bylaw is expected to be many months away which should allow time for the Village of Anmore to pursue an RGS amendment at this time.

ALIGNMENT OF PROPOSED AMENDMENT WITH *METRO 2040*

A summary of how the proposed changes to the Ioco Lands with the lifting of the Special Study Area and designation change from rural to urban aligns with the goals of *Metro 2040* are summarized below.

Goal 1 – Create a Compact Urban Area

Goal 1 of the RGS seeks to emphasize the creation of a compact urban area through the establishment of an Urban Containment Boundary, focusing growth in centres and areas well served by transit and by trying to discourage development in rural areas.

A large portion of the historical Ioco Lands are designated for urban scale development (the portion of the Ioco Lands in Port Moody) and the Village has held a long standing vision that it wishes to pursue urban scale development on the Anmore portion of these lands. This view is supported by the designation of a special study area in the RGS and designating the site a special study area in its OCP.

The Ioco lands are located next urban development and are located in relatively close proximity to the frequent transit network. The proposed development would be of compact form and introduce a mix of uses in an area that is currently only residential that will further the objectives of this goal by creating a compact community on these lands.

Goal 2 – Support a Sustainable Economy

The purpose of Goal 2 is to support a sustainable economy. The development of the Ioco Lands in the Village of Anmore would support the policies that underlie this goal. The wider Ioco Lands represent strategically vital industrial lands that are large in size, have rail access and marine access. Development of the Ioco Lands and the transportation improvements could help improve access to this industrial land.

The Village considers the addition of office and retail space a critical component for any development that might take place on the Ioco Lands as it would help to provide residents with employment opportunities in the Village and provide residents access to services that do not currently exist. These opportunities would also benefit the residents of Belcarra, Port Moody and others in the Tri-Cities.

Goal 3 – Protect the Environment and Respond to Climate Change Impacts

A minimum 30% of the Ioco lands will be protected as publicly owned open space, so enhanced environmental protection of critical habitat will be realized. There will also be additional park and recreation space with an emphasis on trail connections and greenways that will enhance the existing Village trail network and provide important connections to existing trails in Port Moody. This will support the expansion of regional greenway connectivity.

Introducing a mix of uses and denser homes, built to high sustainability standards will help Anmore address climate change by being able to reduce distance traveled to access essential services and provide more opportunities for residents to work in their community. Currently, the Village's only commercial establishment is a small corner store and thus all residents are required to leave the community to access basic services.

Goal 4 – Develop Complete Communities

Housing choice is currently limited to large lot single family homes, basement suites and coach houses. The Village would like to expand housing choice with different housing type such as apartments and townhomes in order to offer more affordable housing choices in the Village and providing greater opportunities for existing residents to age in the community with housing choices that require less maintenance.

The Village also desires to become a more complete community by offering its residents more ability to access services they need, socialize in communal spaces and work in their own community.

Goal 5 – Support Sustainable Transportation Choices

The Village is committed to increasing sustainable transportation choices. A requirement for any development of the Ioco lands will be a realistic sustainable transportation plan. The current application is proposing a private transit service that will provide regular and frequent access to Inlet Centre and the region's Frequent Transit Network. There will also be an emphasis on improving non-automobile transportation connectivity with trail connections expanded into the Village and connecting with existing infrastructure in neighbouring communities.

Other Options

1. That Council direct staff to initialize an Official Community Plan amendment process to designate the lands as urban.

OR

2. That Council not pursue an amendment to the regional growth strategy at this time.

Financial Implications

There are no financial implications for any of the options presented.

Conclusion

The Village of Anmore has an in-stream OCP amendment for the Ioco Lands, submitted by the developer. However, given the developer has put a hold on the process, there is an opportunity for the Village to consider moving forward with a request to amend the RGS for the Ioco Lands independently of the current application. This would give Anmore certainty that the lands can be serviced adequately for the intended use of the lands, as per the Village's OCP.

Alternatively, Council could consider initiating their own OCP amendment process. The benefit of moving forward with that option is there would be more likelihood of support from Metro Vancouver staff as the OCP amendment process would follow their guidelines.

Report/Recommendation to Council
Ioco Lands - Request to Amend Regional Growth Strategy
July 3, 2020

Attachments:

1. Council Strategic Plan

Prepared by:
FOR Jason Smith Manager of Development Services
Reviewed for Form and Content / Approved for Submission to Council:
Chief Administrative Officer's Comment/Concurrence **Chief Administrative Officer**

ATTACHMENT 1

VILLAGE OF
ANMORE

2019 - 2022
Council Strategic Plan

Anmore Vision:
The Village of Anmore is an independent and fiscally responsible community that values the environment, a social conscience, quality of life, and being close to nature.

We have an engaged community that is immensely proud of Anmore

a. Create a civic centre
b. Increase Anmore's identity and influence
c. Provide high-level communications
   i. Training / professional assistance
   ii. Public engagement
   iii. Engage residents to assist in providing clear direction
   iv. Entrance signs
d. Continue to enhance community events and social engagement
e. Increase community involvement
f. Encourage diversity in community governance
g. Practice environmental stewardship

Priority Projects:

- **Build the Village Centre**
- **Enhance the trail network**
- **Diversify the tax base**
- **Control our destiny**
- **Financial security**
- **Explore alternative housing opportunities**

We have sustainable housing opportunities that represent the interests of all our citizens

a. Create opportunities for aging in place
b. Create opportunities for young families
c. Create opportunities for complementary mixed use
d. Ensure the OCP aligns with strategic priorities

Through collaborative relationships with government and stakeholder partners, we guarantee Anmore is self-sufficient in the future

a. Protect and enhance the future of neighbouring regional parks
b. Provide alternative options for sewer collection and treatment
c. Connect to the Metro Vancouver water system (GVWD) or alternate sources
d. Ensure future transportation capacity for Anmore, neighbouring communities, and regional parks

We provide responsive, efficient, transparent and engaged service

a. Continue to provide an effective and sustainable fire service
b. Ensure Anmore continues to be an employer of choice
c. Support the great staff in Anmore
d. Continue measures to ensure long-term fiscal responsibility
e. Maintain and enhance service levels

We unleash the potential for great development that advances the interests of the community

a. Create opportunities to live, work, shop and play within Anmore
b. Ensure that the expectations of potential developers are well defined
c. Ensure any development of the IOCO lands is considered in a thoughtful and inclusive manner
d. Create sub-area plans to define the future for the IOCO lands, Hillside, and the Village Centre
e. Establish Anmore as a destination
   i. Gathering spaces
   ii. Village centre
   iii. Linked trails
   iv. Parking
f. Provide guidance on Development amenities
   i. Review Community Amenity Contributions
   ii. Review the Development Cost Charge Bylaw

For Metro Vancouver meetings on Friday, May 29, 2020

Please note these are not the official minutes. Board in Brief is an informal summary. Material relating to any of the following items is available on request from Metro Vancouver. For more information, please contact: Greg.Valou@metrovancouver.org.

Metro Vancouver Regional District

E 1.1 Updating the Regional Growth Strategy: A Proposed Response in Light of COVID-19 APPROVED

This report presented a revised approach to Metro 2050 in light of the COVID-19 pandemic response that would include continuing technical aspects of the Metro 2040 Policy Reviews, leveraging the completed Long Range Growth and Transportation Scenarios to develop a resiliency lens, furthering integration with Transport 2050 and Climate 2050, and the redeployment of staff to support pandemic response efforts in terms of data and research.

Engagement with members and stakeholders and decisions on policy recommendations would be postponed until there is capacity to re-engage. Staff will check in monthly with member jurisdictions and other audiences to assess whether they are ready to re-engage. Some forms of information provision and online engagement directed at the public can continue.

The Board endorsed the process for updating Metro Vancouver 2040 as presented in the report.

E 1.2 Metro Vancouver 2040: Shaping our Future Amendment Request from the City of Delta – 9568 Burns Drive APPROVED

City of Delta Council has requested that the regional land use designation for the site at 9568 Burns Drive be amended from Agricultural to Rural in the regional growth strategy to permit the construction of a drive-through restaurant and a three-storey self-storage facility with office use.

The Board determined that the proposed amendment to the regional land use designation from Agricultural to Rural for the site at 9568 Burns Drive is not required and directed staff to notify the City of Delta that the rezoning does not require a Metro 2040 regional land use designation amendment or a Regional Context Statement amendment.

E 1.3 2020 Agriculture Awareness Grant Recommendations APPROVED

The Board awarded the annual Agriculture Awareness Grants for a total amount of $45,000 to the following twelve organizations. In the event that grant recipients are unable to deliver their programs in 2020 due to restrictions related to COVID-19, they will be allowed to use the funding in 2021.

- BC Agriculture in the Classroom Foundation, for the “Take a Bite of BC” project in the amount of $5,000
- BC Association of Farmers' Markets, for the “Metro Vancouver Expansion: BC Farmers Market Trail” in the amount of $5,000
- BC Chicken Growers’ Association, for the “Poultry in Motion Educational Mini Barn” project in the amount of $4,000

- DRS Earthwise Society, for the "Tomato Festival" in the amount of $2,500
- Fraser Valley Farm Direct Marketing Association, for "Revitalizing BC Farm Fresh for Today's Farm-Direct Customers" in the amount of $4,000
- Growing Chefs Society, for "Metro Vancouver Classroom Gardening and Cooking Program" in the amount of $4,000
- Haney Farmers Market Society, for the "Two Bite Club" project in the amount of $2,000
- Kwantlen Polytechnic University Foundation, for "Farm School Knowledge Mobilization with First Nations" for the amount of $4,000
- Langley Environmental Partners Society, for the "Langley Eats Local" project in the amount of $5,000
- North Shore Neighbourhood House, for "Edible Garden Seed Saving Project" in the amount of $5,000
- Richmond Food Security Society, for the "Groundswell – Building Awareness" project in the amount of $3,100
- The Renfrew-Collingwood Food Security Institute for the "Harvest, Cook, Connect: Linking Newcomer Farmers & Consumers" in the amount of $1,400

E 1.4 Metro Vancouver 2040: Shaping our Future - 2019 Procedural Report **RECEIVED**

The Board received for information a report that documents the staffing and resources required to implement, administer and amend the regional growth strategy, and provides an annual procedural report on the operational performance of the Regional Planning Division.

E 1.5 Metro 2040 Implementation Policy Review: Scope of Work **RECEIVED**

The purpose of the Metro 2040 Implementation Policy Review is to explore and identify the challenges and opportunities to enhance the regional growth strategy, taking into account the knowledge and experience gained from administering, implementing, and amending Metro 2040 since its adoption in 2011, as well as policy research, best practices, and input from member jurisdictions. The identified enhancements will be brought forward as recommendations for the update of the regional growth strategy over the 2021-2022 period. The Board received the report for information.

E 1.6 Housing Agreement Implementation Workshop and Resource Guide **RECEIVED**

On January 30, 2020, Regional Planning hosted a Housing Agreement Implementation Workshop, as an opportunity for housing planners and other key stakeholders in the region to learn more about entering into, administering and enforcing Housing Agreements. The workshop offered an overview of a new Resource Guide developed by Metro Vancouver in partnership with BC Housing titled What Works: Securing Affordable and Special Needs Housing through Housing Agreements. A synopsis of the workshop and Resource Guide are included in this report. The Board received the report for information.

E 2.1 Audited 2019 Financial Statements **APPROVED**

Although there is unprecedented uncertainty due to COVID-19, the 2019 Audited Financial Statements illustrate that Metro Vancouver entered this period in a strong financial position with excellent liquidity and solid reserves following the Board policy. The statements have been prepared in accordance with Canadian Public Sector Accounting Standards and have received an unqualified audit opinion by the external auditors, BDO Canada LLP. As noted in the Auditors' Report, it is the Auditors' opinion that these Financial Statements present fairly the financial position of the Metro Vancouver Districts and the Metro Vancouver Housing Corporation as of December 31, 2019, and the results of their financial activities and changes in their financial position for the year then ended in accordance with Canadian public sector accounting standards.

The Board approved the Audited 2019 Consolidated Financial Statements for the Metro Vancouver Regional District.

E 2.2 2019 Financial Results Year-End **RECEIVED**

The Board received for information the third and final financial performance report for 2019, containing the results for the year as compared to the annual budget. The final overall operational results for 2019 for Metro Vancouver's functions is a net surplus of close to $21.3 million on an approved budget of $836.4 million or slightly more than 2.5% of the budget. The results were positive for most functions with surpluses used to avoid debt or fund other projects.

E 3.1 Tynehead Regional Park - Ministry of Transportation and Infrastructure Licence of Use Agreement **APPROVED**

The Ministry of Transportation and Infrastructure (MOTI) is interested in funding forest ecosystem restoration within Tynehead Regional Park as habitat compensation for one of their infrastructure projects and requires a licence agreement in order to implement. A Licence Agreement will allow MOTI to improve the ecological condition of 4.94 hectares of regional parkland by removing invasive plants and restoring with native vegetation. The agreement would be in place from August 1, 2020 until July 31, 2032, allowing two years for preparation and installation, and ten years of monitoring and maintenance.

The Board approved the Tynehead Regional Park Licence of Use Agreement between MVRD and MOTI for a 12-year term, commencing August 1, 2020 and authorized the Director, Properties on behalf of Metro Vancouver, to enter into, execute and deliver the agreement.

E 4.1 Greater Vancouver Regional Fund Annual Report as of December 31, 2019 **RECEIVED**

TransLink has submitted an annual report containing historical information on active projects funded with federal gas tax funds through the Greater Vancouver Regional Fund (GVRF) as of December 31, 2019.

TransLink has successfully delivered the majority of the projects on or ahead of schedule with positive cost variances. Three projects are noted as experiencing delays exceeding three months. Approximately $1.74 billion in GVRF funds is anticipated to contribute to the capital investments identified in the 2018 Phase

Two Investment Plan for the period 2018 to 2027. Assuming a renewal of the federal gas tax transfers in 2024, TransLink forecasts a GVRF balance of approximately $255 million in 2027.

The Board received the report for information.

E 5.1 Low Carbon Economic Stimulus Funding in Response to COVID-19 **APPROVED**

The Board resolved to write letters to the provincial Minister of Environment and Climate Change Strategy, the federal Minister of Environment and Climate Change, and other appropriate government agencies to call for economic stimulus funding to be directed to low carbon initiatives, and to forward copies of each letter to member jurisdictions for information.

G 1.1 Amendments to GVRD Air Quality Management Bylaw No. 1082, 2008 **APPROVED**

This report brings forward housekeeping amendments to Metro Vancouver's main air quality management bylaw (Bylaw 1082), arising as a consequence of the Board's adoption of the Residential Indoor Wood Burning Emission Regulation Bylaw on March 27, 2020. The proposed amendments include changes to reflect the definitions included in the new residential wood burning bylaw, and a change to reference the more detailed requirements with respect to the control of emissions from residential indoor wood burning.

The Board gave first, second and third readings to the amending bylaw, then passed and finally adopted it.

I 1 Committee Information Items & Delegation Summaries **RECEIVED**

The Board received information items and a delegation summary from Standing Committees.

Regional Planning Committee – May 1, 2020

Information Items:

5.5 Social Equity in Regional Growth Management Phase 2 Study – Project Initiation

The Social Equity in Regional Growth Management study is a two-year project aimed at developing a better understanding of how social equity can and should be considered in Metro Vancouver's long-range regional growth management policy planning. In 2019, the study focused on understanding how other jurisdictions are considering this topic and the gaps in Metro Vancouver's policies. The second phase, which is set to commence in the spring of 2020, will focus on data gathering, stakeholder engagement, and the development of recommendations for the development of an equity lens for Metro 2050, the update to the regional growth strategy.

5.7 Metro 2040 Rural Policy Review – Scope of Work

This report outlines the scope of the Metro 2040 Rural Policy Review including the questions and process for receiving feedback on the Rural land use designation and policies in Strategy 1.3 of Metro 2040. Staff will be seeking input from members of the Regional Planning Advisory Committee regarding potential

changes to the policies of Strategy 1.3. A key issue to resolve is developing a common definition of "rural use".

5.8 Metro 2040 Housing Policy Review – Discussion Paper

To support the development of Metro 2050, staff are reviewing the existing policies of Metro 2040 to identify opportunities to enhance the goals, strategies, and policy actions it contains. The key considerations from the Metro 2040 Housing Policy Review Discussion Paper, the completion of which is a key milestone in Phase 1 of the Policy Review, are summarized in this report. The Metro 2040 Housing Policy Review is one of several thematic policy reviews being undertaken to inform Metro 2050, the update to the regional growth strategy. The next steps in the Metro 2040 Housing Policy Review include a Housing Policy Forum, the inputs from which will be used to develop policy options for Regional Planning Committee members to consider in Phase 3 of the policy review process.

Performance and Audit Committee – May 6, 2020

Information Items:

5.1 Metro Vancouver Final Report

Under provincial legislation, an external audit must be undertaken annually for all Metro Vancouver Districts and the Housing Corporation. The attached report, prepared by Metro Vancouver's external auditors, BDO Canada LLP Chartered Accountants, summarizes the results of the annual audit for fiscal year 2019.

5.6 Capital Program Expenditure Update as at December 31, 2019

In 2019 Metro Vancouver's Capital expenditures were approximately 78.5% of budgeted and were underspent by $201.3 million. The majority of the capital program relates to Liquid Waste, Solid Waste, and Water with the underspending due primarily to the timing of expenditures differing from expectations with delays experienced in projects in the early stages of completion. The underspending in the 2019 Capital Budget resulted in a realization of a surplus in capital funding of $10.3 million. This surplus, per policy, will be used in future years to fund capital and avoid debt.

5.7 Investment Position and Returns – September 1, 2019 to March 31, 2020

The annualized return for Metro Vancouver's investment portfolio for 2019 was 2.78% or (2.57% including cash) for Short-Term, 2.42% for Long-Term and 2.70% for the Cultural Reserve Fund. Total investment income for 2019 was $21.5 million on an average portfolio balance of $849.5 million. Investment performance has met expectations for the current period. Due to the delay in the committee meeting, results and balance information have been included through March 31, 2020. Going forward, the overall rate of return is expected to decline notably in the next several months due to the current low yield environment as a result of the COVID 19 pandemic, and a significant portion of the portfolio being placed in short-term products and held in cash for liquidity.

5.8 Tender/Contract Award Information – December 2019 to February 2020

During the period December 1, 2019 and February 29, 2020, the Purchasing and Risk Management Division issued seventeen new contracts, each with a value in excess of $500,000 (exclusive of taxes). In addition, there were seven existing contracts requiring contract amendments which necessitate further reporting to the Performance and Audit Committee.

Staff have inserted Supplementation General Conditions into existing competitions which identify the present and future challenges resulting from COVID-19 and seek to obtain assurances from the bidding community of their commitment to completing projects on time and on budget under these challenges. Meanwhile, Purchasing and Risk Management continue to seek process improvements through the implementation of an e-bidding solution which will result in better compliance and significant reduction in award processing time.

Regional Parks Committee – May 13, 2020

Information Items:

5.2 Regional Parks 2019 Annual Report

This report provides an overview of Regional Parks visitor and facility use, programming, volunteering, and activities in 2019. The annual report will be used to support ongoing park planning by MVRD and local municipalities for capital planning, future facility development, program delivery, and resource management activities. In 2019, eleven regional parks and two regional greenways saw record levels of visitation, and total visitation increased to 11,935,000. More than 1,000 public programs, events and outreach activities inspired nearly 62,000 people, and close to 7,250 volunteers and park partners contributed over 22,000 hours to stewardship, education and interpretive programs. Over 80 hectares of new park land was added to the regional parks system.

Climate Action Committee – May 15, 2020

Delegation Summary:

3.1 Isaac Beevor and Katelyn Maki, Force of Nature Alliance

Information Items:

5.1 Adapting Air Quality and Climate Change Engagement During COVID-19

Metro Vancouver continues to assess work plans on a case by case basis to determine if the COVID-19 pandemic response requires adjustments to any work plans, including engagement components. For air quality and climate change programs and initiatives, this means continuing with work plans that protect human health and the environment, but adjusting the approach to engagement.

Metro Vancouver is continuing to seek feedback on a series of Clean Air Plan and Climate 2050 Discussion Papers. Goals and targets in Metro Vancouver's climate-related plans are science-based, and interim targets have a time horizon of less than ten years, so taking action now to avoid the worst impacts of climate change remains a priority. Staff are committed to meeting the timelines set out in the Committee's work plan for Climate 2050 roadmap development, but with revised engagement plans and methods, and recognition of the varied circumstances for different audiences. Metro Vancouver is also revising engagement plans for regulatory development and other initiatives to align with the COVID-19 pandemic response.

5.4 Clean Air Plan and Climate 2050 Discussion Paper on Agriculture

Metro Vancouver is developing the Clean Air Plan to identify actions to reduce emissions of air contaminants, including greenhouse gases, in our region over the next 10 years. Metro Vancouver is also implementing Climate 2050, a long-term strategy to achieve a carbon neutral and resilient region over the next 30 years. A series of issue area discussion papers are being developed to support an integrated

engagement process for the Clean Air Plan and Climate 2050. The draft discussion paper on the agriculture issue area has been prepared and identifies goals and example actions for this source of air contaminants and greenhouse gases in our region, as well as hazards, metrics, and example actions for climate adaptation. Feedback from the public, stakeholders, and other governments will support the development of the Clean Air Plan and the Climate 2050 Roadmaps.

5.5 Climate 2050 and Clean Air Plan Discussion Paper on Nature and Ecosystems

Metro Vancouver is implementing Climate 2050, a long-term strategy to achieve a carbon neutral and resilient region over the next 30 years. Metro Vancouver is also developing the Clean Air Plan to identify actions to reduce emissions of air contaminants, including greenhouse gases, in our region over the next 10 years. A series of issue area discussion papers are being developed, to support the engagement processes for Climate 2050, Metro 2050 and the Clean Air Plan.

The draft discussion paper presented here on the nature and ecosystems issue area identifies goals, hazards, and example targets and actions for climate change mitigation and adaptation. Feedback from the public, stakeholders, and other governments will support the development of the Climate 2050 Roadmaps, Metro 2050 and the Clean Air Plan.

Greater Vancouver Water District

E 1.1 Award of Detailed Design Services, Cape Horn Section Resulting from RFP No. 18-101: Coquitlam Main No. 4 – South and Cape Horn Sections – Detailed Design, Construction and Commissioning Consulting Services **APPROVED**

Coquitlam Main No. 4, consisting of the Central, South and Cape Horn Sections, will provide additional capacity from Coquitlam Lake and needs to be constructed and commissioned by 2026 to avoid impacting delivery of water to the southern and eastern areas of Metro Vancouver.

Detailed Design Services for the South Section was awarded to CH2M Hill Canada Limited (CH2M Hill) in September 2018. Metro Vancouver has been working with the Cities of Coquitlam and Port Coquitlam on finalizing the water main alignment, which has now been agreed to by both cities.

The Board approved the award of a contract for an amount of up to $5,305,075 (exclusive of taxes) to CH2M Hill Canada Limited for Detailed Design for Coquitlam Main No. 4 – Cape Horn Section, subject to final review by the Commissioner; and authorized the Commissioner and the Corporate Officer to execute the required documentation once the Commissioner is satisfied that the award should proceed.

E 1.2 Award of Phase C - Construction Engineering Services for the Annacis Water Supply Tunnel **APPROVED**

At its March 5, 2020 meeting, the Water Committee considered the report titled “Award of Phase C - Construction Engineering Services for the Annacis Water Supply Tunnel” dated February 26, 2020 and approved the report’s recommendation. The report was scheduled to be presented to the GVWD Board at

its March 27, 2020 meeting, but was withdrawn due to uncertainty about proceeding with large capital projects during the COVID-19 pandemic. Staff brought the report back through the Water Committee and Board.

The Board approved the award of Phase C, Construction Engineering Services in the amount up to $17,881,271 (exclusive of taxes) to the Phase A and B project consultant, Hatch Corporation, for the Annacis Water Supply Tunnel (Request for Proposal No. 15-127), subject to final review by the Commissioner; and authorize the Commissioner and the Corporate Officer to execute the required documentation once the Commissioner is satisfied that the award should proceed.

E 2.1 Audited 2019 Financial Statements **APPROVED**

Although there is unprecedented uncertainty due to COVID-19, the 2019 Audited Financial Statements illustrate that Metro Vancouver entered this period in strong financial position with excellent liquidity and solid reserves following the Board policy. The statements have been prepared in accordance with Canadian Public Sector Accounting Standards and have received an unqualified audit opinion by the external auditors, BDO Canada LLP. As noted in the Auditors' Report, it is the Auditors' opinion that these Financial Statements present fairly the financial position of the Metro Vancouver Districts and the Metro Vancouver Housing Corporation as of December 31, 2019, and the results of their financial activities and changes in their financial position for the year then ended in accordance with Canadian public sector accounting standards. The Board approved the Audited 2019 Financial Statements for the Greater Vancouver Water District.

E 1.1 Committee Information Items **RECEIVED**

The Board received information items from the Water Committee.

Water Committee – April 30, 2020

Information Items:

5.1 GVWD 2019 Water Quality Annual Report

For 2019, the Capilano, Seymour, and Coquitlam reservoirs were continually in service and provided excellent quality source water. Performance at the Seymour Capilano Filtration Plant and Coquitlam Water Treatment Plant was excellent with no primary disinfection interruptions. Bacteriological water quality was excellent in the GVWD transmission mains and in system reservoirs with secondary disinfection stations boosting chlorine as required. No E. coli was detected and disinfection by-products were below allowable concentrations. Both plants met or exceeded all Operating Permit criteria and water quality throughout the GVWD system met or exceeded the Guidelines for Canadian Drinking Water Quality requirements.

5.2 Water Supply Forecast and Water Consumption Update for Summer 2020

This report summarizes the current state of source water supply and trends in water use and reflects current plans for operating the source reservoirs and water system this summer and fall. The existing snowpack, overall precipitation in the form of rainfall, and expected full source lake storage will be sufficient to ensure adequate water supply for the 2020 summer season. Peak day and winter water use continue to decrease while average day water use is starting to stabilize, indicating the importance of continued conservation

initiatives. Recent system improvements have increased the capacity of the transmission system to meet peak summer demands.

5.3 Water Services Capital Program Expenditure Update to December 31, 2019

The capital expenditure reporting process as approved by the Board provides for regular status reports on capital expenditures 3 times per year. This is the year-end report for 2019 which includes both the overall capital program for Water Services with a multi-year view of capital projects and the actual capital spending for the 2019 fiscal year in comparison to the annual budget. In 2019, annual capital expenditures for Water Services were $243.5 million compared to a capital budget of $231.4 million. This difference has been funded through the application of accumulated surplus from capital underspends from prior years. Forecasted expenditures for the current Water Services capital program remain within the approved budgets through to completion.

5.5 2020 Water Regulations Communications and Regional Water Conservation Campaign

Metro Vancouver undertakes several communications initiatives to support water conservation. Metro Vancouver communicated the May 1 watering regulations activation date via advertising and social media engagement across the region, and through a range of promotions and items distributed to members for public education and enforcement throughout the irrigation season. The 'We Love Water' regional water conservation campaign began May 19, with a mix of television, radio, outdoor, and digital advertising, and emphasizes water resource education as well as conservation messaging in the warmer and drier summer months. Creative materials and collateral were shared with members so they can support the campaign through their own communications channels.

Greater Vancouver Sewage and Drainage District

E 1.1 Audited 2019 Financial Statements **APPROVED**

Although there is unprecedented uncertainty due to COVID-19, the 2019 Audited Financial Statements illustrate that Metro Vancouver entered this period in a strong financial position with excellent liquidity and solid reserves following the Board policy. The statements have been prepared in accordance with Canadian Public Sector Accounting Standards and have received an unqualified audit opinion by the external auditors, BDO Canada LLP. As noted in the Auditors' Report, it is the Auditors' opinion that these Financial Statements present fairly the financial position of the Metro Vancouver Districts and the Metro Vancouver Housing Corporation as of December 31, 2019, and the results of their financial activities and changes in their financial position for the year then ended in accordance with Canadian public sector accounting standards.

The Board approved the Audited 2019 Financial Statements for the Greater Vancouver Sewerage and Drainage District.

E 2.1 Liquid Waste Services Capital Program Expenditure Update as at December 31, 2019 **RECEIVED**

This report is the final of three capital expenditure progress reports for 2019. Liquid Waste Services underspent its annual Capital Budget by $147.2 million. The variance is primarily due to delays to construction of two major projects and obtaining third party approvals in a timely manner. Although the

2019 Liquid Waste Services Capital Budget shows a year-end underspend, the variance is a result of cash flow timing. It is projected that in aggregate, ongoing capital projects will be close to or less than the overall budget for that project. Any surplus resulting from a 2019 underspend is used to directly fund capital in 2020 and avoid future borrowing. The Board received the report for information.

E 3.1 COVID–19 Update: Solid Waste Services **RECEIVED**

Solid Waste Services is monitoring and responding to COVID-19 developments and impacts on the regional solid waste system and Metro Vancouver's solid waste facilities. Currently, the regional system is operating at near full-service levels with minor adjustments. April waste disposal tonnage was approximately 10% less than April 2019. Total solid waste facility visits are up approximately 10% as a result of increased small vehicle traffic. Metro Vancouver is engaging with member municipalities and other waste and recycling stakeholders on operational updates, communications to the public, and contingency plans resulting from the COVID-19 pandemic. A number of these initiatives have been undertaken.

G 1.1 Greater Vancouver Sewerage and Drainage District Development Cost Charge Reserve Fund Expenditure Bylaw No. 339, 2020 **APPROVED**

Utilization of Development Cost Charge's are required to be approved by the GVS&DD Board by bylaw.

The Board gave first, second and third readings to Greater Vancouver Sewerage and Drainage District Development Cost Charge Reserve Fund Expenditure Bylaw No. 339, 2020, then passed and finally adopted said bylaw.

I 1.1 Committee Information Items **RECEIVED**

The Board received information items from Standing Committees**.**

Performance and Audit Committee – May 6, 2020

Information Items:

5.4 Semi-Annual Report on GVS&DD Development Cost Charges

In 2019, Metro Vancouver collected a total of $60.2 million in GVS&DD Development Cost Charges (DCCs), up from $32.1 million in 2018. This is due primarily to the rate increase which came fully into effect in May of 2019. Affordable housing development DCC waivers were approved in 2019 for a total of 946 units representing $1.5 million in forgone revenue. Total DCCs held in reserve at December 31, 2019 was $227.5 million.

Liquid Waste Committee – May 14, 2020

Information Items:

5.3 2020 Regional Unflushables Campaign – Update

The COVID-19 health restrictions have necessitated a rethinking of campaign approaches and timing. The campaign was originally planned to start in May, but the current increased purchasing of wipes and likely flushing of wipes and other items means that campaign messaging will be most effective now. While planned out-of-home elements (cinema, events, posters in washrooms and other locations, etc.) are currently less suitable options, there is an increased opportunity to reach people in their homes. Moving up the campaign's start date, focusing on TV/digital channels and highlighting wipes messaging allows the campaign to better reach residents and respond to current needs.

Zero Waste Committee – May 15, 2020

Information Items:

5.2 Solid Waste Services Capital Program Expenditure Update as of December 31, 2019

This is the third in a series of three capital expenditure progress reports for 2019. Solid Waste Services is underspent in its annual Capital Budget by $57.6 million. The variance is primarily due to timing of construction expenditures for projects in progress. Although the 2019 Solid Waste Services Capital Budget shows a year-end underspend, the variance is a result of cash flow timing. It is projected that in aggregate, ongoing capital projects are monitored to ensure they remain within total project budgets. Any surplus resulting from a 2019 underspend is used to directly fund capital in 2020 and avoid future borrowing.

5.3 2019 and 2020 Food Scraps Recycling Campaign Results

The 2019 and 2020 "Food Scraps Aren't Garbage" campaigns performed strongly, contributing to an increase in reported green bin use among residents in the region (now at 91%). While adoption of the program is high, updates were made to the well-known googly-eyed food face characters based on research findings that found some confusion around what is avoidable food waste as opposed to food scraps. New tactics were added and the website was updated, including information to help people better understand why we compost, alleviating confusion and providing the more specific info that residents seek. Analyzing social media data (e.g. from the "Green Bin Q&A") illustrated what the pain points are for residents. These learnings, among others, will inform future iterations of the FSR campaign. The food scraps recycling campaign continued in fall 2019 and winter 2020. The media strategy included both broad reach and targeted digital tactics, and delivered over 75 million impressions. Overall, 91% of residents now say they typically dispose of organic waste into the green bin. 30% of residents recall seeing or hearing the campaign advertising, which is the highest awareness level achieved since 2014. 36% of residents who saw the advertising message shared it with others.

Metro Vancouver Housing Corporation

1.1 Audited 2019 Financial Statements **APPROVED**

Although there is unprecedented uncertainty due to COVID-19, the 2019 Audited Financial Statements illustrate that Metro Vancouver entered this period in a strong financial position with excellent liquidity and solid reserves following the Board policy. The statements have been prepared in accordance with Canadian Public Sector Accounting Standards and have received an unqualified audit opinion by the external auditors, BDO Canada LLP. As noted in the Auditors' Report, it is the Auditors' opinion that these Financial Statements present fairly the financial position of the Metro Vancouver Districts and the Metro Vancouver Housing

Corporation as of December 31, 2019, and the results of their financial activities and changes in their financial position for the year then ended in accordance with Canadian public sector accounting standards.

The Board approved the Audited 2019 Financial Statements for the Metro Vancouver Housing Corporation.

UBCM Union of BC Municipalities

June 17, 2020

COPY

Mayor John McEwen
Village of Anmore
2697 Sunnyside Road
Anmore, BC V3H 5G9

Dear Mayor John McEwen:

RE: GAS TAX AGREEMENT COMMUNITY WORKS FUND PAYMENT

I am pleased to advise that UBCM is in the process of distributing the Community Works Fund (CWF) payment for fiscal 2020/2021. An electronic transfer of $61,738.11 is expected to occur within the next 30 days. These payments are made in accordance with the payment schedule set out in your CWF Agreement with UBCM (see section 4 of your Agreement).

CWF is made available to eligible local governments by the Government of Canada pursuant to the Administrative Agreement on the Federal Gas Tax Fund in British Columbia. Funding under the program may be directed to local priorities that fall within one of the eligible project categories.

This year, the Government of Canada announced that the federal Gas Tax Fund transfer was to be accelerated and delivered in one single payment, rather than two half-payments. Therefore, this will be the only transfer this year for CWF funding.

Further details regarding use of CWF and project eligibility are outlined in your CWF Agreement and details on the Gas Tax Agreement can be found on our website at www.ubcm.ca.

For further information, please contact Gas Tax Program Services by e-mail at gastax@ubcm.ca or by phone at 250-356-5134.

Yours truly,

Maja Tait
UBCM President

Pc: Juli Halliwell, Chief Administrative Officer

From: LCRB Cannabis Regulation and Policy LCRB:EX [mailto:cannabisregs@gov.bc.ca]
Sent: June-18-20 2:41 PM
Subject: Policy Directive 20-14 - Mandatory Selling It Right responsible service training program and Policy Directive 20-15 - Non-transparent walls requirement

Hello,

I'm writing to announce Policy Directive 20-14 and Policy Directive 20-15.

In response to licensee and local government feedback, the Province of BC has amended the Cannabis Licensing Regulation (CLR) to remove the requirement that Cannabis Retail Stores (CRS) be enclosed by non-transparent walls, and will instead require that non-medical cannabis products, accessories, packages and labelling must not be visible from outside of non-medical cannabis retail stores through Policy Directive 20-15.

This will provide more flexibility for stores to configure their store features in a way that protects minors from exposure to non-medical cannabis and addresses concerns regarding employee safety and store aesthetics — while ensuring alignment with federal requirements outlined in the Cannabis Act and supporting the Province's commitment to upholding public safety. Existing licensees that choose to remove their window coverings must ensure no product can be seen from the outside.

In addition to the above, many of you have asked when a cannabis training program will be ready, so I am also pleased to announce Policy Directive 20-14, requiring current non-medical cannabis retail store licensees and adults who sell or supervise the sale of non-medical cannabis in private retail and government stores, as well as marketing licensees and their staff, to complete the mandatory online responsible selling training program, **Selling It Right**.

Following implementation of the regulatory framework for cannabis, the LCRB turned its attention toward the development of a training program for the responsible sale of non-medical cannabis that is now ready to go live.

We recognize that due to the pandemic, it's been a difficult time for businesses in B.C.; however, we also recognize that consumers continue to access non-medical cannabis retail stores during this time.

Therefore, to ensure staff in cannabis retail stores understand applicable laws and can provide assistance in a socially responsible manner, the LCRB is now requiring the completion of this mandatory training program.

Selling It Right is designed to educate licensees and people working in the non-medical cannabis industry on the effects of cannabis, how to recognize signs of intoxication, how to handle situations requiring intervention and how to understand their full responsibilities under the law.

The new course can be completed online at www.responsibleservicebc.gov.bc.ca for a fee of $35 plus GST. Upon successful completion, individuals will receive a certificate valid for two years.

All non-medical cannabis retail store licensees and adults who sell or supervise the sale of non-medical cannabis in private retail and government stores, as well as marketing licensees and their staff, will be required to complete the cannabis training program.

To ensure we don't put undue pressure on licensees during this challenging time, current licensees and their staff will have until **September 30, 2020** to complete the training before the regulation comes into force.

New non-medical cannabis retail store licensees, marketing licence applicants, retail and government cannabis store sales staff and supervisors will be required to successfully complete the training prior to opening a store, working in a store or being issued a marketing licence.

Current and new marketing licensees must also provide proof of completion to the LCRB by emailing a copy of their certificate to: lcrbcannabis@gov.bc.ca. Proof of completion must be received from current marketing licensees by **September 30, 2020**.

We remain committed to enabling a vibrant, legal cannabis industry and will continue to find ways to support British Columbians and the sectors we regulate during this challenging time.

If you have any questions, please contact us at cannabisregs@gov.bc.ca.

Sincerely,

Mary Sue Maloughney
Assistant Deputy Minister and General Manager
Liquor and Cannabis Regulation Branch

From: s.ridout@shaw.ca [mailto:s.ridout@shaw.ca]
Sent: June-18-20 1:00 PM
To: John McEwen <John.McEwen@anmore.com>
Cc: Village.hall@anmore.com
Subject: Important Update - Providing a more protective Antenna Siting & Small Cell Agreement Policy

Dear Mayor McEwan & Councillors,

A few days ago I sent two documents to support you in making sound telecommunications decisions. When one of Canada's top environmental health and radiofrequency radiation experts read the second document, she offered some eye-opening and significant suggestions about how we might improve it.

We apologize for adding to your inbox, but in order to ensure you have access to the best resources possible, a revised version of ***Creating Protective Antenna Siting Protocols & Proactive Small Cell Licensing Agreements*** is attached.

With Warm Regards,

Sherry Ridout

On Behalf of Citizens for Safe Technology

Who are We?

We represent an umbrella group of organizations and individuals advocating for safe and responsible technology.

For more information, you may reach us at cst.citzensforsafetechnology@gmailcom ,

Creating a Proactive Antenna Siting Protocol & Small Cell Licensing Agreement

Overview

Although antenna siting falls under federal jurisdiction in Canada, Innovation, Science and Economic Development (ISED) encourages local governments to create siting protocols that reflect and protect local interests. When there is no local protocol in place, the ISED policy found here becomes the default process.

In some instances, telecommunication providers are not required to consult with land use authorities or the public before they install small cell antennas. For example, if a telecom is installing 4G or 5G small cell transmitters on existing structures, and its equipment does not increase the height of that structure by more than 25%, the proponent is only required to request a local government's permission if it wants to put antennas on property owned by the town..

In preparation for 5G, providers are installing a growing number of small cell antennas on our streets. Clearly, it is prudent to have antenna siting protocols in place that include small cells and protect local interests to the degree federal regulations permit. To draft a siting protocol for your town, use the template found here as a guide. To create the most protective protocols and small cell licensing agreements possible, be sure to add the **Specific Content Suggestions** found on Pages 5 to 16 of this document.

Please note: To provide the fastest, safest and most secure Internet infrastructure possible for generations to come, and to avoid the risks associated with wireless and 5G, communities are strongly advised to build a sustainable fiber-to-the-premises last mile in place of installing small cells.

DISCLAIMER: *This content is provided for informational purposes only and is not intended to substitute for legal advice regarding compliance with local, provincial, or federal law. CALM makes no assurances or guarantees regarding the applicability or suitability of this language for any municipality, and shall not be held responsible for any legal action arising from the use of language or concepts contained herein.*

General Examples of Areas to Address

Note: While the terms "certain distances" and "certain districts" are used below, specific values are later provided

LOCATION

- Prohibiting small cell installations in residential areas and in certain districts
- Requiring installations to be certain distances away from residences, schools, hospitals, and/or other installations

AESTHETICS / ENVIRONMENT

- Aesthetic, design, and noise requirements such as co-location, camouflage, height and light limits, and more

ADMINISTRATIVE / LEGAL

- Requiring that residents within a certain distance of an installation be notified
- Requiring annual recertification fees
- Requiring permittees to defend and indemnify the city from any liabilities arising from permits and the installation, operation and maintenance of small cells
- Requiring the proponent to have insurance that includes pollution liability with no electromagnetic field exclusions as well as data privacy protection
- Reserving the right to hire independent consultants at the applicant's expense
- Reserving the right to employ a qualified RF engineer to conduct an annual random and unannounced test of the small cell installations Permittee has in the Town to certify compliance with Safety Code 6 or the Town's Guideline, whichever of these two guidelines sets the lowest emission limit. Learn about creating local radiofrequency exposure guidelines in **Policy Suggestion 2** below.

POLICY SUGGESTIONS

1. **Appoint a committee to create a community-owned fiber optic network**

   Fiber optic cables wired directly to the premises are *always* faster, safer and more energy efficient and secure than wireless networks, including 5G. To learn more about the many economic and other benefits of community-owned fiber optics, please visit Connected Communities ~ Wired fiber for Sustainable Last-Mile Solutions.

2. Establish a protective radiofrequency exposure guideline for your Town

Toronto has done it. So has Salt Spring Island, BC. These local governments assessed available health, environmental and technical data, concluded there are uncertainties in the science regarding the potential health risks associated with long-term exposures to radiofrequency radiation, and created exposure guidelines for their communities that are hundreds of times more protective than Safety Code 6. Although complying with these stricter municipal guidelines is voluntary, most telecommunication proponents do.

Salt Spring has incorporated its guideline - which at 2microW/cm2 is 500 times more stringent than Health Canada's - right into the body of its antenna siting protocol. Here is the wording used:

> "No cell phone antenna should be installed within 500 metres of any facility concerned with continuous human activity. A proponent wishing to install an antenna closer than this distance should demonstrate, using an independent consultant acceptable to the Islands Trust, that incident power density is less than 2 microwatts per square cm (2μW/cm2) at any facility concerned with continuous human activity within 500 metres of the proposed antenna. Additional antennae to be mounted on existing towers must also meet these standards, so that incident power density at any any facility where there is continuous human activity stays below 2 microwatts per square cm."

10 REASONS WHY LOCAL GOVERNMENTS ARE CREATING RADIOFREQUENCY EXPOSURE LIMITS THAT ARE MORE PROTECTIVE THAN SAFETY CODE 6

1. Safety Code 6 is a *guideline* and not a *standard*. While *standards* are enforceable, *guidelines* are "recommendations" that are not mandatory to follow.

2. Safety Code 6 has not been updated for decades, despite the fact that our exposure to radiofrequency radiation has continued to increase.

3. Safety Code 6 is based on an out-dated thermal effect that tells us harm only occurs when heating happens. Although this theory has value

when it comes to *non-living substances,* it is inappropriate to apply it to *living organisms*.

4. Instead, *biologically based guidelines* (often less than 1 microW/cm2) or the *precautionary principal* should be invoked when it comes to exposing living things to radiofrequency radiation.

5. Another critical aspect that makes Safety Code 6 inappropriate for living organisms is that it relies on a *6-minute average* (measured as root-mean-squared) rather than maximum exposures. *Extremes* are what instigate biological effects and not averages.

6. Furthermore, what this average fails to consider is exposure from all sources that may vary beyond a 6-minute timeframe, and thus not be captured by a 6-minute average.

7. Another issue – Safety Code 6 does not measure **peak values** for exposure, and it is peak emissions that do the most biological damage.

8. Also, because the millimetre waves that 5G will employ have not been tested for long-term exposure, it is critical that we establish limits that err on the side of caution.

9. Finally, cumulative exposure is not considered by Health Canada, and it is cumulative exposure that causes most of the adverse health effects. Taking a small amount of arsenic once may not be lethal, but if taken daily, it will eventually poison the body. The same applies to radiofrequency radiation.

10. For these reasons, we need to be very careful what limits we use to protect vulnerable populations (children, pregnant women, those who are chronically ill). We need to protect the population not against a heating effect but rather against cancer, reproductive problems, and neurohormonal and immunological problems, all of which have been documented in scientific peer-reviewed studies to occur at levels well below Safety Code 6 guidelines.

Specific Content Suggestions

Section 1: PERMITTING PROCESS

1.1 Permit Required. No small cell installation shall be constructed, erected, modified, mounted, attached, operated or maintained within the Town on or within any public right-of-way without the issuance of a permit. No approval granted under this chapter shall confer any exclusive right, privilege, license or franchise to occupy or use the public right-of-way of the Town for delivery of telecommunications services or any other purpose.

1.2 Application Content. All permit applications must include:

A. Detailed site and engineering plans for each proposed small cell installation, including full address, GIS coordinates, a list of all associated equipment necessary for its operation, as well as a proposed schedule for the completion of each small cell installation covered by the application.

B. A master plan showing the geographic service area for the proposed small cell installation(s), and all of applicant's existing, proposed and anticipated installations in the Town.

C. Certification that the proposed small cell installation(s) addresses an existing and significant gap in coverage in the service area, such certification to include a detailed map of the "gap areas" and documentation of such gaps causing an inability for a user to connect with the land-based national telephone network or maintain a connection capable of supporting a reasonably uninterrupted communication.

D. Photographs of proposed facility equipment.

E. Visual impact analyses with photo simulations including both "before" and "after" appearances, including simulations of the appearance of the equipment from the perspective of any property owner within 100 metres.

F. Certification by a certified radiofrequency engineer that the small cell installation will comply with Safety Code 6, or the Town's radiation exposure guideline, whichever of these two guidelines sets the lowest emission limit, including aggregate emissions for all co-located equipment.

G. Certification that the applicant has a right under federal law to install wireless telecommunications facilities in the public right-of-way.

H. Documentation demonstrating a good faith effort to locate the small cell installation in accordance with the preferred provisions of this protocol.

I. Documentation that owners of all properties within 200 metres of the proposed small cell installation have been notified in writing via certified mail of the proposed installation, including its exact location.

J. An executed indemnification agreement as set forth in section 1.7 below.

K. A disclosure of all related third parties on whose behalf the applicant is acting, including contracting parties and co-locaters.

L. If the small cell installation is proposed to be attached to an existing utility pole or wireless support structure owned by an entity other than the Town, sufficient evidence of the consent of the owner of such pole or wireless support structure to the proposed collocation.

M. Performance specifications and data that identify the maximum and minimum amount or level of radiofrequency emissions that are produced by the equipment when it is in full operating mode, and a monitoring plan for the Applicant's equipment capable of tracking and recording the daily amounts or levels of radiofrequency emissions that are produced by the equipment in order to verify that average emissions do not exceed the levels permitted either by Safety Code 6 or the Town's radiation exposure guideline, whichever of these two guidelines sets the lowest emission limit.
.

1.3 Application Fee. The Town shall assess a per-installation fee of _____ to cover the Town's costs of processing, reviewing, evaluating, conducting a public hearing, and other activities involved in consideration of the application, and conducting oversight of the construction of the small cell installation to ensure compliance with zoning requirements.

1.4 Consultant Fee. The Town shall have the right to retain an independent technical consultant to assist the Town in its review of the application. The reasonable cost of the review shall be paid by the applicant.

1.5 Hydro Fees. Permittee shall pay to the Municipality an annual hydro consumption surcharge of two hundred and fifty dollars ($250) per Structure. This amount is due on January 2 of each year and is not pro-rateable or refundable.

1.6 Compliance Bond. Upon approval of the application, the Permittee shall be required to post a bond in the amount of $50,000 for each small cell installation. Such bond is to be held and maintained during the entire period of Permittee's operation of each small cell installation in the Town as a guarantee that as determined by a qualified independent RF engineer, as outlined in Section 1.11.2 below, no such installation, including any co-located equipment exceeds or will exceed the allowable Safety Code 6 limits for RF radiation or the Town's radiation exposure guideline, whichever of these two guidelines sets the lowest emission limit.

1.7 Indemnification. Permittee shall provide an executed agreement in the form provided by the Town, pursuant to which Permittee agrees to defend, hold harmless and fully indemnify the Town, its officers, employees, agents, attorneys, and volunteers, from (i) any claim, action or proceeding brought against the Town or its officers, employees, agents, or attorneys to attack, set aside, void, or annul any such approval of the Town or (ii) a successful legal action brought against the Town for loss of property value or other harm caused by the placement or operation of a small cell installation. This indemnification agreement shall be in a form acceptable to the Town Attorney and shall include,

but not be limited to, damages, fees and/or costs awarded against the Town, if any, and cost of suit, attorney's fees, and other costs, liabilities and expenses incurred in connection with such proceeding whether incurred by the Permittee, the Town and/or the parties initiating or bringing such proceeding. The agreement shall also include a provision obligating the Permittee to indemnify the Town for all of the Town's costs, fees and damages which the Town incurs in enforcing the indemnification provisions of this Section.

1.8 Hazardous Substances. Permittee specifically acknowledges that the Town is not responsible for the escape, discharge or release of any hazardous substances from the Equipment, and specifically agrees to indemnify, protect and save the Town harmless from any and all actions, causes of actions, claims and demands regarding any such hazardous substance that has escaped, been discharged or released from the Equipment unless caused by the gross negligence or willful misconduct of the Town, its elected officials, appointed officers, employees, agents, contractors or any person the Town is responsible for in law.

"**Hazardous Substance**" means any hazardous or toxic substance, and includes radiofrequency electromagnetic energy, or other radiation, petroleum products and byproducts, industrial wastes, contaminants, pollutants, dangerous substances, and toxic substances, as defined in or pursuant to any law, ordinance, rule, regulation, bylaw or code, whether federal, provincial or municipal.

1.9 Environmental Liability. Permittee agrees to assume all environmental liability under federal, provincial and local government laws in Canada, as a responsible person or otherwise, relating to its occupancy and use of the Facilities, including but not limited to any liability for clean-up of any Hazardous Substance in, on, under, along, across and around the Facilities, which are proven to result directly from:

(a) the installation, occupation, operation and removal by Permittee of the Equipment;

(b) any materials or goods brought to the Facilities by Permittee, or by any other person with the express or implied consent of Permittee.

Permittee shall not be responsible for, or required to remove or remediate any Hazardous Substances that have migrated onto or into a Facility or which existed at a Facility prior to Permittee's occupation or use of such Facility.

1.10 Insurance: For the duration of the Term:

(a) Permittee shall maintain comprehensive general liability insurance with coverage up to five million dollars ($5,000,000.00), per occurrence and in the annual aggregate for products and completed operations, to protect Permittee from claims for personal injury, bodily injury or property damage arising out of Permittee's Work and/or operation of the Equipment. In addition, Permittee agrees that:

(i) the Town shall be added as an additional insured but only with respect to Permittee's legal liabilities arising out of Permittee's operations under this Agreement; and

(ii) the insurance shall include coverage for: products and completed operations; blanket contractual liability; cross-liability; non-owned automobile liability; pollution liability with no electromagnetic field exclusions, cyber-security and data privacy protection, and broad form property damage.

(b) Permittee shall also maintain automobile liability insurance, with coverage for bodily injury and property damage, for any Permittee owned or leased vehicles used in the performance of the Work in the amount of two million dollars ($2,000,000.00) per accident.

(c) The comprehensive general liability insurance policy shall contain a provision whereby the insurers will endeavour to provide the Town with sixty (60) days' notice of cancellation.

(d) Upon execution of this Agreement, Permittee shall file with the Town a certificate of insurance of each insurance policy required. Permittee shall also provide a certificate of insurance at any time upon reasonable written request by the Town. Failure to maintain the insurance policies as required by this Agreement is a material breach of contract.

(e) Excess (umbrella) liability insurance may be used to achieve the required insured limits.

1.11 Annual Re-certification.

1.11.1 Each year, commencing on the first anniversary of the issuance of the permit, the Permittee shall submit to the Town an affidavit which shall list all active small cell wireless installations it owns within the Town by location, certifying that

(1) each active small cell installation is covered by liability insurance with no electromagnetic field exclusions in the amount of $5,000,000 per installation, naming the Town as additional insured; and

(2) each active installation has been inspected for safety and found to be in sound working condition and in compliance with all federal safety regulations concerning radiofrequency exposure limits or the Town's radiation exposure guideline, whichever of these two guidelines sets the lowest emission limit.

1.11.2 The Town shall have the right to employ a qualified RF engineer to conduct an annual random and unannounced test of the Permittee's small cell wireless installations located within the Town to certify their compliance with all Safety Code 6 radiofrequency emission limits or the Town's radiation exposure guideline, whichever of these two guidelines sets the lowest emission limit. The reasonable cost of such tests shall be paid by the Permittee.

1.11.3 In the event that such independent tests reveal that any small cell installation or installations owned or operated by Permittee or its Lessees, singularly or in the aggregate, is emitting RF radiation in excess of Safety

Code 6 exposure guidelines or the Town's radiation exposure guideline, whichever of these two guidelines sets the lowest emission limit, the Town shall notify the Permittee and all residents living within 500 metres of the small cell installation(s) of the violation, and the Permittee shall have forty-eight (48) hours to bring the small cell installation(s) into compliance. Failure to bring the small cell installation(s) into compliance shall result in the forfeiture of all or part of the Compliance Bond, and the Town shall have the right to require the removal of such installation(s), as the Town in its sole discretion may determine is in the public interest.

1.11.4 Any small cell wireless installation which is no longer in use shall be removed by the Permittee within 30 days of being taken out of use.

1.11.5 Any small cell wireless installation which is not removed within 30 days after being listed as no longer in use in the annual re-certification affidavit shall be subject to a fine of $100/day until such installation is removed.

1.11.6 Where such annual re-certification has not been properly or timely submitted, or equipment no longer in use has not been removed within the required 30-day period, no further applications for small cell wireless installations will be accepted by the Town until such time as the annual re-certification has been submitted and all fees and fines paid.

1.12 Non-Permitted Installations Any small cell installation constructed, erected, modified or enhanced prior to the issuance of a site-specific permit from the Town shall be removed prior to the submission of any other application. No application for a small cell installation shall be considered while such unauthorized installations remain.

1.13 Notice of Permit Filing. Notice of the filing of any permit submitted pursuant to this protocol shall be sent to all property owners within 200 metres of each and every proposed small cell installation within five (5) days of such filing, such notice to be sent by certified mail at the expense of the Permittee.

1.14 Public Availability of Permit Applications. All permit applications submitted pursuant to this protocol, including all related documents, shall be made available for viewing and/or copying by any member of the public during normal business hours at the relevant office of the Town. Any charge for copies shall be limited to the Town's actual cost. No additional charges may be assessed against any member of the public for access to the entire permit and all of its related documents.

Section 2: LOCATION AND CONFIGURATION PREFERENCES

2.1 Siting Guidelines. The purpose of this section is to provide guidelines to applicants and the reviewing authority regarding the preferred locations and configurations for small cell installations in the Town, provided that nothing in this section shall be construed to permit a small cell installation in any location that is otherwise prohibited by the Town code.

2.2 Order of preference - Location. The order of preference for the location of small cell installations in the Town, from most preferred to least preferred is:

1. Industrial zone
2. Commercial zone
3. Mixed commercial and residential zone
4. Residential zone

Discouraged Locations:

1. Land use

   - Medium and high density residential areas
   - Schools, daycare facilities, playgrounds and similar facilities
   - Areas that adversely impact view corridors
   - Heritage areas (unless visibly unobtrusive) or on heritage structures unless it forms an integrated part of the structure's overall design (i.e. through the use of stealth structures).
   - Nature protection areas
   - Environmentally sensitive ecosystems

2. Other considerations, irrespective of land use designation

- Locations directly in front of doors, windows, balconies or residential frontages. (Please see Section 3.7 for specific setback requirements)
- Community gathering places such as community halls, churches, commercial eating & drinking establishments
- Sites of topographical and geographic prominence

(***See Note 1***)

Section 3: INSTALLATION SPECIFICATIONS

3.1 The Permittee must construct, install and operate the small cell installation in strict compliance with the plans and specifications included in the application.

3.2 Where feasible, as new technology becomes available, the Permittee shall replace larger, more visually intrusive facilities with smaller, less visually intrusive facilities, after receiving all necessary permits and approval required by the Town.

3.3 The Permittee shall submit and maintain current at all times basic contact and site information on a form to be supplied by the Town. The Permittee shall notify the Town of any changes to the information submitted within seven days of any change, including the name or legal status of the owner or operator.

3.4 At all times, all required notices and signs shall be posted on the site as required by ISED and federal law, and as approved by the Town. The location and dimensions of a sign bearing the emergency contact name and telephone numbers shall be posted pursuant to the approved plans.

3.5. The Permittee shall maintain current at all times liability and property insurance including pollution liability with no electromagnetic field exclusions for each small cell installation in the Public Right of Way in the amount of $5,000,000 (Five Million dollars) naming the Town as additional insureds.

3.6. The proposed small cell installation shall have an adequate fall zone to minimize the possibility of damage or injury resulting from pole collapse or

failure, icefall or debris fall, and to avoid or minimize all other impacts upon adjoining properties.

3.7. Every effort shall be made to locate small cell installations no less than 650 metres away from the Permittee's or any Lessee's nearest other small cell installation, or within 500 metres of any school (nursery, elementary, junior high, and high school), trail, park or outdoor recreation area, sporting venues, and residential zones. (***See Note 2***)

3.8. A single or co-located small cell installation must be mounted on an existing structure such as a utility or lighting pole that can support its weight and the weight of any existing co-located equipment. All new wires needed to service the small cell installation must be located within the width of the existing structure so as to not exceed the diameter and height of the existing utility pole.

3.9. All equipment not to be installed on or inside the pole must be located underground, flush to the ground, within one metre of the utility pole. Each installation is to have its own dedicated power source to be installed and metered separately.

3.10 If a Permittee proposes to replace a pole in order to accommodate a small cell installation, the pole shall match the appearance of the original pole to the extent feasible, unless another design better accomplishes the objectives of this section. Such replacement pole shall not exceed the height of the pole it is replacing by more than two metres.

3.11 Each small cell installation facility shall be designed to be resistant to, and minimize opportunities for, unauthorized access, climbing, vandalism, graffiti and other conditions that would result in hazardous situations, visual blight, or attractive nuisances. The Town may require the provision of warning signs, fencing, anti-climbing devices, or other techniques to prevent unauthorized access and vandalism when, because of their location or accessibility, a small cell installation has the potential to become an attractive nuisance.

3.12 The Permittee shall repair, at its sole cost and expense, any damage including, but not limited to, subsidence, cracking, erosion, collapse, weakening,

or loss of lateral support to Town streets, sidewalks, walks, curbs, gutters, trees, parkways, street lights, traffic signals, improvements of any kind or nature, or utility lines and systems, underground utility line and systems, or sewer systems and sewer lines that result from any activities performed in connection with the installation or maintenance of a small cell installation in the public right-of-way. The Permittee shall restore such areas, structures and systems to the condition in which they existed prior to the installation or maintenance that necessitated the repairs. In the event the Permittee fails to complete such repair within the number of days stated on a written notice by the permitting authority, the permitting authority shall cause such repair to be completed at Permittee's sole cost and expense.

3.13 Prior to issuance of a building permit, the applicant shall obtain the permitting authority's approval of a tree protection plan prepared by a certified arborist if the small cell installation will be located within the canopy of a street tree, or a protected tree on private property, or within a 5-metre radius of the base of such a tree. Depending on site-specific criteria (e.g., location of tree, size, and type of tree, etc.), a radius greater than 5 metres may be required by the permitting authority. If there is evidence that the radiation from nearby antennas is causing trees to weaken or die, these antennas must be removed by the Permittee at the Permittee's sole cost and expense.

3.14 Applicant shall abide by all local, provincial and federal laws regarding design, construction and operation of the small cell installation, including all provincial and federal Occupational Health and Safety Regulations for worker safety in, around and above power lines and near radiation-emitting devices.

Note 1: The town may also wish to include preference for the *configuration* of small cell installations, from most preferred to least preferred. Configuration preferences might be: (1) Co-located with existing wireless facilities, (2) Mounted on existing utility poles, (3) Mounted on new poles or towers.

Considerations include the structural integrity of existing utility poles, the fact that mandating co-located equipment could result in an unfair aesthetic burden on some residents or neighborhoods, and the possibility that new poles might be bigger, heavier and more obtrusive.

Note 2: Every effort should be made to avoid placing small cell installations in close proximity to residences. Viable and defendable setbacks will vary based on zoning.

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From: Tom-Pierre Frappé-Sénéclauze [mailto:tompierrefs@pembina.org]
Sent: June-26-20 10:12 AM
To: Village.hall@anmore.com
Subject: Announcing the Reframed Lab for deep retrofits

Hi Mayor McEwen:

Today, we're thrilled to announce the Reframed Lab in partnership with BC Housing, the City of Vancouver, and the BC Non-Profit Housing Association.

Up to five multi-unit residential buildings in B.C. will be part of this pilot program. The goals are to advance innovation in building retrofits and make buildings more energy-efficient, less polluting, and more resilient to earthquakes and extreme weather.

This summer, BC Housing will issue a request for proposals to provide design services on these projects. Selected teams will be invited to join a six-month exploration lab to share ideas and learn from experts.

Teams will prepare designs for a specific building with support from experts on climate change, energy and health. Their goal will be to demonstrate next-generation solutions that integrate seismic and fire safety, energy-efficiency and climate adaptation upgrades, while dramatically reducing the buildings' carbon pollution.

To find out more about the Reframed Lab, visit our new website: *reframedinitiative.org*

Today's milestone is a long time coming, and we're excited to kick off the pilot program this summer. If you're interested in participating in the Reframed Lab, please signal your interest. Don't hesitate to be in touch if you have any questions or comments.

Sincerely,
Tom-Pierre

--
Tom-Pierre Frappé-Sénéclauze
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From: Anitra Paris [mailto:Anitra.Paris@cleanenergybc.org]
Sent: June-29-20 11:33 AM
Cc: Laureen Whyte <Laureen.whyte@cleanenergybc.org>
Subject: Clean Energy BC - Bill 17 proposed amendments to Clean Energy Act

Hello,

We are reaching out to you regarding the introduction to the BC legislature last week of Bill 17. Of concern, is the proposal to repeal the self-sufficiency requirement of the Clean Energy Act, which would have significant detrimental effects on independent power production (IPP) in BC. The Bill proposes to enable BC Hydro to purchase imported electricity from the US, instead of continuing to rely mostly on renewable power projects in this province.

This will also impact Indigenous owned, partnered and participating IPPs.

Importantly as we begin to consider economic recovery from the Covid 19 pandemic, we believe this is a bad time to stop the clean, sustainable economic development – jobs, local purchase, and taxes - throughout BC that the IPP industry provides.

Please find attached a backgrounder explaining the issues we believe are important. We want to ensure that communities throughout the province are aware of the potential impacts.

Please contact our Executive Director Laureen Whyte (laureen.whyte@cleanenergybc.org) or myself if you would like to discuss this issue.

Thank you,
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*Located on the unceded traditional territories of the Squamish (Sḵwx̱wú7mesh Úxwumixw), Tsleil-Waututh (*Səl̓ílwətaʔ/Selilwitulh*), and Musqueam (xʷməθkʷəy̓əm) First Nations*
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MEDIA BACKGROUNDER

Bill 17 - 2020 Clean Energy Amendment Act, 2020

Created in 1961, BC Hydro (BCH) has enjoyed a near monopoly of the generation and distribution of power in the province. Like crown corporation utilities in other provinces, BCH takes seriously its mandate to deliver inexpensive, reliable electricity to ratepayers. Historically, that has meant big hydro megaprojects. Those legacy assets are considered the crown jewel of BC's power system and hydropower is BCH's preferred method of generating power.

The provincial government decided in 2007 to support the wind and solar in addition to small hydro. The new guiding principle was "self-sufficiency," the requirement that there always be enough power generated within BC to meet provincial needs, at a predictable cost. Imported electricity prices were very high, and at 18% of its portfolio, BCH deemed import levels were too high. BCH created the Standing Offer Program and entered into energy purchase agreements (EPAs) with Clean Energy BC members, the independent power producers. The utility was forecasting steady demand growth and welcomed the new supply, even though its pricing reflected the earlier phase of technology development.

Then the global financial system collapsed in 2008. The subsequent Great Recession reduced demand for electricity and consumption did not return to former levels until 2017. Suddenly, BCH had too much electricity.

Two years ago, BCH began terminating "mom and pop" small hydro projects that had supplied clean electricity for decades. Last year the Standing Offer Program was suspended. Then, the 2019 *Zapped* report alleged that BCH had bought too much electricity at excessive prices, leading to suspicions that the contracts were "sweetheart deals" for friends of the government. Although Clean Energy BC used BCH and BC Utilities Commission data to credibly refute Zapped's data and conclusions shortly after it was published, the public relations damage was done.

Now the BC government wants to end self-sufficiency, effectively putting independent power producers out of business even if that means stranded assets and in some cases, bankruptcy. Without self-sufficiency, if BCH needs extra electricity, it would revert back to buying it on the Mid C spot market.

Clean Energy BC applauds the government for requiring that power to be certified as clean. That's the part the government got right. The rest of the strategy that underpins Bill 17 is a poorly conceived mess.

By trying to fix problems created by previous governments, Victoria is instead making a bad situation much, much worse.

Where BC went wrong

The problem started with the government's 2007 decision to shift the cost of developing a renewable energy sector to BCH, essentially hiding that cost on the utility's balance sheet rather than the Province's.

This is not how other jurisdictions have stimulated renewables development. The most common tool is some form of a feed-in tariff. These are long-term contracts based upon the cost to produce power from nascent energy technologies. They often include the option to lower the price paid as those technologies mature and produce ever cheaper electricity.

Texas, for example, implemented renewable energy portfolios under Gov. George W. Bush in the late 1990s and now gets 17 per cent of its electricity from wind and a growing percentage from solar. Germany, Denmark, California, Ontario - the list is a long one of national and sub-national governments that paid more for renewable energy in order to kick start the technology and the industry.

One of the advantages of feed-in tariffs is that the financial support is provided by governments - not directly by ratepayers - and acknowledged as a subsidy. And reporting in public budgets is transparent. Had the BC government taken this approach and not shifted financial responsibility for EPAs to BCH, the British Columbia IPP narrative would likely be very different.

As it stands now, in part because of the disputed analysis in *Zapped*, IPPs are viewed by the government as a costly and unnecessary burden, contracts that must be shed to help BCH reduce costs and repair its damaged balance sheet. In fact, this is probably the dominant narrative within the province.

Judging by Friday's story in *Victoria Now*, this is already Minister Bruce Ralston's narrative: "It will give a certain flexibility to the utility so that it will be able to import, particularly from jurisdictions where there is a 100-per-cent clean standard, rather than the self-sufficiency requirement, which was basically designed to make sure that private power companies were able to prosper," Ralston said.

Another wrinkle to the existing narrative is the preference for public ownership by many members of the BC NDP caucus.

From Clean Energy BC's point of view, Bill 17 damages far more than it repairs. Below are four arguments for scrapping the legislation and embracing IPPs as partners, not adversaries.

Undermining BC's energy security

Minister Ralston argues that BC can import power any time it needs to. Will that always be true in the future?

British Columbia isn't the only jurisdiction electrifying its economy in order to reduce greenhouse gas emissions. US states like Washington and California, from which Powerex imports electricity, are preparing to aggressively shift transportation, industry, and buildings off fossil fuels. Just like BC.

Will those jurisdictions have enough inexpensive, clean power generation to electrify their economies and surplus for British Columbia? The BC government is gambling that they will and that cheap power will continue for decades, conveniently forgetting other times - such as the early 2000s - when prices spiked as high as $250/MWh.

What if electricity demand in those states outstrips supply and prices rise? What if climate change continues to exacerbate California wildfires, increasing the threat of taking the state's power supply offline? What about when drought inevitably returns to the Western United States, reducing hydro generation and raising prices?

Increasing dependence upon the Mid C spot market just as regional jurisdictions begin to electrify their economies in response to the climate crisis is a short-sighted strategy that could easily backfire, leading to decreased energy security and higher rates for BC ratepayers.

Wind and solar are lowest cost power generation options

Feed-in tariffs in other jurisdictions provided important support that allowed wind costs to decline from $101/MWh in 2009 to $28/MWh in 2019; the drop in costs is even more dramatic for solar, which fell from $323/MWh to $32/MWh, according to Lazard's levelized cost of energy study. Compare those numbers to new natural gas combined cycle at $44 and new coal at $66.

Last year, an Alberta government renewables auction saw a record low price of $37/MWh for wind power.

Please note that these costs are unsubsidized and do not include the effect of carbon taxes, which would further favour wind and solar. Furthermore, a recent Wood Mackenzie study estimates that wind costs will fall another 17% by 2025. Factor in the rapidly falling cost of battery storage and there is no doubt renewables are the least cost option for British Columbia.

British Columbia's approach to building out IPPs may not have been as effective as other jurisdictions, but the province now boasts a robust IPP industry just as wind and solar have

become the world's lowest-cost form of power generation. By comparison, power from Site C is estimated to cost as much as $83/MWh - or even higher if billion dollar cost overruns continue.

The BC government is sabotaging the potential for abundant cheap electricity in favour of some of the highest cost power in the world. It doesn't have to be like this.

Clean Energy BC members are ready and willing to help the BC Government and BCH achieve the ambitious electrification strategy set out in CleanBC while keeping electricity prices low for ratepayers.

In fact, IPPs are the BC government's only chance of producing enough power to electrify the provincial economy over the next 30 years.

Meeting CleanBC targets impossible without wind, solar

"Will BC have enough electricity to support electric vehicles? The answer was no. Mungall asserted BC will need the equivalent of five Site C dams to power the transition from fossil fuels that is envisioned in CleanBC. Heyman said BC has enough electricity for 5-10 years but will need to work now to develop offshore wind power, geothermal and solar resources as well as developing better battery storage technology." - Kathy Hartman, The Valley Voice, November 21, 2019.

The ministers may be optimistic about needing just five Site C dams. Site C will produce 5,100 GWh of electricity per year, roughly 10 per cent of BC's current requirements. In a 2017 submission to the BC Utilities Commission, energy consultant Davis Swan estimated that converting provincial consumption of gasoline (diesel was not included) and natural gas would require just over 90,000 GWh of generation capacity, or roughly 18 Site C dams.

Whether it's the equivalent of five or 18 Site C dams, CEBC agrees with Minister Heyman that BC has a very short runway to begin building a tremendous amount of renewable energy capacity if CleanBC goals are to be achieved.

To the best of CEBC's knowledge, an actual plan to electrify the BC economy as called for by CleanBC has never been developed. But the comments from Ministers Mungall and Heyman suggest the BC government has done at least some preliminary analysis that concluded non-BCH power generation of renewable energy will be required.

There are only two ways to acquire the necessary amount of electricity: import risky electricity from the United States as contemplated by Bill 17 or build the generating capacity in BC.

Clean Energy BC members have already invested $9 billion and are ideally positioned to further invest in new capacity. In fact, the culmination of the IPP program begun in 2007 has perfectly

positioned British Columbia to create a strong working partnership between the provincial crown utility and the small private power producers.

If the BC government chooses not to take this route, how will the CleanBC electrification objectives be met? The only sensible answer is that they most likely will not be achieved.

First Nation and community economic development opportunities

First Nations are leading developers of renewable energy in British Columbia. Feedback in 2017 from 102 BC First Nations and three tribal councils identified 78 operational projects with a total generation of 1,836 MW, while two-thirds of respondents had 48 projects in planning or construction. Overall, 98% of respondents indicated existing involvement or a desire to be involved with the renewable energy industry.

The business and job opportunities in First Nations and remote communities are invaluable. Local power generation displaces expensive, polluting diesel generators.

Clean power is aligned with Indigenous ways and the desire to live in harmony with fragile ecosystems. Now that British Columbia has formally adopted the United Nations Declaration on the Rights of Indigenous Peoples, enabling First Nations to continue investing in renewable energy projects is an important component of reconciliation. The BC Utilities Commission recently recommended that BC amend the Utilities Commission Act to align with UNDRIP.

First Nations investment in renewable energy is an opportunity that British Columbia cannot afford to miss.

Conclusion

Last year, highly respected Canadian think tank Pembina Institute convened a forum of key stakeholders to discuss how CleanBC should be implemented. The subsequent report contains three key recommendations. The third recognizes “the need for a diversity of clean energy solutions to reduce fossil fuel dependence across B.C.’s economy.”

Ministers Heyman and Mungall publicly acknowledge BC needs renewable energy equivalent to at least five Site C dams to meet CleanBC goals. At the same time, Minister Ralston is pushing Bill 17 to kneecap independent power producers, the only sector that has the capacity to build the required renewable capacity. The government’s own cabinet ministers are sending mixed messages to British Columbians.

That confusion is reflected in the interim report of the Phase 2 review of BC Hydro. The review was expected to provide a roadmap for implementing CleanBC, especially addressing how electrification goals would be achieved. Instead, it “bogs down in vague discussions of secondary issues, makes several oddball proposals and invites a further round of public input

on a list of largely rhetorical questions," as the BC Sustainable Energy Association aptly describes the report.

The government's strategy for power generation and distribution is a mess. One thing, however, is clear: Clean Energy BC members represent the future of the global energy system. Across the planet, hundreds of billions are being invested in wind and solar farms. Wind/solar + storage + legacy systems like natural gas and hydro = the 21st century electricity model.

The low cost of renewable energy tells the story: BCH is building Site C at a cost of $83/MWh while ignoring wind at $28/MWh and solar at $32/MWh.

Why are the BC government and BCH stuck in the 20th century?