REGULAR COUNCIL MEETING - AGENDA

Agenda for the Regular Council Meeting scheduled for Tuesday, May 4, 2021 for 7:00 p.m. by electronic means via Zoom pursuant to Minister of Public Safety and Solicitor General of the Province of British Columbia – Emergency Program Act, updated Ministerial Order No. M192.



NOTE: Pursuant to the Provincial Health Officer Order regarding Gatherings and Events updated on December 2, 2020, members of the public are not permitted to attend Council meetings in person at this time due to COVID-19. Members of the public may view our Regular Council meeting by accessing the meeting via Zoom.

For members of the public watching, staff will be moderating the meeting, but we ask that you please DO NOT turn on your camera or mic for the meeting until you are invited to do so by the Chair.

*Should you wish to provide a comment or ask a question during Item 3 Public Input, or Item 17 Public Question Period please do so by:

- Sending an email to Karen Elrick by 4 p.m. prior to the meeting at karen.elrick@anmore.com
- Using the "raise hand" function in the Zoom meeting to indicate you'd like to speak or turning on your mic when invited by the Chair

To access the meeting: https://us02web.zoom.us/i/85433609819

THIS MEETING'S PROCEEDINGS WILL BE LIVE STREAMED VIA ZOOM AND AVAILABLE AS A RECORDED ARCHIVE ON THE VILLAGE WEBSITE

1. Call to Order

2. Approval of the Agenda

Recommendation: That the Agenda be approved as circulated.

3. Public Input

*Note: The public is permitted to provide <u>comments</u> to Council on any item shown on this meeting agenda. A two-minute time limit applies to speakers.

4. <u>Delegations</u>

Page 5 (a) School District 43 Trustees

Kerri Palmer Isaak, Board Chair, and Jennifer Blatherwick, Trustee, to provide School District 43 Board Update and presentation regarding Child Care Task Force

5. Adoption of Minutes

Page 6 (a) Minutes of the Regular Council Meeting held on April 20, 2021 and Minutes of the Special Council Meeting held on April 27, 2021

Recommendation: That the Minutes of the Regular Council Meeting held on April 20,

2021, and Minutes of the Special Council Meeting held on April

27, 2021 be adopted, as circulated.

6. <u>Business Arising from Minutes</u>

7. <u>Consent Agenda</u>

Note: Any Council member who wishes to remove an item for further discussion may do so at this time.

Recommendation: That the Consent agenda be adopted.

Page 15 (a) Termination of Canada Pacific Trials Association Licence to use Belcarra Regional Park

Recommendation: That Council receive the communication dated April 22, 2021

from Metro Vancouver regarding Termination of Canada

Pacific Trials Association Licence to use Belcarra Regional Park

Page 17 (b) Day of Action Against Anti-Asian Racism

Recommendation: That Council receive the communication dated April 26, 2021

from Stand With Asians Coalition regarding "Day of Action

Against Anti-Asian Racism"

8. Items Removed from the Consent Agenda

9. <u>Legislative Reports</u>

Page 18 (a) Anmore Five-Year Financial Plan Amendment Bylaw

Recommendation: That Council grant first, second, and third readings to Anmore

Five-Year Financial Plan Amendment Bylaw 648-2021.

Page 20 (b) Anmore Tax Rates Bylaw

Recommendation: That Council adopt Anmore Tax Rates Bylaw 643-2021.

Page 23 (c) Anmore Bylaw Notice Enforcement Bylaw, Parking Regulation Bylaw Amendment and Resident Decal Program

Report dated April 29, 2021 from Chris Boit, Manager of Development Services attached.

Page 47 (d) Zoning Bylaw Amendment Bylaw No. 647-2021 – 2307 Sunnyside Road CD 7

Report dated April 29, 2021 from Chris Boit, Manager of Development Services attached.

10. <u>Unfinished Business</u>

11. New Business

None.

12. Items from Committee of the Whole, Committees, and Commissions

None.

13. Mayor's Report

14. Councillors Reports

15. Chief Administrative Officer's Report

16. <u>Information Items</u>

- (a) Committees, Commissions and Boards Minutes
- None

(b) General Correspondence

- Communication dated April 1, 2021 from Town of View Royal regarding Request for Authority and Training for Hospital Security Staff
- Communication dated April 16, 2021 from MADD Canada regarding thanks to Village of Anmore for donation
- Page 118 Communication dated April 23, 2021 from Peace River Regional District regarding Lack of Funding Invasive Plant Management
- Page 121 Communication dated April 27, 2021 from City of Kamloops regarding Support for Professional News Media

17. Public Question Period

*Note: The public is permitted to ask <u>questions</u> of Council regarding any item pertaining to Village business. A two-minute time limit applies to speakers.

18. Adjournment



Delegation to Council Request Form

Contact Information Name of presenter: Komi Palmer Isaak & Jennifer Blotherwick Name of organization: School District No. 43 Mailing Address: 550 Poivier Street, Coquetian, BC V3T 6A7 Phone Number: <u>(004 - 939 - 920)</u> **Presentation Information** May 4, 2021 Preferred meeting date at which you wish to appear (if known): Number of person(s) expected to attend: 2 Reason(s) for presentation: To request funding □ To request letter of support □ Other Resources: □ Projector and Screen (bring own laptop) □ Other

Please submit the completed form and related presentation materials to the Manager of Corporate Services by 12:00 p.m. on the Thursday prior to the Council Meeting via email to karen.elrick@anmore.com or delivered to village hall.

For questions regarding this process, please phone Karen Elrick at 604-469-9877.

REGULAR COUNCIL MEETING - MINUTES

Minutes for the Regular Council Meeting scheduled for Tuesday, April 20, 2021 immediately following the Parcel Tax Roll Review Panel Meeting scheduled for 7:00 p.m. by electronic means via Zoom pursuant to Minister of Public Safety and Solicitor General of the Province of British Columbia – Emergency Program Act, updated Ministerial Order No. M192.



ELECTED OFFICIALS PRESENT

ABSENT

Mayor John McEwen
Councillor Polly Krier
Councillor Tim Laidler
Councillor Kim Trowbridge
Councillor Paul Weverink

OTHERS PRESENT

Juli Halliwell, CAO Karen Elrick, Manager of Corporate Services

1. Call to Order

The meeting was called to order at 7:08 p.m.

2. Approval of the Agenda

IT WAS MOVED AND SECONDED:

R062/21 That the Agenda be approved as circulated.

Carried Unanimously

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None.

4. <u>Delegations</u>

None.

5. Adoption of Minutes

(a) Minutes of the Regular Council Meeting held on March 30, 2021

IT WAS MOVED AND SECONDED:

R063/21 That the Minutes of the Regular Council Meeting held on March

30, 2021 be adopted, as circulated.

Carried Unanimously

6. <u>Business Arising from Minutes</u>

7. Consent Agenda

Item 7 (d) was removed for further discussion.

IT WAS MOVED AND SECONDED:

R064/21 That the Consent agenda be adopted.

Carried Unanimously

(a) Single-Use Item Regional Regulation

Recommendation: That Council receive the Communication dated March 30, 2021

from City of Burnaby regarding Single-Use Item Regional

Regulation.

(b) Local Government Election Candidates: Access to Multifamily Dwellings During Campaign Period

Recommendation: That Council receive the communication dated March 30, 2021

from the City of Burnaby regarding Local Election Candidates: Access to Multifamily Dwellings During the Campaign Period.

(c) Support for Laid-Off Hotel and Tourism Industry Workers

Recommendation: That Council receive the communication dated March 31, 2021

from City of Victoria regarding Support for Laid-Off Hotel and

Tourism Workers.

(e) Impact of City of Surrey's Police Transition

Recommendation: That Council receive the communication dated April 8, 2021

from City of Coquitlam regarding the Impact of City of Surrey's

Police Transition.

(f) Council Committee Appointments

At the In Camera Council meetings held on March 16, 2021; and March 30, 2021, Council made the following appointments to Council Committees:

THAT Council appoint the following individuals as members of the Community Engagement and Inclusion Committee for the two (2) year term commencing April 1, 2021:

- 1. Chloe Heisler
- 2. Kerri Palmer Isaak
- 3. Trudy Schneider
- 4. Addie Southam

AND; THAT Council appoint the following individuals as members of the Environment Committee for the two (2) year term commencing April 1, 2021:

- 1. Bill Cooke
- 2. Allan Harmer
- 3. Alex Stein
- 4. Elaine Willis

AND; THAT Council appoint the following individuals as members of the Finance Committee for the two (2) year term commencing April 1, 2021:

- 1. Nick Cheng
- Mark Roberts

AND; THAT Council appoint the following individuals as members of the Parks and Recreation Committee for the two (2) year term commencing April 1, 2021:

- 1. Bruce Scatchard
- 2. Jay Sheere
- 3. Susan Mueckel
- 4. Zahra Zaker

AND; THAT Council appoint the following individuals as members of the Public Safety Committee for the two (2) year term commencing April 1, 2021:

- 1. Robert Boies
- 2. John Burgess
- 3. Gord McRae
- 4. Sky Zhu

AND THAT Council direct Staff to contact all applicants to inform them of Council's decision and further authorize release of the successful applicants for the Council Committee appointments to a future open meeting of Council.

8. <u>Items Removed from the Consent Agenda</u>

(d) Canadian Pacific Trials Association Lease in Belcarra Park

It was confirmed that there is currently a Metro Vancouver master plan in development with a focus on protection of environment and that future consideration of how this group can continue use while protecting the environment will be taking place.

IT WAS MOVED AND SECONDED:

R065/21 That Council receive the communication dated April 7, 2021

from Canadian Pacific Trials Association regarding termination

of lease in Belcarra Park.

Carried Unanimously

9. <u>Legislative Reports</u>

(a) Anmore Tax Rates Bylaw

Ms. Juli Halliwell, CAO, reported that this bylaw is a reflection of the Financial Plan Bylaw adopted by Council; and is the mechanism to enable the Village to collect property taxes.

IT WAS MOVED AND SECONDED:

R066/21 That Council grant first, second, and third readings to Anmore Tax

Rates Bylaw 643-2021.

Carried Unanimously

10. Unfinished Business

None.

11. New Business

None.

12. <u>Items from Committee of the Whole, Committees, and Commissions</u>

None.

13. Mayor's Report

Mayor McEwen reported that:

- He listened to the Anmore South workshops and wants to thank the community for participating; further discussion amongst Council will take place at a dedicated meeting next week, Tuesday, April 27
- Lake traffic is ramping up with the good weather and BC Hydro is updating their website and social media on capacity closures
- Fire rating has been updated to moderate
- The new bus stop is installed at Village Hall and the other one is being installed at the Fire Hall
- COVID vaccine is available to those over 40 and encouraged everyone to get registered and get their vaccine if they are eligible

14. Councillors Reports

Councillor Krier reported that:

- She reiterated Mayor McEwen's comments on the lake traffic and bus stops
- She noted that the Atco trailers look great after being cleaned
- She sat in on Anmore South consultation meetings and committee meetings, and is disappointed in the tone of social media posts and their reflection on the community

Councillor Weverink reported that:

- he reiterated Mayor McEwen's comments on the bus stop
- he sat in on Anmore South consultation

15. Chief Administrative Officer's Report

Ms. Juli Halliwell, CAO reported that:

- She wanted to express her thanks to Chris Boit for arranging the bus stops
- Multiple lake closures have taken place already with summer season approaching and traffic management will be the same as last year including sign boards at the Village entrance advising when capacity has been reached
- 7 workshops and 1 virtual open house have taken place as well as a community survey for the Anmore South engagement, information received will be in a consultation summary report at the April 27 Special Council Meeting at 7:00 p.m.
- With travel restrictions everyone is encouraged to stay home, stay local, and stay in your community

16. <u>Information Items</u>

- (a) Committees, Commissions and Boards Minutes
- None

(b) General Correspondence

It was MOVED and SECONDED:

- Metro Vancouver Board in Brief for meetings held on March 26, 2021
- Communication dated April 13, 2021 from City of Penticton regarding BC Government's Use of Provincial Paramountcy to Undermine Local Government Bylaws

17. Public Question Period

None.

18. Adjournment

R067/21	THAT the meeting be adjourned at 7:27 p.m.

Carried Unanimously

Karen Elrick	John McEwen
Corporate Officer	Mayor

SPECIAL COUNCIL MEETING - MINUTES

Minutes for the Special Council Meeting scheduled for Tuesday, April 27, 2021 at 7:00 p.m. by electronic means via Zoom pursuant to Minister of Public Safety and Solicitor General of the Province of British Columbia – Emergency Program Act, updated Ministerial Order No. M192.



ELECTED OFFICIALS PRESENT

ABSENT

Mayor John McEwen
Councillor Polly Krier
Councillor Tim Laidler
Councillor Kim Trowbridge
Councillor Paul Weverink

OTHERS PRESENT

Juli Halliwell, CAO Karen Elrick, Manager of Corporate Services Chris Boit, Manager of Development Services

GUEST

Therese Mickelson, Mickelson Consulting

1. Call to Order

The meeting was called to order at 7:02 p.m.

2. Approval of the Agenda

IT WAS MOVED AND SECONDED:

R068/21 That the Agenda be approved as circulated.

Carried Unanimously

3. Public Input

A member of the public wished to provide comment related to the consideration of Anmore South OCP and RGS Amendment. Mayor McEwen reminded attendees that public input should be limited to comments on the agenda item, being the consultative summary report..

4. New Business

(a) Anmore South OCP & RGS Amendment Community Engagement Phase 1

Therese Mickelson, Mickelson Consulting Inc., provided an overview of the community engagement process, including engagement opportunities and objectives of the engagement as contained in the summary report.

Mayor and Council thanked residents for their participation in the engagement process. Discussion points included:

- This community engagement was the first opportunity for the community to weigh in on this discussion
- It was also the first time that Council has had an opportunity to share their thoughts on the proposal
- Housing for younger families in Anmore are limited with an average property assessment of \$2,000,000 and housing inventory priced lower than that is limited
- Decrease in younger families is reflected in lower school enrollment and there is concern about future volunteers for Sasamat Volunteer Fire Department
- Sunnyside and East Road are part of Major Road Network and receive funding from Translink; Anmore can not limit access or capacity and regional funding is provided for maintenance of these roads
- Anmore currently purchases water from Port Moody at a premium above Metro Vancouver rates
- Currently there is a limited property tax base in Anmore
- Groups of those who responded to consultation included those who do not support and OCP & RGS amendment, those who need more information to have a better understanding of the proposed amendment, and those who are supportive

IT WAS MOVED AND SECONDED:

R068/21 That Cou

That Council receive the report titled "Anmore South OCP and RGS Amendment Community Engagement Phase 1" and direct staff to initiate a financial analysis of three possible development scenarios for the Anmore South: property consisting of the current RS1 designation, Comprehensive Development similar to Crystal Creek, and a third analysis with the land fully serviced and continue to have ongoing public discussions regarding shaping Anmore's Future.

Carried Unanimously

Discussion points included:

 What population target would justify servicing and what would potential development need to look like to furnish services

- Inclusion of an asset stress test to determine the ceiling of density of development before water and sewer services
- Consideration of inclusion of commercial component in analysis of fully serviced development to reduce residential tax burden
- Scope and budget for financial analysis to be provided to by staff to Council for approval
- Timeline for analysis could begin before summer

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5.	Aai	iourn	ment

It was MOVED ar	d SECONDED:	
R069/21	THAT the meeting be adjourned at 7:45 p.m.	
	Carried Un	animously
Karen Elrick	John McEwen	
Corporate Officer	Mayor	



Parks and Environment Tel. 604 456-8820 or via email neal.carley@metrovancouver.org

April 22, 2021

File: PA-03-01-BEL

Pierce McNeal, President Canada Pacific Trials Association PO Box 31008 #8-2929 St. Johns Port Moody, BC V3H 4T4

VIA EMAIL: pmcneal@helijet.com

Chessy Knight, Director at Large Canada Pacific Trials Association PO Box 31008 #8-2929 St. Johns Port Moody, BC V3H 4T4

VIA EMAIL: chessyknight@gmail.com

Dear Mr. McNeal and Ms. Knight:

Termination of Canada Pacific Trials Association Licence to use Belcarra Regional Park

Thank you for your letter and the detailed and well-written report, dated April 7, 2021 to Metro Vancouver Regional District's Regional Parks Committee regarding termination of the Canadian Pacific Trial Association's (CPTA) use of Belcarra Regional Park. Chair Dhaliwal asked that I respond on his behalf.

Metro Vancouver appreciates the CPTA's long history in the park and that the CPTA would like to see continued use of the park for trial riding. However, Belcarra Regional Park has become one of the most popular parks in our system and we have plans for the area currently used by CPTA. As stated in Metro Vancouver's April 29, 2020 letter to CPTA, Metro Vancouver plans to open this area to limited passive recreation and conduct ecological restoration of the disturbed areas.

As you have likely read in the media, visitation numbers continue to grow in all regional parks. Belcarra Regional Park is one of our busiest parks, and with that in mind Metro Vancouver made the decision to open this large area of park to passive recreation through a limited trail network that minimizes and optimizes footprint. Hiking, walking, and nature-based activities are consistent with our mandate to protect significant natural areas while providing opportunities to access nature. Motorized vehicle use, regardless of vehicle speed, is not compatible with passive recreation use, nor does it fall within Metro Vancouver's mandate or bylaws.

Out of respect for the CPTA's long history in this area, the two-year notice was provided to allow the CPTA to plan and relocate to another location. We understand the impact of relocation on the CPTA. Unfortunately, the CPTA's activities are not compatible with the long-term plans and the Metro Vancouver Regional District Board's decision to terminate the CPTA's use of Belcarra Regional Park at the end of the notice period remains in effect.

45132144

In your letter, you indicated that you plan to appear as a delegation at a Metro Vancouver Regional Parks Committee. The process to apply as a delegation can be found on our web site at http://www.metrovancouver.org/boards/delegations/Pages/default.aspx.

Do not hesitate to contact me by phone at 604-456-8820 or by email at neal.carley@metrovancouver.org if you have questions or require further clarification.

Sincerely,

Neal Carley

General Manager, Parks and Environment

73. Hell

SD/NC/ss

cc: Chair Dhaliwal, Metro Vancouver Regional District

Mayor McEwen, Chair, Metro Vancouver Regional Parks Committee

Mayor McEwen and Council, Village of Anmore

Mayor Vagramov and Council, City of Port Moody

Mayor Ross and Council, Village of Belcarra

Fiona Hood, Referrals Analyst, Tsleil-Waututh Nation

Mike Redpath, Director, Regional Parks, Metro Vancouver

Steve Schaffrick, Division Manager, Central Area Parks, Regional Parks, Metro Vancouver

Ron Walsh, Director at Large, Canadian Pacific Trials Association

David Cameron, Director of Sustainability, Canadian Pacific Trials Association

Greg Down, Secretary, Canadian Pacific Trials Association

From: doris mah < doriswkmah@gmail.com>

Sent: April-26-21 7:59 PM

Subject: Day of Action Against Anti-Asian Racism Proclamation

Dear Mayor and Council,

I am writing today to ask your council to consider proclaiming May 10, 2021, as the "Day of Action Against Anti-Asian Racism" - a nationwide movement that was initiated by a group of grassroots activists in Burnaby, BC.

<u>Stand With Asians Coalition (SWAC)</u> is a community of people in Canada who are concerned about the surge of anti-Asian racism in our cities. Vancouver has seen a staggering increase of over 700%, Burnaby - 350% increase, and Ottawa - 600% increase in 2020. A recent federally-funded study reported 1150 cases of racist attacks in Canada last year. Forty percent were reported in Ontario and forty-four percent were reported in B.C. Sixty percent of the cases were reported by women.

Stand With Asians Coalition brings allies together to raise awareness and to combat anti-Asian racism. We must condemn all forms of hate in public spaces as it creates unsafe conditions for members of the Asian, Black, Indigenous, People of Colour, and Racialized Communities.

May is Asian Heritage Month in Canada. The City of Burnaby is the first city in Canada that has officially made a proclamation, declaring May 10, 2021, as the "Day of Action Against Anti-Asian Racism". Many cities on the west coast, such as Vancouver, Surrey, Port Moody, Port Coquitlam, Richmond, the District of Missions and on the east coast, Toronto and Ottawa, are also in the process of considering a similar proclamation. SWAC is organizing a National Day of Action Against Anti-Asian Racism E Rally on Zoom on May 10 at 5 PM PT/8 PM ET. Sign up here.

I am writing to request that your council consider making a similar proclamation to support this initiative. Please see attached a copy of the City of Burnaby's proclamation. After the release of your proclamation, we ask that you kindly inform our SWAC organizer, Doris Mah, at 604-729-3107 or doriswkmah@gmail.com. Thank you for your consideration of this matter.

Doris Mah (she/her)
Burnaby resident
SWAC Organizer

I acknowledge that I live and work on the ancestral and unceded homelands of the həṅḍəminəm and Skwxwú7mesh speaking peoples, as well as all Coast Salish peoples.

VILLAGE OF ANMORE

BYLAW NO. 648-2021

A bylaw to amend the Five-Year Financial Plan for the years 2021 through 2025

WHEREAS pursuant to the provisions of the Community Charter the Municipal Council adopted a Five-Year Financial Plan Bylaw for the period 2021-2025 inclusive;

AND WHEREAS the Financial Plan Bylaw may be amended at anytime;

NOW THEREFORE the Council of the Village of Anmore enacts as follows:

- 1. This bylaw may be cited as "Anmore Five-Year Financial Plan Amendment Bylaw No. 648-2021".
- 2. Council hereby amends Schedule B of the Five-Year Financial Plan Bylaw No. 642-2021 for the 2021 fiscal year only, as set out in Schedules A attached hereto and forming part of this bylaw.
- 3. If a portion of this bylaw is held invalid by a Court of competent jurisdiction, the invalid portion must be severed and the remainder of this bylaw is deemed to have been adopted without the severed section, subsection, paragraph, subparagraph, clause or phrase.

READ a first time the	day of, May 2021	
READ a second time the	day of, May 2021	
READ a third time the	day of, May 2021	
ADOPTED the	day of, 2021	
		MAYOF
		MANAGER OF CORPORATE SERVICES

SCHEDULE "B"

	2021
REVENUES	
Taxation	2,516,820
Government transfers	1,835,538
Permits, fees and other revenue	1,197,776
Interest income	162,560
interest income	5,712,694
EXPENSES	3,7 12,00 1
General Government	1,054,452
Public Works	1,257,569
Protective Services	189,186
Planning & Development	237,121
Solid Waste & Recycling	204,998
Water System	1,229,681
·	4,173,007
ANNUAL SURPLUS	1,539,687
INTERNAL TRANSFERS:	
Amortization and loss on disposal tangible capital assets	1,421,426
Increase in prepaids and inventory	(43,057)
Capital expenditures	(1,775,434)
Transfers (to)/from Statutory Operating Reserve	(275,210)
Transfers (to)/from Statutory Capital Reserve	(520,534)
Transfers (to)/from Statutory Parks Reserve	(8,230)
Transfers (to)/from Statutory Roads Capital Reserve	73,092
Transfers (to)/from Statutory Water Storage Reserve	(766)
Transfers (to)/from Statutory Water Utility Reserve	47,767
Transfers (to)/from Non-Statutory Reserves	(460,292)
Transfers (to)/from Unappropriated Surplus	1,551
FINANCIAL PLAN BALANCE	0

VILLAGE OF ANMORE

BYLAW NO. 643-2021

A bylaw for the levying of rates for municipal general purposes, water utility and for regional district purposes for the fiscal year 2021

WHEREAS pursuant to the provisions of section 197 of the Community Charter, after adoption of the five year financial plan and before May 15, a Municipality must, by bylaw, impose property value taxes for the year;

AND WHEREAS the required bylaw establishes the tax rates for the municipal revenue proposed to be raised in the year from property value taxes as provided in the financial plan;

AND WHEREAS the required bylaw establishes the tax rates for the amounts to be collected in the year by the municipality to meet its taxing obligations to the regional district;

NOW THEREFORE the Municipal Council of the Village of Anmore, in open meeting assembled, enacts as follows:

- 1. This bylaw may be cited for all purposes as "Anmore Tax Rates Bylaw No. 643-2021".
- 2. The following rates are hereby imposed and levied for the year 2021;
 - (a) For all lawful and general purposes of the municipality on the value of land and improvements for general municipal purposes, rates appearing in column A of Schedule A, attached hereto and forming a part hereof.
 - (b) For all lawful and general purposes of the capital asset on the value of land and improvements for general municipal purposes rates appearing in column B of Schedule A, attached hereto and forming a part hereof.
 - (c) For all lawful and general purposes of the Metro Vancouver Regional District on the value of land and improvements taxable for regional hospital district purposes, rates appearing in column C of Schedule A, attached hereto and forming a part hereof.
- 3. The minimum amount of taxation on a parcel of real property shall be one dollar (\$1.00).

READ a first time the 20th	April day of , 2021	
READ a second time the 20th	April day of , 2021	
READ a third time the 20th ADOPTED the	April day of , 2021 day of , 2021	
		MAYOR
		CORPORATE OFFICER

VILLAGE OF ANMORE BYLAW NO. 643-2021 SCHEDULE "A"

PROPERTY CLASS	A GENERAL MUNICIPAL	B CAPITAL ASSET	C REGIONAL DISTRICT
	per \$1,000 assessed value	per \$1,000 assessed value	per \$1,000 assessed value
1. RESIDENTIAL	0.8086	0.7229	0.2555
2. UTILITY	0.8086	0.7229	0.8938
3. SUPPORTIVE HOUSING	0.0000	0.0000	0.2555
4. MAJOR INDUSTRY	0.0000	0.0000	0.8683
5. LIGHT INDUSTRY	0.0000	0.0000	0.8683
6. BUSINESS	0.8086	0.7229	0.6257
7. MANAGED FOREST LAND	0.0000	0.0000	0.7662
8. SEASONAL/RECREATIONAL	0.8086	0.7229	0.2555
9. FARM	0.0000	0.0000	0.2555



VILLAGE OF ANMORE REPORT TO COUNCIL

Date: April 29, 2021 File Number: 3900-30

Submitted by: Chris Boit, Manager of Development Services

Subject: Anmore Bylaw Notice Enforcement Bylaw, Parking Regulation

Bylaw Amendment and Resident Decal Program

Purpose / Introduction

To present an amendment to the Parking Regulation and Enforcement Bylaw to provide more effective parking enforcement and introduce additional resident only parking areas. In addition, this report presents the Bylaw Notice Enforcement Bylaw for consideration and outlines the "Resident" decal program.

Recommended Option

That Council give first, second and third readings to Anmore Bylaw Notice Enforcement Bylaw No. 625-2021.

And That Council give first, second and third readings to Anmore Parking Regulation and Enforcement Bylaw No. 649-2021;

And that Council approve the resident decal program as outlined in the report dated April 29, 2021 from the Manager of Development Services, titled "Anmore Bylaw Notice Enforcement Bylaw, Parking Regulation Bylaw Amendment and Resident Decal Program".

Background

In recent years, staff have made improvements to the parking regulation bylaw to minimize illegal parking within the Village, mostly attributable to additional traffic visiting Buntzen Lake.

In addition, the Village has been working towards implementation of a bylaw adjudication process by which we can refer disputed tickets to a third-party adjudicator to determine the validity of an enforcement ticket, which replaces the process of going to court for disputed tickets.

Report/Recommendation to Council

Anmore Bylaw Notice Enforcement Bylaw, Parking Regulation Bylaw Amendment and Resident Decal Program April 29, 2021

In April 2020, staff reported back on a survey that was issued to residents regarding their views of current parking regulations. One of the top responses from residents was a desire to have a decal program implemented.

Discussion

Bylaw Notification Enforcement Bylaw

Staff have completed a review of our ticketing process which we have historically relied upon our Municipal Ticket Information Utilization (MTI) Bylaw to issue penalties. However, MTI penalties should only be issued to a person directly and not mailed or left at a location. Therefore, to issue a penalty by "writing and leaving" a ticket, a Bylaw Notice Enforcement (BNE) Bylaw is required.

A BNE Bylaw needs to follow the steps as set out in the Notice Enforcement Act in order to issue legally binding penalties. Staff have drafted a BNE Bylaw (**Attachment 1**) that includes a number of penalties as listed in our MTI bylaw, however a BNE Bylaw can only issue penalties up to a maximum \$500 as per the Notice Enforcement Act.

The following is a general overview of the BNE Bylaw

- 1. Penalty costs can vary based on payment schedule, this is generally 30% reduction for early payment and 30% increase for late payment, with an upset limit of \$500
- 2. The Village will enter into an Adjudication Agreement Partnership with an external agency. This agreement will provide an independent review process for disputes of penalties. The Village has the option to utilize the Provincial adjudication program, or enter into an agreement with another municipality, such as the City of Coquitlam
- 3. The bylaw lists Enforcement Officers who can issue tickets, which includes the RCMP
- 4. The bylaw lists Screening Officers and includes their Powers and Duties
- 5. A comprehensive schedule listing penalties relating to infractions of existing bylaws is included, along with the discount and surcharge amounts (depending on when the notice is paid)

Staff will have the ability be able to issue tickets under either the MTI Bylaw or the BNE Bylaw, depending on the situation.

Report/Recommendation to Council

Anmore Bylaw Notice Enforcement Bylaw, Parking Regulation Bylaw Amendment and Resident Decal Program April 29, 2021

During the summer season for Buntzen Lake, Bylaw Enforcement Officers will issue tickets under the BNE Bylaw.

Parking Regulation and Enforcement Amendment Bylaw

Each year, the Village experiences changes in the behaviour of vehicles that are parked illegally throughout the Village based on updates we've made in previous years to further restrict problem areas. The Parking Regulation and Enforcement Amendment Bylaw (**Attachment 2**) includes an updated map on Schedule "A" of the bylaw in order to address the most recent issues identified by bylaw enforcement officers. Scheduled "A" identifies areas of no parking and resident only parking.

Highlights include:

- No parking along all of East Road
- No parking along Sunnyside Road (except in front properties 2314-2382)
- Removal of seasonal no parking
- Removal of 5-minute parking zones

Streets that do not have a dashed line indicated do not currently have any parking restrictions in place.

Resident Decal Program

Within the proposed amendment to the Parking Regulation and Enforcement Amendment Bylaw are three new areas identified as "Resident Only Parking". This includes Elementary Road (West), the parking lot at the Village Hall and properties with an address of 2314-2382 Sunnyside Road. The intent of providing these areas for residents is to allow for access to the tennis courts at Anmore Elementary and Spirit Park. Residents must display a "Resident" decal to avoid being ticketed in these areas.



During our office closure because of COVID-19, resident decals will be mailed by request for up to 4 vehicles per household. Residents will be asked to provide the make, model and license plate of each vehicle they are requesting a decal for. When the Village Hall can re-open, residents may visit the Village Hall during opening hours and present their vehicle registration with an Anmore address to receive a decal.

Report/Recommendation to Council

Anmore Bylaw Notice Enforcement Bylaw, Parking Regulation Bylaw Amendment and Resident Decal Program

April 29, 2021

It is important to note that resident decals <u>do not</u> permit residents to park in no parking zones, as identified in the Parking Regulation and Enforcement Bylaw. Further, they will not provide any priority access to the Buntzen Lake Recreation Area. Temporary Parking Permits will also still be available to residents for a fee when they would like to have guests park on Village roadways that have been identified as no parking.

Other Options

- That Council provide direction to staff to prepare amendments to the Parking Regulation and Enforcement Bylaw and/or Bylaw Notice Enforcement Bylaw and report back.
- 2. That Council provide direction on alternatives to the "Resident" decal program.

Financial Implications

The current enforcement plan and decal program are included in the approved 5-Year Financial Plan and no further financial implications are anticipated.

Attachments:

- 1. Anmore Bylaw Notice Enforcement Bylaw No. 625-2021
- 2. Anmore Parking Regulation and Enforcement Amendment Bylaw No. 649-2021

Prepared by:
abot.
Chris Boit, P.Eng.
Manager of Development Services
Reviewed for Form and Content / Approved for Submission to Council:
Chief Administrative Officer's Comment/Concurrence
Chief Administrative Officer

VILLAGE OF ANMORE

BYLAW NO. 625-2021

A bylaw respecting the enforcement of bylaw notices

WHEREAS The Local Government Bylaw Notice Enforcement Act (the "Act") provides that a local government may deal with the contravention of a bylaw by bylaw notice.

NOW THEREFORE the Council of the Village of Anmore in open meeting assembled enacts as follows:

- 1. This Bylaw may be cited as the "Anmore Bylaw Notice Enforcement Bylaw No. 625-2021".
- 2. Definitions
 - a) In this Bylaw,
 - "Act" means the Local Government Bylaw Notice Enforcement Act and subsequent regulations;
 - "Village" means the Village of Anmore;
 - "Registry" means the Village of Anmore Bylaw Notice Adjudication Registry established under S.6 of this Bylaw.
 - b) Other terms used in this Bylaw have the same meaning as defined terms in the Act.
- 3. Bylaw Contraventions

The bylaw contraventions designated in Schedule A of this bylaw may be dealt with by bylaw notice.

4. Penalties

The penalty for a bylaw contravention is as follows:

- a) the penalty is set out in the column titled "Penalty" of Schedule A for each particular bylaw;
- b) if payment is received by the Village within 14 days of the person receiving or being presumed to have received the bylaw notice, the discounted penalty is listed in the column titled "Penalty with Discount" of Schedule A;
- c) if payment is received more than 30 days after the person receiving or being

presumed to have received the bylaw notice or where the penalty remains unpaid, the penalty is listed in the column noted "Penalty with Surcharge" of Schedule A.

5. Payment/Dispute Adjudication

- a) A person who receives a bylaw notice must, within 14 days of the date on which the person received or is presumed to have received the bylaw notice:
 - i. pay the penalty as indicated on the bylaw notice, or
 - ii. request dispute adjudication by completing the applicable portion of the bylaw notice indicating either a payment or a dispute and delivering it, or causing it to be delivered or mailed, to the Village of Anmore at 2697 Sunnyside Road, Anmore, B.C. V3H 5G9, or by leaving it in the Village's after-hours mailbox at the Village Hall.
- b) A person may pay the indicated penalty more than 14 days after receiving the bylaw notice, but no person may dispute the bylaw notice contravention more than 14 days after receiving the bylaw notice.
- c) Where a person was not served personally with a bylaw notice and advises the Village that he or she did not receive a copy of the original bylaw notice, the time limit for responding to a bylaw notice does not begin to run until a copy of the bylaw notice is re-delivered to that person in accordance with the Act.

6. Bylaw Notice Dispute Adjudication Registry

- a) The Registry is established as a bylaw notice dispute adjudication system in accordance with the Act to resolve disputes in relation to bylaw notices.
- b) Every person who is unsuccessful in a dispute adjudication in relation to a bylaw notice must pay the Village an additional fee of \$25 for the purpose of the Village recovering the costs of the adjudication system.

7. Bylaw Enforcement Officers

Persons acting as any of the following are designated as bylaw enforcement officer for the purposes of this Bylaw and the Act:

- a) Members of the Royal Canadian Mounted Police;
- b) Bylaw Enforcement Officers appointed pursuant to the Police Act and the Community Charter;
- Local Assistants to the Fire Commissioner under section 6 of the Fire Services Act;
- d) Building Official, Manager Responsible for Development Services, Fire Chief, Chief Administrative Officer.

8. Screening Officers

- a) The position of screening officer is established.
- b) The following are designated classes of persons that may be appointed as screening officers and Council may appoint screening officer from these classes of persons by name, or officer or otherwise:
 - i. Manager responsible for Development Services;
 - ii. Chief Administrative Officer;
 - iii. Fire Chief;
 - iv. Bylaw Enforcement Officer;

9. Powers and Duties of Screening Officer

The powers and duties of screening officers are as set out in the Act, and include the following:

- a) the screening officer must, upon receipt of a request for dispute adjudication from a person against whom a contravention is alleged, advise the person of the bylaw notice adjudication system established by this Bylaw and the Act, and of the opportunity to proceed to dispute adjudication of the bylaw notice;
- b) where requested by the person against whom a contravention is alleged, communicate information respecting the nature of the contravention, the provision of the bylaw contravened, the facts on which the contravention allegation is based, the penalty for a contravention and the fee or fees payable in relation to the bylaw notice enforcement process;
- c) communicate with any or all the following for the purposes of performing their functions under this bylaw or the Act:
 - i. the person against whom a contravention is alleged or his or her representative;
 - ii. the officer issuing the Notice;
 - iii. the complainant or his or her representative;
 - iv. the Village's staff regarding the disputant's history of bylaw compliance;
- d) review the Village's records regarding the disputant's history of bylaw compliance;
- e) cancel or confirm bylaw notices in accordance with the Act and Village policies and guidelines;
- f) refer the disputant for an adjudication hearing;

10. Form of Bylaw Notice.

The Village may from time to time provide for the form or forms of the bylaw notice, provided that the bylaw notice complies with the Act.

11. Schedules

The following schedule is attached to and forms part of this Bylaw:

a) Schedule A – Designated Bylaw Contraventions and Penalties;

12. Severability

If any section, subsection or clause of this Bylaw is held invalid by a court of competent jurisdiction, the invalid portion shall be severed and the remainder of this Bylaw shall be deemed to have been adopted without the invalid and severed section, subsection or clause.

READ a first time the	day of	May, 2021	
READ a second time the	day of	May, 2021	
READ a third time the	day of	May, 2021	
ADOPTED this	day of	May, 2021	
			MAYOR
			CORPORATE OFFICER

Schedule A Designated Bylaw Contraventions and Penalties

Bylaw	Page #
Anmore Business License Bylaw No. 263-1999	6
Anmore Dog Control Bylaw No. 270-2000	6
Anmore Drinking Water Conservation Plan Bylaw No. 579-2018	6
Anmore Erosion and Sediment Control Bylaw No. 547-2016	6
Anmore Fire Protection Bylaw No. 578-2018	7-8
Anmore Fireworks Bylaw No. 569-2017	8-9
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Anmore Soil Deposit Bylaw No. 81-1992	17
Anmore Solid Waste Management Bylaw No. 554-2016	17
Anmore Tree Management Bylaw No. 587-2018	17
Anmore Zoning Bylaw No. 568-2017	18

Anmore Business Licence Bylaw No. 263-1999					
Contravention	Bylaw Ref.	Penalty	Penalty w/ Discount	Penalty w/ Surcharge	
Operating a business without a licence	33	\$500	\$350	\$500	

Anmore Dog Control Bylaw No. 270-2000					
Contravention	Bylaw Ref.	Penalty	Penalty w/ Discount	Penalty w/ Surcharge	
Dog off leash	5.10	\$100	\$70	\$130	
No dog licence/tag	6.5, 6.8	\$100	\$70	\$130	

Anmore Drinking Water Conservation Plan Bylaw No. 579-2018					
Contravention	Bylaw Ref.	Penalty	Penalty w/ Discount	Penalty w/ Surcharge	
Stage 1 Restrictions Offence	6.3 a)	\$100	\$70	\$130	
Stage 2 Restrictions Offence	6.3 b)	\$200	\$140	\$260	
Stage 3 Restrictions Offence	6.3 c)	\$300	\$210	\$390	
Stage 4 Restrictions Offence	6.3 d)	\$400	\$280	\$500	

Anmore Erosion and Sediment Bylaw No. 547-2016					
Contravention	Bylaw Ref.	Penalty	Penalty w/ Discount	Penalty w/ Surcharge	
Prohibition of Discharge	3.1	\$500	\$350	\$500	
Non-compliance with ESC plan	3.2	\$500	\$350	\$500	

Contravention	Bylaw Ref.	Penalty	Penalty w/ Discount	Penalty w/ Surcharge
Failure to comply with order	4.1 - 4.7, 7.1, 8.19, 15.2	\$500	\$350	\$500
Obstructing exit	7.2	\$200	\$140	\$260
Failure to adopt and practice system of fire drills or exercises	7.3	\$200	\$140	\$260
Failure to maintain life safety devices	7.4	\$200	\$140	\$260
Obstruct a member or inspector	8.3, 8.7	\$200	\$140	\$260
Tamper, damage, disconnect or drive over equipment or hose	8.11	\$200	\$140	\$260
Failure to remove hazard	8.12	\$200	\$140	\$260
Failure to maintain receptacles	8.13	\$200	\$140	\$260
Failure to maintain fire separations	8.14	\$200	\$140	\$260
Improper deposit of combustibles	8.15, 8.16, 8.17	\$200	\$140	\$260
Failure to maintain chimney, stove pipe or flue	8.18	\$200	\$140	\$260
Misuse of gas or electrical appliances	8.20	\$200	\$140	\$260
Failure to report fire	9.1	\$200	\$140	\$260
Entry of restricted area	9.3	\$200	\$140	\$260
Failure to prevent fire hazard	11.1	\$200	\$140	\$260
Failure to secure vacant building after fire	11.2.1	\$200	\$140	\$260
Failure to secure vacant premises	11.3.1	\$200	\$140	\$260
Block, hinder or obstruct emergency access route or Obstruct road, street, fire access route, service road	12.1, 14.6	\$500	\$350	\$500

Anmore Fire Protection Bylaw #578-2018				
Contravention	Bylaw Ref.	Penalty	Penalty w/ Discount	Penalty w/ Surcharge
Failure to provide access and keys	12.3	\$200	\$140	\$260
Obstruct or tamper with fire hydrant or fire protection device	14.4, 14.5	\$500	\$350	\$500
Failure to maintain or upgrade system	16.1	\$200	\$140	\$260
Failure to maintain fire department connections	16.2	\$200	\$140	\$260
Unlawful fire alarm activation	16.3	\$200	\$140	\$260
Failure to maintain fire protection device	17	\$200	\$140	\$260
Failure to provide contact person	18.1	\$200	\$140	\$260
Failure for contact person to arrive within 45 minutes	18.2	\$200	\$140	\$260
Failure to provide proper addressing	19.1	\$200	\$140	\$260
Failure to provide fire safety plan	20.1, 20.2, 20.3.1	\$200	\$140	\$260
Failure to ensure emergency access route to a construction or demolition site	20.3.2	\$500	\$350	\$500
Failure to maintain adequate water supply	20.3.3	\$200	\$140	\$260
Failure to obtain open air fire permit	21.1	\$200	\$140	\$260
Burning prohibited materials	21.4	\$200	\$140	\$260

Anmore Fireworks Bylaw No. 569-2017					
Contravention	Bylaw Ref.	Penalty	Penalty w/ Discount	Penalty w/ Surcharge	
Improper storage of fireworks	4.3	\$100	\$70	\$130	

Anmore Fireworks Bylaw No. 569-2017					
Contravention	Bylaw Ref.	Penalty	Penalty w/ Discount	Penalty w/ Surcharge	
Selling fireworks without authorization	5.1	\$200	\$140	\$260	
Unauthorized use or possession of fireworks	6.1	\$150	\$105	\$195	

Anmore Highway Regulation Bylaw No. 586-2018				
Contravention	Bylaw Ref.	Penalty	Penalty w/ Discount	Penalty w/ Surcharge
Fail to remove glass or debris after accident	4.1 (a)	\$400	\$280	\$500
Allow or garbage or recycling material on the traveled portion of highway	4.1 (b)	\$400	\$280	\$500
Place ice or snow or leaves or yard waste upon highway	4.1 (c)	\$400	\$280	\$500
Place or permit anything to obstruct drivers' sight distance at or near an intersection	4.1 (d)	\$400	\$280	\$500
Interfere with or remove any traffic control device	4.1 (e)	\$500	\$350	\$500
Littering on a highway	4.1 (f)	\$500	\$350	\$500
Drag or skid anything causing damage to a highway	4.1 (h)	\$500	\$350	\$500
Deposit any noxious or filthy substance, liquid or thing on a highway	4.1 (i)	\$500	\$350	\$500
Placing or deposit of debris or chattel or material to occupy a highway	4.2 (a)	\$500	\$350	\$500
Leave any excavation or obstruction on highway	4.2 (b)	\$500	\$350	\$500

Anmore Highway Regulation Bylaw No. 586-2018				
Contravention	Bylaw Ref.	Penalty	Penalty w/ Discount	Penalty w/ Surcharge
Cause damage to highway or trees	4.2 (c) and (i)	\$500	\$350	\$500
Stop flow through any drain, culvert or sewer on or through a highway	4.2 (d)	\$500	\$350	\$500
Place, construct or maintain obstruction, structure, sign or thing on a highway	4.2 (e)	\$500	\$350	\$500
Construct or maintain a ditch, sewer or drain that may cause damage to a highway	4.2 (f)	\$500	\$350	\$500
Mark or deface a highway or structure thereon	4.2 (g)	\$500	\$350	\$500
Drive over curb, boulevard, sidewalk or ditch	4.2 (h)	\$200	\$140	\$260
Operate a vehicle while sounding a noise making device	4.2 (j)	\$200	\$140	\$260
No highway use permit for a parade or procession	4.2 (k)	\$500	\$350	\$500
Conduct construction or traffic control on highway	4.2 (I)	\$500	\$350	\$500
Conduct construction adjacent to highway	4.2 (m)	\$400	\$280	\$500
Block or re-direct traffic	4.2 (n)	\$500	\$350	\$500
Occupy highway or airspace above	4.2 (o)	\$500	\$350	\$500
Install or interfere with a traffic control device	4.2 (p) and (q)	\$500	\$350	\$500
Construct access route to highway without a permit	4.2 (r)	\$500	\$350	\$500
Transport dangerous goods where restricted	4.2 (s)	\$500	\$350	\$500

Anmore Highway Regulation Bylaw No. 586-2018					
Contravention	Bylaw Ref.	Penalty	Penalty w/ Discount	Penalty w/ Surcharge	
Camp on a highway	4.2(t)	\$500	\$350	\$500	
Operate crane or forklift on or over highway	4.2 (u)	\$500	\$350	\$500	
Use explosives on or over highway	4.2 (v)	\$500	\$350	\$500	
Interfere or obstruct free flow of traffic	4.2 (w)	\$500	\$350	\$500	
Place, cause or allow anything on highway to impede traffic	4.2 (x)	\$500	\$350	\$500	
Cause counter-weight of crane to extend beyond construction site	4.2 (y)	\$500	\$350	\$500	
No stunting or loud noise	4.3 and 8.4	\$400	\$280	\$500	
Failure to comply with Bylaw Officer, Peace Officer, Fire Fighter	4.4	\$400	\$280	\$500	
Oversized load	6.1	\$400	\$280	\$500	
Exceeds licenced GVW	6.4(a)	\$400	\$280	\$500	
Weight of axle exceeds weight permitted	6.4(b)	\$500	\$350	\$500	
Failure to comply with vehicle dimension regulations – with load	6.4(c)(i)	\$400	\$280	\$500	
Failure to comply with vehicle dimension regulations – without load	6.4(c)(ii)	\$400	\$280	\$500	
Distance between axle does not conform to regulation	6.4(d)	\$400	\$280	\$500	
Overweight commercial vehicle	6.5	\$500	\$350	\$500	
Unauthorized use of engine brake	6.6	\$400	\$280	\$500	
Drive extraordinary vehicle on highway	6.7	\$500	\$350	\$500	
Failure to produce Extraordinary Vehicle Agreement	6.8	\$400	\$280	\$500	

Anmore Highway Regulation Bylaw No. 586-2018				
Contravention	Bylaw Ref.	Penalty	Penalty w/ Discount	Penalty w/ Surcharge
Failure to comply with conditions of Extraordinary Vehicle Agreement	6.10	\$400	\$280	\$500
Parked left side of roadway	7.1	\$200	\$140	\$260
Insecure vehicle	7.2(a)	\$200	\$140	\$260
Vehicle parked on grade – wheels not turned	7.2(b)	\$200	\$140	\$260
Parked vehicle obstructing traffic	7.3(a)	\$400	\$280	\$500
Parked vehicle contrary to angled parking lines	7.3(b)	\$100	\$70	\$130
Parked vehicle within 1 meter of another vehicle	7.3(c)	\$100	\$70	\$130
Stop, stand or park on sidewalk, boulevard, pathway or cycle lane	7.4(a)	\$100	\$70	\$130
Stop, stand or park in front of or within 2 meters of a driveway	7.4(b)	\$100	\$70	\$130
Stop, stand or park in intersection	7.4(c)	\$400	\$280	\$500
Stop, stand or park within 5 meters of a fire hydrant	7.4(d)	\$200	\$140	\$260
Stop, stand or park on a crosswalk	7.4(e)	\$200	\$140	\$260
Stop, stand or park within 15 meters of approach or 6 meters beyond crosswalk	7.4(f)	\$200	\$140	\$260
Stop, stand or park within 30 meters of a railway crossing	7.4(g)	\$400	\$280	\$500
Park, stop or stand vehicle displaying vehicle for sale sign	7.4(i)i	\$200	\$140	\$260
Park, stop or stand vehicle advertising, conducting maintenance, storing or for repair	7.4(i)ii	\$200	\$140	\$260
Park, stop or stand vehicle	7.4(i)iii	\$200	\$140	\$260

Contravention	Bylaw Ref.	Penalty	Penalty w/ Discount	Penalty w/ Surcharge
displaying signs				
Non-permitted selling	7.4(i)iv	\$200	\$140	\$260
Stop, stand or park vehicle obstructing traffic near street excavation or obstruction	7.4(j)	\$400	\$280	\$500
Stop, stand or park on roadside of parked vehicle	7.4(k)	\$400	\$280	\$500
Stop, stand or park on bridge or in tunnel	7.4(I)	\$400	\$280	\$500
Stop, stand or park contrary to traffic control device	7.4(m)	\$400	\$280	\$500
Stop, stand or park obstructing traffic control device	7.4(n)	\$400	\$280	\$500
Angle parking where vehicle exceeds 5.7 meters	7.4(o)	\$200	\$140	\$260
Stop, stand or park too close to a bus stop	7.4(p)	\$400	\$280	\$500
Stop, stand or park within 9 meters of an intersection	7.4(q)	\$400	\$280	\$500
Stop, stand or park obstructing access to a highway	7.4(r)	\$400	\$280	\$500
Parked in excess of 72 hours	7.5	\$300	\$210	\$390
Park unattached trailer on a highway	7.6	\$400	\$280	\$500
Stop too long in a loading zone	7.7	\$200	\$140	\$260
Failure to display disabled parking permit	7.9	\$200	\$140	\$260
Park recreational vehicle or vehicle with GVW over 5,500kg in residential district	7.10	\$200	\$140	\$260
Park unlicensed vehicle on	7.11	\$400	\$280	\$500

Contravention	Bylaw Ref.	Penalty	Penalty w/ Discount	Penalty w/ Surcharge
highway				
Drive on sidewalk, walkway or boulevard	8.1	\$400	\$280	\$500
Disobey direction of flag person	8.2	\$400	\$280	\$500
Disobey direction of School Crossing Guard or student acting as member of traffic patrol	8.3	\$400	\$280	\$500

Anmore Noise Control Bylaw No. 517-2011				
Contravention	Bylaw Ref.	Penalty	Penalty w/ Discount	Penalty w/ Surcharge
Person who makes noise which disturbs	4.	\$250	\$175	\$325
Owner/Tennant makes noise which disturbs	5.	\$250	\$175	\$325
Animal noise which disturbs	6.	\$200	\$140	\$260
Production or amplification of sound which disturbs	7.	\$250	\$175	\$325
Construction noise after hours	8.	\$250	\$175	\$325
Moving heavy equipment after hours	9.	\$250	\$175	\$325
Noise from commercial filming without a permit	10.	\$300	\$210	\$390
Testing emergency generator after hours	11.	\$200	\$140	\$260
Obstruction of a bylaw officer	20.	\$200	\$140	\$260

Anmore Parking Regulation and Enforcement Bylaw No. 308-2001				
Contravention	Bylaw Ref.	Penalty	Penalty w/ Discount	Penalty w/ Surcharge
Parking in contravention of Schedule A	4	\$200	\$140	\$260
Parking within 20 metres of a no parking sign	5	\$200	\$140	\$260
Parking on any Boulevard in the Village of Anmore	6	\$200	\$140	\$260
Parking on any pathway/walkway in the Village of Anmore	7	\$200	\$140	\$260
Commercial vehicles may not park on any Municipal Highway between the hours of 8 p.m. to 8 a.m.	10	\$200	\$140	\$260

Anmore Property Maintenance Bylaw No. 188-1996				
Contravention	Bylaw Ref.	Penalty	Penalty w/ Discount	Penalty w/ Surcharge
Permit rubbish to accumulate	3	\$300	\$210	\$390
Discard rubbish in an open place	4	\$300	\$210	\$390
Untidy or Unsightly property	5	\$300	\$210	\$390
Failure to remove accumulations of rubbish	6	\$300	\$210	\$390
Failure to remove discarded building materials	7	\$300	\$210	\$390
Permit activity to create or cause a nuisance	8	\$300	\$210	\$390

Anmore Sedimentation and Discharge Control Bylaw No. 309-2001				
Contravention	Bylaw Ref.	Penalty	Penalty w/ Discount	Penalty w/ Surcharge
Foul, obstruct or impede a drainage system	4.1	\$500	\$350	\$500
Escape of prohibited materials into a drainage system	4.3	\$500	\$350	\$500
Discharge of cement during construction on any highway, sidewalk, publically owned land or into a drainage system	4.4	\$500	\$350	\$500
Discharge directly or indirectly any water from any property	4.5	\$500	\$350	\$500
Obstruct entry onto property	7.2	\$200	\$140	\$260

Anmore Smoking Control Bylaw No. 448-2008				
Contravention	Bylaw Ref.	Penalty	Penalty w/ Discount	Penalty w/ Surcharge
Smoking in a place of public assembly or within 7.5 meters of any doorway, window or air intake of a place of public assembly, or outdoor public space - 1st offence	4	\$70	\$49	\$91
Smoking in a place of public assembly or within 7.5 meters of any doorway, window or air intake of a place of public assembly, or outdoor public space - 2 nd offence	4	\$150	\$105	\$195
Smoking in a place of public assembly or within 7.5 meters of any doorway, window or air intake of a place of public assembly or outdoor public space - 3 rd offence	4	\$300	\$210	\$390

Anmore Soil Deposit Bylaw No. 81-1992				
Contravention	Bylaw Ref.	Penalty	Penalty w/ Discount	Penalty w/ Surcharge
Depositing soil without a permit	3	\$100	\$70	\$130
Soil containing hazardous materials	13(b)	\$200	\$140	\$260
Highway not kept clean	13(c)	\$100	\$70	\$130

Anmore Solid Waste Management Bylaw No. 554-2016				
Contravention	Bylaw Ref.	Penalty	Penalty w/ Discount	Penalty w/ Surcharge
Violation of Bylaw – 1 st Offence	Schedule A 1 (e)	Warning	n/a	n/a
Violation of Bylaw – 2 nd Offence	Schedule A 1 (e)	\$50	\$35	\$65
Violation of Bylaw – 3 rd Offence	Schedule A 1 (e)	\$100	\$70	\$130
Violation of Bylaw – 4 th Offence	Schedule A 1 (e)	\$150	\$105	\$195

Anmore Tree Management Bylaw No. 587-2018					
Contravention	Bylaw Ref.	Penalty	Penalty w/ Discount	Penalty w/ Surcharge	
Cutting trees without a permit	3	\$500 per tree	\$350 per tree	\$500 per tree	
Obstruct entry onto property	17	\$200	\$140	\$260	

Anmore Zoning Bylaw No. 568-2017					
Contravention	Bylaw Ref.	Penalty	Penalty w/ Discount	Penalty w/ Surcharge	
Parking 6 or more vehicles	5.15.5(a)	\$500	\$350	\$500	

VILLAGE OF ANMORE

BYLAW NO. 649-2021

A bylaw to amend Anmore Parking Regulation and Enforcement Bylaw No. 308-2001

WHEREAS it is deemed expedient to amend Parking Regulation and Enforcement Bylaw No. 308-2001.

NOW THEREFORE the Municipal Council of the Village of Anmore, in open meeting assembled, enacts as follows:

- 1. That this bylaw may be cited for all purposes as "Anmore Parking Regulation and Enforcement Bylaw Amendment No. 649-2021".
- 2. That Anmore Parking Regulation and Enforcement Bylaw No. 308-2001 be amended as follows:
 - (a) To delete "Schedule A" and replace it with "Schedule A" attached to and forming part of this bylaw.

READ a first time the day of May, 2021

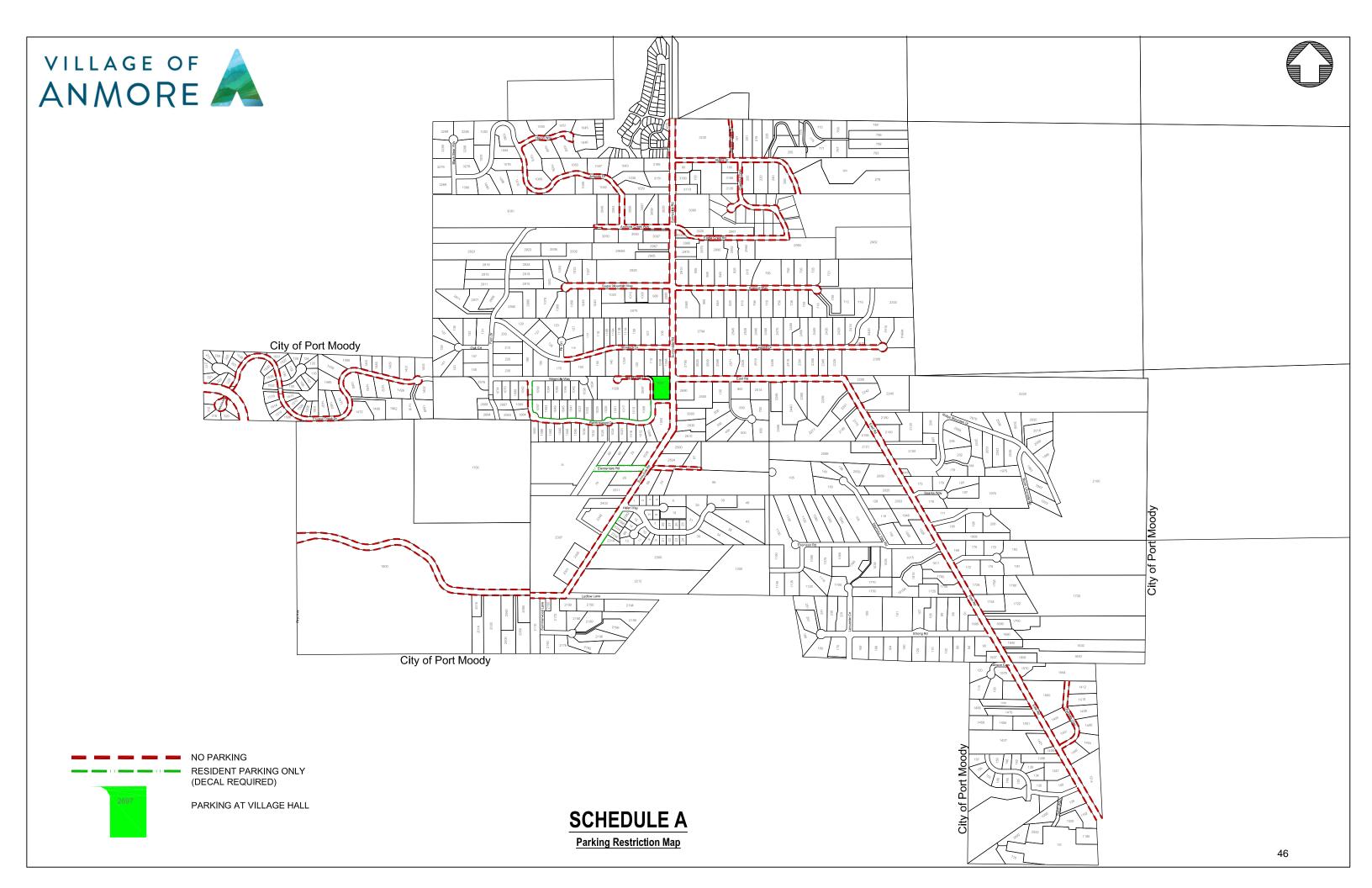
READ a second time the day of May, 2021

READ a third time the day of May, 2021

ADOPTED the day of May, 2021

MAYOR

CORPORATE OFFICER





VILLAGE OF ANMORE REPORT TO COUNCIL

Date: April 29, 2021 File Number: 3900-30

Submitted by: Chris Boit, Manager of Development Services

Zoning Bylaw Amendment Bylaw No 647-2021 – 2307 Sunnyside

Subject: Road CD7

Purpose / Introduction

The purpose of this report is to provide an update to Council regarding the rezoning for 2307 Sunnyside Road and seek direction on whether to proceed further with the rezoning.

Recommended Option

That Council rescind first and second readings of Anmore Zoning Bylaw Amendment Bylaw No. 597-2019:

And that Council give first and second readings to Anmore Zoning Bylaw Amendment Bylaw No. 647-2021;

And That Staff be directed to set a date for a public hearing for Anmore Zoning Bylaw Amendment Bylaw No. 647-2021.

Background

The Cordovado Development, at 2307 Sunnyside Road, has previously been before Council under amendment Zoning Bylaw Amendment Bylaw 597-2019 (Attachment 1) and was given first and second reading and was forwarded to the Advisory Planning Commission (APC) and public hearing for comment. During their review at third reading, Council requested that the Bylaw No. 597-2019 be revised so that secondary suites would be allowed within the new Comprehensive Development (CD) zone and that staff review any potential environmental impacts caused by the proposed development.

In order to address these concerns, staff recommend the previous Zoning Amendment Bylaw No. 597-2019 be rescinded and a new Zoning Amendment be put forward to Council, Zoning Bylaw Amendment Bylaw No. 647-2021 (**Attachment 2**).

Report/Recommendation to Council

Zoning Bylaw Amendment Bylaw No 647-2021 – 2307 Sunnyside Road CD7 April 29, 2021

Discussion

During the review process of the proposed re-zoning of 2307 Sunnyside Road, staff identified several areas within the proposed bylaw amendment that should be updated to simplify the zoning process and provide the required flexibility during the subdivision process. The following is a breakdown of proposed revisions:

Section 9.19.1 - Purpose

Secondary Suites have been added to the Purpose statement.

Section 9.19.2 – Permitted Use, Parcel Size and Number

The table has been updated as follows:

- Rows that were n/a have been removed,
- Secondary Suite are now allowable
- Maximum number of Parcels remains 19

Section 9.19.3 – Maximum Number of Buildings, Size and Height

Allowable FAR within the zone has been standardized to 0.30 FAR. A zone should typically have a single designated FAR within the zone.

9.19.5 – Off-Street Parking

2 off-street spaces per secondary Suite are required.

9.19.6 – Maximum Parcel Coverage

The maximum parcel coverage has been increased to 25% per parcel. This would bring this development in line with CD-6 Bella Terra. Also, the increase coverage will help to promote secondary suites.

9.17.9 – Open Space Amenity

Open space amenity has been set at 17,570m² which is the same as the previous development proposal.

9.17.11 - Other Regulations

Removed reference to Home Occupation and Bed and Breakfast.

Report/Recommendation to Council

Zoning Bylaw Amendment Bylaw No 647-2021 – 2307 Sunnyside Road CD7 April 29, 2021

9.17.12 – Comprehensive Development Plan

This plan has been changed significantly. Primarily the zone is the same size and has the same requirements for trails and open space. However, these requirements have now been inputted in the Zoning Bylaw via language within the relevant sections. The revised plan will provide some leeway in processing the subsequent proposed subdivision application. Staff no longer recommends providing a plan that is detailed at the zoning stage, as there could be unknown conditions which could prevent the subdivision being in compliance with the zoning plans.

Environmental Consideration

Staff have reviewed existing environmental reports provided by a AquaTerra (**Attachment 3**). The report has helped to establish the required setbacks from water courses and other wildlife considerations. This report will form an integral part of the subdivision process and will be reviewed and considered by the Approving Officer.

Review by Committees

It is staff's recommendation that this proposed bylaw amendment not be referred to the Village's Advisory Committees, as the proposed development has not significantly deviated from the original proposal and the current bylaw amendment still addresses the comments provided by previous committees.

Other Options

1. That Council rescind first and second readings of Anmore Zoning Bylaw Amendment Bylaw No. 597-2019;

And that Council give first and second readings to Anmore Zoning Bylaw Amendment Bylaw No. 647-2021;

And That Staff be directed to set a date for a public hearing for Anmore Zoning Bylaw Amendment Bylaw No. 647-2021. **[RECOMMENDED]**

 That Council grant first, and second reading to Anmore Zoning Amendment Bylaw 647-2021 and refer Anmore Zoning Amendment Bylaw 647-2021 to the Advisory Planning Commission for review and comment.

Report/Recommendation to Council

Zoning Bylaw Amendment Bylaw No 647-2021 – 2307 Sunnyside Road CD7 April 29, 2021

And that Council direct staff to set a date for the public hearing should the Advisory Planning Commission suggest no further changes to Anmore Zoning Amendment Bylaw 647-2021.

3. That Council direct staff not to proceed with the rezoning of this property.

Financial Implications

The Village has already received the Community Amenity Contribution associated with this rezoning proposal, in the amount of \$493,500, from the property owner.

Attachments:

- 1. Anmore Zoning Bylaw Amendment Bylaw 597-2019 (for reference)
- 2. Anmore Zoning Bylaw Amendment Bylaw No. 647-2021
- 3. Report titled Riparian Areas Assessment 2307 Sunnyside Road from Aquaterra Environmental, dated July 2017

Prepared by:
about.
Chris Boit, P.Eng.
Manager of Development Services
Reviewed for Form and Content / Approved for Submission to Council:
Chief Administrative Officer's Comment/Concurrence .
Chief Administrative Officer

VILLAGE OF ANMORE

BYLAW NO. 597-2019

A bylaw to amend the Village of Anmore Zoning Bylaw No. 568-2017

WHEREAS the Local Government Act authorizes a municipality to amend its zoning bylaw from time to time;

NOW THEREFORE the Municipal Council of the Village of Anmore, in open meeting assembled, enacts as follows:

- 1) That this bylaw may be cited for all purposes as "Village of Anmore Zoning Amendment Bylaw No. 597-2019".
- 2) That Village of Anmore Zoning Bylaw No. 568- 2017 be amended by adding the text and map included in Schedule A which forms part of this bylaw.
- 3) That the Village of Anmore Zoning Bylaw No. 568-2017 Schedule 'A' Zoning Map be amended to change the zoning for 2307 Sunnyside Road from Residential 1 to Comprehensive Development (CD-7)

READ a first time the	30	day of	April, 2019
READ a second time the	30	day of	April, 2019
PUBLIC HEARING HELD the	15	day of	October, 2019
READ a third time the		day of,	2019
ADOPTED the		day of,	2019
			MAYOR
	MANAGER OF CO	DRPORA	ATE SERVICES

Schedule A

9.17 COMPREHENSIVE DEVELOPMENT 7 (CORDOVADO) – CD-7

9.17.1 Purpose

The intent of this **zone** is to accommodate a **residential subdivision** that clusters **one-family dwellings** on a variety of **parcel** sizes to preserve public open space and ecologically sensitive areas where one-family **residential** housing is the **principal use**.

9.17.2 Permitted Uses, Minimum Parcel Dimensions and Maximum Parcel Number

Permitted Uses	Minimum Parcel Size	Maximum No. of Parcels	
One Family Dwelling	2,023 m ²	5	
One-Family Dwelling	1,349 m ²	14	
Home Occupation	n/a	n/a	
Bed and Breakfast	n/a	n/a	
Secondary Suite	n/a	n/a	
Accessory Uses	n/a	n/a	

9.17.3 Maximum Number of Buildings, Size and Height

Permitted Use by Parcel Size	Maximum Number	Maximum Size	Maximum Building Height
Principal Building:			
2,023 m ²	1	0.28 FAR	10 m
1,349 m ²	1	0.30 FAR	10 m
Accessory Buildings and Structures	1	45 m ²	7 m

9.17.4 Minimum Building Setbacks

Permitted Use	Front Parcel Line Setback	Rear Parcel Line Setback	Exterior Side Parcel Line Setback	Interior Side Parcel Line Setback
Principal Buildings on Parcels 9 to 22, and 27 as Shown on the Attached Comprehensive Development Plan	7.6 m	7.6 m	5.0 m	5 m
Accessory Building and Structure	7.6 m	7.6 m	5 m	5 m

9.17.5 Off-Street Parking

- (a) **Off-street parking spaces** shall be provided on the same **parcel** as the **use** being served in accordance with the following requirements:
 - (i) 2 spaces per **one-family dwelling**; and
 - (ii) 1 space per employee for home occupation; and
 - (iii) 1 space per bedroom intended for use by a bed and breakfast guest; and
 - (iv) 2 spaces per **secondary suite**.

9.17.6 Maximum Parcel Coverage

The maximum parcel coverage shall be 20% per parcel.

9.17.7 Maximum Number of Parcels

The maximum number of parcels created by subdivision shall be 19.

9.17.9 Open Space Amenity

An **open space amenity** shall be provided generally in accordance with the attached Comprehensive Development Plan.

9.17.11 Other Regulations

- (a) All permitted **land uses** shall be connected to community services in accordance with the Anmore Works and Services Bylaw.
- (b) **Home occupation** shall be subject to the requirements of section 6.5.
- (c) **Bed and breakfast** shall be subject to the requirements of section 6.6.

9.17.12 Comprehensive Development Plan

The Comprehensive Development Plan contained within this Bylaw forms an integral component of this **zone**.



VILLAGE OF ANMORE

BYLAW NO. 647-2021

A bylaw to amend the Anmore Zoning Bylaw No. 568-2017

WHEREAS the Local Government Act authorizes a municipality to amend its zoning bylaw from time to time;

NOW THEREFORE the Municipal Council of the Village of Anmore, in open meeting assembled, enacts as follows:

- 1) That this bylaw may be cited for all purposes as "Anmore Zoning Amendment Bylaw No. 647-2021".
- 2) That Village of Anmore Zoning Bylaw No. 568- 2017 be amended by adding the text and map included in Schedule A which forms part of this bylaw.
- 3) That the Village of Anmore Zoning Bylaw No. 568-2017 Schedule 'A' Zoning Map be amended to change the zoning for 2307 Sunnyside Road from Residential 1 to Comprehensive Development CD-7

READ a first time the day of
READ a second time the day of
PUBLIC HEARING HELD the day of
READ a third time the day of,
ADOPTED the day of,

	MAYOR
MANAGER (DF CORPORATE SERVICES

Schedule A

9.19 COMPREHENSIVE DEVELOPMENT – CD-7

9.19.1 Purpose

The intent of this **zone** is to accommodate a **residential subdivision** that clusters **one-family dwellings** on a variety of **parcel** sizes to preserve public open space and ecologically sensitive areas where one-family **residential** housing is the **principal use** and **secondary suites** be permitted

9.19.2 Permitted Uses, Minimum Parcel Dimensions and Maximum Parcel Number

Permitted Uses	Parcel Size	Maximum Parcel Size	Maximum No. of Parcels
One-Family Dwelling	1,349 m²	2,023 m ²	19
Secondary Suite	YES	YES	

9.19.3 Maximum Number of Buildings, Size and Height

Permitted Use by Parcel	Maximum Number	Maximum Size	Maximum Building Height
Principal Building:	1	0.30 FAR	10 m
Accessory Buildings and Structures	1	45 m ²	7 m

9.19.4 Minimum Building Setbacks

Permitted Use	Front Parcel Line Setback	Rear Parcel Line Setback	Exterior Side Parcel Line Setback	Interior Side Parcel Line Setback
Principal Buildings	7.6 m	7.6 m	5.0 m	5.0 m
Accessory Building and Structure	7.6 m	7.6 m	5.0 m	5.0 m

9.19.5 Off-Street Parking

Off-street parking spaces shall be provided on the same **parcel** as the **use** being served in accordance with the following requirements:

- a) 2 spaces per one-family dwelling; and
- b) 2 spaces per **secondary suite**.

9.19.6 Maximum Parcel Coverage

The maximum parcel coverage shall be 25% per parcel.

9.19.7 Open Space Amenity

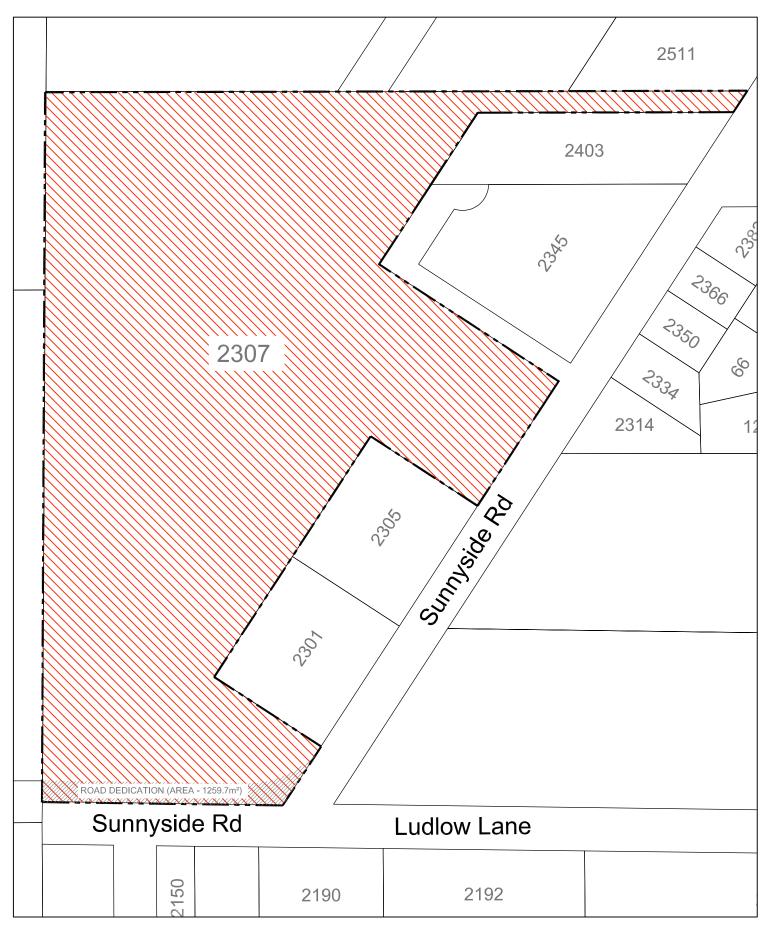
An **open space amenity** shall be provided and not be smaller than 17,570m² and shall include green space and trails.

9.19.8 Other Regulations

All permitted **land uses** shall be connected to community services in accordance with the Subdivision and Development Control Bylaw NO. 633-2020

9.19.9 Comprehensive Development Plan

The Comprehensive Development Plan contained within this Bylaw forms an integral component of this **zone**.









RIPARIAN AREAS ASSESSMENT DETAILED ASSESSMENT METHODOLOGY

2307 Sunnyside Road



Prepared for:
CORDOVADO DEVELOPMENTS INC.
135 Hummingbird Drive
Anmore, BC
V3H 5G1

Prepared by:

AQUATERRA ENVIRONMENTAL LTD.
PO Box 18120
Port Moody
V3H 0A2

AquaTerra Project No. 2013229 July 2017

Riparian Areas Regulation: Assessment Report

Please refer to submission instructions and assessment report guidelines when completing this report.

Date 2017-07-21

I. Primary QEP Information

First Name	Chris	liddle Name			
Last Name	Lee				
Designation	R.P. Bio		Company Aq	uaTerra Env	/ironmental Ltd.
Registration #	1711				
Address	PO Box 18120				
City	Port Moody	Postal/Zip	V3H0A2	Phone #	604-765-2993
Prov/state	BC	Country	Canada		

II. Secondary QEP Information (use Form 2 for other QEPs)

First Name	Andrew	Name			
Last Name	Booth				
Designation	RPBio / ISA Arborist		Company Stick	kleback Enviro	nmental
Registration #	2351		Email andrewr	booth@hotmai	1.com
Address	PO Box 18120				
City	Port Moody	Postal/Zip	V3H0A2	Phone #	778-896-9046
Prov/state	BC	Country	Canada		

III. Developer Information

First Name	Angelo	Middle N	ame				
Last Name	Toneguzzo						
Company	Cordovado Development	Inc.					
Phone #	604-861-		Email angelo@cordovado.ca				
	5652						
Address	135 Hummingbird Drive						
City	Anmore	Postal/Zip	V3H5G1				
Prov/state	BC	Country	Canada				

IV. Development Information

_		
Development Type	Subdivision -	>5 single-family lots
Area of Development (ha)	4.04	Riparian Length (m) 180 m
Lot Area (ha)	5.26	Nature of Development new
Proposed Start Date 2017	-08-15	Proposed End Date 2019-12-31

V. Location of Proposed Development

Street Address (or nearest town)				Sunnyside Roa	d				
Local Government	Village of Anmore			City Village of Anmore					
Stream Name	Schoolhouse Creek								
Legal Description (PID)	010-99	010-995-901			Region Lower Fraser				
Stream/River Type	Creek				DFO A	rea	South	Coast	
Watershed Code	n/a								
Latitude	49	18	36	Longitude	122	51	4	0	

Completion of Database Information includes the Form 2 for the Additional QEPs, if needed. Insert that form immediately after this page.

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Table of Contents for Assessment Report

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Section 1. Description of Fisheries Resources Values and a Description of the Development proposal

(Provide as a minimum: Species present, type of fish habitat present, description of current riparian vegetation condition, connectivity to downstream habitats, nature of development, specific activities proposed, timelines)

Background

In April 2015, Cordovado Development Inc. (CDI) retained AquaTerra Environmental Ltd. to provide environmental consulting services for the proposed development of 2307 Sunnyside Road in Anmore BC. Legally described as Lot 1, Section 16, 20 & 21, T.P. 39 Plan 3350, 'the site' is located west of Sunnyside Road and north of Elementary Road. CDI intends to develop the 5.26-hectare property into 20 approximately 0.2 hectare residential lots.

AquaTerra conducted watercourse assessments using the Riparian are Regulation (RAR) Methodology on May 15 and 21, 2015. Significant natural feature surveys were also completed. The site is primarily forested, however, an abandoned house and small cleared area are located along Sunnyside Road. One seasonal watercourse and one ditch flows through the central portion of the site. An additional ditch is present at the northern edge of the property adjacent to Elementary Road.

In 2008 and 2009 this project was assessed by Envirowest Consultants Ltd. and reviewed by the Department of Fisheries and Oceans. Original plans to build a clear-span bridge over the stream are no longer part of the development plans.

Drainages

The site contains one watercourse and one channelized drainage along the northern perimeter. The primary drainage flows southwest, parallel to Sunnyside Road, and is considered to be a watercourse (Watercourse 1) while the remaining on site drainage is classified as a ditch (Ditch 1) and flows into the site from a small plastic pipe behind a residential property in the northeast corner of the site. An additional ditch (Ditch 2) borders the northern boundary of the site on the south side of the Anmore Elementary school tennis court parking area.

Watercourse 1

Watercourse 1 is seasonal watercourse and during field surveys in May had very limited flow. The headwaters originate within the site near the abandoned house and flow southwest through the property. Approximately 175m beyond the property line, the creek flows through a 600mm culvert under Sunnyside Road and continues to discharge into Schoolhouse Creek. For the purposes of this report, the watercourse was assessed within the borders of the proposed development.

Watercourse 1 is characterized by step-pool channel morphology. Watercourse measurements determined the average width to be 1.53 m with an average slope of 11.7 degrees. Due to the seasonal flow, steep grade and barrier to fish passage below Sunnyside Road (Envirowest), Watercourse 1 is not considered to be fish bearing. However, it does provide flow and nutrients to established fish populations within Schoolhouse Creek and must therefore be protected.

Schoolhouse Creek is known to support Chum Salmon (*O. keta*), Coho Salmon (*O. kisutch*), and Cutthroat Trout (*O. Clarkii Clarkii*) (FISS). At the southern end of Watercourse 1 the substrate is composed of boulder (30%), cobble (20%) and gravel (50%), however, in the upper reaches fine

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organics and sand becomes common and the substrate composition changes to a mixture of organics/fines (70%), gravel (30%) with only traces of bolder and cobble.

Riparian trees are dominated by Western Hemlock (*Tsuga heterophylla*), while Red Alder (*Alnus rubra*) and the occasional Western Red Cedar (*Thuja plicata*) were also observed. Understorey vegetation was dominated by Salmonberry (*Rubus spectabilis*) and Vine Maple (*Acer circantum*) with Red Elderberry (*Sambucus racemosa*) also present. The dominant herb layer species was sword fern (*Polystichum munium*). Greater then 50% canopy cover is present throughout the majority of the watercourse.

Invasive Japanese Knotweed (*Fallopia japonica*) is prevalent near the abandoned house at the headwaters of Watercourse 1. Yellow Lamium (*Lamium galeobdolon*) was observed encroaching into the riparian zone on the east side of the watercourse as it approaches the existing residential lots bordering Sunnyside Road. Dumping of yard waste in the riparian area was also noted in the vicinity of the residential lots bordering Watercourse 1.

Large Woody Debris (LWD) is present in the lower section of Watercourse 1, however becomes less common closer to the headwaters as the stream gradient and bank heights decrease. Minimal bank scour or bank sloughages were observed. At the time of surveys, few pools or areas of stream complexity were observed within Watercourse 1. Based on the flow pattern observed during field surveys and personal communication with a nearby resident, Watercourse 1 is believed to be a flashy system with increasing flows during precipitation events.

Ditch 1

Ditch 1 provides drainage to residential developments north of the site. It flows south in a confined channel to Elementary Road where is passes through twin concrete culverts and then turns west along the south side of Anmore Elementary (Parking Lot A 50246). Ditch 1 is located outside the development site; however, it is within 15m of the backyards of proposed development lots five 16-20.

Ditch 1 is a straight confined channel with an average width of 1.24m and slope of 8.3%. At the west end, northwest of the site, Ditch 1 becomes a braided undefined channel and flows into the forest of lot Parcel B Plan 429494. The substrate is 50% gravel and 50% organic fines. Trace amounts of cobble and boulder were observed. Riparian vegetation is dominated by Salmonberry (*Rubus spectabilis*), Huckleberry (*Vaccinium parvifolium*). Invasive plants including Lamium (*Lamium galeobdolon*), Horesetail (*Equisetum sp.*), Himalayan Blackberry (Rubus discolor) and Creeping Buttercup (*Ranunculus repens*) were prevalent. The herbaceous layer included Lady Fern (*Athyrium filix-femina*), Deer Fern (*Blechnum spicant*) and Sword Fern (*Polystichum munium*).

Fish Presence

All drainages are non-fish bearing. Ditch 1 was completely dry at the time of survey and Watercourse 1 had minimal flow in only the lower end of the reach. Watercourse 1 provides water, and nutrients to established fish habitat in Schoolhouse Creek and requires a setback. Ditch 1 did not appear to have direct overland connectivity to fish habitat. As such, Ditch 1 is no subsequently assessed in this RAR report.

Conclusion

The site was assessed using the Riparian Area Regulation Methodology. Based on this method, Watercourse 1 requires a Stream Protection and Enhancement Area Setback (SPEA) of 10m from the high water mark. The Village of Anmore Zoning Bylaw No. 374, 2004 requires that 'no buildings shall be constructed, reconstructed, sited, moved, extended or located within 15 meters of the natural boundary and top of bank of a river creek or stream.' A 15-meter setback from the

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top of bank is proposed as it will meet the requirements of the Village of Anmore as well as provide additional setback distance to adequately protect the SPEA.

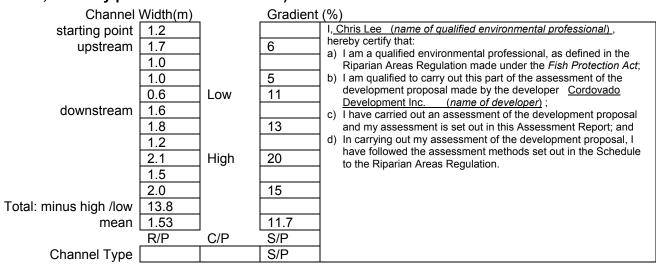
As Ditch 1 is non fish bearing and have no known surface connectivity to fish bearing habitat, no setback is anticipated to be required under the Riparian Areas Regulation.

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2. Results of Detailed Riparian Assessment

Refer to Chapter 3 of	f Assessment Methodology		Date:	2017-07-21
Description of Wa	ater bodies involved (number, type)	1, Stream		
Stream	Unnamed			
Wetland				
Lake				
Ditch				
Number of reaches	1			
Reach #	1			
Channol width	a and slope and Channel Type (use	only if water by	ndv is a	stroam or a

Channel width and slope and Channel Type (use only if water body is a stream or a ditch, and only provide widths if a ditch)



Site Potential Vegetation Type (SPVT)

	Yes	No		
SPVT Polygons		No	Tick yes or	nly if multiple polygons, if No then fill in one set of SPVT data boxes
			a) I am a q Regulati b) I am qua made by c) I have ca set out ii	(name of qualified environmental professional), hereby certify that: ualified environmental professional, as defined in the Riparian Areas ion made under the Fish Protection Act; alified to carry out this part of the assessment of the development proposal the developer Cordovado Development Inc (name of developer); arried out an assessment of the development proposal and my assessment is in this Assessment Report; and ing out my assessment of the development proposal, I have followed the
		-	assessm	nent methods set out in the Schedule to the Riparian Areas Regulation.
Polygon No:	1			Method employed if other than TR
SPVT Type	LC	SH	TR TR	

Zone of Sensitivity (ZOS) and resultant SPEA

• •	•	
Segment 1 I	If two sides of	a stream involved, each side is a separate segment. For all water
No:	bodies r	multiple segments occur where there are multiple SPVT polygons
LWD, Bank and Char	nnel 10	
Stability ZOS	(m)	
Litter fall and insect of	drop 10	
ZOS	(m)	

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Shade ZOS (m) max			10	South bank	Yes		No	Υ
SPEA	maximum	10	(For	ditch use table	:3-7)			

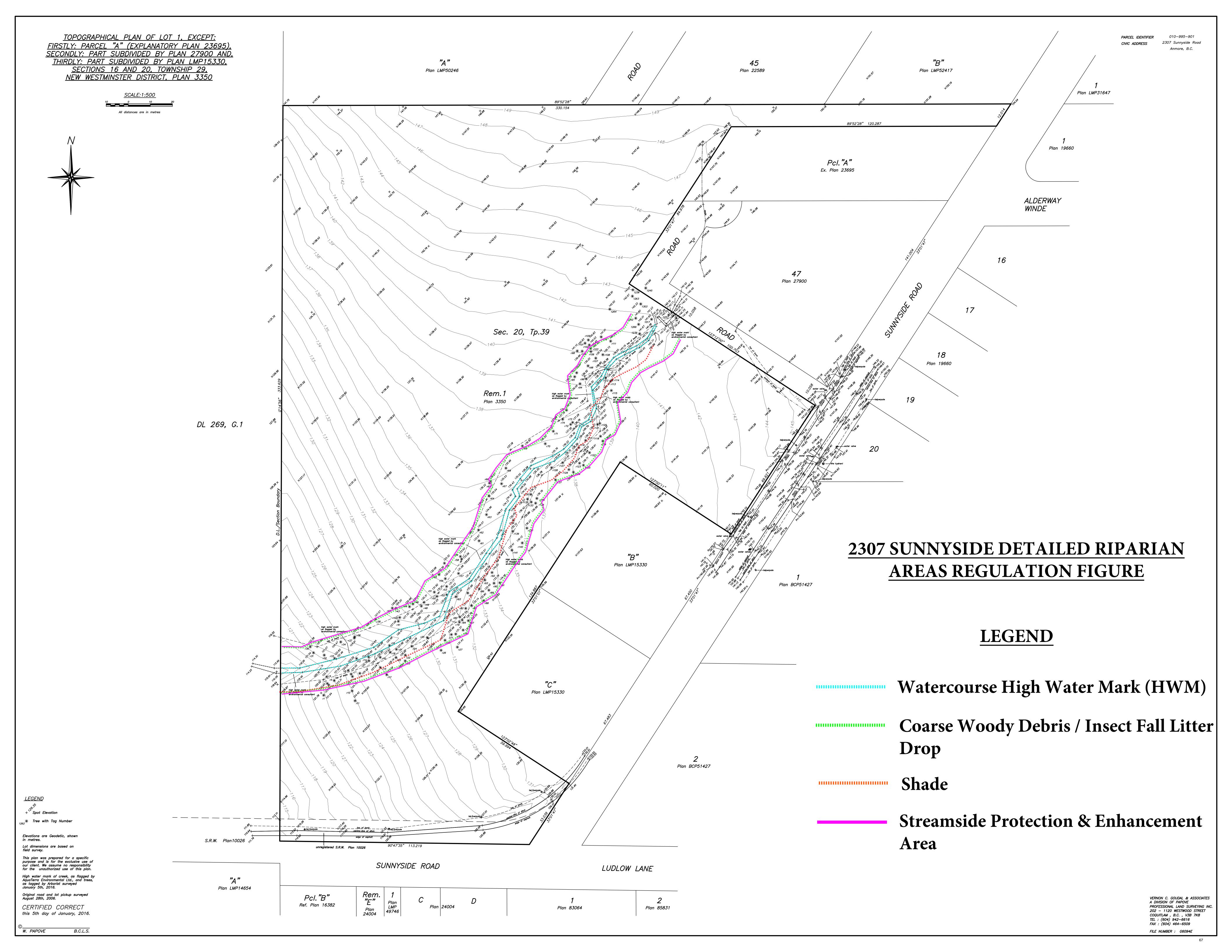
(name of qualified environmental professional), hereby certify that:

- I am a qualified environmental professional, as defined in the Riparian Areas Regulation made under the *Fish Protection Act*; I am qualified to carry out this part of the assessment of the development proposal made by the developer <u>Cordovado</u> b) (name of developer); Development Inc
- I have carried out an assessment of the development proposal and my assessment is set out in this Assessment Report; and
- In carrying out my assessment of the development proposal, I have followed the assessment methods set out in the Schedule to the Riparian Areas Regulation.

Comments

Watercourse 1 requires a Stream Protection and Enhancement Area Setback (SPEA) of 10m from the high water mark.

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Section 4. Measures to Protect and Maintain the SPEA

This section is required for detailed assessments. Attach text or document files, as need, for each element discussed in chapter 1.1.3 of Assessment Methodology. It is suggested that documents be converted to PDF before inserting into the assessment report. Use your "return" button on your keyboard after each line. You must address and sign off each measure. If a specific measure is not being recommended a justification must be provided.

4	Danger Trees	Danger trace were accessed as next of the exhaust							
1.	Danger Trees	Danger trees were assessed as part of the arborist assessment report for the site and is provided in the attached arborist report (and summarized in Table 1 of that report).							
l <u>, Ar</u> e)									
f)	Protection Act; I am qualified to carry out this part of the	assessment of the development proposal made by the developer							
a)	Cordovado Developments Inc. (name	e of developer); development proposal and my assessment is set out in this Assessment							
g)		ent of the development proposal, I have followed the assessment methods reas Regulation							
2.	Windthrow	Windthrow was assessed as part of the arborist							
		assessment report for the site and is provided in the attached arborist report (and summarized in Table 1 of that							
		report).							
ΙΔr	ndrew Booth (name of qualified enviro	onmental professional) , hereby certify that:							
a.	I am a qualified environmental profession	nal, as defined in the Riparian Areas Regulation made under the Fish							
b.		assessment of the development proposal made by the developer							
C.		e of developer); development proposal and my assessment is set out in this Assessment							
0.		ent of the development proposal, I have followed the assessment methods							
3.	Slope Stability	The watercourse / ditch 1 are not situated within a ravine							
	,	and given the width and depth of the channels relative to							
		the anticipated flow volumes, long-term slope stability is not anticipated to be an issue.							
		anticipated to be an issue.							
l <u>, Cl</u> a.		ental professional), hereby certify that: nal, as defined in the Riparian Areas Regulation made under the Fish							
b.	Protection Act;	assessment of the development proposal made by the developer							
D.	Cordovado Developments Inc. (name	e of developer);							
C.		development proposal and my assessment is set out in this Assessment ent of the development proposal, I have followed the assessment methods							
	set out in the Schedule to the Riparian A	reas Regulation							
4.	Protection of Trees	Tree removal between April 1 and July 31 is only to occur after completion of a songbird nesting survey. Tree removal							
		must comply with the Village of Anmore Tree Management							
		By-law (No. 430-2007) and the amendments (No. 469-2009							
		and No. 478-2009).							
		In order to protect those trees to be retained within the							
		SPEA, a tree protection fence should be established in consultation with the project arborist. The fence may/may							
		not precisely follow the SPEA boundary (contingent on drip-							
		line / root-zone). Within the fenced area, no work should be							
		undertaken except to remove invasive species by hand,							
		mitigate tree hazards or conduct restoration work, if							

Form 1 Page 10 of 20

required. Measures that should be taken to protect the trees from construction activity include the following:

- Excavation that takes place within 6 meters of the bole of any trees to be protected should be done carefully to ensure that roots are not ripped back toward the trees. As soon as roots that are greater than 5 cm in diameter are encountered, the remaining areas around the roots will be excavated with hand tools and the roots pruned off clean.
- The excavation and construction activities adjacent to the SPEA can influence the moisture availability to the subject trees. Soil moisture conditions within the tree protection zones should be monitored during hot and dry weather. When soil moisture conditions are dry, supplemental irrigation should be provided.
- If there are concerns regarding the clearance required for machinery and workers within the tree protection zone or just outside it, the project arborist should be consulted so that a pruning prescription can be developed or a zone surrounding the crowns can be established. All heavy machinery working adjacent to the trees (excavators, cranes, dump trucks, etc.) operating machinery within five (5) meters of the crowns of these trees should be made aware of the proximity of these trees to their activities. If there is to be a sustained period of machinery working within five meters of the crowns of these trees a line with colored flags should be suspended at the height of the crowns along the length of the protected trees.

I, Chris Lee (name of qualified environmental professional), hereby certify that:

- a. I am a qualified environmental professional, as defined in the Riparian Areas Regulation made under the Fish Protection Act;
- I am qualified to carry out this part of the assessment of the development proposal made by the developer <u>Cordovado Developments Inc.</u> (name of developer);
- c. I have carried out an assessment of the development proposal and my assessment is set out in this Assessment Report; and In carrying out my assessment of the development proposal, I have followed the assessment methods set out in the Schedule to the Riparian Areas Regulation

5. Encroachment

Encroachment into the SPEA will be prevented during construction via installation of temporary fencing (e.g., silt fencing / snow fencing and wooden posts / steel T-posts combination) prior to the onset of construction. The temporary fencing should be clearly labelled "Environmentally Sensitive Area. No intrusions or disruptions to vegetation within the SPEA are permitted." Silt fencing can also be used to protect the watercourse from erosion and sedimentation concerns (refer to Point #6 below for details). The fence should be erected along the eastern lot boundary / SPEA line and modified

Following the completion of construction activities, the temporary fencing along the edge of the SPEA should be replaced with a fence or hedgerow that provides a clear visual barrier. Suitable options include a cedar hedgerow, split rail fence, chain link fence, picket fence, or similar.

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I, Chris Lee (name of qualified environmental professional), hereby certify that:

- I am a qualified environmental professional, as defined in the Riparian Areas Regulation made under the Fish Protection Act:
- b. I am qualified to carry out this part of the assessment of the development proposal made by the developer Cordovado Developments Inc. (name of developer);
- c. I have carried out an assessment of the development proposal and my assessment is set out in this Assessment Report; and In carrying out my assessment of the development proposal, I have followed the assessment methods set out in the Schedule to the Riparian Areas Regulation

6. Sediment and Erosion Control

The Village of Anmore requires completion of site-specific Erosion and Sediment Control plans, which are to be reviewed, approved and implemented prior to the onset of construction works. AquaTerra has prepared numerous ESC plans for developments within the Village of Anmore and confirm that the developers for this project are amenable to obtaining an ESC Plan and having periodic monitoring conducted during construction.

I, Chris Lee (name of qualified environmental professional), hereby certify that:

- a. I am a qualified environmental professional, as defined in the Riparian Areas Regulation made under the Fish Protection Act:
- b. I am qualified to carry out this part of the assessment of the development proposal made by the developer Cordovado Developments Inc. (name of developer);
- c. I have carried out an assessment of the development proposal and my assessment is set out in this Assessment Report; and In carrying out my assessment of the development proposal, I have followed the assessment methods set out in the Schedule to the Riparian Areas Regulation

7. Stormwater Management

Development activities generally lead to an increase in the coverage of impermeable surfaces, which equates to an increase in stormwater run-off. In turn, increased stormwater run-off can increase the instantaneous flows within drainage courses, resulting in rapid increases in water levels and periodic, erosional issues, and localized flooding.

Prior to the onset of construction, an Erosion and Sediment Control (ESC) plan will be developed (a Village of Anmore requirement) to address potential erosional and sedimentation issues during construction. Periodic monitoring is also required to ensure plan compliance.

As part of the development planning process, a stormwater management plan should be considered to address stormwater issues arising from development of the site. The goal of stormwater management is to capture surface runoff from impervious surfaces and return it to natural hydrological pathways.

Potential options for stormwater management:

- a. Constructing a rock-lined drain pit(s) or rock garden(s), which receives surface run off from the roof tops and impermeable areas. Resulting stormwater flow will be encouraged to infiltrate slowly into the ground using this method;
- b. Storage tanks to capture and slowly release water over time;
- c. Maximizing permeable ground area and using landscaped areas and permeable

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areas/pavers;

d. Connecting roof rain leaders to perforated underground pipes, which will encourage the infiltration of stormwater; and/or

Installing rain water collection cisterns or rain barrels to collect water flowing off the roof via rain leaders.

I, (name of qualified environmental professional), hereby certify that:

- a. I am a qualified environmental professional, as defined in the Riparian Areas Regulation made under the Fish Protection Act;
- b. I am qualified to carry out this part of the assessment of the development proposal made by the developer Cordovado Developments Inc. (name of developer);
- c. I have carried out an assessment of the development proposal and my assessment is set out in this Assessment Report; and In carrying out my assessment of the development proposal, I have followed the assessment methods set out in the Schedule to the Riparian Areas Regulation
- 8. Floodplain Concerns (highly mobile channel)

Floodplain concerns are not considered to be applicable to this site. Watercourse 1 flows within a confined channel with bank heights of 1.0-3.0 m and is expected to be predominantly dry during portions of the spring, summer and fall. Ditch 1 running long the north side of the property may require additional berming to to protect the backyards of development lots 17-20 during periods of high flow.

I, Chris Lee (name of qualified environmental professional), hereby certify that:

- a. I am a qualified environmental professional, as defined in the Riparian Areas Regulation made under the Fish Protection Act;
- b. I am qualified to carry out this part of the assessment of the development proposal made by the developer Cordovado Developments Inc. (name of developer);
 c. I have carried out an assessment of the development proposal and my assessment is set out in this Assessment
- c. I have carried out an assessment of the development proposal and my assessment is set out in this Assessment Report; and In carrying out my assessment of the development proposal, I have followed the assessment methods set out in the Schedule to the Riparian Areas Regulation

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Section 5. Environmental Monitoring

Attach text or document files explaining the monitoring regimen Use your "return" button on your keyboard after each line. It is suggested that all document be converted to PDF before inserting into the PDF version of the assessment report. Include actions required, monitoring schedule, communications plan, and requirement for a post development report.

Prior to the onset of construction, the Village of Anmore requires submission of an Erosion and Sediment Control (ESC) plan, and bird nesting survey results (if clearing is to occur between April 1 and July 31). Periodic ESC monitoring inspections are also required during construction to ensure that no issues relating to erosion and sedimentation are observed. It will be the responsibility of the proponent/developer to retain a Qualified Environmental Professional (QEP) to validate the SPEA areas and re-flag, as needed, prior to the onset of construction. At the onset of construction, ESC works, such as silt fencing, hay-bales, filter socks etc., will be utilized, as needed, to maintain water quality objectives.

Post-construction monitoring is also required per RAR to verify that SPEA functions and features of the creek are maintained. To achieve this requirement, site monitoring events will be summarized in a QEP Post-Development Report, serving to confirm compliance with the conditions set out in the Assessment Method guidelines. The Post-Development Report is to be submitted electronically in PDF format to the RAR Notification website. This requirement has been conveyed to the developer.

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Section 6. Photos

Photo 1: Step pool channel morphology with boulder and cobble presence in the lower reaches of Watercourse 1.



Photo 2: Midway through Watercourse 1, substrate composition changes to sand and gravel and flow is reduced to a trickle.



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Photo 3: In the upper reach of Watercourse 1, the watercourse is completely dry and the substrate primarily fine organics.



Photo 4: Japanese Knotweed is abundant near an abandoned house at the headwaters of Watercourse 1.



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Photo 5: Dense patches of invasive Lamium are present near the northern boundary of the property.



Photo 6: Ditch 1 is a straight ditch on the northern border of the site that runs parallel to Anmore Elementary Parking Lot.



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Photo 7: At the northwest end of the site Ditch 1 becomes an undefined, braided channel and discharges into the forest of the neighbouring property.



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Section 7. Professional Opinion

Assessment Report Professional Opinion on the Development Proposal's riparian area.

Date 2017-07-21	
1. I/We <u>Chris Lee a</u>	nd Andrew
<u>Booth</u>	
Please list name(s) of a	ualified environmental professional(s) and their professional designation that are involved in
assessment.)	
hereby certify that:	
a)	I am/We are qualified environmental professional(s), as defined in the Riparian Areas Regulation made under the <i>Fish Protection Act</i> ;
b)	I am/We are qualified to carry out the assessment of the proposal made by the
	developer <u>Cordovado Developments Inc.</u> (name of developer), which proposal is described in section 3 of this Assessment Report (the
	"development proposal"),
C)	I have/We have carried out an assessment of the development proposal and my/our assessment is set out in this Assessment Report; and
d)	
	Regulation; AND
2 As qualified on	ironmental professional(a). I/wa harabu provida mu/aur professional opinion that:
a)	ironmental professional(s), I/we hereby provide my/our professional opinion that: if the development is implemented as proposed by the development proposal there will be no harmful alteration, disruption or destruction of natural features, functions and conditions that support fish life processes in the riparian
	assessment area in which the development is proposed, <u>OR</u> ote: include local government flex letter, DFO Letter of Advice, or description of w DFO local variance protocol is being addressed)
b)	if the streamside protection and enhancement areas identified in this Assessment Report are protected from the development proposed by the development proposal and the measures identified in this Assessment Report as necessary to protect the integrity of those areas from the effects of the development are implemented by the developer, there will be no harmful alteration, disruption or destruction of natural features, functions and conditions that support fish life processes in the riparian assessment area in which the development is proposed.
together with and (a) the ind organizati action by t (b) the ind purpose o	palified environmental professional" means an applied scientist or technologist, acting alone or other qualified environmental professional, if ividual is registered and in good standing in British Columbia with an appropriate professional on constituted under an Act, acting under that association's code of ethics and subject to disciplinary hat association, ividual's area of expertise is recognized in the assessment methods as one that is acceptable for the formula professional providing all or part of an assessment report in respect of that development proposal, and ividual is acting within that individual's area of expertise 1

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Submission Instructions

Riparian Areas Regulation – Qualified Environmental Professional – Assessment Report RAR-QEP-AR

Forms you will need to complete are

- Form 1 which has the database information, the description of the fisheries resources, development site plan, measures to protect and maintain the SPEA, and environmental monitoring.
- Form 2, if more QEPs are part of the project team.
- ➤ Either Form 3 the detailed assessment form(s) or Form 4 simple assessment form(s) which is for the results of the riparian assessment (SPEA width). Use enough copies of the form to complete the assessment of the site.
- Form 5 is the photo form(s). Duplicate for additional photos.

NB: See the Guidelines and the Assessment Methods for detailed instructions on the information required for completing the Assessment Report.

A complete Riparian Assessment Report based on the template forms must be converted to a *single* Portable Document Format PDF file prior to uploading onto the Notification System.

The Assessment Report must be complete, by submitting the information specified, and posted to provide notification to the local government, Ministry of Water, Land and Air Protection and the Department of Fisheries and Oceans Canada.

Tips for working with MS Word Template Forms

Using the forms

- Before beginning, print a hard copy of the form and the guidance files for reference
- · Open the template
- · Enter data into the shaded fields on the form
- · Use TAB to move from one field to another; SHIFT-TAB to go in reverse
- · Text and digital photos may be inserted from other applications
- The amount of text that can be entered in each box is limited and cannot be changed by the user; boxes with date information, for example, require input like: yyyy-mm-dd.

Saving the completed form

- · Assign name to the completed form
- Save a word document (*.doc file)
- Do not overwrite the Template (*.dot file) with your completed form
- · If you do overwrite the template, you can download a new copy from this web site

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STICKLEBACK ENVIRONMENTAL

RAR TREE EVALUATION REPORT 2307 SUNNYSIDE ROAD ANMORE, B.C.

PREPARED BY: STICKLEBACK ENVIRONMENTAL MARCH 2017
SUBMITTED TO: AQUATERRA ENVIRONMENTAL LTD.



1.0 Overview

Stickleback Environmental was retained by AquaTerra Environmental Ltd. to provide the arborist component of the Riparian Areas Regulation assessment conducted at 2307 Sunnyside Road, Anmore, B.C. The objective of the assessment was to comment on the health and wind resistance of trees within the Riparian Assessment Area (RAA).

2.0 Methodology

On July 21 & 22, 2015, the site was traversed on foot and trees in the RAA were visually assessed for defects. The site was further reviewed in 2016 and 2017 for any changes that may have occurred within the riparian zone. Approximate tree height, species, DBH, general condition and defects were recorded. Tree conditions are listed in Table 1, and tree preservation and removal diagram are shown in Figures 1, 2 and 3. Weather conditions varied during the site visits. AquaTerra Environmental Ltd. had determined that the setback for the site was 10 m.

3.0 Results / Findings

The site consisted of a large tract of forested land, approximately 5.4 hectares in size bounded to the east by 4 land parcels and Sunnyside Road, to the south by Sunnyside Road, to the west by forested land and to the north by an elementary school and two residential properties. A small ephemeral creek was located in the eastern portion of the property with a southwest flow direction. Site aspect ranged between 6-25% to the south.

Generally the forest within the riparian assessment area consisted of dominant Douglas-fir (Pseudotsuga menziessi), western hemlock (Tsuga heterophylla), and western red cedar (Thuja plicata), over topping a subdominant canopy of western hemlock and western red cedar, with a suppressed deciduous canopy. The dominant trees extended past the subdominant canopy where they were exposed to prevailing winds and adapted to this exposure by increasing stem and root girth resulting in well tapered and rooted trees. Though the western red cedar and Douglas-fir appeared healthy, a large percentage of the western hemlock had heavy dwarf mistle-toe (Arceuthobium tsugense) infection throughout the canopy. Dominant trees were clustered within 10-15 m of the watercourse, after which the forest transitioned to a closely spaced subdominant coniferous stand with patches of deciduous trees interspersed.

Trees of a suppressed canopy consisting of red alder (*Alnus rubra*) and paper birch (*Betula papyrifera*) were present throughout the riparian zone. The suppressed canopy had grown in competition for light utilizing resources for vertical growth and fine root growth rather than stem and structural root girth. In such a case trees rely upon the close proximity of neighbouring trees for support and dissipation of wind forces. These trees are poorly structured to withstand wind forces individually and are prone to wind damage (breakage and over turning) when exposed on a new forest edge. This suppressed canopy had poor form and patch areas of tall and thin failing paper birch infected with a fungal pathogen were common within and west of the setback area. On the east side of the riparian zone bordering Lot 'B' and 'C' the suppressed canopy contained a higher component of coniferous trees in addition to the red alder and paper birch common throughout the riparian zone. These were overtopped by the dominant coniferous canopy. Some windthrow of the suppressed



canopy had occurred in this area and the suppressed portion of the stand was considered to have high windthrow potential if disturbed.

Hazard Trees

During the survey of the riparian assessment area hazard trees were identified and are noted in the Table 1 Tree Assessment.

Windthrow

To determine the direction of prevailing winds, climate data from Environment Canada was reviewed. The direction of maximum hourly wind speeds as recorded by the Environment Canada Vancouver International weather station from 1971-2000 were in an eastward direction for each month. In addition to the eastern endemic winds, on the coast, seasonal storm winds typically blow southeast or northwest¹.

The site at 2309 Sunnyside Road was located on the crest of the lower mountainous slope, partially in the lee of north originating winds, but exposed to winds from Port Moody Arm. Rooting medium consisted of a thick organic layer overtopping mineral soils. Dominant trees exposed to prevailing winds were well rooted with good taper and were considered windfirm, having adapted to wind forces over time. Because the dominant trees were distributed in close proximity to the watercourse, there was limited opportunity to retain dominant anchor trees outside of the riparian setback area.

Trees of the suppressed canopy were tall and thin with a high height to diameter ratio. This stand structure is common in the interior of a forest where, due to intense competition for light, trees use their resources for vertical growth. In such a case trees rely upon the close proximity of neighbouring trees for support and dissipation of wind force. These trees are poorly structured to withstand wind forces individually and are prone to wind damage (breakage and over turning) when exposed on a new forest edge. While veteran trees exhibited good to moderate taper, the suppressed canopy was tall and thin with high height to diameter ratios. The dominant and suppressed canopies were rated with moderate and high windthrow potential respectively.

The treatments as prescribed in Table 1 and in the recommendations section are presented in an attempt to reduce the potential for windthrow from endemic winds on the remaining forest following development; however, they will not eliminate the risk of windthrow. A risk of tree failure will remain regardless of treatment and Stickleback Environmental accepts no responsibility for any damages that may be incurred to the development from future tree failure. Catastrophic windthrow associated with extreme storm events may occur in any stand and wind throw is a natural process in British Columbia forests². All of the trees identified for preservation, have been given this recommendation on a preliminary basis and are based on the condition of the tree at the time of the site review. Final recommendations shall be based on clearing, grading, targets, and construction details. Treatments and root protection zones are listed in Table 1.



¹ R.J. Stathers, T.P. Rollerson, S.J. Mitchell 1994, "Windthrow Handbook for British Columbia Forests"

² 1994 BC Ministry of Forests Publication Windthrow Handbook for British Columbia Forests.

4.0 Tree Replacement

Tree replacement criteria for trees in the riparian zone was determined using provincial tree replacement criteria for trees authorized for removal under the Fisheries Act, Wildlife Act or Land Title Act by the BC Ministry of Forest Lands and Natural Resource Operations (formerly BC Environment, Fish, Wildlife and Habitat Protection). Recommended tree treatments, tree protection fencing distances, and tree replacement criteria are listed in Table 1. A variance under the Riparian Areas Regulation is required for some of the treatments (pruning, topping) within the riparian setback, and it is understood that said variance for recommended tree work within the riparian setback area will be acquired by others.

5.0 Recommendations

Recommended tree treatments, tree protection fencing distances, and provincial tree replacement criteria are listed in Table 1 and shown in Figures 1, 2 and 3. Tree protection fencing is required to be installed prior to the onset of works.

- Remove identified hazard trees within the riparian setback to feather the boundary.
- Retain trees #R10, #R11, #R26 (top and retain), #R98, #R100, #R101, #R102, #R105, #R110 outside of the setback area.
- Patch retention of forest on the east side of the watercourse shown on Figures 1 & 2.
- Follow tree replacement recommendations as per Figures 1-3.
- Plant western red cedar 3-4 m tall on 4 m centers along the forest edge on the south side of the patch retention area (Figure 1).
- Seek a variance under the RAR for tree treatments within the riparian zone.
- Prior to tree removal, conduct nesting surveys if within the core migratory bird nesting season (typically March 15-August 15) as per Canadian Wildlife Service protocols.
- Retain some of the large woody debris from tree removal and topping within the riparian zone to complex habitat. Small woody branches should be removed by hand. The amount of allowable coarse woody debris is to be decided by a Qualified Environmental Professional upon during clearing to prevent fuel loading and to ensure that micro-site availability for tree planting and regeneration is
- Limit vegetation clearing for access to and within the riparian area work area.
- Obtain required permits, permissions, and authorizations prior to undertaking tree treatments.
- During tree treatments, follow guidance in the Ministry of Environment publication "Best Management Practices for Hazard Tree and Non-Hazard Tree Limbing, Topping and Removal".
- Document tree removal activities.
- Prior to construction, install tree protection fencing as per Table 1.

6.0 Disclaimer

This Arboricultural field review is based on site observations on the dates noted. It is never possible to completely eliminate all risk associated with trees, and high to medium risk trees may develop rapidly during adverse conditions. Consequently, while findings and conclusions



documented in this report have been prepared in a manner consistent with that level of care and skill normally exercised by other members of the arborist profession practicing under similar circumstances in the area at the time of the performance of the work, this report is not intended nor is it able to provide a totally comprehensive review of past, present or future tree conditions. The findings and opinions expressed in this report are representative of the conditions found on the day of the review only. Tree conditions may deteriorate rapidly and the condition of trees assessed in this report may change over time. Any trees retained should be reviewed on a regular basis. The root crowns and overall structure of all of the trees to be retained must be reviewed immediately following land clearing, grade disturbance, significant weather events and prior to site usage changes. Approval and implementation of recommendations within this report are the responsibility of the owner of the trees and in no way implies any inspection or supervisory role on the part of Stickleback Environmental unless agreed upon in writing by both parties.

We trust this is sufficient for your needs. If you have any questions or require clarification of the materials presented in this report please contact Stickleback Environmental at 778-896-9046.

Sincerely,

Andrew Booth, BSc, RPBio, QEP, ISA Certified Arborist (PN6580-A) CTRA (537)

Attachments: Table 1; Photographs, Figures.



Table 1: Tree Assessment.

Tag	Species Species	DBH (cm)	Height (m)	Live Crown Ratio	Condition	Treatment	Tree Protection Fencing Radius	Condition Assessment
							(m)	
R1	Thuja plicata	87	30	65	Poor	Remove	-	Decay in stem from base to 4 m. Asymmetrical canopy weighted to south. Co-dominant stems. Located outside of riparian zone.
R2	Pseudotsuga menziessii	89	40	50	Good	Retain & monitor	8.9	Veteran with slight sweep in stem.
R3	Tsuga heterophylla	38	30	70	Fair	Prune & Retain	RPZ within that of R2.	Grows with the above fir. Minor needle loss in canopy.
R4	Tsuga heterophylla	32	15	70	Fair	Retain	RPZ within that of R2.	Grows on slight mound. No obvious defects. Good taper.
R5	Tsuga heterophylla	19	13	45	Poor	Convert to wildlife tree.	-	Tall and thin with unreasonable breakage hazard.
R6	Tsuga heterophylla	32	25	60	Fair	Retain & monitor	RPZ within that of R9.	Asymmetric canopy weighted to south. Moderate taper.
R7	Tsuga heterophylla	30	25	60	Fair	Retain & monitor	RPZ within that of R6.	Asymmetric canopy weighted to south. Moderate taper.
R8	Tsuga heterophylla	34	25	60	Fair	Retain &monitor	RPZ within that of R6.	Asymmetric canopy weighted to south. Moderate taper.
R9	Tsuga heterophylla	48,68	45	60	Fair	Prune, retain & monitor. Remove dead wood.	9	2 mature hemlock growing together. Growth corrected sweep in smaller stem. Sapsucker drill marks on both trunks. Dead lower branches. A small dead stem (5m) between them.
R10	Thuja plicata	86 est	36 est	75	Good	Prune & retain	9 m	Mature cedar outside riparian setback. Retain as anchor tree. Grows in old large diameter stump. Retain stump.



Tag	Species	DBH (cm)	Height (m)	Live Crown Ratio	Condition	Treatment	Tree Protection Fencing Radius (m)	Condition Assessment
R11	Thuja plicata	101	36	75	Good	Prune & retain	10 m RPZ	Mature cedar outside riparian setback. Retain as anchor tree. Remove small hemlock growing adjacent to it.
R12	Thuja plicata	115	40	70	Good	Prune & retain	RPZ within riparian setback.	Mature tree right beside creek. Some dead lower branches. Trunk ridged and furrowed characteristic of species.
R13	Tsuga heterophylla	76	40	70	Fair	Retain & monitor	RPZ within riparian setback.	Mature hemlock. Fair condition and good taper. Reaction wood on stem.
R14	Tsuga heterophylla	26	11	45	Fair	Retain & monitor	RPZ within riparian setback.	Small tree with reasonable taper. No observed defects. Fair condition.
R15	Thuja plicata	22	9	90	Fair	Retain	4	Small tree. No obvious defects.
R16	Alnus rubra	36	29	60	Fair	Retain & monitor	RPZ within riparian setback.	Phototrophic sweep to east.
R17	Tsuga heterophylla	38	30	65	Poor	Remove	-	Growing on nurse stump with little taper. Stilted roots. Windthrow hazard. Located outside of the riparian setback. Replace with 4 western red cedar minimum height 2 m.
R18	Alnus rubra	30	27	55	Poor	Top at 5 m	-	Suppressed tree with 20 ⁰ lean south. Crack on the sheer plane from the base of the tree.
R19	Alnus rubra	27	15	20		Top at 5 m and allow to sucker back	-	Suppressed tree with canopy die back. Lean 15 ⁰ to south into riparian zone.
R20	Tsuga heterophylla	66	35	80	Fair	Retain & monitor	5	Slight kink in stem. No other obvious defects. Cannot see into canopy.



Tag	Species	DBH (cm)	Height (m)	Live Crown Ratio	Condition	Treatment	Tree Protection Fencing Radius (m)	Condition Assessment
R21	Alnus rubra	23	20	55	Fair	Top at 5 m and allow to sucker back	-	Situated behind a large hemlock which is giving it protection from wind.
R22	Alnus rubra	31	-	65		Top at 5 m	-	Cannot see into canopy. Suppressed tree. 11 ⁰ lean to east.
R23	Tsuga heterophylla	19	12	50	Fair	Prune & retain	4	Growing on a slight mound. Suppressed. Prune off dead branches.
R24	Pseudotsuga menziessii	68	40 est	55	Good	Retain & monitor	6	Well spaced branches. Mature tree. Some needle loss in lower banches. Moderate taper.
R25	Tsuga heterophylla	73	35	80	Fair	Retain & monitor	RPZ within RPZ of r27 & r26.	Dwarf mistle-toe on lower branches, but no swelling at stem union. Healed scar at 2-3m. Fair condition. Good taper.
R26	Tsuga heterophylla	76	40+	79	Good	Top at 12 m. Retain lower branches.	10	Mature tree on edge of setback. Top at 12 m but retain lower branches. Use 10 m root protection zone and retain conifers within this area. Remove deciduous trees. This edge to be used for edge of patch retention. Plant western red cedar 4 m tall at edge.
R27	Pseudotsuga menziessii	78	40+	50	Good	Prune, retain & monitor	RPZ within patch retention area	Mature tree on edge of setback. No obvious defects. Retain as anchor.
R28	Pseudotsuga menziessii	-	-	45	-	Retain and monitor	RPZ within RPZ of r27 & r26.	Sweep in stem growth corrected. Requires R27 & R26 for wind protection.
R29	Alnus rubra	35	13	-	Dead	Remove	-	Standing dead. Hazard tree.
R30	Tsuga heterophylla	77	30	90	Fair	Retain & monitor	5.5	J butt, growth corrected. Good taper.



Tag	Species	DBH (cm)	Height (m)	Live Crown Ratio	Condition	Treatment	Tree Protection Fencing Radius (m)	Condition Assessment
R31	Tsuga heterophylla	26	12	-	Fair	Retain & monitor	-	Grows on old stump. Grows in behind R30.
R32	Thuja plicata	50	29	60	Poor	Hazard. Convert to wildlife at 6m		Decay visible from base to 7 m. Top and retain for wildlife.
R33	Tsuga heterophylla	60	29	70	Poor	Hazard. Convert to wildlife at 6m	-	30º lean to east from historical root failure. Lean growth corrected at height. Deemed hazardous with lean.
R34	Tsuga heterophylla	47	28	70	Fair	Retain & monitor	Within RPZ of R36	Growing partly on old stump. Reassess after clearing.
R35	Prunus emarginata	33	20	-	Dead	Remove	-	Dead canopy. Hazard. Remove
R36	Pseudotsuga menziessii	112	40+	75	Good	Retain & monitor	11	Sweep in stem growth corrected. No obvious defects.
R37	Tsuga heterophylla	36		90	Fair	Retain & monitor	Within RPZ of R36	Grows with R36. Fair condition. Minor dwarf mistle-toe. Healed scar on stem.
R38	Tsuga heterophylla	78	40+	85	Fair	Retain & monitor	8	Mature tree with no obvious defects.
R39	Alnus rubra	28	25	T	Dead	Remove	-	Standing dead with conks on wood. Hazard.
R40	Prunus emarginata	34	13	-	Dead	Remove	-	Standing dead. Hazard.



Tag	Species	DBH (cm)	Height (m)	Live Crown Ratio	Condition	Treatment	Tree Protection Fencing Radius (m)	Condition Assessment
R41	Thuja plicata	32	-	70	Good	Retain	RPZ within riparian zone setback	Good form and vigour.
R42	Pseudotsuga menziessii	69	40	70	Fair	Retain & monitor	RPZ within that of R43	No obvious defects. Remove hemlock on east side of tree.
R43	Pseudotsuga menziessii	96	40+	70	Good	Retain	10	No obvious defects. Tree appears to be in good health.
R44	Tsuga heterophylla	56	-	65	Fair	Prune affected branches and retain, monitor.	RPZ within that of R43	Dwarf mistle-toe in lower branches but no swelling at union with trunk.
R46	Tsuga heterophylla	52	40	60	Fair	Convert to wildlife tree	-	J butt growth corrected. 15 ⁰ southeast lean. Lower branches with heavy dwarf mistle-toe infection. Sapsucker drill marks. Tall and thin.
R48	Tsuga heterophylla	63	40+	80	Poor	Convert to wildlife tree	-	Heavy dwarf mistle-toe infection in canopy.
R49	Tsuga heterophylla	31	-	60	Poor	Remove	-	Heavy dwarf mistle-toe infection. Previously broken top. Surprised tree. High failure potential. Replace with 4 western red cedar minimum height 2 m.
R50	Tsuga heterophylla	40	30+	60		Remove	-	Grows on an old stump. Sap bleeding from trunk. Tall and thin with high breakage potential. Replace with 4 western red cedar minimum height 2 m.
R51	Tsuga heterophylla	26	28	-	Poor	Remove	-	Dwarf mistle-toe in the lower branches. Tall and thin. Unreasonable breakage hazard.



Tag	Species	DBH (cm)	Height (m)	Live Crown Ratio	Condition	Treatment	Tree Protection Fencing Radius (m)	Condition Assessment
R52	Alnus rubra	36	30	60	Fair	Remove		Tall and thin. 18 ⁰ lean into riparian zone (reducing target potential) Replace with 4 western red cedar minimum height 2 m.
R53	Pseudotsuga menziessii	51	35+	80	Fair	Retain & monitor	RPZ within riparian setback	Retain with R54 & R55. Minor dwarf mistle-toe infection.
R54	Pseudotsuga menziessii	68	35+	75	Fair	Retain & monitor	RPZ within riparian that of R55	Retain with R53 & R55. A nice grouping of large diameter trees.
R55	Pseudotsuga menziessii	74	40+	60	Good	Retain & monitor	8	Retain with R54 & R53. Good form and vigour. No obvious defects.
R56	Tsuga heterophylla	28	28	60	Poor	Remove	-	Outside setback area. Tall and thin with low height to diameter ratio. Breakage potential. Scar on stem from physical injury. Replace with 3 western red cedar minimum height 2 m.
R57	Pseudotsuga menziessii	72	40+	55	Good	Retain & monitor	8	Good form and vigour.
R58	Betula papyrifera	30	20	-	Dead	Remove.	-	Standing dead. Hazard.
R59	-	37	30	75	Fair	Convert to wildlife tree	-	Growing on a mound with an old stump. Tall and thin. Top at 5 m and retain stump for wildlife.
R60	Betula papyrifera	28	18	40	Fair	Retain & monitor	RPZ within riparian setback	Fair condition.
R61	Betula papyrifera	27	15	56	Fair	Retain & monitor	RPZ within riparian setback	Growing on hummock. Young deciduous tree.



Tag	Species	DBH (cm)	Height (m)	Live Crown Ratio	Condition	Treatment	Tree Protection Fencing Radius (m)	Condition Assessment
R62	Tsuga heterophylla	20	16	75	Fair	Retain & monitor	RPZ within that of R63	Dead fall around trunk. Ok condition.
R63	Thuja plicata	110	40+	75	Fair	Retain & monitor	11	Forked top at 12 m. No other obvious defects.
R64	Tsuga heterophylla	27	19	80	Fair	Retain & monitor	RPZ within that of R63 & R66	Reassess at time of clearing. Growing on nurse log. Odd bark pattern midway up stem. Fair condition.
R65	Tsuga heterophylla	60	-	70	Fair	Prune & retain	7	Asymmetric canopy weighted to southeast. No visibility into upper canopy. Retain with R66. Outside of riparian zone.
R66	Pseudotsuga menziessii	60	40+	60	Good	Retain & monitor	7	Retain with R65. Good condition.
R67	Tsuga heterophylla	48	30+	80	Good	Convert to wildlife tree	-/	Shallow rooted and no root flare. Remove
R68	Tsuga heterophylla	68	40+	75	Poor	Convert to wildlife tree	7	Heavy dwarf mistle-toe infection in lower branches. Scar on trunk. Reassess at time of clearing.
R69	Prunus emarginata	27	21		Fair	Remove	-	Fair condition. Roots somewhat stilted. Tall and thin. High breakage potential. Outside of riparian zone.
R70	Tsuga heterophylla	26	13	80	Fair	Retain & monitor	6	Growing on a nurse log which extends outside of riparian zone. Log must be included in any root protection zone. Sapsucker drill marks on stem.
R71	Betula papyrifera	19,19, 12	21	40	Fair	Retain & monitor	5	Multi-stemmed leaning into riparian zone. High height to diameter ratio. Reassess at time of clearing.
R72	Betula papyrifera	34	22	60	Fair	Retain & monitor	RPZ within setback area	Slight lean into riparian zone. Low height to diameter ratio. Reassess after clearing.
R73	Betula papyrifera	25	12	-	Dead	Remove.	-	Standing dead. Hazard.



Tag	Species	DBH (cm)	Height (m)	Live Crown Ratio	Condition	Treatment	Tree Protection Fencing Radius (m)	Condition Assessment
R74	Betula papyrifera	20	5	-	Dead	Remove.	-	Standing dead. Hazard.
R75	Tsuga heterophylla	30	-	30	Good	Height reduction on small deciduous trees adjacent required	6	Patch retention of this to anchor several small diameter paper birch and western hemlock. Height reduction on small deciduous trees adjacent required.
R76	Tsuga heterophylla	26	13	70	Fair	Retain & monitor	RPZ within that of R26	No obvious defects. Small tree.
R77	Alnus rubra	28	30	-	Fair	Remove	-	Tall and thin with high height to diameter ratio. Unreasonable breakage potential. Replace with 3 western red cedar minimum height 2 m
R78	Tsuga heterophylla	16	10	-	Fair	Retain & monitor	RPZ within proposed patch retention area	Relatively small tree. Fair condition.
R79	Betula papyrifera	24	11	-	Dead	-	Within proposed patch retention area	Standing dead. No target if within patch retention area.
R80	Betula papyrifera	25	30	30	Poor	Hazard Remove	-	Extensive rot in stem. Hazard.



Tag	Species	DBH (cm)	Height (m)	Live Crown Ratio	Condition	Treatment	Tree Protection Fencing Radius (m)	Condition Assessment
R81	Betula papyrifera	21	32	40	Poor	Remove	-	Well past threshold for wind failure. Hazard.
R82	-	-	-	-	-	Retain	RPZ within proposed patch retention area	Cluster of 3 hazard trees. Retain with retention patch. Reassess for target at time of clearing.
R83	Alnus rubra	-	-	-	-	Remove	-	Two hazard trees growing side by side. Remove both.
R84	Tsuga heterophylla	22	-	60	Fair	Retain & monitor	RPZ within proposed patch retention area	Fair condition. Retain in retention area.
R85	Tsuga heterophylla	32	-	60	Fair	Retain & monitor	RPZ within proposed patch retention area	Growing on a mound. Dead branches on lower portion of the stem. No other obvious defects. Retain in retention patch.
R86	-	29	-	80	Fair	Retain & monitor	RPZ within proposed patch retention area	Dead branches on lower portion of stem. Otherwise ok. Remove snag beside it. Retain with retention patch.
R87	Tsuga heterophylla	32	-	80	Fair	Prune & retain & monitor	RPZ within proposed retention area	Moderate taper. Dead branches on lower portion of stem. Otherwise ok. Retain with retention patch.



Tag	Species	DBH (cm)	Height (m)	Live Crown Ratio	Condition	Treatmen	ıt	Tree Protection Fencing Radius	Condition Assessment
								(m)	
R88	Tsuga heterophylla	18	17	70	Fair	Retain & monitor.	&	RPZ within proposed patch retention area	High height to diameter ratio. No other obvious defects. Retain with retention patch.
R89	Tsuga heterophylla	23	17	70	Fair	Retain & monitor	&	RPZ within proposed patch retention area	Fair condition. Also includes 2 trees behind it which require topping at 6 m (paper birch and western hemlock). Retain with retention patch.
R90	Betula papyrifera	21	15	10	Poor	Remove		-	Suppressed with canopy die back.
R91	Betula papyrifera	32	30	40		Retain & monitor	&	RPZ within proposed patch retention area	Low height to diameter ratio. Retain with retention patch.
R92	Tsuga heterophylla	32	26	70	Good	Retain & monitor	&	RPZ within proposed patch retention area	Good form and vigour. Retain with retention patch.
R93	Tsuga heterophylla	36	26	70	Fair	Retain & monitor	&	RPZ within proposed patch retention area	Sapsucker drill marks on stem. Growing on mound. Retain with retention patch.



Tag	Species	DBH (cm)	Height (m)	Live Crown Ratio	Condition	Treatment	Tree Protection Fencing Radius (m)	Condition Assessment
R94	Alnus rubra	34	21	-	Dead	Remove	-	Multi-stemmed at height with 3 dead stems. Main stem with insect frass at base.
R95	Tsuga heterophylla	27	15	65	Fair	Retain & monitor	4	Fair condition. Paper birch snag 3 m tall adjacent - retain.
R96	Alnus rubra	20	8	60	Fair	Retain	RPZ within riparian setback	A small tree leaning towards the watercourse.
R97	Betula papyrifera	16	16	-	Dead	Remove	-	Standing dead.
R98	Tsuga heterophylla	34	18	75	Good	Retain	5	Good form and vigour.
R99	Thuja plicata	50	18	60	Good	Retain	RPZ within that of other retained trees	Anchor tree outside setback. Retain to anchor patch of trees.
R100	Tsuga heterophylla	41	25	65	Fair	Retain	RPZ within riparian setback	Within patch retention area. Asymmetric canopy weighted to southeast.
R101	Thuja plicata	41	27	60	Fair	Retain	5	Damaged branch at 1 m. Canopy ok. Within patch retention.
R102	Tsuga heterophylla	30	-	60	Fair	Retain	RPZ within riparian setback	Within patch retention area. Sapsucker drill marks on tree. Dead lower branches. Dwarf mistle-toe on lower branches.
R103	Tsuga heterophylla	39	-	45	Fair	Retain	RPZ within riparian setback	Within patch retention. Reaction wood in stem making oval shape.



Tag	Species	DBH (cm)	Height (m)	Live Crown Ratio	Condition	Treatment	Tree Protection Fencing Radius (m)	Condition Assessment
R105	Tsuga heterophylla	42	27	60	Fair	Prune & retain.	5	Within patch retention. Asymmetric canopy weighted to northeast.
R106	Tsuga heterophylla	69	35	70	Fair	Retain	RPZ within riparian setback	Within patch retention. Minor trunk deformities.
R107	Alnus rubra	28,26	16	40	Fair	Retain & monitor	RPZ within riparian setback	Within patch retention. Dual stem. 15 ⁰ lean towards watercourse.
R108	Tsuga heterophylla	22	12	60	Fair	Retain & monitor	RPZ within riparian setback	Within patch retention. Sapsucker drill marks on stem. Fair condition.
R110	Thuja plicata	-	-	-	-	Retain & monitor.	6	Within patch retention. Tree not assessed due to wasp nest disturbance. Large diameter Cw.
R111	-	-	-	-		Retain & monitor	5	Within patch retention. Tree not assessed due to wasp nest disturbance. Large diameter. Reassess for anchor tree.
R112	Tsuga heterophylla	62	39	75	Poor	Convert to wildlife tree	-	Large hemlock growing on an old growth stump. Poor root anchorage. Danger tree.
R113	Tsuga heterophylla	72	37	80	Fair	Prune & retain	7	Grows adjacent to R112, but not on the stump. Fair condition.
R114	Tsuga heterophylla	45	30	80	Poor.	Convert to wildlife tree		Previously broken top at 5 m, with weak attachment.
R115	Tsuga heterophylla	28	-	90	Fair	Retain & monitor	RPZ in riparian setback	Growing on a decayed stump. Appears securely rooted. Heavy sapsucker activity with sap bleeding down trunk. Reassess at time of clearing.
R116	Thuja plicata	75	35+	80	Good	Retain	RPZ in riparian setback	Good form and vigour.



Tag	Species	DBH (cm)	Height (m)	Live Crown Ratio	Condition	Treatment	Tree Protection Fencing Radius (m)	Condition Assessment
R117	Betula papyrifera	35	25	50	Fair	Convert to wildlife tree	-	Forked stem at 4 m. Visible roots. Leaning towards watercourse. Unstable.
R118	Tsuga heterophylla	72	25	90	Poor	Convert to wildlife tree	-	Growing on stump. Dwarf mistle-toe infection. Rotten stem attachment at base and suspect internal decay. Poorly anchored.
R119	Tsuga heterophylla	42	30	90	Fair	Spiral prune & retain	6	Veteran tree. Fair condition.
R120	Tsuga heterophylla	53	30+	90	Fair	Spiral prune & retain	RPZ in riparian setback	Dwarf mistle-toe in lower branches. Grows with R121. Remove infected lower branches.
R121	Tsuga heterophylla	60	35+	90	Fair	Retain & monitor	RPZ in riparian setback	Dwarf mistle-toe in lower branches. Grows with R120. Remove infected lower branches. Healed scar on stem at 6m and 9-11 m. Fair condition.
R122	Betula papyrifera	27	20	35	Poor	Remove	-	Poor condition. Unreasonable breakage hazard. Replace with 3 western red cedar minimum height 2 m.
R123	Betula papyrifera	23	20	40	Fair	Retain & monitor	RPZ in patch retention area	Reassess after clearing. Ok if protected by other trees.
R124	Tsuga heterophylla	54	-	-	Fair	Retain & monitor	RPZ in patch retention area	Fair condition. Light dwarf mistle-toe in lower branches. Spiral. shallow scar around trunk likely from lightning.



Tag	Species	DBH (cm)	Height (m)	Live Crown Ratio	Condition	Treatment	Tree Protection Fencing Radius (m)	Condition Assessment
R125	Tsuga heterophylla	38,29	-	60	Fair	Retain & monitor	RPZ in patch retention area	Cannot view canopy but needed to protect R123. 2 trees growing close together.
R127	Pseudotsuga menziessii	91	40+	80	Fair	Retain & monitor	RPZ in riparian setback	Veteran tree. Some needle loss in lower branches.
R128	Tsuga heterophylla	85	40+	70	Fair	Retain & monitor	RPZ in riparian setback	Dwarf mistle-toe in lower branches. Mature tree. Growing near high water mark.
R129	Tsuga heterophylla	53	-	-	Fair	Retain & monitor	RPZ in patch retention area	Dwarf mistle-toe in lower branches. No swelling observed at union with stem. Otherwise ok.
R130	Alnus rubra	30	25	65	Fair	Retain & monitor	RPZ in riparian setback	Slight sweep in stem into creek. High height to diameter ratio.
R131	Tsuga heterophylla	39	22	65	Fair	Retain & monitor	RPZ in riparian setback	Moderate taper. Fair condition.
R132	Tsuga heterophylla	83	40	75	Fair	Retain & monitor.	RPZ in riparian setback	Mature tree. No dwarf mistle-toe observed. Sapsucker drill marks. Branches well spaced. Minor trunk deformities.
R133	Thuja plicata	28	8	80	Fair	Retain & monitor.	RPZ in riparian setback	Sweep in stem. Scar with decay to 5 m.



Tag	Species	DBH (cm)	Height (m)	Live Crown Ratio	Condition	Treatment	Tree Protection Fencing Radius (m)	Condition Assessment
R134	Tsuga heterophylla	34	25	70	Fair	Retain & monitor.	RPZ in patch retention area	Healing scar at the base with good Codit response. Slight sweep in stem. Reassess after clearing.
R135	Tsuga heterophylla	21	14	80	Fair	Retain & monitor	RPZ in patch retention area	Small tree. Resin at base. Reassess at time of clearing.
R136	Thuja plicata	70	30	70	Good	Prune, retain & monitor	RPZ in riparian setback	Dead lower branches. Good taper.
R137	Thuja plicata	73	30	60	Fair	Retain & monitor	RPZ in patch retention area	Good taper. Dead lower branches. Some minor needle loss in canopy. No other obvious defects.
R139	Tsuga heterophylla	34	-	80	Fair	Retain & monitor	RPZ in patch retention area	Near high water mark. Some buttressing of roots. Moderate taper.
R140	Tsuga heterophylla	32	20	65	Fair	Retain & monitor	RPZ in patch retention area	Sap sucker drill marks on stem. Healed scar at 3 m. Moderate taper.
R141	Tsuga heterophylla	36	18	75	Fair	Retain	RPZ in riparian setback	No obvious defects.



Tag	Species	DBH (cm)	Height (m)	Live Crown Ratio	Condition	Treatment	Tree Protection Fencing Radius (m)	Condition Assessment
200	Thuja plicata	120	-	60	Good	Retain	10	Good condition with good taper.
201	Thuja plicata	75	-	80		Convert to wildlife tree	-	Extensive decay up stem. Hazard
202	Tsuga heterophylla	32	-	70	Poor	Remove	-	Recent uncorrected lean. Hazard. Replace with 4 western red cedar minimum height 2 m.
203	Tsuga heterophylla	58	-	60	Fair	Retain & monitor	RPZ in riparian setback	Moderate taper. Fair condition.
204	Tsuga heterophylla	74	-	70	Fair	Convert to wildlife tree	-	Grows in decaying stump. Loosely rooted.
205	Thuja plicata	93	-	50	Good	Retain & monitor	9	Dead vertical branch at 6 m. Crook in stem. Appears in good condition. No observed defects.
206	Thuja plicata	59	-	50	Good	Retain & monitor	RPZ within that of 205	Moderate trunk flare. Appears in good condition.
207	Tsuga heterophylla	80	-	65	Fair	Retain & monitor	8	Veteran tree. Fair condition.
1239	Betula papyrifera	38	25	-	-	Height reduction to 6 m	RPZ in riparian setback	Tall and thin.
1017	Thuja plicata	39	12	90	Good	Retain & monitor	RPZ in riparian setback	J-butt with growth correction.
1257	Thuja plicata	99	36	90	Good	Retain	RPZ in riparian setback	Good taper. Cat face scar to 7 m. Ivy on trunk. Grows in bend of creek.
1262	Betula papyrifera	35,13	25,26	40	Poor	Remove	-	Poor condition. Dead top. Replace with 4 western red cedar minimum height 2 m.



Tag	Species	DBH (cm)	Height (m)	Live Crown Ratio	Condition	Treatment	Tree Protection Fencing Radius (m)	Condition Assessment
1266	Betula papyrifera	35	27	-	Poor	Height reduction to 6 m		Tall and thin
1303	Thuja plicata	28	14	70	Good	Retain & monitor	4	Small cedar growing on a nurse log.





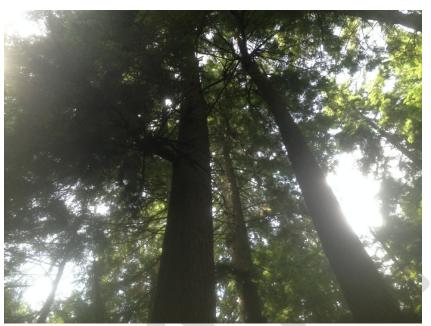
Photographs



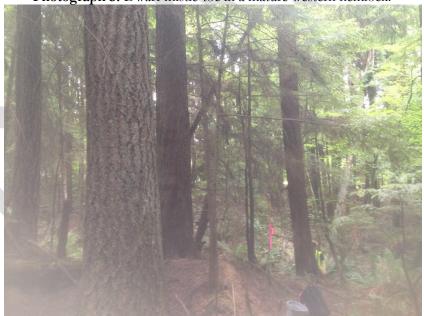


Photograph 2: Deep decay in #R32.





Photograph 3: Dwarf mistle-toe in a mature western hemlock.



Photograph 4: A dominant Douglas-fir #R54.



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Photograph 5: Good flare in #R63.



Photograph 6: A view of the riparian zone.



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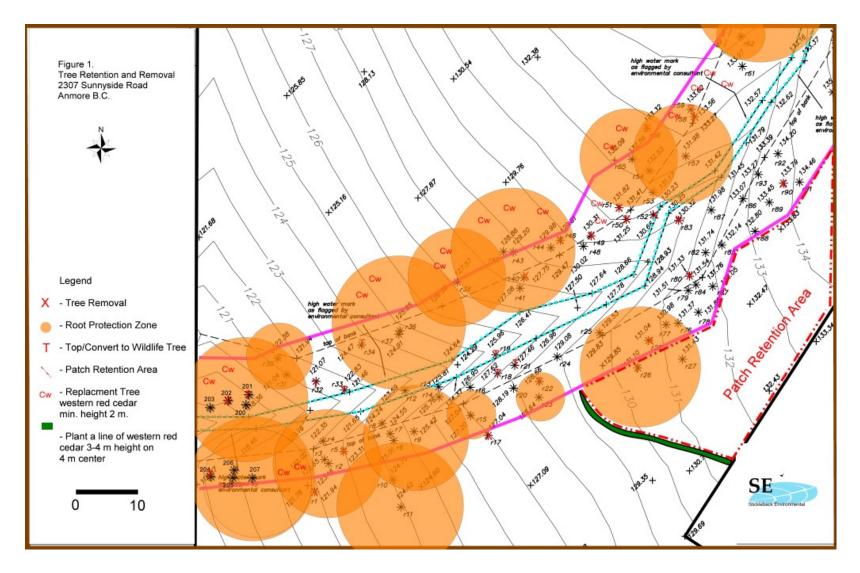
Photograph 7: Poor form in tree of the proposed retention patch.



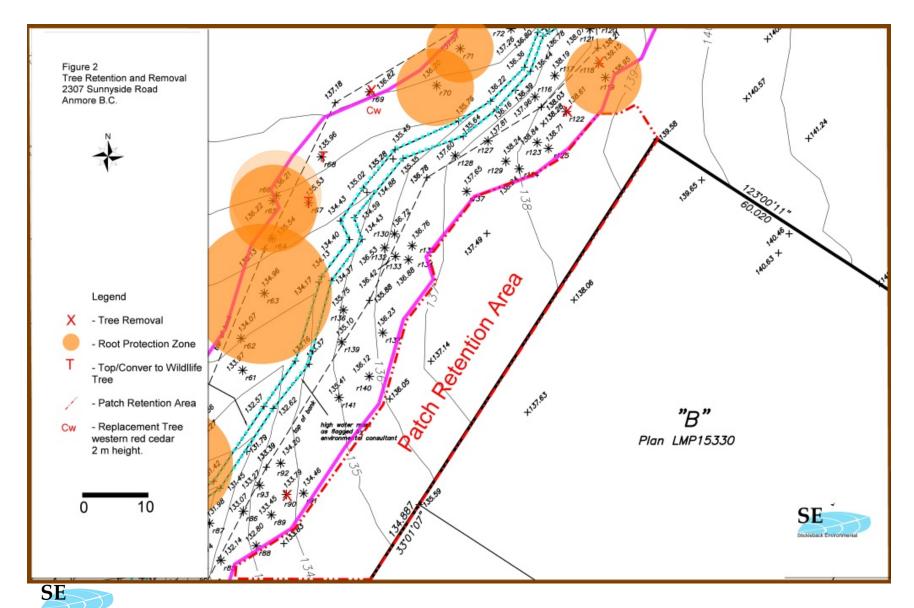
Photograph 8: #R112 growing on a nurse stump.

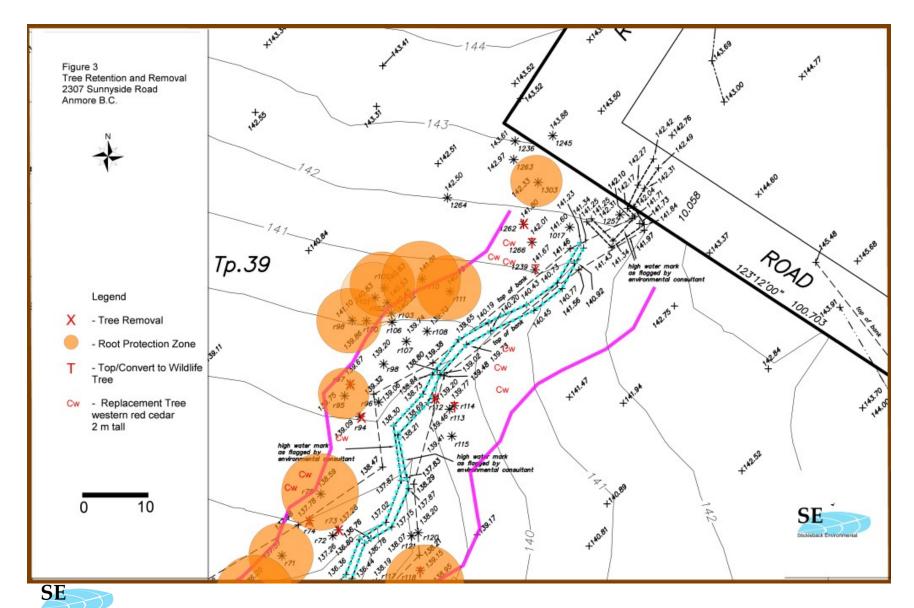


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TOWN OF VIEW ROYAL

45 View Royal Avenue, Victoria, BC, Canada V9B 1A6
Ph. 250-479-6800 • Fx. 250-727-9551 • E. info@viewroyal.ca • www.viewroyal.ca

April 1, 2021

Honourable John Horgan Premier of British Columbia PO Box 9041 Stn Prov Govt Victoria, BC V8W 9E1 VIA EMAIL: premier@gov.bc.ca

Dear Premier Horgan:

RE: Request for Authority and Training for Hospital Security Staff

It has come to the attention of View Royal Council that there is an excessive use of police resources in hospital emergency waiting rooms as officers must remain with persons apprehended under section 28 of the *Mental Health Act Act* until the individual is transferred to the care of a physician. This requirement sees costly police resources tied up in emergency waiting rooms often for lengthy periods of time.

As such, we are requesting that hospital security staff be given the authority and necessary training to take custody of patients apprehended under the *Mental Health Act* on arrival at the hospital.

Allowing hospital security staff to assume this role from police officers would not only provide a less costly approach for taxpayers, but would also ease the burden on police resources, enabling them to provide timely services where they are needed in the community.

Thank you for consideration of this request.

Sincerely,

David Screech

Mayor

cc. Hon. David Eby, Attorney General and Minister responsible for Housing

Hon. Adrian Dix. Minister of Health

Hon. Sheila Malcolmson, Minister of Mental Health and Addictions

All UBCM Municipalities



NATIONAL OFFICE

2010 Winston Park Drive, Suite 500, Oakville, Ontario, Canada L6H 5R7

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Charitable Registration No. 13907 2060 RR0001

April 16, 2021

Karen Elrick Village of Anmore 2697 Sunnyside Road Anmore, BC V3H 5G9

Dear Karen:

On behalf of MADD Canada, I would like to thank the Village of Anmore for your generous donation of \$850 towards MADD Canada's 2020-2021 School Assembly Program.

Your support of the School Assembly Program is helping us to save lives and prevent injuries among Canada's most vulnerable road users.

With heartfelt appreciation for your generous support,

Beth Cameron
Partnership Outreach Manager
MADD Canada



April 23, 2021 File: 5280.31

The Honourable John Horgan	The Honourable Lana Popham
Premier of BC	Minister of Agriculture, Food and Fisheries
PO Box 9041 Stn Prov Govt	PO Box 9409, Stn Prov Govt
Victoria, BC V8W 9E1	Victoria, BC V8W 9V1
Via email: Premier@gov.bc.ca	Via email: AGR.Minister@gov.bc.ca
The Honourable Katrine Conroy	The Honourable George Heyman
Minister of Forests, Lands, Natural Resource	Minister of Environment and Climate Change
Operations and Rural Development	Strategy
PO Box 9049, Stn Prov Govt	PO Box 9360, Stn Prov Govt
Victoria, BC V8W 9W2	Victoria, BC V8W 9M2
via email: FLNR.Minister@gov.bc.ca	via email: ENV.Minister@gov.bc.ca

Dear Mr. Premier, Minister Popham, Minister Conroy and Minister Heyman:

RE: Lack of funding - Invasive Plant Management

At its April 15, 2021 meeting, the Board of the Peace River Regional District (PRRD) discussed growing concerns that the Province is not recognizing the economic contribution agriculture makes to the province of BC.

It has come to the Board's attention that, due to an oversight in funding allocations, there are no funds available for treatment of invasive plants on public lands by the Ministry of Forests, Lands, Natural Resource Operation and Resource Development (FLNRORD). These non-funded activities include the ongoing treatment work targeted towards known, existing, high priority areas in our region as well as the rest of the province. This dramatic oversight will result in the spread of invasive plants on FLNRORD lands going unchecked and affecting neighbouring agricultural lands.

The PRRD respectfully requests answers to the following questions from each Ministry's perspective:

- 1. How can \$12 million dollars be allocated from the office of the Premier, under FLNRORD, to assist with the detection and removal of invasive plants, without allocating funds to hire trained contractors to engage in treatment activities on Crown lands?
- 2. Given that the funding is meant for job creation and invasive plants are continually trying to invade Crown lands (which include much needed grazing areas that support the agriculture industry); why is funding not being directed towards reinstatement of those pre-existing jobs that would normally conduct the aforementioned treatment works through contract?

It is extremely concerning that the overarching Ministry which maintains the *Noxious Weeds Act* would neglectfully be unprepared to treat invasive plants found on Crown occupied lands. Without treatment, we would respectfully point out that invasive plants know no borders and, if unchecked, will encroach neighbouring lands containing vital agriculture.

diverse, vast, abundant.

April 23, 2021 Page **2** of **2**

The Province should be aware that the PRRD not only has an Invasive Plant Bylaw that enforces the procession of invasive plants within the entire area of the BC Peace, it also employs staff and contractors which are designated under the *Noxious Weeds Act* to enforce on the Crown's behalf. Further, additional seasonal staff are hired annually to assist with the vast number of complaints that are received regarding invasive plant infestations on public and private lands.

This leads us to our final question: in good faith, how can a local government enforce such invasive plant removal when the Ministry housing the legislation is not even engaging in such activities?

In closing, the agricultural industry in the north provides economic benefits for the entire province. Lack of funding and cancellation of any invasive plant treatment strategy will be detrimental, resulting in increased costs of treatment work when funding does become available.

We look forward to receiving a favourable response to our concerns and questions.

Yours truly,

Yours truly,

Brad Sperling Regional Board Chair Leonard Hiebert Invasive Plant Committee Chair

c: Mr. Mike Bernier, South Peace MLA, via email: Mike.Bernier.MLA@leg.bc.ca

Mr. Dan Davies, North Peace MLA, via email: Dan.Davies.MLA@leg.bc.ca

Mr. Bob Zimmer, MP for Prince George-Peace River-Northern Rockies, via email: Bob.Zimmer@parl.gc.ca

NCLGA via email: admin@nclga.ca
UBCM via email: ubcm@ubcm.ca

Enclosures: April 21, 2021 Letter of Support, District of Chetwynd

District of Chetwynd



Box 357 Chetwynd, BC Canada V0C 1J0

tel: (250) 401-4100 fax: (250) 401-4101

email: d-chet@gochetwynd.com

April 21, 2021

Peace River Regional District P.O. Box 810 Dawson Creek, BC V1G 4H8

By email: leonard.hiebert@prrd.bc.ca

Attention: Director Leonard Hiebert - Electoral Area "D" Director

Dear Mr. Hiebert:

Re: Invasive Weed Control on Crown Land

As you described during a recent Peace River Regional District Board meeting, invasive weeds are a serious threat to biodiversity because they can spread quickly, outcompete native species and destroy the habitat, dominate natural and managed areas, and in so doing harm biological communities.

As BC's environment, people and economy can be negatively impacted by the unchecked spread of invasive weeds, we support you in urging the Provincial government to continue to provide invasive weed control measures on crown land.

Yours Truly,

Allen Courtoreille

Mayor

CITY OF KAMLOOPS

RESOLUTION FROM THE MINUTES OF A REGULAR MEETING OF THE MUNICIPAL COUNCIL OF THE CITY OF KAMLOOPS, HELD IN THE VALLEY FIRST LOUNGE, 300 LORNE STREET, KAMLOOPS, BC

Support for Professional News Media

WHEREAS a healthy, professional news media is essential for the proper functioning of civil society and democracy at the local, regional, federal and international levels; and

WHEREAS Canadians in 190 communities have lost the essential services provided through 250 established news outlets that closed or merged between 2008 and 2018 and the Canadian media industry has lost roughly 3,000 jobs due to temporary and permanent layoffs from the time the COVID-19 pandemic began and advertising revenues have plunged, prompting an emergency \$30-million advertising buy by the federal government; and

WHEREAS two-thirds of Canadians agree or somewhat agree that because of the COVID-19 outbreak the federal government should treat widespread media bankruptcies and layoffs as an emergency, according to a Nanos Research poll of April 2020; and

WHEREAS the news media in the Kamloops area have been instrumental during the pandemic, ensuring Kamloopsians have accurate information.

THEREFORE BE IT RESOLVED:

That Council:

- a) recognize a healthy, professional news media is essential to the proper functioning of democracy in our city; urges nearby municipal councils and across Canada to recognize a robust news media is essential to the proper functioning of democracy in their jurisdictions; endorses legislation and regulations to support and rejuvenate news outlets across Canada; and urges the federal government to move quickly to pass legislation to ensure an ecosystem for a healthy news media to serve all Canadians;
- b) authorize the resolution be forwarded to local MP and MLAs, the Federation of Canadian Municipalities and the Union of B.C. Municipalities.

I HEREBY CERTIFY that this is a true copy of a resolution from the minutes of a meeting of the Kamloops City Council held on the 20th day of April, 2021.

Dated at Kamloops, BC, this 27th day of April, 2021.

Corporate Officer