

REGULAR COUNCIL MEETING – AGENDA

Agenda for the Regular Council Meeting scheduled for
Tuesday, July 20, 2021, at 7:00 p.m. in Council Chambers at Village Hall, 2697
Sunnyside Road, Anmore, BC



NOTE: The Village Hall/Council Chambers is now open to the public. Members of the public are encouraged to follow public health recommendations to wear a mask in indoor spaces for those who are not fully vaccinated (2 weeks past your second dose). Alternatively, members of the public may view our Regular Council meeting by accessing the meeting via our new YouTube channel. For those who are not attending in person, questions/comments under Item 3 Public Input, or Item 17 Public Question Period may be submitted up to 4:00pm on meeting days to karen.elrick@anmore.com to be read by the Corporate Officer during the meeting. https://www.youtube.com/channel/UCeLV-BY6gZzAVEKX5cMWcAQ?view_as=subscriber

THIS MEETING'S PROCEEDINGS WILL BE BROADCAST LIVE VIA YOUTUBE AND AVAILABLE AS A
RECORDED ARCHIVE ON THE VILLAGE WEBSITE

1. **Call to Order**

2. **Approval of the Agenda**

Recommendation: That the Agenda be approved as circulated.

3. **Public Input**

*Note: The public is permitted to provide comments to Council on any item shown on this meeting agenda. A two-minute time limit applies to speakers.

4. **Delegations**

None.

5. **Adoption of Minutes**

Recommendation: That the Minutes of the Regular Council Meeting held on July 6, 2021 be adopted, as circulated.

6. Business Arising from Minutes

7. Consent Agenda

None.

8. Items Removed from the Consent Agenda

9. Legislative Reports

None.

10. Unfinished Business

11. New Business

Page 13 **(a) Communications and Community Engagement Policy 70** *(deferred from the July 6, 2021 Regular Council Meeting)*

Report dated July 2, 2021 from Karen Elrick, Manager of Corporate Services, attached.

(b) 2021 Ma Murray Day

Council to discuss options regarding 2021 Ma Murray Day.

Page 23 **(c) Additional Resource Requirements**

Report dated July 8, 2021 from Juli Halliwell, CAO, attached.

Page 28 **(d) Canadian Community Revitalization Fund and BC Active Transportation Infrastructure Grant Program**

Report dated July 14, 2021 from Chris Boit, Manager of Development Services, attached.

12. Items from Committee of the Whole, Committees, and Commissions

None.

13. Mayor's Report

14. Councillors Reports**15. Chief Administrative Officer's Report****16. Information Items****(a) Committees, Commissions and Boards – Minutes**

- None.

(b) General Correspondence

- Page 31 • Communication dated June 30, 2021 from City of Mississauga regarding Canada Day
- Page 33 • Communication dated July 11, 2021 from BCAS 10-7 Association Society regarding BC Ambulance service crisis
- Page 35 • Communication dated July 12, 2021 from City of Pitt Meadows regarding BC Ambulance service levels

17. Public Question Period

**Note: The public is permitted to ask questions of Council regarding any item pertaining to Village business. A two-minute time limit applies to speakers.*

18. Resolution to Close Meeting to the Public

Recommendation: THAT pursuant to section 90 1 (c) labour relations or other employee relations, the Special (In Camera) Council meeting immediately following the close of the July 20, 2021 Regular Council meeting, be closed to the public.

19. Adjournment

REGULAR COUNCIL MEETING – MINUTES

Minutes for the Regular Council Meeting scheduled for
Tuesday, July 6, 2021, at 7:00 p.m. in Council Chambers at Village Hall, 2697
Sunnyside Road, Anmore, BC



ELECTED OFFICIALS PRESENT

Mayor John McEwen
Councillor Polly Krier
Councillor Tim Laidler
Councillor Kim Trowbridge
Councillor Paul Weverink

ABSENT

OTHERS PRESENT

Juli Halliwell, CAO
Karen Elrick, Manager of Corporate Services
Chris Boit, Manager of Development Services

1. Call to Order

The meeting was called to order at 7:00 p.m.

Ms. Karen Elrick, Manager of Corporate Services, read a statement regarding meeting procedures which is included as Attachment 1 and forms part of the original minutes.

2. Approval of the Agenda

IT WAS MOVED AND SECONDED:

R099/21 That the Agenda be approved as circulated.

Carried Unanimously

3. Public Input

Trevor Mueckel commented on Item 9a and requested Council rescind 2nd reading and not go forward with the rezoning.

Ken Juvik commented regarding meeting procedures during COVID.

Kirsten Dumont-Aubrey commented on Item 9b and infill that she does not believe \$150,000 Community Amenity Contribution supports affordable housing or aging in place.

Mario Piamonte commented on the infill report and example property provided.

Tanya Cameron commented on Item 9A requesting that Council leave the zone as is currently.

Stephane Mitchell commented on proposed infill policy changes and Council's rejection of his application.

Bill Crocker commented on Item 9a Bella Terra bylaw amendment that he is not in favour.

4. Delegations

(a) Upland Agricultural Consulting – Tri Cities Food Security Action Plan

Ms. Ione Smith, Upland Agricultural Consulting, provided a presentation regarding the Tri-Cities Region Food Security Action Plan. The presentation is included as Attachment 2 and forms part of the original minutes and included:

- Background and acknowledgement of Cllr. Krier's participation
- Planning process and engagement
- Summary of the Food Security Action Plan

5. Adoption of Minutes

(a) Minutes of the Regular Council Meeting held on June 15, 2021

IT WAS MOVED AND SECONDED:

R100/21 That the Minutes of the Regular Council Meeting held on June 15, 2021 be adopted, as circulated.

Carried Unanimously

6. Business Arising from Minutes

7. Consent Agenda

IT WAS MOVED AND SECONDED:

R101/21 That the Consent agenda be adopted.

Carried Unanimously

(a) 2021 Eligible School Sites Proposal Resolution

Recommendation: That Council receive the communication dated June 17, 2021 from School District 43 regarding 2021 eligible school sites proposal resolution.

(b) Child Care in School District 43

Recommendation: That Council receive the communication dated June 22, 2021 from School District 43 regarding child care in School District 43.

8. Items Removed from the Consent Agenda

9. Legislative Reports

(a) Zoning Bylaw Amendment Bylaw No. 650-2020 – Bella Terra CD6

Ms. Juli Halliwell, CAO, provided a statement regarding Bella Terra rezoning and inaccurate information. The statement is included as Attachment 3 and forms part of the original minutes.

Chris Boit, Manager of Development Services, provided an overview of the report including the additional staff recommendation to remove the reference to the maximum parcel size under section 9.18.2 of the bylaw.

IT WAS MOVED AND SECONDED:

R102/21 That Council amend Anmore Zoning Amendment Bylaw No. 650-2021 under section 9.18.2 to remove reference to maximum parcel size, 9.18.3 to amend the table reference to 9.18.3, under section 9.18.4 to amend the table reference to change the interior and exterior side parcel line setbacks and under section 9.18.9 to amend the development plan as attached to the bylaw and reread the bylaw a second time;

And that staff be directed to set a date for a public hearing for Anmore Zoning Bylaw Amendment Bylaw No. 650-2021.

Carried Unanimously

(b) Zoning Bylaw Review

At 7:44 p.m. Mayor McEwen recused himself due to a conflict of interest regarding infill and Cllr. Laidler recused himself due to a conflict of interest as he has an active infill application.

Councillor Trowbridge assumed the Chair.

Chris Boit, Manager of Development Services, provided an overview of the report as it relates to infill. Mr. Boit noted that the examples included in the agenda are for demonstration purposes only and not intended to identify any properties that would be permitted to subdivide under the infill policy.

IT WAS MOVED AND SECONDED:

R103/21 That Council receive the report titled Zoning Bylaw Review dated June 30, 2021 from the Manager of Development Services for information;

And that Council approve the amended Policy No. 61 – Infill Development as attached to this report as amended to include maximum density of 2.04 parcels per acre and to include the provision that only one additional lot shall be permitted.

Carried Unanimously

Discussion points included:

- Following intent of mayors task force to align with zoning requirements
- Ability for Council to review and change policy in future, if required
- Tree Management Bylaw and other Village bylaws must be followed
- Community Amenity Contribution is a target for negotiation not a requirement, and can be reviewed periodically

Mayor McEwen and Councillor Laidler returned to the meeting at 8:24 p.m. and Mayor McEwen assumed the chair.

Mr. Chris Boit, Manager of Development Services, provided an overview of the suggested bylaw amendments for Birch Wynde subdivision and C3 Equestrian Zone as outlined in the staff report.

IT WAS MOVED AND SECONDED:

- R104/21 That Council direct staff to report back with an amendment to Anmore Zoning Bylaw No. 568-2017 based on the information contained Zoning Bylaw Review dated June 30, 2021 from the Manager of Development Services for information.

Carried Unanimously

(c) 2020 Annual Report Presentation

Ms. Karen Elrick, Manager of Corporate Services, confirmed that following notice of the 2020 Annual Report that no submissions have been received. Mayor McEwen invited those present to provide comment and seeing none:

IT WAS MOVED AND SECONDED:

- R105/21 THAT Council approve the 2020 Annual Report, as attached to the agenda.

Carried Unanimously

10. Unfinished Business

11. New Business

(a) Communications and Community Engagement Policy 70

Mayor McEwen read a statement regarding social media and Anmore Conversation facebook page. The statement is included as Attachment 4 and forms part of the original minutes.

Mayor McEwen invited members of Council to provide any further comments:

- Councillor Weverink noted Council's role with respect to the vision of the community. He submitted an article to the Anmore Times noting the abuse and lies about Council and that there should be respectful dialogue.
- Councillor Krier noted she has stepped away from social media but that Council acts with the best interest of the Village in mind.
- Councillor Trowbridge noted that ownership of Anmore South has changed recently, however the ownership structure of this or any other property is irrelevant as proposals are considered on merit not ownership, echoed other comments by Mayor and Council and that Council cares deeply about the community

- Councillor Laidler echoed comments by Mayor and Council noted that he has been in Anmore for 30 years and there have been many changes including population growth from 800 to over 2000 in that time and that new housing has been added that may not have occurred if there were opposition from the existing long standing residents.

Ms. Karen Elrick, Manager of Corporate Services, provided an overview of the proposed policy included in the report.

IT WAS MOVED AND SECONDED:

THAT Council approve Communications and Community Engagement Policy 70.

Council requested copies of neighbouring community policies to review.

Before the question was called:

IT WAS MOVED AND SECONDED:

R106/21 That Council defer consideration of Communications and Community Engagement Policy 70 to a future Council meeting.

Carried Unanimously

12. Items from Committee of the Whole, Committees, and Commissions

None.

13. Mayor's Report

Mayor McEwen reported that:

- Metro Vancouver Regional Parks has a nature programs guide with various activities for children and families
- The Village continues to address Buntzen Lake parking issues noting the BC Hydro will not allow for passes or staging within the park
- The Village is engaged with Fraser Health regarding recent septic field issue concerns on Ravenswood
- Anmore, Belcarra and Port Moody are in the top percentage for COVID vaccine rates in the Province

14. Councillors Reports

Councillor Weverink reported that

- He is glad to be back to face to face meetings
- He purchased a piece of artwork by Tammy McCormick which was inspired by the recovery of the graves at the Kamloops Residential School and the majority of the money was given to charity

15. Chief Administrative Officer's Report

Ms. Juli Halliwell, CAO, reported that:

- Regarding comments made specific to the structure of the development company for the Anmore South lands and misinformation, she confirmed that comments she made around the structure of the developer during the initial consultation period that ended April 20 were truthful and that a letter was received from Icona on April 21 and submitted as part of the community engagement which was referenced in the April 27 summary report and posted on the Village website along with all of the other individual submissions.
- The tender was issued for the Anmore Community Hub and there are currently 7 prequalified contractors with a closing date of July 20 which may be extended, if requested. It is anticipated that all bids will be received by the end of the month and that there will likely be a special Council meeting at the end of July or beginning of August regarding the contract award and notice will be posted.
- Regarding Buntzen Lake, the Village is working with the RCMP detachment who have been very supportive and they have made large efforts to be available for traffic control.
- The Village has received a FireSmart grant along with Cities of Coquitlam and Port Coquitlam, and Village of Belcarra for \$500,000 for completion of FireSmart activities
- Thanked staff member Tanya Cameron who has retired from the Village and noted that a new Manager of Finance will be joining the Village in the coming weeks.

16. Information Items**(a) Committees, Commissions and Boards – Minutes**

- None.

(b) General Correspondence

- Communication dated May 14, 2021 from School District 43 regarding Child Care Task Force
- Communication dated May 20, 2021 from South Fraser Community Rail Society regarding South of Fraser transit survey
- Communication dated May 21, 2021 from Union of BC Municipalities regarding gas tax agreement community works fund payment
- Communication dated June 9, 2021 from District of Peachland regarding BC Climate Action Revenue Incentive Program
- Communication dated June 14, 2021 from City of Pitt Meadows regarding Truth and Reconciliation Commission's Call to Action 75
- Tri-Cities Task Force on Childcare minutes from the meeting held on June 16, 2021
- Metro Vancouver Board in Brief for meetings held on June 25, 2021

17. Public Question Period

Ken Juvik questioned the Icona ad in the Anmore Times and what does it mean? It was replied that Council doesn't know because the ad was placed by the developers; that no application has been received and that the Village analysis is a completely separate process.

Jean-Noel Mahy asked if Council learned anything from the Anmore South engagement? It was replied that Council learned that more data is needed in order to provide a financial analysis and the public needs more information including clarification that development and designation change are two different things.

Bill Cook asked Council to hold a referendum for Urban versus Rural

Andrew Simpson questioned whether Council has a mandate and authority for designation change for Anmore South? It was replied that yes there is authority to proceed without a referendum but that a public hearing would be required for an OCP amendment.

Robert Bradbury had a question for staff regarding infill housing. It was noted that this is an opportunity for questions of Council and that he can email Chris Boit with a staff question.

Susan Mueckel asked why Bella Terra rezoning did not come to the Parks & Recreation Committee? It was noted that any changes to the creek crossing is not part of the rezoning process but part of the subdivision process which falls under the purview of

the approving officer. Ms. Mueckel also asked if roadblocks could be set up at Village entrances to deter traffic outside of Anmore from reaching Buntzen Lake or within the Village to allow Anmore residents access to the lake? It was noted that this is not permitted and that both East Road and Sunnyside Road are part of the major road network and flow of traffic can not be prohibited.

Tanya Cameron asked how a crossing would be allowed through parkland for the proposed Bella Terra rezoning and if there have been new technical reports prepared that are available to the public? It was noted that there is no disposal of parkland and the rezoning is intended to correct some inaccuracies within the zoning bylaw and that additional reports would be part of a subdivision application, not the rezoning process.

Trevor Mueckel questioned why meetings were being held online rather than zoom and whether there was a weekend bylaw officer phone number? It was noted that the Village is following public health and provincial guidelines and that Ms. Elrick read a statement regarding in person meetings at the beginning of the meeting. The bylaw number is 778-87-BYLAW (29529) and is on the Village website

Deb Beuk questioned the \$150,000 CAC contribution for infill and her belief that she had the ability to subdivide her property when purchased 30 years ago. It was noted that there are no grandfathering provisions to the zoning bylaw.

Jean-Noel Mahy asked if Council would delay addressing the Anmore South designation until after the next election due to COVID? It was replied that analysis will continue.

Stephane Mitchell questioned what is happening with his rezoning application? It was noted that his application was denied by Council.

18. Adjournment

It was MOVED and SECONDED:

R107/21 THAT the meeting be adjourned at 9:51 p.m.

Carried Unanimously

Karen Elrick
Corporate Officer

John McEwen
Mayor



VILLAGE OF ANMORE

REPORT TO COUNCIL

Date: July 2, 2021 0340-50
Submitted by: Karen Elrick, Manager of Corporate Services
Subject: Communications and Community Engagement Policy 70

Purpose / Introduction

The proposed policy will set out guidelines and criteria for communication messaging and social media use for the Village.

Recommended Option

THAT Council approve Communications and Community Engagement Policy 70.

Background

The Village continually reviews process to determine opportunities to enhance community engagement. Additionally, during the COVID pandemic the Village has noted an increased use of social media and desire for alternate ways to communicate and engage with community members.

Discussion

As use of social media and other multimedia tools for engagement are considered for the Village, setting standards will ensure consistency and transparency in Village communication and maintain the integrity of the Village's identity.

Primary communication objectives set out in the policy include:

- Increase awareness of Council activities, meetings, agendas and decisions;
- Increase awareness of Village activities such as capital projects, new initiatives and Village sponsored events;
- Increase awareness of time-sensitive information and public service notices (e.g. changes to garbage collection, watermain flushing);
- Increase understanding of Village programs, services, bylaws and other regulatory requirements;
- Increase and improve timely release of information and community engagement;
- Instill trust and build stronger relationships with community members;

Report/Recommendation to Council

Social Media and Communications Policy

July 2, 2021

- Increase awareness and understanding of opportunities to volunteer with the Village; and
- Improve collaboration with residents, local service groups and other agencies on mutually beneficial programs and initiatives.

The policy sets out the guidelines and communication criteria for:

- Engagement and monitoring on Village's own social media
- Village social media "Terms of Use"
- Personal social media use for staff and individual members of Council
- Media relations
- Message and content approvals

Once implemented, this policy will ensure consistent and effective communication and community engagement as well as provide clear expectations to community members, Council and staff.

Financial Implications

None.

Communications / Civic Engagement

Policy will be posted to Village website.

Corporate Strategic Plan Objectives

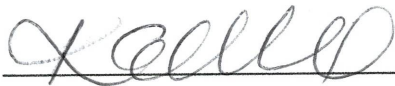
We provide responsive, efficient, transparent and engaged service.

Attachments:

1. Communications and Community Engagement Policy 70

Report/Recommendation to Council
Social Media and Communications Policy
July 2, 2021

Prepared by:



Karen Elrick
Manager of Corporate Services

Reviewed for Form and Content / Approved for Submission to Council:

Chief Administrative Officer's Comment/Concurrence



Chief Administrative Officer

Policy	Social Media and Communications and Community Engagement Policy	Policy No.	70
Effective Date		Approved by	Council
Date Amended		Resolution	
Date Established			

PURPOSE The Village of Anmore recognizes the importance of applying professional standards to support consistent, clear, accurate and transparent communications and community with public audiences. This policy outlines the goals and objectives of communications and community engagement, the standards followed by the Village, and specific considerations for social media, media relations and messaging/content approval.

PRIMARY GOALS & OBJECTIVES

Development and implementation of communications and community engagement are overseen by the Manager of Corporate Services in consultation with the Chief Administrative Officer (CAO). Communications and community engagement shall align with Council's Strategic Plan vision and goals, protect the reputation of the Village and its brand integrity, build respectful relationships with media, and ensure timely, responsive communications and engagement with key audiences, including residents, community organizations and other affected stakeholders.

The following are the primary objectives to support achieving goals:

- Increase awareness of Council activities, meetings, agendas and decisions;
- Increase awareness of Village activities such as capital projects, new initiatives and Village sponsored events;
- Increase awareness of time-sensitive information and public service notices (e.g. changes to garbage collection, watermain flushing);
- Increase understanding of Village programs, services, bylaws and other regulatory requirements;
- Increase and improve timely release of information and community engagement;
- Instill trust and build stronger relationships with community members;
- Increase awareness and understanding of opportunities to volunteer with the Village: and

- Improve collaboration with residents, local service groups and other agencies on mutually beneficial programs and initiatives.

To support these objectives, the Village will leverage a mix of communications tactics, including a mix of printed materials such as newsletters, posters and signage, and digital platforms such as the Village website and social media. For community engagement, the Village will use a variety of tactics to provide multiple opportunities for audiences to share input and feedback. As well, because social media is an interactive platform, it can also be used as a customer service mechanism to respond to questions. The following are some of the primary uses for Village communication tactics:

- Share information about Village programs, projects, services, events, bylaws, regulations and initiatives;
- Recruit volunteers;
- Promote Village events;
- Correct misinformation and address rumours;
- Share information from other organizations when it is relevant to Anmore residents;
- Provide information on bylaw and regulatory requirements; and
- Address issues and concerns.

DEFINITIONS

“Social media” refers to common digital communications platform that allow users to interact with other people to share information, provide feedback and bring people together who share the same interests. Examples of social media sites include, but are not limited to: Facebook, Twitter, Instagram, YouTube

“Communications Tactics” means communication tools or methods used to share information with audiences and includes printed forms of communication such as newsletters, brochures, newspapers, sign boards, and media releases as well as digital tools or methods, such as websites, social media, blogs and videos.

“Village” means the Village of Anmore

“Media” refers to representatives of print, broadcast and online media outlets that are recognized as official media.

“Stakeholder” refers to any individual, group of individuals, elected representative or organizations with a specific stake or interest in an issue, project, initiative or Council decision.

“Community Engagement” is the process of informing and seeking input from audiences and involves a range of levels based on the IAP2 Spectrum of Public Participation.

“IAP2 Spectrum of Public Participation” refers to a widely used model that is designed to assist with the selection of the level of public’s role in any public participation process.

“International Association of Public Participation (IAP2)” is the established professional standard for community engagement that includes principles and best practices as well as the IAP2 Spectrum for Public Participation levels.

“Spokesperson” refers to an individual with the authority to speak to media and the public on behalf of the Village.

SCOPE

This policy applies to all Village Council members, staff, and any person who has been retained and/or engaged to act on behalf of the Village.

POLICY

This policy relates to communications and community engagement for the Village, including identifying principles and standards, designating spokespeople and media relations requirements, outlining use of social media and providing guidance for message and content approval authority. Communications and community engagement adhere to International Association of Public Participation (IAP2) principles and best practices, and use the IAP2 Spectrum of Public Participation.

All communication tactics must adhere to the Village’s branding and logo use standards and use of the logo is only approved when the Village is an owner, sponsor or partner. The Village logo cannot be used by Council or Village staff for personal communications, such as on personal social media accounts or other communications tactics, and external use is strictly prohibited without the express consent of the Village.

Village Social Media Use

The Village’s social media sites are intended to complement other communication tactics used by the Village with a focus on providing timely and engaging content that can be linked to more information when needed. Social media also provides a mechanism for public relations and to engage with the community for input and feedback.

All Village social media sites shall be monitored periodically during regular business hours Monday to Friday 8:30 a.m. to 4 p.m. The Village intends to respond to posts on its social media sites

within 48 hours, or on the next business day. If a response is not possible in that timeframe, the Village will advise the individual who made the post via that social media site. Comments from the public will be allowed on the Village's social media sites, but will be closely monitored for acceptable content. The Village will only respond to comments on the Village's social media sites.

The Village's social media sites will include a "Terms of Use" statement that specifies what will be considered acceptable/unacceptable content. Those who post unacceptable content may be blocked and will be contacted via that social media site to be asked to contact the appropriate staff member by phone or in person to discuss the post. The following forms of content are not permitted on Village social media sites and may be deleted and/or hidden without notice:

1. Profane language or content;
2. Content that promotes, fosters, or perpetuates discrimination on the basis of race, creed, color, age, religion, gender, marital status, status with regard to public assistance, national origin, physical or mental disability or sexual orientation;
3. Comments that support or oppose political campaigns;
4. Sexual content or links to sexual content;
5. Solicitations, advertising or endorsement of any financial, commercial or non-governmental agency;
6. Comments that suggest or encourage illegal activity;
7. Information that may tend to compromise the safety or security of the public or public systems;
8. Content that violates a legal ownership interest of any other party;
9. Comments that provide personal information about an individual other than the person posting the comment; or,
10. Personal attacks or bullying of any nature.

If a Village Council or staff member sees a posting that violates the terms of use of this Policy, they should not respond to the post, but rather, should report the post to the Manager of Corporate Services.

All social media use must adhere to the privacy restrictions as mandated under the *Freedom of Information and Protection and Privacy Act* (FOIPPA) BC and any other provincial or federal privacy legislation.

Personal Social Media Use

Village staff may not use the Village's social media sites for their own personal activity or comments, and staff activity in social media during work hours should be related to their position with the Village, with the exception of work time breaks.

Village staff may not use their work email address to set up personal social media accounts, with the exception of specific business and professional networking tools and sites, such as LinkedIn, that would be used for business purposes.

Village staff members are not permitted to publish or comment via social media in any way that suggests they are doing so in connection with or as representatives of the Village. Even if staff members do not explicitly identify as a Village employee, others may identify a person as Village staff by name, place of work, a photograph, or content. Staff shall include when commenting or publishing any information related to the Village that they are expressing a personal view by stating "in my personal opinion" or "personally" to communicate that they are expressing their personal views.

When posting to social media sites, Village staff should consider, among all other relevant criteria, how posted comments or views may affect his or her ability to perform his or her job, his or her level of professionalism, and the Village in general. An employee's duty of confidentiality to the Village does not end after business hours or when employment ends. Confidential information includes any non-public, financial, operational, technological, personal, or anything else that is not already public.

Village staff members are advised that comments made on any social media site regarding Village operations, coworkers, supervisors, residents and businesses could impact their employment with the Village. The Village periodically monitors social media, and if any staff communications (on personal or Village sites) is discovered that is in breach of this policy, in breach of law, or that contributes to a hostile work environment, that staff member could be subject to discipline, up to and including termination of employment. These guidelines are provided to help staff make appropriate decisions about what to post online and are meant to apply only to work-related postings and are not meant to infringe upon personal interaction or commentary.

When individual members of Council publish or comment via personal social media or traditional communications, they should identify that they are expressing their personal views, and not views of the Village or Council as a whole.

Media Relations

Village media relations include communications with media where an individual, either Council or staff, is acting as a spokesperson for the organization and delivers messages related to Village matters such as Council decisions and Village policies, projects and services. This differs from Council media relations, which involve Council members responding to media from a personal perspective as an elected official. Council media relations include discussion, debate and opinion being expressed by individual Council members and are considered separate from this policy.

The approved spokespeople for the Village:

- The Mayor or Acting Mayor is the primary spokesperson for communicating with members of the media.
- The Chief Administrative Officer (CAO) provides back up in this role if further information or clarification is required on an operational matter.
- Department Managers are also approved to speak to media as subject matter experts, and as spokespeople with the approval of the Mayor and/or CAO.

Individuals acting as spokespeople for the Village are required to use their official titles to provide credibility and ensure clarity when delivering an official response from the Village. Media relations outside of the Village, including interviews involving business or volunteer organizations, must be kept separate, and individuals are responsible for ensuring their Village titles are not used.

In the event of an emergency situation in the Village involving Sasamat Volunteer Fire Department, the RCMP or activation of the Village Emergency Operations Centre, designated spokespersons are permitted to speak to the media and make public safety announcements. Examples include the Fire Chief and Deputy Fire Chief, the RCMP Media Relations Officer and the Village Emergency Program Manager.

Village staff contacted by the media must forward the call to the Manager of Corporate Services. If the Manager of Corporate Services is not available, the call is forwarded to the CAO, who will notify the Mayor/Acting Mayor and coordinate the media interview and spokesperson support.

All proactive notices to media, including news releases, public service announcements, program notices and community bulletins must be approved by the Manager of Corporate Services along with sign off from the CAO and Mayor prior to release.

During an activation of the Emergency Operations Centre (EOC), all communications and media policies are superseded by the approved EOC policies and protocols.

Message and Content Approvals

The Manager of Corporate Services works with the CAO and department managers as necessary to develop the messaging and other content required for communications tactics. The authority for approving content is as follows:

The Manager of Corporate Services and/or CAO approves final content for use in communications tactics for:

- Operational information, such as communication related to Village programs, services, projects, bylaws, regulations, initiatives and events based on approved policies and Council direction;
- Regularly scheduled information such as Council agendas, highlights and other meeting notices;
- Information from other organizations that is relevant to Anmore residents; and
- Messages and standby responses for issues that are already approved as part of a strategic communications and/or community engagement plan or through a previous approval process.

The Mayor/Acting Mayor provides input on content prior to final approval of messaging in communications tactics when:

- Content relates to a policy decision being considered by Council but not yet approved;
- Messaging that relates directly to Council;
- Communication that includes a quote by the Mayor/Acting Mayor; and
- When messages are not operational in nature and do not have a direct correlation with a position of the Village.



VILLAGE OF ANMORE

REPORT TO COUNCIL

Date: July 8, 2021

File No. 2770-01

Submitted by: Juli Halliwell, Chief Administrative Officer

Subject: Additional Resource Requirements

Purpose / Introduction

To seek Council approval of additional permanent and temporary resources for operational and project related requirements.

Recommended Option

That Council approve one-time funding of \$25,000 for procurement consultant support as outlined in the report dated July 8, 2021 from the Chief Administrative Officer titled Additional Resource Requirements;

And That Council approve one-time funding of \$120,000 for the part-time Anmore Community Hub Project Manager position for a one-year term to be funded from the Capital Reserve;

And That Council approve on-going funding for additional communications related support of \$75,000 to be funded from accumulated surplus in 2021;

And That Council approve \$28,000 in additional funding for the 2021 Communications Consultant budget to be funded from accumulated surplus.

Background

The Village has a number of upcoming resource requirements. Staff is requesting support in three areas, two of which would require temporary roles and one for an ongoing position for the Village. The three areas are:

- Procurement services
- Project management of the Anmore Community Hub
- Communications support

Report/Recommendation to Council

Additional Resource Requirements

July 8, 2021

Discussion

Procurement Services

The Village has a number of request for proposals (RFPs) that are required to be issued in 2021 in order to improve service and reduce costs. These are:

1. Solid & Green Waste Collection
2. IT Support Services
3. Printing Services
4. New Website Design & Implementation

Staff engaged with a consultant in procurement services to determine a scope of work and budget for the above RFPs. Their work will include:

- Drafting the scope of requirements
- Developing RFP documents
- Posting RFP documents
- Answering proponent queries
- Evaluating submissions
- Recommending award of contract

The work equates to approximately 120 hours of work and is not within current staff's capacity to undertake in full within the year. It is expected that, if awarded, all RFPs will be completed and recommendation for award presented by October 2021.

The cost estimate for this work is \$25,000 and recommended to be funded from accumulated surplus.

Project Management for Anmore Community Hub

The Village is currently in the tender phase of the Anmore Community Hub project. It is anticipated that the contract will be awarded and construction to start before the end of summer 2021.

In order to support the project coming in on time and within the allocated budget, it is recommended that the Village hire a dedicated project manager to oversee the project and report regularly to senior staff, Council and the public. This will be done in coordination with Johnston Davidson Architecture, who has professional sign off responsibilities for the project.

Report/Recommendation to Council

Additional Resource Requirements

July 8, 2021

The Village engaged a project manager to assist in recent value engineering exercises for the project and intends to contract the same company through the construction phase. The anticipated cost of \$120,000 for a part-time, one-year role is recommended to be funded from the Capital Reserve.

Communications Support

As part of the strategic plan, Council set a goal to “have an engaged community that is immensely proud of Anmore”. Part of that goal was to provide a high-level of communications. In recent years, the Village has increased public engagement and communications with residents, external agencies and stakeholders. Some examples of these include: Anmore Advisor Newsletter, weekly notification emails to residents who sign up, periodic project publications, more frequent updating of the Village’s website, use of social media platforms, including regular monitoring of external sites, and education campaigns.

Additionally, the Village will be embarking on the development and implementation of a new website, which will require an increased level of ongoing maintenance to ensure that the most up to date information is available to the public.

The Village has utilized a communications consultant to assist in the development of our communication tools in past and has provided strategic communications related advice, however the Village has reached a point at which it would be most effective to have a staff person taking over responsibility of our communications tools, including the new website. The Village would continue to utilize our professional consultant as needed, but services would be limited to strategic communications advice.

It is anticipated that this full-time role would also provide some administrative support to the Village as whole in addition to being responsible for communications. The salary range for a position such as these would be \$75,000 annually, including benefits. The position is recommended to be funded from accumulated surplus for the 2021 year.

Additionally, the annual budget for Communications Consultant is approved at \$35,500 for 2021 and that entire budget has been exhausted. The Anmore South Community Engagement (Phase 1) to end of April 2021 accounts for \$20,062.50 of the expenses in 2021 and the Strategic Communications related to Anmore South Communications Management and Phase 1 Engagement wrap up for May and June were \$8,100. As a result, staff is requesting an additional funding of \$28,000 for the 2021 Communications Consultant budget.

Report/Recommendation to Council

Additional Resource Requirements

July 8, 2021

Other Options

1. That Council provide funding for some but not all recommended requests for additional resource support and funding.
2. That Council direct staff to provide additional information in relation to the requests for additional resource support and funding.
3. That Council deny the request for additional support and funding at this time.

Financial Implications

The financial implications of staff recommendations are outlined above. Additionally, the additional staff person which would be funded by accumulated surplus in 2021 would be factored into the 2022-2026 5-Year Financial Plan, which may impact taxation.

Communications / Civic Engagement

There are communications or civic engagement requirements associated with this report or the staff recommendations.

Council Strategic Plan Objectives

The recommendations within this report align with the following Council Strategic Objectives:

- Support the great staff in Anmore
- Provide high-level communications
- Create a civic centre
- Maintain and enhance service levels

Attachments:

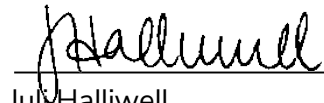
None.

Report/Recommendation to Council

Additional Resource Requirements

July 8, 2021

Prepared by:

A handwritten signature in black ink, appearing to read "Julie Halliwell", is written over a horizontal line.

Julie Halliwell

Chief Administrative Officer



VILLAGE OF ANMORE

REPORT TO COUNCIL

Date: July 14th, 2021 File No. 1850-01

Submitted by: C. Boit, P.Eng, Manager of Development Services

Subject: Canadian Community Revitalization Fund and BC Active Transportation Infrastructure Grant Program

Purpose / Introduction

The purpose of this report is to provide Council an update on potential grant applications available and request a resolution to support to Grant application process.

Recommended Option

That Council direct staff to apply to the Canada Community Revitalization Fund (CCRF) Grant Program for the amount of \$400,000 for redevelopment of Spirit Park project and confirm the Village's willingness to provide overall grant management should the application be successful; and

That Council direct staff to apply to the B.C. Active Transportation Infrastructure Grant Program for the amount of \$500,000 to continue the multi user pathway along Sunnyside Road from East Road to Summerwood Lane and confirm the Village's willingness to provide overall grant management should the application be successful.

Background

There are two open grants opportunities open for applications that meet Council's strategic objectives.

1. Enhance the Trail Network
2. Build the Village Centre

Active Transportation Infrastructure Grant (ATIG)

The province will cost-share to a maximum of \$500,000 per project and will fund up to 70% of the eligible costs for populations less than 15,000 residences.

Report/Recommendation to Council

Canadian Community Revitalization Fund and BC Active Transportation Infrastructure Grant Program

July 14, 2021

Canada Community Revitalization Fund (CCRF)

The Federal Government will fund projects up to \$750, 000 and will cost share up to 75% of the eligible costs.

Discussion

Staff would apply for the Active Transportation Infrastructure funding to continue the Village's Multi User pathway along Sunnyside Road from East Road to Summerwood lane. This grant application will allow us to complete approximately 500m this section. The works would include a 3m wide Urban Trail, infill of existing roadside ditches and associated storm works.

Staff would apply for the CCRF funding to enhance Spirit Park. The proposed works would include a new playground, revised grading and enhance public amenities.

Financial Implications

The following matching funds would be required from the Village's reserves:

1. \$100,000 for the CCRF Funding – Spirit Park
2. \$150,000 for the ATIG Funding – Urban Trail

Options for Consideration

That Council direct staff to apply to the Canada Community Revitalization Fund (CCRF) Grant for the amount of \$400,000 for redevelopment of Spirit Park project and confirm the Village's willingness to provide overall grant management should the application be successful; and

That Council direct staff to apply to the B.C. Active Transportation Infrastructure Grant Program for the amount of \$500,000 to continue the multi user pathway along Sunnyside Road from East Road to Summerwood Lane and confirm the Village's willingness to provide overall grant management should the application be successful.

(recommended)



OR

Report/Recommendation to Council

Canadian Community Revitalization Fund and BC Active Transportation Infrastructure Grant
Program

July 14, 2021

That Council direct staff not to apply for grant funding..

Prepared by:
 Christopher Boit, P.Eng Manager of Development Services
Reviewed for Form and Content / Approved for Submission to Council:
Chief Administrative Officer's Comment/Concurrence  per: Chief Administrative Officer



MISSISSAUGA

RESOLUTION 0155-2021
adopted by the Council of
The Corporation of the City of Mississauga
at its meeting on June 30, 2021

0155-2021

Moved by: P. Saito

Seconded by: C. Parrish

WHEREAS The City of Mississauga operates on the Treaty and Traditional Territory of the Mississaugas of the Credit First Nation and Anishinaabe peoples, the Haudenosaunee Confederacy and the Huron-Wendat First Nation. We recognize that these peoples, and their ancestors live and lived on these lands since time immemorial on these lands called Turtle Island. The City of Mississauga is home to many First Nations, Métis and Inuit peoples; and

WHEREAS the residents of the Town, now City, of Mississauga chose for their name an anishinaabemowim name which speaks to the shared settler and Indigenous history within these lands; and

WHEREAS the City of Mississauga has committed to a path towards Reconciliation with Indigenous Peoples and has responded to the Truth and Reconciliation Commission's Calls to Action; and

WHEREAS the City of Mississauga is committed to speaking truths about our history to further our collective understanding of the past to help create a better future; and

WHEREAS the terrible uncovering of over one thousand unmarked and forgotten children burials at residential schools which have been reported over the past month is a truth about Canada's past; and

WHEREAS because of these truths the government of Canada has declared this year's Canada Day should be a time of reflection and focus on reconciliation; and

WHEREAS Gimaa Stacey LaForme of the Mississaugas of the Credit First Nation has called for this to be a time for supporting each other and contemplating the legacy and future of Canada; and

THEREFORE BE IT RESOLVED that the City of Mississauga will mark Canada Day virtually this year in a manner that provides an opportunity for reflection on our shared history and commitment to a better future:

- Singing of National Anthem
- Greetings and Opening Remarks, Mayor Bonnie Crombie
- Comments from Mayor of Kariya, Japan Takeshi Inagaki
- Comments from Gimaa Stacey LaForme
- Oath of Reaffirmation performed by Members of Council
- Closing Remarks, Mayor Bonnie Crombie
- Lighting the Clock Tower orange to remember those lives lost and changed forever as a result of residential schools

- Changing the digital signage at the Square to “As we mark Canada Day, the City of Mississauga stands in solidarity with Indigenous communities across Canada.”

AND FURTHER to mark this Canada Day:

That the Council of the City of Mississauga call upon the Government of Canada to terminate its appeal of the 2019 Human Rights Tribunal Ruling, ordering Ottawa to pay compensation to First Nations Children and their families, separated in a chronically underfunded child welfare system that sees Indigenous children making up more than half the children in foster care even though they comprise only 7% of all the children under the age of 15 in Canada.

AND That this Resolution be sent to all municipalities in Canada.

Recorded Vote	YES	NO	ABSENT	ABSTAIN
Mayor B. Crombie	X			
Councillor S. Dasko	X			
Councillor K. Ras	X			
Councillor C. Fonseca	X			
Councillor J. Kovac	X			
Councillor C. Parrish	X			
Councillor R. Starr	X			
Councillor D. Damerla	X			
Councillor M. Mahoney	X			
Councillor P. Saito	X			
Councillor S. McFadden	X			
Councillor G. Carlson	X			

Unanimous (12, 0)

From: Steve Williams <srthemiwilliams@gmail.com>

Sent: July-11-21 8:52 PM

To: hotspot@lytton.ca; info@lumby.ca; districtofloganlake@loganlake.ca; reception@lionsbay.ca; info@lillooet.ca; district@lantzville.ca; info@tol.ca; info@langleycity.ca; administration@langford.ca; general@lakecowichan.ca; admin@lakecountry.bc.ca; info@ladysmith.ca; districtofkitimat@kitimat.ca; info@kimberley.ca; town@keremeos.ca; cleee@kentbc.ca; ask@kelowna.ca; info@kamloops.ca; info@invermere.net; tonia@hudsonshope.ca; doh@houston.ca; info@hope.ca; finance.greenwoodcity@shaw.ca; general@villageofgranisle.ca; info@grandforks.ca; enquiries@golden.ca; info@goldriver.ca; info@gibsons.ca; ktuttle@village.fruitvale.bc.ca; rjholland@fraserlake.ca; info@fortstjohn.ca; district@fortstjames.ca; cityhall@fernle.ca; info@esquimalt.ca; info@cityofenderby.com; info@elkford.ca; duncan@duncan.ca; clerks@delta.ca; admin@dawsoncreek.ca; info@cumberland.ca; info@creston.ca; info@cranbrook.ca; info@courtenay.ca; feedback@coquitlam.ca; town@comox.ca; info@colwood.ca; info@coldstream.ca; admin@village.clinton.bc.ca; admin@docbc.ca; info@chilliwack.com; d-chet@gochetwynd.com; chase@chasebc.ca; municipalhall@csaanich.ca; castlegar@castlegar.ca; village@canalflats.ca; info@campbellriver.ca; admin@cachecreek.info; village@burnslake.ca; clerks@burnaby.ca; bim@bimbc.ca; belcarra@belcarra.ca; inquiry@barriere.ca; admin@ashcroftbc.ca; info@cityofarmstrong.bc.ca; Village of Anmore <Village.hall@anmore.com>; officeclerk@alertbay.ca; info@abbotsford.ca; district@100milehouse.com

Subject: B.C. Ambulance Service Crisis

Good Day Ladies & Gentlemen,

We write to you today with a plea for the survival of our once world renowned B.C. Ambulance Service. You are the peoples voice. Please... encourage our Provincial Government to put the B.C. Ambulance Service back in the hands of Emergency Health Services Commission under the Ministry of Health. The provision of emergency medical services is the responsibility of the Provincial government. Your tax payers should not be burdened with supplementing their failures.

The BCAS 10-7 Association Society is a group of 274 retired BC Ambulance Service professionals. Our membership is comprised of trailblazers in BC's Emergency Medical Services including Paramedics, Managers, Emergency Dispatchers and Support Staff. Our years of experience and broad understanding of BC Ambulance Service mandate and history make us subject matter experts in the complex field of pre-hospital care and emergency management in BC. We have watched with concern over the past weeks, months and years as the BC Ambulance Service has been neglected and mismanaged to the point of imminent failure and are compelled to speak out today.

The BC Ambulance Service was established in 1974 to provide comprehensive and effective emergency medical services for all residents of British Columbia. Through dedicated first responders and effective leadership BCAS became a world-renowned emergency service, emulated by many both within Canada and abroad. It is distressing to witness the degradation of the service that we were a part of building and once proud of. It is important to note that the service breakdown that unfolded over the course of the recent heatwave did not suddenly happen over the past week. There has been a systematic dismantling of BCAS starting in 2010 with the removal of the Emergency Health Services Commission, an arm's length branch of the Ministry of Health.

The government placed the service under the umbrella of the Provincial Health Services Authority, an organization with no experience in pre-hospital emergency services. The entire operational structure was dismantled, and the experienced Operational Managers and leaders were replaced with health care administrators. The costs of these so called "labour adjustments" soared into hundreds of thousands of dollars in severance and legal costs. The loss of operational expertise was immeasurable. Following these "adjustments" the number of non-operational staff skyrocketed as much as 10-fold, while the workload of emergency responders was stretched beyond capacity. The physical and mental health of Paramedics and Dispatchers plummeted yet the senior administrative staff appeared to be more focused on "changing the culture" of proud Paramedics rather than advancing a strong, resilient, and cost-effective emergency service for the citizens of BC.

We have watched our colleagues suffer through these ill-conceived, damaging changes. The unimaginably long waits for service and negative patient outcomes as a result of a poorly managed system are inexcusable. We say enough is enough. The citizens of BC deserve better. The hard-working, caring, and dedicated Paramedics and Dispatchers deserve better. We call on the Minister of Health to take immediate action and restore the BC Ambulance Service to the efficient provincial service that it was designed to be. Provide adequate funding and support to attract and retain talented paramedics and dispatchers. Consult with the expertise within the ranks of BCAS to identify deficiencies and solutions. Trim the unnecessary and costly non-operational staff and redirect those funds back to front line care. And above all, show respect and compassion to your front-line workers who have endured years of neglect through dysfunctional decision making by unqualified leaders in senior management.

The BCAS 10-7 Association/Society offers our support in finding solutions to secure a healthy future for the BC Ambulance Service, the Paramedics and Dispatchers who proudly serve, and the people of British Columbia.

Respectfully submitted on behalf
of all retired and dedicated active Paramedics and Dispatchers.

Steve Williams
BCAS-10-7 Association/Society
President
srthemiwilliams@gmail.com
"Serving Those Who Have Served"
Semper Memoria



City of Pitt Meadows
OFFICE OF THE MAYOR

July 12, 2021

File: 01-0220-01

Honourable Adrian Dix
Minister of Health
PO Box 9050 Stn Prov Govt
Victoria, BC V8W 9E2

Sent via email: HLTH.Minister@gov.bc.ca

Dear Minister Dix:

Re: BC Ambulance Service Levels Unacceptable

On November 26, 2020 by way of letter we expressed our growing concerns regarding events involving BC Ambulance and dispatch response times. We repeatedly heard from residents of long delays when calling 9-1-1, long delays for the attendance of ambulance services, and in some cases, no ambulances being available or attending at all.

On December 18, 2020 we received a letter from Darlene MacKinnon, Chief Operating Officer for BCEHS, acknowledging receipt of our concerns. While Ms. MacKinnon noted the current protocols and procedures for BCAS response, she did not address actions or pursue a review to address the growing concerns we raised that are affecting the health, safety and lives of local residents.

We write again with increased urgency and alarm as we believe the BC Ambulance Service has hit a critical point and the system is failing residents. The accounts of extreme ambulance delays, no ambulance attendance, or failure to dispatch other emergency services, such as Fire & Rescue Services, have become far too common. The recent extreme heat wave highlighted the glaring inadequacies of the system. Peoples' lives were put at risk, and peoples' lives were lost.

.../2

This concern and criticism is not directed at the hardworking men and women who are the frontline paramedics, rather we commend them and other first responders who are bearing the burden of this inadequate system and dealing with detrimental health, wellness and safety impacts.

We acknowledge this is a complex issue and the landscape of emergency health services is not getting easier as we see the effects of the Covid-19 pandemic, opiate crisis, mental health factors, extreme weather impacts and an aging population. We urge you to acknowledge BC Ambulance is not meeting their mandate and we need action to review and improve the current BCEHS structure and service levels. The current level of service is unacceptable, and it is incumbent upon the BCEHS to provide effective and efficient ambulance service.

Given the importance of ambulance service to the health of our community and in the region, we have submitted a request to meet with you during the 2021 UBCM conference in September, to discuss this matter further and to hear your thoughts.

Yours Truly,



Mayor Bill Dingwall

BGS, LL.B., CPHR

cc: Minister Lisa Beare
Katzie First Nation Council
Metro Vancouver Mayors
Ms. Darlene MacKinnon, BCEHS