

## REGULAR COUNCIL MEETING – MINUTES

Agenda for the Regular Council Meeting scheduled for  
Tuesday, November 17, 2020 at 7:00 p.m. in Council Chambers at Village Hall,  
2697 Sunnyside Road, Anmore, BC



### ELECTED OFFICIALS PRESENT

Mayor John McEwen  
Councillor Polly Krier (via teleconference)  
Councillor Tim Laidler  
Councillor Kim Trowbridge  
Councillor Paul Weverink

### ABSENT

### OTHERS PRESENT

Juli Halliwell, CAO  
Karen Elrick, Manager of Corporate Services  
Chris Boit, ISL Engineering  
Richard White, RPAWS Ltd. \*

#### 1. Call to Order

Mayor McEwen called the meeting to order at 7:00 p.m.

#### 2. Approval of the Agenda

It was MOVED and SECONDED:

R143/20            That the Agenda be approved as circulated.

Carried unanimously

#### 3. Public Input

Linda Weinberg, Anmore, regarding Works & Services Bylaw and concern about proposed changes to sewer requirements.

#### 4. Delegations

None.

**5. Adoption of Minutes**

**(a) Minutes of the Regular Council Meeting held on November 3, 2020**

It was MOVED and SECONDED:

R144/20                      That the Minutes of the Regular Council Meeting held on  
November 3, 2020 be adopted, as circulated.

Carried unanimously

**6. Business Arising from Minutes**

**7. Consent Agenda**

None.

**8. Items Removed from the Consent Agenda**

**9. Legislative Reports**

**(a) Works and Services Bylaw Review**

Chris Boit, ISL Engineering, provided an overview of the memorandum outlining the review of the Works and Services Bylaw.

Discussion points included:

- Using industry standards
- Ensuring emergency access
- Providing criteria for developer expectations as well as ensuring ease of maintenance for Village operations by setting uniform standards
- Importance of clarity and consistency of process and documentation required for subdivision process
- Whether there was a potential to encourage collection of rainwater for irrigation
- That intention of subdivision regulations would be to apply to newly subdivided lots and not existing lots
- Ensuring adequate road dedication and tools that can be used to achieve the required access
- Provision of sanitary sewer connection for future proofing of infrastructure

It was MOVED and SECONDED:

R145/20 THAT Council direct staff to prepare a new Bylaw setting out Works and Services regulations for Council's consideration that encompasses the recommendations as set out in the Memorandum dated November 4, 2020 from Chris Boit, ISL Engineering.

Carried unanimously

**(b) Zoning Bylaw Amendment – Infill Development**

Mr. Richard White, RWPAS Ltd. provided an overview of the report and proposed amendments to set out regulations for the RS1A Zone.

It was MOVED and SECONDED:

R146/20 That Council give first and second reading to Zoning Bylaw Amendment Bylaw No. 634-2020;

AND that Council direct staff to set the date of the Public Hearing for December 1, 2020 at 7:00 p.m. to be held in Council Chambers at Village Hall.

Carried unanimously

\*Mr. White left the meeting at 7:40 p.m.

**10. Unfinished Business**

**11. New Business**

**(a) 2021 Council Calendar and Council Appointments**

Ms. Karen Elrick, Manager of Corporate Services, provided an overview of the report and proposed calendar for the 2021 Regular Council Meetings.

It was MOVED and SECONDED:

R147/20 THAT Council:  
A. Approve the 2021 Council Calendar as attached to the report dated November 13, 2020 from the Manager of Corporate Services; and  
B. Approve the following Acting Mayor Schedule for 2021:

Nov/Dec/Jan Councillor Krier  
Feb/Mar/Apr Councillor Laidler  
May/Jun/Jul Councillor Trowbridge  
Aug/Sep/Oct Councillor Weverink

- C. Appoint Mayor John McEwen, Councillor Kim Trowbridge, and Councillor Paul Weverink as Trustees to the Sasamat Volunteer Fire Department for 2021.

Carried unanimously

## **12. Items from Committee of the Whole, Committees, and Commissions**

None.

## **13. Mayor's Report**

Mayor McEwen reported that he:

- Attended a regional meeting regarding systemic racism on November 7
- Attended an announcement regarding the addition of 56 hectares of land to the Codd Wetland Regional Park in Pitt Meadows, on behalf of Metro Vancouver
- Attended a teleconference with Minister Dix, Minister Robinson, and Dr. Bonnie Henry on November 10 regarding the COVID pandemic
- Acknowledged Remembrance Day on November 11 under much different circumstances than usual
- Attended a virtual meeting with BC Hydro regarding Buntzen Lake this summer today and has requested additional resources from BC Hydro for traffic and enforcement
- Has heard many positive comments about the roadworks that are progressing and residents are looking forward to the new pathways and bike routes.

## **14. Councillors Reports**

Councillor Krier reported that:

- She attended a regional meeting regarding systemic racism on November 7
- Attended two virtual Remembrance Day ceremonies
- CECI Committee is accepting holiday donations for 3030 Gordon House until November 30
- Plans are moving ahead for Candy Cane Lane lights on Ravenswood and more details will follow

## **15. Chief Administrative Officer's Report**

Ms. Juli Halliwell, CAO, reported that:

- Newsletter will be distributed by the end of November
- Utility notice bills are due November 24
- Road construction is ongoing and ready for asphalt, weather dependant
- Acknowledging significant COVID increased cases, mask wearing at Village hall is strongly encouraged and any changes to Village Hall operations will be communicated as information becomes available

**16. Information Items**

**(a) Committees, Commissions and Boards – Minutes**

- Minutes of the September 17, 2020 Sasamat Volunteer Fire Department Board of Trustees

**(b) General Correspondence**

- Communication from Provincial Director of Child Welfare and Provincial Director of Adoption regarding November as Adoption Awareness Month.

**17. Public Question Period**

Pam Blackman, requested an update on the electronic notice boards and it was noted that the process is currently on hold.

**18. Adjournment**

It was MOVED and SECONDED:

R148/20 THAT the meeting be adjourned at 8:00 p.m.

Carried Unanimously

“Karen Elrick”

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Karen Elrick  
Corporate Officer

“John McEwen”

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John McEwen  
Mayor