

## REGULAR COUNCIL MEETING – MINUTES

Minutes for the Regular Council Meeting scheduled for  
Tuesday, July 21, 2020 at 7:00 p.m. in Council Chambers at Village Hall, 2697  
Sunnyside Road, Anmore, BC



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### ELECTED OFFICIALS PRESENT

Mayor John McEwen  
Councillor Polly Krier  
Councillor Tim Laidler  
\*Councillor Kim Trowbridge  
Councillor Paul Weverink

### ABSENT

### OTHERS PRESENT

Juli Halliwell, CAO  
Karen Elrick, Manager of Corporate Services  
Martin Grieg, Building Inspector/Bylaw Enforcement Officer  
Chris Boit, ISL Engineering  
Kim Johnston, Johnston Davidson Architecture  
Ed Craig, Johnston Davidson Architecture

#### 1. Call to Order

Mayor McEwen called the meeting to order at 7:00 p.m.

#### 2. Approval of the Agenda

It was MOVED and SECONDED:

R091/20	THAT the agenda be approved as amended to include the addition of Item (f) Anmore Parking Regulation and Enforcement Bylaw Amendment and Municipal Ticket Information Utilization Bylaw Amendment.
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Carried Unanimously

The proposed Anmore Parking Regulation and Enforcement Bylaw Amendment 631-2020 and Municipal Ticket Information Utilization Bylaw Amendment 632-2020 are included in the minutes as Attachment 1 and form part of the original minutes.

**3. Public Input**

None.

**4. Delegations.**

Supt. Annette Fellner, OIC, Coquitlam RCMP provided a PowerPoint presentation which included an update on policing service response levels for Anmore in 2019. The presentation is included as Attachment 2 and forms part of the original minutes.

Points included:

- Crime stats report which included an increase in suspicious activity with an explanation that some of these reports were not noteworthy
- Increase of unspecified assistance is due to a change in reporting methods
- Reminder for residents to lock their cars as there has been an increase in theft from automobiles

**5. Adoption of Minutes****(a) Minutes of the Regular Council Meeting held on July 7, 2020**

It was MOVED and SECONDED:

R092/20                      That the Minutes of the Regular Council Meeting held on July 7, 2020 be adopted, as circulated.

Carried Unanimously

**6. Business Arising from Minutes**

The following resolutions were brought forward arising from the minutes of the July 7, 2020 Regular Council meeting:

In relation to the Item 11 (c) loco Lands – Request to Amend Regional Growth Strategy:

It was MOVED and SECONDED:

R093/20                      THAT Council direct staff to obtain a quote to provide an update to the 2013 Van Struth Consulting Financial Sustainability study prepared for the Village and to report back to Council with the cost and scope to provide an update.

Carried Unanimously

\*Councillor Trowbridge left the meeting at 7:15 p.m. due to a conflict of interest regarding the following item as the owner of the subject property:

In relation to Item 9 (a) 1130 Mountain Ayre – Rezoning Application

It was MOVED and SECONDED:

R094/20      That Council direct staff to review and analyze the technical concern raised by a resident in relation to the 1130 Mountain Ayre Lane rezoning application and whether or not there may be impact to other development applications and report back to Council.

Carried Unanimously

\*Councillor Trowbridge returned to the meeting at 7:19 p.m.

## 7. **Consent Agenda**

It was MOVED and SECONDED:

R095/20      That Item 7 (a) and (b) of Consent agenda be adopted.

Carried Unanimously

### **(a)      Disaggregated COVID-19 Data Collection**

Recommendation:      That Council receive the communication dated July 6, 2020 from City of New Westminster regarding Disaggregated COVID-19 Data Collection, for information.

### **(b)      International Decade for People of African Descent**

Recommendation:      That Council receive communication from African Arts & Cultural Society dated July 13, 2020 regarding International Decade for People of African Descent, for information.

## 8. **Items Removed from the Consent Agenda**

### **(c)      School District 43 Mental Health Initiative Proposal**

The importance of the School District 43 Education Foundation was noted as an initiative to support mental health of students who are supported within the school system.

It was MOVED and SECONDED:

R096/20                      That Council receive communication from School District 43 dated July 15, 2020 regarding Mental Health Initiative Proposal, for information.

Carried Unanimously

**9. Legislative Reports**

**(a) Management Report and Statement of Financial Information**

It was MOVED and SECONDED:

R097/20                      THAT Council approve the Management Report and Statement of Financial Information, as attached to the agenda.

Carried Unanimously

**(b) 2019 Annual Report Presentation**

Ms. Karen Elrick, Manager of Corporate Services, provided an overview the 2019 Annual Report process. It was noted that no input has been received from members of the public. Mayor McEwen called on those present to provide comments, if desired, and seeing none:

It was MOVED and SECONDED:

R098/20                      THAT Council approve the 2019 Annual Report, as attached to the agenda.

Carried Unanimously

**(c) Update to Municipal Ticket Information Utilization Bylaw**

It was MOVED and SECONDED:

R099/20                      That Council adopt Anmore Municipal Ticket Information Utilization Bylaw Amendment Bylaw No. 627-2020.

Carried Unanimously

**(d) 2020 Property Tax Sale Deferment**

It was MOVED and SECONDED:

R100/20                      THAT Council adopt Anmore 2020 Property Tax Sale Date  
Deferment Bylaw No. 630-2020.

Carried Unanimously

**(e) Solid Waste Management Bylaw Amendment**

It was MOVED and SECONDED:

R101/20                      THAT Council adopt Anmore Solid Waste Management Bylaw  
Amendment Bylaw No. 629-2020.

Carried Unanimously

**(f) Anmore Parking Regulation and Enforcement Bylaw Amendment and  
Municipal Ticket Information Bylaw Amendment**

It was MOVED and SECONDED:

R102/20                      THAT Council grant first, second, and third readings to Anmore  
Parking Regulation and Enforcement Bylaw Amendment 631-  
2020; AND

THAT Council grant first, second and third reading to Anmore  
Municipal Ticket Information Utilization Amendment Bylaw No.  
632-2020

Carried Unanimously

**10. Unfinished Business****11. New Business****(a) Anmore Community Hub Public Consultation Report**

Ms. Kim Johnston, Johnston Davidson Architecture, provided an overview of the report and consultation options for the public.

Points included:

- Key themes were identified for any questions that had 5 respondents identify

key terms

- Themes included cost, scale, parking, income generation, community room usage, size, and location
- Explanation of evaluation methods used for the survey and description of different types of questions posed
- Cost comparison to a current fire hall under construction in Pitt Meadows which is a more complicated post disaster construction building was recently estimated for construction and it is anticipated the cost for the Anmore Community Hub would be lower, at approximately \$400 per square foot
- Approximately 12.5% of the concept design is complete at this time
- Council will take feedback into consideration and next steps and further consultation will take place in the fall.

**(b) 2020 Capital Works Award**

Mr. Chris Boit, ISL Engineering provided an overview of the tender summary and projects included in the tender. A summary map of the projects was distributed on table and is included as Attachment 3 and forms part of the original minutes. Mr. Boit noted that the cost estimate prepared by ISL for the projects was \$1.6 million while the tenders were submitted at a lower amount than estimated.

It was MOVED and SECONDED:

R103/20                      That Council award the Village of Anmore 2020 Capital Works Tender T20-01 to All Roads Construction Ltd. for the amount of \$1,116,628.80.

Carried Unanimously

**(c) Ma Murray Day – 2020**

It was MOVED and SECONDED:

R104/20                      THAT Council direct staff to cancel the 2020 Ma Murray Day due to the COVID-19 pandemic.

Carried Unanimously

**(d) 2020 UBCM Convention – Meeting Requests with Premier Horgan and Provincial Cabinet Ministers and Minister of Municipal Affairs and Housing.**

There were no resolutions made regarding this item.

**12. Items from Committee of the Whole, Committees, and Commissions**

None.

**13. Mayor's Report**

Mayor McEwen reported that:

- He was disappointed with some of the offensive personal comments made on the Community Hub Survey
- The Village is aggressively dealing with the parking situation due to lake traffic, especially for emergency vehicles
- Public works staff has been working on trails and Spirit Park upkeep
- He inquired about additional speed bump installations in the Birch Wynde area and it was noted that they are on order

**14. Councillors Reports**

Councillor Weverink reported that:

- An environment committee meeting was held to discuss campfires and nuisance bears
  - Concern about pollution of campfires was raised as well as the need to control the size of campfires and what people are burning
  - Suggestion of use of social media or a survey
- There was a suggestion to reach out to our local conservation officer to explain their role and wildlife control
  - Staff have reached out to the conservation officer and they are interested in providing a virtual session

Councillor Krier:

- Thanked staff for providing a response to resident regarding traffic concerns

Councillor Trowbridge reported that:

- The Parks & Recreation Committee has made headway on trail planning recently and suggested there could be some staff time reallocated from non-essential items such as sign board updates that could free up more staff time

**15. Chief Administrative Officer's Report**

Ms. Juli Halliwell, CAO reported that:

- The Bylaw Officer has been out on Thursday evenings issuing warning stickers regarding waste and that the Village is ordering more stickers to continue this warning

of violation system.

**16. Information Items**

**(a) Committees, Commissions and Boards – Minutes**

None.

**(b) General Correspondence**

- Metro Vancouver Board in Brief for meetings held on July 3, 2020

**17. Public Question Period**

Nancy Maloney, Anmore regarding concern over Community Hub survey, lack of animal control services, and SD43 mental health services

Ray Houle, Anmore regarding concerns about condition of East Road pathway

Greg Winterbottom, Anmore, regarding clarification of consideration of designation of loco special study area

**18. Adjournment**

It was MOVED and SECONDED:

R105/20                      THAT the meeting be adjourned at 9:00 p.m.

Carried Unanimously

"Karen Elrick"

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Karen Elrick  
Corporate Officer

"John McEwen"

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John McEwen  
Mayor



## BYLAW NO. 631-2020

A bylaw to amend Anmore Parking Regulation and Enforcement Bylaw No. 308-2001

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**WHEREAS** it is deemed expedient to amend Parking Regulation and Enforcement Bylaw No. 308-2001.

**NOW THEREFORE** the Municipal Council of the Village of Anmore, in open meeting assembled, enacts as follows:

1. That this bylaw may be cited for all purposes as “**Anmore Parking Regulation and Enforcement Bylaw Amendment No. 631-2020**”.
2. That Anmore Parking Regulation and Enforcement Bylaw No. 308-2001 be amended as follows:
  - (a) Under Item 3. Definitions: Bylaw Enforcement Officer to delete the words “by the Council”
  - (b) To add Section 5 “ Parking is not permitted within 20 metres of a no parking sign.” after Section 4 and to renumber subsequent sections accordingly
  - (c) To add the words in renumbered Section 8 “or within 20 metres of a no parking sign” after the words “Schedule “A” of this bylaw”.
  - (d) To amend renumbered Section 12 to delete the words “Map 6 of ” after the words “Ravenswood Drive”.

**READ** a first time the                      day of July, 2020

**READ** a second time the                      day of July, 2020

**READ** a third time the                      day of July, 2020

**ADOPTED** the                                      day of July, 2020

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MAYOR

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CORPORATE OFFICER

**VILLAGE OF ANMORE**

**BYLAW NO. 632-2020**

A bylaw to amend Anmore Municipal Ticket Information Utilization Bylaw No. 479-2009

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**WHEREAS** it is deemed expedient to amend Anmore Municipal Ticket Information Utilization Bylaw No. 479-2009

**NOW THEREFORE** the Municipal Council of the Village of Anmore, in open meeting assembled, enacts as follows:

1. That this bylaw may be cited for all purposes as “**Anmore Municipal Ticket Information Utilization Amendment Bylaw No. 632-2020**”.
2. That Anmore Municipal Ticket Information Utilization Bylaw No. 479-2009 be amended as follows:
  - (a) To delete Schedule 5 and replace it with the following:

**“SCHEDULE 5**

**Anmore Parking Regulation and Enforcement Bylaw No. 308-2001**

<b>Offence</b>	<b>Section</b>	<b>Fine</b>
Parking in contravention of Schedule “A’	4	\$200
Parking within 20 metres of a no parking sign	5	\$200
Parking on any Boulevard in the Village of Anmore	6	\$200
Parking on any pathway/walkway in the Village of Anmore	7	\$200
Commercial vehicles may not park on any Municipal Highway between the hours of 8 p.m. to 8 a.m.	10	\$200

**READ** a first time the                      day of July, 2020

**READ** a second time the                      day of July, 2020

**READ** a third time the                      day of July, 2020

**ADOPTED** the                      day of July, 2020

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MAYOR

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CORPORATE OFFICER



## Police Service Response Levels for Anmore in 2019







Royal Canadian Mounted Police  
Gendarmerie royale du Canada




## Crime Stats Report:

	2018	2019
" Suspicious Per/Veh/Occ	22	31
" Unspecified Assistance	14	21
" Bylaws (all)	13	20
" False Alarms	12	12
" Mischief	12	11
" Traffic (all types)	14	11
" Mental Health	17	8



Royal Canadian Mounted Police  
Gendarmerie royale du Canada



## Signal Crimes:

"	2018	2019
" B&E - Business	5	3
" B&E - Residence	5	6
" B&E - Other	4	1
" Theft of Vehicles	0	1
" Robbery with Weapon	0	0
" Robbery Other	0	0



Royal Canadian Mounted Police  
Gendarmerie royale du Canada

Canada

## Buntzen Lake

### 2018

- " Total 41\* files
  - . 1 Cause Disturbance
  - . 4 Mischief
  - . 3 Found Property
  - . 3 Suspicious Person/Veh
  - . 5 Unspecified Assist
  - . 1 Marihuana (prior to Cannabis Act)

### 2019

- " Total 39\* files
  - . 4 Cause Disturbance
  - . 4 Mischief
  - . 4 found property
  - . 5 Suspicious Person/Veh
  - . 5 Unspecified Assist
  - . 1 Marihuana (after new legislation came into effect)



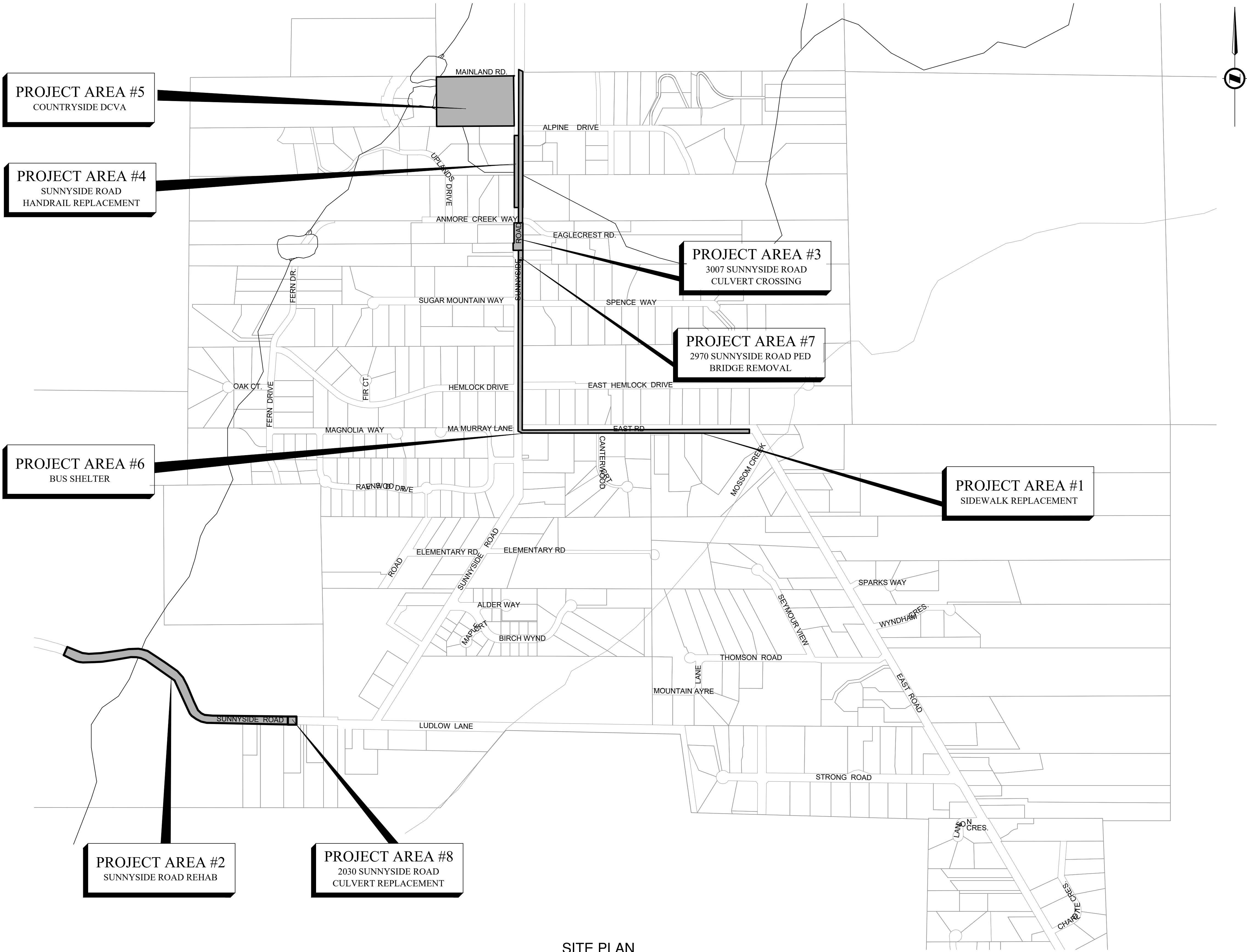
Royal Canadian Mounted Police  
Gendarmerie royale du Canada

Canada

# 2020 VILLAGE OF ANMORE CAPITAL WORKS

## T20-01

ATTACHMENT 3



Sheet List Table	
Sheet Number	Sheet Title
01	COVER
02	GENERAL NOTES & DETAILS
03	SUNNYSIDE ROAD PLAN PROFILE 1
04	SUNNYSIDE ROAD PLAN PROFILE 2
05	SUNNYSIDE ROAD PLAN PROFILE 3
06	SUNNYSIDE ROAD PLAN PROFILE 4
07	SUNNYSIDE ROAD PLAN PROFILE 5
08	EAST ROAD PLAN PROFILE 6
09	EAST ROAD PLAN PROFILE 7
10	EAST ROAD PLAN PROFILE 8
11	1+230 TO 1+360
12	1+360 TO 1+500
13	1+500 TO 1+640
14	1+640 TO 1+790
15	1+790 TO 1+910
16	Sunnyside Rd X-Sections 1
17	Sunnyside Rd X-Sections 2
18	Sunnyside Rd X-Sections 3
19	3007 SUNNYSIDE ROAD CULVERT
20	Sunnyside Handrail replacement
21	Countryside DCVA
22	East Rd Bus Stop
23	Sunnyside Ped Bridge Removal
24	2030 SUNNYSIDE RD CULVERT

SITE PLAN  
NTS